

To: Steve Rapson
 Through: Ted L. Burgess 
 From: Sherry White 
 Date: March 19, 2024
 Subject: Contract #2385-A Roof Repair @ Fire Station #1, #7 and #10


The Purchasing Department issued Request for Quote #2385-A to secure a contractor to repair the roof at three county fire stations. Notice of the opportunity was emailed to 54 companies. Another 548 were contacted through the web-based Georgia Procurement Registry. The offer was also advertised through Georgia Local Government Access Marketplace, the county website.

Four companies submitted quotes (Attachment 1).

The Building and Grounds Department recommends Ben Hill Roofing Company, Inc. This company has not contracted with the county in the past, so a Contractor Performance Evaluation is not attached. A positive response from four of their references were received.

Specifics of the proposed contract are as follows:

Contract Name	#2385-A Roof Repair @ Fire Station #1, #7 and #10	
Contractor	Ben Hill Roofing Company, Inc	
Contract Amount	\$5,394.00	
Budget:		
Fund	270 Fire	272 EMS
Org Code	30550 Fire Serv	30600 EMS
Object	522235 Bldg Maint.	522235 Bldg Maint.
Project	n/a	n/a
Available Amt	\$13,700.89	7,011.24 After Transfer of Funds

Approved by:  _____ Date: 3/20/24

TALLY SHEET
Request for Quote #2385-A: Roof Repair @ Fire Station #1, #7 and #10
Tuesday, March 12, 2024

Fire Station Name	Complete Construction & Roofing LLC	Magnum Roofing	CGS LLC	Ben Hill Roofing Company, Inc
	Lump Sum	Lump Sum	Lump Sum	Lump Sum
Fire Station #1	\$17,500.00	\$3,800.00	\$3,292.10	\$1,798.00
Fire Station #7	\$17,500.00	\$3,800.00	\$3,500.00	\$1,798.00
Fire Station #10	\$17,500.00	\$3,800.00	\$2,750.00	\$1,798.00
Total Project Amount	\$52,500.00	\$11,400.00	\$9,542.10	\$5,394.00