COUNTY AGENDA REQUEST

Department:	Commissioners	Presenter(s):	County Clerk Floyd Jones
Meeting Date:	Thursday, August 29, 2013	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation to authorize the Chairman to sign an Executive Session Affidavit stating the Board entered into Executive Session on August 15, 2013 for the purpose of reviewing the June 27, 2013 Executive Session Minutes.

Background/History/Details:

Toward the conclusion of the regularly scheduled August 15, 2013 Board of Commissioners meeting, the Board was informed of the need to enter into Executive Session to review the June 27, 2013 Executive Session Minutes. The Board recessed into Executive Session, reviewed the minutes, and upon its return, a motion was made and seconded to authorize the Chairman to sign an Executive Session Affidavit. No vote was held on this matter.

This request is for formal Board approval to authorize the Chairman to sign an Executive Session Affidavit for the August 15, 2013 Board of Commissioners Executive Session meeting.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to authorize the Chairman to sign an Executive Session Affidavit stating the Board entered into Executive Session on August 15, 2013 for the purpose of reviewing the June 27, 2013 Executive Session Minutes.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	No

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance	Not Applicable	Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	Yes
Administrator's Approval			

Staff Notes: