COUNTY AGENDA REQUEST

Department:	Water System	Presenter(s):	Water System Director Lee Pope
Meeting Date:	Tuesday, October 7, 2014	Type of Request:	Consent

Wording for the Agenda:

Approval of the Water Committee's recommendation to allow informational material pertaining to Citizen Self Serve and a flyer from The Frederick Brown Jr. Amphitheater to be be inserted in customers' water bills, and approval of staff's request for general authorization for similar material to be inserted into water bills if approved by the Water Committee including the Administrator, Chairman, and Attorney.

Background/History/Details:

The Frederick Brown, Jr. Amphitheater will host Lisa Kelly "The Voice of Ireland" for a Celtic Christmas Concert. This concert will take place on December 13, 2014 with gates opening at 3:00 p.m. The Water Committee has recommended approval to allow for a flyer to be inserted into water customers' November water bills informing them of this event. A draft copy of the insert is provided (Exhibit A). Similarly, staff is requesting Board approval to place an informational letter in customers' October water bills informing citizens of "Citizen Self Serve" (Exhibit B.)

Historically, inserts and flyers are reviewed and approved by Fayette County's Water Committee and those recommendations are forwarded to the Board of Commissioners in order to obtain formal approval to place the material in water customers' bills. This methodology involves items coming to the Board on a case-by-case basis with the Board of Commissioners routinely mirroring the recommendations of the Water Committee.

To promote efficiency, staff is requesting general authorization allowing for the insertion of flyers and informational based upon approval of the Water Committee and reviews by the County Administrator, County Chairman, County Attorney or their designees.

What action are you seeking from the Board of Commissioners?

Approval of the Water Committee's recommendation to allow informational material pertaining to Citizen Self Serve and a flyer from The Frederick Brown Jr. Amphitheater to be be inserted in customers' water bills, and approval of staff's request for general authorization for similar material to be inserted into water bills if approved by the Water Committee including the Administrator, Chairman, and Attorney.

If this item requires funding, please describe:

The cost for this request is budgeted in the Water System's budget. The only cost will be for paper and toner required to print the letters.

Has this request been considered within the past two years?	No	If so, when?	
Is Audio-Visual Equipment Required for this Request?*	No	Backup Provided with Request?	Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance		Reviewed by Legal	
Approved by Purchasing	Not Applicable	County Clerk's Approval	Yes
Administrator's Approval			

Staff Notes:

EXHIBIT A

Lisa Kelly

"THE VOICE OF IRELAND"

Celtic Christmas Concert

Lisa Kelly, "The Voice of Ireland"
Live in Concert
with* Special Guests, *plus
The Lisa Kelly Voice Academy
and
The Kelly Porter Dance Academy

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Gates open at 3 p.m., Pre-Show at 4 p.m., Headliner at 5 p.m.

ticketalternative
www.ticketalternative.com
877 725 8849

TICKETS

Reserved: $40-$50, Lawn: $45
Picnic Table for 6: $330; Terrace Table for 6: $390
(Picnic and Terrace Tables may upgrade to seat 8. Call for pricing.)

Tickets available at the Fred box office or

EXHIBIT B

Dear Customer:

The Fayette County Water System is now pleased to offer customers the ability to view billing information online through citizen self-serve. With secure Internet access customers will be able to look up their Fayette County Water System billing information anytime and from anywhere. Citizen self-serve allows customers to view a range of billing information online, including water and stormwater, current balance, bill images, payment history, consumption history and submit a variety of service requests. Also available for your convenience you may make a payment anytime using Paymentus Corporation, a third party automated payment service that accepts Visa, MasterCard, Discover and Electronic Check. To use citizen self-serve, you must register and create a user account at https://fayette.munisselfservice.com/citizens.

We trust this will provide you with a new, higher-level of service that makes living and working in our community a more enjoyable experience.

Ready to Go Paperless!

Getting your bill online is convenient and environmentally friendly.

We are pleased to invite you to sign up to receive your monthly billing by email. To receive your bill by email, please fill out the information below and include it with your next payment in the return envelope provided; mail it to: Fayette County Water System, P.O. Box 190, Fayetteville, GA 30214 or you may email us at water@fayettecountyga.gov before your next billing date. After you sign up for e-bill, your next bill will be delivered to your email inbox and paper bills will stop.

Customer Name	
Account Number	
Email Address	

Date created: 09/19/2014