



# *Retreat Meeting- Part 1*

## *Action Agenda*

Board of Commissioners  
February 1, 2012  
5:00 P.M.

The Board of Commissioners of Fayette County, Georgia, met in Official Session on February 1, 2012 at 5:00 p.m. in the Commissioners' Conference Room of the Fayette County Administrative Complex, 140 Stonewall Avenue, Fayetteville, Georgia.

**Commissioners Present:**

Herb Frady, Chairman  
Robert Horgan, Vice Chairman  
Steve Brown  
Lee Hearn  
Allen McCarty

**Staff Present:**

Jack Krakeel, County Administrator  
Scott Bennett, County Attorney  
Carol Chandler, Executive Assistant  
Floyd L. Jones, Chief Deputy Clerk  
Mary Holland, Chief Financial Officer  
Toni Jo Howard, Assistant Chief Financial Officer

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### **Call to Order**

Chairman Herb Frady called the February 1, 2012 Retreat Meeting- Part 1 to order at 4:59 p.m.

### **County Administrator's Introductory Remarks**

County Administrator Jack Krakeel gave introductory remarks concerning the purpose of the retreat and the challenges and critical issues presented to the County and the Board. He explained that this meeting was designed to give the Board a financial forecast based on the latest information available, and that other issues would be presented to the Board at a later date and later retreat meetings. He stated that the Board would be expected to provide staff with a budget policy and expectations at the end of the meeting.

### **Chief Financial Officer Mary Holland's Report**

Chief Financial Officer Mary Holland explained the general structure of the discussion at hand, and what areas concerning the County's finances would be addressed. (Those points are listed on the provided agenda.)

**1) General Fund, Fire Fund, and EMS Fund**

Chief Financial Officer Holland explained and discussed the County's General fund, Fire Fund, and the EMS Fund. Discussion occurred.

**2) Fayette County's Tax Digest History**

Chief Financial Officer Mary Holland spoke about the county's Tax Digest History including: Impact of property reassessments on the tax digest, Cost-saving initiatives, and Strategies for a balanced budget. Discussion occurred.

**3) Fayette County's Tax Millage Rate History**

Assistant Finance Director Toni Jo Howard and Chief Financial Officer Mary Holland discussed Fayette County's Tax Millage Rate History. Discussion occurred.

**4) Five-Year Outlook**

Staff explained a preliminary five-year outlook as a "go-forward" projection for Fayette County. Discussion occurred.

**5) Capital Improvement Plan**

Chief Financial Officer Mary Holland explained the County's Capital Improvement Plan and told the Board that meetings have occurred with various departments in order to determine recommended changes. She provided details to the Board about the need to change the Capital Improvement Plan. Discussion occurred.

The Board temporarily recessed at 6:03 p.m. and returned to the retreat meeting at 6:14 p.m.

Staff continued its discussion of proposed changes to the Capital Improvement Plan with the Board. Discussion occurred.

**6) Vehicle and Equipment Replacement**

Chief Financial Officer Mary Holland and staff spoke about the recommendations for vehicle and equipment replacement within Fayette County, and answered questions from the Board. Discussion occurred.

**7) Investment Earnings Update**

Chief Financial Officer Mary Holland spoke about the County's Investment Earnings, the impact of the financial downturn, and some recent good news. Discussion occurred.

**8) Fiscal Year 2013 Budget Calendar**

Chief Financial Officer Mary Holland presented the proposed budget calendar for Fiscal Year 2013 and explained its significance. She urged the Board to work with Executive Assistant Carol Chandler in order to finalize dates for the Commissioners' Budget Workshop meetings. Discussion followed.

**9) Fiscal Year 2013 Budget Policy**

Chief Financial Officer Mary Holland presented the proposed Fiscal Year 2012 Budget Policy to the Board. She reminded the Board that the budget process was starting a month earlier than it typically does, that additional time would be spent for analytical review, and she explained the recommendations to the Board.

The Board consented to place the Fiscal Year 2013 Budget Calendar and Budget Policy on an upcoming agenda for formal approval.

**Employee Healthcare Discussion**

County Administrator Jack Krakeel informed the Board that he had one additional item to discuss with the Board saying that within the next couple of weeks, at a Thursday night meeting, the Board would be asked to make a decision about county employees' healthcare. He explained that staff had conducted a "fairly exhaustive analysis" of its healthcare plan and there are recommendations forthcoming. He also explained the purposes for the upcoming request. Discussion followed.

The Board took no formal action at any of the topics under discussion.

**Adjournment**

Commissioner Brown moved to adjourn the February 1, 2012 Retreat Meeting. Commissioner McCarty seconded the motion. No discussion followed. The motion passed unanimously.

The Board of Commissioners adjourned from its February 1, 2012 Retreat Meeting at 6:58 p.m.

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Floyd L. Jones, Chief Deputy Clerk