

Fayette County  
911 Communications Board Meeting  
April 11, 2019

1. Roll Call – The following representatives were in the meeting: 911 Director Katye Vogt, 911 Assistant Director Amber Smith, Chief Harold Myers, Lieutenant Terry Black, Major Brian Eubanks, Scott Hindman, Deputy Chief Linda Black, Chief Joe O’Conor, Chief Randy Mundy, Deputy Chief Tom Bartlett, Compliance Manager Chet Ripka, TAC Sharon Battle and 911 Communications Coordinator Wendy Coulter.
2. Meeting called to order by Chief O’Conor at 10:00am.
3. Chief Mundy moved to accept the meeting minutes from January 10, 2019. Chief Myers seconded. Meeting minutes were approved unanimously.
4. Presentation from Monica with Telelanguage.  
Telelanguage is a telephonic interpretation company. Telelanguage would set up a 1-800 number to call in on for each individual agency. There are no contract terms and no charges if the service is not used. There is no monthly service charge or set up fee. The cost depends on the language for which you need an interpreter. 911 calls are always high priority. Once Director Katye Vogt receives the information packet she will forward to all agencies.
5. Old Business
  - A. Carbyne Update - Director Vogt  
Still in the testing phase for Administrative lines. Test trunks for Carbyne have been set up. AT&T must complete their responsibilities in the project in order to move forward with next steps. Timeline to be live is in the fall.
  - B. Mobile 911 Communications Unit –Director Vogt  
Radio One has been contacted to put together a preliminary design for the unit.

Nothing has been built at this time and we are waiting on a quote for installation.

C. Radio System –Director Vogt

The radio project is currently in the background stage. Several tower site visits have been conducted to see what repairs need to be made. They have required very minor repairs to date. The Hwy 54 tower site is still contract negotiation.

Programming is continuing on new radios. Timeline will be more apparent after vendor reports return and the contract for Hwy 54 site is complete.

6.New Business

A. Appoint Bylaws Committee – Chief O’Conor

The Committee by-laws have not been updated or reviewed in a while. A committee to review the by-laws is suggested. Volunteers to be in the committee are required. Someone from 911 and representatives from other agencies is suggested to fill out the committee. It was decided Lt. Black, Major Eubanks, Chief Jones, 911 Director Vogt and Chief O’Conor will make up the committee. Chief O’Conor will circulate the information for the committee to meet.

B. Staging Personnel Responsibility – Compliance Manager Ripka

A procedure is being written for the 911 center personnel and their responsibilities for field personnel and staging. It needs to be determined who is ultimately responsible for the units staging. It was determined that the units/commander in the field would make the determination of staging and where after they have been advised if the scene is secure or not secure. 911 personnel will not advise the field units if they should stage or not.

C. Officers Requesting a Specific Dispatcher – Assistant Director Smith

When off-duty officer is calling in a call for service, they tend to call and ask to speak to the dispatcher currently assigned to their jurisdiction. If the off-duty units are calling in a call for service, they do not need to request a certain dispatcher. They can give the request to anyone who answers the phone.

D. Officer Initiated Calls at Businesses – Assistant Director Smith

Updates to locations in the previous CAD system were completely controlled onsite. With the current CAD these updates must be pushed from GIS for them to update in our system. For location accuracy the field units should advise the address and the name instead of only the business name. Chief O’Conor will relay this information to Chief Moon.

E. Open Records Requests for Radio Traffic – TAC Battle

911 records are different than law enforcement and fire/EMS records. The original dispatch of a call belongs to 911 records. All other radio traffic belongs to law enforcement or fire/EMS records. Removal of the open record request for radio traffic off the 911 request form was requested.

7.Staff Report - Director Vogt

As of Monday, we will be fully staffed with our full-time personnel. We have two part-time vacancies. The part-time positions must already be certified through the state of

Georgia.

8. Board Member Comments -

Scott Hindman- The BOE will be doing a drill at Booth Middle School on May 3<sup>rd</sup>. It is unknown exactly what time it will occur. This drill will include students and some parents. It will include practice evacuation to a separate location. The BOE may need to borrow some radios for the drill.

9. Public Comments –

No comments

10. The next meeting will be Thursday, July 11, 2019 at 10:00 am at this same location.

11. Adjourn - The meeting was adjourned at 11:20am.