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COUNTY DEPARTMENT AGENDA REQUEST

Department/Division: Parks and Recreation

Department Head: Anita Godbee, C.P.R.P.

Presenter, if needed: Anita Godbee

Preferred Meeting Date: Thursday, November 13, 2008

Wording for the Agenda:

Consideration of staff's recommendation to award Proposal #P688 to low bidder Ozburn Electric for Kiwanis Park Baseball Field #7 Sports Lighting in the amount of $106,963.00 and McCurry Park Softball Field #3 Sports Lighting in the amount of $72,893.00

Background/History/Details:

In accordance with the Fayette County Needs Assessment, the lights at the parks need refurbishment due to the safety concern associated with low light levels and age of the equipment. A plan was put in placed in 2003 to upgrade one field per year at each park. Since that time, Fayette County has upgraded Kiwanis Park Fields #1, #3, #5, and #6, McCurry Park Softball Fields #1, #2, and #4, McCurry Park Soccer Field #7, and Brooks Park Fields #1 and #2. To continue the upgrade plan at the parks, a request for proposal was submitted. Five contractors responded to Fayette County's Invitation for Proposal #P688. Ozburn Electric submitted the lowest bid. Due to budget constraints, the recommendation at this time includes only the installation of Kiwanis Park field #7 and McCurry Park softball field #3.

What action are you seeking from the Board of Commissioners?

Approval to award Proposal #P688 to low bidder Ozburn Electric for Kiwanis Park Baseball Field #7 in the amount of $106,963.00 and McCurry Park Softball Field #3 in the amount of $72,893.00.

If this item requires funding, please describe:

Designated funds for Kiwanis Baseball Field #7 is 37560110 522251 8004E and 37560110 541210 9004A.
Designated funds for McCurry Softball Field #3 is 37560110 522251 8005I.

Has this issue come before the Commissioners in the past? No

If so, when?

Do you need audio-visual for the presentation? No

Back-up Material Submitted? No

STAFF USE ONLY

Approved by Finance? Yes

Reviewed by Legal? Yes

Approved by Purchasing? Yes

Approved by Administrative Staff? Yes

Staff Notes

Administrator's Approval Yes

Confirmed Meeting Date Thursday, November 13, 2008

- ○ Recognition/ Presentation
- ○ Public Hearing
- ○ Old Business
- ◉ New Business
- ○ Consent
- ○ Report
- ○ Other