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COUNTY DEPARTMENT AGENDA REQUEST

Department/Division: Finance

Department Head: Mary S. Holland

Presenter, if needed: Ted Burgess

Preferred Meeting Date: Wednesday, March 5, 2008

Wording for the Agenda:

Approval of proposed specifications to be included in the Request for Proposals for Fiscal Year 2009 property and casualty insurance.

Background/History/Details:

The county's property and casualty insurance policy is renewed each year, beginning July 1 and ending the following June 30. To receive the best coverage at the best price, it is proposed that the county issue a Request for Proposals from qualified insurance carriers. The attached schedule displays the minimum specifications for insurance for Fiscal Year 2009 that insurers will use to develop their proposals.

What action are you seeking from the Board of Commissioners?

Approval to proceed with the issuance of a Request for Proposals for Fiscal Year 2009 property and casualty insurance.

If this item requires funding, please describe:

Has this issue come before the Commissioners in the past? No

If so, when?

Do you need audio-visual for the presentation? No

Back-up Material Submitted?

STAFF USE ONLY

- (●) Finance Review Complete
- (●) Purchasing Review Complete
- (●) Legal Review Complete
- (●) Administrative Staff Review Complete

Administrator's Approval Yes

Confirmed Meeting Date Wednesday, March 5, 2008

( ) Recognition/ Presentation ( ) Public Hearing ( ) Old Business (●) New Business ( ) Consent ( ) Report ( ) Other