

COMMITTEE MEMBERS

Donna Thompson, Chair
Donna Rosser, Secretary
Heather Cap
Robert Johnson
Samuel Patton
Vicki Turner

Tina Brown, Vice Chair
Richard Brown
Charlie Cave
Jeffrey Mellin
Rosier (Roger) Sibaja

FAYETTE COUNTY, GEORGIA
140 Stonewall Avenue West, Suite 100
Fayetteville, Georgia 30214



AGENDA

Fayette County Public Arts Committee
August 15, 2016
7:00 P.M.

1. Call to order by Committee Chair Donna Thompson.
2. Acceptance of agenda.
3. Approval of Minutes of August 3, 2016 meeting.

Old Business

4. Approval of the Mission Statement for the Fayette County Public Arts Committee.
5. Approval of the Vision Statement for the Fayette County Public Arts Committee.
6. Approval of the Purpose Statement for Fayette County Public Arts Committee.
7. Approval of Project Request Form (Version A or Version B)
8. Approval to send approved Mission, Vision, and Purpose Statements and Project Approval Form forward to Board of Commissioners or their approval.

New Business

9. Discussion of length of terms for Committee members.
10. Discussion of project ideas.

Other Business

Adjournment



Minutes

Public Arts Committee
August 3, 2016
7:00 P.M.

The Fayette County Public Arts Committee met in an Official Meeting on August 3, 2016 at 7:00 p.m. in the Public Meeting Room of the Fayette County Administrative Complex, 140 Stonewall Avenue, Fayetteville, Georgia.

Committee Members Present: Rich Brown
Tina Brown
Heather Cap
Charlie Cave
Robert Johnson
Jeff Mellin
Samuel Patton
Donna Rosser
Roger Sibaja
Donna Thompson
Vicki Turner

Staff Present: Tameca P. White, Chief Deputy County Clerk
Devon Moore, Intern

1. Call to order by Committee Chair Donna Thompson

Donna Thompson called the meeting to order at 7:00pm.

Motion made by Charlie Cave to approve the agenda for the August 3, 2016 meeting. Vicki Turner seconded it and the motion passed 11-0.

2. Approval of Minutes of July 18, 2016 meeting

Vicki Turner made the motion to approve the Minutes of July 18, 2016 meeting. Rich Brown seconded. The motion passed 11-0.

OLD BUSINESS

3. Approval to proclaim the Meeting Minutes as the official record of the Committee and direct County Attorney for inclusion in bylaws.

Jeff Mellin made the motion to approve. Tina Brown seconded. The motion passed 11-0.

4. Approval to move Organizational Meeting from January to June to coincide with committee member terms.

Donna Rosser explained it made more sense to elect officers at the first meeting in June versus the first meeting in January to coincide with committee member terms.

Tina Brown made a motion to move the Committee Organizational Meeting to the first meeting in June. Rich Brown seconded. The motion passed 11-0.

5. Discussion of the Purpose Statement for Fayette County Public Arts Committee bylaws.

Tina Brown made a motion to table this discussion until Vision and Mission were discussed. Jeff Mellin seconded and the motion passed 11-0.

Upon creating of the Mission and Vision, the Committee wrote a cohesive Purpose Statement:

“Our Purpose is to cultivate an environment for all forms of public art by identifying and developing opportunities for art and artists that express the spirit and values of our community, thereby enhancing the quality of life of our citizens.”

Rich Brown suggested being able to speak this and the Mission and Vision to anyone who may ask what we do. He also suggested posting all three everywhere.

Tina Brown made a motion to approve all items; mission, vision, and purpose, in draft form for review and to bring them up for final approval vote at our August 15, 2016 meeting. Vicki Turner seconded. The motion passed 11-0.

New Business

6. Discussion of the Vision Statement, per Ordinance creating current Fayette County Public Arts Committee.

Jeff Mellin stated that the Ordinance framed the mission and purpose of the Committee as projects for all citizens of the County. Just for the County.

Heather Cap asked do we need to reinvent.

Donna Thompson stated that the Ordinance requires the Committee to develop its own vision. The mission, vision, and purpose all need to flow together.

Tameca White stated that the purpose in the Ordinance was the purpose for the Board of Commissioners to create the Committee and that the Committee needs to have their own purpose.

Jeff Mellin stated that the Ordinance guides what we do.

Donna Thompson stated that we need to have a clean slate, write what we want and to bring it before the Board of Commissioners.

Many members agreed that the mission, vision, and purpose need to point to a common goal.

Robert Johnson made a motion that we discuss all three, mission, vision, and purpose, together. Tina Brown seconded and the motion passed 11-0.

Jeff Mellin had a handout with his version of the Vision Statement. Vicki Turner read her version. Rich Brown read his. Other members added thoughts.

Everyone liked Jeff Mellin's Vision Statement:

"Our vision is a community that is connected and enriched through the arts, committed to the artists and their disciplines as integral elements of economic vitality and development, and that is a leader in promoting the arts."

See #5 for vote on this item.

7. Discussion of the Mission Statement of the Public Arts Committee.

The Committee wanted to include nonartists as well as artists and to be sure to reach beyond the visual arts with the mission statement. The Committee cannot seem to promote one artist over others nor one group over others. The Committee is open to ideas from the public but will work to develop and execute projects under the ownership of the Public Arts Committee.

The Committee established the Mission Statement:

"Create a stimulating environment with opportunities, inspiration, innovation, and creativity by acquiring, cultivating, and performing responsible stewardship of public arts."

See #5 for vote on this item.

8. Discussion of the Project Request Form.

Heather Cap made a motion to open discussion of the Project Request Form. Vicki seconded and the motion passed 11-0.

Donna Thompson suggested that the form should be split in half, the Committee should seek approval for a project concept prior to a lot of work on it to develop detailed plans and a budget. Members of the Committee agreed this was a smart way to work. The form could be for concept only ending just below the Additional Comments block. The second form for budget approval would be the lower half.

Tina Brown made a motion to approve above changes to the Project Request Form. Rich Brown seconded.

Roger Sibaja spoke up that the form needed more work. He wished to see a place to include the “why” for a project. The Committee decided to add the word “purpose” to the title Project Description box – to read Project Purpose and Description. Also at the top of each form at PAC Approval – add the word date for the date the Committee approves the project to go to the Board of Commissioners for approval and to add a box at the bottom of each form for BOC Approval Date.

Tina Brown made a motion to approve all above changes to the Project Request Form. This was seconded by Vicki Turner. The motion passed 11-0.

Other Business

Jeff Mellin asked if there was a way to know what events are happening in the County, if there was a calendar. Vicki Turner said that she thought the Chamber had something like that.

Tameca White stated that agenda items, including Ordinance changes (like the Project Request Form) needed to get on the Board of Commissioners agenda three weeks prior to the meeting date. Tina Brown suggested that we hold changes until they are all ready to go at the same time.

Donna Thompson reported on her meetings with County officials for clarification on budget items, donations, Open Meetings Law, and county email addresses for Committee members. As previously discussed at the July 18 Public Art Committee meeting, to present a monthly report at Board of Commissioners Meetings, however that request was not approved. Ms. Thompson also mentioned her plan to visit key stakeholders in the County with Vice-Chair Tina Brown as an introduction prior to working with them on future projects.

Adjournment

Charlie Cave made a motion to adjourn. Rich Brown seconded. The meeting adjourned at 9:13pm.

Donna Rosser, Secretary
Fayette County Public Arts Committee

FAYETTE COUNTY PUBLIC ARTS COMMITTEE – PROJECT REQUEST FORM

Project Code:

PAC Approval Date:

Project Name:

Estimated Total Cost:

Estimated Useful Life:

Project Description/Purpose:

Department:

Department Contact(s):

Start Date (estimate):

Completion Date (estimate):

Additional Comments:

BOC Approval Date:

Anticipated Costs – Direct & Indirect

Materials

PAC Approval Date:
\$ Amount

Total Project Cost	

Expenses

Labor	Hours
Total Labor Hours	

Equipment	Hours
Total Equipment Hours	

BOC Approval Date:

FAYETTE COUNTY PUBLIC ARTS COMMITTEE - PROJECT REQUEST FORM

Project Code:

PAC Approval Date:

Project Name:

Project Description/Purpose:

Include all pertinent information – complete description, location, and purpose, materials, who performs the task, any contact information.

How project can be maintained.

Benefits.

Committee comments.

Community comments.

Proposed Start Date:

Length of Project:

BOC Approval Date:

Estimated Total Cost:

PAC Approval Date:

Estimated Useful Life:

Itemized Budget Attached

BOC Approval Date:

