

FOUNDATION SURVEY CHECKLIST

Effective October 31, 2016

A foundation survey will be required for every principle structure (single-family residence) after the foundation is poured. Framing cannot begin until the survey is submitted and approved by the Planning & Zoning Department and Environmental Management Department. Surveys should be uploaded into SAGES. Please visit <https://www.sagesgov.com/fayettecounty-ga> to set up an account.

Survey Must Include:

- PDF and DWG uploaded into Sages. **Registered users need the following information to submit a foundation survey: 1). Building Permit Number 2). Address and/or Parcel ID**
- Depict the boundary of lot (meets and bounds) including setback (building) lines
- Magnetic north arrow, graphic scale, legend, and date of survey.
- Identify and label the BFE (Base Flood Elevation) and the FFE (Finished Floor Elevation).
- Provide a flood certification statement including September 26, 2008 FIRM panel number and delineate floodplain. Floodplain derived from other studies should also be noted. **If there is FEMA floodplain on the property, a FEMA Elevation Certificate is required in addition to the foundation survey.**
- Identify and delineate water bodies and watershed protection buffers and setbacks
- Closure Data
- Show exact location and shape of the structure (to scale) with lines drawn to each property line from closest portion of structure with distance noted
- District and Land Lot
- Show driveway location(s), existing and/or proposed. Label distance from edge of driveway to both property lines.
- Identify and delineate water bodies and watershed protection buffers and setbacks
- Identify and delineate easements, including but not limited to utility, drainage, no access/access, and landscape easements
- Be signed and sealed by a registered land surveyor
- Impervious Area Square Footage – please note if proposed driveway is gravel.