COUNTY DEPARTMENT AGENDA REQUEST

Department:	Public Works / SPLOST	Presenter(s):	Phil Mallon
Meeting Date:	Thursday, September 23, 2010	Type of Request:	New Business

Wording for the Agenda:

Discussion of staff's request for authorization to solicit bids for professional services associated with SPLOST Project No. FC-15 Intersection Improvements at SR 92, Inman Road, and Goza Road.

Background/History/Details:

The Fayette County Purchasing and Public Works Departments are seeking authorization from the Board of Commissioners to use the short-list of Consultants developed for RFP No. P733 to seek competitive bids for professional services associated with Special Purpose Local Option Sales Tax (SPLOST) Project No. FC-15. Project FC-15 is very similar, in every way, to the intersection projects included in RFP P733 and using the same short list will ensure the County receives multiple bids from qualified and experienced Consultants in a timely manner.

Award of the contract to the low bid will still be brought before the Board of Commissioners for consideration and approval when the selection process is complete.

Additional information supporting this request is provided in the attached memorandum.

What action are you seeking from the Board of Commissioners?

Authorization for County staff to solicit bids for professional services associated with SPLOST Project No. FC-15 (Intersection Improvements at SR 92, Inman Road and Goza Road) using the short-list of Consultants identified under RFP No. P733 for intersection improvement work.

If this item requires funding, please describe:

Approval to solicit bids using the existing short-list does not require funding. The engineering and design work, if ultimately approved by the Board, would be funded with SPLOST 320 funds.

Has this issue come before the Commissioners in the past?	No	If so, when?	
Do you need audio-visual for the presentation?	No	Back-up Material Submitted?	Yes

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	
Approved by Purchasing	Not Applicable	Approved by County Clerk	Yes
Administrator's Approval	Yes		

Staff Notes:

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To: Fayette County Board of Commissioners
Jack Krakeel, County Administrator,
Tim Jones, Purchasing Department

From: Phil Mallon, Public Works

Date: September 13, 2010

Subject: **Recommendation of Short-List for Engineering Services**
Intersection Improvements at SR 92, Inman Road and Goza Road
SPLOST Project No. FC-15

Fayette County Public Works is in need of engineering services to assist with the evaluation and design of intersection improvements at the intersection of State Route 92 with Inman and Goza Roads. To ensure competitive bids from experienced and qualified firms, Public Works is recommending that bids for this project (FC-15) be solicited exclusively from Consultants that were previous shorted-listed by Fayette County for intersection improvement work as part of Request for Proposal Number P733. This RFP was issued by the Fayette County Purchasing Department on January 25, 2010 and awarded by the Board of Commissioners on March 25, 2010.

RFP P733 included two intersection projects (FC-8 and FC-14) very similar to FC-15 and it is expected that if a new RFP were issued for FC-15, the same short-list of consultants would be identified. Listed below is additional information that illustrates the similarities among the three projects:

- The scope of work for project FC-15 is similar in scope and magnitude to the two intersection projects (FC-8 and FC-14) in RFP No. P733;
- The three projects are locally funded with transportation SPLOST dollars;
- The three intersections involve the intersection of a local road with a State Route;
- The three intersections require a Traffic Engineering study to evaluate stop sign, roundabout and traffic signal control;
- The three projects will be designed in a two-phase process: 1) concept design and cost estimate, and 2) final design and cost estimate;
- The three projects require the Consultant to be pre-qualified by the Georgia Department of Transportation (GDOT);

- The compensation for services and the plan submittal and deliverable requirements are the same for the three projects;
- The same evaluation and selection criteria is appropriate for all three projects (i.e., qualifications and experience, schedule, project understanding, references and quality assurance/quality control); and
- The time frame for project advertisements and awards are within a relatively short period of one another.

Following this approach ensures Fayette County receives competitive bids from experienced and qualified Consultants in a timely manner. As it is expected the bids for these professional services will exceed $20,000, award of a contract to the low bid will be brought before the Board of Commissioners for review and approval.