COUNTY AGENDA REQUEST

Department:	Library	Presenter(s):	Chris Snell
Meeting Date:	Thursday, October 25, 2012	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's request to award Bid #843- Library Carpet Installation to Mehio's Flooring, doing business as Expressive Flooring, for the purpose of replacing the carpet in designated locations in the Library, at a cost of $35,155.00, and authorization for the Chairman to sign the contract and related documents contingent upon the County Attorney's review.

Background/History/Details:

The carpet in the Fayette County Library was installed in 1991. Due to its age and heavy foot traffic, rips and bubbles have formed that can cause tripping hazards. The carpet is also stained and discolored in various parts of the library.

When the new Ferrol Sams Reading Room was added, it was decided to use carpet squares instead of a continuous sheet of carpet, . The squares, if damaged or stained, can be economically and easily replaced, unlike full-sized carpet.

The Purchasing Department issued Invitation to Bid #843 to obtain prices both for carpet squares and carpets. Invitations were mailed to 20 vendors, and were extended via the Fayette News, the county's website, Georgia Local Government Access Marketplace, and Channel 23. Eight vendors responded.

Taken on the whole, the bids for carpet squares were 22% higher on average than bids for regular carpet. However, it was determined that ability to replace only the damaged areas over time should more than offset the difference, in addition to helping keep the Library looking good. The low-bidder, Mehio's Flooring, doing business as Expressive Flooring, is the recommended vendor for this request.

What action are you seeking from the Board of Commissioners?

Approval of staff's request to award Bid #843- Library Carpet Installation to Mehio's Flooring, doing business as Expressive Flooring, for the purpose of replacing the carpet in designated locations in the Library, at a cost of $35,155.00, and authorization for the Chairman to sign the contract and related documents contingent upon the County Attorney's review.

If this item requires funding, please describe:

Library SPLOST Fund 290 has available funds for this request. Expenditure Code: 37260500-522255-3500A

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Yes	County Clerk's Approval	Yes
Administrator's Approval	Yes		

Staff Notes:

Spaces to be carpeted are the main collection area, two study rooms, the children's area, offices, and the hall. It is anticipated that the carpet will be installed over a span of four days, but the library will not have to be closed during installation- only those locations directly affected by the installation process.

Fayette County GEORGIA

Where Quality Is A Lifestyle

To: Jack Krakeel

From: Ted L. Burgess

Date: October 11, 2012

Subject: Invitation to Bid #843 – Library Carpet Installation

The Library has gray carpet that was installed in the 1990's, and some red carpet that was installed more recently. Because of age of the carpet and heavy foot-traffic, rips and bubbles have occurred which cause a potential tripping hazard. There are also a number of stained areas of carpet throughout the Library.

When the new Ferrol Sams Reading Room was added recently, it was decided to use carpet squares instead of a continuous sheet of carpet. The carpet squares, which measure approximately one yard square, have worked well for that room. If it becomes damaged or stained, a square can be economically and easily replaced, unlike the full-size carpet.

The Purchasing Department issued Invitation to Bid #843 to obtain prices for both carpet squares and carpets. Invitations were direct-mailed to 20 vendors. In addition, invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23. Eight vendors responded to the invitation to bid (please see the attached spread sheet).

Taken as a whole, the bids for carpet squares were 22% higher on average than the bids for regular carpet. However, it was determined that the ability to replace only the damaged areas over time should more than offset the cost difference, in addition to helping to keep the Library looking good by replacing stained squares.

The low bidder for the carpet squares was Mehio's Flooring, dba Expressive Flooring at a total of $35,155.00. The Library recommends this vendor, and I support the Library's recommendation.

Attachment

BID: #843 CARPET PURCHASE & INSTALLATION_____

	Option 1: Carpet Squares		Option 2: Carpet		Offices & Hall		Total Option 1 + Offices & Hall	Total Option 2 + Offices & Hall
RESPONDENTS	MAIN AREA & TWO STUDY ROOMS (9,800 Sq Ft)	CHILDREN'S AREA (3,332 Sq Ft)	MAIN AREA & TWO STUDY ROOMS (9,800 Sq Ft)	CHILDREN'S AREA (3,332 Sq Ft)	OFFICES AREA (1,677 Sq Ft)	HALL (455 Sq Ft)		
Carnes Contract Floors, Inc.	$31,645.00	$10,866.00	$22,815.00	$7,851.00	$3,937.00	$1,186.00	**$47,634.00**	$35,789.00
Carpet Corp. of America [(A)]	$22,470.00	$8,290.00	$16,910.00	$5,785.00	$3,450.00	$1,130.00	**$35,340.00**	$27,275.00
Continental Flooring Company	$35,958.00	$12,494.00	$34,926.00	$11,874.00	$6,970.00	$1,892.00	**$57,314.00**	$55,662.00
Fayette Floor and Wallcovering	$29,400.00	$9,996.00	$24,500.00	$8,330.00	$4,192.50	$637.50	**$44,226.00**	$37,660.00
Jostes Carpet, Inc.	$43,023.75	$16,237.49	$32,675.48	$12,331.99	$8,772.75	$1,543.75	**$69,577.74**	$55,323.97
Mehio's Flooring dba Expressive Flooring	$23,100.00	$7,350.00	$20,000.00	$6,080.00	$3,570.00	$1,135.00	**$35,155.00**	$30,785.00
Professional Floor Covering	$32,670.00	$11,106.66	$23,958.00	$7,400.00	$3,726.00	$1,011.11	**$48,513.77**	$36,095.11
Russell Ventures, Inc.	$25,550.34	$8,425.41	$18,840.22	$6,280.74	$4,020.68	$986.39	**$38,982.82**	$30,128.03

[(A)] Carpet Corporation of America's bid adds an additional $800.00 for trash removel and miscellaneous expenses.
In addition, they propose to add the cost of floor preparation when they remove the old carpet.