

## BOARD OF COUNTY COMMISSIONERS

Charles W. Oddo, Chairman  
Randy Ognio, Vice Chair  
David Barlow  
Steve Brown  
Charles D. Rousseau



## FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator  
Dennis A. Davenport, County Attorney  
Floyd L. Jones, County Clerk  
Tameca P. White, Chief Deputy County Clerk

140 Stonewall Avenue West  
Public Meeting Room  
Fayetteville, GA 30214

## AGENDA

June 7, 2016  
7:00 p.m.

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Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 7:00 p.m.

Call to Order  
Invocation by Vice Chairman Randy Ognio  
Pledge of Allegiance

Acceptance of Agenda

### PROCLAMATION/RECOGNITION:

### PUBLIC HEARING:

1. Public Hearing on the County's proposed annual budget for Fiscal Year 2017 which begins July 1, 2016 and ends June 30, 2017.

### CONSENT AGENDA:

2. Approval of staff's recommendation to provide funding of \$75,000.00 from General Fund Contingency for Fayette County's Criminal Justice Center's sidewalks to ensure compliance with Title II of the American Disabilities Act; and to award Mallett Consulting \$10,000.00 for project construction management and construction oversight, for an aggregate amount of \$85,000.00.
3. Approval of staff's recommendation to award Fiscal Year 2017 property and casualty insurance coverage to OneBeacon in the amount of \$532,856.00, and to award both the Sheriff's Office accidental death and dismemberment insurance and Commissioners' travel accident insurance to The Hartford in the amount \$2,785.00, at an aggregate amount of \$535,641.00.
4. Approval of staff's request to apply for a Georgia Emergency Management Agency grant in the amount of \$776,698.00 to mitigate the flooding of Antebellum Way and potential damage to surrounding homes and property.
5. Approval of staff's request to renew the contract with Midwest Employers Casualty Company in the amount of \$98,121.00, as outlined in "Option 1," for a one-year period beginning July 1, 2016 and ending June 30, 2017, and authorization for the Chairman to sign the contact and any associated documents.

6. Approval of staff's recommendation for the Fayette County Library to accept a Maintenance Repair Renovation Grant, in the amount of \$75,000.00, for converting outdoor globe lights to LED lighting, to utilize up to \$37,500.00 from the LED CIP project budget for the grant's 50 / 50 required match, and to authorize the County Administrator to signed the grant documentation and any related documents.
7. Approval of the disposition of tax refunds, in the aggregate amount of \$2,640.46, as recommended by the Tax Assessor's Office.
8. Approval of the May 26, 2016 Special Called Meeting Minutes.
9. Approval of the May 26, 2016 Board of Commissioners Meeting Minutes.

**OLD BUSINESS:**

**NEW BUSINESS:**

10. Consideration of a recommendation from the Selection Committee, comprised of Commissioners David Barlow and Charles D. Rousseau, to appoint Stephen Cox and Bradley Klinger to the Fayette County Recreation Commission for four-year terms each beginning April 1, 2016 and expiring March 31, 2020.

**PUBLIC COMMENT:**

**ADMINISTRATOR'S REPORTS:**

- A. Notice to Proceed for Bid #1123-A (Mid State Construction and Striping, Inc.)

**ATTORNEY'S REPORTS:**

**COMMISSIONERS' REPORTS:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Public Hearing on the County's proposed annual budget for Fiscal Year 2017 which begins July 1, 2016 and ends June 30, 2017.

**Background/History/Details:**

On May 26, 2016, the Board of Commissioners met with staff to review the proposed Fiscal Year 2017 Budget. This is the first of two public hearings on the proposed budget, after which the Board will vote on the budget. Details of the budget are available for public review. Input is welcome.

The second public hearing is scheduled for a Special Called Meeting to be held on Thursday, June 30, 2016 at 7:00 p.m. The Board is expected to vote on the budget at this second public hearing.

Information is attached.

**What action are you seeking from the Board of Commissioners?**

No action is required. At the end of the second public hearing on June 30, 2016, the Board will vote on the adoption of the proposed Fiscal Year 2017 County Annual Budget.

**If this item requires funding, please describe:**

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**

# Fayette County GA

## FY2017 Budget Presentation

May 26, 2016

# Economic Outlook

## Survey State and Local Government Economic Trends:

- Personal income is up 2.5% over 2015
- New housing starts are up 14.8% state-wide and 8.9% for Fayette County
- Unemployment rate dropped from 5.7% in 2015 to 5.2% currently among counties within the Atlanta Regional Commission. Fayette County unemployment rate dropped from 5.0% to 4.7%
- Local government employment increased by 50,000 from 2014 to 2015
- 36% provided broad-based pay increases
- 29% altered employee retirement benefit packages
- 13% shifted employees to high deductible health plans with a health savings account

# Budget Principles

- Revenues are conservatively projected based on an objective, analytical process of detailed trending.
- One-time revenues are not used to fund current expenditures thus avoiding pursuing short-term benefits at the risk of creating future funding issues.
- Only current revenues are used to pay current expenditures so there is not a “built-in increase” for ongoing expenditures.
- There is a budgetary link between capital and operating budgets to identify and determine if ongoing expenses can be funded through the operating budget before the project is placed into service.

# Planning Assumptions

- No Deficit Budgeting (no use of unassigned fund balance)
- Continued Commitment to Outstanding Customer Service
- No Property Tax Increase while maintaining Superior Service Delivery
- Funding of 1<sup>st</sup> Year of Rolling Five-Year Capital Improvement Program
- Maintain Employee Benefits strengthening Medical Reserves
  - Medical/Dental/Vision Health Insurance / Funding Stop Loss, Large Claims
  - Defined Contribution matched up to 2.5%
  - Defined Benefit funded at 1.3% vs the 0% required contribution
- Continue Internship Program (High School & College)

# Employee Benefit Highlights

- Continue to offer two (2) Choices for Medical Plan Coverage:
  - Traditional Open Access POS Plan
  - HSA (Health Savings Account)
    - Employee Only \$750
    - Employee/Spouse or Child(ren) \$1,000
    - Family \$1,250
- POS plan standard deductible increased from \$1,500 to \$2,000 per calendar year.
- A 6.1% net increase to premiums is being absorbed by the County, no impact to County employees. This is the 4<sup>th</sup> consecutive year with no changes to employee premiums.
- Health Advocate available for employees to call and escalate claims issues.
- Basic Life, Accidental Death & Disability, and long-term disability plan at no cost to employees.
- Employee Benefit Summary detailing healthcare and retirement benefits.
- Quarterly Health Statement detailing year-to-date deductibles, claim activity and out-of-pocket expenses for the quarter.
- Increased Non-Tobacco User Discounts; Wellness Initiatives and Spousal Surcharge from \$50 to \$75 Pay Period:
  - Non-Tobacco User Discounts - Employee or covered dependents tobacco users;
  - Wellness Initiatives - Employee that does not get a preventive care physical; and
  - Spousal Surcharge – Employee Spouse on County plan when access to insurance is available through the spouses' workplace.
- Vision benefit increased from \$200 to \$300 per calendar year. (50% increased benefit)

# General Fund Balance Financial Projection – FY2016

Fund Balance	<u>FY 2015</u>	<u>FY2016</u>
Non-spendable	\$ 132,671	\$ 0
Committed to:		
Stabilization Fund	\$ 12,527,406	\$ 12,274,932
Assigned to:		
Emergencies	\$ 2,000,000	\$ 2,000,000
Stormwater Loan	\$ 1,750,000	\$ 2,318,223
Capital	\$ 19,750	\$ 140,735
CIP	\$ 9,663,900	\$ 6,120,413
LMIG	\$ 678,978	\$ 289,891
Unassigned:	\$ <u>4,507,495</u>	\$ <u>5,625,094</u>
Total Fund Balance	\$ 31,280,200	\$ 28,769,288

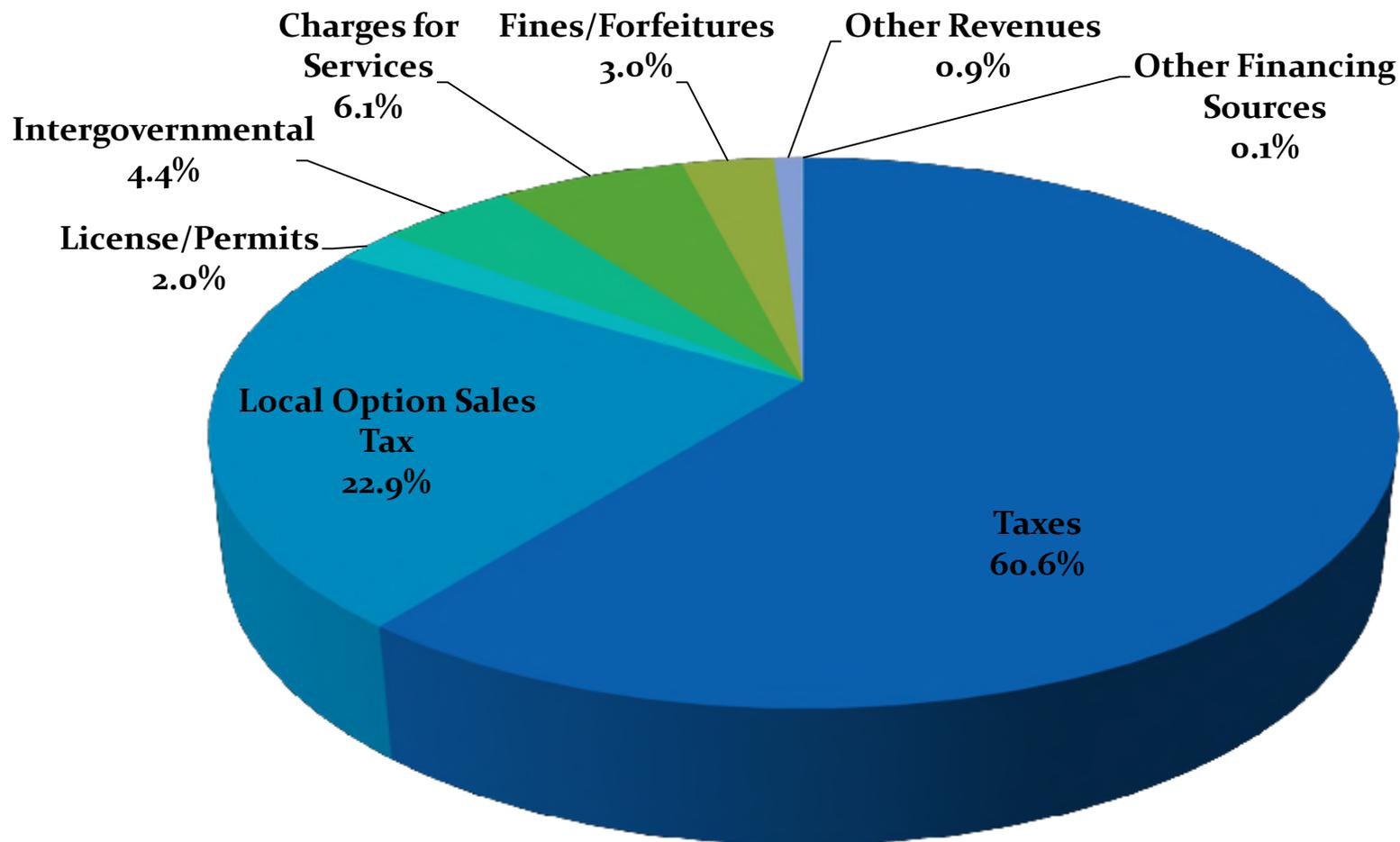
# FY2017 Fund Balance Projections

<b>FY 2017 BUDGET</b>	<u>Estimated Fund Balance @ 6/30/2016</u>	<u>Total Revenue And Other Sources</u>	<u>Total Exp. And Other Uses</u>	<u>Impact to Fund Balance</u>	<u>Projected Fund Balance @ 6/30/2017</u>
<b>General Fund - Operating</b>	22,648,875	49,218,450	49,107,628	110,822	22,759,697
<b>Assigned CIP Fund Balance</b>	6,120,413	-	2,534,196	(2,534,196)	3,586,217
	<b>28,769,288</b>	<b>49,218,450</b>	<b>51,641,824</b>	<b>(2,423,374)</b>	<b>26,345,914</b>
<b>Griffin Judicial Circuit</b>	-	<b>1,042,081</b>	<b>1,042,081</b>	-	-
Law Library	19,164	52,000	52,000	-	19,164
State Court - DUI Court	5,500	65,917	48,797	17,120	22,620
Emergency Phone 911 - Operating & CIP	1,920,392	3,414,800	2,936,504	478,296	2,398,688
Jail Surcharge	1,890	358,057	358,057	-	1,890
Juvenile Supervision	132,144	10,500	20,869	(10,369)	121,775
Victims Assistance	42,636	144,554	144,554	-	42,636
Drug Abuse and Treatment	549,420	471,821	350,116	121,705	671,125
Fire Services - Operating & CIP	3,486,615	10,005,600	8,879,540	1,126,060	4,612,675
Street Lights	381,336	381,500	332,044	49,456	430,792
EMS - Operating & CIP	1,823,427	3,307,550	3,228,828	78,722	1,902,149
<b>Total Special Revenue Funds</b>	<b>8,362,524</b>	<b>18,212,299</b>	<b>16,351,309</b>	<b>1,860,990</b>	<b>10,223,514</b>
<b>Total Governmental</b>	<b>37,131,812</b>	<b>68,472,830</b>	<b>69,035,214</b>	<b>(562,384)</b>	<b>36,569,428</b>
Water System - Operating & CIP	80,163,951	17,062,075	17,062,075	-	80,163,951
Stormwater Mgmt. - Operating & CIP	1,868,002	891,266	891,266	-	1,868,002
Solid Waste & Recycling	799,033	65,150	174,828	(109,678)	689,355
<b>Total Enterprise Funds</b>	<b>82,830,986</b>	<b>18,018,491</b>	<b>18,128,169</b>	<b>(109,678)</b>	<b>82,721,308</b>
<b>Capital/CIP Projects</b>	-	<b>3,976,990</b>	<b>3,976,990</b>	-	-
<b>Recreation Project Contingency</b>	<b>689,337</b>	-	<b>324,000</b>	<b>(324,000)</b>	<b>365,337</b>
<b>Vehicles/Equipment</b>	<b>7,357,912</b>	<b>970,000</b>	<b>2,417,553</b>	<b>(1,447,553)</b>	<b>5,910,359</b>
<b>TOTAL BUDGET</b>	<b>128,010,047</b>	<b>91,438,311</b>	<b>93,881,926</b>	<b>(2,443,615)</b>	<b>125,566,432</b>

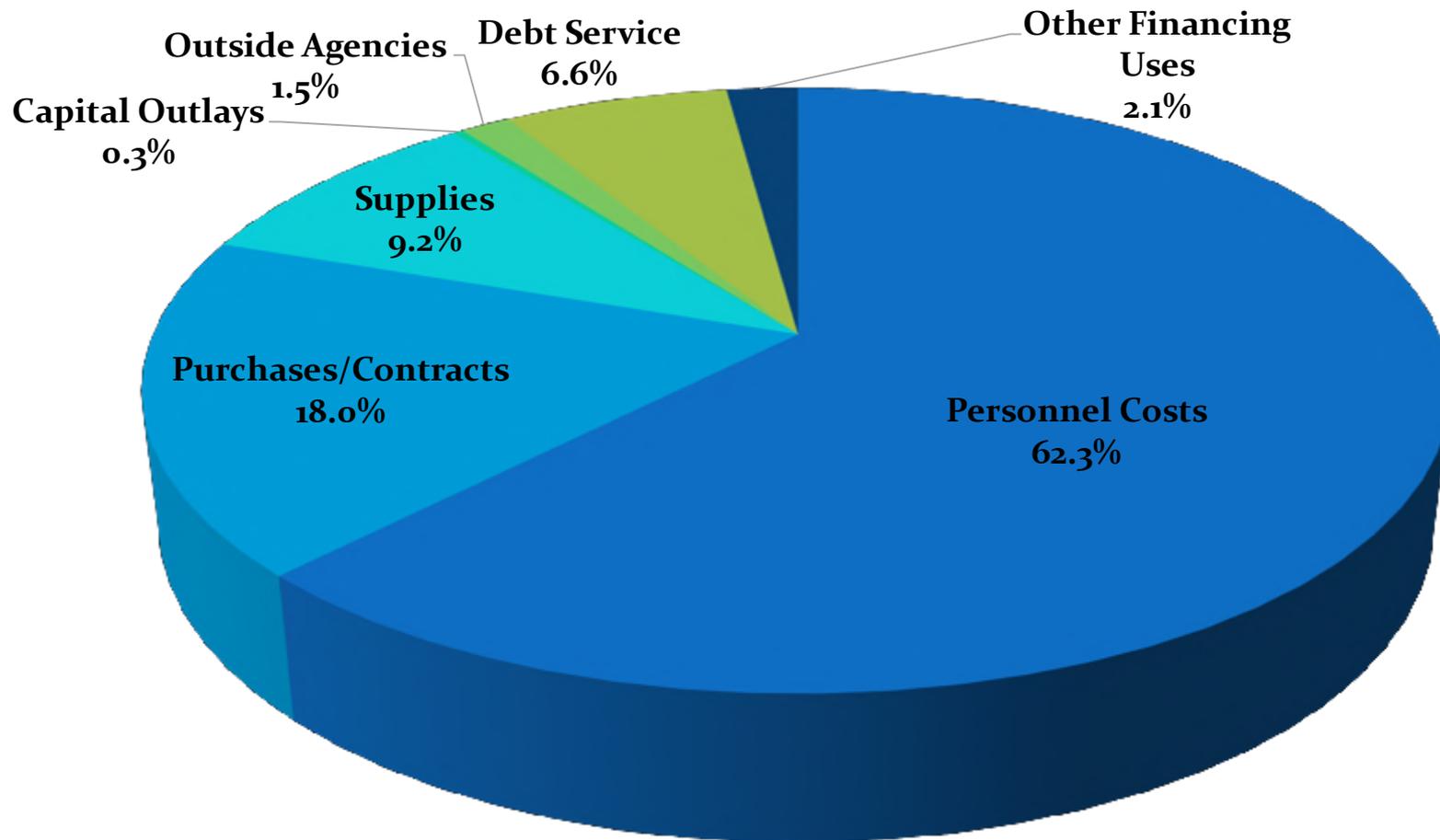
# FY2017 Transfer Detail

FY 2017 BUDGET	<u>Transfers In Griffin Circuit</u>	<u>Transfers In CIP</u>	<u>Transfers In Vehicle Equipment</u>	<u>Total Transfers In</u>	<u>Transfers Out Griffin Circuit</u>	<u>Transfers Out CIP</u>	<u>Transfers Out Vehicle Equipment</u>	<u>Total Transfers Out</u>
<b>OPERATING BUDGET</b>	-	-	-	-	-	-	-	-
<b>General Fund</b>	-	-	-	-	370,417	-	655,000	1,025,417
<b>Griffin Judicial Circuit</b>	370,417	-	-	370,417	-	-	-	-
Fire Services	-	-	-	-	-	-	200,000	200,000
EMS	-	-	-	-	-	-	115,000	115,000
<b>Total Special Revenue Funds</b>	-	-	-	-	-	-	315,000	315,000
<b>Total Governmental</b>	370,417	-	-	370,417	370,417	-	970,000	1,340,417
Water System	-	-	-	-	-	840,000	-	840,000
Stormwater Management	-	-	-	-	-	291,266	-	291,266
<b>Total Enterprise Funds</b>	-	-	-	-	-	1,131,266	-	1,131,266
<b>TOTAL OPERATING BUDGET</b>	370,417	-	-	370,417	370,417	1,131,266	970,000	2,471,683
<b>CAPITAL/CIP BUDGET</b>								
Capital/CIP Funds (372/375)	-	3,437,950	-	3,437,950	-	-	-	-
General Fund	-	-	-	-	-	2,534,196	-	2,534,196
E911	-	-	-	-	-	40,254	-	40,254
Fire Services	-	-	-	-	-	428,333	-	428,333
EMS	-	-	-	-	-	111,167	-	111,167
375 Contingency	-	-	-	-	-	324,000	-	324,000
<b>Total Governmental</b>	-	3,437,950	-	3,437,950	-	3,437,950	-	3,437,950
Water System CIP	-	840,000	-	840,000	-	-	-	-
Stormwater CIP	-	291,266	-	291,266	-	-	-	-
Solid Waste CIP	-	-	-	-	-	-	-	-
<b>Total Enterprise</b>	-	1,131,266	-	1,131,266	-	-	-	-
<b>Vehicles/Equipment</b>	-	-	970,000	970,000	-	-	-	-

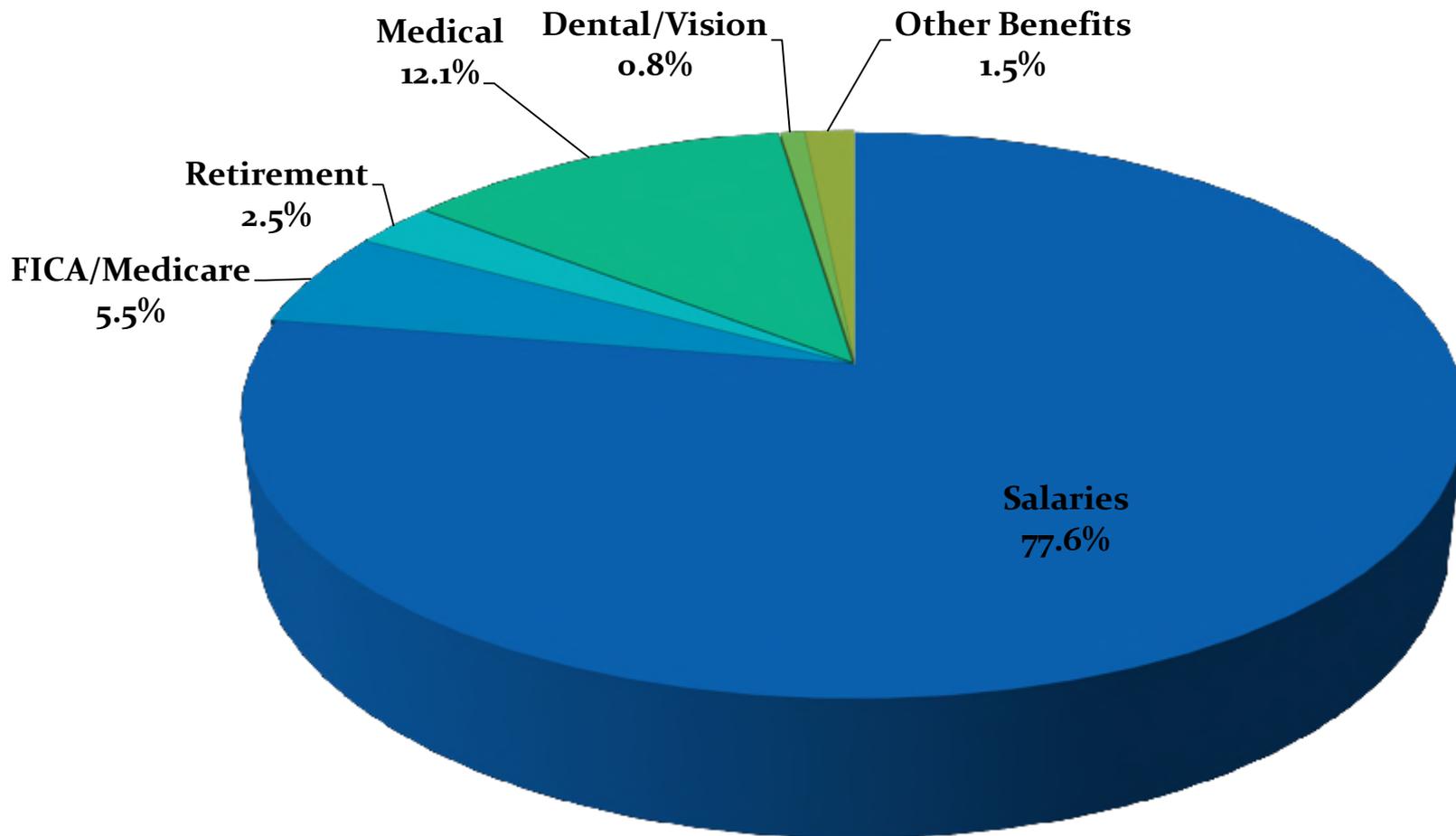
# General Fund Revenues



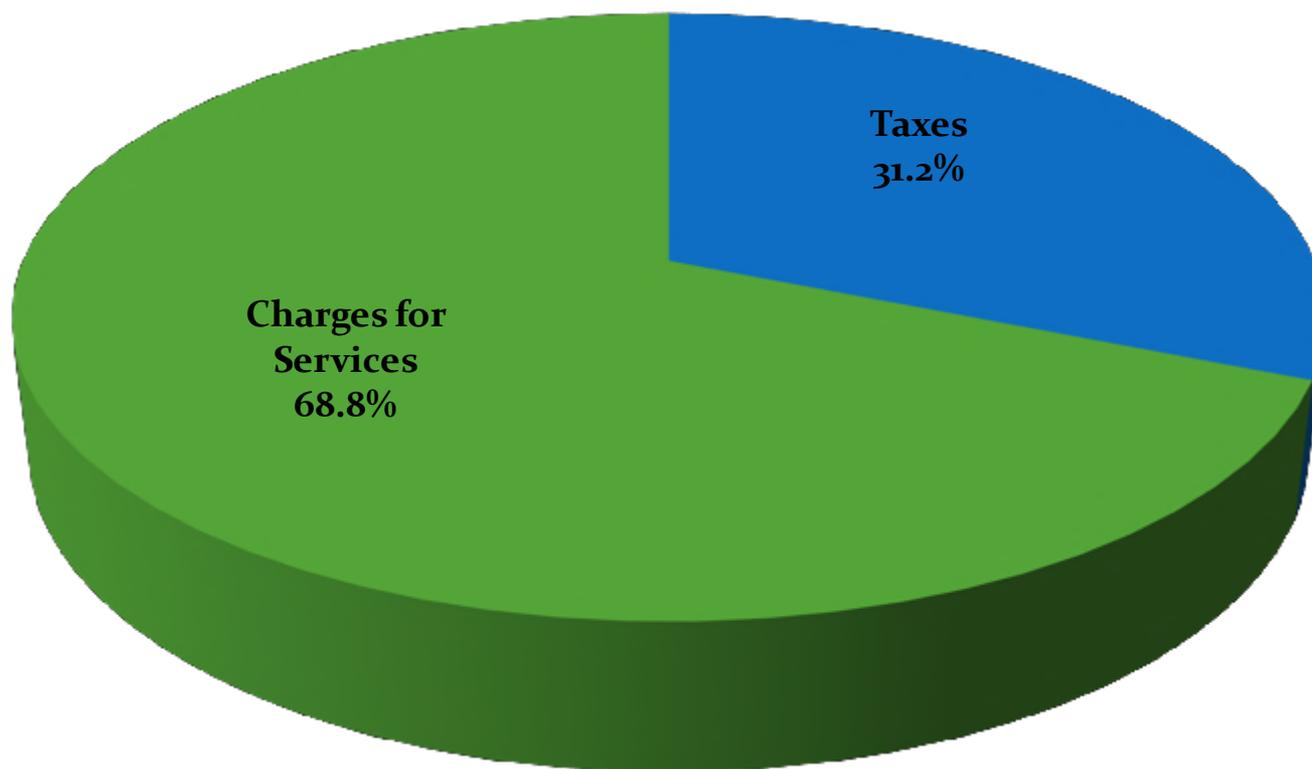
# General Fund Expenditures



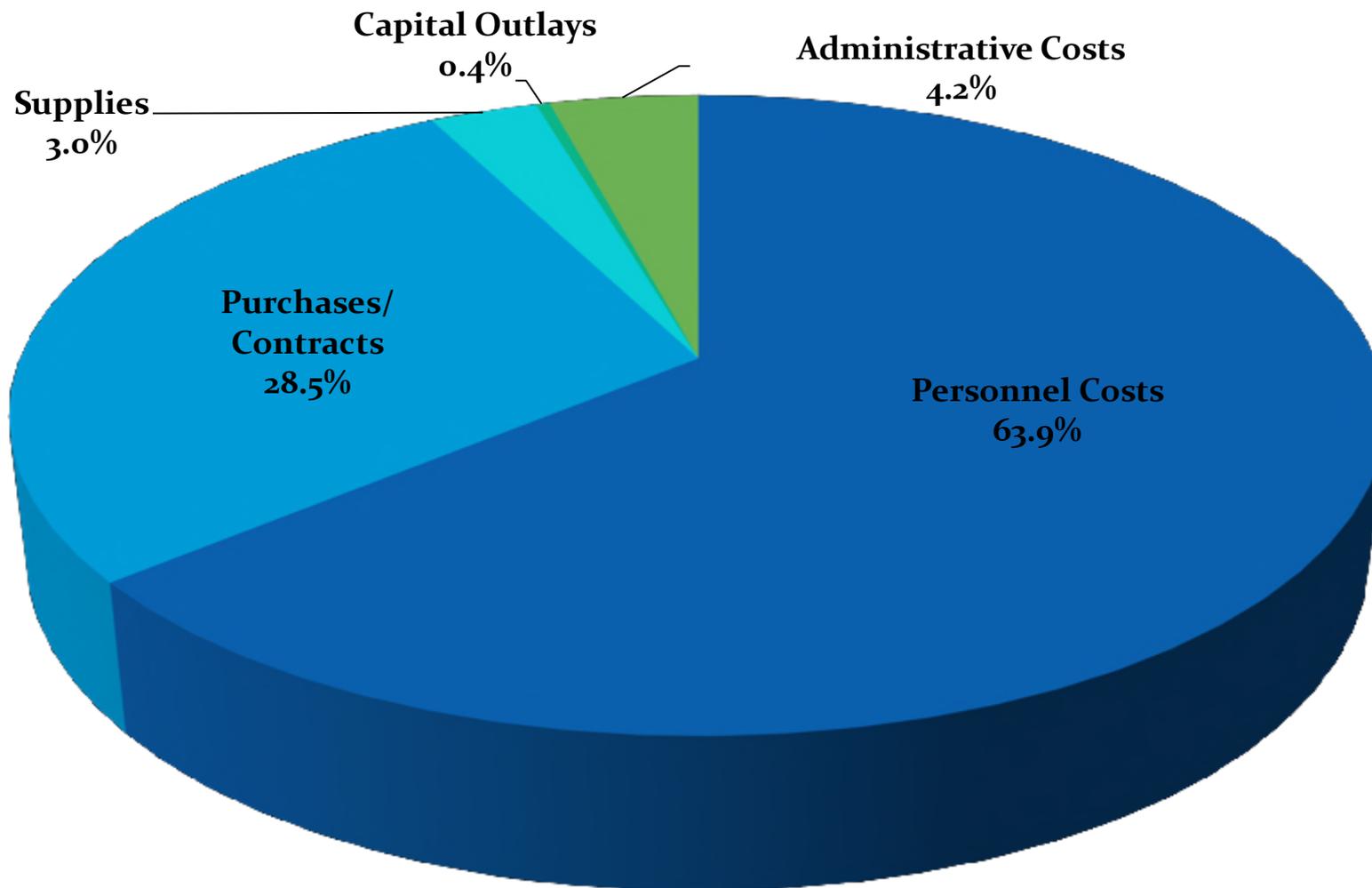
# General Fund Personnel Costs



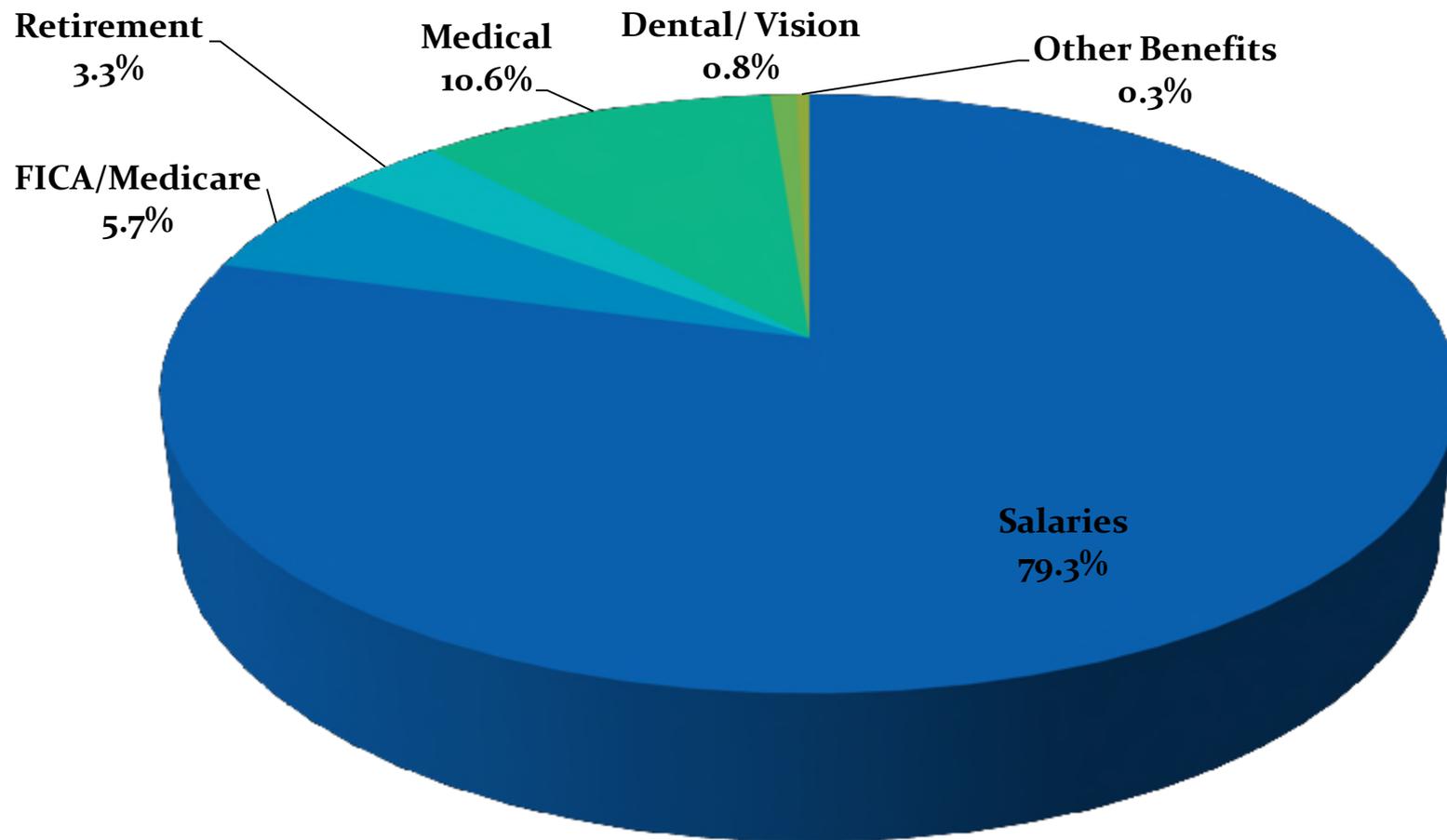
# 911 Fund Revenues



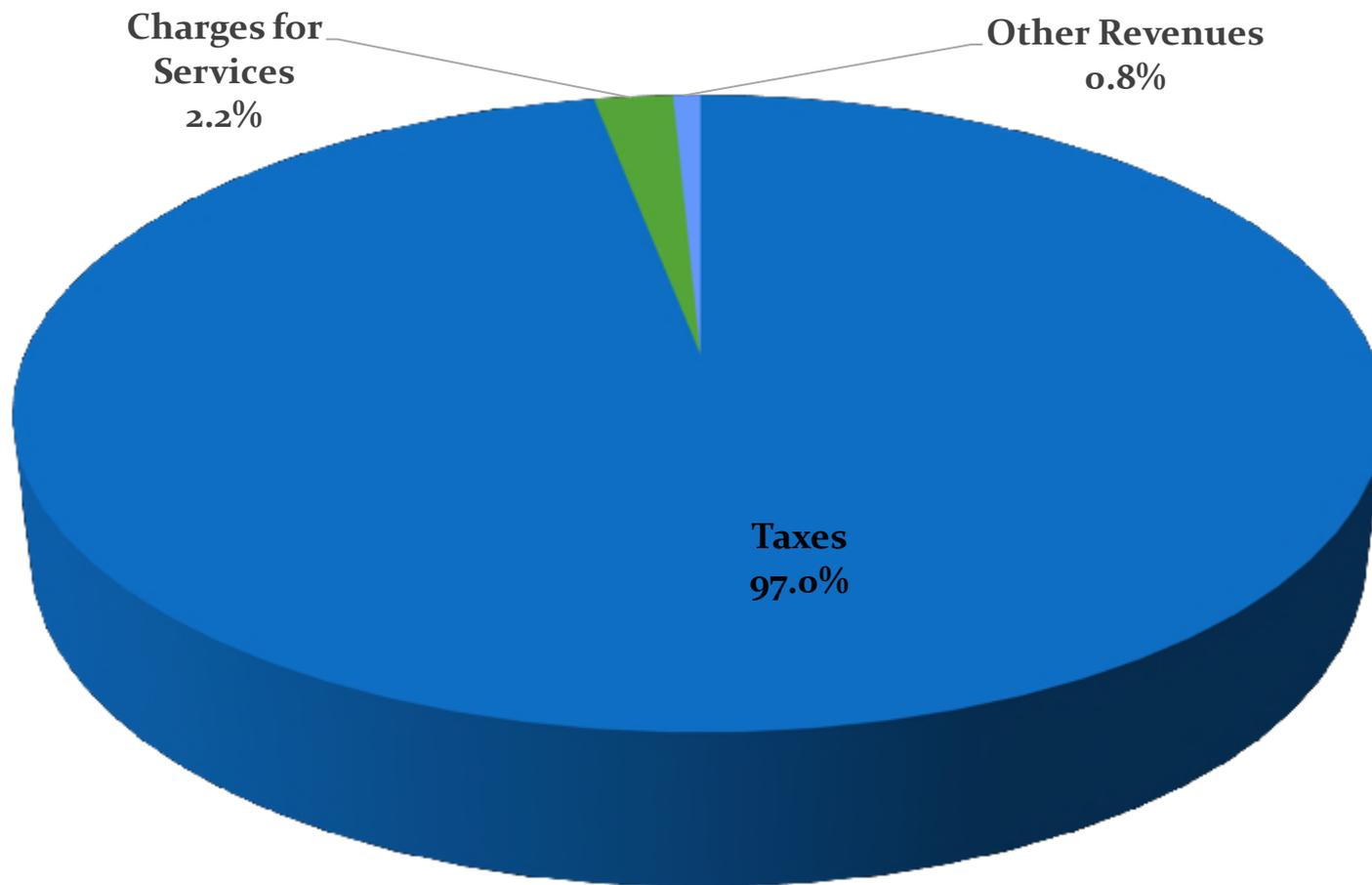
# 911 Fund Expenditures



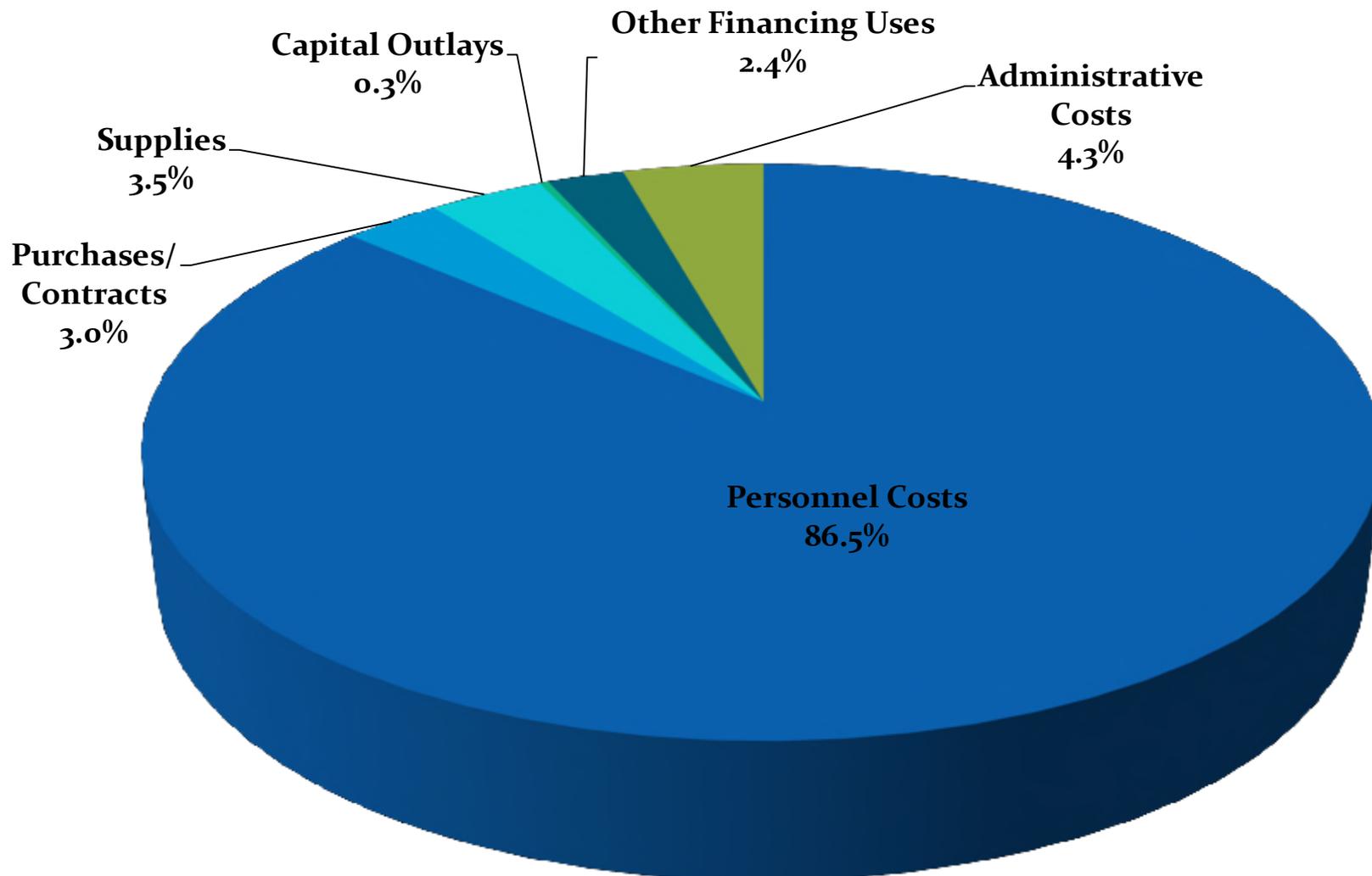
# 911 Fund Personnel Costs



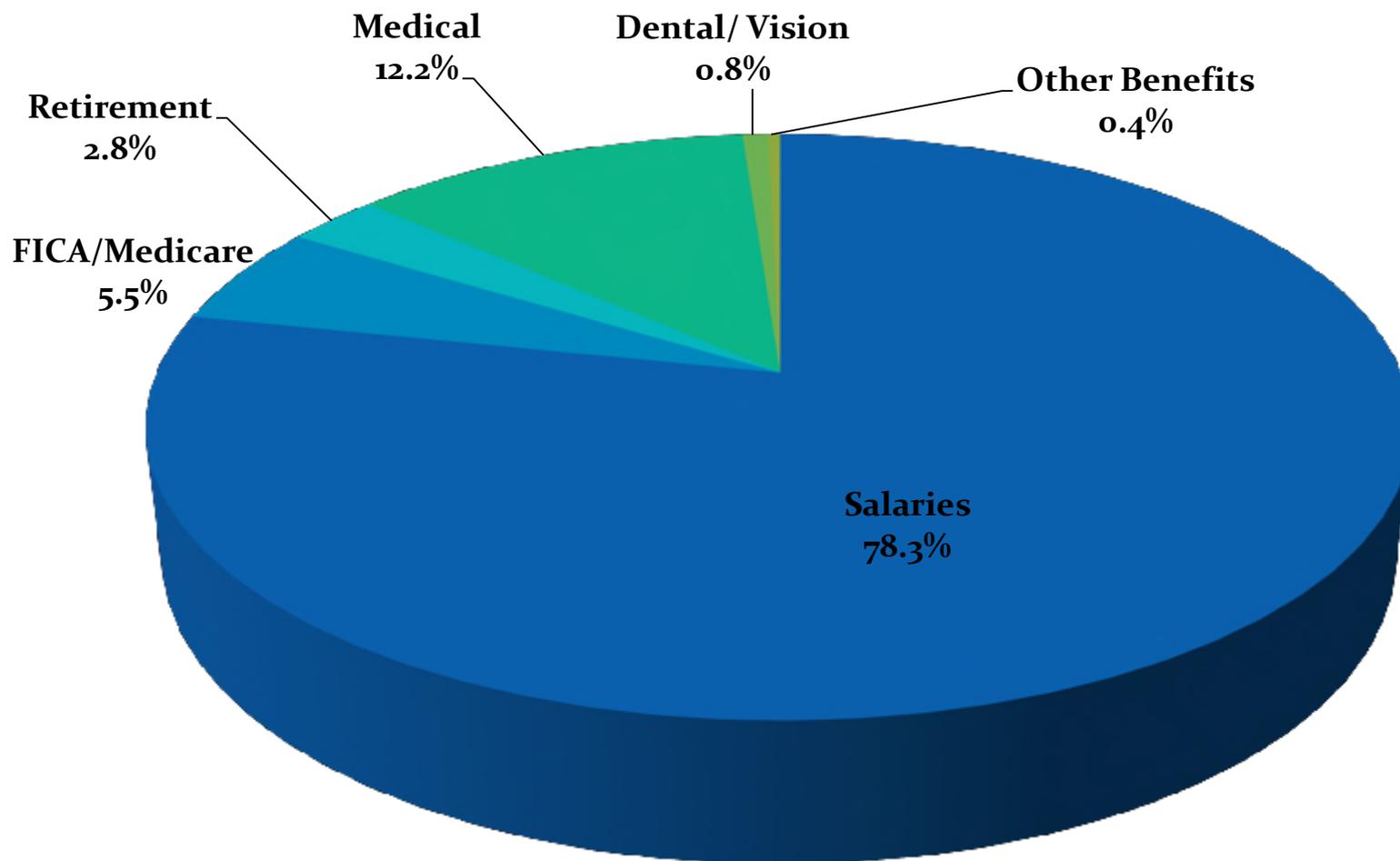
# Fire Fund Revenues



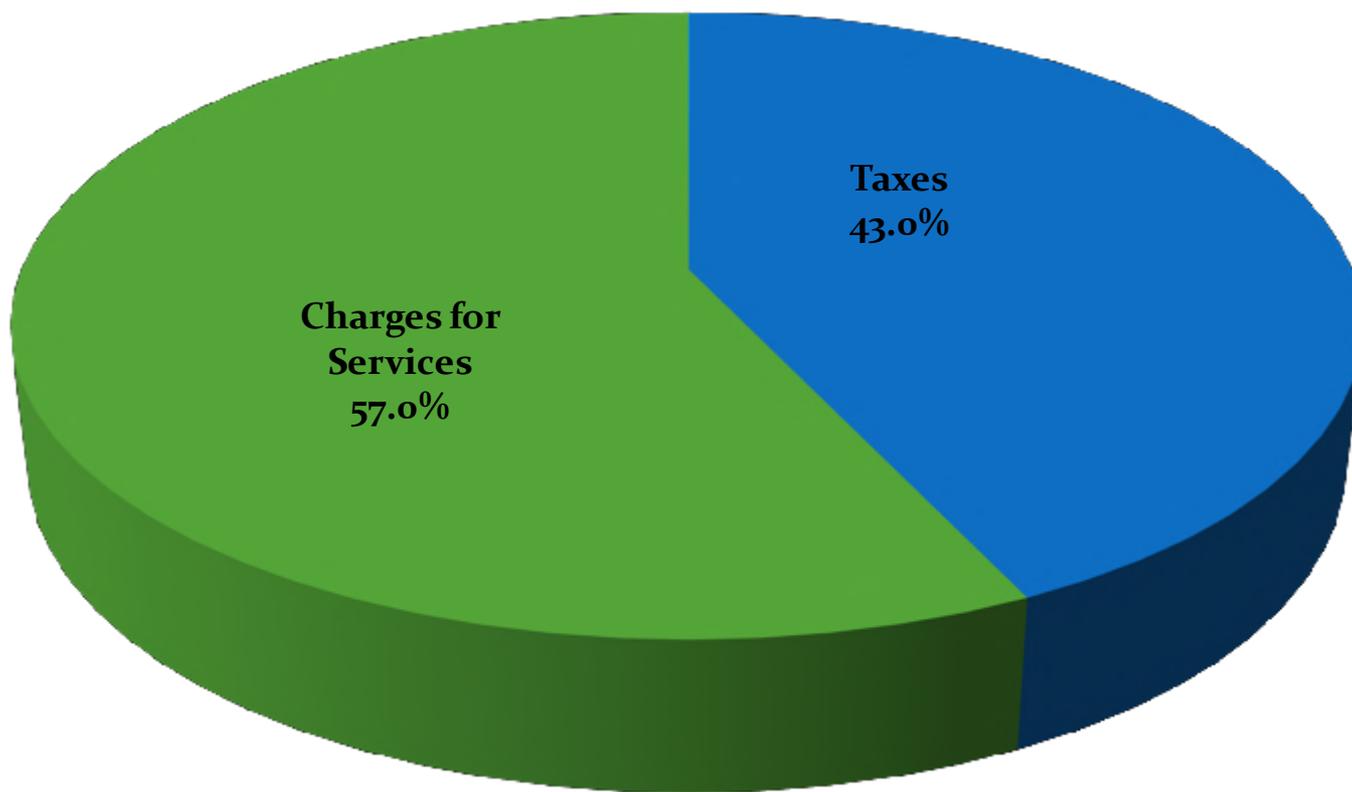
# Fire Fund Expenditures



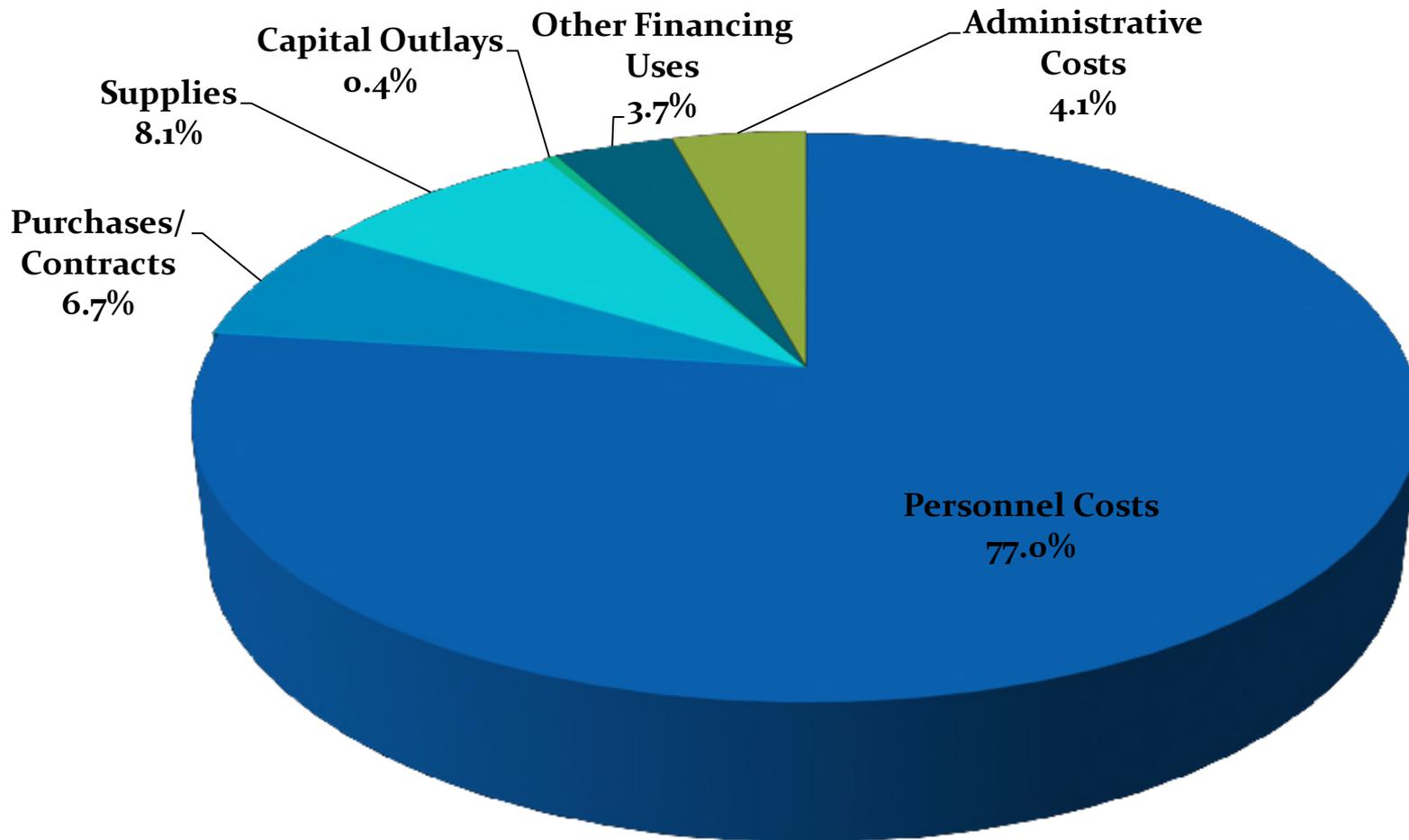
# Fire Fund Personnel Costs



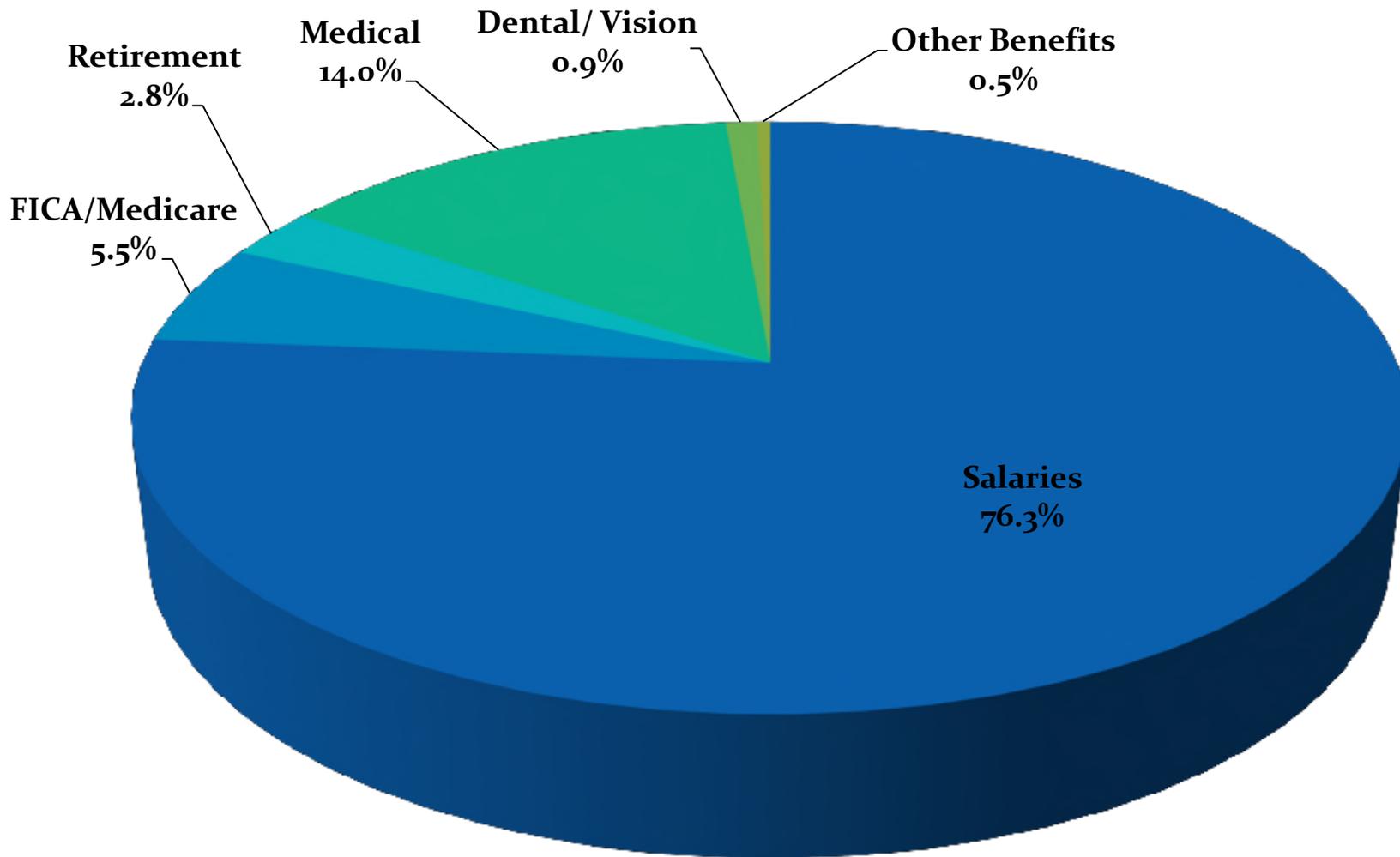
# EMS Fund Revenues



# EMS Fund Expenditures



# EMS Fund Personnel Costs



# Personnel Changes

## Funding is included for 727.689 FTEs County Wide

- 712 full-time
- 41 part-time positions equivalent to 15.689 FTEs

## FTE count is up 0.3%, 2.25 net, from 2016

- 4.25 FTE New positions
 

▪ Animal Control	1.0	Kennel Supervisor
▪ Magistrate Court	0.625	Constable
▪ Coroner	0.625	PT Coroner Assistant
▪ Water System	1.0	Production & Operations Manager <sup>1</sup>
	1.0	Distribution Assistant Manager <sup>1</sup>
  
- 2.0 FTE Abolished positions
 

▪ Water System	2.0	Vacant Distribution Workers <sup>1</sup>
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*<sup>1</sup>Denotes Water System Retreat Reorganization impact*

- 2.0 FTE Law Clerks for Griffin Judicial Circuit – costs covered by Circuit
- Reduction of 1.0 FTE for District Attorney vacant position to stay within proposed allocation

# Personnel Changes

- **Personnel Reclassifications:**
  - Building & Grounds: Crew Leader to Crew Supervisor
  - Building & Grounds: Grounds Keeper to Senior Grounds Maint. Worker
  - 911: Admin Compliance Officer to Admin Compliance Manager
  - Engineering: Project Coordinator to Transportation Engineer
  - Human Resources: HR Benefits Admin. to HR Benefits Manager
  - Fleet: Fleet Maintenance Manager to Fleet Maintenance Safety Manager
  - Tax Assessor: Appraiser I to Appraiser II
  - Sheriff: Various Internal Promotions/Reclassifications
  - Water System: Various Internal Promotions/Reclassifications<sup>1</sup>

*<sup>1</sup>Denotes Water System Retreat Reorganization impact*

# Maintenance & Operations

## Significant operational budget considerations:

- **Property/Casualty Insurance** – negotiated a 7% reduction in the property insurance premiums with an annual savings of \$41k.
- **Employee Wellness** – CIGNA provided \$50,000 credit Wellness Initiative and HR funded \$18,000 to continue the successful weight watchers' program in its third year.
- **Software Technology** – funding of \$56k for the upgrade of SAGES software to significantly enhance environmental, permitting and inspection turn around. Allowing parallel processing, paperless transactions creating a shorter faster service for our residents.
- **Griffin Judicial Circuit** – As of FY2016, accounting for Circuit transferred to Fayette County. During FY2016, one Circuit employee transitioned to Fayette County payroll. Five (5) positions are expected to transition to Fayette during FY2017.
- **Vehicle/Heavy Equipment Replacement** – Continued funding into the Vehicle Equipment Fund to ensure future funding is available to replace vehicle and equipment:

	FY 2016	FY 2017
<b>General Fund</b>	\$ 655,000	\$ 655,000
Vehicle	\$ 475,000	\$ 475,000
Equipment	\$ 180,000	\$ 180,000
<b>Fire Fund</b>	\$ 200,000	\$ 200,000
<b>EMS Fund</b>	\$ 115,000	\$ 115,000

# Maintenance & Operations

## Significant operational budget considerations (continued) :

- **Healthplan** – self-funded premium increase – average impact of 6.1%
- **Road M&O** – \$1.05M included in budget for resurfacing 9.5 miles of Ebenezer Road, Brooks Woolsey Road, and the 85 Connector. \$705,600 of the \$1.05M is funded with a Federal grant.
- **Outside Agency budgets**
  - **Senior Citizens Center** – increased funding by \$10,000 to assist with home meal deliveries.

# **Capital Improvement Program Capital Expenditures Vehicles / Equipment**

# Capital Expenditures/CIP – As Proposed All Funds

# of Projects	Dept	Project Description	Cap CIP Veh Equip	Total 5 Year CIP	FY 2017	2018-2021 Total
1	Bldg & Grounds	Public Safety Training Facility	CIP	750,000	750,000	-
2	Bldg & Grounds	Library Expansion	CIP	7,000	7,000	-
3	Bldg & Grounds	Stonewall Admin Bldg Refurbishment project	CIP	75,200	75,200	-
4	Bldg & Grounds	Courthouse/Jail Booster System Panel Replacement	CIP	17,655	17,655	-
5	Bldg & Grounds	Pole Barn Maintenance Shop	CIP	13,200	13,200	-
6	Bldg & Grounds	Old Courthouse - Landscape Upgrades	CIP	25,491	25,491	-
7	Bldg & Grounds	Radio Replacements	CIP	47,544	23,772	23,772
8	Bldg & Grounds	Animal Control - Renovation Project	CIP	125,000	125,000	-
9	Bldg & Grounds	Painting & Pressure Washing New County Courthouse	CAP	17,500	17,500	-
10	Bldg & Grounds	Improvements at Stonewall Complex Departments	CAP	74,235	74,235	-
		<b>Total - Bldg &amp; Grounds</b>		<b>1,152,825</b>	<b>1,129,053</b>	<b>23,772</b>
11	Emergency Mgmt	EOC – Highband Antenna	CIP	30,000	-	30,000
12	Emergency Mgmt	Radio Replacements	CIP	19,866	9,933	9,933
13	Emergency Mgmt	Portable Light Pole & Generator (Pull Behind)	CIP	35,000	-	35,000
		<b>Total - EMA</b>		<b>84,866</b>	<b>9,933</b>	<b>74,933</b>

# Capital Improvement Program – As Proposed

# of Projects	Dept	Project Description	Cap CIP Veh Equip	Total 5 Year CIP	FY 2017	2018-2021 Total
14	Info systems	Aerial Photography	CIP	90,000	30,000	60,000
15	Info systems	Equipment refresh, Modernization & Digitalization	CIP	1,290,000	258,000	1,032,000
16	Info systems	Phone System Revitalization & Conversion	CIP	324,000	162,000	162,000
		<b>Total - Information Systems</b>		<b>1,704,000</b>	<b>450,000</b>	<b>1,254,000</b>
17	Finance	Copier	CIP	6,800	6,800	-
		<b>Total - Finance</b>		<b>6,800</b>	<b>6,800</b>	-
18	Library	Copiers (2)	CIP	13,400	13,400	-
		<b>Total Library</b>		<b>13,400</b>	<b>13,400</b>	-

# Capital Improvement Program – As Proposed

# of Projects	Dept	Project Description	Cap CIP Veh Equip	Total 5 Year CIP	FY 2017	2018-2021 Total	Use of PARK Contingency
19	Recreation	Kiwanis Park – Restroom Facility	CIP	120,000	-	120,000	-
20	Recreation	Brooks Field #5 Backstop	CIP	20,000	20,000	-	20,000
21	Recreation	All Parks - Security camera system	CIP	40,000	40,000	-	40,000
22	Recreation	Brooks Field House Deck & Ramp Replacement	CIP	5,000	5,000	-	5,000
23	Recreation	Kiwanis Park - Athletic field lighting refurbishment	CIP	200,000	-	200,000	-
24	Recreation	McCurry Park - Soccer field lighting refurbishment	CIP	500,000	-	500,000	-
25	Recreation	McCurry Park - Multi-purpose fields light installation	CIP	300,000	-	300,000	-
26	Recreation	Painting Park Building & Structures	CAP	49,000	49,000	-	49,000
27	Recreation	McCurry Park Soccer Field & Football Field	CIP	40,000	40,000	-	40,000
28	Recreation	McCurry Park - Recrowning Soccer Field	CIP	165,000	-	165,000	-
29	Recreation	Brooks Field House Roofing	CIP	10,000	10,000	-	10,000
30	Recreation	McCurry Park & Kiwanis - New Restroom Stalls	CIP	120,000	120,000	-	120,000
31	Recreation	McCurry Park Softball Fence Repairs	CIP	20,000	20,000	-	20,000
32	Recreation	Park Playground Upgrades	CIP	20,000	20,000	-	20,000
		<b>Total – Recreation</b>		<b>1,609,000</b>	<b>324,000</b>	<b>1,285,000</b>	<b>324,000</b>

# Capital Improvement Program – As Proposed

# of Projects	Dept	Project Description	Cap CIP Veh Equip	Total 5 Year CIP	FY 2017	2018-2021 Total
33A	Road	Redwine Starrs Mill Multi-Use Path	Federal	667,200	467,040	200,160
33B	Road	Redwine Starrs Mill Multi-Use Path	CIP	166,800	116,760	50,040
34	Road	Radio Replacements	CIP	94,728	47,364	47,364
35A	Road	Pedestrian, Bicycle & Golf Cart Path Study	Federal	72,000	72,000	-
35B	Road	Pedestrian, Bicycle & Golf Cart Path Study	CIP	18,000	18,000	-
36	Road	Snowplow Blades (1)	CIP	17,500	17,500	-
		<b>Total - Road</b>		<b>1,036,228</b>	<b>738,664</b>	<b>297,564</b>

# Capital Improvement Program – As Proposed

# of Projects	Dept	Project Description	Cap CIP Veh Equip	Total 5 Year CIP	FY 2017	2018-2021 Total
37	Sheriff-Jail	Jail Data Extraction & Data Storage	CIP	14,160	14,160	-
38	Sheriff-Jail	Heat Wheel Repaid for Energy Recovery Unit	CIP	22,570	22,570	-
39	Sheriff	Radio Replacements (141 Dual Band Mobile)	CIP	629,800	314,900	314,900
40	Sheriff	Radio Replacements (245 Portable)	CIP	705,886	352,943	352,943
41	Sheriff-Support	Sheriff's Office Building Carpet	CIP	20,813	20,813	-
		<b>Total - Sheriff</b>		<b>1,393,229</b>	<b>725,386</b>	<b>667,843</b>
		<b>Total -General Fund</b>		<b>7,000,348</b>	<b>3,397,236</b>	<b>3,603,112</b>
42	911	Trunked Public Safety Radio System	CIP	1,500,000	-	1,500,000
43	911	911 Voice Logger Upgrade	CIP	40,254	40,254	-
		<b>Total - 911 System</b>		<b>1,540,254</b>	<b>40,254</b>	<b>1,500,000</b>

# Capital Improvement Program – As Proposed

# of Projects	Dept	Project Description	Cap CIP Veh Equip	Total 5 Year CIP	FY 2017	2018-2021 Total
44	Fire	SCBA - Breathing Apparatus	CIP	968,500	198,000	770,500
45	Fire	High Pressure Tank & Pump for Brush Truck	CIP	16,000	16,000	-
46	Fire	Fit Test Machine	CIP	7,495	-	7,495
47	Fire	Station 11 HVAC – LED Lighting, Ceiling Grid	CIP	26,900	26,900	-
48	Fire	Firefighter Protective Clothing	CAP	60,650	-	60,650
49	Fire	Mobile Data Hotspot (18)	CIP	32,400	-	32,400
50	Fire	Thermal Imaging Cameras	CIP	9,000	-	9,000
51	Fire	Radio Replacements	CIP	374,866	187,433	187,433
		<b>Total – Fire</b>		<b>1,495,811</b>	<b>428,333</b>	<b>1,067,478</b>
52	EMS	Stretchers	CIP	16,200	16,200	-
53	EMS	Ventilator	CIP	9,000	-	9,000
54	EMS	Automatic External Defibrillators	CIP	34,000	-	34,000
55	EMS	Mobile Data Communication Units	CIP	10,800	10,800	-
56	EMS	Radio Replacements	CIP	168,334	84,167	84,167
		<b>Total - EMS</b>		<b>238,334</b>	<b>111,167</b>	<b>127,167</b>
		<b>Total - Governmental CIP</b>		<b>\$ 10,274,747</b>	<b>\$ 3,976,990</b>	<b>\$ 6,297,757</b>

# Capital Improvement Program – As Proposed

# of Projects	Dept	Project Description	Cap CIP Veh Equip	Total 5 Year CIP	FY 2017	2018-2021 Total
57	Water System	Sodium Hypochlorite Crosstown	CIP	300,000	-	300,000
58	Water System	Sodium Hypochlorite South Fayette	CIP	300,000	-	300,000
59	Water System	SR 92/Westbridge Road/Veterans Parkway	CIP	100,000	100,000	-
60	Water System	White Road Control Valve	CIP	100,000	100,000	-
61	Water System	Waterline Extension	CIP	800,000	-	800,000
62	Water System	Sodium Permanganate South Fayette	CIP	100,000	100,000	-
63	Water System	Automatic Flushers	CIP	100,000	-	100,000
64	Water System	Chlorine Dioxide South Fayette	CIP	500,000	-	500,000
65	Water System	LED Lighting Inside Crosstown WTP Buildings	CIP	120,000	-	120,000
66	Water System	North Waterline Enhancement Project	CIP	800,000	-	800,000
67	Water System	Radio Replacements	CIP	120,000	120,000	-
68	Water System	SCADA	CIP	660,000	220,000	440,000
69	Water System	Sludge Removal Controls/Handling Crosstown	CIP	400,000	200,000	200,000
		<b>Total - Water System</b>		<b>4,400,000</b>	<b>840,000</b>	<b>3,560,000</b>

# Capital Improvement Program – As Proposed

# of Projects	Dept	Project Description	Cap CIP Veh Equip	Total 5 Year CIP	FY 2017	2018-2021 Total
70	Stormwater	Emerald Lake Dam	CIP	344,000	-	344,000
71	Stormwater	Rising Star Road	CIP	504,222	-	504,222
72	Stormwater	Antebellum Lane	CIP	680,124	-	680,124
73	Stormwater	Old Senoia Road	CIP	620,402	-	620,402
74	Stormwater	Lee's Mill Road	CIP	810,637	-	810,637
		<b>Total - Stormwater</b>		<b>2,959,385</b>	-	<b>2,959,385</b>
		<b>Total - Enterprise CIP</b>		<b>7,359,385</b>	<b>840,000</b>	<b>6,519,385</b>
		<b>Total - ALL CIP</b>		<b>17,634,132</b>	<b>4,816,990</b>	<b>12,817,142</b>

# FY 2017 Budget – Vehicles

Asset #	Department	Vehicle to be Replaced	Mileage	Replacement Vehicle	Cost
11397	Permits and Inspection	2003 FORD F-150 PICKUP TRUCK	111,575	Ford F150	\$ 18,785
10803	Road	2001 FORD PICKUP	203,221	Ford F250 crew cab 4x4 long bed	\$ 30,000
10809	Road	1999 FORD F-350 CREW CAB PICKUP	218,593	Ford F250 crew cab long bed	\$ 25,837
10805	Road	2001 FORD F-150 PICKUP	138,916	Ford Explorer	\$ 26,000
21643	Sheriff	2008 CHEVROLET TAHOE	162,460	2017 Ford Explorer	\$ 47,198
11097	Sheriff	2000 FORD E-350 VAN	146,014	2017 Ford 350 Transport Van	\$ 67,841
24964	Sheriff	2011 DODGE CHARGER	128,022	2017 Ford Explorer	\$ 47,198
11018	Sheriff	2002 CHEVROLET TAHOE	140,642	2017 Ford Explorer	\$ 47,198
18975	Sheriff	2006 FORD CROWN VICTORIA	138,339	2017 Ford Explorer	\$ 47,198
11017	Sheriff	2002 CHEVROLET TAHOE	133,326	2017 Ford Explorer	\$ 47,198
21566	Sheriff	2007 FORD CROWN VICTORIA	133,899	2017 Ford Explorer	\$ 47,198
24840	Sheriff	2011 DODGE CHARGER	134,459	2017 Ford Explorer	\$ 47,198
22659	Sheriff	2008 DODGE CHARGER	129,891	2017 Ford Explorer	\$ 47,198
20616	Sheriff	2007 DODGE CHARGER	133,055	2017 Ford Explorer	\$ 47,198
24947	Sheriff	2011 DODGE CHARGER	102,627	2017 Ford Explorer	\$ 47,198
22737	Sheriff	2008 DODGE CHARGER	128,860	2017 Ford Explorer	\$ 47,198
22658	Sheriff	2008 DODGE CHARGER	125,435	2017 Ford Explorer	\$ 47,198
10521	Sheriff	1998 FORD CROWN VICTORIA	123,503	2017 Ford Explorer	\$ 47,198
23067	Sheriff	2008 DODGE CHARGER	125,599	2017 Ford Explorer	\$ 47,198
24965	Sheriff	2011 DODGE CHARGER	122,695	2017 Ford Explorer	\$ 47,198
18980	Sheriff	2006 FORD CROWN VICTORIA	115,857	2017 Ford Explorer	\$ 47,198

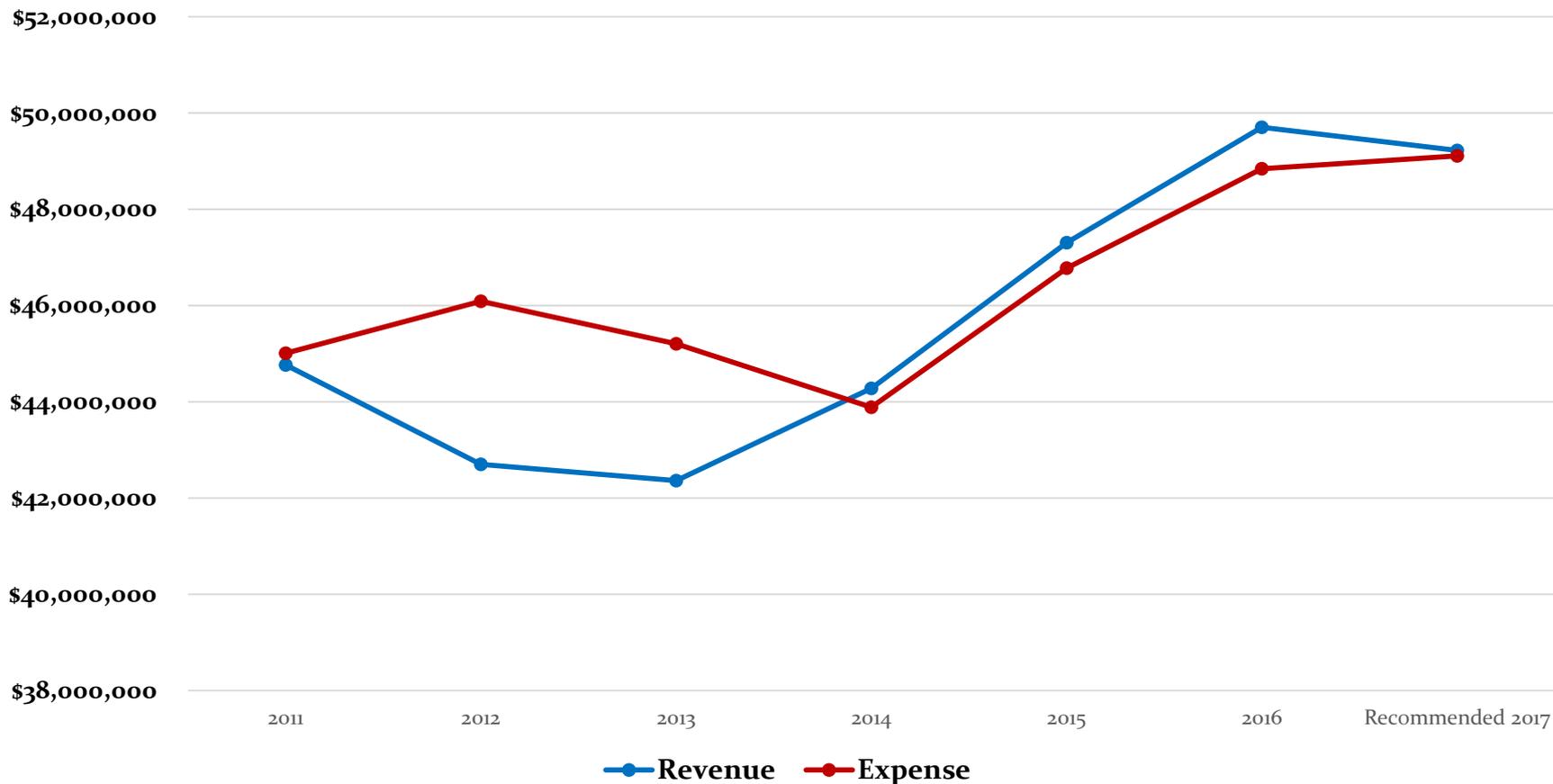
## FY 2017 Budget – Vehicles (cont.)

Asset #	Department	Vehicle to be Replaced	Mileage	Replacement Vehicle	Cost
10694	B&G	1996 FORD F-250 PICKUP	100,257	Ford F250 regular cab v8 long bed	\$ 25,942
10702	B&G	1997 FORD F-250 PICKUP	98,522	Ford F250 regular cab v8 long bed	\$ 25,942
10703	B&G	1997 FORD F-250 PICKUP	100,450	Ford F250 regular cab v8 long bed	\$ 25,942
11525	Finance/Pool	2003 FORD Explorer	153,668	Ford Escape	\$ 19,166
10723	Finance/Pool	1996 FORD Crown Vic	128,129	Ford Escape	\$ 19,166
11013	Finance/Pool	2002 JEEP Liberty Sport	151,443	Ford Escape	\$ 19,166
<b>Total General Fund</b>					<b>\$ 1,058,955</b>
10753	Fire	1996 E-1 PUMPER TANKER #10	45,900	Fire Pumper	\$ 401,570
10756	Fire	1996 E-1 PUMPER TANKER #7	123,226	Fire Pumper	\$ 350,000
10788	Fire	2002 CHEVROLET C-1500 PICKUP	154,045	Ford F150 w/super cab	\$ 31,900
10837	Fire	2001 GMC YUKON	179,251	Ford F150 w/crew cab	\$ 33,400
<b>Total Fire</b>					<b>\$ 816,870</b>
22721	Marshal	2009 FORD F150	155993	Ford F150 1/2 ton	\$ 29,768
<b>Total Water</b>					<b>\$ 29,768</b>
<b>Total Vehicles</b>					<b>\$ 1,905,593</b>

# FY 2017 Budget – Heavy Equipment

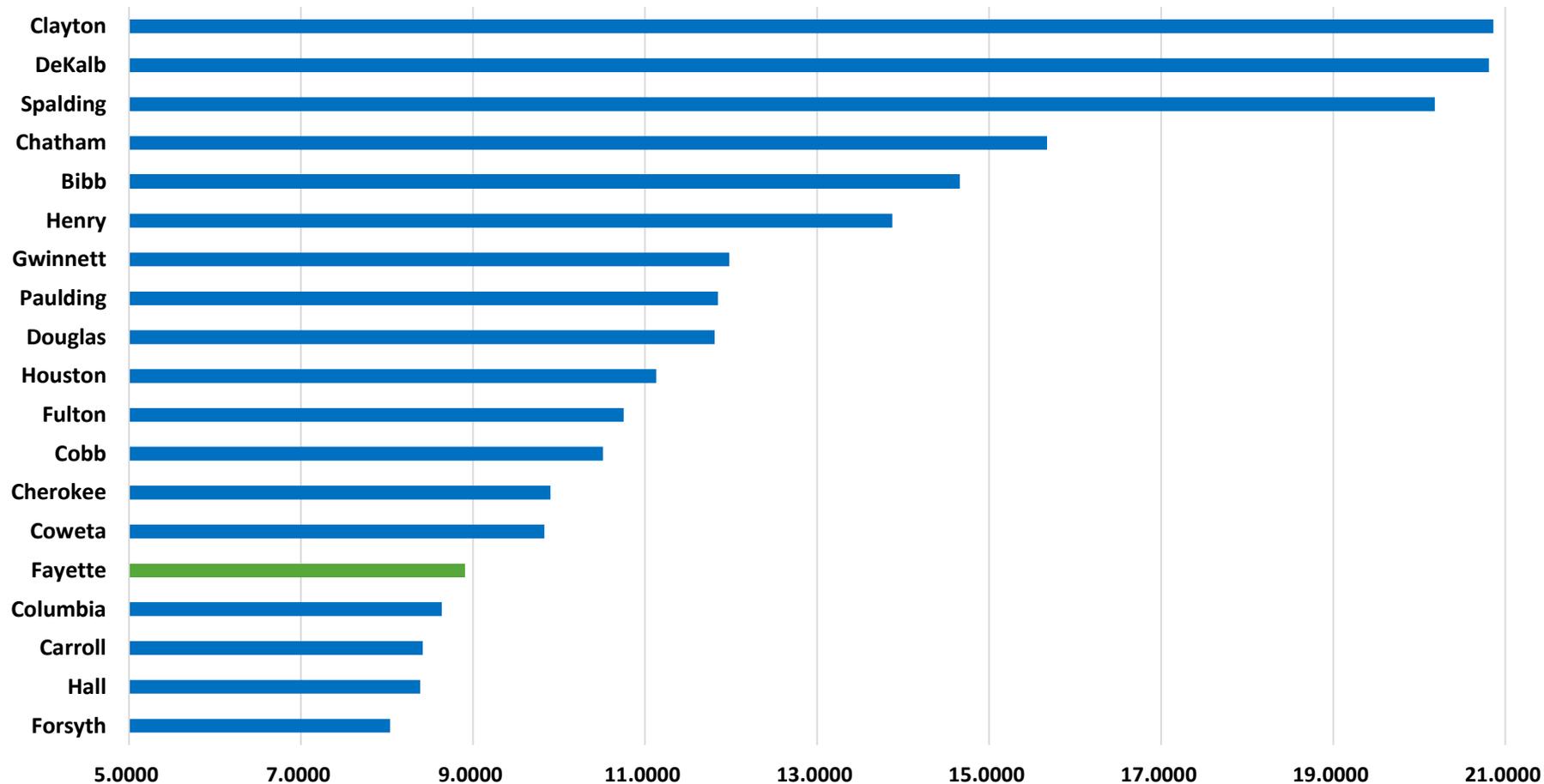
Asset #	Department	Equipment to be Replaced	Replacement Equipment	Cost
10717	Building & Grounds	1997 Better Built Trailer	Heavy Equipment Trailer	\$ 5,550
21845	Building & Grounds	Vertical Core Aerator	Stand On Aerator	\$ 9,995
11474	Building & Grounds	2003 Mower hustler	Zero Turn 60" Cut Mower	\$ 8,469
	Fleet	Replace existing lift	Heavy Duty Portable Lift System	\$ 45,000
10644	Road	1998 Ingersoll Roller	Paving Roller	\$ 100,000
11454	Road	Caterpillar 246 Skid Steel Loader	Cat Skid Steer	\$ 60,500
11206	Road	1987 Grader Cat 140	Motorgrader	\$ 230,103
			<b>New Equipment</b>	
	Building & Grounds	NEW	Bobcat Compact Track Loader	\$ 46,610
	Fleet	NEW	Nitrogen Tire Inflation System	\$ 5,500
	Road	NEW	Variable Message Board	\$ 15,000
	Road	NEW	Variable Message Board	\$ 15,000
			<b>Total General Fund</b>	<b>\$ 541,727</b>
	Solid Waste	NEW	John Deere Gator 4 x 4	\$ 10,745
			<b>Total Solid Waste</b>	<b>\$ 10,745</b>
			<b>Total Equipment</b>	<b>\$ 552,472</b>
			<b>Total Vehicles &amp; Equipment</b>	<b>\$ 2,458,065</b>

# General Fund Original Adopted Budget



# Millage Rate Comparison

## 2015 Millage Rates



# FY2017 Budget - Highlights

## Significant operational budget considerations:

- General Fund impact from maintenance & operations is a positive \$110,822.
- Budget calls for no property tax increase.
- Changes in Personnel levels protect the existing outstanding service delivery to our Citizens.
- Budget continues to maintain the commitment to balance current year revenues with current year expenses. No use of unassigned fund balance.
- General Fund Assigned Balance will fund Capital/CIP. Restricted Fund Balances will fund Capital/CIP for all other funds.
- Funds Healthcare projected run-outs and expected claims, and creates a stabilization fund for future claims.
- Incorporates Defined Benefit Plan funding over required levels.
- No funding for Cost of Living increase or one-time payment incentive.
- Maintains Employee Benefits:
  - Medical/Dental/Vision Health Insurance
  - Define Benefit / Contribution Plan
- County-Wide departmental cooperation continues to yield positive results.

# Future Public Hearings

- **First Public Hearing**
  - June 7, 2016 at 7:00 p.m.
  
- **Second Public Hearing – Budget Adoption**
  - June 30, 2016 at 7:00 p.m.

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Approval of staff's recommendation to provide funding of \$75,000.00 from General Fund Contingency for Fayette County's Criminal Justice Center's sidewalks to ensure compliance with Title II of the American Disabilities Act; and to award Mallett Consulting \$10,000.00 for project construction management and construction oversight, for an aggregate amount of \$85,000.00.

**Background/History/Details:**

In a letter dated June 8, 2015, the U.S. Department of Justice (U.S Attorney's Office) requested that Fayette County conduct an American Disabilities Act (ADA) Compliance Review of the Fayette County Justice Center. This review included the interior and exterior (site) of the facility.

The U.S. Attorney's Office has authority to enforce Title II of the American Disabilities Act (ADA), including requesting compliance reviews and seeking injunctive relief and/or monetary damages in the event that compliance violations are not resolved.

The ADA compliance review was completed by the County in July of 2015. The only major action item was to extend the existing sidewalk system from the Justice Center building and parking lot, along the entrance drives and connect to existing sidewalk systems within the rights-of-way of Jimmie Mayfield Boulevard and Lee Street. (Sidewalks did not exist along Jimmie Mayfield and Lee Street at the time the Justice Center was built.)

**What action are you seeking from the Board of Commissioners?**

Approve \$75,000.00 from General Fund Contingency for Fayette County's Criminal Justice Center's sidewalks to ensure compliance with Title II of the American Disabilities Act; and to award Mallett Consulting \$10,000.00 for project construction management and construction oversight, for an aggregate cost of \$85,000.00.

**If this item requires funding, please describe:**

\$85,000 as requested is available in contingency account 37510599-579000 with a current balance of \$875,251.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**

The Mallett Consulting award is a continuation of engineering services for project management, construction monitoring/inspection and material testing. Note: Construction contract period is scheduled for sixty (60) days.

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**COURT FACILITY ADA COMPLIANCE REVIEW**  
*QUESTIONNAIRE*

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*Title II of the Americans with Disabilities Act of 1990 as amended, ("ADA") provides, among other things, that "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of services, programs, or activities of a public entity, or be subjected to discrimination by any such entity." 42 U.S.C. §12132. The term "public entity" includes Judicial and Correctional Facilities.*

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**I. NAME AND ADDRESS**

Fayette County Criminal Justice Center

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Name of Court Facility

1 Center Drive

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Facility Street Address

Fayetteville, GA 30214

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#### IV. BARRIER REMOVAL OBLIGATIONS

*The ADA establishes different standards depending on when the facility was constructed and whether the facility has been altered between January 26, 1992 and September 15, 2010, or between September 15, 2010 and March 15, 2012, or after March 15, 2012. See 28 C.F.R. §35.151.*

*Existing facilities are required to remove barriers to access for persons with disabilities "that would exclude from participation in or be denied the benefits of services, programs, or activities of a public entity, or be subjected to discrimination by any such entity." 42 U.S.C. §12132.*

*Facilities designed and constructed for first occupancy after January 26, 1992, must be accessible to persons with disabilities. Alterations after January 26, 1992, must be accessible to persons with disabilities. 42 U.S.C. §12134.*

*The original ADA Design Standards for Accessible Design were first published in 1991 and are republished at 28 C.F.R. Part 36, Appendix D ("1991 Standards"). The new ADA Standards for Accessible Design were first published in 2010. It consists of the 2004 ADAAG, appendices Band D to 36 C. F.R. Part 1191, and the requirements contained in 28 C.F.R. 35.151. See 28 C.F.R. Part 35.104. ("2010 Standards") Both Standards are available at [www.ada.gov](http://www.ada.gov).*

Accordingly, the questions in this section are designed to elicit information necessary to determine the standard applicable to the Facility's new construction, alteration, and barrier removal obligations. Place an "X" in the appropriate box.

1.0	CONSTRUCTION AND ALTERATIONS DATES	YES	NO
1.1	Did construction of this Facility commence after January 26, 1992, and before September 15, 2010?	X	

1.2	<p>Has the Facility undergone any alteration after January 26, 1992? The term "alteration" includes, but is not limited to, remodeling, renovation, rehabilitation, reconstruction, historic restoration, changes or rearrangement in structural parts or elements, and changes or rearrangement in the plan configuration of walls and full height partitions.</p> <p>Normal maintenance, reroofing, painting or wallpapering, asbestos removal, or changes to mechanical or electrical systems are not alterations unless they affect the usability of the building or facility.</p> <p><i>If your answer to this question is "YES," within Schedule A, briefly describe each alteration occurring after January 26, 1992 and include the date of alteration.</i></p>	X	
1.3	<p>If construction of this Facility commenced before January 26, 1992, has any part not been altered?</p> <p><i>If your answer to this question is "YES," within Schedule B, please describe the services, programs and activities.</i></p>	-	-
1.4	<p>Did construction or any alteration to this Facility commence after March 15, 2012?</p>		X
1.5	<p>Was the fire alarm system upgraded after March 15, 2012?</p>	X	

2.0	ACCESS TO SERVICES, PROGRAMS, AND ACTIVITIES	YES	NO
2.1	<p>Has the Facility conducted a Self-Evaluation?</p> <p><i>If your answer to this question is "YES," please attach a copy.</i></p>		X
2.2	<p>Has the Facility prepared a Transition Plan setting forth steps to achieve program accessibility?</p> <p><i>If your answer to this question is "YES," please attach a copy.</i></p>		X

N/A

## V. COMPLIANCE WITH THE STANDARDS

*Existing facilities are required to remove barriers to access for persons with disabilities "that would exclude from participation in or be denied the benefits of services, programs, or activities of a public entity, or be subjected to discrimination by any such entity." 42 U.S.C. §12132.*

*Facilities designed and constructed for first occupancy after January 26, 1992, must be accessible to persons with disabilities. Alterations after January 26, 1992, must be accessible to persons with disabilities. 42 U.S.C. §12134.*

Set forth below are a series of questions designed to elicit information about whether certain elements of the Facility comply with the appropriate Standards. For the following questions, place an "X" in the appropriate box.

3.0	ENTIRE FACILITY	YES	NO
3.1	If the facility has a fire alarm system, are there visual alarms in every public and common use space, including toilet rooms and small conference/waiting rooms?	X	

4.0	PARKING AND EXTERIOR ACCESSIBLE ROUTE	YES	NO
4.1	How many parking spaces are available at the Facility?	435	
	a. How many of the parking spaces are accessible to persons with disabilities? <i>For each space please complete Schedule C.</i>	11	
	b. Are there any nonaccessible spaces closer to the Facility than the accessible spaces?	1	
	d. For each accessible space and access aisle adjoining the accessible space, is the space marked with lines?	X	
4.2	Do you have any van accessible spaces? <i>For each space, please complete Section C.</i>	X	
	a. If so, how many?	2	
	b. For each van accessible space, indicate how far the space is from the entrance of the Facility.	185', 197'	
4.3	Is the route of travel from the parking garage or parking lot to the Facility accessible to persons with disabilities?	X	

4.4	Is the route of travel from the street to the Facility accessible to persons with disabilities?		X
4.5	If your answer to question 4.3 and 4.4 is no, is there an alternate route of travel leading to the Facility from the street or parking area that is accessible to persons with disabilities?		X
4.6	If not all entrances are accessible, do you have ADA-compliant signage using the international symbol of accessibility posted at the accessible entrance and directional signage posted at the inaccessible entrance(s) indicating the location of the accessible entrance(s)? (Not Applicable)	-	-
4.7	If direct access is provided for pedestrians from an enclosed parking garage to the building, is at least one direct entrance from the garage to the building accessible? (No Garage)	-	-

5.0	PUBLIC ENTRANCE(S) AND INTERIOR ACCESSIBLE ROUTE	YES	NO
5.1	How many entrances are provided?	1	
5.2	How many entrances are accessible?	1	
5.3	If there are stairs at the main entrance, is there also a ramp or lift?	X	
5.4	If there is a ramp, please provide the width and slope of the ramp?	56"; 12H:1V	
5.5	Do the ramps have handrails on both sides?	X	
5.6	If the main entrance is inaccessible, is there an alternate accessible entrance that is not a service or loading entrance? (Not Applicable)	-	-
5.7	What is the measurement for the accessible entrance door and the latch side stop when the door is open?	65"	

6.0	PUBLIC COUNTERS AND DEVICES		
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6.1	What are the total number of service counters, including security stations, information centers, clerk office, and check-in stations?	14	
6.2	Do all service counters have a lowered portion no more than 36 inches high to allow persons who use wheelchairs to fill out forms or receive service?		X

\*

\* - Alternatives to lowered counters are provided.

7.0	<b>PUBLIC AND COMMON USE RESTROOMS</b>	YES	NO
7.1	How many public restrooms does the Facility have? (This includes restrooms used by detainees)  <i>Complete Section D for each restroom.</i>	26	
7.2	Is there an accessible route to the each restroom?	X	
7.3	Do the restrooms have an accessible door?	X	
7.4	If all restrooms are not accessible, are all accessible restrooms identifiable by the "International Symbol of Accessibility?"	X	

8.0	<b>ESTABLISHMENTS SERVING FOOD AND DRINK</b>	YES	NO
8.1	Are there any food service areas?  <i>If the answer is Yes, please complete Schedule E</i>	X	

9.0	<b>PUBLIC WAITING AREAS</b>	YES	NO
9.1	Is there an accessible route to the seating area(s)?	X	
9.2	When provided in public area, is there at least one public telephone available per floor which is accessible? (Not Provided)	-	-
9.3	When provided in public areas, is there a drinking fountain available on each floor?	X	
9.4	If there is a drinking fountain, what is the measurement (in inches) from the floor to the spout outlet?	35"	

<b>10.0</b>	<b>WITNESS WAITING AREAS, AND ATTORNEY WAITING AREAS</b>	YES	NO
10.1	How many witness areas and attorney waiting areas are located in the Facility?	10	
10.2	For each area, what is the measurement for the door and the latch side stop when the door is open?	33 1/2"	
10.3	Do accessible wheelchair locations connect to an accessible route which is a minimum of 36 inches wide?	X	

<b>11.0</b>	<b>JURY ASSEMBLY AREAS, ROOMS, AND DELIBERATION AREAS</b>		
11.1	How many jury assembly areas, rooms, and deliberation areas are located in the Facility?	9	
11.2	For each area, what is the measurement for the door opening between the face of the door and the latch side stop when the door is open?	33 1/2"	

<b>12.0</b>	<b>SHUTTLE VAN SERVICES</b>	YES	NO
12.1	Does your Facility provide shuttle van services to remote parking lots or to transportation centers?		X
12.2	If yes to the previous question, are these services accessible to individuals who use wheelchairs?		

<b>13.0</b>	<b>DETAINEE SHUTTLE VAN SERVICES</b>	YES	NO
13.1	Does your Facility provide shuttle van services for detainees?		X
13.2	If yes to the previous question, are these services accessible to individuals who use wheelchairs?		

<b>14.0</b>	<b>DETAINEE EXTERIOR ACCESSIBLE ROUTE</b>	YES	NO
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14.1	Does at least one passenger loading zone comply with the 1991 and 2010 ADA Standards for Accessible Design?	X	
14.2	Is there at least one exterior accessible route from passenger loading zones to an accessible building entrance?	X	

15.0	<b>DETAINEE ENTRANCE(S) AND INTERIOR ACCESSIBLE ROUTE</b>	YES	NO
15.1	If there is more than one detainee entrance, are all entrances from parking structures, all entrances from tunnels and elevated walkways, all entrances from transportation facilities, and direct connections to other facilities accessible?	X	
15.2	Is there an accessible route through the security screening?	X	
15.3	Does at least one accessible route connect accessible entrances with all accessible detainee spaces within the Facility?	X	

16.0	<b>DETAINEE COUNTERS AND DEVICES</b>	YES	NO
16.1	Do all service counters that involve interaction with detainees have a lowered portion no more than 36 inches high to allow persons who use wheelchairs to fill out forms or receive service?	X	
16.2	On each floor where drinking fountains are provided, what are the measurements from floor to spot outlet for each drinking fountain?	34"	

17.0	<b>DETAINEE HOLDING CELLS</b>	YES	NO
17.1	How many holding cells do you have?	15	
17.2	For each holding cell, <i>please complete Schedule F.</i>		
17.3	Does at least one accessible route connect accessible holding cells to the courtroom and hearing room?	X	

17.4	Where drinking fountain spouts are provided, are there at least two spouts, and are 50% mounted no higher than 36" and 50% mounted between 38" and 43"? (All Fountains are 34")		X
17.5	Are the toilet facilities accessible to individuals with disabilities?	X	

18.0	COURTROOMS AND HEARING ROOMS	YES	NO
18.1	Are there accessible routes from the public corridor, holding cells, judge's chambers, and jury deliberation rooms to entrances to each courtroom and hearing room?	X	
18.2	Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance? (Not Applicable)	-	-
18.3	What is the width (in inches) of clearance of any accessible entrances?	33.5"	
18.4	Is an assistive listening system provided?	X	
18.5	For each courtroom, 1 wheelchair space must be provided where there are up to 25 spectator seats, 2 where there are up to 50 spectator seats, and 4 where there are up to 150 spectator seats. Are the appropriate number of wheelchair spaces provided?	X	
18.6	For each courtroom and hearing room, <i>please complete Schedule G.</i>		

19.0	WITNESS STANDS	YES	NO
19.1	Is there an accessible route from the courtroom and hearing room entrance to the witness stand?	X	
19.2	If a door or gate is provided, does it have an opening of at least 32 inches clear, between the face of the door and the latch side stop, when the door or gate is open 90 degrees? (No Gate)	-	-
19.3	Is there an accessible wheelchair space at least 36" wide by 48" deep if approached from the back or 36" wide by 60" deep if approached from the side?	X	

20.0	JURY BOX	YES	NO
20.1	Is there an accessible route from the courtroom and hearing room entrance for the jury to the jury box?	X	
20.2	If a door or gate is provided, does it have an opening of at least 32 inches clear, between the face of the door and the latch side stop, when the door or gate is open 90 degrees? (No Door/Gate)	-	-
20.3	Is there an accessible wheelchair space inside the jury box that is 36" wide by 48" deep if approached from the back or front, or 36" wide by 60" deep if approached from the side?	X	

## VI. POLICIES, PRACTICES, AND PROCEDURES

*The ADA generally obligates a public accommodation to "make reasonable modifications in policies, practices, and procedures, when the modifications are necessary to afford goods, services, facilities, privileges, advantages, or accommodations to individuals with disabilities." 28 C.F.R. §35.130(b)(7).*

Set forth below are a series of questions about the written policies of the Facility. For the following questions, place an "X" in the appropriate box.

21.0	POLICIES, PRACTICES AND PROCEDURES	YES	NO
21.1	Has a review been conducted regarding the selection criteria used to determine who participates in and benefits from the (program/service/activity) to see if individuals with disabilities are excluded?	X	
21.2	Has the location where the (program/service/activity) is (offered/provided/conducted) been reviewed to determine whether physical barriers exist that could impede access by individuals with disabilities?	X	
	a. If barriers exist, what arrangements are available to provide program access? <i>Attach additional information on a separate sheet of paper.</i>	No Barriers	
21.3	Is there a formal policy or procedure that instructs staff regarding accommodations for individuals with disabilities participating in programs, services or activities? <i>Attach a copy of any policy or procedure.</i>	X	
	a. How is the above policy communicated to staff? <i>Attach additional information on a separate sheet of paper.</i>	X	

	b. Is there a policy or procedure which indicates who staff should contact if unable to accommodate an individual with a disability? <i>Attach a copy of any policy or procedure.</i>		X
21.4	How does telephone communication occur with individuals with disabilities who wish to participate in or benefit from this program/service/activity? <i>Attach additional information on a separate sheet of paper.</i>	Not Applicable	
21.5	Is staff trained on how to communicate with individuals with disabilities who wish to participate in or benefit from this program/service/activity?	X	
21.6	Are there any written documents, forms, instructions, or guidelines regarding the program, service or activity?	X	
	a. How are these written documents, forms, instructions, or guidelines distributed to the public?	Website	
	b. Are these written documents, forms, instructions, or guidelines available in alternate formats (audio, tape, large <u>print</u> , etc.)?	X	
	c. If written material is not available in alternate formats, what steps are taken to ensure that individuals with disabilities have access to the message conveyed through the written material? <i>Attach additional information on a separate sheet of paper.</i>		
21.7	Are there any audiovisual presentations used in this program/service/activity?	X	
	a. If yes, are these presentations captioned?	X	
	b. If not captioned, indicate what steps are taken to ensure that individuals with a disability can benefit from the presentation. <i>Attach additional information on a separate sheet of paper.</i>		
21.8	Is there a policy that prohibits contractors working for the court that offer, provide or conduct the programs, service, or activities of the court from discriminating against individuals with disabilities? <i>Attach a copy of any policy or procedure</i>		X
21.9	If video display boards are used to convey information about room assignments and pending matters, is this information available in alternative formats for people with visual impairments?	X	

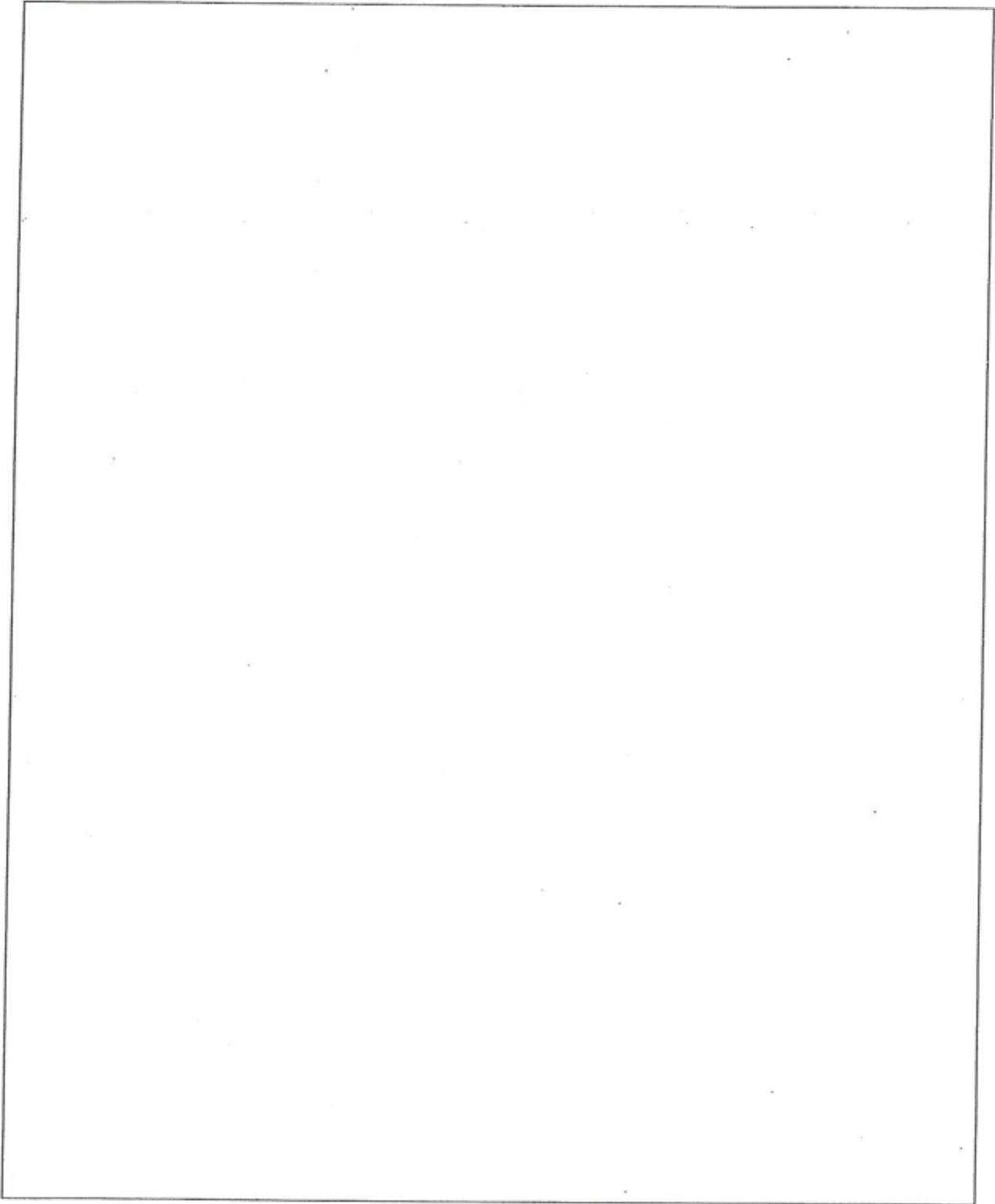
## VII. IMMINENT REMEDIAL PLANS

*If the Facility intends to establish written policies or modify any of its existing policies within the next six (6) months, or has plans to remove architectural barriers to access or otherwise bring elements of the Facility into compliance with the Standards within the next three (3) years, please briefly describe those intentions or plans below.*

*In your answer to this question, if you answered "NO" to the Policies, Practices, and Procedures questions, state in the space below whether the Facility intends to establish or modify its written policies within the next six (6) months such that the Facility would be in a position to answer "YES" to any or all of these questions.*

1. Sidewalk Extensions - Fayette County has initiated a project to extend existing sidewalks, within the facility parking area, to the main public streets at each of the two entrances. Proposals for construction of these sidewalks should be received within 90 days of completion of this survey document. It is anticipated that construction would commence within 60 days thereafter.
2. Policy Update - Fayette County's current A.D.A. compliance guide is scheduled for review and update. It is anticipated that this process will commence within 60 days of completion of this survey document. Adoption of the modified policy should occur within approximately 6 months of start of this review.
3. Policy Update - Fayette County Purchasing Department is reviewing current procurement terms & conditions and will modify language as necessary to prevent contractors working for the County from discriminating against individuals with disabilities.

*Imminent Remedial Plans Continued*



VIII. PRIOR COMPLAINTS OF DISABILITY DISCRIMINATION

*For each and every written complaint received by the Facility since January 26, 1992 (whether in the form of a letter, e-mail, lawsuit, or any other formal or informal allegation) from a guest or any other person or organization alleging that the Facility or any of its facilities was not accessible to persons with disabilities, state the name of the complainant and briefly describe the nature of the allegation, and the resolution, if any. Attach to this form, copies of any and all such complaints and any documents reflecting the resolution of any such complaint.*

No Complaints Received.

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IX. CONTACT INFORMATION

Provide the name, address, telephone number, and facsimile number and e-mail address of a person in your organization whom we may contact for purposes of this investigation. If you are represented by an attorney in this matter, please provide the name, address, telephone number, facsimile number, and e-mail address of your attorney.

Mr. Steve Rapson - County Administrator

Name

140 Stonewall Ave - West

Address

Suite 100

Address (line 2)

Fayetteville, GA 30214 770-305-5100

City, State

Zip

Phone

Fax

srapson@fayettecountyga.gov

E-mail address

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**SCHEDULE B****EXISTING, UNALTERED FACILITIES**

*Instructions:* If you answered "YES" to Question 1.3, state below the services, programs, and activities located in these areas. Address the accessibility of the spaces. If inaccessible, explain how the service, program, or activity can be accommodated in an accessible location.

N/A

**SCHEDULE C**  
*(Accessible Parking)*

*Instructions:* List all parking areas and each lot's capacity. Provide the following information for each parking area:

\*Indicate whether each accessible parking space is designated as reserved by a sign showing the "international symbol of accessibility." See 1991 Standards §4.1.2(5), 4.6.4, 4.30.7; See 2010 Standards §§216.5, 502.6, 703.7.2.1.

**1991 Standards**

- Number of accessible parking spaces with 60-inch wide access aisles. See 1991 Standards §§4.1.2(5)(a), 4.6.
- Number of van accessible parking spaces with 96 inch wide access aisles. See 1991 Standards §§4.1.2(5)(a-b), 4.6.

**2010 Standards**

- Number of accessible 96-inch wide parking spaces with 60-inch wide access aisles. See 2010 Standards §§208.2, 502.2-3.
- Number of van accessible 132-inch wide parking spaces with 60-inch wide access aisles or 96-inch wide parking spaces with 96-inch wide access aisles. See 2010 Standards §§208.2.4, 502.2-3.

*If feasible, attach maps and/or built drawings showing the locations of the accessible parking spaces and the locations of the nearest accessible entrance(s) to the Facility.*

Parking Lot	Location	Lot Capacity	Accessible Parking Spaces		Van Accessible Spaces		Sign* (Y/N)
			60in aisle= #	96in aisle= #	96 or 60 in aisle= #	132 or 96in space= #	
Public	Front of Bldg.	435	9			2	Y

**SCHEDULE D**  
(Single User Toilet Rooms)

*Instructions:* List all public and common use single user toilet rooms. Indicate if each of the single user toilet rooms listed below is accessible and has each of the following features:

1991 Standards

- *60-inch diameter maneuvering space or t-shaped space. See 1991 Standards §4.2.3.*
  - *At least one accessible toilet or toilet stall with rear and side grab bars. See 1991 Standards §4.16 or 4.17.*
  - *At least one accessible urinal (if provided). See 1991 Standards §4.18.*
  - *At least one accessible lavatory. See 1991 Standards §4.19.*
  - *At least one accessible dispenser of each type provided (e.g., paper towel, soap, etc.). See 1991 Standards §4.27.*

2010 Standards

- *In single user toilet rooms, at least one accessible water closet with clearance 60-inch minimum measured perpendicular from the side wall and 56 inches minimum measured perpendicular from the rear wall and with a side wall and rear wall grab bar. See 2010 Standards §§213.3.2, 604.3, 604.5.*
- *In multi-user toilet rooms, at least one accessible toilet compartment with a rear- and side-wall grab bar See 2010 Standards §§213.3.1, 604.8.1, 604.8.1.5, 604.5.1, 604.5.2*
- *Where six or more toilet compartments are provided, or where the combination of urinals and water closets total six or more fixtures, an ambulatory accessible toilet compartment shall be provided. See 2010 Standards §§213.3.1, 604.5.1, 604.8.2.*
- *At least one accessible urinal shall comply with §605 (if more than one is provided). See 2010 Standards §213.3.3 and 605.*
- *At least one accessible lavatory shall comply with §606 and shall not be located in a toilet compartment. See 2010 Standards §§213.3.4 and 606.*
- *An accessible toilet paper dispenser shall be provided. See 2010 Standards §213.3.2, 604.7.*

*At least one accessible dispenser of each type shall be provided (e.g., paper towel, soap, etc.). See 2010 Standards §§205.1, 308 and 309.*

*Continue to table on next page SCHEDULE D Continued*

Toilet Room (M/W/ Unisex)	Location	Maneuver. Space (Y/N)	Toilet (Y/N)	Urinal (Y/N)	Lavatory (Y/N)	Dispensers (Y/N)
U	1st Floor Holding - Rm 177	Y	Y	N	Y	Y
U	1st Floor Holding - Rm 178	N	Y	N	Y	Y
U	1st Floor Holding - Rm 179	N	Y	N	Y	Y
U	1st Floor Holding - Rm 166	N	Y	N	Y	Y
U	1st Floor Holding - Rm 167	Y	Y	N	Y	Y
U	1st Floor Holding - Rm 168	N	Y	N	Y	Y
U	1st Floor Holding - Rm 169	N	Y	N	Y	Y
U	2nd FL - Atty Lounge - Rm 307	Y	Y	N	Y	Y
U	2nd FL - Grand Jury - Rm 326	Y	Y	N	Y	Y
U	2nd FL - Grand Jury - Rm 327	Y	Y	N	Y	Y
U	2nd FL - Holding - Rm 353	N	Y	N	Y	Y
U	2nd FL - Holding - Rm 354	Y	Y	N	Y	Y
U	2nd FL - Holding - Rm 355	N	Y	N	Y	Y

Note: Room numbers used in this survey are as shown on the original architectural floor plans and do not correspond with the physical room numbers posted within the facility.

Toilet Room (M/W/Unisex)	Location	Maneu. Space (Y/N)	Toilet (Y/N)	Urinal (Y/N)	Lavatory (Y/N)	Dispensers (Y/N)
U	2nd FL - Holding - Rm 356	N	Y	N	Y	Y
U	2nd FL - Holding - Rm 439	N	Y	N	Y	Y
U	2nd FL - Holding - Rm 440	Y	Y	N	Y	Y
U	2nd FL - Holding - Rm 441	N	Y	N	Y	Y
U	2nd FL - Holding - Rm 442	N	Y	N	Y	Y

*(Multi User Toilet Rooms)*

*Instructions:* List all public and common use multi user toilet-rooms. Indicate if each of the multi-user toilet rooms listed below is accessible and has each of the following features:

- Same standards for Single User Toilet Rooms as noted above, also apply to Multi User Toilet Rooms

Toilet Room (M/W)	Location	Maneuvering Space (Y/N)	Toilet Stall (Y/N)	Urinal (Y/N)	Lavatory (Y/N)	Dispensers (Y/N)
M	First Floor - Rm 165	Y	Y	Y	Y	Y
F	First Floor - Rm 164	Y	Y	-	Y	Y
M	Second Floor - Rm 356	Y	Y	Y	Y	Y
F	Second Floor - Rm 357	Y	Y	-	Y	Y
M	Second Floor - Rm 444	Y	Y	Y	Y	Y
F	Second Floor - Rm 443	Y	Y	-	Y	Y
M	Second Floor - Rm 465	Y	Y	-	Y	Y
F	Second Floor - Rm 464	Y	Y	Y	Y	Y

**SCHEDULE E**  
(Cafeterias)

*Instructions:* List all cafeteria areas serving food or drink. Indicate if each of the areas listed below has the following features:

1991 Standards

- *Food service lines have a minimum width of 36 inches and preferably, 42 inches, to allow passage by a wheelchair user. See 1991 Standards §5.5.*
- *Food service lines shall have tray slides at no higher than 34 inches above the finish floor. See 1991 Standards §5.5.*
- *Food service lines have at least half of the self-service shelves for items comply with appropriate reach ranges and clear floor space for use by individuals with disabilities. See 1991 Standards §§5.5, 4.2.*
- *Self-service shelves and dispensing devices for tableware, dishware, condiments, food and beverages are installed to comply with §4.2. See 1991 Standards §§5.6, 4.2.*

2010 Standards

- *Food service lines shall have a minimum width of 36 inches of walking surfaces and a minimum of 42 inches of clear width at turn location. See 2010 Standards §§227.5, 403.5.1-2.*
- *Food service lines shall have tray slides no higher than 34 inches and no lower than 28 inches above the finish floor or ground. See 2010 Standards §§227.4, 904.5.2.*
- *At least 50% but no fewer than one self-service shelf of each type be provided and dispensing devices for tableware, dishware, condiments, food and beverages shall comply with §308 which identifies the appropriate reach range. See 2010 Standards §§227.4, 904.5.1.*

Establishment Name	Location	Food Service Line Width (Y/N)	Food Service Tray Slide Ht. (Y/N)	Food Service 50% Self-serv. shelves (Y/N)	Dispensing Devices Areas Self-serv. shelves (Y/N)
Vending Machine	Jury Assembly	-	-	-	Y

**SCHEDULE F**  
**HOLDING CELLS**

*Instructions:* List and describe each holding cell addressed in Question 17.

Location	Central or Courtroom-specific	Type
1st Floor - Rm 177	Courtroom	Juvenile Court - HDCP
1st Floor - Rm 178	Courtroom	Juvenile Court
1st Floor - Rm 179	Courtroom	Juvenile Court
1st Floor - Rm 166	Courtroom	Magistrate Court
1st Floor - Rm 167	Courtroom	Magistrate Court - HDCP
1st Floor - Rm 168	Courtroom	Magistrate Court
1st Floor - Rm 169	Courtroom	Magistrate Court
2nd Floor - Rm 353	Courtroom	Superior Court
2nd Floor - Rm 354	Courtroom	Superior Court - HDCP
2nd Floor - Rm 355	Courtroom	Superior Court
2nd Floor - Rm 356	Courtroom	Superior Court
2nd Floor - Rm 439	Courtroom	Superior/State Court
2nd Floor - Rm 440	Courtroom	Superior/State Court - HDCP
2nd Floor - Rm 441	Courtroom	Superior/State Court
2nd Floor - Rm 442	Courtroom	Superior/State Court

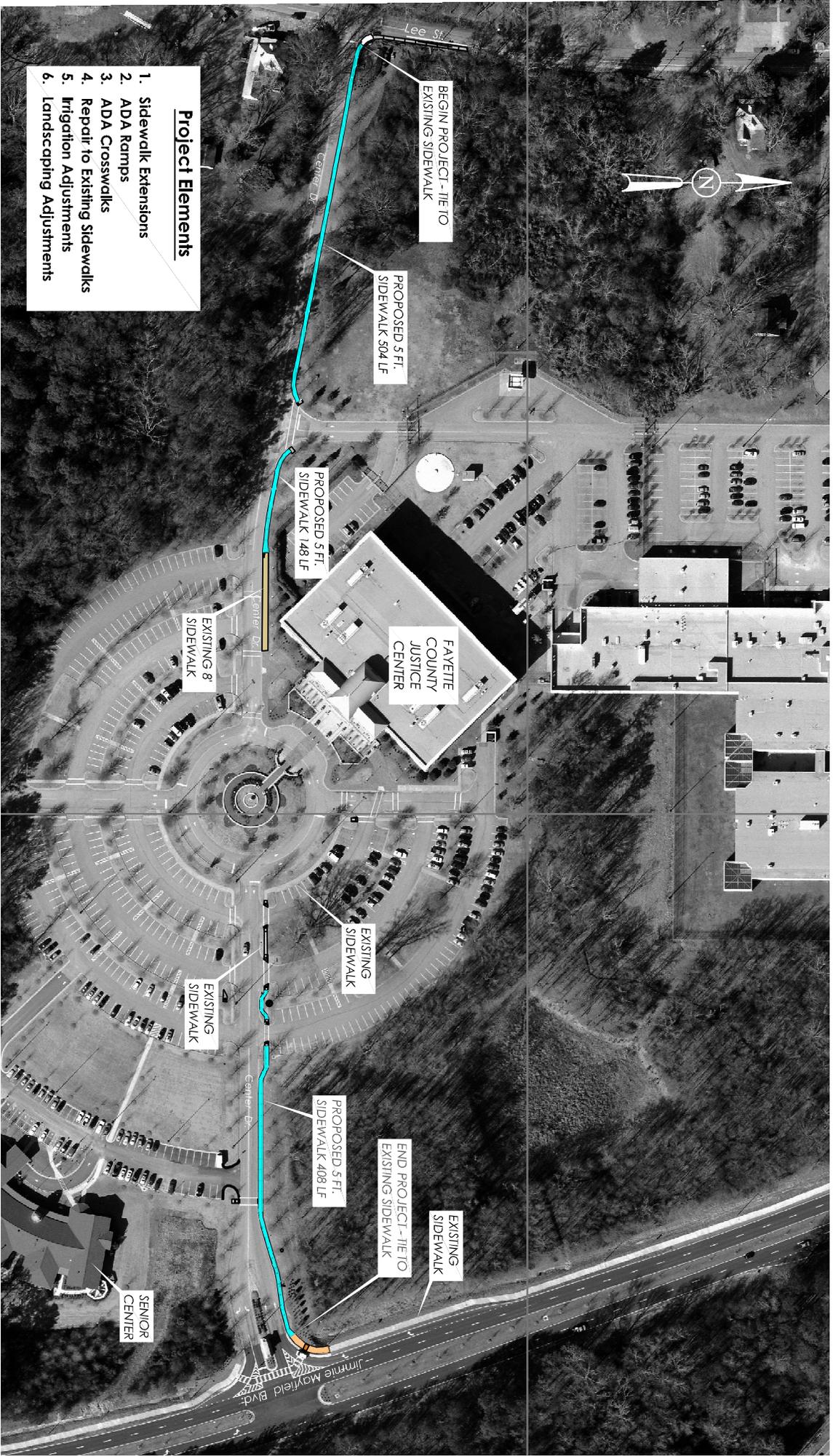
## SCHEDULE G

### Courtrooms and Hearing Rooms

*Instructions:* List and describe each courtroom and hearing room addressed in Questions 18-20.

Location	Description
1st Floor - Rm 119	Probate Court - Hearing Room
1st Floor - Rm 160	Juvenile Court - Courtroom 1A
1st Floor - Rm 171	Magistrate Court - Courtroom 1B
2nd Floor - Rm 351	Superior Court - Courtroom 2A
2nd Floor - Rm 359	Superior Court - Courtroom 2B
2nd Floor - Rm 437	Superior Court - Courtroom 2C
2nd Floor - Rm 446	State Court - Courtroom 2D

# JUSTICE CENTER SIDEWALK EXPANSION



- Project Elements**
1. Sidewalk Extensions
  2. ADA Ramps
  3. ADA Crosswalks
  4. Repair to Existing Sidewalks
  5. Irrigation Adjustments
  6. Landscaping Adjustments

# FOR FAYETTE COUNTY, GEORGIA

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Approval of staff's recommendation to award Fiscal Year 2017 property and casualty insurance coverage to OneBeacon (\$532,856) and to award Sheriff's Office AD&D (\$2,035) and Commissioners' travel accident insurance (\$750) to The Hartford, for a total of \$535,641.

**Background/History/Details:**

Insurance carriers issue property and casualty policies on an annual basis. Because of the nature of the industry, the most effective way to procure insurance is to authorize a Broker of Record to solicit on behalf of the county. Apex Insurance Services, the Broker of Record for Fayette County, has presented three proposals for consideration. Because of improving risk management and loss control, the premiums that the county pays have declined both last year and this year, as shown in the backup material. As the county's Broker of Record, Apex Insurance Services procures Sheriff's accidental death and dismemberment Insurance, and Commissioners' travel accident Insurance, in addition to the property and casualty insurance.

Funds are included in the proposed Fiscal Year 2017 budget as follows:

10010090 523180 General Gov't Non-Departmental	\$102,354
10030090 523180 Public Safety Non-Departmental	288,428
27030550 523180 Fire Services	67,037
50541010 523180 Water Administration	82,256
Total	\$540,075

**What action are you seeking from the Board of Commissioners?**

Approval of staff's recommendation to award Fiscal Year 2017 property and casualty insurance coverage to OneBeacon (\$532,856) and to award Sheriff's Office AD&D (\$2,035) and Commissioners' travel accident insurance (\$750) to The Hartford, for a total of \$535,641.

**If this item requires funding, please describe:**

Funds in the amount of \$540,075 are included in the proposed Fiscal Year 2017 budget in accounts 10010090, 10030090, 27030550, 50541010 - 523180.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

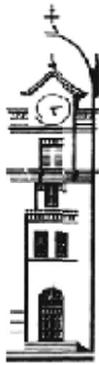
Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**



# Fayette COUNTY

"WHERE QUALITY  
IS A LIFESTYLE"

140 STONEWALL AVENUE WEST, STE 101  
FAYETTEVILLE, GEORGIA 30214  
PHONE: 770-305-5420  
www.fayettecountyga.gov

To: Steve Rapson  
From: Ted L. Burgess  
Date: June 7, 2016  
Subject: Property & Casualty Insurance for FY 2017

The county enters into an agreement for property and casualty insurance each fiscal year. This includes a number of categories of coverage, including general liability, automobile liability and collision, public officials and employees' liability, law enforcement liability, crime, property and equipment, inland marine, and related risk categories. Due to the nature of the insurance industry, the procurement process for insurance policies is unique. The county has tested and evaluated various approaches over time. In past years, Requests for Proposals brought responses from one or two carriers each year, which was not sufficient to assure the best value for the county.

Beginning with the Fiscal Year 2015 policy year, the county has chosen a Broker of Record to procure competitive offers, and recommend the best combination of price and coverage. This has provided better access to insurance carriers, thereby providing a more effective procurement method.

For FY 2017, the Broker of Record – Apex Insurance – has provided three proposals for county consideration (please see attachment), with each of them less expensive than the expiring policy. The proposals provided by Apex Insurance are:

	<u>Property &amp; Casualty</u>	<u>Sheriff's AD&amp;D</u>	<u>Commissioners Travel Accident</u>	<u>Total</u>
Expiring 2016 Policy	\$579,800	\$2,035	\$750	\$582,585
OneBeacon	559,109	2,035	750	561,894
OneBeacon / JWF	532,856	2,035	750	535,641
Wright Specialty / JWF	480,435	2,035	750	483,220

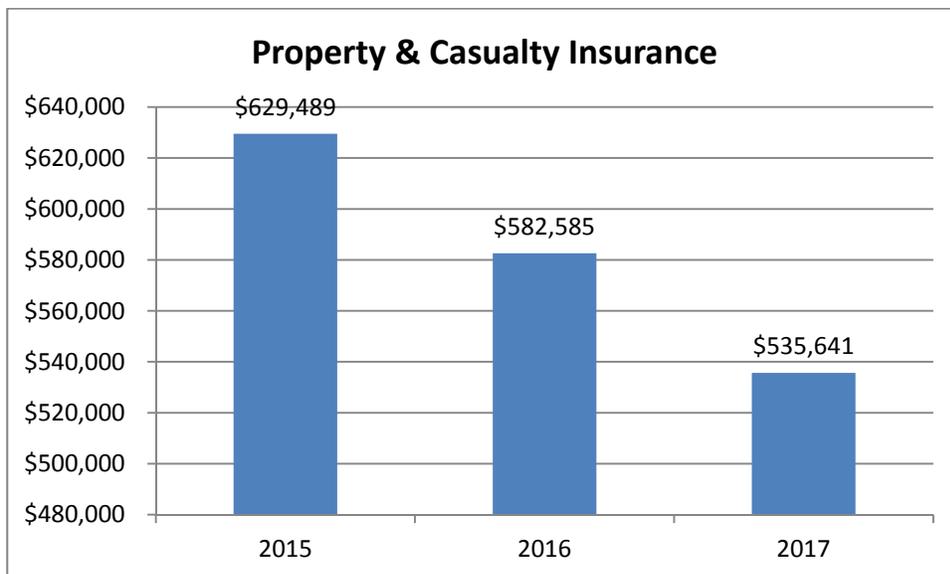
Staff and Apex Insurance recommend the OneBeacon / JWF combination for a cost of \$535,641 (please see attached). With this option, JWF would cover Public Officials Errors & Omissions, Employment Practice Liability, and Law Enforcement Liability, with OneBeacon covering all other Property and Casualty categories.

While the Wright Specialty / JWF option would have a lower premium price, its limits of liability are significantly different in a number of categories. Examples are as follows:

Category	OneBeacon/JWF		Wright Specialty	
	Limits	Deductible	Limits	Deductible
General Liability	\$2,000,000/\$2,000,000	25,000	\$1,000,000/\$2,000,000	25,000
Empl. Benefits	\$1,000,000/\$3,000,000	1,000	\$1,000,000/\$2,000,000	1,000
Employee Theft	\$775,000 per Loss	10,000	\$750,000 per Loss	1,000
Computer Fraud	\$775,000 per Loss	10,000	\$750,000 per Loss	1,000

The OneBeacon / JWF option would provide the best combination of price and risk acceptance.

Apex reports that better prices offered are due to the county's improved loss records and successful efforts to manage risks. Three-year premium trends are as follows:



Funds are included in the proposed Fiscal Year 2017 budget as follows:

10010090 523180 & 523181 General Gov't Non-Departmental	\$102,354
10030090 523180/523181 Public Safety Non-Departmental	288,428
27030550 523180 Fire Services	67,037
50541010 523180 Water Administration	<u>82,256</u>
Total	<u>\$540,075</u>

Staff requested a proposal from the Association County Commissioners of Georgia Interlocal Risk Management Agency (ACCG-IRMA), who provides what they describe as a "self-insurance pool or risk financing mechanism." However, the ACCG-IRMA proposal was received late in the solicitation process. While there are a number of positive aspects to their program, staff wish to take the time needed to do a responsible analysis and comparison with other available options, assuring due diligence in considering this important topic and looking to future consideration.

COVERAGE	EXPIRING PREMIUM	ANNUALIZED PREMIUM	PROPOSED PREMIUM	CARRIER	EXPIRING LIMITS	PROPOSED LIMITS	NOTES	EXPIRING DEDUCTIBLE	PROPOSED DEDUCTIBLE
<b>GENERAL LIABILITY</b> Products/Completed Operations Personal & Advertising Injury Damage to Premises Rented to You Failure To Supply Health Care & Social Services Sexual Abuse	\$73,499 Included Included Included Included Included Included	\$74,073 Included Included Included Included Included Included	\$76,186 Included Included Included Included Included Included	OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon	\$2,000,000/\$2,000,000 \$2,000,000 \$2,000,000 \$1,000,000 \$500,000 \$2,000,000 \$1,000,000	\$2,000,000/\$2,000,000 \$2,000,000 \$2,000,000 \$1,000,000 \$500,000 \$2,000,000 \$1,000,000	Each Occurrence/ General Aggregate Aggregate Each Occurrence Each Occurrence Each Occurrence Each Occurrence Each Occurrence	\$25,000 \$0 \$25,000 \$0 \$0 \$25,000 \$0	\$25,000 \$0 \$25,000 \$0 \$0 \$25,000 \$0
<b>EMPLOYEE BENEFITS LIABILITY</b> Retro Date: 07/01/1995	Included Included	Included Included	Included Included	OneBeacon OneBeacon	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	Each Claim/Aggregate	\$1,000	\$1,000
<b>PUBLIC OFFICIALS ERRORS &amp; OMISSIONS</b> Retro Date: 07/01/1995	Included	Included	Included	JWF JWF	\$2,000,000/\$2,000,000	\$2,000,000/\$2,000,000	Each Wrongful Act/Aggregate	\$25,000	\$25,000
<b>EMPLOYMENT PRACTICES LIABILITY</b> Retro Date: 07/01/1995	Included Included	Included Included	\$47,858 Included	JWF JWF	\$2,000,000/\$2,000,000	\$2,000,000/\$2,000,000	Each Wrongful Act/Aggregate	\$25,000	\$25,000
<b>LAW ENFORCEMENT LIABILITY</b> NSA Fee	Included N/A	Included N/A	\$88,316 \$5,700	JWF	\$2,000,000/\$2,000,000	\$2,000,000/\$2,000,000	Each Wrongful Act/Aggregate	\$25,000	\$25,000
<b>AUTOMOBILE LIABILITY</b> Uninsured/ Underinsured Motorist Hired Auto Non-Owned Auto Medical Payments Number of Units with Liability	\$126,434 Included Included Included Included Included	\$106,960 Included Included Included Included Included	\$130,934 Included Included Included Included Included	OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon	\$1,000,000 \$75,000 Included Included \$5,000 422	\$1,000,000 \$75,000 Included Included \$5,000 357	Any Auto     Includes Trailers	\$25,000	\$25,000
<b>AUTOMOBILE PHYSICAL DAMAGE</b> Comprehensive/Collision	Included	Included	Included	OneBeacon	Actual Cash Value	Actual Cash Value		\$25,000/\$25,000	\$25,000/\$25,000
<b>PROPERTY</b> Blanket Building Blanket Personal Property Scheduled Buildings & Property Scheduled Buildings & Property Scheduled Buildings & Property Lights & Fence Business Income Computer Equipment Valuable Papers	\$158,509 Included Included Included Included Included Included Included Included Included Included	\$174,390 Included Included Included Included Included Included Included Included Included Included	\$140,794 Included Included Included Included Included Included Included Included Included Included	OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon	\$144,691,316 \$17,567,886 \$1,876,000 \$3,388,140 \$4,445,500 \$2,610,209 \$100,000 \$3,863,836 \$3,650,000	\$165,103,097 \$15,403,976 \$2,001,715 \$4,631,125 \$3,082,484 \$2,610,209 \$100,000 \$3,863,836 \$3,650,000	90% Coinsurance/ RC 90% Coinsurance/ RC 90% Coinsurance/ Functional RC 90% Coinsurance/ Actual Cash Value 90% Coinsurance/ RC 90% Coinsurance/Actual Cash Value Functional Replacement Cost	\$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 72 Hours \$10,000 \$10,000 \$10,000	\$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 72 Hours \$10,000 \$10,000 \$10,000
<b>FLOOD COVERAGE</b>	Included	Included	Included	OneBeacon	\$5,000,000/\$5,000,000	\$5,000,000/\$5,000,000	Per Occurrence/Aggregate	\$25,000	\$25,000
<b>EARTHQUAKE COVERAGE</b>	Included	Included	Included	OneBeacon	\$5,000,000/\$5,000,000	\$5,000,000/\$5,000,000	Per Occurrence/Aggregate	\$25,000	\$25,000
<b>EQUIPMENT BREAKDOWN</b> Expediting Expenses Hazardous Substances Perishable Goods CFC Refrigerants	Included Included Included Included	Included Included Included Included	Included Included Included Included	OneBeacon OneBeacon OneBeacon OneBeacon	\$250,000 \$250,000 \$250,000 \$250,000	\$250,000 \$250,000 \$250,000 \$250,000		\$0 \$0 \$0 \$0	\$0 \$0 \$0 \$0
<b>CRIME</b> Employee Theft Money & Securities Forgery and Alteration Computer Fraud Money Orders & Counterfeit Paper Currency ERISA Employee Theft	Included Included Included Included Included Included	Included Included Included Included Included Included	Included Included Included Included Included Included	OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon OneBeacon	\$775,000 \$100,000/\$100,000 \$100,000 \$775,000 \$25,000 \$25,000	\$775,000 \$100,000/\$100,000 \$100,000 \$775,000 \$25,000 \$25,000	Per Loss Loss Inside/Outside	\$10,000 \$1,000 \$1,000 \$10,000 \$10,000 \$0	\$10,000 \$1,000 \$1,000 \$10,000 \$10,000 \$0
<b>INLAND MARINE</b> Data Breach Miscellaneous Sched/Unsched Equipment Leased/Rented Equipment Scheduled Contractors Equipment	\$13,901 Included Included Included Included	\$14,052 Included Included Included Included	\$13,309 Included Included Included Included	OneBeacon OneBeacon OneBeacon OneBeacon	\$25,000 \$1,390,593 \$476,000 \$4,648,603	\$25,000 \$1,390,593 \$476,000 \$4,719,591	Any One Occurrence Actual Cash Value Actual Cash Value Actual Cash Value	\$1,000 \$10,000 \$10,000 \$10,000	\$1,000 \$10,000 \$0 \$10,000
<b>EXCESS LIABILITY</b>	\$3,000	\$3,000	\$3,004	OneBeacon	\$3,000,000/\$3,000,000	\$3,000,000/\$3,000,000	Each Claim/Aggregate	\$0	\$0
<b>TERRORISM COVERAGE</b>	\$3,146	\$3,355	\$2,960						
<b>TOTAL PREMIUM</b>	<b>\$579,800</b>	<b>\$574,419</b>	<b>\$532,856</b>						

Additional POLICIES	PREMIUM	NOTES
Sheriff's Office AD&D Policy - 3 year term	\$2,035	3rd Term Premium
Commissioners' Travelers Accident Policy - 3 year term	\$750	3rd Term Premium

**GRAND TOTAL \$535,641**



# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Approval of staff's request to apply for a Georgia Emergency Management Agency grant in the amount of \$776,698.00 to mitigate the flooding of Antebellum Way and potential damage to surrounding homes and property.

**Background/History/Details:**

Grant funding is available statewide to assist counties with stormwater drainage improvements the Hazard Mitigation Grant Program administrated by the Georgia Emergency Management Agency.

Antebellum Way is located off South Jeff Davis Road in the Jeff Davis Plantation subdivision and is the sole access for 40 homes in the subdivision. There was significant flooding of homes and property during the December 2015 floods, which, if repaired, will reduce the likelihood of future flooding and damage in the area. The homes and stormwater infrastructure were constructed to standards based on the Flood Insurance Study maps dated July 5, 1983. According to the 2013 Fayette County Flood Study, Antebellum Way is overtopped during the 25-year flood event and does not meet current county standards.

Grant funds will be applied to the costs of mitigating future drainage and flooding improvements made to Antebellum Way.

There is a 15% funding match from the County for the grant, if approved, by the Georgia Emergency Management Agency.

**What action are you seeking from the Board of Commissioners?**

Approval of staff's request to apply for a Georgia Emergency Management Agency (GEMA) grant in the amount of \$776,698.00 to mitigate the flooding at Antebellum Way and potential damage to surrounding homes and property.

**If this item requires funding, please describe:**

There is a 15% funding match of \$116,505. Funding is available in account 50940320-541210-6509D.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**

## DEPARTMENT GRANT PROPOSAL FORM

1. **Department requesting the grant?** Environmental Management/Public Works
2. **Point of contact from your Department?** Phil Mallon
3. **What is the name of the grant program?** Hazard Mitigation Grant Program
4. **What is the name of the organization that is making the grant available?** Georgia Emergency Management Agency
5. **What is the amount of the grant you are requesting?**  
\$776,698.00
6. **What is being requested through submission of the grant application?** Funds from the grant to make drainage improvements to Antebellum Way to mitigate future drainage and flooding issues
7. **Please provide a brief narrative of how this grant will benefit your department and Fayette County (Use additional pages if needed).** Antebellum Way has been identified as a project that if repaired will reduce the likelihood of future flooding and damage in the area. Grant funds will be used to correct the problem and reduce future problems and costs
8. **Please specify if the grant you are applying for requires matching funds and if so what percentage is the match amount or is the match "in kind".** Yes, there is a 15% funding match for the grant if approved.

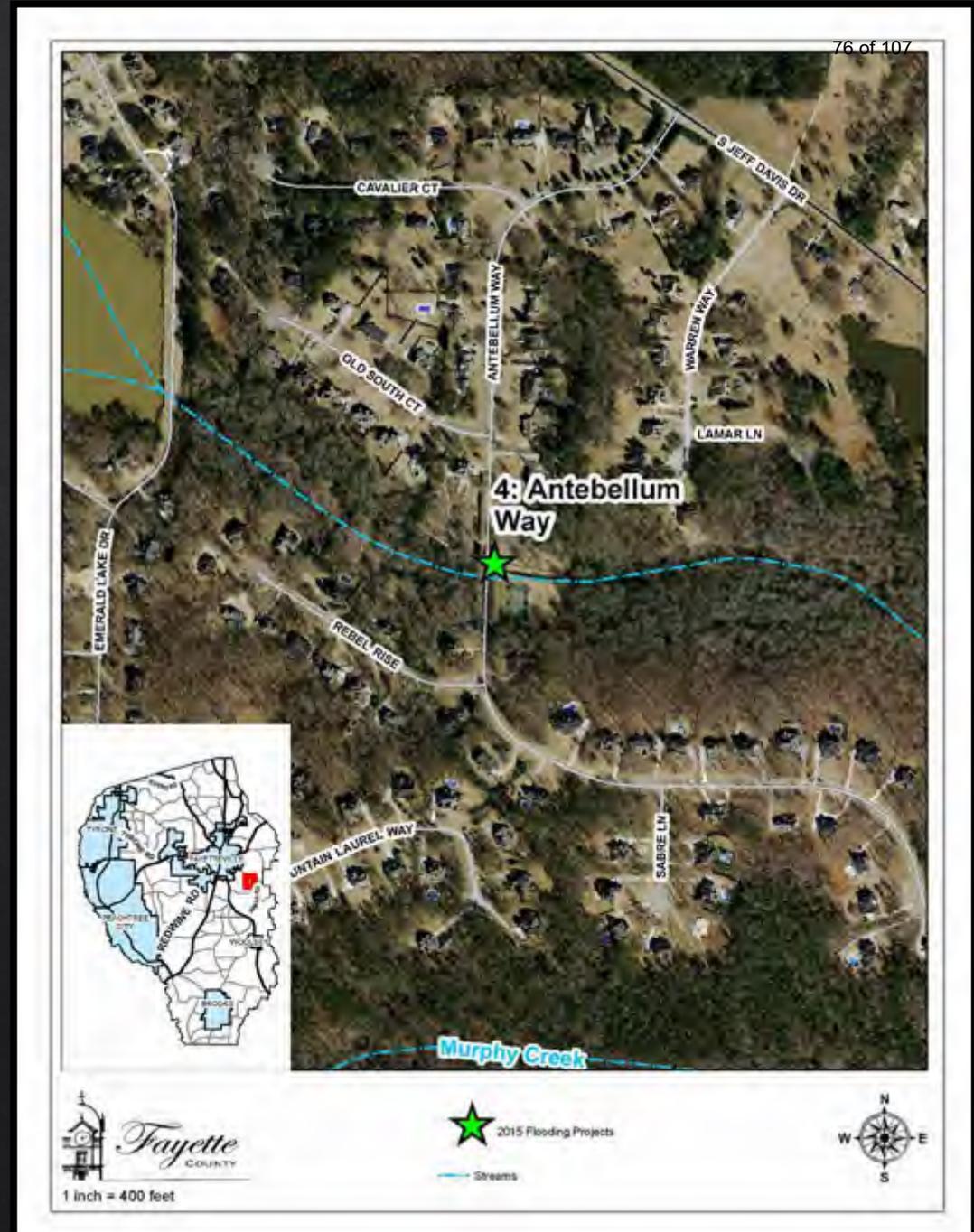
9. **Will your department be able to fulfill the obligations listed in the grant application?** Yes

10. **Is this item currently budgeted?** Yes, the current budget for the project is \$776,698.00 split over 2 years as a loan from the General Fund.

# Antebellum Way – 6509D

## Project Summary

- 2 – 84” CMP Existing Pipes
- One-Way In/Out Street; no road/lane closure at this time.
- 38 homes would be stranded without access to emergency services if the pipes failed completely.
- Pipe Inlets bent and restricting flow, causing flooding on private property. Voids/washout around inlets of pipes. Pipes also show signs of distress inside.
- Proposed Solution: Task Order with Engineer-of-Record to consider all design options while minimizing design and construction costs.



# Antebellum Way

Upstream Pipe Inlets December 29<sup>th</sup>



Upstream Flooding on December 25<sup>th</sup>

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Approval of staff's request to renew the contract with Midwest Employers Casualty Company in the amount of \$98,121.00, as outlined in "Option 1," for a one-year period beginning July 1, 2016 and ending June 30, 2017, and authorization for the Chairman to sign the contact and any associated documents.

**Background/History/Details:**

Fayette County's Workers Compensation coverage is a "self-insured" arrangement utilizing third-parties for excess insurance and claims administration; using The Sadler Group as broker. The County utilizes Midwest Employee Casualty Company for excess insurance and claims service. On January 1, 2016, the County switched from Affinity Service Group to Georgia Administrative Services as the third-party administrator for workers compensation claims administration.

The Sadler Group's broker, Quadrant Insurance Managers, contacted three of the four providers of this type of coverage in the United States, specifically: Midwest Employers Casualty Company, Safety National Insurance Company, and Chartis/AIG Insurance Co. The only quote received was from the current carrier, Midwest. AIG refused to quote and Safety National stated they could not get close to the target premiums. The fourth provider, Meadowbrooke, is not accepting new clients. (It should be noted that this industry only enters into one-year contracts due to the nature of the coverage being provided.)

Staff recommends a one-year renewal with Midwest for excess insurance with a specific retention of \$550,000 at a rate of .2754 per \$100 of payroll, at an annual cost of \$98,121.00, as listed under Option 1, on the attached backup.

**What action are you seeking from the Board of Commissioners?**

Approval of staff's request to renew the contract with Midwest Employers Casualty Company in the amount of \$98,121.00, as outlined in "Option 1," for a one-year period beginning July 1, 2016 and ending June 30, 2017, and authorization for the Chairman to sign the contact and any associated documents.

**If this item requires funding, please describe:**

These funds reside in the Workers Compensation Self-Insurance Fund, 60110595-523182. The fund balance for Workers Comp as of May 31, 2016 is \$356,215.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**



May 20, 2016

Fayette County Board of Commissioners  
140 Stonewall Avenue, Suite 212  
Fayetteville, Ga. 30214

Re: Renewal Excess Workers Compensation Stop Loss Product

To Whom It May Concern:

The following are the two options presented by Midwest Employers Casualty Company (A+XV)  
For the July 1, 2016 to July 1, 2017 term.

**Option 1:**

Specific Limit:	Statutory
Specific Retention:	\$550,000
Employers Liability Limit	\$1,000,000.00
<b>PREMIUM</b>	<b>\$98,121.00</b>
Estimated Payroll (A)	\$35,628,420.00
Estimated Manual Premium	\$1,212,888.00
Rate per \$100 Payroll	.2754
Terrorism Act	Included in Deposit Premium
Term	1 Year

**Option 2:**

Specific Limit:	Statutory
Specific Retention:	\$600,000.00
Employers Liability Limit	\$1,000,000.00
<b>Premium:</b>	<b>\$91,494.00</b>
Estimated Payroll (A)	\$35,628,420.00
Rate per \$100 Payroll	.2568
Terrorism Act	Included in Deposit Premium
Term	1 year

**Note:**

Only exclusion is Aircraft owned and operated my County. This exclusion could be removed if County decided to operate or own Aircraft by endorsement and additional Premiums remitted to Insurance Company.

Thank you

  
John R Young

P O BOX 747

Tyrone, Ga 30290

770-365-5543

# COUNTY DEPARTMENT AGENDA REQUEST

81 of 107

Department:

Presenter(s):

Meeting Date:

Type of Request:

## Wording for the Agenda:

Approval of staff's recommendation for the Fayette County Library to accept a Maintenance Repair Renovation Grant, in the amount of \$75,000.00, for converting outdoor globe lights to LED lighting, to utilize up to \$37,500.00 from the LED CIP project budget for the grant's 50 / 50 required match, and to authorize the County Administrator to signed the grant documentation and any related documents.

## Background/History/Details:

The Georgia Public Library Service's Major Repair and Renovation Grant Program provides assistance to libraries for the restoration of facilities so they may continue to be effectively utilized for their designated purposes. The grant allows for the overhaul, reprocessing or replacement of essential parts of the library.

The Fayette County Library applied for the grant in August 2015 and was notified of the award in May 2016 for the purpose of converting the outdoor globe lights to LED. The awarded grant is in the amount of \$75,000; however, it requires a 50/50 match of local funds in the amount of \$37,500.00. The Library is assured it will receive the grant as soon as bonds are sold and monies are available to be utilized toward the beginning of Fiscal Year 2017.

The current outdoors globe lights are hazardous to patrons in the Library's parking lot. The globes are constantly falling off poles, hitting automobiles, and rolling down the street. Converting to LED would reportedly provide energy saving of 77% for outdoor lights.

## What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation for the Fayette County Library to accept a Maintenance Repair Renovation Grant, in the amount of \$75,000.00, for converting outdoor globe lights to LED lighting, to utilize up to \$37,500.00 from the LED CIP project budget for the grant's 50 / 50 required match, and to authorize the County Administrator to signed the grant documentation and any related documents.

## If this item requires funding, please describe:

Funds for the 50/50 match, in the amount of \$37,500.00, are available in the LED CIP project budget account 37510565-541210-6565C.

Has this issue come before the Commissioners in the past?

If so, when?

Do you need audio-visual for the presentation?

Back-up Material Submitted?

## STAFF USE ONLY

Approved by Finance

Reviewed by Legal

Approved by Purchasing

Approved by County Clerk

Administrator's Approval

## Staff Notes:

Imagine the beautiful tall LED lights adorning the parking lot and sidewalks of the Fayette County Public Library when you enter the grounds of the library. The patrons will be able to see and walk with safety while enjoying the ambiance of the exterior Light Emitting Diode.

**Georgia Public Library Service  
Major Repair and Renovation Grant Program**

***FY17 Application***

Date 8/7/15  
 Library System Flint River Regional Library System  
 Library Facility Fayette County Public Library  
 Facility Address 1821 Heritage Parkway  
 City Fayetteville County Fayette

**Facility Status (check one)**

Main Library       Branch Library       Service Outlet

**Facility Ownership Status (list the owner of the library facility)**

Fayette County

**Project Priority (check one)**

Structural repairs  
 Roof replacements and/or repairs  
 HVAC replacements and/or repairs  
 Life Safety/Facility Integrity/Hazardous Conditions

Describe \_\_\_\_\_

Accessibility and Code Compliance Conditions

Describe \_\_\_\_\_

Cosmetic and Aesthetic Improvements

Describe \_\_\_\_\_

**Local Matching Funds will be provided by**

Library funds  
 Local Taxing Agency: Fayette County

**Cost of Project**

Contract Cost	\$	<u>68,627.00</u>
Design Fees	\$	_____
Other Costs	\$	_____
Other Costs	\$	_____
Other Costs	\$	_____
Subtotal	\$	<u>68,627.00</u>
10% Contingency	\$	<u>6,862.70</u>
<b>Total Cost of Project</b>	\$	<u>75,489.70</u>

**Describe how these costs were determined?**

Are the actual costs from a bid process?

Yes  No

Are the estimates from a design professional?

Yes  No

**Description of Project** - what will be accomplished with the funds?

Converting the outdoor globe lights to Light Emitting Diode (LED).

**Need for the Project** - why are funds needed for this project and how will it benefit your library?

The current outdoor globe lights are a hazard to patrons in the library's parking lot. The globes are constantly falling off the poles, hitting automobiles, and rolling down the street. Converting to Light Emitting Diode (LED) would reportedly provide energy savings of 77% for outdoor lights. With the latest improvements, the useful life of an LED bulb is estimated to be 250,00 hours. If a light is used 12 hours per day, it should last over 50 years. The drivers (similar to a ballast) are warranted for 5 years. Benefits from conversion to LED lights include reduced utility bills, improved lighting (elimination of bright and dark spots,) environmental improvements (no mercury or other toxic materials, no falling off the poles,) reduced maintenance costs ( no need to routinely or randomly replace bulbs,) and improved safety (less climbing on ladders or other structures to change the bulbs.)

**Project Schedule** - provide a proposed project implementation schedule.

Sep-16

**Contact Information for Project Manager:**

Name	Chris Snell	
Phone Number	770-305-5333	
	(work)	(cell)
E-Mail Address	<a href="mailto:csnell@fayettecountyga.gov">csnell@fayettecountyga.gov</a>	

**Certification of Matching Funds Availability:**

Library Director: Natalie Marshall, Executive Director

*Natalie Marshall* signature

Library System Board Chair: Barbara Jo Cook, Regional Board Chair

*Barbara Jo Cook* signature

**Official(s) of Local Taxing Agency Providing the Funds:**

1 \_\_\_\_\_  
signature

Steve Rapson, County Administrator, Fayette County  
typed name, position, agency

2 *Steve Rapson*  
signature

\_\_\_\_\_  
typed name, position, agency

3 \_\_\_\_\_  
signature

\_\_\_\_\_  
typed name, position, agency

**Required Attachments**

- Supporting documentation for project costs
- Professional estimate of repair
- Copies of reports documenting code violations, if applicable

**Optional Attachments**

- Plans and specifications
- Photographs
- Other



# Ardd + Winter

Lighting Manufacturer Representatives

4250 River Green Parkway - Suite A - Duluth, GA 30096  
phone 770-368-2740 fax 770-368-2750 www.awlights.com

To:		Job/Project Name: FAYETTE COUNTY LIBRARY			
		Bid Date: 8/5/2015			
Qty	Type	Mfg	Description	Unit Price	Extd.Price
29	DLP	MCGR	GAT-080-LED-E1-5-XXX-BZ	\$1,458.00	\$42,282.00
7	LP	MCGR	GLEON-AE-06-LED-E1-T3-BZ	\$1,455.00	\$10,185.00
6	LP2	MCGR	GLEON-AE-06-LED-E1-T3-BZ	\$1,455.00	\$8,730.00
			<b>SUBTOTAL</b>		<b>\$61,197.00</b>
			*****NOTES*****		
			1) PRICING DOES NOT INCLUDE APPLICABLE SALES TAX		
			2) PRICING DOES NOT INCLUDE INSTALATION		
			3) USING EXISTING POLES		
			<b>TOTAL:</b>		<b>\$61,197.00</b>
<b>MFG Code</b>		<b>F.O.B</b>			
MCGR		FACTORY / 1500			
<b>Prices firm for entry by: 45 Days</b>		<b>Shipment by: 70 Days</b>		<b>Lead Time: 3-6 Weeks</b>	
***** PLEASE READ *****					
-LAMPS ARE NOT INCLUDED UNLESS SPECIFICALLY NOTED.					
-BATTERY PACKS ARE FIELD INSTALLED, PUSH TO TEST TYPE ONLY UNLESS NOTED OTHERWISE.					
-VOLTAGE MUST BE SPECIFIED ON ALL LINE ITEMS.					
-FINISHES MUST BE CLARIFIED PRIOR TO ORDER ENTRY.					
REFER TO <a href="http://www.awlights.com/files/8913/3037/5353/FACTORY_TERMS_FOR_WEBSITE_2-22-12.pdf">http://www.awlights.com/files/8913/3037/5353/FACTORY_TERMS_FOR_WEBSITE_2-22-12.pdf</a> FOR INDIVIDUAL FACTORY TERMS					
Subject to manufacturer's published terms and conditions of sale.					
-QUOTATION IS VOID IF CHANGED OR MODIFIED, COMPLETE QUOTE MUST BE USED.					
<b>Printed: 08/05/15 11:47:55 Per: Dean Lorentz Email: deanl@awlights.com</b>					

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Approval of the disposition of tax refunds, in the aggregate amount of \$2,640.46, as recommended by the Tax Assessor's Office.

**Background/History/Details:**

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail and the appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

Sarah Lovett Bynes has been recommended for a \$1,878.52 refund due to homestead exemption being removed in error. It has been restored for tax year 2016. Suzanne McHugh Weaver is recommended for an aggregate \$761.94 refund for years 2013 through 2015 due to incorrect information of a finished basement. Per appraiser verification, the basement is unfinished. The unfinished basement has been corrected for tax year 2016 forward.

Shaun and Stephanie Steele have been recommended for denial of an aggregate refund request in the amount of \$478.36. The requesters claim a square footage discrepancy for years 2012 through 2014. Per a field visit, the appraiser remeasured the home and corrected square footage for 2015 and forward. The Board of Assessors recommends denial as this was not a factual error and the taxpayer sold the home in 2015.

**What action are you seeking from the Board of Commissioners?**

Approval of the disposition of tax refunds, in the aggregate amount of \$2,640.46, as recommended by the Tax Assessor's Office.

**If this item requires funding, please describe:**

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**

	<b>BOC</b>			<b>9-Jun-16</b>		
<b>Owner/Parcel</b>	<b>Year(s)</b>	<b>Property</b>	<b>Basis for Request</b>	<b>Recommendation</b>	<b>Reason</b>	<b>Amount Per Year</b>
Bynes, Sarah Lovett 07-28 -011	2015	Residential	Homestead removed in error.	Approve	Taxpayer requesting refund due to homestead being removed. After further research, the homestead was removed in error and has been put back on for tax year 2016.	2015 - \$1,878.52
Steele, Shaun & Stephanie 07-0302-001	2012 2013 2014	Residential	Square footage discrepancy	Deny	Taxpayer requesting refund due to square footage discrepancy. Per field visit, appraiser remeasured home and corrected square foot for 2015 and forward. Taxpayer is requesting a refund for tax years 2012, 2013, and 2014. BOA's recommendation is to deny refund request as this was not a factual error and taxpayer sold home in 2015.	2012 - not applicable 2013 - \$253.96 2014 - \$224.40
Weaver, Suzanne McHugh 05-43 -075	2013 2014 2015	Residential	Taxpayer being assessed with a finished basement that has not been finished.	Approve	Taxpayer requesting refund due to incorrect information of a finished basement. Per appraiser verification, the basement is unfinished. This unfinished basement has been corrected for 2016 forward. Refunds have been requested for 2013, 2014 and 2015 tax years.	2013 - \$235.97 2014 - \$249.58 2015 - \$276.39
<b>Total Number Requested</b>	<b>7</b>					
<b>Total Amount Requested</b>	<b>\$3,118.82</b>					
<b>Total Number Approved</b>	<b>4</b>					
<b>Total Amount Recommended for Approval</b>	<b>\$2,640.46</b>					

**BOARD OF COUNTY COMMISSIONERS**

Charles W. Oddo, Chairman  
Randy Ognio, Vice Chair  
David Barlow  
Steve Brown  
Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator  
Dennis A. Davenport, County Attorney  
Floyd L. Jones, County Clerk  
Tameca P. White, Chief Deputy County Clerk



140 Stonewall Avenue West  
Public Meeting Room  
Fayetteville, GA 30214

**MINUTES**  
**Special Called Budget Workshop**

May 26, 2016  
4:00 p.m.

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**1. Call to Order**

Chairman Oddo called the May 26, 2016 Special Called Budget Workshop meeting to order at 4:02 p.m.

**2. Acceptance of Agenda**

Commissioner Brown moved to accept the agenda as presented. Vice Chairman Ognio seconded the motion. The motion passed 5-0.

**3. County Administrator Steve Rapson and Chief Finance Officer Mary Parrott will provide update regarding the proposed Fiscal Year 2017 Budget.**

Chief Finance Officer Mary Parrott gave a PowerPoint presentation, entitled *Fayette County, GA FY2017 Budget Presentation*, to the Board concerning the proposed Fiscal Year 2017 budget. She stated that the presentation is designed to hit the high points of the budget book that is before the Board. She stated that the budget book contains all the detailed accounts, revenue accounts, expenditure accounts and the expenditure accounts by departments. She also mentioned that the budget books is provided to the public at the Fayette County Public Library and the Administration office at the Stonewall Complex. She stated that in addition, an advertisement was placed in the Fayette Daily News newspaper showing the recommended budget amounts and the total appropriations for approval after the two public hearings. The presentation is also available on the County website for citizens to reference. The budget presentation lasted for approximately two hours. No official votes were made. A copy of the PowerPoint presentation, identified as "Attachment 1," follows these minutes and is made an official part hereof.

**4. Questions & Answers**

The Board of Commissioners asked questions and made comments throughout the presentation. Mrs. Parrott and Mr. Rapson responded accordingly. No official votes were made.

## 5. Closing Comments

Mr. Rapson commended Mrs. Parrott, Assistant Chief Finance Officer Sheryl Weinmann and their staff as well as the Department Heads and Constitutional Officers for a balanced budget. He stated that it was a team effort. He reminded the Board of Commissioners that the first public hearing for the proposed fiscal year 2017 budget would be held on Tuesday, June 7, 2016 at 7:00 p.m. and the second public hearing will be held on Thursday, June 30, 2016.

Chairman Oddo commended staff on a great job. There were no further comments.

## 6. Adjournment

Commissioner Rousseau moved to adjourn the May 26, 2016 Special Called Budget Workshop meeting. Vice Chairman Ognio seconded the motion. The motion passed 5-0.

The May 26, 2016 Board of Commissioners Budget meeting was adjourned at 6:06 p.m.

---

Tameca P. White, Chief Deputy County Clerk

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Charles W. Oddo, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 7<sup>th</sup> day of June 2016. Referenced attachments are available upon request at the County Clerk's Office.

---

Tameca P. White, Chief Deputy County Clerk

**BOARD OF COUNTY COMMISSIONERS**

Charles W. Oddo, Chairman  
Randy Ognio, Vice Chair  
David Barlow  
Steve Brown  
Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator  
Dennis A. Davenport, County Attorney  
Floyd L. Jones, County Clerk  
Tameca P. White, Chief Deputy County Clerk



140 Stonewall Avenue West  
Public Meeting Room  
Fayetteville, GA 30214

**MINUTES**

May 26, 2016  
7:00 p.m.

---

**Call to Order**

Chairman Oddo called the May 26, 2016 Board of Commissioners meeting to order at 7:01 p.m.

**Invocation by Chairman Charles Oddo**

Chairman Charles Oddo gave the Invocation.

**Pledge of Allegiance**

Chairman Oddo led the Board and the audience in the Pledge of Allegiance.

**Acceptance of Agenda**

Commissioner Brown moved to accept the Agenda as published. Commissioner Rousseau seconded the motion. The motion passed 5-0.

**PROCLAMATION/RECOGNITION:**

**1. Proclamation of May 26 as "Adrian Romoff Day" in Fayette County.**

On behalf of the Board of Commissioners, Commissioner Steve Brown presented Adrian Romoff with a proclamation proclaiming May 26, 2016 as "Adrian Romoff Day" in Fayette County. Commissioner Brown spoke of Adrian's numerous accolades and accomplishments. Adrian shared his experience on the Lifetime Network show, "Child Genius," and also of his experience performing for the show, "America's Got Talent". Copies of the request and proclamation, identified as "Attachment 1," follow these minutes and are made an official part hereof.

**2. Recognition of Rick and Joanne Minter as the Farm Bureau Georgia Farmer of the Year.**

On behalf of the Board of Commissioners, Vice Chairman Randy Ognio recognized Rick and Joanne Minter for being named Farmer of the Year by the Farm Bureau. Mr. Minter thanked the Board for the recognition. Copies of the request and recognition, identified as "Attachment 2," follow these minutes and are made an official part hereof.

**3. Recognition of the Fayette County Water System for receiving the Gold Award for both the Crosstown Water Treatment Plant and the South Fayette Water Treatment Plant, and for receiving the Best Tasting Water Award for District 3 in Georgia from Georgia Association of Water Professionals.**

Chairman Oddo requested that the Georgia Water Association of Professionals Chairperson Keisha Lisbon-Thorpe, Water System Director Lee Pope and his staff, and County Administrator Steve Rapson come forward to present the awards to the Water System. Ms. Lisbon-Thorpe gave background information and the requirements for the Gold Award and the Best Tasting Drinking Water Award for District 3 in Georgia. Mr. Pope and Mr. Rapson congratulated staff on a job well done and commended staff for bringing a troubled water system to gold award status. Mr. Rapson also commended CH2MHill for the work that they provided for the water system. A copy of the request, identified as "Attachment 3," follows these minutes and is made an official part hereof.

**PUBLIC HEARING:**

Community Development Director Pete Frisina read the *Introduction to Public Hearings for the Rezoning of Property* into the record. A copy of the *Introduction to Public Hearings for the Rezoning of Property*, identified as "Attachment 4," follows these minutes and is made an official part hereof.

- 4. Public Hearing of Resolution 2016-06 to amend the Land Use Element Text and Future Land Use Plan Map of the Fayette County Comprehensive Plan for the Starr's Mill Historic Overlay District in the area of the Intersection of State Route 74, State Route 85 and Padgett Road. A copy of the request, identified as "Attachment 5," follows these minutes and is made an official part hereof.**
- 5. Public Hearing of Ordinance 2016-07 to amend the Fayette County Code of Ordinances, Chapter 110, Art. I, Sec. 110-3, Art. IV., Sec. 110-145 and Sec. 110-146, Art. V., Sec. 110-169, Sec. 110-173(3), and Sec. 110-174, concerning the proposed Starr's Mill Historic Overlay District and Overlay Zone. A copy of the request, identified as "Attachment 6," follows these minutes and is made an official part hereof.**
- 6. Public Hearing of the proposed Color and Brick Palette for the Starr's Mill Historic Overlay District and Overlay Zone.**

Mr. Frisina stated that Public Hearing items #4, #5 and #6 are related and he read them into the record. Chairman Oddo stated that he would like to get some clarity. He stated that he has questions about how these items should be presented to the Board. He asked County Attorney Dennis Davenport if the format that the items are being presented will open the Board up for any legal questions and if it the items were in the proper format.

Mr. Davenport stated that the Board is typically reviewing amendments to a Zoning Ordinance that has gone before the Planning Commission for a public hearing and possibly a workshop and then brought before the Board of Commissioners for another public hearing. He stated that what is being presented to the Board are two separate documents that are interrelated; the Land Use Plan and the Zoning Ordinance. He stated that in the Zoning Ordinance there are two major revisions. He stated that the way the document is presented, if the sequencing is not particular, could lead to more than one reasonable interpretation that, as written, could be used against the Board. Mr. Davenport recommended that, due to the complex nature of what is being presented, the Board use this public hearing as a first step to understanding the parameters of the items and for staff to bring items #4, #5 and #6 back to the Board in thirty days with "reworked" language addressing the sequencing and timing of the two documents while limiting the wording to just one reasonable interpretation.

Chairman Oddo asked the Board if they would be in agreement to get more clarity on these items before voting. Vice Chairman Ognio asked if the Board would allow discussion on the items during this meeting. He stated that there are citizens in the audience who came to discuss these items.

Mr. Davenport stated it is the prerogative of the Board to discuss the items. He stated that the Board could also conduct the Public Hearing and have another Public Hearing in thirty days. He recommended that if a substantial discussion was had then for the vote would be taken in thirty days.

Mr. Frisina gave an overview of items #4, #5 and #6. He explained that the Planning Commission (referenced as "Commission") was approached by citizens who reside at the intersections of State Route (SR) 74, Highway 85 and Padgett Road, who wanted the Commission to look at the land use scenario for the intersections. He stated that there were several meetings by the Planning Commission to discuss the matter. He said the Planning Commission looked at creating a Historic Overlay District for this intersection. He stated that currently the intersection is all land use and zoned for residential use and that there is not a non-residential zoning in the area at this time. He stated that one of the major concerns was that Starr's Mill is one of the most iconic images for the county and that the Commission did not want anything to detract from Starr's Mill. He stated that the area is also the southern gateway within the county which is important in terms of the appearance. He explained that there is a Limited Commercial Zoning district in the county and the Commission looked at amending it into two different districts. He stated that the zoning district is a very low-scale and low-use commercial and office zoning district that is limited in size and scope in the type of uses and the size of the buildings. He explained that the only difference between Limited Commercial One and Limited Commercial Two is that Limited Commercial Two allows for a small convenience store with a limit of six gas pumps while Limited Commercial One would not allow that use. Mr. Frisina briefly spoke about the surrounding properties that include a church, a subdivision, and a block of land with houses that is land used for Office-Institutional purposes. He further spoke about an old road bed that has a high-pressure natural gas line and he explained they are in the Comprehensive Plan. He stated that there are areas between the created commercial districts and the existing subdivision which are bound by a power line, and that both areas are currently zoned one-acre and developed as one-acre subdivisions. Mr. Frisina stated the Commission land "used the fringe area" for a one to two-acre development which matches the current subdivisions.

Mr. Frisina stated that, in terms of the two Limited Commercial Districts, the Commission created a Historic Overlay District to address the characteristics of the development. He stated that the Commission considered architecture and decided that everything has to have a historic character meaning the building of something that has the characteristics of Starr's Mill. He added that examples had been provided to the Board that are a one and two-part commercial block that provides an "old time" look. He said some enhancements were added to have the frontage, include fencing, which looks historic in nature. He mentioned that the lighting on the building and in the parking lot are required to have a historic characteristic and the sign structure would have to match the facade of the building. He reported that two pallets were created to control the colors and looks and that the bricks are the typical red clay found on in old buildings in Georgia. He concluded that these are the basics that would involve changing the Land Use Plan, both for the map and the text, to support what is being requested. He closed saying the proposed changes to the zoning ordinance would fulfil the intent of the Land Use Plan.

Chairman Oddo asked if there were any comments on this item.

**Robert Shell:** Mr. Shell stated that he owns the south corner of the proposed overlay district. He stated that he heard from the Planning Commission that the south side of Highway 85 was the only side for a convenient store. He stated that on the north side there is "convenience" also. He noticed that a building that has been in the area for 100 years is being torn down, and he said he thought the building was historical. Mr. Frisina stated that he is not sure of what Mr. Shell is referring to.

Mr. Shell stated that he has come before the Board once before trying to get Padgett Road paved. He stated that Antioch Road was going to be paved before and he wanted to know why Padgett Road could not be paved before Antioch Road. He stated that he is a retired mail carrier in that area and that, even though water backs up all over the road, Antioch Road was still going to be paved before Padgett Road. He wanted to know what he could do about the Limited Commercial Two on the south side. He stated that he would like to have something positive that he could look forward to.

No one spoke in favor of this item.

Chairman Oddo asked Mr. Frisina what uses would be allowed for the property if this request was approved. Mr. Frisina stated that there eighteen specified uses. He stated that as a synopsis they include: low-scale or low-level commercial uses, retail, banking facilities, education facilities such as tutoring, art, professional music, and floral, hardware, jewelry, medical dental office, personal services such as barber shops, nails salons and a small convenient gas station. Chairman Oddo reiterated that is if the ordinance is approved.

Commissioner Brown stated that if you Goggle “Fayette County, Georgia” under the images section you will get a page full of Starr’s Mill photographs. He stated that it is the most recognized Fayette County feature in the county and that holds a lot of weight for him. He stated that the Board recently salvaged the courthouse with funds to repair the roof because it is a historic heritage. He stated that with Hopeful Primitive Baptist Church the Board threw immense support behind renovating and preserving the structure and the county only has a handful of these type historic buildings in existence in terms of large structure buildings. He said he passionately opposes putting gas stations near the Starr’s Mill historic site since gas stations do not need to be next to a historical site because they would belittle the site. He responded to Mr. Shell’s comments by saying Mr. Shell should be able to sell his property to somebody to develop and that he should get a good dollar for the property. He stated that the County should not create a list of things the County wants to see on that property but rather that it is better for the County to create a list of ten items it does not want to see on the property that would ruin or destroy the character. He supported the overlay zone and the use of the historic markers for coloring and brick to keep the historical look. He stated that there has been many cases when someone wanted to do a particular use but the zoning does not allow it and they want the Board to change what the zoning says. He stated that he does not think that is the way to handle that type of situation. He asked the Board to look up Andres Duany at Duany Plater-Zyberk who is an expert on historic overlays. He reiterated that he did not approve of a gas station next to that historical site.

Commissioner Brown stated that the Board recently approved putting office space on one of the lots. He stated that there is strong need for it.

Chairman Oddo asked if the ordinance could be revised to say what the Board does not want on a piece of property. Mr. Frisina stated that the ordinance is a permissive ordinance that lists the permissive uses of the permissible aspects of the zoning ordinance. He stated that each category has permitted uses instead of non-permitted uses. He stated that anything that is not listed is not permitted. Chairman Oddo asked if it could be changed to say what is prohibited only. Mr. Davenport stated that should be done with an overlay district. He stated that if an overlay is added geographically that may be a mechanism to address that type of issue but the Board cannot discriminate between zoning ordinances.

Mr. Davenport informed the Board that he would take the information and rework the sequence of the document. He stated that there will not be any substantive changes to the document when it comes back before the Board in thirty days. He stated that after looking at the sequencing, the Board can make changes from the dais or send the document back to the Planning Commission to address areas that are of concern.

Chairman Oddo moved to have the County Attorney address the timing of items #4, #5 and #6 and to bring these items back to the June 23, 2016 Board of Commissioners meeting. Commissioner Brown seconded the motion. There was no further discussion. The motion passed 5-0. A copy of the request, identified as “Attachment 7,” follows these minutes and is made an official part hereof.

**7. Public Hearing of Ordinance 2016-11 to amend the Fayette County Code of Ordinances, Chapter 110. Article IV.- District Use Requirements Sec. 110-149 – Planned Unit Development- Planned Retreat and Lodge concerning Solar Farms.**

Mr. Frisina reported that the Planning Commission was approached by a representative of a solar panel company out of North Carolina that is working with Camp Southern Ground. He shared that Camp Southern Ground is a large Planned Retreat and Lodge (PRL) and is the Zack Brown camp that serves children with special needs that was zoned about four years ago. He continued that Mr. Brown is in the initial phase of developing the camp and the solar company wants to supply solar panels in hopes that the camp can be operated using the solar panels. He stated that the issue the Planning

Commissioner had was that the ordinance is very specific regarding where the solar panels are allowed and, based on the definition of the ordinance, solar panels are only allowed in the M-1 zoning district. He stated that this request is to add this one specific use under the Planned Retreat and Lodge which is a sub-category of the Planned Unit Development (PUD) and is limited to a net metered facility. He stated that the Planning Commission is not looking to create a utility. He informed the Board that if the solar panel creates more power than the camp can use then it goes into a solar grid which allows the camp to receive credit for what was put in the grid. Mr. Frisina stated that if Ordinance 2016-11 is approved then Camp Southern Ground would have to go back through the approval process.

Commissioner Brown commended Zack Brown for putting the money back in the community. He stated that he is concerned about the area being "too tight" at the bottom end of the property and that Mr. Brown has developments for buildings at the top side of his property so he would not be able to use that area. Mr. Frisina stated that it is close to Arnold Road. He stated that he will have to present any plans back through the process if this ordinance is approved. Commissioner Brown asked if staff knew of plans to clear cut the trees and buffer section and if that has been reviewed. Mr. Frisina stated he did not know of any such plans and that it is not allowed in the zoning. Commissioner Brown stated that he was part of the decision to make sure that the neighbors adjacent to the property were buffered. Mr. Frisina reiterated that to place this on the property Mr. Brown would have to come back to get the Board's approval.

Chairman Oddo stated that the risk is on Mr. Zack Brown because he has no idea if the Board is going to approve. Mr. Frisina stated that he cannot go through the process until the ordinance is approved.

Commissioner Brown stated that he would like to see language that says there is a certain amount of time required to remove or repair any inoperative equipment from the site. Mr. Frisina stated that could be added to the approval process for the PUD.

Commissioner Rousseau asked about the size of the track. Mr. Frisina stated that they are considering five to eight acres out of about 300 acres. Commissioner Rousseau stated that a couple of his concerns had been answered. He stated that one of the concerns was that they would not be trying to sell the energy and the other was his shared concern with buffers. He stated that the good part is this must come back before the Board for approval. Mr. Frisina stated that as a PUD, any substantial changes made to the development plan goes back through the process. Commissioner Rousseau stated that would give the Board the opportunity to address some of the issues and concerns mentioned. Mr. Frisina stated that also includes the posting of signs like a re-zoning. Commissioner Rousseau asked if Mr. Frisina anticipates this becoming a regular occurrence and if so what impact could that have. Mr. Frisina stated that there are two locations that have this type of zoning: Camp Southern Ground and a Christian Retreat that is located on McBride Road. Commissioner Rousseau asked if the Christian Retreat has done anything out there. Mr. Frisina stated that they have built a few things. He stated that the thing that plays a big part of this request is the company wanting to work and provide the solar panels to the camp.

Vice Chairman Ognio stated that his concern is what doors are being opened in regards to the PUD and residential. Mr. Frisina stated that the PUD zoning is controlled by the Board, as well as the PRL is a Planned Retreat and Lodge, so anyone who comes before the Board would have to present that it is a Planned Retreat and Lodge as the principle use. Vice Chairman Ognio stated that he just does not want anyone to try to manipulate the system by putting the solar panels in the middle of the residential areas.

Commissioner Brown stated the PUD is subject to whatever the Board wants it to be. Mr. Frisina stated that a PRL is only for Planned Retreat and Lodges. He stated that there is not an open slate in regards to a PUD for the Board to do what it wants. Commissioner Brown explained that he is speaking in terms of the layout the Board would have to approve the layout. Mr. Frisina agreed.

Commissioner Rousseau asked Mr. Davenport what type doors might be opened if this is approved and others came and it did not fit where the Board wanted. He asked what precedence would be set if the attorney was called to defend the Board on this matter. Mr. Davenport stated within the Planning Unit Development designation there are five different subcategories. He stated that of all the five subcategories only one would be eligible for the solar panels so 80% of the PUD uses are not

eligible. He stated that this one, to be a PUD and have a solar farm, the Board would have to approve the plan. He stated that the reason for such a high level of control of this type of zoning designation is because the Board is getting more flexibility in development as a tradeoff. Commissioner Rousseau stated that if this passes, he would like to do it in a manner that the canopy has its own buffer. He stated that he is comfortable with the information he has received.

There were no comments in favor or in opposition of this item.

Commissioner Brown moved to approve Ordinance 2016-11 to amend the Fayette County Code of Ordinances, Chapter 110. Article IV.-District Use Requirements Sec. 110-149 – Planned Unit Development- Planned Retreat and Lodge concerning Solar Farms and to include a clause that requires any inoperative equipment to be repaired or disposed of in line with the requirements for cell phone towers. Commissioner Rousseau seconded the motion. There was no further discussion. The motion passed 5-0. Copies of the request and Ordinance 2016-11, identified as “Attachment 8,” follows these minutes and are made an official part hereof.

### **CONSENT AGENDA:**

Commissioner Brown moved to accept the Consent Agenda. Commissioner Rousseau seconded the motion. The motion passed 5-0.

- 8. Approval of staff's recommendation to award Bid #1095-B, Emergency Portable Radios, to Motorola Solutions to purchase 58 radios for a total amount of \$188,815.23 and acceptance of Motorola Solutions' offer to buy back 58 old portable radios for the amount of \$26,100.00. A copy of the request, identified as “Attachment 9,” follows these minutes and is made an official part hereof.**
- 9. Approval of staff's recommendation to award annual bid #1106-B to Faultless Business Center as the primary vendor and to Concrete Supply Co, Inc. as secondary vendor for dump truck hauling services to begin upon execution and expire June 30, 2017 with the option to renew for two (2) additional one-year terms. A copy of the request, identified as “Attachment 10,” follows these minutes and is made an official part hereof.**
- 10. Approval of the request to fund the Fayette Chamber of Commerce's "Fayette Visioning" initiative, in the amount of \$25,000.00, for the purpose of developing a county-wide brand and for implementing a marketing strategy for economic development and talent recruitment.**

Commissioner Brown stated that he wanted to let everyone know that the Chamber is in charge of overseeing the process of developing county-wide branding. He stated that a professional marketing firm would be brought in to do the planning and work to put the structure together for the branding. He stated that it would not be a group of average citizens developing the branding and implementing the marketing strategy.

Commissioner Barlow asked Fayette Chamber President and CEO Carlotta Ungaro to come to the podium to speak of her past experience with the branding process. Ms. Ungaro shared her experience and spoke of the citizens that make up the Fayette Visioning Brand Committee. A copy of the request, identified as “Attachment 11,” follows these minutes and is made an official part hereof.

- 11. Approval of the May 12, 2016 Board of Commissioners Meeting Minutes.**

### **OLD BUSINESS:**

There were no items of Old Business.

### **NEW BUSINESS:**

There were no items of New Business.

### **PUBLIC COMMENT:**

**Frank Gardner:** Mr. Garner spoke regarding his concerns about the zoning that is to take place at Davis Road. Mr. Frisina stated that the zoning had been advertised for June 2 but has since been re-advertised and new signs have been posted.

There were no further public comments.

### **ADMINISTRATOR'S REPORTS:**

**Selection Committees:** County Administrator Steve Rapson stated that a Selection Committee is needed for the following boards and authorities: One (1) appointment to the Region Six Mental Health Board. Commissioners Brown and Ognio agreed to serve as the Selection Committee. Three (3) appointments to the Public Facilities Authority. Chairman Oddo and Commissioner Brown agreed to serve as the Selection Committee. Three (3) appointments to the Department of Children and Family Services Board. Commissioners Barlow and Rousseau agreed to serve as the Selection Committee.

**Region 4 EMS Council:** County Administrator Steve Rapson reported that a position on Region 4 EMS Council is set to expire in June. He stated that this is a Professional Services Board so there is no need to advertise for vacancies or to establish a Selection Committee. He stated that historically there are two members from Fayette County and one from Peachtree City. He stated that Peachtree City will need to be advised that the Council will need to appoint someone and that the recommendation will be presented in June.

**Promise Place Event:** County Administrator Steve Rapson announced that Promise Place is having a Walk-a-Mile in Her Shoes ® event on June 1, 2016 at Heritage Park. He stated that participants are asked to wear a pair of women's shoes and literally walk a mile. He stated that everyone can register and buy a ticket if they prefer not to walk a mile.

**Meeting change reminder:** County Administrator Rapson reminded everyone that the next Board of Commissioners meeting will be held on Tuesday, June 7 at 7:00 p.m. because there was conflict with the ACCG training.

**Upcoming Fiscal Year 2017 Budget Hearings:** County Administrator Steve Rapson reminded the Board that the first Public Hearing would be held on the proposed Fiscal Year 2017 Budget Hearings on June 7, 2016. He stated that the second Public Hearing on the budget would be held at a Special Called Meeting held on June 30, 2016.

### **ATTORNEY'S REPORTS:**

**Notice of Executive Session:** Mr. Davenport reported that he had one item involving Pending Litigation, one item of involving Real Estate and consideration of the Executive Session minutes for May 12, 2016.

### **COMMISSIONERS' REPORTS:**

#### **Commissioner Rousseau:**

**Congratulations to the Water System:** Commissioner Rousseau congratulated the Water System and Mr. Pope for the safety and well-being of the County's drinking water.

**Midwest Food Bank:** Commissioner Rousseau shared that the Midwest Food Bank is trying to raise dollars to build a loading dock. He gave current statistics regarding the organization and the importance of supporting this organization in Fayette County. He stated that the Midwest Food Bank is rated the number two charity in the country based on individual donations. The website for more information is [peachtree.midwestfoodbank.org](http://peachtree.midwestfoodbank.org). He encouraged the faith-based community, the civic community, the business community, and all others to connect with this organization and find a way to assist in their efforts going forward.

**Commissioner Barlow:**

**Thank You:** Commissioner Barlow thanked everyone for attending the Board meeting. He stated that on Tuesday he was given his seven-month termination notice and that it is with great joy and honor that he served the Fayette County community. He stated that he served under Faith, Family and Fayette County and he will be leaving serving his Faith, Family and Fayette County. He extended a congratulations to Eric Maxwell.

**Chalk Art Festival:** Commissioner Barlow shared a video he made showcasing the 1<sup>st</sup> Annual Chalk Art Festival in Fayette County.

**Commissioner Brown:**

**Chalk Art Festival:** Commissioner Brown thanked Public Arts Committee members Heather Cap, Kate LaFoy, Vicki Turner, Charlie Cave and others for their hard work on the Public Arts Committee.

**Water Guardian:** Commissioner Brown shared that the second Water Guardian project will take place on Saturday, May 28, 2016 at 9:00 a.m. at Lake Horton. He stated that he will be cooking on the grill for the volunteers.

**Thank You to Water System:** Commissioner Brown thanked Mr. Pope for a great job. He stated that a lot of the water plant enhancements were made in-house by Mr. Pope and his staff, thereby saving the County millions of dollars. He stated that Mr. Pope is doing things with technology that no one else in the country is doing at the Water System.

**Vice Chairman Ognio:**

**Thank You:** Vice Chairman Ognio thanked all his supporters for their prayers and time during the election. He thanked District 2 for another four years in office. He also thanked Mr. Pope for his efforts saying he has done a great job with the Water System.

**Congratulations to the graduates:** Vice Chairman Ognio congratulated all the high school graduates. He wished them luck in their new endeavors.

**Chairman Oddo:**

**Thank You:** Chairman Oddo thanked everyone for their votes on Tuesday and for "putting their necks out". He thanked Commissioner Barlow for serving his term and doing a fine job. He believed that everyone that is running for office is doing so by believing in the Fayette community and with the belief that they can help. He asked everyone to remember that and that everyone is in this to make Fayette County the best that it can be. He asked for those who won to take it with humility and for those who lost to know it is not the end of the road. He concluded that he is thankful to serve four more years.

**EXECUTIVE SESSION:**

**Pending Litigation, Real Estate and Review of the May 12, 2016 Executive Session Minutes:** Commissioner Brown moved to go into Executive Session. Commissioner Rousseau seconded the motion. The motion passed 5-0.

The Board recessed into Executive Session at 8:40 p.m. and returned to Official Session at 8:58 p.m.

**Return to Official Session and Executive Session Affidavit:** Commissioner Ognio moved to return to Official Session and to authorize the Chairman to sign the Executive Session Affidavit. Commissioner Brown seconded the motion. The motion passed 5-0. A copy of the Executive Session Affidavit, identified as "Attachment 12," follows these minutes and is made an official part hereof.

**Worker's Compensation Settlement- Lance Peeples:** Mr. Davenport reported that there is currently a worker's compensation claim with an employee named Lance Peeples in the Public Works department for an injury that he sustained "a while ago." He stated that the county is being represented by Attorney Robert Goldsmith and Mr. Peeples has an attorney named Tom Holder that is representing his interest. He informed the Board that there was a mediation recently and the terms and conditions of a settlement were reached subject to the Board's approval and the approval of the State Board of Worker's Compensation. He stated that the terms and conditions of the settlement are for the injury and medical expenses due to the injury. He stated that the County will pay Mr. Peeples a sum of \$125,000. He stated that in exchange for that payment it will cut off all future medical bills and that as of the date of the approval by the State Board of Worker's Compensation, Mr. Peeples will agree to sign a standard release that resolves any and all claims that could have arisen from this series of events and it also marks the separation of his employment with Fayette County. He stated that if the proposed settlement meets with the approval of the Board he would like direction to take back to Mr. Goldsmith to be sent to the State Board of Worker's Compensation.

Chairman Oddo moved to direct County Attorney Dennis Davenport to contact Mr. Goldsmith of the Board of Commissioners' approval of the settlement to be sent to the State Board of Worker's Compensation. Commissioner Brown seconded the motion. There was no further discussion. The motion passed 5-0.

**Approval of May 12, 2016 Executive Session Minutes:** Vice Chairman Ognio moved to approve the May 12, 2016 Executive Session Minutes. Commissioner Brown seconded the motion. The motion passed 5-0.

**ADJOURNMENT:**

Vice Chairman Ognio moved to adjourn the May 26, 2016 Board of Commissioners meeting. Commissioners Barlow seconded the motion. The motion passed 5-0.

The May 26, 2016 Board of Commissioners meeting was adjourned at 9:00 p.m.

\_\_\_\_\_  
 Tameca P. White, Chief Deputy County Clerk

\_\_\_\_\_  
 Charles W. Oddo, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 7<sup>th</sup> day of June 2016. Referenced attachments are available upon request at the County Clerk's Office.

\_\_\_\_\_  
 Tameca P. White, Chief Deputy County Clerk

# COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

**Wording for the Agenda:**

Consideration of a recommendation from the Selection Committee, comprised of Commissioners David Barlow and Charles D. Rousseau, to appoint Stephen Cox and Bradley Klinger to the Fayette County Recreation Commission for four-year terms each beginning April 1, 2016 and expiring March 31, 2020.

**Background/History/Details:**

The Fayette County Recreation Commission is a citizen committee, comprised of five volunteers who are appointed by the Fayette County Board of Commissioners to four-year terms, which reviews and evaluates programs, facilities, policies, and other matters and makes recommendations to the Recreation Department, the County Administrator, and the Board of Commissioners concerning capital and operational needs. As an advisory board, the Recreation Commission has no decision-making authority over how county resources are spent or managed.

On December 9, 2015, Fayette County advertised for one upcoming vacancy on the Recreation Commission resulting in one appointment to the Recreation Commission on February 25, 2016. During the February 25 meeting, the Board was requested to form another Selection Committee for two additional positions whose terms were expiring. The Board directed that those who had recently applied for appointment be re-interviewed, if willing, rather than proceeding through the advertising process. Four citizens were subsequently interviewed by the Selection Committee.

The Selection Committee recommends the appointment of Stephen Cox and reappointment of Bradley Klinger to the Recreation Commission with four year terms beginning April 1, 2016 and expiring March 31, 2020.

**What action are you seeking from the Board of Commissioners?**

Approval of a recommendation from the Selection Committee, comprised of Commissioners David Barlow and Charles D. Rousseau, to appoint Stephen Cox and Bradley Klinger to the Fayette County Recreation Commission for four-year terms each beginning April 1, 2016 and expiring March 31, 2020.

**If this item requires funding, please describe:**

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

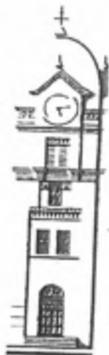
Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

**Staff Notes:**



# Fayette COUNTY

140 STONEWALL AVENUE WEST, STE 100  
FAYETTEVILLE, GEORGIA 30214  
PHONE: 770-305-5200  
www.fayettecountyga.gov

"WHERE QUALITY  
IS A LIFESTYLE"

May 19, 2016

Stephen Cox



Dear Mr. Cox:

Thank you for your interest in being considered for re-appointment to the Fayette County Recreation Commission. We appreciate your desire to serve.

We would like to inform you that we are making a recommendation to the Board of Commissioners that you be given the re-appointment based on your experience and passion for this area of need. You are a strong candidate and the right fit for this appointment.

This appointment is contingent on a vote from the Board of Commissioners. The next step is to bring this recommendation before the Board of Commissioners during our next meeting. This will take place on **Tuesday, June 7, 2016 at 7:00 p.m.** at 140 Stonewall Avenue, West, Fayetteville, Georgia in the Public Meeting Room.

We invite you to attend in case the Board would like to ask you questions.

Please notify, Tameca White at 770-305-5103 or [twhite@fayettecountyga.gov](mailto:twhite@fayettecountyga.gov) no later than June 1, 2016 if you are able to attend.

Sincerely,

David Barlow  
Commissioner

Charles Rousseau  
Commissioner

Cc: Board of Commissioners  
Anita Godbee, Parks & Recreation Director

### APPLICATION FOR APPOINTMENT Fayette County Recreation Commission

The Fayette County Recreation Commission is a citizen committee, comprised of five volunteers who are appointed by the Fayette County Board of Commissioners for four-year terms, which reviews and evaluates programs, facilities, policies, and other matters and makes recommendations to the Recreation Department, the County Administrator, and the Board of Commissioners concerning capital and operational needs. As an advisory board, the Recreation Commission has no decision-making authority over how county resources are spent or managed.

The Recreation Commission typically meets the second Tuesday of each month at the Parks and Recreation Activities Building that is located at 980 Redwine Road, Fayetteville, Georgia beginning at 6:30 p.m.

Please take a few minutes to complete the form and answer the questions below and return it with a resume, if available, to Floyd Jones, County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 no later than 5:00 p.m. on Friday, January 15, 2016.

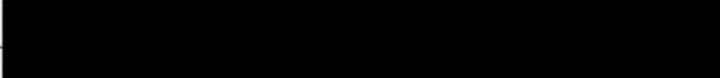
If you have any questions, please call (770) 305-5102.

*NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.*

NAME Stephen R Cox  
ADDRESS 

TELEPHONE (day) 

(evening) \_\_\_\_\_

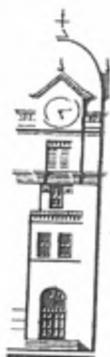
(email address) 

Stephen R Cox  
Signature

12-20-15  
Date

1. How long have you been a resident of Fayette County? 33 yrs
2. Why are you interested in serving on the Fayette County Recreation Commission?  
I want to see Parks and Rec improve to meet the needs of the County
3. What qualifications and experience do you possess for appointment to the Recreation Commission? PTC Rec Commission mid 80's  
Retired Ins. Adjuster
4. List your recent employment experiences to include name of company and position.  
Georgia Farm Bureau - SR Claims Rep
5. Do you have any past experience relating to the Recreation Commission? If so, please describe. on PTC Rec Commission
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? NO
7. Have you attended any Recreation Commission meetings in the past two years and, if so, how many? NO
8. Are you willing to attend seminars or continuing education classes at county expense? YES
9. What is your vision of the county's future related to the duties of the Recreation Commission? Need better use of green spaces  
improve Parks use for all residents
10. Would there be any possible conflict of interest between your employment or your family and you serving on the Recreation Commission?  
NO
11. Are you in any way related to a County Elected Official or County employee? If so, please describe. NO
12. Describe your current community involvement. Scoutmaster Troop 279  
Senior Officer American Legion Post 105
13. Have you been provided a copy of the county's Ethics Ordinance?  
YES
14. Is there any reason you would not be able to comply with the Ethics Ordinance?  
NO

MARRIED 43yrs, 2 children, 3 grandchildren  
 Retired insurance Adjuster 38yrs  
 Retired Naval Reserve 28yrs  
 Eagle Scout



# Fayette COUNTY

"WHERE QUALITY  
IS A LIFESTYLE"

140 STONEWALL AVENUE WEST, STE 100  
FAYETTEVILLE, GEORGIA 30214  
PHONE: 770-305-5200  
www.fayettecountyga.gov

May 19, 2016

Bradley Klinger



Dear Mr. Klinger:

Thank you for your interest in being considered for re-appointment to the Fayette County Recreation Commission. We appreciate your desire to serve.

We would like to inform you that we are making a recommendation to the Board of Commissioners that you be given the re-appointment based on your experience and passion for this area of need. You are a strong candidate and the right fit for this appointment.

This appointment is contingent on a vote from the Board of Commissioners. The next step is to bring this recommendation before the Board of Commissioners during our next meeting. This will take place on **Tuesday, June 7, 2016 at 7:00 p.m.** at 140 Stonewall Avenue, West, Fayetteville, Georgia in the Public Meeting Room.

We invite you to attend in case the Board would like to ask you questions.

Please notify, Tameca White at 770-305-5103 or [twhite@fayettecountyga.gov](mailto:twhite@fayettecountyga.gov) no later than June 1, 2016 if you are able to attend.

Sincerely,

David Barlow  
Commissioner

Charles Rousseau  
Commissioner

Cc: Board of Commissioners  
Anita Godbee, Parks & Recreation Director

104 of 107  
11:30

## APPLICATION FOR APPOINTMENT Fayette County Recreation Commission

The Fayette County Recreation Commission is a citizen committee, comprised of five volunteers who are appointed by the Fayette County Board of Commissioners for four-year terms, which reviews and evaluates programs, facilities, policies, and other matters and makes recommendations to the Recreation Department, the County Administrator, and the Board of Commissioners concerning capital and operational needs. As an advisory board, the Recreation Commission has no decision-making authority over how county resources are spent or managed.

The Recreation Commission typically meets the second Tuesday of each month at the Parks and Recreation Activities Building that is located at 980 Redwine Road, Fayetteville, Georgia beginning at 7:00 p.m.

Please take a few minutes to complete the form and answer the questions below and return it with a resume, if available, to Floyd Jones, County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 no later than 5:00 p.m. on Friday, March 25, 2016.

If you have any questions, please call (770) 305-5102.

*NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.*

NAME BRADLEY KLINGER

ADDRESS [REDACTED]

[REDACTED]

TELEPHONE (day) [REDACTED]

(evening) [REDACTED]

(email address) [REDACTED]

Bradley Klinger  
Signature

3/4/16  
Date

1. How long have you been a resident of Fayette County?

5 years.

2. Why are you interested in serving on the Fayette County Recreation Commission?

Have a passion with youth sports.

3. What qualifications and experience do you possess for appointment to the Recreation Commission?

7 years working with First Baptist Church of Jonesboro with the Recreation Pastor (Larry Phillips) in the church's Recreational Outreach Center with youth and adult basketball. 15 years working in County Government.

Have spent the past 5 years coaching youth soccer at McCurry Park in the fall and spring leagues.

4. List your recent employment experiences to include name of company and position.

Fayette County Public Works - Assistant Director, Road Department - August 2011 to present.

Clayton County Transportation and Development - Civil Engineer IV (Construction Engineering) - 2001 to 2011

5. Do you have any past experience relating to the Recreation Commission? If so, please describe.

Currently on the Fayette County Rec Commission

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

Currently Vice Chairman of the Fayette County Rec Commission

7. Have you attended any Recreation Commission meetings in the past two years and, if so, how many?

Yes, all but 3 meetings in the past 2 years

8. Are you willing to attend seminars or continuing education classes at county expense?

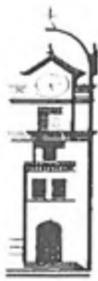
Yes

9. What is your vision of the county's future related to the duties of the Recreation Commission?

The Recreation Commission is essential for helping establish the quality of life in Fayette County for all citizens from youth to the senior population.

10. Would there be any possible conflict of interests between your employment or your family and you serving on the Recreation Commission?

My current position with the Road Department requires me to work along side the Park and Recreation Department with park improvement projects done with Road Department staff and equipment.



# Fayette COUNTY

**PURCHASING DEPARTMENT**  
 140 STONEWALL AVENUE WEST, STE 204  
 FAYETTEVILLE, GEORGIA 30214  
 PHONE: 770-305-5420  
 www.fayettecountyga.gov

## Administrator's Report- A

"WHERE QUALITY  
IS A LIFESTYLE"

To: Steve Rapson  
 From: Ted L. Burgess   
 Date: June 9, 2016  
 Subject: Invitation to Bid #1123-A: Road Striping

In Fiscal Year 2017, the Road Department will re-stripe approximately 27 miles of roads with thermoplastic marking material. Thermoplastic markings provide improved durability and superior reflection properties day or night, and in wet conditions.

The Purchasing Department issued Invitation to Bid #1123-A to secure a contract with a road-striping company (12 months, with two renewal options). Notice of the opportunity was emailed to 11 companies. Another 242 were contacted through the web-based Georgia Procurement Registry. The offer was also advertised through the Georgia Local Government Access Marketplace.

Four companies submitted price quotes (please see attachment). The Road Department recommends award to the company with the lowest overall bid, Mid State Construction and Striping, Inc., for a not-to-exceed price of \$58,029.00. I support their recommendation.

Specifics are as follows:

Contract Name	1123-A: Road Striping
Type of Contract	Indefinite quantity, fixed price
Vendor	Mid State Construction and Striping, Inc. <i>Low Bid</i>
Not-to-Exceed Amount	\$58,029.00
Budget:	
Project Code	LMIG6
Available Budget	\$309,981.02 Balance in LMIG6 as of 5/20/2016

Approval Signature



Date:

*5/20/16*

**REQUEST FOR QUOTES #1123-A  
ROAD STRIPING**

ITEM	LINEAR FEET	MID STATE CONSTRUCTION & STRIPING, INC.		MID-STATE STRIPING INC.		PEEK PAVEMENT MARKING, LLC		ROADSCAPE NORTH FLORIDA, INC.	
		UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
Thermoplastic – 5" Solid Yellow	71,300	\$0.40	\$28,520.00	\$0.40	\$28,520.00	\$0.45	\$32,085.00	\$0.49	\$34,937.00
Thermoplastic – 5" Solid White	71,460	\$0.40	\$28,584.00	\$0.40	\$28,584.00	\$0.45	\$32,157.00	\$0.49	\$35,015.40
Temporary Paint – 5" Skip Yellow	2,700	\$0.25	\$675.00	\$0.45	\$1,215.00	\$0.25	\$675.00	\$0.18	\$486.00
Temporary Paint - 5" Skip White	1,000	\$0.25	\$250.00	\$0.45	\$450.00	\$0.25	\$250.00	\$0.18	\$180.00
<b>TOTAL BID PRICE</b>			<b>\$58,029.00</b>		<b>\$58,769.00</b>		<b>\$65,167.00</b>		<b>\$70,618.40</b>