COUNTY DEPARTMENT AGENDA REQUEST

Department:	Buildings and Grounds	Presenter(s):	Greg Ownby
Meeting Date:	Thursday, March 25, 2010	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation to extend Proposals P558, P614, and P623 to Building Maintenance Services, Inc. and Imagann Cleaning Service, Inc. for one additional year, effective on July 1, 2010, at an aggregate cost of $60,396.00.

Background/History/Details:

On May 11, 2006, the Board of Commissioners awarded an annual contract for Proposal #558 to Building Maintenance Services for $1,750/month and Imagann Cleaning Services for $705/month. Building Maintenance Services was authorized to clean the Public Works Building for $350/month, the Kiwanis Park Gym for $525/month, the Recreation Activities House for $500/month and the McElroy House for $375/month. At the time authorization was given, Imagann Cleaning Services was cleaning the Fayette County Library and the Water System Building on McDonough Road. The Board's authorization enabled Imaggan Cleaning Services to also clean the Pubic Defenders Office for $348/month and the 911 Communications Building for $357/month.

During August and September 2007, the Board of Commissioners awarded Proposal #P614 and Proposal #P623 to C&T Janitorial Services for the purpose of cleaning the Fayette County Library and Water System Building for $1,663/month and $715/month respectively. In July 2008, Fayette County terminated its agreement with C&T Janitorial Services and Imagann Cleaning Services resumed cleaning the Fayette County Library and Water System. Imagann will clean the 911 Communications extension $200/monthly.

Staff is recommending that Proposals P558, P614, and P623 be extended for one year to both Building Maintenance Services and Imagann Cleaning Services. Both companies will maintain their fees as approved at the April 23, 2009 Commission meeting.

What action are you seeking from the Board of Commissioners?

Extend Proposals P558, P614, and P623 to both Building Maintenance Services, Inc. and Imaggan Cleaning Services for one additional year, effective July 1, 2010, at an aggregate cost of $60,396.

If this item requires funding, please describe:

Much of the funding for this request has been budgeted in Buildings and Grounds' General Fund. The Water System, 911 Communications, and the Library also have funds allotted in their budgets for their portions of these proposals.

Has this issue come before the Commissioners in the past?	Yes	If so, when?	Thursday, April 23, 2009
Do you need audio-visual for the presentation?	No	Back-up Material Submitted?	Yes

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Yes	Approved by County Clerk	Yes
Administrator's Approval	Yes		

Staff Notes:

Fayette County
GEORGIA

Where Quality Is A Lifestyle

To: Jack Krakeel

From: Tim Jones TJ

Date: March 10, 2010

Subject: Proposals #P558, #P614 and #P623 Cleaning Service

In Steve Rhoads's attached email, the request was made to extend the Cleaning Service agreements for one year with two companies that were the awardees by the Board of the subject proposals for cleaning services. Building Maintenance Services Inc. was awarded part of Proposal #P558 - the Public Works Facility at $350.00 per month, Kiwanis Park Gym at $525.00 per month, Recreation Activities House at $500.00 per month and McElroy House at $375.00 per month. Imagann Cleaning Service, Inc. was awarded part of Proposal #P558, the Public Defenders Office at $348.00 per month and E-911 Communications Center at $357.00 per month. The additional price of $200.00 per month for Imagann Cleaning Service is for the expanded portion of the E-911 Communication Center. Imagann Cleaning Service was also awarded Proposal #P623, Water System at $715.00 per month and Proposal #P614, the Public Library at $1,663.00 per month.

I concur with Steve's recommendation to extend these agreements for another year. If this recommendation to extend meets your approval, please place this item on the next available consent agenda. If any additional information is needed, please let me know.

TJ/tcb

Attachment

cc: Greg Ownby
Steve Rhoads

Trina Barwicks

From: Steve Rhoads
Sent: Wednesday, March 10, 2010 12:47 PM
To: Trina Barwicks; Tim Jones (TJones@fayettecountyga.gov)
Cc: Greg Ownby; Cheryl Rogers
Subject: 911 cleaning contract

Tim,
I would prefer for Imagann Cleaning Services to continue cleaning the 911 Communication Center including the expansion. They were awarded the original cleaning contract the 911 Center for budget year 2010. The proposal was # P558.

Thanks,

Steve Rhoads
Assistant Director
Cell 404-488-2716
Office 770-320-6001
Fax 770-461-7432
146 McDonough Rd. Fayetteville, Ga. 30215

Trina Barwicks

From: Mike Gottschling [mgottschling@bmsinc.us]
Sent: Monday, March 08, 2010 10:56 AM
To: Trina Barwicks
Cc: 'Jon Meder'
Subject: P558

Ms. Barwicks,

We accept the 12 month extension terms as stated in the letter for cleaning services under proposal P558 for the term of July 1, 2010 through June 30, 2011.

Michael Gottschling
Regional Manager
Building Maintenance Services, Inc.
770.218.2993 office
770.218.2996 fax

Imagann
CLEANING SERVICE, INC.

www.imaganncleaningservice.com
2640 Lithonia Industrial Blvd., Lithonia, GA 30058
Office: 770-484-8141* FAX: 770-484-1162
Toll Free: 1-866-646-2426

March 10, 2010

Fayette County Purchasing Department
Attn: Trina Barwicks
Contract Administrator
146 McDonough Road
Fayetteville, GA 30214

RE: CONTRACT EXTENSION

Dear Mrs. Barwicks,

This letter is to inform you that Imagann Cleaning Service, Inc. would like to extend the cleaning contracts for the following Fayette County facilities:

- Water System- $715.00 per month
- Public Library- $1,663.00 per month
- 911 Communication Center- $357.00 per month plus $200.00 per month for the Expansion.
- Public Defender Office- $348.00 per month

NOTE: The additional price of $200.00 per month is for the expansion of the 911 Communication Center. The $200.00 per month is based on the same price per square foot as was the original price of $357.00 per month.

Imagann Cleaning Service, Inc. understands that the contract terms, conditions and prices submitted in Proposals #P558, #P614 and #P623 shall remain the same for Fiscal Year 2011.

If you have any questions or concerns, please feel free to contact us at (770) 484-8141. We appreciate your business and look forward to continue servicing Fayette County.

Sincerely,

Martha A. Wilson

Martha A. Wilson
President/CEO

Trina Barwicks

From: Steve Rhoads
Sent: Thursday, March 04, 2010 9:54 AM
To: Tim Jones (TJones@fayettecountyga.gov)
Cc: Trina Barwicks (tbarwicks@fayettecountyga.gov); Greg Ownby
Subject: Extension of Cleaning Contract for 2010/2011

Tim,
Please see if Imgann Cleaning Service and Building Maintenance Services Inc. will continue to clean our County Facilities for the same price as last budget year.

If they are willing to do this then please move forward to get this approved however you need to.

Steve Rhoads
Assistant Director
Cell 404-488-2716
Office 770-320-6001
Fax 770-461-7432
146 McDonough Rd. Fayetteville , Ga. 30215

Vendor	Location	Monthly Cost	Yearly Cost
Building Maintenance Service	Kiwanis Park Gym	525.00	6,300.00
Building Maintenance Service	McElroy House	375.00	4,500.00
Building Maintenance Service	Public Works	$ 350.00	$ 4,200.00
Building Maintenance Service	Recreation Activities House	500.00	6,000.00
Imagann Cleaning Service	911 Comm. Extension	200.00	2,400.00
Imagann Cleaning Service	911 Communications	357.00	4,284.00
Imagann Cleaning Service	Library	1,663.00	19,956.00
Imagann Cleaning Service	Public Defenders	348.00	4,176.00
Imagann Cleaning Service	Water System	715.00	8,580.00
		$ 5,033.00	**$ 60,396.00**