COUNTY AGENDA REQUEST

Department:	Stormwater Management	Presenter(s):	Vanessa Birrell / Bryan Keller
Meeting Date:	Wednesday, August 1, 2012	Type of Request:	New Business

Wording for the Agenda:

Update on Stormwater Management's Utility billing progress.

Background/History/Details:

In September 2011, the Board of Commissioners adopted a Stormwater Utility which became effective on January 1, 2012. Since that time, staff has been working on developing and finalizing the Master Account file, importing the Master Account file into the County's MUNIS billing software, and eventually enabling the Fayette County Water System to begin billing. It is anticipated that the Water System will mail the yearly Stormwater Utility bills at approximately the end of August or early September.

MUNIS has completed writing the script and converting approximately 17,000 accounts into the software. Further actions to be performed include staff working with MUNIS to verify script function before running a mock billing cycle. Once these tasks are satisfactorily completed, final Stormwater Utility bills can be processed and mailed.

In addition to implementing the billing, operations staff is proceeding with public education and outreach about Stormwater Management and the Stormwater Utility. A letter detailing Stormwater Management, utility function, and the calculated user fee has been sent to the top 50 impervious-area parcel owners in advance of their actual bill. Other outreach measures being implemented are the posting of Stormwater Utility information on the County web page, distribution of news releases to local media, and placement of available information at various County departments including the Stormwater and Water System offices.

What action are you seeking from the Board of Commissioners?

No action is being sought. This update is informational only.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	No

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Not Applicable	Reviewed by Legal	
Approved by Purchasing		County Clerk's Approval	Yes
Administrator's Approval	Yes		

Staff Notes: