COUNTY DEPARTMENT AGENDA REQUEST

Department:	Buildings & Grounds Maintenance	Presenter(s):	Greg Ownby
Meeting Date:	Thursday, December 10, 2009	Type of Request:	Consent

Wording for the Agenda:

Approval of the Vehicle Replacement Committee's recommendation to replace a New Holland tractor, Model TC33D with a tractor with comparable capabilities, and approval for the Purchasing Department to dispose of the New Holland tractor in the method that is most advantageous to the county.

Background/History/Details:

The Building and Grounds Maintenance Department acquired a tractor with a front-end loader bucket in December 1999. The acquisition cost was $18,160. Recently this tractor failed to a level determined to be beyond repair by the Fleet Manager.

The Vehicle Replacement Committee recommends that the tractor be replaced with one with similar capabilities. Estimates received by Building and Grounds to date indicate that a replacement tractor can be obtained for less than $20,000. Staff is requesting to be allowed to proceed with the process of disposing of the old tractor and obtaining a replacement for it.

If this request is approved by the Board of Commissioners, staff will proceed with obtaining price quotes for a similar tractor. Since the cost is likely under the threshold of $20,000. which allows the Director of Purchasing to make direct purchases of goods and services, the bids will not need to come back before the Board to be awarded. However, if bids do come in at more than $20,000.00, this item will be placed on a future Board agenda. Also, it is possible that this vehicle can be purchased from a "state contractor" vendor, which also simplifies the process.

What action are you seeking from the Board of Commissioners?

Approval to allow staff to proceed with procurement of a tractor to replace the 1999 New Holland, Model TC33D and approval for the Purchasing Director to dispose of the New Holland tractor. Bids will be presented at a later date to the Board.

If this item requires funding, please describe:

Funds will be obtained from the Vehicle Replacement Fund for this transaction.

Has this issue come before the Commissioners in the past?	No	If so, when?	
Do you need audio-visual for the presentation?	No	Back-up Material Submitted?	Yes

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing		Approved by County Clerk	Yes
Administrator's Approval	Yes		

Staff Notes:

Fayette County GEORGIA

"Where Quality Of Life Begins"

To: Mary S. Holland

From: Ted L. Burgess

Date: November4, 2009

Subject: Recommendation to Replace New Holland Tractor, Serial G017618

On December 13, 1999 Building and Grounds acquired a New Holland Model TC33D tractor. The county paid $18,160 for it. It was equipped with a front-end loader shovel.

Recently the tractor broke into two pieces while in use. It broke in approximately the middle. The bell housing which covers the transmission is completely broken apart. The tractor is 10 years old, and has recorded 1,966.9 hours on the odometer.

Fleet Maintenance has inspected the tractor, and determined that it would not be economically viable to repair it. The Vehicle Replacement Committee recommends that a new one with similar capabilities be purchased to replace it. Building and Grounds Maintenance has researched this, and found that a replacement can be procured at a lower price than was originally paid for the New Holland.

MSH/tlb