Print Form

COUNTY DEPARTMENT AGENDA REQUEST

Department/Division: Finance

Department Head: Mary S. Holland

Presenter, if needed:

Preferred Meeting Date: Wednesday, January 2, 2008

Topic:

Authorization to recognize fire donation of $850 and increase expenditure budget for catered food $850.

Background/History/Details:

Finance receipted two checks for Fire/EMS Thanksgiving dinner; 1) Blue Ridge Medial check for $500 receipt #1346273, 2) Omniflight Helicopter, Inc. check for $350 receipt #1346268.

What action are you seeking from the Board of Commissioners?

Authorization to recognize fire donation of $850 and increase expenditure budget for catered food $850.

If this item requires funding, please describe:

N/A

Has this issue come before the Commissioners in the past? No

If so, when?

Do you need audio-visual for the presentation? No

STAFF USE ONLY

Wording for the Agenda:

Authorization to recognize fire donation of $850 and increase expenditure budget for catered food $850.

● Finance Review Complete ○ Legal Review Complete ○ Administrative Staff Review Complete

Administrator's Approval Yes

Confirmed Meeting Date Wednesday, January 2, 2008

○ Recognition/ Presentation ○ Public Hearing ○ Old Business ○ New Business ● Consent ○ Report ○ Other