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COUNTY DEPARTMENT AGENDA REQUEST

Department/Division: Elections

Department Head: Thomas L. Sawyer

Presenter, if needed: Thomas L. Sawyer

Preferred Meeting Date: Thursday, April 24, 2008

Wording for the Agenda:

Approval of staff's recommendation to transfer $34,074.13 from Contingency Fund to Elections to cover cost of a special election held to fill the unexpired term of Representative Dan Lakly.

Background/History/Details:

Due to the untimely death of House District 72 Representative Dan Lakly, a special election was needed to conduct an election to fill the unexpired term of this position. The main elements of the total cost included the following: (1) Costs for salaries for poll workers, (2) Cost for salaries for part-time election employees to perform logic and accuracy tested on election equipment, (3) Cost for technical support to oversee the part-time election employees and to do the tabulation on election night on the GEMS server, (4) Cost for rental of facilites at the 19 precincts, and (5) the fee for ballots- setup, printing, and shipping. (See attached Expense Recap Report).

What action are you seeking from the Board of Commissioners?

Elections is requesting approval by the Board of Commissioners to permit the transfer of $34,074 from Contingency to Elections for the cost incurred in conducting the special election- December 118, 2007- to fill the unexpired term of House District 72 vacated due to the death of Dan Lakly.

If this item requires funding, please describe:

Request Board of Commissioners to approve $34,074 to be transferred to elections from contingency to cover the cost of the special election to fill the unexpired term of House District 72 vacated by the death of Dan Lakly. The attached expense recap details the various categories needed to be transferred to the Elections budget.

Has this issue come before the Commissioners in the past? No

If so, when?

Do you need audio-visual for the presentation? No

Back-up Material Submitted? Yes

STAFF USE ONLY

Approved by Finance? Yes

Reviewed by Legal? Yes

Approved by Purchasing? Yes

Approved by Administrative Staff? Yes

Staff Notes

Administrator's Approval Yes

Confirmed Meeting Date Thursday, April 24, 2008

○ Recognition/ Presentation ○ Public Hearing ○ Old Business ○ New Business ◉ Consent ○ Report ○ Other

Expenses for Special Election
December 18, 2007
House District 72
Election to fill unexpired term of
Dan Lakly

Account No.			
511105	REGULAR SALARIES		
	Poll Workers (19 Precincts)	$	22,240.00
	Part-time Election Staff		
	L & A Testing		2,565.81
	Absentee Voting/Advance		2,639.71
	Supply Box		500.79
	Absentee Recap		101.26
	Other		962.19
521316	TECHNICAL SERVICES		
	Andrew E. Crunkleton		2,000.00
522310	LAND & BUILDING RENTAL		
	Rental for Precinct Facilities		1,050.00
523300	ADVERTISING SERVICES		
	Legal Notice - L & A Testing		20.00
523400	PRINTING & BINDING		
	Ballots -Setup, Printing & Shipping		1,994.37
			34,074.13