COUNTY AGENDA REQUEST

Department:	Library	Presenter(s):	G.Ownby/C. Snell/Purchasing
Meeting Date:	October 13, 2011	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation to award Bid #797 for furnishings for the new addition at the Fayette County Public Library to Source Interiors, LLC, in the amount of $95,832.87

Background/History/Details:

The 5,200 sq. expansion of the Fayette County Public Library funded by the remaining Library SPLOST proceeds began construction in August, 2010. The completion is scheduled for October 28, 2011. Project Manager, Greg Ownby and Library Director Chris Snell are recommending the furniture package be purchased from Source Interiors LLC, as the overall lowest bidder at $95,832.87. Source Interiors has stipulated that the bid is all inclusive -- products are bid per specification and include delivery and installation. Staff is suggesting that it is not in the county's best interest to split the award among several vendors. Many factors were considered when evaluating the bids, vendors, and manufacturers:

1. Matching the wood finishes and veneers may differ from all manufacturers.
2. Coordinating the deliveries of separate pieces will create problems.
3. Adding separate freights and installation charges.
4. Chairs can also differ in quality.
5. Coordinating the metal shelving to the end panels- All shelving manufacturers have different actual dimensions

Requests for bids were sent to 23 vendors in addition to open advertising. 9 vendors submitted bids for consideration.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to award Bid #797 for furnishings for the new addition at the Fayette County Public Library to Source Interiors, LLC, in the amount of $95,832.87

If this item requires funding, please describe:

Funds for this purchase are to come from the remains of the Library SPLOST funds.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?	No	Backup Provided with Request?	Yes

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Yes	County Clerk's Approval	Yes
Administrator's Approval	Yes		

Staff Notes:

Fayette County GEORGIA

Where Quality Is A Lifestyle

To: Jack Krakeel

From: Ted L. Burgess

Date: October 7, 2011

Subject: Invitation to Bid #797 – Library Furniture

The Purchasing Department solicited competitive sealed bids for library furniture via Invitation to Bid #797. Direct notice was sent to 23 vendors, and announcements were made through the usual internet, newspaper, and Channel 23 methods.

Bids were submitted by nine vendors (please see attached). The best overall bid was $95,832.87 from Source Interiors, LLC.

Source Interiors' stipulated that their bid was good only "for the complete package." By selecting the lowest-bid items from each of the nine vendors, the county could realize a somewhat lower initial cost – approximately $84,000 depending on adjustments to freight, installation, or other charges by the individual vendors. However, a significant consideration in furniture used by public facilities such as a library is durability.

The bid submitted by Source Interiors is for the make of furniture that is currently used by the Library. This furniture was purchased approximately 15 years ago, has been used by the public continuously since that time, and is still in very good condition. In contrast, a number of chairs were added for the Library's public-use computer stations about three years ago. The chairs are already showing signs of deterioration, and one has been removed from use. The conclusion to recommend Source Interiors is seen as the better long-term investment.

The Purchasing Department concurs with the library expansion Project Manager and the Library Director in selection of Source Interiors, LLC as the vendor for library furniture.

Attachment.