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COUNTY DEPARTMENT AGENDA REQUEST

Department/Division: Human Resources

Department Head: Connie Boehnke

Presenter, if needed: Scot Wrighton, University of Georgia

Preferred Meeting Date: Wednesday, September 10, 2008

Wording for the Agenda:

Approval of the revised Employee Performance Appraisal Document as presented by Mr. Scot Wrighton of the University of Georgia and the Human Resources Department.

Background/History/Details:

At the May 7, 2008 Board of Commissioners Workshop meeting, the Board authorized Administration to enter into a contract with the Carl Vinson Institute of Government at the University of Georgia to work with a committee of County employees to revamp the performance appraisal system, and consequently, to conduct training for all supervisors and department heads on the new appraisal process.

What action are you seeking from the Board of Commissioners?

Approval of the revised Employee Performance Appraisal document and authorization to proceed with training for all supervisors and department heads responsible for evaluating employees.

If this item requires funding, please describe:

Not Applicable.

Has this issue come before the Commissioners in the past? Yes

If so, when? Wednesday, May 7, 2008

Do you need audio-visual for the presentation? No

Back-up Material Submitted? Yes

STAFF USE ONLY

Approved by Finance? Yes

Reviewed by Legal? Yes

Approved by Purchasing? Yes

Approved by Administrative Staff? Yes

Staff Notes

Administrator's Approval Yes

Confirmed Meeting Date Wednesday, September 3, 2008

- ○ Recognition/ Presentation
- ○ Public Hearing
- ◉ Old Business
- ○ New Business
- ○ Consent
- ○ Report
- ○ Other