COUNTY DEPARTMENT AGENDA REQUEST

Department:	Finance	Presenter(s):	Mary S. Holland
Meeting Date:	Wednesday, January 6, 2010	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation to adjust the county's travel expense reimbursement rate from $.451 cents to $.41 cents per mile effective January 1, 2010.

Background/History/Details:

The County's policy dated March 7, 2007 on travel, transportation, and allowances provides for mileage reimbursement when a privately owned vehicle is used for official county business in lieu of using a county-owned vehicle. The rate applied in 2009 was 45.1 cents per mile based on 82% of the IRS's rate, 55 cents. On December 3, 2009, the IRS announced the rate effective Jan 1, 2010 will be 50 cents per mile, 82% of 50 cents is 41 cents per mile.

What action are you seeking from the Board of Commissioners?

Authorization to adjust the travel reimbursement rate from the current 45.1 cents per mile to 41 cents per mile effective Jan 1, 2010.

If this item requires funding, please describe:

Not Applicable.

Has this issue come before the Commissioners in the past?	Yes	If so, when?	Annually
Do you need audio-visual for the presentation?	No	Back-up Material Submitted?	Yes

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Approved by Finance	Yes	Reviewed by Legal	
Approved by Purchasing	Yes	Approved by County Clerk	Yes
Administrator's Approval	Yes		

Staff Notes:

IRS.gov

IRS Announces 2010 Standard Mileage Rates

IR-2009-111, Dec. 3, 2009

WASHINGTON — The Internal Revenue Service today issued the 2010 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2010, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 50 cents per mile for business miles driven
- 16.5 cents per mile driven for medical or moving purposes
- 14 cents per mile driven in service of charitable organizations

The new rates for business, medical and moving purposes are slightly lower than last year's. The mileage rates for 2010 reflect generally lower transportation costs compared to a year ago.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs as determined by the same study. Independent contractor Runzheimer International conducted the study.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for any vehicle used for hire or for more than four vehicles used simultaneously.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Revenue Procedure 2009-54 contains additional details regarding the standard mileage rates.

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