

TITLE:RoadMaintenance Worker

RD/9

DEPARTMENT:Road,FayetteCounty

JOBSUMMARY:Thispositionisresponsibleforassistingintheconstruction,repair,andmaintenanceofcountyroadways. This position is subject to be included in the off-hours on-call response service.

MAJORDUTIES:

Asphalt Paving Operations

- Shovelsasphaltorgraveltopatchpotholes;
- Flags traffic atconstructionandmaintenanceprojects;
- Maintains assigned equipment, vehicles and tools;
- Installsand maintains trafficcontrol devices;

Grading and Maintenance Operations

- Flagstrafficatconstructionandmaintenanceprojects;
- Picksuptrashfromcountyrights-of-way;
- Operatestractors,bushhogsandweed eaters;
- Digstrenches,cleanscatchbasins,manholes,andsewerlines;
- Clearsdebrisfromroadways;
- Operatesachainsaworbushaxtocutlimbs,bushes,andbrush;
- Drivespilotesortrucks;
- Loadsandunloadsgravel,dirt,andasphalt;
- Installsand maintains trafficcontrol devices;
- Maintains assigned equipment, vehicles andtools;
- Performsotherrelateddutiesasassigned;

KNOWLEDGEREQUIRED BYTHEPOSITION:

All Road Maintenance Worker positions

- Knowledgeoftheprinciplesandpracticesofroadconstruction,repair,andmaintenance;
- Skillintheoperationofjobrelatedequipmentandhandtools;
- Skillintheoperationofassignedvehicles;
- Skillinoralandwrittencommunication;

SUPERVISORYCONTROLS:TheCrewLeaderassignsworkintermsofsomewhatgeneralinstructions. Thesupervisorspot-checkscompletedworkforcompliancewithinstructionsandestablishesprocedures,accuracy,andthenatureandproprietyofthefinalresults.

GUIDELINES:Guidelinesincludecountyanddepartmentpoliciesandprocedures. Theseguidelines aregenerallyclearandspecific,butmayrequiresomeinterpretationinapplication.

COMPLEXITY:Theworkconsistsofrelatedroadmaintenanceduties.Heavytrafficandincllementweathercontribute tothe complexityofthe position.

SCOPEANDEFFECT:Thepurposeofthispositionistoparticipateintherepairandmaintenanceofthecounty'sroadways.Successinthispositionprovidessafeandwellmaintainedroadsforcountyresidentsandvisitors.

PERSONAL CONTACTS: Contacts are typically with co-workers and members of the general public.

PURPOSE OF CONTACTS: Contacts are typically to resolve problems and provide services.

PHYSICAL DEMANDS: The work is typically performed while intermittently sitting, standing, walking, bending, crouching, or stooping. The employee occasionally lifts light and heavy objects and uses tools or equipment requiring a high degree of dexterity.

WORK ENVIRONMENT: The work is typically performed outdoors. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, and occasional cold or inclement weather. The work requires the use of protective devices such as masks, goggles, or gloves.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY: None.

SPECIAL CERTIFICATIONS AND LICENSES: Possession of a valid State of Georgia driver's license, more specifically discussed in MINIMUM QUALIFICATIONS and a satisfactory Motor Vehicle Record (MVR) in compliance with County Safety and Loss Control Guidelines. Completion of the State of Georgia Department of Transportation Defensive Driving Course and/or Emergency Vehicle Operation Certification within twelve (12) months of employment.

ADA COMPLIANCE: Fayette County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

HIPAA COMPLIANCE: The Health Insurance Portability and Accountability Act of 1996, as amended, requires employees to protect the security of Protected Health Information (PHI) however it is obtained, handled, learned, heard or viewed in the course of their work.

DRUG AND ALCOHOL COMPLIANCE: In accordance of Fayette County's Substance Abuse Policy of 1996, as amended, all job applicants offered employment will undergo testing for the presence of illegal drugs and alcohol as a condition of employment. In the course of employment, employees are subject to random, reasonable suspicion, post-accident and routine fitness for duty testing for illegal drugs and alcohol abuse. Employees are prohibited to work under the influence, to possess, to distribute or to sell illegal drugs in the workplace or abuse alcohol on the job. Confirmed positive is reason for denial of employment and/or termination.

MINIMUM QUALIFICATIONS

- High School Diploma or GED;
- Ability to read, write and perform basic mathematical calculations;
- Possession of a valid Class C driver's license issued by the State of Georgia;
- Possession of GDOT approved traffic flagging certification within nine (9) months from the date of hire;
- No experience requirements;