



## *Minutes*

Public Arts Committee  
July 18, 2016  
4:00 P.M.

The Fayette County Public Arts Committee met in an Official Meeting on July 18, 2016 at 4:00 p.m. in the Public Meeting Room of the Fayette County Administrative Complex, 140 Stonewall Avenue, Fayetteville, Georgia.

**Committee Members Present:** Rich Brown  
Tina Brown  
Heather Cap  
Charlie Cave  
Robert Johnson  
Jeff Mellin  
Samuel Patton  
Donna Rosser  
Roger Sibaja  
Donna Thompson  
Vicki Turner

**Staff Present:** Charles W. Oddo, Chairman Board of Commissioners  
Dennis Davenport, County Attorney  
Tameca P. White, Chief Deputy County Clerk  
Devon Moore, Intern

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County Attorney Dennis Davenport called the July 18, 2016 Public Arts Committee meeting to order at 4:00 p.m.

### **ORGANIZATIONAL SESSION**

- 1. Chairman Charles W. Oddo to administer the Oath of Office to the Public Arts Committee members.**

The members who were present, stood and took the oath. Committee members introduced themselves and gave brief backgrounds. Samuel Patton was absent.

- 2. County Attorney Dennis Davenport to preside over the vote and appointment of an acting Chairman who will conduct the meeting and all future meetings until bylaws are adopted.**

Samuel Patton arrived at 4:13 p.m. as Mr. Davenport explained the process for appointing a Chairman to the committee. Chairman Oddo administered the oath to Samuel Patton.

Mr. Davenport opened the floor for nominations for Chairperson. Jeffrey Mellin nominated Donna Thompson. Charlie Cave nominated Roger Sibaja.

Jeffrey made a motion to close the floor for nominations for Chairperson. Donna Rosser seconded. The motion passed 11-0.

Donna Thompson was elected Chairperson on a vote of 7-0-4.

Mr. Davenport opened the floor for nominations for Vice Chairperson. Jeffrey nominated Tina Brown. Charlie Cave nominated Roger Sibaja. Tina Brown nominated Donna Rosser.

Charlie made a motion to close the floor for nomination for Vice Chairperson. Jeffrey seconded. The motion passed 11-0.

Donna Rosser withdrew her name from the nominations.

Tina Brown was elected Vice-Chairperson on a vote of 6-2-3.

### **3. Appointment of a secretary for the Public Arts Committee until bylaws are adopted.**

Mr. Davenport opened the floor for nominations for Secretary.

Tina nominated Donna Rosser for Secretary. Discussion followed.

Charlie made a motion to close the floor for nominations. Tina seconded. The motion passed 11-0.

Donna Rosser was elected Secretary on a vote of 10-0-1.

## **New Business**

### **4. County Attorney Dennis Davenport to brief the Public Arts Committee on Georgia's Open Meetings and Open Record Requirements.**

County Attorney Dennis Davenport discussed the Open Meetings and Open Records requirements. Project committees formed within the full FCPAC are subject to Open Meetings requirements. Emails and home computers are subject to Open Records requests. Committee members discussed the need/want for a separate email account for all committee business. If a quorum of members attend the same function, no business can be discussed if it had not been publicized as a meeting of the committee 24 hours prior to the event. All meetings must be posted and publicized, cancellations also need posting. Change in meeting location must be posted at regular meeting space. The Chair, or 5 committee members, can call for a Special Called meeting, which requires 24 hour prior public notice and posting.

### **5. Consideration of draft bylaws for adoption at a future Public Arts Committee meeting.**

Consideration of bylaws were tabled until future meeting dates/times established. Some members wished to table this discussion until next meeting to give time to read over the bylaws. Others wished to proceed since we were called together.

Tina made a motion to defer item #5 until the discussion of item #8. Heather Cap seconded. The motion passed 11-0.

After the discussion of item #8, the bylaws were read in full by Donna Thompson.

Tina made a motion to include that the Organizational Meeting of the Public Arts Committee would be held the first meeting in January each year. Heather seconded. The motion passed 11-0.

Jeffery made a motion to adopt the bylaws as discussed with the provision that the "Purpose" statement would be decided at the August 3, 2016 meeting. Robert Johnson seconded. The motion passed 11-0.

Tina made a motion to add the "Discussion of the Purpose Statement for the bylaws" to the next committee meeting. Vicki Turner seconded. The motion passed 11-0.

## **6. Discussion of social Media policy.**

County Attorney Dennis Davenport discussed the Social Media Policy. Committee members should be responsible on social media; what you say/post could be seen as the committee's view. Be aware that information seeming to be inside information is not being responsible. The committee could have a Facebook page, but need to be aware of all of the responsibility in that – it reflects on Fayette County Government. Best to repost events from the county website to our personal pages or create events under our personal pages to share on Facebook. Tameca White suggested referring to the county policy if we have questions or to ask her.

## **7. Discussion of the 2017 fiscal year budget for the Public Arts Committee.**

Tameca White suggests we keep the budget in mind when planning projects. Project forms – to be submitted to Board of Commissioners with project requests include expenses. The Committee briefly discussed the option to look to sponsors for future projects to help stretch the budget. Dennis Davenport asked for the plan moving forward with projects unfinished by the previous committee. He named the Animal Shelter and Human Resources Photo Mural projects. Tameca White confirmed that the FY2017 Budget shows that the Countywide Public Arts budget is \$61,831. Tina Brown suggested any previous projects should be reapproved to move forward. A suggestion was made for County Administrator Steve Rapson to attend a future meeting to discuss budget.

## **8. Public Arts Committee to establish future meeting dates and times until final bylaws are adopted.**

Tina Brown made a motion for 2 meetings per month until the Committee is comfortable with catching up on duties and forming plans to move forward with projects. Donna Rosser seconded. This motion passed 11-0.

Meetings will be held on the first Wednesday and third Monday of each month, both at 7pm, and both in the County Public Meeting Room. Tameca White stated that the calendar is set through the end of the year and at that time we may move to meet once a month.

Tina Brown made a motion that items for the agenda need to be received one week prior to meeting date. Vicki Turner seconded. The motion passed 11-0.

### **Other Business**

9. Tameca White gave an update regarding the Human Resources Photo Projects and the Animal Shelter Project.

Jeff Mellin made a motion to cancel the Human Resources Project. Donna Rosser seconded. The motion passed 11-0.

Jeff Mellin made a motion to cancel the Animal Shelter Project. Rich Brown seconded. The motion passed 9-2.

Heather Cap made a statement that she wishes for the Committee to do something at the shelter but need to go all the way back to the drawing board. Other Committee members voiced desire to do something at the shelter.

Tameca White said that the Fire Hydrant Project only had one reply to the call and that the person never acted on their proposal.

Committee members discussed how the community enjoyed the scarecrow project and that the local art awards were well received.

Donna Thompson will present at the first Thursday meeting of the month at the BOC meetings a report from the FCPAC.

The next meeting is set for August 3, 2016 at 7pm in the Public Meeting Room.

### **Adjournment**

Charlie Cave made a motion to adjourn. Jeff Mellin seconded. The meeting adjourned at 7:05pm.

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Donna Rosser, Secretary  
Fayette County Public Arts Committee

