Workshop Minutes

Board of Commissioners
February 6, 2008
3:30 AM

The Board of Commissioners of Fayette County, Georgia, met in a Workshop Meeting on February 6 , 2008, at 3:30 AM in the Commissioners' Conference Room of the Fayette County Administrative Complex, 140 Stonewall Avenue, Fayetteville, Georgia.

Commissioners Present:	Jack Smith, Chairman Herb Frady, Vice-Chairman Robert Horgan Eric Maxwell Peter Pfeifer
Staff Present:	Jack Krakeel, Interim County Administrator Scott Bennett, County Attorney Carol Chandler, Executive Assistant Floyd Jones, Deputy Clerk

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Call to Order by Chairman

Chairman Smith called the Workshop Meeting to order at 3:33 PM.

Acceptance of Agenda

Commissioner Horgan motioned to accept the agenda as published and was seconded by Commissioner Frady. No discussion followed. The motion passed unanimously.

CONSENT AGENDA:

1. Approval of request by Eagle Scout Cole Harp to perform work on a county-owned site along Whitewater Creek. A copy of the request, identified at "Attachment 1", follows these minutes and is made an official part hereof.

2. Approval of appointment of Brian Haren to a 3-year term on the Zoning Board of Appeals which began on January 1, 2008 and which will end on December 3, 2010. A copy of the request , identified as "Attachment 2", follows these minutes and is made an official part hereof.

3. Approval of reappointment of Larry Blanks to an additional 3-year term on the Zoning Board of Appeals which began on January 1, 2008 and which will end on December 31, 2010. A copy of the request, identified as "Attachment 3", follows these minutes and is made an official part hereof.

4. Approval of reappointment of Ellen Steinbach to the Fayette County Library Board for an additional term commencing January 1, 2008 and ending December 31, 2011. A copy of the request, identified as "Attachment 4", follows these minutes and is made an official part hereof.

5. Approval of Building and Grounds Maintenance request to award Bid 642A to Trammell-Horton Contracting, LLC., in the amount of $53,000 for the purchase and construction of a metal storage building to be used for the storage of County records and other items. A copy of the request and contract, identified as "Attachment 5", follow these minutes and are made an official part hereof.

6. Approval of Finance Department's request for authorization to accept a $1,000 donation to Animal Control and to increase Animal Control's Restricted Supplies expenditure account by said amount. A copy of the request, identified as "Attachment 6", follows these minutes and is made an official part hereof.

7. Approval of recommendation by Emergency 911 to accept a proposal from Mallett Consulting, Inc., in the amount of $79,680 to design, prepare plans and specifications, and issue a request for proposals for work to expand and renovate the Emergency 911 Communications Center. A copy of the request, identified as "Attachment 7", follows these minutes and is made an official part hereof.

8. Authorization for staff to dispose of a Sheriff's Department's vehicle involved in an accident and declared a total loss by transferring its title to the insurance carrier and retiring it from the County's inventory system. A copy of the request, identified as "Attachment 8", follows these minutes and is made an official part hereof.

9. Approval of Fire and Emergency Services request to accept ownership of an enclosed trailer donated from the City of Peachtree City. A copy of the request and Bill of Sale, identified as "Attachment 9", follow these minutes and are made an official part hereof.

10. Approval of the Water Committee's 2008 Meeting Schedule. A copy of the request, identified as "Attachment 10", follows these minutes and is made an official part hereof.

Commissioner Horgan motioned to approve Consent Agenda Items 1-10 and was seconded by Commissioner Frady. No discussion followed. The motion passed unanimously.

OLD BUSINESS:

A. Further discussion of archery and bow hunting regulations in Fayette County. This item was last discussed on Thursday, December 13, 2007. A copy of the request and letter from the Department of Natural Resources, identified as "Attachment 11", follow these minutes and are made an official part hereof.

Mr. John Bowers of the Department of Natural Resources and Mr. Ray Schmeck spoke to the Commissioners about the archery and bow hunting ordinance that was drafted and presented to the Board on December 13, 2007. Some discussion followed. Chairman Smith asked for this item to be tabled until more information could be learned regarding the possibility of regulating height requirements versus distance requirements. The Board directed County Attorney Bennett to redraft the ordinance using the Department of Natural Resources' recommendations, and to bring the redrafted ordinance to the Board during the February 14, 2008 meeting for a vote.

B. Update on the purchasing card program presented by Finance Staff. This item was last discussed on Thursday, August 9, 2007. A copy of the request and presentation, identified as "Attachment 12", follow these minutes and are made an official part hereof.

Chief Financial Officer Mary Holland spoke to the Commissioners about the purchasing card program and gave recommendations on further implementation of the purchasing card program. Some discussion followed. Commissioner Horgan motioned to approve the recommendation to expand the purchasing card program and was seconded by Commissioner Frady. The motion passed unanimously.

C. Approval of Tax Assessor's request to move $20,000 of allotted CIP funds from FY2009 to FY2008 in order to acquire server hardware. This item was last discussed during the FY2008 budget discussions. A copy of the request, identified as "Attachment 13", follows these minutes and is made an official part hereof.

Chief Appraiser Joel Benton spoke to the Commissioners about this item. Commissioner Frady motioned to approve the Tax Assessor's request to move $20,000 of allotted CIP funds from FY2009 to FY2008 in order to acquire server hardware, and was seconded by Commissioner Horgan. No discussion followed. The motion passed unanimously.

D. Discussion with Community Development regarding the proposed Community Development Software and the availability of additional funds from contingency. This item was last discussed on Thursday, January 10, 2008. A copy of the request, identified as "Attachment 14", follows these minutes and is made an official part hereof.

Director of Planning and Zoning Pete Frisina informed the Commissioners the request as listed on the agenda had changed since he was no longer asking for funds from the contingency budget, but he still wanted to acquire new permitting software that would replace the software currently in use. Some discussion followed. The Board gave direction for Community Development to purchase the permitting software as requested.

NEW BUSINESS:

E. Consideration of a policy for managing the issuance and use of cellular phones for official County business. A copy of the request, identified as "Attachment 15", follows these minutes and is made an official part hereof.

Ms. Carol Chandler spoke to the Commissioners about and gave the Cell Phone Policy Committee's recommendation for the issuance and use of cellular phone in the County. Some discussion followed. Commissioner Frady motioned to approve the Committee's recommendation of a policy for managing the issuance and use of cellular phones for official County business and was seconded by Commissioner Horgan. No discussion followed. The motion passed unanimously.

ADMINISTRATOR'S REPORT:

Updated County Policies and Procedures Manual: Interim County Administrator Jack Krakeel reminded the Commissioners of the updated county policy and procedures manuals he had supplied to them before the Christmas holidays, and said he would bring them back to the Board for adoption at the February 28, 2008 meeting.

List of Departmental Accomplishments: Mr. Krakeel gave a list of departmental accomplishments to each Commissioner, and said it was a good indicator of all the departmental accomplishments achieved in the past year.

Request for Actuarial Assistance: Mr. Krakeel requested authority to engage an actuary in order to help transition the County's current retirement plan to a defined benefit/hybrid plan with the cost for the actuarial not to exceed $15,000. Some discussion followed. **Commissioner Maxwell motioned to authorize Mr. Krakeel to engage an actuary at a cost not to exceed $15,000 to help transition the county from its current retirement plan to the Defined Benefit/Hybrid plan, and was seconded by Commissioner Horgan. No discussion followed. The motion passed unanimously.**

ATTORNEY'S REPORT:

State Court Judge's Salary: County Attorney Scott Bennett spoke to the Board about the State Court Judge's salary, and said the next step is to advertise the County's intent to introduce local legislation. He asked for permission to proceed with the advertisement, and added he would draft a resolution for the Board's approval stating their desire for the General Assembly to adopt the local legislation that would be available for the February 14, 2008 meeting. Some discussion followed. The Board directed Mr. Bennett to proceed with the advertisement as requested.

Franchising Rights for Cable Television Operators: Mr. Bennett said the State of Georgia has changed the franchising rights for cable television operators and how that action would impact Fayette County. He said in order for the County to continue collecting the current amount of franchising fees, the Board would need to pass a resolution. Some discussion followed. The Board directed him to prepare the resolution and have it available for discussion at the February 14, 2008 meeting.

STAFF REPORTS:

Transportation Engineer: Public Works Director Phil Mallon announced Engineering had hired a Transportation Engineer who will work on a part-time basis until the end of February before transitioning to full-time status.

Open-House: Mr. Phil Mallon announced the Public Works Department will host a small open house on Tuesday, February 12, 2008 at the Woolsey Fire Station #7 from 5:00 to 7:00 PM in order to provide information to residents along Snead Road regarding the paving project which is planned for the spring and summer.

BOARD REPORTS:

Senate Resolution Bill: Chairman Smith said there is a bill in Senate Resolution to give counties the option to implement a sales tax that would replace property tax. He said the current bill also has a rider stating the sales tax will be allocated to the jurisdiction from which it is collected.

HR 900: Chairman Smith said he was recently informed HR 900 is "dead" in its present form, but is expected to change at least one more time and will presented for a vote at the end of next week or during the week following.
Some discussion followed.

EXECUTIVE SESSION:

There was no executive session.

ADJOURNMENT:

Commissioner Frady motioned to adjourn the Workshop Meeting and was seconded by Commissioner Horgan. No discussion followed. The motion passed unanimously.

The Workshop Meeting adjourned at 5:24 PM.

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Floyd L. Jones, Deputy Clerk Jack Smith, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 24th day of February, 2008.

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Floyd L. Jones, Deputy Clerk