COUNTY DEPARTMENT AGENDA REQUEST

Department:	Finance	Presenter(s):	Mary S. Holland
Meeting Date:	Thursday, December 9, 2010	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation to accept and budget a donation of $100 from Brown's River Marotti Company.

Background/History/Details:

The Superior Court Archive Open House was held on October 27, 2010. Brown's River Marotti Company, an archival preservation and imaging company, made a $100 donation to assist with refreshments or other costs related to the open house. It is recommended that the donation be added to the budget of the Clerk of Superior Court.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to accept and budget a donation of $100 from Brown's River Marotti Company.

If this item requires funding, please describe:

Has this issue come before the Commissioners in the past?	No	If so, when?	
Do you need audio-visual for the presentation?	No	Back-up Material Submitted?	Yes

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Not Applicable	Approved by County Clerk	Yes
Administrator's Approval	Yes		

Staff Notes:

Office of the Clerk
Sheila Studdard
Clerk of Superior Court
Fayette County, Georgia

RE BY
2010 NOV 23 PM 3:00
FI CE

MEMORANDUM

TO: PAM GRAVITT
FAYETTE COUNTY FINANCE DEPARTMENT

FROM: SHERRY MOLLOY

DATE: NOVEMBER 22, 2010

RE: $100.00 CHECK FROM BROWN'S RIVER

Ms. Pam,

Please find attached check no.: 007005 in the amount of $100.00 from Brown's River Marotti Company. This is a donation from this company made towards refreshments during the Superior Court Archive Open House on October 27, 2010. Also, please note a copy of the P-card statement, specifically the charge to Publix for $125.41, budget code 10020180 – 52-1217 to be credited.

If you have any questions, please do not hesitate to give me a call.

Thank you.

One Center Drive. P. O. Box 130 Fayetteville, GA 30214
Phone: 770-716-4286
Email: Sheila.Studdard@gsccca.org

BROWN'S RIVER MAROTTI CO.

VENDOR: 1313 FAYETTE COUNTY, GA 10/21/2010 CHECK NO. 7005

INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
10202010	10/20/2010	100.00			100.00

CHECK NO.	CHECK DATE	VENDOR NO.
7005	10/21/2010	1313

BROWN'S RIVER MAROTTI CO.
P.O. BOX 541028
DALLAS, TX 75354

CHECK NO. 007005

GRAND BANK
DALLAS, TX 75370

32-2454
1110

CHECK AMOUNT

100.00

One hundred and 00/100 USD

PAY
TO THE
ORDER OF

FAYETTE COUNTY, GA
1 CENTER DRIVE
P.O. BOX 130
Fayetteville GA 30214

Donna L. Allen MP

ORIGINAL CHECK HAS A COLORED BACKGROUND PRINTED ON CHEMICAL REACTIVE PAPER - SEE BACK FOR DETAILS

⑈007005⑈ ⑆111024548⑆20 3087 2⑈