



BOARD OF COMMISSIONERS

Charles Oddo, Chairman
Pota Coston, Vice Chair
David Barlow
Steve Brown
Randy Ognio

★

STAFF

Steve Rapson, County Manager
Dennis Davenport, County Attorney
Floyd Jones, County Clerk
Tameca P. White, Deputy County Clerk

★

MEETING LOCATION

Public Meeting Room
Administrative Complex
140 Stonewall Avenue
Fayetteville, GA 30214

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MEETING TIMES

2nd and 4th Thursday each month 7:00 pm

★

COMMISSION OFFICE

Administrative Complex
Suite 100
140 Stonewall Avenue
Fayetteville, GA 30214
Phone: 770.305.5200
Fax: 770.305.5210

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WEB SITE

www.fayettecountyga.gov

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E-MAIL

administration@fayettecountyga.gov

Agenda

Board of Commissioners
June 11, 2015
7:00 P.M.

Call to Order
Invocation by Commissioner Steve Brown
Pledge of Allegiance

Acceptance of Agenda

PROCLAMATION /RECOGNITION:

PUBLIC HEARING:

1. Public Hearing on the County's proposed annual budget for Fiscal Year 2016 which begins July 1, 2015 and ends June 30, 2016.

CONSENT AGENDA:

2. Ratification of the emergency replacement by Electrical Communications, Inc., of the grounding of the communications dispatch consoles in the E-911 Communications Center, in the amount of \$4,200.00, and approval of the transfer of funds from E-911 project contingency for this purpose.
3. Approval of staff's recommendation to execute the "Rural Fire Defense Cooperative Lease Agreement and Memorandum of Understanding" between Georgia Forestry and Fayette County Fire Department, and authorization for the Chairman to sign the document.
4. Approval of staff's request to renew the contract with Midwest Employers Casualty Company in the amount of \$89,850.00, as outlined in "Option 1," for a one-year period beginning July 1, 2015 and ending June 30, 2016, and authorization for the Chairman to sign the contract and any associated documents.
5. Approval of a request from the Juvenile Court for authorization to accept a grant award from the Criminal Justice Coordinating Council, in the amount of \$82,800.00, and authorization for the Chairman to sign grant-related documentation.
6. Approval of the May 28, 2015 Special Called Budget Meeting Minutes and the May 28, 2015 Board of Commissioners Meeting Minutes.

OLD BUSINESS:

NEW BUSINESS:

7. Consideration of staff's request to adopt the proposed Links Master Plan and implementation of Phase I proposed capital improvements.
8. Consideration of the Water Committee's recommendation to adopt Ordinance 2015-08 and in so doing amending the Fayette County Code of Ordinances pertaining to Underground Marking Standards.

PUBLIC COMMENT:

ADMINISTRATOR'S REPORTS:

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Public Hearing #1

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Public Hearing on the County's proposed annual budget for Fiscal Year 2016 which begins July 1, 2015 and ends June 30, 2016.

Background/History/Details:

On May 28, 2015, the Board of Commissioners met with county staff to review the proposed Fiscal Year 2016 Budget. This is the first of two public hearings on the proposed budget, after which the Board will vote on the budget. Details of the budget are available for public review. Input is welcome.

The second public hearing is scheduled for Thursday, June 25, after which the Board is expected to vote.

See attached information.

What action are you seeking from the Board of Commissioners?

No action is required. At the end of the second public hearing on June 25, 2015, the Board will vote on the adoption of the proposed Fiscal Year 2016 County Annual Budget.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Fayette County GA

FY2016 Budget Presentation

May 28, 2015

Economic Outlook

Survey State and Local Government Economic Trends:

- Local government employment estimates increased by 65,000 for 2015
- 65% provided broad-based pay increases
- 60% implemented wellness programs or incentives to help reduce healthcare costs
- Unemployment rate dropped from 8% in 2014 to 6.3% currently
- New housing starts are up 13% over last year
- Personal income is up 4.4% over 2013

Budget Principles

- Revenues are conservatively projected based on an objective, analytical process of detailed trending.
- One-time revenues are not used to fund current expenditures thus avoiding pursuing short-term benefits at the risk of creating future funding issues.
- Only current revenues are used to pay current expenditures so there is not a “built-in increase” for ongoing expenditures.
- There is a budgetary link between capital and operating budgets to identify and determine if ongoing expenses can be funded through the operating budget before the project is placed into service.

Planning Assumptions

- No Deficit Budgeting (no use of unassigned fund balance)
- Continued Commitment to Outstanding Customer Service
- No Property Tax Increase while maintaining Superior Service Delivery
- Provide County Employees with a 2.0% cost of living adjustment (COLA) and a 2% one-time payment incentive contingent upon meeting budget expectations
- Maintain Employee Benefits strengthening Medical Reserves
 - Medical/Dental/Vision Health Insurance / Funding Stop Loss, Large Claims
 - Defined Contribution matched up to 2.5%
 - Define Benefit funded at 1.3% vs the 0.1% recommended
- Continue Internship Program

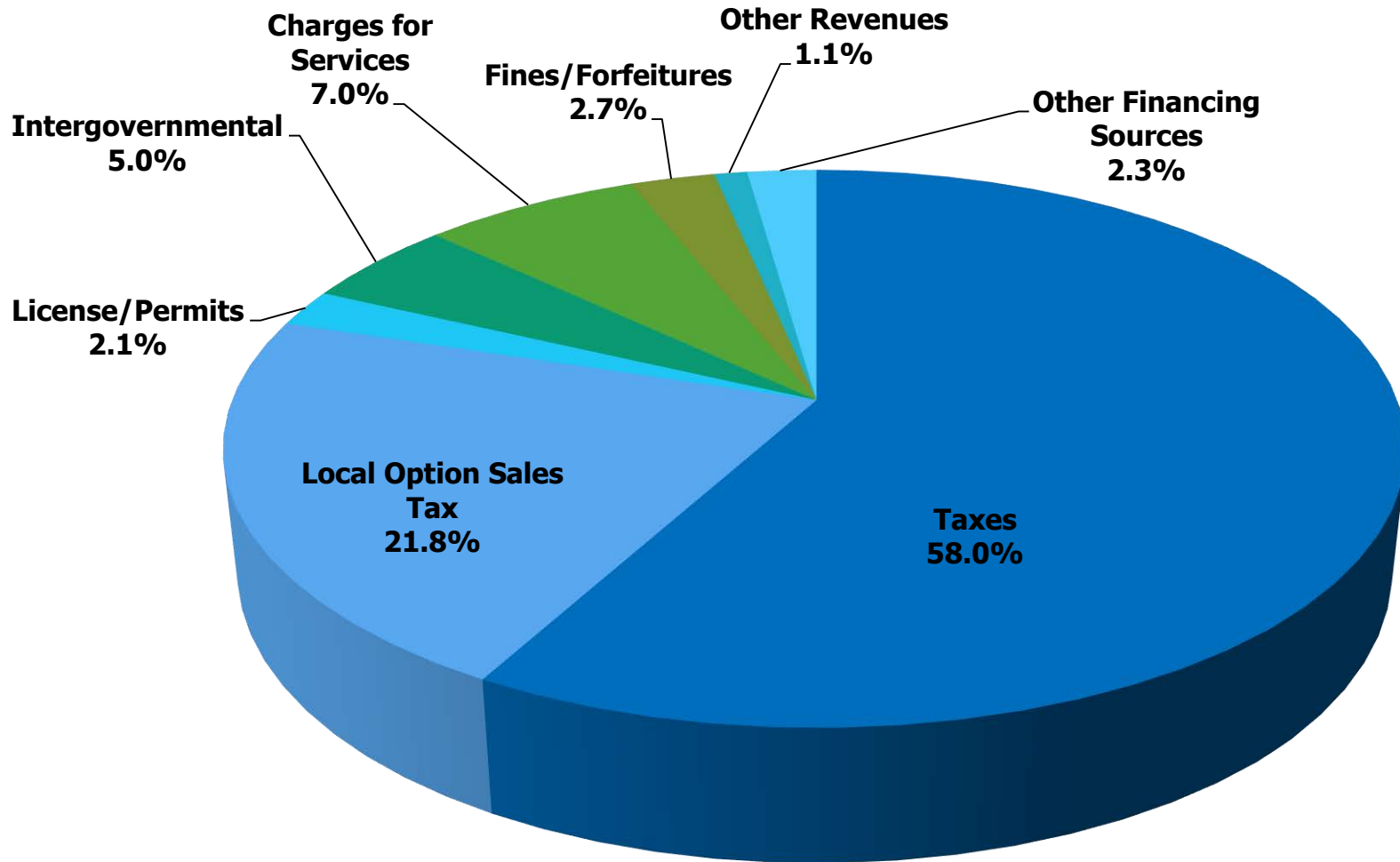
Employee Benefit Highlights

- Continue to offer two (2) Choices for Medical Plan Coverage:
 - Traditional Open Access POS Plan
 - HSA (Health Savings Account)
 - Employee Only \$750
 - Employee/Spouse or Child(ren) \$1,000
 - Family \$1,250
- HSA allocation increased by \$250 per plan.
- No Healthcare Plan changes this year for Rx cost or standard deductibles.
- A 2.6% net increase to premiums is being absorbed by the County, no impact to County employees.
- Health Advocate available for employees to call and escalate claims issues.
- Basic Life, Accidental Death & Disability, and long-term disability plan at no cost to employees.
- Employee Benefit Summary detailing healthcare and retirement benefits.
- Quarterly Health Statement detailing year-to-date deductibles, claim activity and out-of-pocket expenses for the quarter.
- Implemented Non-Tobacco User Discounts and Wellness Initiatives.
- Implemented \$50 Pay Period Surcharge for:
 - If employee or covered dependents are tobacco users
 - Spouse on County plan when access to insurance is available through the spouses' workplace
 - Employees that do not get a preventive care physical
- Healthcare plan is no longer running at a deficit; plan changes have eliminated healthcare shortfalls.

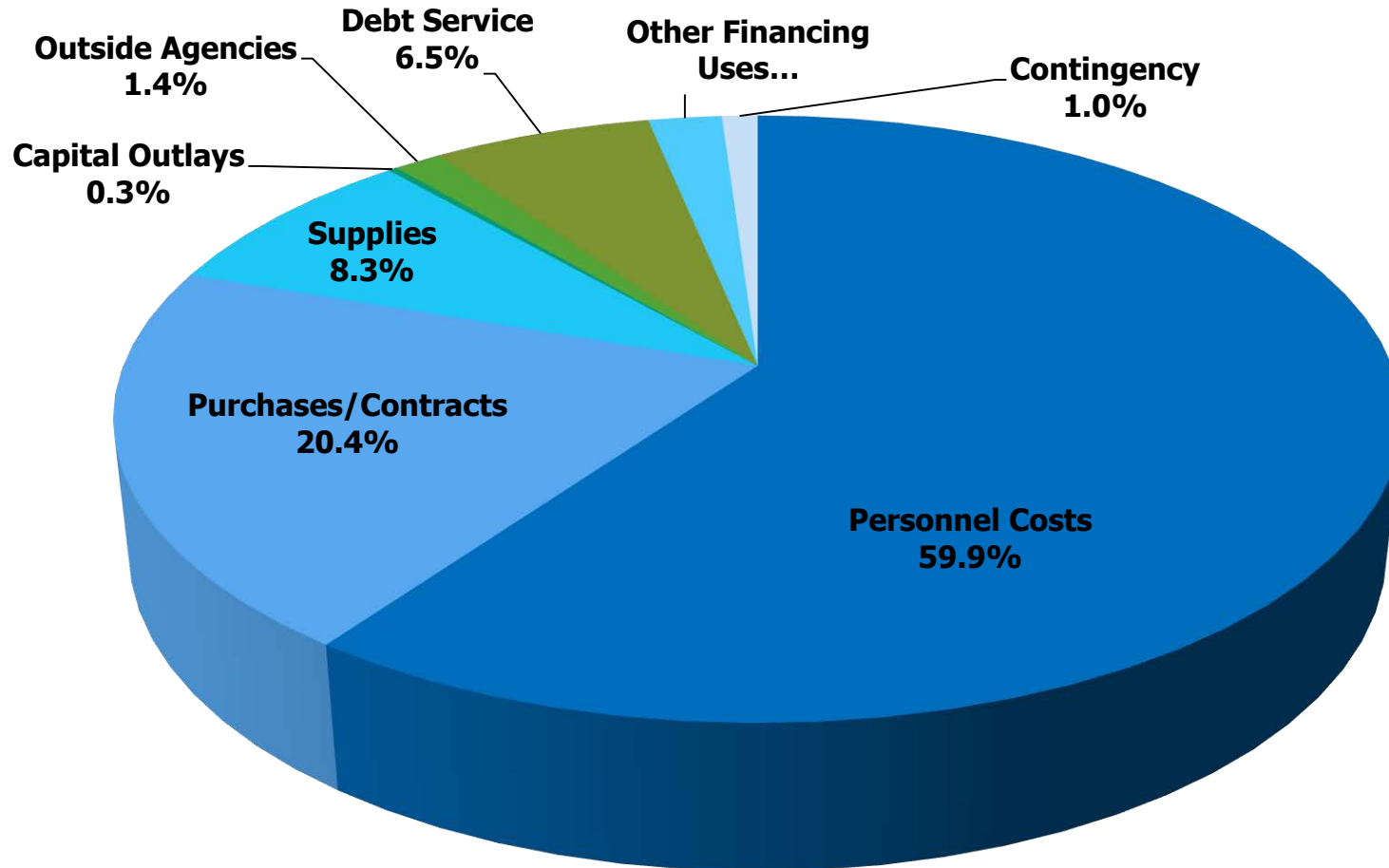
FY2016 Fund Balance Projections

FY 2016 BUDGET	Estimated Fund Balance 6/30/15	FY 2016 Revenue/ Other Sources	FY 2016 Expenditures/ Other Uses	FY 2016 Impact to Fund Balance	Projected Fund Balance 6/30/16
Operating Budget					
General Fund	25,891,952	50,507,164	50,109,624	397,540	26,289,492
Law Library	21,035	60,000	60,000	-	21,035
Emergency Phone E-911	1,166,636	3,317,467	2,946,244	371,223	1,537,859
Jail Surcharge	33,293	391,000	391,000	-	33,293
Juvenile Supervision	98,991	15,000	19,278	(4,278)	94,713
Victims Assistance	13,937	139,500	139,500	-	13,937
Drug Abuse and Treatment	326,512	422,800	348,197	74,603	401,115
Fire Services	3,043,899	9,241,193	8,785,057	456,136	3,500,035
Street Lights	119,943	330,000	330,000	-	119,943
EMS	1,782,718	3,305,431	3,137,141	168,290	1,951,008
Special Revenue Funds	6,606,964	17,222,391	16,156,417	1,065,974	7,672,938
Water System - Net Position	78,115,971	16,740,370	16,740,370	-	78,115,971
Stormwater - Net Position	580,683	600,000	600,000	-	580,683
Solid Waste & Recycling - Net Position	710,219	79,150	159,103	(79,953)	630,266
Total Operating Budget	111,905,789	85,149,075	83,765,514	1,383,561	113,289,350
Capital/CIP Projects - Governmental Funds	4,772,705	168,000	4,940,705	(4,772,705)	-
Water System CIP	-	1,430,000	1,430,000	-	-
Water System - Bond Projects	2,265,264	-	2,265,264	(2,265,264)	-
Stormwater CIP	-	500,000	-	500,000	500,000
Total Capital Budget	7,037,969	2,098,000	8,635,969	(6,537,969)	500,000
Vehicle/Equipment Fund	6,369,301	970,000	1,842,684	(872,684)	5,496,617
Total Budget	125,313,059	88,217,075	94,244,167	(6,027,092)	119,285,967

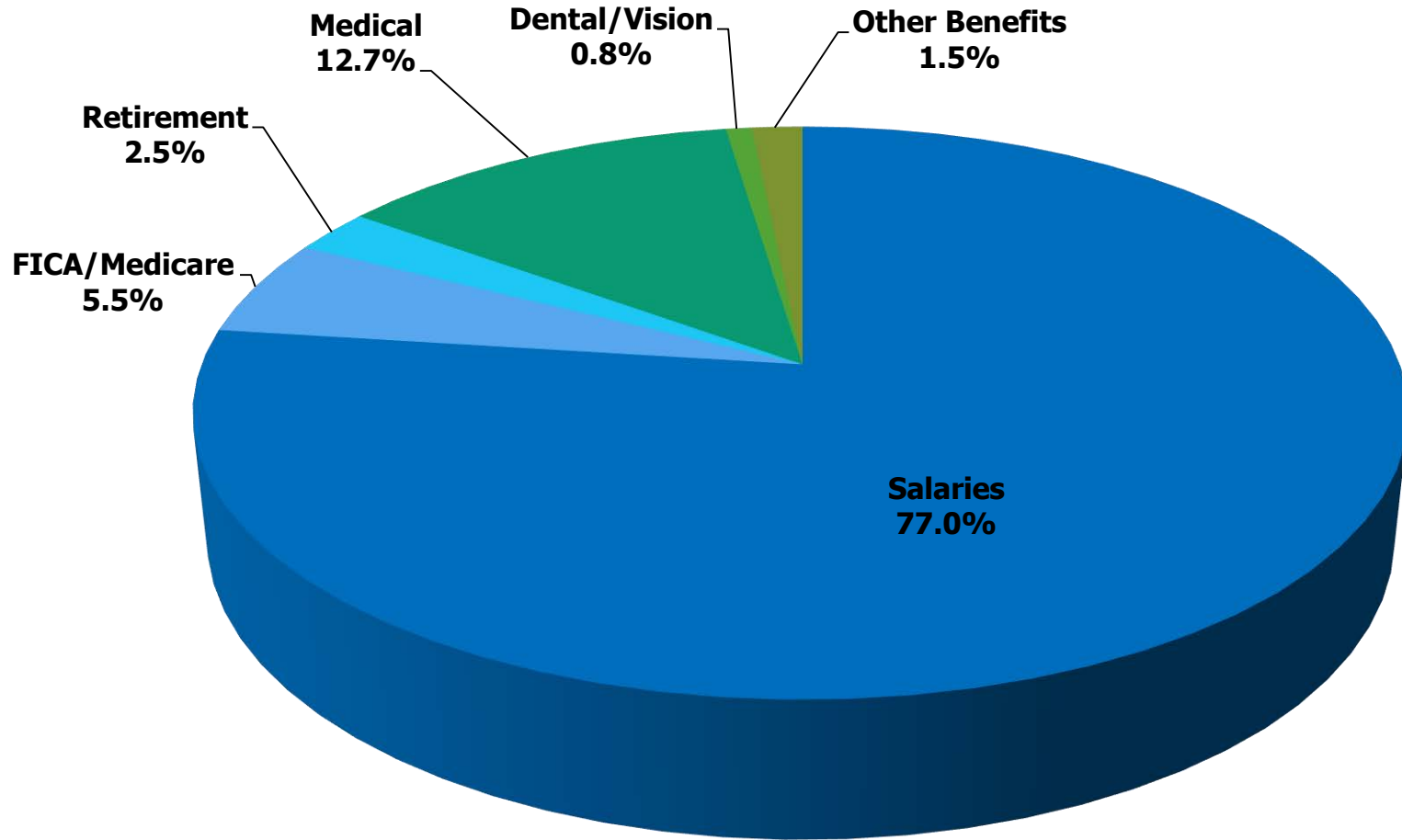
General Fund Revenues



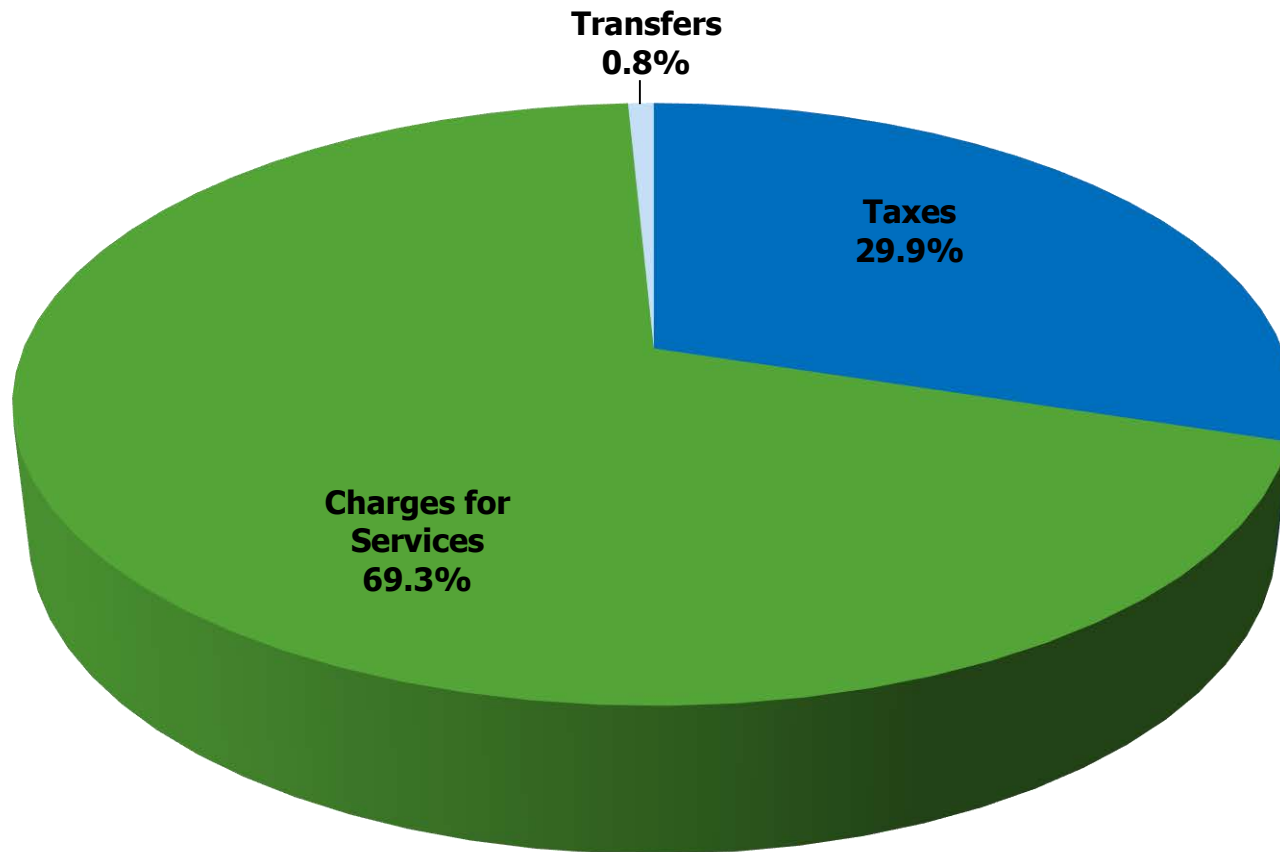
General Fund Expenditures



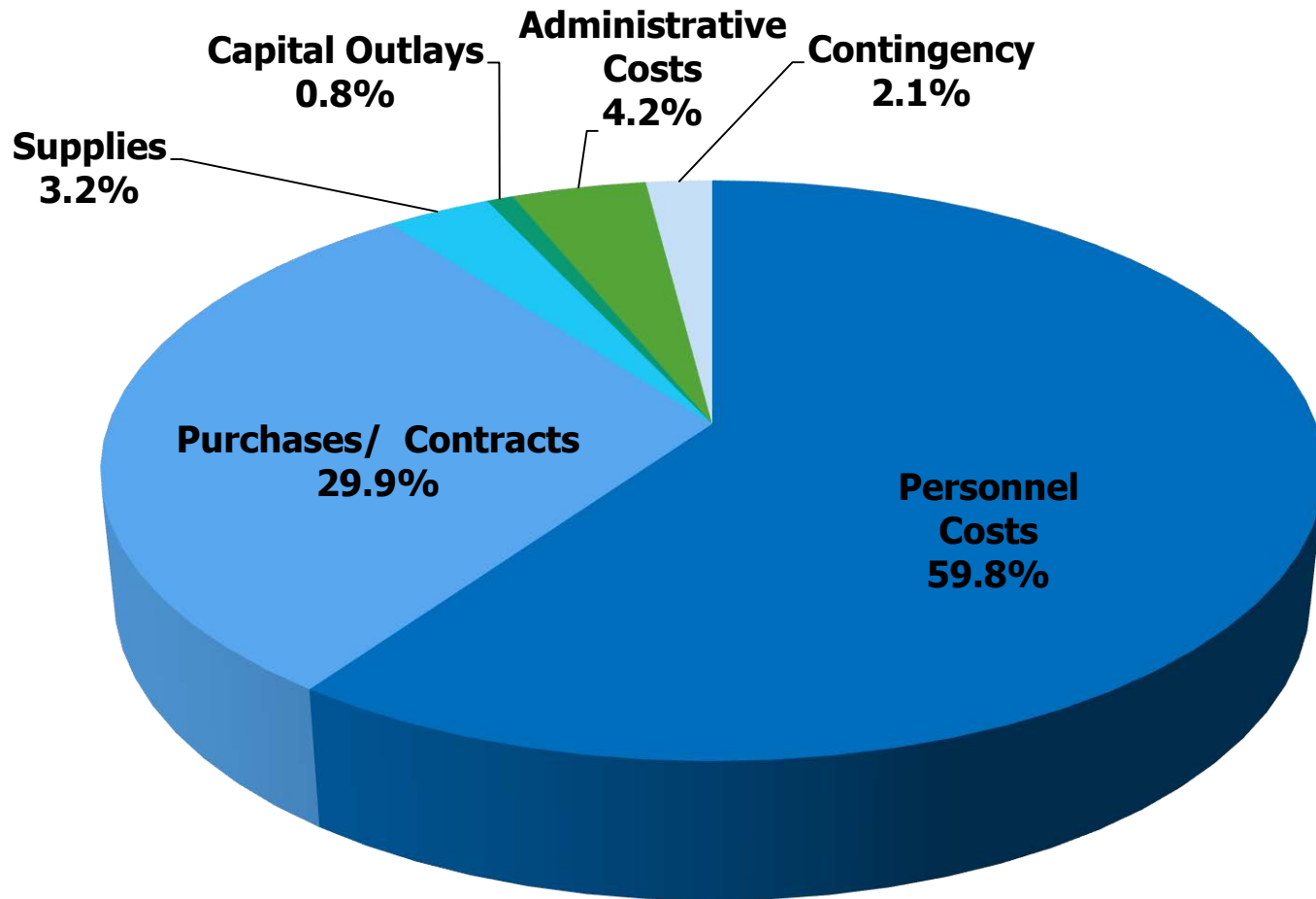
General Fund Personnel Costs



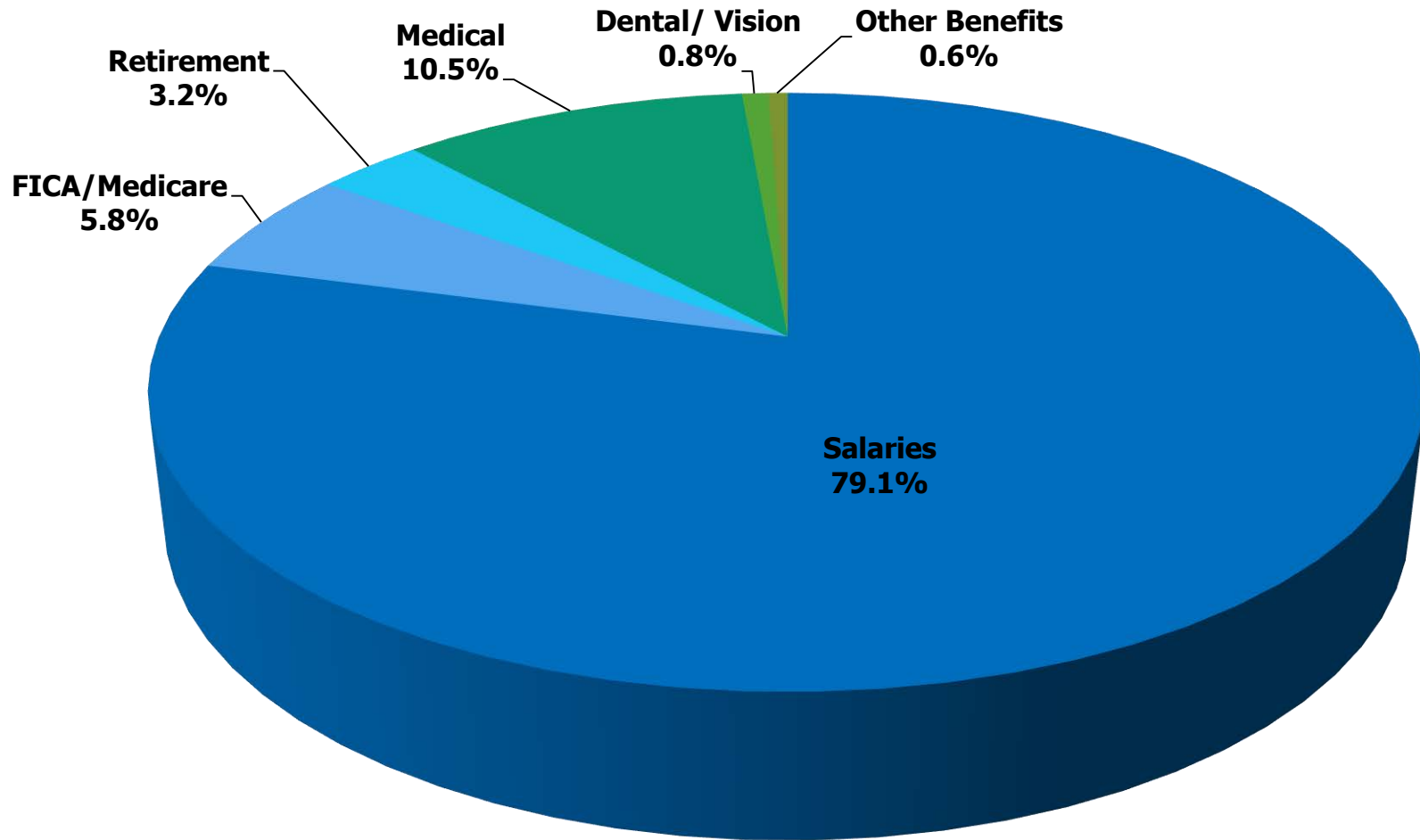
E911 Fund Revenues



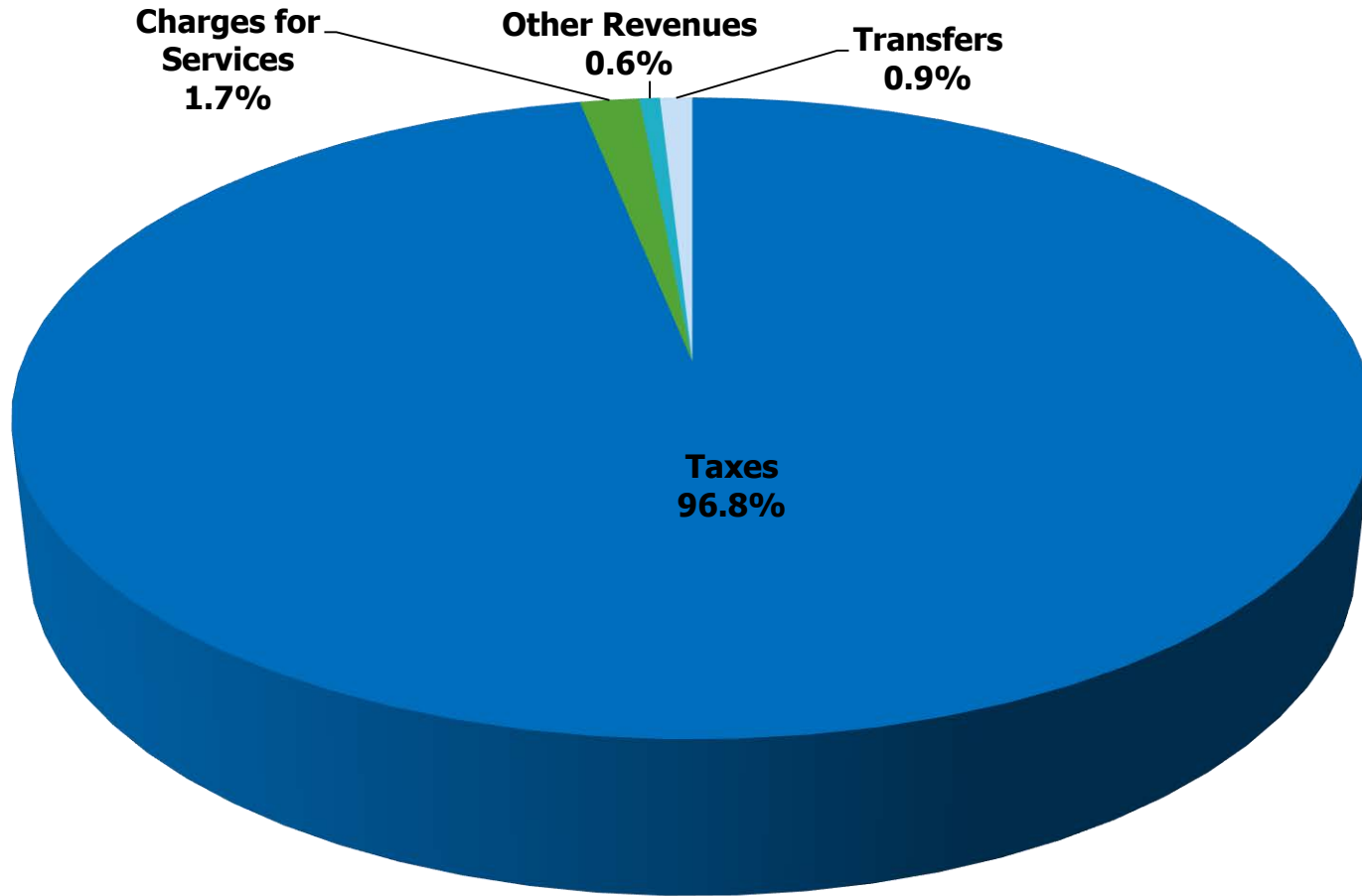
E911 Fund Expenditures



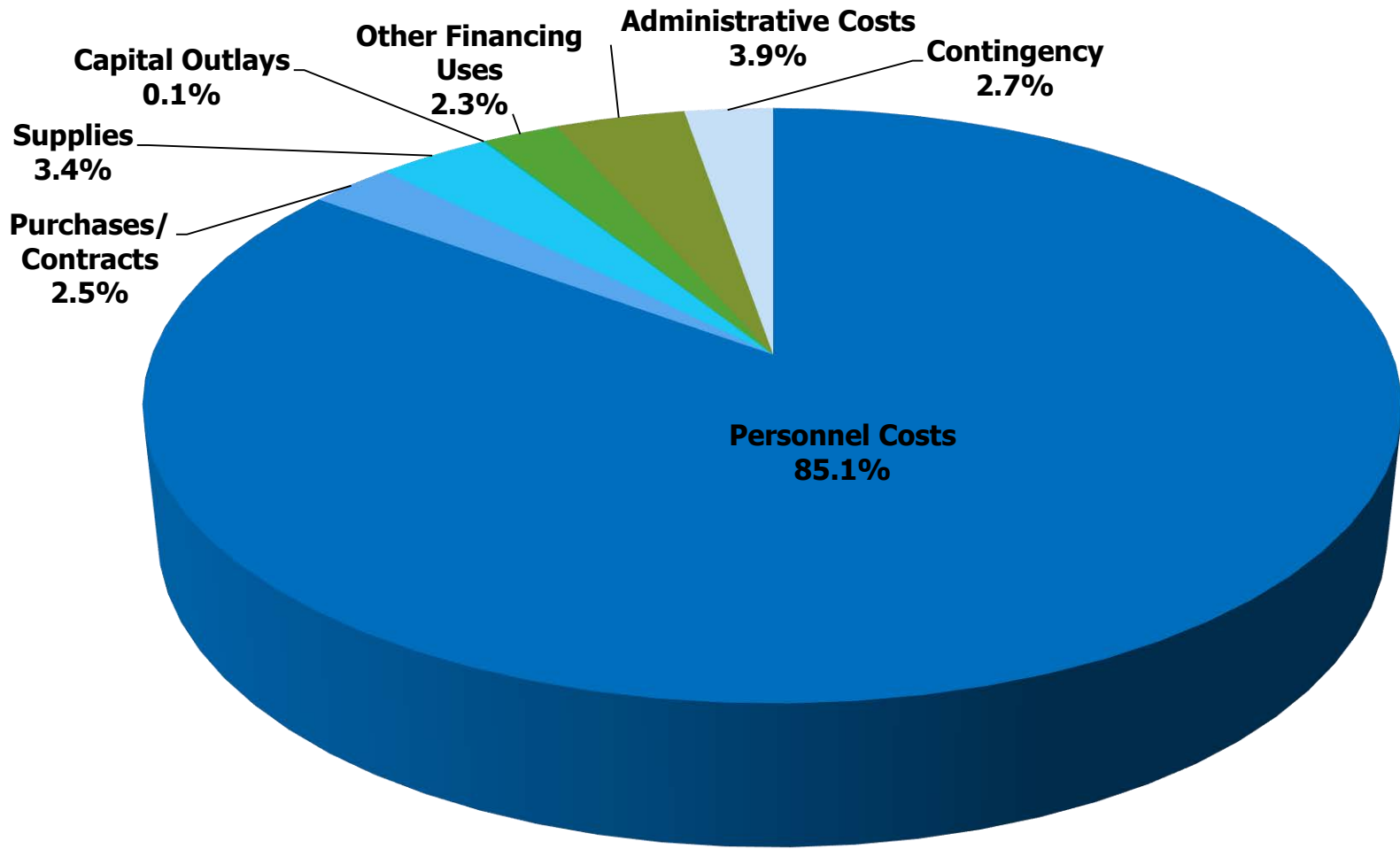
E911 Fund Personnel Costs



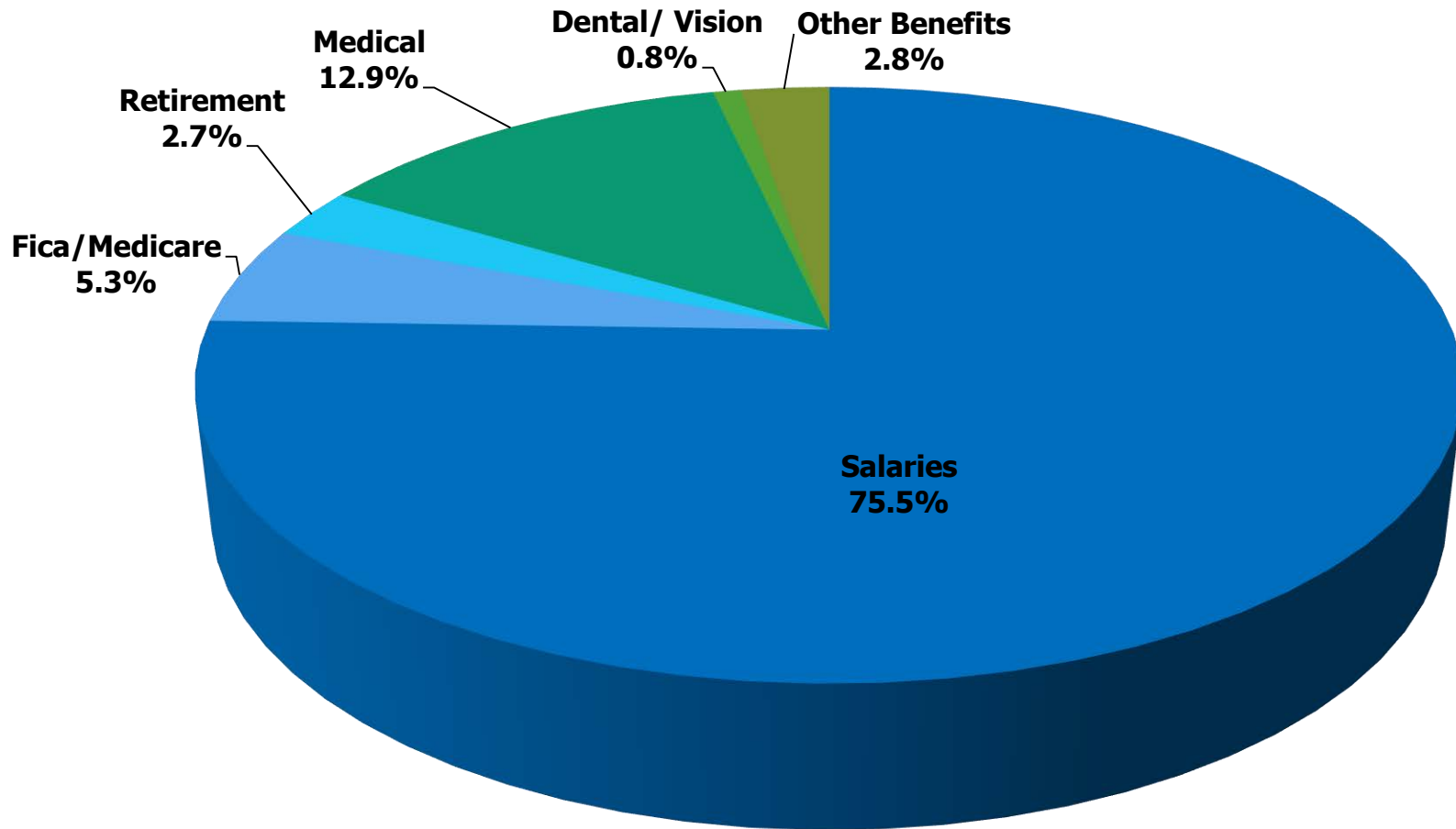
Fire Fund Revenues



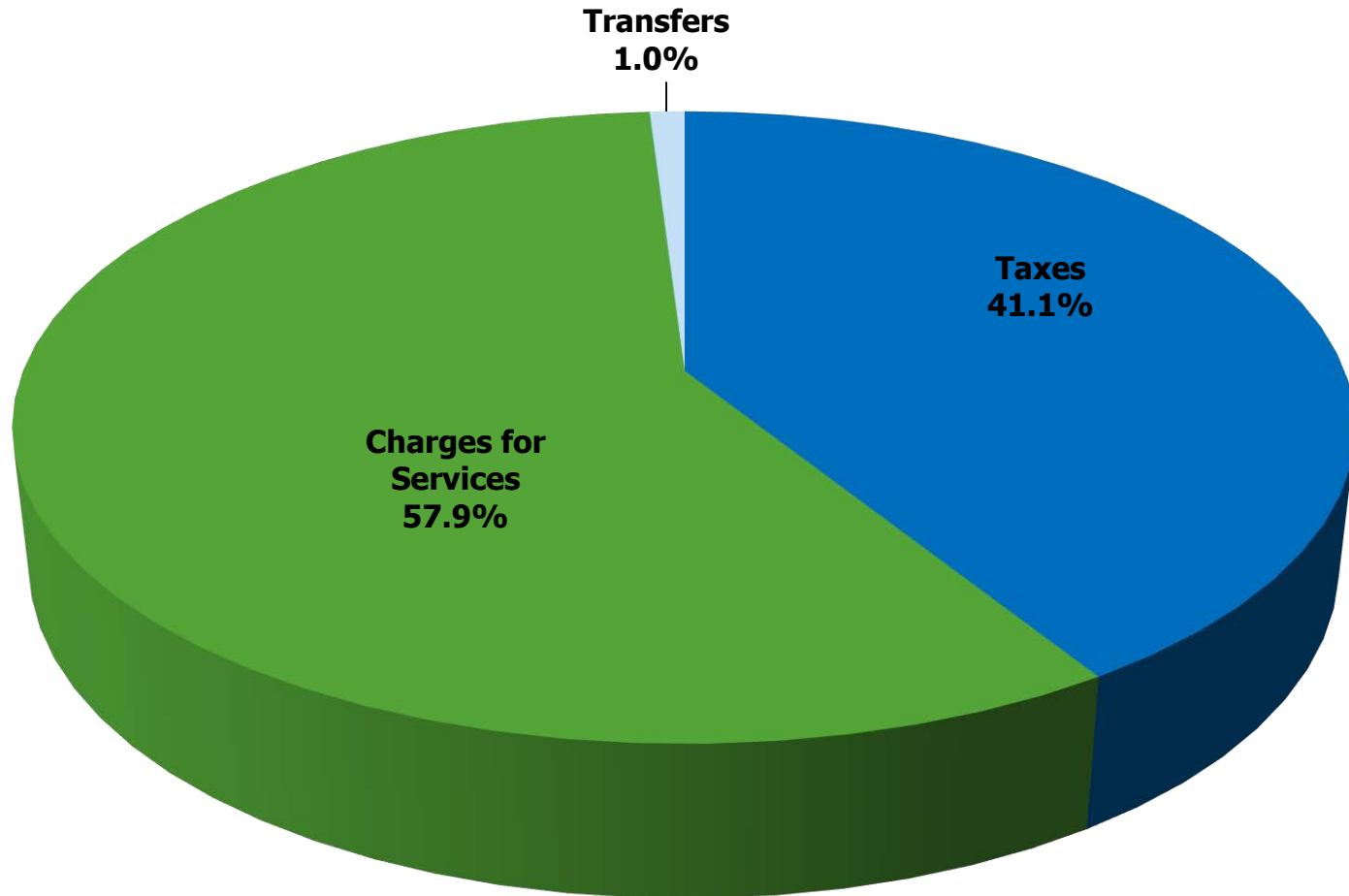
Fire Fund Expenditures



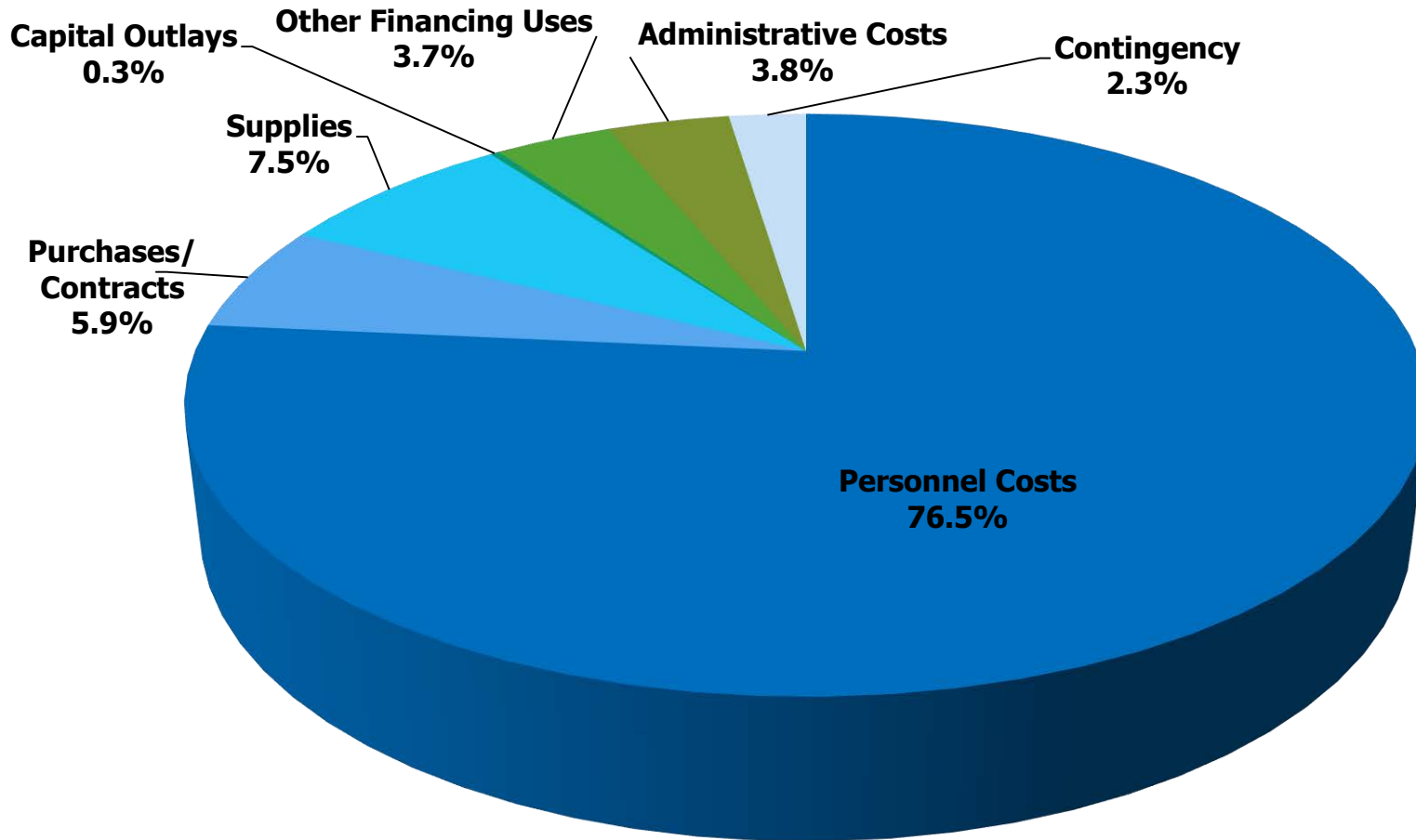
Fire Fund Personnel Costs



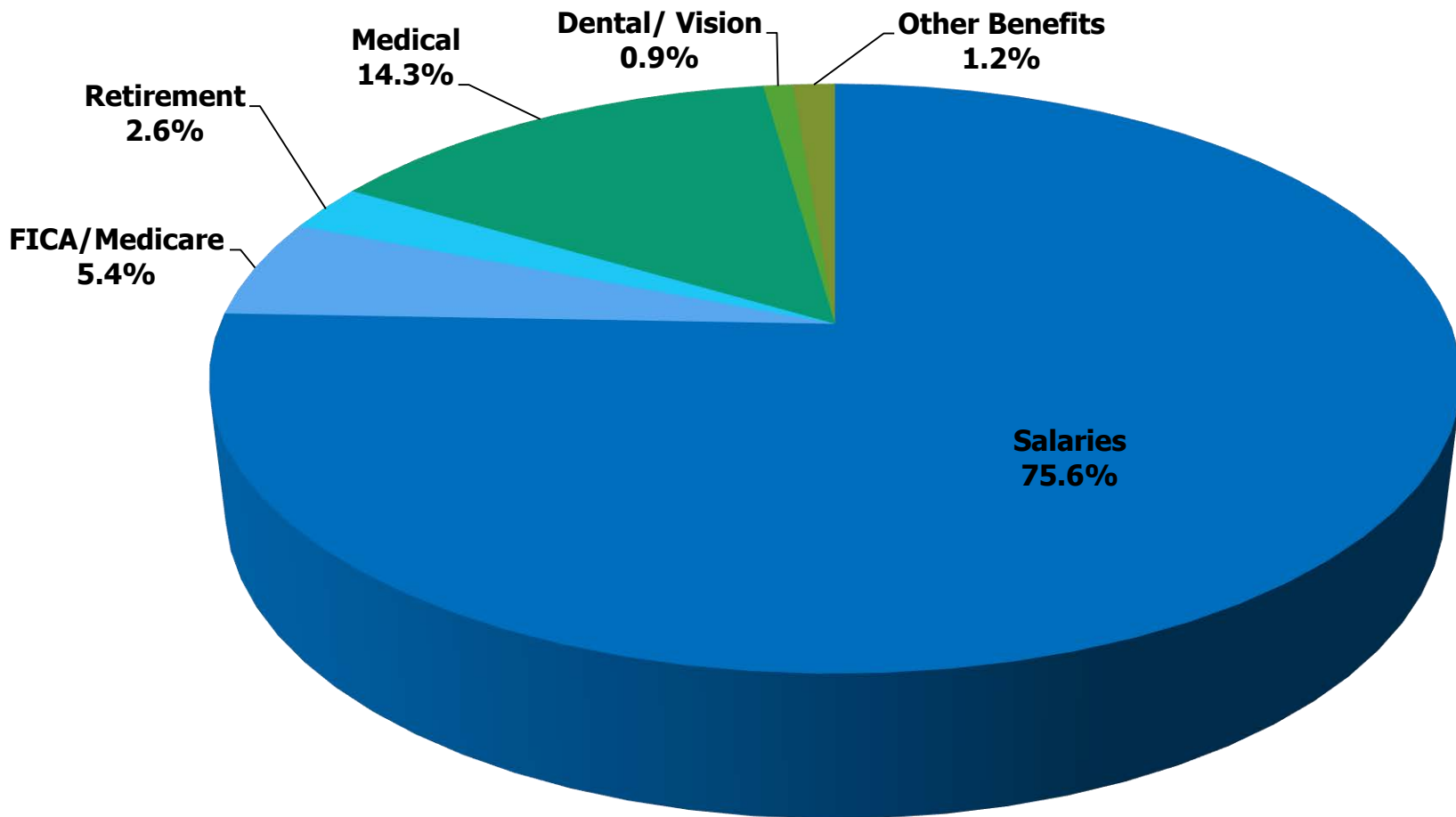
EMS Fund Revenues



EMS Fund Expenditures



EMS Fund Personnel Costs



Personnel Changes

- **Funding is included for 725.439 FTEs County Wide**
 - 713 full-time
 - 33 part-time positions equivalent to 12.439 FTEs
- **Funding included for the findings of the Carl Vinson Institute of Government at the University of Georgia classification and compensation study four reclassifications**
 - Human Resources – HR Analyst to HR Administrator
 - Environmental Mgmt. – Eng. Tech to Environmental Mgmt. Specialist
 - Information Systems – Admin. Secretary to Technical Support Specialist
Network Administrator to Lead Network Architect

Personnel Changes

- **FTE count is up 0.3%, 2.35 net, from 2015**
 - 7.0 FTE eliminations
 - Engineering 2.0 - SPLOST
 - Finance 1.0 - Grants Analyst
 - Public Works Administration 1.0 - Administrative Secretary
 - Permits & Inspections 2.0 - Permit Inspectors Pinewood
 - E-911 1.0 - Reorganization
 - 9.35 New positions
 - Engineering 1.0 - Special Projects Coordinator
 - Finance 0.85 - Accounting Tech (0.5) Griffin Judicial Circuit
Seasonal Clerk (0.35) OTC
 - Human Resources 0.5 - Convert Part-time Position to Full-Time
 - Tax Assessor 1.0 - Residential Property Appraiser I
 - Environmental Mgmt. 2.0 - Stormwater Technician
Environmental Permits Engineer
 - Zoning 1.0 - Zoning Coordinator
 - Water System 3.0 - Senior Billing Representative
Distribution Crew Leader
Distribution Maintenance Worker

Maintenance & Operations

Significant operational budget considerations:

- No Deficit Budgeting (no use of unassigned fund balance)
- Continued Commitment to Outstanding Customer Service
- No Property Tax Increase while maintaining Superior Service Delivery
- Reward County Employees with a 2.0% cost of living adjustment
- Maintain Employee Benefits and build Medical Reserves
 - Medical/Dental/Vision Health Insurance
 - Defined Contribution matched up to 2.5%
 - Define Benefit funded at 1.3% vs the 0.6% recommended
- Incentive of 2% of salary one-time payment to County Employees
 - Same level of service with less employees
 - Incentive contingent upon meeting budget expectations
- Continue Internship Program

Maintenance & Operations

Significant operational budget considerations (continued) :

- **Inmate Medical Contract Renewal** – negotiated a \$66,000 savings.
- **Property/Casualty Insurance** – negotiated a 7.5% reduction in the property insurance premiums with an annual savings of \$56k.
- **Employee Wellness** – CIGNA provided \$60,000 credit Wellness Initiative and HR funded \$18,000 to continue the successful weight watchers' program in its third year.
- **Software Technology** – funding of \$90,000 annual maintenance for the upgrade of Microsoft to Office 365 and an additional \$10,000 for GIS Mapping.
- **Griffin Judicial Circuit** – accounting for Circuit transferred to Fayette County. Fayette will process invoices and account for expenditures. Spalding County will process payroll as employees transition to Fayette.
- **Vehicle/Heavy Equipment Replacement** – an in-depth review of operations resulted in changes to the annual funding as follows:

	FY2015	FY2016
General Fund	\$530,000	\$655,000
Vehicle	\$400,000	\$475,000
Equipment	\$130,000	\$180,000
Fire Fund	\$250,000	\$200,000
EMS Fund	\$115,000	\$115,000

Maintenance & Operations

Significant operational budget considerations (continued) :

- **Healthplan** – self-funded avoidance surtax 3% - \$210,000.
- **Road M&O** – \$1.5M included in budget for resurfacing 9.5 miles of Ebenezer Road, Brooks Woolsey Road, and the 85 Connector. \$745,600 of the \$1.5M is funded with a Federal grant.
- **Outside Agency budgets**
 - **Public Health** – realigned Health Department's allocation based upon the fiscal year-end audit results; lowered from \$328,944 to \$275,000.
 - **Development Authority** – increased funding by \$125,000.
 - **Senior Citizens Center** – increased funding by \$20,000 to assist with senior transportation.



Capital Improvement Program

Capital Expenditures

Vehicles / Equipment

Capital Expenditures/CIP – As Proposed All Funds

<u>Funding Sources</u>	<u>Total 5 Year CIP Plan</u>	<u>FY 2016</u>	<u>2017-2020 Total</u>
Assigned General Fund Balance - CIP projects	9,663,990	3,397,366	6,266,624
Assigned General Fund Balance - Capital projects	19,750	19,750	-
Project Contingency Funding**	939,651	939,651	-
Restricted E911 Fund Balance - Special programs	1,500,000	-	1,500,000
Restricted Fire Fund Balance - Special programs	1,639,750	296,184	1,343,566
Restricted EMS Fund Balance - Special programs	288,088	119,754	168,334
Federal	1,003,200	168,000	835,200
Water System	5,940,000	1,430,000	4,510,000
Water System Bond Projects	2,265,264	2,265,264	-
Total - CIP	23,259,693	8,635,969	14,623,724

**Contingency funded projects

Capital Improvement Program – As Proposed

<u># of Projects</u>	<u>Dept</u>	<u>Project Description</u>	<u>Cap CIP Veh Equip</u>	<u>Total 5 Year CIP Plan</u>	<u>FY 2016</u>	<u>2017-2020 Total</u>	<u>** Use of Project Contingency</u>
1	Bldg & Grounds	Public Safety Training Facility	CIP	1,350,000	625,000	725,000	-
2	Bldg & Grounds	Countywide - Public Art	CIP	25,000	25,000	-	-
3	Bldg & Grounds	Stonewall Admin Bldg Refurbishment project	CIP	189,200	189,200	-	-
4	Bldg & Grounds	LED Lighting Project	CIP	75,000	75,000	-	-
5	Bldg & Grounds	Pole Barn Maintenance Shop	CIP	13,200	13,200	-	-
6	Bldg & Grounds	Old Courthouse - Landscape Upgrades	CIP	19,500	19,500	-	-
7	Bldg & Grounds	Radio Replacements	CIP	71,316	23,772	47,544	-
8	Bldg & Grounds	Animal Control - Renovation Project	CIP	15,000	15,000	-	-
9	Bldg & Grounds	Public Works Admin - Renovation Project	CIP	15,000	15,000	-	-
10	Bldg & Grounds	Tax Assessor Office Remodel	CIP	16,500	16,500	-	-
Total - Bldg & Grounds				1,789,716	1,017,172	772,544	-
11	EMA	Hardware weather warning siren system - 4 final units**	CIP	145,392	145,392	-	\$104,837
12	EMA	Radio Replacements	CIP	29,800	9,934	19,866	-
Total - EMA				175,192	155,326	19,866	104,837

Capital Improvement Program – As Proposed

<u># of Projects</u>	<u>Dept</u>	<u>Project Description</u>	<u>Cap CIP Veh Equip</u>	<u>Total 5 Year CIP Plan</u>	<u>FY 2016</u>	<u>2017-2020 Total</u>
13	Info systems	Aerial Photography	CIP	150,000	30,000	120,000
14	Info systems	Implementation of Xerography Technology Upgrade	CIP	40,498	40,498	-
15	Info systems	Equipment refresh, Modernization & Digitalization	CIP	1,740,000	348,000	1,392,000
16	Info systems	Phone System Revitalization & Conversion	CIP	810,000	162,000	648,000
Total - Info Systems				2,740,498	580,498	2,160,000

Capital Improvement Program – As Proposed

<u># of</u> <u>Projects</u>	<u>Dept</u>	<u>Project Description</u>	<u>Cap CIP</u> <u>Veh</u> <u>Equip</u>	<u>Cap CIP</u> <u>Veh Equip</u>	<u>FY 2016</u>	<u>2017-2020</u> <u>Total</u>	<u>** Use of</u> <u>Project</u> <u>Contingency</u>
17	Recreation	All Parks - Entrance sign replacement	CIP	55,000	55,000	-	-
18	Recreation	All Parks - Solar waste compactors	CIP	16,000	16,000	-	-
19	Recreation	All Parks - Security camera system	CIP	49,000	49,000	-	-
20	Recreation	Kenwood Park - Phase II Construction**	CIP	345,607	345,607	-	345,607
21	Recreation	Kiwanis Park - Athletic field #9 lighting refurbishment**	CIP	275,000	75,000	200,000	75,000
22	Recreation	McCurry Park - Soccer field lighting refurbishment	CIP	500,000	-	500,000	-
23	Recreation	McCurry Park - Football/Soccer field lighting refurbishment**	CIP	225,000	225,000	-	225,000
24	Recreation	McCurry Park - Multi-purpose fields light installation	CIP	300,000	-	300,000	-
25	Recreation	Multi-purpose trails	CIP	100,000	-	100,000	-
26	Recreation	Land acquisition	CIP	500,000	-	500,000	-
27	Recreation	Painting Park Building & Structures	Cap	11,000	11,000	-	-
28	Recreation	McCurry Park Soccer Field #4 & Football Field #1**	CIP	42,000	42,000	-	42,000
29	Recreation	McCurry Park - Recrowning Soccer Field #6**	CIP	150,000	75,000	75,000	75,000
30	Recreation	Kiwanis Park - Baseball Dugout Refurishment	CIP	13,000	13,000	-	-
31	Recreation	McCurry Park - Softball Dugout Refurishment	CIP	13,000	13,000	-	-
32	Recreation	Kiwanis Park - Activities House Flooring	CIP	25,000	25,000	-	-
33	Recreation	Kiwanis Park - Fencing Refurbishment**	CIP	49,000	49,000	-	34,946
34	Recreation	Kiwanis Park - Recrowning Field #4 Refurbishment	CIP	49,000	49,000	-	-
35	Recreation	McCurry Park - Fencing Field #2 Refurbishment**	CIP	25,000	25,000	-	11,657
36	Recreation	Brooks Park - Field #5 Fencing**	CIP	45,000	45,000	-	25,604
37	Recreation	All Parks - New Restroom Stalls	CIP	25,000	25,000	-	-
38	Recreation	Kiwanis Park - Safety Netting Replacement	CIP	20,000	20,000	-	-
39	Recreation	McCurry Park - Safety Netting Replacement	CIP	20,000	20,000	-	-
41	Recreation	All Parks - Yellow Fence Top Replacement	CIP	20,000	20,000	-	-
Total - Recreation				2,912,607	1,237,607	1,675,000	834,814

Capital Improvement Program – As Proposed

<u># of Projects</u>	<u>Dept</u>	<u>Project Description</u>	<u>Cap CIP Veh Equip</u>	<u>Cap CIP Veh Equip</u>	<u>FY 2016</u>	<u>2017-2020 Total</u>
42A	Road	Redwine Starrs Mill Multi-Use Path	Federal	667,200	-	667,200
42B	Road	Redwine Starrs Mill Multi-Use Path	CIP	166,800	-	166,800
43	Road	Starrs Mill School Multi-Use Path	CIP	295,000	295,000	-
44	Road	River Park - Asphalt Repair/Overlay	CIP	272,420	272,420	-
45	Road	Radio Replacements	CIP	142,091	47,363	94,728
46A	Road	Pedestrian, Bicycle & Golf Cart Path Study	Federal	144,000	72,000	72,000
46B	Road	Pedestrian, Bicycle & Golf Cart Path Study	CIP	36,000	18,000	18,000
47A	Road	Trans. Study - Tyrone/Palmetto, Sandy Creek & Kenwood	Federal	192,000	96,000	96,000
47B	Road	Trans. Study - Tyrone/Palmetto, Sandy Creek & Kenwood	CIP	48,000	24,000	24,000
Total - Road				1,963,511	824,783	1,138,728

Capital Improvement Program – As Proposed

<u># of Projects</u>	<u>Dept</u>	<u>Project Description</u>	<u>Cap CIP Veh Equip</u>	<u>Cap CIP Veh Equip</u>	<u>FY 2016</u>	<u>2017-2020 Total</u>
48	Sheriff-Jail	Kitchen Appliance Replacement four (4) Convection Oven	CIP	25,900	25,900	-
49	Sheriff-Jail	Akeytrak Jail key storage and monitoring system	CIP	15,638	15,638	-
50	Sheriff	Radio Replacements (141 Dual Band Mobile)	CIP	944,700	314,900	629,800
51	Sheriff	Radio Replacements (245 Portable)	CIP	1,058,829	352,943	705,886
		Total - Sheriff		2,045,067	709,381	1,335,686
52	E911	Trunked Public Safety Radio System	CIP	1,500,000	-	1,500,000
		Total - E911 System		1,500,000	-	1,500,000

Capital Improvement Program – As Proposed

<u># of Projects</u>	<u>Dept</u>	<u>Project Description</u>	<u>Cap CIP Veh Equip</u>	<u>Cap CIP Veh Equip</u>	<u>FY 2016</u>	<u>2017-2020 Total</u>
53	Fire	SCBA - Breathing Apparatus	CIP	968,700	-	968,700
54	Fire	Station #3 Aboveground Fuel Tank	CIP	20,000	20,000	-
55	Fire	Station #5 Air Evac Exhaust Removal System/Prox Card	CIP	27,000	27,000	-
56	Fire	Fire Hose	CIP	26,000	26,000	-
57	Fire	Station #1 Air Evac Exhaust Removal System/Prox Card	CIP	27,000	27,000	-
58	Fire	Firefighting Protective Clothing (Boots)	Cap	8,750	8,750	-
59	Fire	Radio Replacements	CIP	562,300	187,434	374,866
		Total - Fire		1,639,750	296,184	1,343,566
60	EMS	Stretchers (2)	CIP	12,000	12,000	-
61	EMS	Ambulance Cot	CIP	7,588	7,588	-
62	EMS	Mechancial CPR Device (Lucus Device)	CIP	16,000	16,000	-
63	EMS	Radio Replacements	CIP	252,500	84,166	168,334
		Total - EMS		288,088	119,754	168,334
TOTAL - GOVERNMENT CIP				\$ 15,054,429	\$ 4,940,705	\$ 10,113,724

Capital Improvement Program – As Proposed

<u># of Projects</u>	<u>Dept</u>	<u>Project Description</u>	<u>Cap CIP Veh Equip</u>	<u>FY 2016</u>	<u>2017-2020 Total</u>
64	Water System	Waterline Extensions	1,750,000	350,000	1,400,000
65	Water System	Highway 74 Pressure Improvement	1,250,000		1,250,000
66	Water System	North Waterline Enhancement Project	1,000,000	200,000	800,000
67	Water System	SCADA Upgrade	880,000	220,000	660,000
68	Water System	Brooks Distribution System	500,000	100,000	400,000
69	Water System	Sludge Removal System Controls	200,000	200,000	-
70	Water System	Lake Peachtree Raw Waterline	120,000	120,000	-
71	Water System	McDonough Road Water System Renovation Project	100,000	100,000	-
72	Water System	Raw Water Flow Meters	80,000	80,000	-
73	Water System	Crosstown WTP Renovation Project	35,000	35,000	-
74	Water System	LED McDonough Road Project	25,000	25,000	-
		Total - Water System	5,940,000	1,430,000	4,510,000
75	Water System	Water System Filter Projects	2,265,264	2,265,264	-
TOTAL - ENTERPRISE CIP			\$ 8,205,264	\$ 3,695,264	\$ 4,510,000
TOTAL - CIP			\$ 23,259,693	\$ 8,635,969	\$ 14,623,724

FY 2016 Budget – Vehicles

Asset #	Department	Vehicle to be Replaced	Mileage	Replacement Vehicle	Cost
10691	Bldg & Grounds	1997 FORD ECONOLINE VAN E-250	160,346	FORD F-250	\$25,744
10696	Bldg & Grounds	1996 FORD F-250 PICKUP	150,733	FORD F-250	\$25,744
11389	Bldg & Grounds	2003 FORD F-150 PICKUP TRUCK	75,567	FORD F-250	\$25,744
10836	EMA	2003 FORD CROWN VICTORIA	97,079	FORD F-150 EXTENDED CAB	\$23,441
25095	Environmental Mgt	2003 FORD F-150 PICKUP TRUCK	157,552	FORD EXPLORER	\$18,719
10752	Fire	1991 GMC BRUSH TRUCK	26,822	FORD F-250 CREW CAB 4WD - SQUAD	\$49,683
10843	Fire	2000 FORD F-350	61,123	FORD F-250 CREW CAB 4WD - SQUAD	\$49,683
10724	Fleet Maintenance	1997 Ford F-150 Pickup	176,943	FORD F-150	\$24,480
11400	Permits & Inspections	2002 FORD F-150 PICKUP	155,127	FORD F-150	\$18,719
10690	Public Works	1996 FORD CROWN VICTORIA	82,159	FORD FUSION	\$23,441
10726	Recreation	1996 GMC RALLY VAN	122,986	MINI-BUS (COOP-EXT/RECREATION)	\$46,920
10626	Road	1996 FORD F-800 DUMP TRUCK	221,602	FORD F-450 CREW CAB	\$85,170
10832	Road	2000 FORD F-150	64,759	FORD EXPEDITION	\$32,952
11018	Sheriff	2002 CHEVROLET TAHOE	99,141	2016 CHEVROLET TAHOE	\$53,040
11402	Sheriff	2003 FORD MUSTANG	98,196	2016 DODGE CHARGER	\$53,040
11546	Sheriff	2004 FORD CROWN VICTORIA	103,132	2016 DODGE CHARGER	\$53,040
20569	Sheriff	2007 FORD CROWN VICTORIA	118,946	2016 DODGE CHARGER	\$53,040
21567	Sheriff	2007 FORD CROWN VICTORIA	99,052	2016 DODGE CHARGER	\$53,040
21572	Sheriff	2007 DODGE CHARGER	94,011	2016 CHEVROLET TAHOE	\$53,040
21573	Sheriff	2007 DODGE CHARGER	103,467	2016 CHEVROLET TAHOE	\$53,040
21574	Sheriff	2007 DODGE CHARGER	112,562	2016 CHEVROLET TAHOE	\$53,040
21636	Sheriff	2008 FORD CROWN VICTORIA	57,350	2016 DODGE CHARGER	\$53,040
21687	Sheriff	2008 DODGE CHARGER	96,037	2016 CHEVROLET TAHOE	\$53,040
21815	Sheriff	2008 DODGE CHARGER	78,189	2016 DODGE CHARGER	\$53,040
21853	Sheriff	2008 FORD CROWN VICTORIA	112,236	2016 DODGE CHARGER	\$53,040
22655	Sheriff	2009 FORD CROWN VICTORIA	74,409	2016 CHEVROLET TAHOE	\$53,040
22657	Sheriff	2008 DODGE CHARGER	95,186	2016 DODGE CHARGER	\$53,040
22738	Sheriff	2008 DODGE CHARGER	70,760	2016 CHEVROLET TAHOE	\$53,040
23017	Sheriff	2008 DODGE CHARGER	73,276	2016 DODGE CHARGER	\$53,040
23068	Sheriff	2008 DODGE CHARGER	76,978	2016 DODGE CHARGER	\$53,040
23069	Sheriff	2008 DODGE CHARGER	93,375	2016 DODGE CHARGER	\$53,040

Vehicle Replacement Total

\$1,405,160

FY 2016 Budget - Water System Vehicles

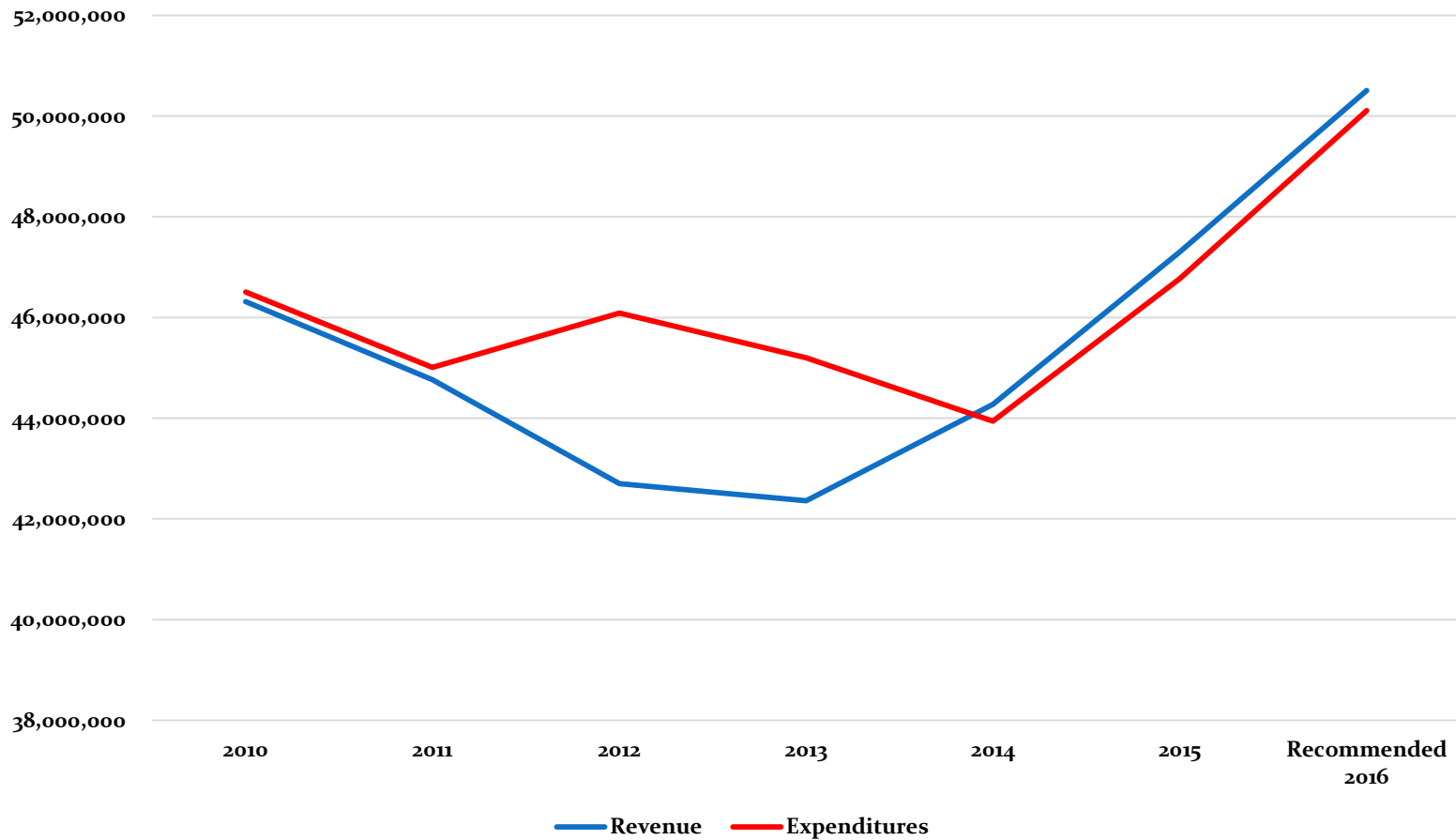
Asset #	Department	Description	Mileage	Description	Cost
W0003248	Water System	2000 FORD TAURUS	79,471	2016 FORD F-150	\$21,314
W0004008	Water System	2004 FORD FOCUS WAGON	54,713	2016 FORD F-150	\$26,326
11394	Water System	2003 FORD CROWN VICTORIA	133,985	2016 FORD F-150	\$21,314
	Water System	New – Distribution Crew		2015 FORD F250 CREW CAB W/BODY	\$38,897
	Water System	New – Distribution Crew		2015 FORD F350 CREW CAB W/BODY	\$45,917
Water System Total					\$153,768
Total Vehicles					\$1,558,928

**Water System vehicles included in M & O Budget

FY 2016 Budget – Heavy Equipment

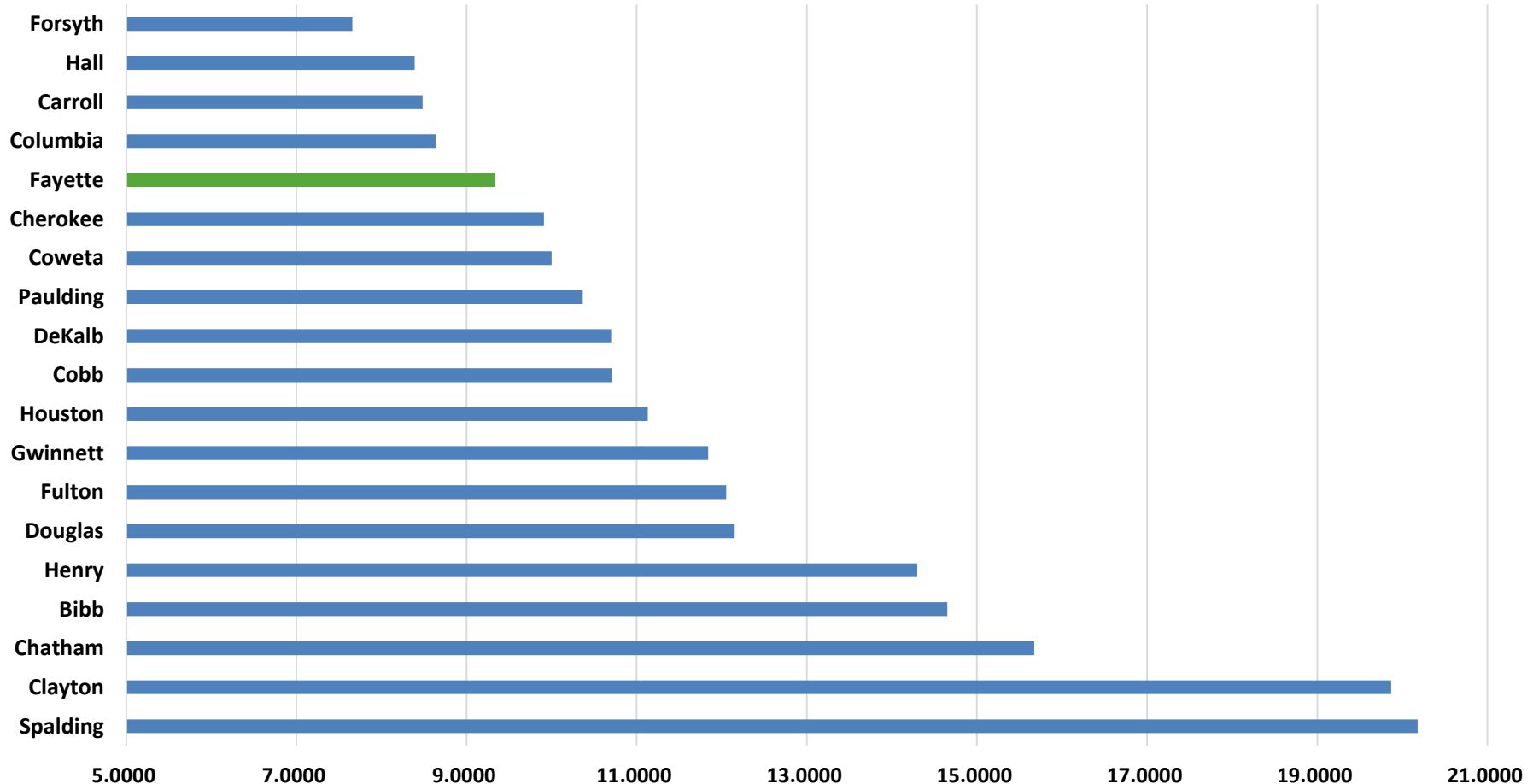
Asset #	Department	Equipment to be Replaced	Replacement Equipment	Cost
10645	Road	ROLLER, SUPER PAC	SINGLE DRUM VIBRATORY BASE ROLLER	\$113,577
10648	Road	BRUSH CHIPPER, VERMEER 1230	VERMEER BC1500 BRUSH CHIPPER	\$52,020
10811	Road	TRACTOR W/ROTARY BOOM MOWER	TRACTOR W/BOOM ATTACHMENT	\$126,127
			New Equipment	
	Road		MINI HYDRAULIC EXCAVATOR	\$125,000
	Road		ZERO TURN MOWERS	\$20,800
			Total Equipment	\$437,524

General Fund Original Adopted Budget



Millage Rate Comparison

2014 Millage Rates



Future Public Hearings

- **First Public Hearing**
 - June 11, 2015 at 7:00 p.m.
- **Second Public Hearing – Budget Adoption**
 - June 25, 2015 at 7:00 p.m.

COUNTY AGENDA REQUEST

Consent Agenda #2

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Ratification of the emergency replacement by Electrical Communications, Inc., of the grounding of the communications dispatch consoles in the E-911 Communications Center, in the amount of \$4,200.00, and approval of the transfer of funds from E-911 project contingency for this purpose.

Background/History/Details:

E-911 Communications worked with purchasing to issue an emergency contract with Electrical Communications, Inc. to upgrade the grounding of the dispatch consoles to meet the R56 Standard which was adopted by Motorola and is considered best practices.

Upon completion of the new 911 system, an R56 audit was completed by Electrical Communications, Inc. (Steve Wright) of the work that was completed for the new console positions. Mr. Wright is an R56 Certified Electrician, and the result was that Fayette County did not meet the new updated R56 standards. There is no Sound Arbitration Module under the floor in the dispatch room.

If the console grounding is not properly installed, there will be a continued risk for introduction of lightening surge and damage to not only the radio equipment but also to communications personnel.

What action are you seeking from the Board of Commissioners?

Ratification of the emergency replacement by Electrical Communications, Inc., of the grounding of the communications dispatch consoles in the E-911 Communications Center, in the amount of \$4,200.00, and approval of the transfer of funds from E-911 project contingency for this purpose.

If this item requires funding, please describe:

Funds for this equipment and work will be taken from E911 project contingency with an available balance of \$78,291.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

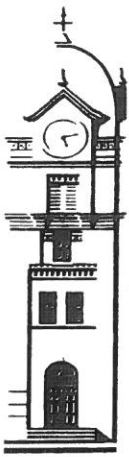
Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

County Administrator Steve Rapson informed the Board he approved the transfer of funds from E-911 contingency funds for this purpose during Administrator's Reports at the May 28, 2015 Board of Commissioners meeting.




Fayette COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

E-911 COMMUNICATIONS

140 STONEWALL AVENUE WEST
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-461-4357
www.fayettecountyga.gov

DATE: May 28, 2015
TO: Ted Burgess, Purchasing Director 
FROM: Peggy R. Glaze, Interim-Director, 911 Communications
RE: UPDATED GROUNDING REQUESTED

I am requesting the grounding inside the communications center at the dispatch consoles be upgraded to meet the R56 Standard which was adopted by Motorola and is considered best practices.

With the recent installation of the new 911 telephone system, Diversified Electronics (Motorola Service Shop) was required to advise Fayette County of the updated R56 Standards. With the addition of the equipment inside the equipment room, Diversified installed a Sound Arbitration Module (SAM) unit in the dispatch furniture at each position. The SAM unit required a #6 ground wire and per the new standard, #6 can be up to 10 feet in length. This will require a Sub System Ground Bus Bar (SSGB) being placed under the floor within 10 feet of each SAM unit. Currently, this does not exist.

Upon completion of the installation of the new 911 system (February 2015), an R56 audit was completed by Electrical Communications, Inc. of the work that was just completed as well as all console positions. The result of the audit was that Fayette County does not meet the R56 Standard.

Motorola recommends Mr. Wright complete the work due to his certification, his experience in console grounding to meet the R56 Standard and quality of work he has completed in the past. If the console grounding is not properly installed, there is a continued risk for introduction of lightning surge and damage to not only the radio equipment but also to communications personnel. In 2006 we had three employees who experienced ear pain from what was described as a power surge during an electrical storm.

Your consideration in this matter is greatly appreciated. If you have any further questions, please do not hesitate to contact me.

152 Chickasaw Run
Woodstock, GA 30188

Date	Estimate #
4/14/2015	570

Name / Address
Motorola P.O. Box 68429 Schaumburg, IL 60168

Description	Total
Labor and material to install grounding at the Fayette County 911 Center per the R56 audit.	4,200.00
Total	
	\$4,200.00

COUNTY AGENDA REQUEST

Consent Agenda #3

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation to execute the "Rural Fire Defense Cooperative Lease Agreement and Memorandum of Understanding" between Georgia Forestry and Fayette County Fire Department, and authorization for the Chairman to sign the document.

Background/History/Details:

All counties in Georgia are served by a unit of the Georgia Forestry Commission for the purpose of fighting forest fires and other uncontrolled wildfires. Fayette County is served by a unit headquartered in Coweta County. The Forestry Commission partners with Fayette County Fire Services when an incident occurs and shares manpower and equipment. This partnership is identified in a document called "Rural Fire Defense Cooperative Lease Agreement and Memorandum of Understanding between Georgia Forestry and Fayette County Fire Department".

Fayette County was recently contacted by the Forestry Commission to have an updated Agreement and Memorandum of Understanding executed and filed. The previous agreement was dated 2009. This agreement shall be effective from the date of signature and continue for 3 years.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to execute the "Rural Fire Defense Cooperative Lease Agreement and Memorandum of Understanding between Georgia Forestry and Fayette County Fire Department, and authorization for the Chairman to sign the document.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**RURAL FIRE DEFENSE COOPERATIVE LEASE AGREEMENT
AND
MEMORANDUM OF UNDERSTANDING**

THIS AGREEMENT made and entered into this ____ day of _____, _____, by and between the GEORGIA FORESTRY COMMISSION, an agency of the State of Georgia, hereinafter referred to as "COMMISSION," and the Fayette County Board of Commissioners, hereinafter referred to as "COOPERATOR."

Because of the intermingling of structures and wildland fuels in areas of Fayette County, Georgia the objectives of the two above-mentioned organizations are inseparable, to minimize the loss of life and property as a result of uncontrolled fire. The purposes of this document are:

1. Provide for closest possible cooperation on mutual objectives.
2. To clarify the purpose and responsibilities of each organization.

WITNESSETH:

WHEREAS, it is of vital importance to the State of Georgia to protect and develop its forest land resources; and

WHEREAS, such protection and development requires the suppression of uncontrolled fires, both within and without corporate limits; and

WHEREAS, the COMMISSION is charged by State law with providing a means of forest fire defense in all forest and rural areas; and

WHEREAS, the COOPERATOR is desirous of aiding the COMMISSION and itself in a coordinated fire program:

NOW THEREFORE, for and in consideration of the mutual benefits to each party as hereinafter appear below, both parties agree as follows:

Upon request from the COOPERATOR, the COMMISSION agrees to:

- a) The loan and/or lease, to the COOPERATOR, of equipment in so much as available through its Rural Fire Defense Program and described in the attached ADDENDUM.
- b) Provide the COOPERATOR a reimbursable cost estimate, if applicable to this agreement, of the equipment requested.

The COOPERATOR agrees:

- a) To reimburse the COMMISSION for costs involved in the transfer, construction, rigging and conversion of loaned/leased equipment provided, which sum shall not be refundable to the COOPERATOR. Any reimbursable cost will be billed to the COOPERATOR using the COMMISSION's invoicing procedures.
- b) To operate said equipment at no cost to the COMMISSION nor to the State of Georgia
- c) To make said equipment available for inspection by the COMMISSION at any time
- d) The COOPERATOR shall maintain either liability insurance or self-insured statuses covering all chassis on loan/leased from the COMMISSION and provide supporting documentation for the duration of the agreement.

The PARTIES mutually agrees:

- a) Title to all the equipment listed on the ADDENDUM shall remain in the possession of the COMMISSION
- b) The equipment may not be sold, junked or traded, but must be returned to the COMMISSION for final disposition;

- c) When any equipment is returned to the COMMISSION upon termination of this agreement or for other purposes, such equipment shall have at least the same component parts as it had when the COOPERATOR received the equipment.
- d) Title to all accessories, tools, etc. added by the COOPERATOR shall remain with the COOPERATOR and may be removed prior to returning the equipment.
- e) All equipment, loaned or leased, is limited to wildland fire use and the use in the public's best interest under unusual or emergency conditions. Other uses of loaned or leased equipment will be considered misuse of equipment and could result in the COMMISSION causing termination of the agreement.
- f) A decal, furnished by the COMMISSION, shall be affixed to the major pieces of equipment in a prominent and proper location visible to the public indicating that it is a "fire unit" being operated by the COOPERATOR;
- g) Any employee of the COOPERATOR or other person enlisted by the COOPERATOR to staff and/or operate said equipment shall not be considered an employee of the COMMISSION for any purpose. The COOPERATOR shall have the responsibility for any Workman's Compensation Claim instituted by any person manning said equipment at the request of the COOPERATOR;

Operational Procedures

1. Dispatching:

- a) The COMMISSION will dispatch a crew to any known forest/brush/grass/etc. fire, or to any fires of unknown nature. The COMMISSION will cooperate with the county emergency dispatch structure by responding to wildland fires as dispatched.
- b) The COOPERATOR will dispatch a crew to any known structure fire, wildland fire, or to any fire of unknown nature.

2. Communications:

Upon arrival at the scene:

- a) The COMMISSION will provide command and control for wildland fire suppression and will coordinate with the COOPERATOR for protection of life and property threatened by a wildland fire.
- b) The COMMISSION will immediately advise the COOPERATOR of any burning or threatened structure within the area.
- c) The COOPERATOR will provide command and control for structural fire suppression and will cooperate with the COMMISSION for protection of life and property threatened by structural fires. The COOPERATOR will immediately advise the COMMISSION of any burning or threatened natural cover fuels within the area and request and/or provide assistance as needed.
- d) This agreement in no way restricts either agency from taking action in an emergency situation to save lives and property regardless of the nature of a fire, either wildland or structural.

3. Mutual Assistance:

- a) When both agencies are at the same fire, overall command and control of the incident shall lie with the agency concerned most directly with what is burning.
- b) If both woods and structures are on fire simultaneously, each agency shall endeavor to initiate unified command and provide support to each other to ensure shared resources are used effectively, public and firefighter safety, and efficient incident stability.
- c) All fire organizations involved should endeavor to accomplish wildland fire certifications and provide wildland fire personal protective equipment for firefighters who are subject to respond to wildland fires.
- d) Only the COMMISSION can authorize the use of backfires.
- e) The intended use of COMMISSION personnel and equipment is to provide protection/suppression relative only to wildland fires; I.E. Grass, brush and trees. COMMISSION personnel are not

trained, nor do they possess sufficient personal protective equipment to allow them to function in environments other than those listed above.

4. Training:

- a) Each agency agrees to attend/participate/assist/etc. in the other agency's training program.
- b) The authority having jurisdiction shall be responsible to ensure that all persons participating in training and wildland or structural fire suppression activities meet established qualifications and are properly equipped with the required personal protective equipment to safely perform tasks at the individuals assigned level of responsibility.

5. Other:

Each agency mutually agrees to provide support of fire prevention programs which will increase the public awareness of the hazards and destruction of fire and serve to make the objectives of this memorandum possible.

AGREEMENT

This agreement shall not supersede any prior agreement between the parties for the coordinated protection of uncontrolled fire on any forest lands with the State of Georgia.

This agreement shall be effective from the date first appearing on page one (1) and shall continue in force from year to year, not to exceed 3 years, unless terminated by either party by thirty (30) days written notice to the other. Updates to this agreement require written approval of each party.

The Georgia Forestry Commission and its sub-contractors are Equal Opportunity Employers and Service Providers and subject to all provisions of section 601 of the Civil rights act of 1964 and therefore prohibit discrimination in all programs and services on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first written.

Georgia Forestry Commission

Fayette County Commission Chairman

Signature: State Forester/Director

Signature: Government Entity/Title
(person legally authorized to enter into agreement for COOPERATOR)

Date: _____

Date: _____

Georgia Forestry Commission

Fayette County Fire Department

Signature: Chief Forest Ranger

Signature: Fire Department Chief

Date: _____

Date: _____

See next page for ADDEMDUM: Must be completed and attached to this Agreement/MOU if Fire Department/COOPERATOR has vehicles, equipment and/or supplies on loan or leased from the COMMISSION

ADDEMDUM

THE RURAL FIRE DEFENSE COOPERATIVE LEASE AGREEMENT AND MEMORANDUM OF UNDERSTANDING BETWEEN THE GEORGIA FORESTRY COMMISSION AND the Fayette County Board of Commissioners

GEORGIA FORESTRY COMMISSION		
AREA COVERED	The County of _____ Fayette _____; primarily all lands within the county, private and public, county and state owned and federal lands not under specific agreement. COMMISSION resources assigned to a county are also responsible for all lands within the State of Georgia upon request by the Chief of Forest Protection or his designee.	
RESOURCES:	Equipment: (List # Tractor/Plow Suppression Units, Type 6 Engine(s), Type 7 Engines(s), Other Suppression Equipment (not radio call signs))	Personnel: (List by title; example Chief Ranger, # of Ranger 1, Supplemental FF, Forester who are available for fire suppression activities this county)
	a) Type 5 Dozer w/Plow b) Type 5 Dozer w/Plow c) Type 5 Dozer w/Plow d) e) Type 6 engine w/400g f) g) Type 7 engine w/150g h) i)	a.) Chief Ranger b.) c.) 3 Ranger 1's d.) e.) f.) g.) h.) i.)

All forest fire protection work shall be under the direction and supervision of the State COMMISSION, through the Director of said Commission, subject to the provisions of the Forest Fire Act and the laws of the State, now or hereafter enacted, relative to forestry and forest fire prevention and suppression. The Commission shall have power to make and enforce all rules and regulations necessary for the administration of forest fire protection.
(Ga. Laws 1949, pp. 937, 938; Ga. Code 1981, Sec. 12-6-83.)

FIRE DEPARTMENT/COOPERATOR		
AREA COVERED	Fire Department/Cooperator will provide a map of the primary responsibility area(s) to the COMMISSION's County Unit that is responsible for the area.	
RESOURCES:	Equipment: (List each vehicle, pump, tank, piece of equipment, supplies, etc... owned and/or loaned/leased by the GFC to the Fire Department . Includes State and Federal Excess Property that appears on GFC asset property inventory—(not Fire Fighter Property))	Personnel: (# of fire department personnel, does not require personnel names)
	a.) Pump 45546 b.) Tank 43603 c.) d.) Pump 42301 e.) Tank 42302 f.) g.) Pump 46386 h.) Tank 47305 i.) j.)	# of Paid: 145 total departmental staff # of Volunteers : 0 # of Wildland Fire Qualified:

Use additional pages as needed to list all equipment

COUNTY AGENDA REQUEST

Consent Agenda #4

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's request to renew the contract with Midwest Employers Casualty Company in the amount of \$89,850.00, as outlined in "Option 1," for a one-year period beginning July 1, 2015 and ending June 30, 2016, and authorization for the Chairman to sign the contract and any associated documents.

Background/History/Details:

Fayette County's Workers Compensation coverage is a "self-insured" arrangement utilizing third-parties for excess insurance and claims administration; using The Sadler Group as broker. The County has utilized Midwest Employee Casualty Company for excess insurance and claims service since 2000. The County switched from Underwriters' Safety and Claims, Inc. to Affinity Service Group on January 1, 2011, as the third party administrator for workers compensation claims administration.

The Sadler Group's broker, Quadrant Insurance Managers, contacted the only four providers of this type of coverage in the United States: Midwest Employers Casualty Company, Safety National Insurance Company, Meadowbrooke, and Chartis/AIG Insurance Co. The only quote received was from the current carrier, Midwest. The other three either refused to quote or stated they could not match current pricing since it would be a new account for them. (It should be noted that this industry only enters into one-year contracts due to the nature of the coverage being provided.)

Staff recommends a one-year renewal with Midwest for excess insurance with a specific retention of \$550,000 at a rate of .2643 per \$100 of payroll, at an annual cost of \$89,850.00 as listed under Option 1 on the attached backup. Renewal rate specifics are attached for your review.

What action are you seeking from the Board of Commissioners?

Approval of staff's request to renew the contract with Midwest Employers Casualty Company in the amount of \$89,850.00, as outlined in "Option 1," for a one-year period beginning July 1, 2015 and ending June 30, 2016, and authorization for the Chairman to sign the contract and any associated documents.

If this item requires funding, please describe:

This request is budgeted in the Workers Compensation Self-Insurance Fund.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

This request represents a slight reduction from the current rate of \$93,116.00, which is attributable to no longer owning a helicopter.



Excess Workers Compensation / Stop Loss Coverage Renewal

Insurer: Midwest Employers Casualty Company A+XV Admitted)

Expiring Policy: EW006548

Effective Date: July 1, 2015 to July 1, 2016

For: Fayette County BOC (140 Stonewall Ave. West Suite 212, Fayetteville, GA. 30214)

Option 1

Limit: \$550,000

Employers Liability limit: \$1,000,000

Annual Payroll: \$33,995,451.00

Manuel Premium: \$1,166,063.00

Rate per \$100 of payroll: .2643

Premium Annually: \$89,850.00

Minimum Policy Premium: \$89,850.00

Terrorism Risk Insurance: \$2696.00

Total Premium Due: \$89,850.00

Option 2

Limit: \$600,000

Employers Liability: \$1,000,000

Annual Payroll: \$33,995,451.00

Manuel Premium: \$1,166,063.00

Rate per \$100 of Payroll: .2457

Premium Annually: \$83,527.00

Minimum Policy Premium: \$ 83,527.00

Terrorism Risk Insurance: \$2506.00

Total Premium Due: \$83,527.00



Option 3

Limit: \$650,000

Employers Liability: \$1,000,000

Annual Payroll: \$33,995, 451.00

Manuel Premium: \$1,166,063.00

Rate per \$100 of Payroll: .2268

Premium Annually: \$77,102.00

Minimum Policy Premium: \$77,102.00

Terrorism Risk Insurance: \$2313.00

Total Premium Due: \$77,102.00

Thank you

John R. Young

The Sadler Group, LLC

120 Handley Rd (Suite 620)

Tyrone, Ga 30290

770 731-1872

COUNTY AGENDA REQUEST

Consent Agenda #5

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of a request from the Juvenile Court for authorization to accept a grant award from the Criminal Justice Coordinating Council, in the amount of \$82,800.00, and authorization for the Chairman to sign grant-related documentation.

Background/History/Details:

The Criminal Justice Coordinating Council (CJCC) has proposed a grant award in the amount of \$82,800.00 to the Fayette County Board of Commissioners to be used to develop and host a Functional Family Therapy (FFT) Externship. The externship is an advanced clinical training program aimed at providing trained FFT therapists with supervised FFT clinical experience in a real clinical setting. The benefits to Fayette County developing and hosting the FFT Externship are:

- 1) Greater number of families for Fayette County will have access to FFT including those that do not meet the CJCC target population.
- 2) The Externship families get access to the highest quality FFT services not only from the externs but the direct oversight that is being provided by FFT, LLC.
- 3) In some cases, the visit schedule for externship and the location outside of the home may be more convenient and suited for families
- 4) The service delivery of the FFT therapists that serve Fayette County will have an enhanced skill set by either attending or sitting in or externship (not currently possible since externship is held only in Los Angeles, California.)
- 5) The County will host a number of Externs (approximately 30 per year) who are not only from Georgia but also from outside of the United States.
- 6) CJCC officials will have the opportunity to observe first hand how Externship is managed and to spend time in Fayette County.

What action are you seeking from the Board of Commissioners?

Approval of a request from the Juvenile Court for authorization to accept a grant award from the Criminal Justice Coordinating Council, in the amount of \$82,800.00, and authorization for the Chairman to sign grant-related documentation.

If this item requires funding, please describe:

Both revenues and expenditures of the same for this grant are included in the proposed FY2016 budget. No matching funds are required for acceptance of this grant.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

What is Being Proposed

CJCC invest in supporting the creation of an FFT National Externship Training Center managed by Evidence Based Associates on behalf of the State of Georgia and its expanding FFT programs located statewide.

What is Externship for Functional Family Therapy

Externship is an advanced clinical training program aimed at providing trained FFT therapists with supervised FFT clinical experience in a “real” clinical setting. FFT externs work with families seeking services at a local FFT externship site, have their clinical work observed and video taped, receive extensive supervision in case staffing and planning, and provided with ongoing clinical supervision to further enhance their FFT skills. In addition, Externship will have the opportunity to observe other FFT therapists gaining further specific clinical experience.

It’s important to note that Externship is a REQUIRED component of FFT training for programs that wish to move from Phase I (fully dependent on FFT LLC. for all training, QA and support) to Phase II (internal capacity to provide self-sustaining clinical supervision and consultation on-site).

The primary goals is for FFT Externship to move their clinical practice to a more advanced level and bring their experience and learning back to their community practice site to share with their team. Externship is a powerful, demanding, and clinically rich training experience that allows for Externship to focus on the complex interpersonal processes that occur within FFT clinical work. Externship is unique to most current family-based clinical models.

Why the State of Georgia

As the international training organization dedicated to the high quality dissemination of Functional Family Therapy, for the past five years. FFT LLC has sought to establish an east coast national training center with the only Externship training experiences available today are in California. The ideal location in Georgia would be the Atlanta area due to accessibility to flights and reasonable hotel accommodations. Additionally, the area would be the most cost effective for the 10 existing FFT sites in GA to send a therapist to externship. The projected cost savings would be \$2,500 per therapist compared to sending a therapist to Los Angeles for Externship. The national training center located in GA would also allow for the possibility of this advanced FFT training to be extended beyond just one individual per team in GA. This has allowed teams in the past to build a ‘bench’ of qualified and trained back-ups in preparation for turnover that may occur at the leadership level within an FFT team.

How Much is Being Requested

Infrastructure for Selected Provider inclusive of equipment/renovations at site (one time cost)	\$25,000
Provider Administration Cost see attached for Job Description till first Externship Round (self sustaining after first round)	\$18,000
FFT costs (one time cost) inclusive of prep for the provider, training of Externship Coordinator and site visit travel	\$26,000
EBA Project Management inclusive of the ITN process for Provider agencies and selection (one time cost)	\$13,800

Total \$82,800

Timeline of Activity

Acceptance of Proposal	June 2015
ITN process	July 2015
Selection of Provider and Contracting	August 2015
Hiring of Part – time Coordinator	August 2015
Infrastructure changes at Provider	August 2015-October 2015
Recruiting Families	October 2015-December 2015
First Externship	Jan, Feb, March 2016

Fayette County currently implements Functional Family Therapy (FFT) as a diversionary service for youth at-risk of commitment to DJJ custody. FFT focuses on treating youth aged 11-18 ranging from at-risk preadolescents to youth with very serious problems such as conduct disorder, violent acting-out, and substance abuse. Few youth are ineligible for FFT services other than primarily youth with severe mental or physical handicaps.

FFT is empirically-grounded intervention cited in multiple lists of evidence based programs, notably as model program by the Blueprints for Healthy Youth Development of the Center for the Study and Prevention of Violence, an exemplary program of Crime Solutions of the United States Department of Justice, and cited by the Washington State Institute of Public Policy and others as one of only a few research proven programs for reducing juvenile delinquency and improving youth and family outcomes. FFT focuses on treating youth aged 11-18 ranging from at-risk preadolescents to youth with very serious problems such as conduct disorder, violent acting-out, and substance abuse. Few youth are ineligible for FFT services other than primarily youth with severe mental or physical handicaps. The FFT clinical model identifies specific treatment phases that organize the intervention in a coherent manner so that clinicians maintain focus in the context of family and individual disruption.

A family focused therapy model, FFT is delivered in the home of juvenile offenders and their families. The standard FFT team consists of 3-5 clinicians and a supervisor, with each therapist serving between 8-12 youth and families at one time. Interventions range from 15-20 one-hour, intensive therapy sessions for mild cases to up to 30 sessions for more difficult families. Treatment duration is approximately 1-3 sessions a week for 3-4 months; home-based; and scheduled during the day or evenings as convenient for families. All FFT teams are required to engage in extensive and ongoing training, regular consultation with a FFT model expert, and use a sophisticated client assessment, tracking, and monitoring system that provides for specific clinical assessment and outcome accountability.

NATHAN DEAL
GOVERNOR



JACQUELINE BUNN
EXECUTIVE DIRECTOR

May 28, 2015

Katie Cunningham
Fayette County Juvenile Court
1 Center Drive
Fayette, GA 30214

Dear Ms. Cunningham,

Congratulations! I am pleased to inform you that the Juvenile Justice Incentive Grant Funding Committee has awarded an award to the Fayette County Juvenile Court in the amount of **\$82,800** effective May 28, 2015.

The award shall provide funding for the Fayette County Juvenile Court to support a Functional Family Therapy (FFT) National Externship Training Center and expand FFT programs statewide. Funds for the Training Center will go to support infrastructure, administration, and recruitment as it relates to the Externship Training site.

- State-Funded Juvenile Justice Incentive Grant Award:
Amount: **\$82,800**

Enclosed, you will find the externship coordinators role and responsibilities and an award document for the state-funded grant. Upon acceptance of your supplemental award, CJCC will provide the appropriate documentation reflecting the budget adjustment. The supplemental award document must be returned by June 22, 2015. Please return the document to the address below as soon as possible:

Juvenile Justice Incentive Grant
Criminal Justice Coordinating Council
104 Marietta Street, Suite 440
Atlanta, GA 30303

If you have any questions regarding the execution of the enclosed documents or the administration of your project, please feel free to contact **Reginald Boyd, Grant Specialist** at **(404) 657-2073** or **Reginald.Boyd@cjcc.ga.gov**. I look forward to working with you on this exciting initiative and advancing services for our state's juveniles in a truly meaningful way.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Bunn".

Jacqueline Bunn
Executive Director

Externship Site Coordinator Role and Responsibilities

The Externship Site Coordinator's Role with the FFT Externship training is to provide set up and ongoing support of families and externs through and beyond the training process as follows:

Prior to Externship

- Planning and preparation meetings with FFT Externship Director including the number of externs, matching referrals to externs
- Marketing of program: provide presentations, informal reach outs to referrals
- Set up hotel accommodations for the Externship and ensure transportation for externs to and from the training facility, ensuring video equipment is working properly and prepared for training

Intake Process

- Screen at a minimum 30-40 potential referrals with a goal of 20 viable referrals for 10 externs
- Screen, assess and schedule families who are appropriate to be served in externship
- Set up CSS referral information for externs and assure families have transport to the training facility if needed
- Schedule intakes and potentially meet with families for intake process
- Complete all necessary agency related documentation with family and FFT Pre Assessments (OQ, YOQ)

During Externship

- Participate in all days of Externship training
- Ensure all recording equipment is in working condition and set up for taping of sessions
- Complete all necessary agency related documentation with family and FFT Pre Assessments (OQ, YOQ) if hadn't completed prior
- Maintain contact with all referrals sources in regards to case status of families being seen during Externship
- Manage weekly schedules of families
- Provide all snacks, drinks, meals for externs

Between Externship Rounds

- Provide email and phone support to Externs in regards to questions about families and referral source contacts along with Externship Trainers
- Monitor CSS documentation of Externs to ensure completion of contact notes for phone calls to families and session progress notes
- Be available to do sessions with a family if a crisis should occur in between the weeks of externship

Following Externship completion

- Continue treatment to families who are in need of ongoing FFT services

Requirements

- Must currently be a FFT Therapist, having done the model at least 4 months

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL**

SUBGRANT AWARD

SUBGRANTEE: Fayette County Board of Commissioners

IMPLEMENTING

AGENCY: Fayette County BOC

FEDERAL FUNDS: \$ 82,800

MATCHING FUNDS: \$ 0

PROJECT NAME: Juvenile Justice Incentive Grant

TOTAL FUNDS: \$ 82,800

SUBGRANT NUMBER: Y15-8-031

GRANT PERIOD: 05/29/15-06/30/16

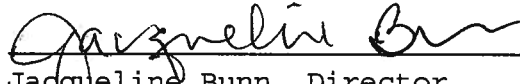
This award is made under the State of Georgia Juvenile Justice Incentive Grant (JJIG) program and is subject to the administrative rules established by the Criminal Justice Coordinating Council. The purpose of the JJIG program is to provide funding for juvenile courts to serve youth in the community who would otherwise be committed to Georgia's Department of Juvenile Justice.

This Subgrant shall become effective on the beginning date of the grant period, provided that within forty-five (45) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

AGENCY APPROVAL



SUBGRANTEE APPROVAL


Jacqueline Bunn, Director
Criminal Justice Coordinating Council

Signature of Authorized Official Date

Date Executed: 05/29/15

Typed Name & Title of Authorized Official

58-6000826-001

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	05/29/15	9		**	Y15-8-031
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	01				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	Juvenile Justice Incentive Grant	624.41	\$ 82,800

CRIMINAL JUSTICE COORDINATING COUNCIL

SPECIAL CONDITIONS

SUBGRANTEE: Fayette County Board of Commissioners
PROJECT NAME: Juvenile Justice Incentive Grant
SUBGRANT NUMBER: Y15-8-031
SUBGRANT AWARD: \$82,800

1. All project costs not exclusively related to activities of the funded Juvenile Justice Incentive Grant must be prorated, and only the costs of approved project-related activities will be reimbursable under the Subgrant Award.
Initials _____
2. The grantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenditures as approved by the Juvenile Justice Funding Committee. The project budget and the project summary will not be established, or officially approved, until the grantee receives a written approval notice from the Criminal Justice Coordinating Council. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by the Criminal Justice Coordinating Council.
Initials _____
3. The grantee must submit subsequent Subgrant Adjustment Requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the subgrant period.
Initials _____
4. The grantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this subgrant award must be expended by the grant end date and not encumbered.
Initials _____
5. The Funding Committee will conduct a financial and programmatic review of each grant at the end of the second quarter, and each quarter thereafter. The Funding Committee reserves the right to add any conditions to the award and/or retain any unused funds if deemed necessary.
Initials _____
6. This is a reimbursement grant. The grantee agrees to submit requests for reimbursement on either a monthly or quarterly basis, as selected by the grantee at the time of award. Subgrant Expenditure Reports are due 15 days after the end of the month (if reporting monthly) or 15 days after the end of the quarter (if reporting quarterly).
Initials _____

7. The grantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the grantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.
Initials _____
8. Statistical and/or evaluation data describing project performance must be submitted to the Criminal Justice Coordinating Council on a quarterly basis using the prescribed format provided to the Subgrantee. Failure to submit this data on a timely basis will result in the withholding of grant funds on this subgrant and/or any other subgrant administered by CJCC until compliance is achieved. If reports are not received, funds for subsequent quarters may be rescinded.
Initials _____
9. Statistical and/or evaluation data describing project performance must be submitted to The Carl Vinson Institute of Government and the Department of Juvenile Justice through monthly surveys and quarterly reports using the prescribed format provided to the grantee. Failure to submit this data on a timely basis will result in the withholding of grant funds on this grant and/or any other grant administered by CJCC until compliance is achieved. If reports are not received, funds for subsequent quarters may be rescinded.
Initials _____
10. The grantee certifies that 1) title to all equipment and/or supplies purchased with funds under this grant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or equipment is no longer utilized for its grant-funded purpose, the Criminal Justice Coordinating Council will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.
Initials _____
11. All courts must use the Department of Juvenile Justice (DJJ) Predisposition Risk Assessment Instrument and Structured Decision Making Matrix to ensure that the appropriate youth are being recommended to receive grant-funded services. In order for a youth to be eligible for diversion into a grant funded evidenced-based program, they must score at a medium or high risk level on the PDRA. If a juvenile falls within one of the following classifications: Class A Designated Felony (low, medium, and high risk), Class B Designated Felony (medium and high risk), or Other Felony (medium and high risk) they are eligible for diversion into the funded evidence-based program.
Initials _____

12. The grantee agrees to comply with the guidance contained in the 2014 Juvenile Justice Incentive Grant Program Request for Proposals.
Initials _____
13. The grantee must comply with the training and evaluation requirements as mandated by the Juvenile Justice Funding Committee.
Initials _____
14. At minimum, 70% of awarded funds must be used for Evidence-Based Program costs associated with contract and direct services. No more than 30% of awarded grant funds can be used for administrative costs. Any requests to have funds allocated in a manner that does not comply with the 70/30 rule must be justified in a written statement and submitted to the Criminal Justice Coordinating Council with an adjustment request. The adjustment request and justification will be forwarded to the Juvenile Justice Funding Committee for consideration on a case-by-case basis.
Initials _____
15. Non-compliance with any of the special conditions contained within this document, by the authorized official, project officials and/or employees of this grant, will result in a recommendation to the Juvenile Justice Funding Committee that the award be rescinded.
Initials _____

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the Criminal Justice Coordinating Council.

Typed name of

Authorized Official: _____ Title : _____

Signature : _____ Date : _____

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT EXPENDITURE REPORT/REQUEST FOR FUNDS # 1
FEDERAL GRANT #

SUBGRANT #: Y15-8-031

EXPENDITURES FOR THE PERIOD OF _____ THRU _____ FINAL RPT? (Y/N) _____

SUBGRANTEE: Fayette County Board of Commissioners

140 Stonewall Avenue

Fayetteville, GA 30214

PROJECT NAME: FFT Externship Host Site

PROJECT PERIOD: 05/29/15 to 06/30/15

COMBINED FEDERAL & MATCH EXPENDITURES

	APPROVED BUDGET	PREVIOUSLY APPROVED N/A THIS RPT	EXPENDITURES N/A THIS RPT	REMAINING BALANCE	EXPENDED THIS PERIOD
PERSONNEL	\$ 0	\$ 0	\$ 0	\$ 0	\$
EQUIPMENT	0	0	0	0	
SUPPLIES	0	0	0	0	
TRAVEL	0	0	0	0	
PRINTING	0	0	0	0	
OTHER	82,800	0	0	82,800	
TOTAL	\$ 82,800	\$ 0	\$ 0	\$ 82,800	\$
FEDERAL	82,800	0	0	82,800	
MATCH	0	0	0	0	

EARNED PROJECT INCOME FOR THE PERIOD:
FORFEITED \$ _____ OTHER \$ _____

EARNED PROJECT STATUS INCOME FOR THE PERIOD:
EXPENDED \$ _____ UNEXPENDED \$ _____

CERTIFICATION: I certify that the above statements are accurate based on official records, that expenditures shown have been made for the purpose of, and in accordance with, applicable grant terms and conditions, and that appropriate supportive documentation relative to all expenditures is attached.

SUBGRANTEE OFFICIAL APPROVAL:

PREPARED BY: _____ OFFICIAL'S SIGNATURE _____ DATE _____

PHONE NUMBER: _____ TYPED NAME & TITLE _____

FOR CRIMINAL JUSTICE COORDINATING COUNCIL USE ONLY

SUBGRANT #: _____ Y15-8-031 AMOUNT REQUESTED THIS REPORT: _____
SUBGRANT AWARD: _____ \$ 82,800 * REVIEWED BY (INITIALS & DATE): _____
REQUESTED TO DATE: _____ AUTHORIZED BY _____ DATE _____
BALANCE: _____

* Substantiated _____ Advanced _____

FOR ACCOUNTING USE ONLY						DISCOUNT	PO/AUTH	PAY DATE
Tif EI - Partial Order								
Tif ED - Schedule Pay Date								
DEPARTMENT	FUND SOURCE	PROJECT	PROGRAM	CLASS	ACCOUNT	INVOICE	AMOUNT	
4710606000	01	01	0630104	315	707002	Y15-8-031E01		

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: _____

SUBGRANTEE: Fayette County Board of Commissioners

SUBGRANT #: Y15-8-031

PROJECT NAME: FFT Externship Host Site

NATURE OF ADJUSTMENT:

Mark all that apply.

Adjustments of each type
shown should be entered
in the section indicated.

____ REVISED BUDGET Go To SECTION I
____ PROJECT PERIOD AND/OR EXTENSION. Go To SECTION II
____ PROJECT OFFICIALS/ADDRESSES. . . Go To SECTION III
____ PROJECT PERSONNEL. Go To SECTION III
____ GOALS AND OBJECTIVES Go To SECTION III
____ OTHER. Go To SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 0	_____	_____
EQUIPMENT	0	_____	_____
SUPPLIES	0	_____	_____
TRAVEL	0	_____	_____
PRINTING	0	_____	_____
OTHER	82,800	_____	_____
TOTAL	\$ 82,800	_____	_____
Federal	\$ 82,800	_____	_____
Match	\$ 0	_____	_____

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: 05/29/15	Start Date: _____	# OF MONTHS: _____
End Date: 06/30/15	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL,
GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES
(JUSTIFY IN SECTION IV.)

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: _____

SUBGRANTEE: Fayette County Board of Commissioners

SUBGRANT #: Y15-8-031

PROJECT NAME: FFT Externship Host Site

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

SUBMITTED BY:

Signature of Financial Officer or Project Director	Title	Date
--	-------	------

CJCC ROUTING AND APPROVALS:	Approval	Disapproval	Reviewer Signature
-----------------------------	----------	-------------	--------------------

Reviewed By:	_____	_____	_____
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Authorized By:	_____	_____	_____
----------------	-------	-------	-------

DESIGNATION OF GRANT OFFICIALS - INSTRUCTIONS

On the following page, fill in the name, title, address and phone number for the project director, the financial officer and the authorized official for the grant. No two officials can be the same person.

A. Project Director

This official must be an employee of the applicant agency or from a contractor organization, at the applicant's option, who will be directly responsible for operation of the project.

B. Financial Officer

This person must be the chief financial officer of the applicant agency such as the county auditor, city treasurer or comptroller.

C. Authorized Official

This person is the official who is authorized to apply for, accept, decline or cancel the grant for the applicant agency. This person must be the executive director of a state agency, chairperson of the county Board of Commissioners, mayor, or chairperson of the City Council. All official correspondence regarding the grant and the application (assurances, disclosures, certifications, award documentation, subgrant expenditure reports, subgrant adjustment reports) **must** be signed by the authorized official. Once an award has been made, the authorized official may designate someone to sign this documentation by submitting a letter on agency letterhead to the Council.

DESIGNATION OF GRANT OFFICIALS

LEGAL NAME OF AGENCY: _____

PROJECT TITLE: _____

☐ Mr. ☐ Ms.

PROJECT DIRECTOR NAME (Type or Print) _____

Title and Agency _____

Official Agency Mailing Address _____ City _____ Zip _____

Daytime Telephone Number _____ Fax Number _____

E-Mail Address _____

☐ Mr. ☐ Ms.

FINANCIAL OFFICER (Type or Print) _____

Title and Agency _____

Official Agency Mailing Address _____ City _____ Zip _____

Daytime Telephone Number _____ Fax Number _____

E-Mail Address _____

☐ Mr. ☐ Ms.

AUTHORIZED OFFICIAL (Type or Print) _____

Title and Agency _____

Official Agency Mailing Address _____ City _____ Zip _____

Daytime Telephone Number _____ Fax Number _____

E-Mail Address _____

CRIMINAL JUSTICE COORDINATING COUNCIL REIMBURSEMENT SELECTION FORM

SUBGRANT NUMBER: _____

AGENCY NAME: _____

1. SELECT A SCHEDULE FOR SUBMITTING REIMBURSEMENTS (CHECK ONE BOX)

- ☐ **MONTHLY** (Requests for reimbursement are due 15 days after the end of the month)
- ☐ **QUARTERLY** (Requests for reimbursement are due 30 days after the end of the quarter)

2. SELECT A PROCESS FOR RECEIVING REIMBURSEMENT PAYMENTS (CHECK ONE BOX)

- ☐ **ELECTRONIC FUNDS TRANSFER** (Reimbursements will be deposited into the bank account listed below. A voided check must be attached to ensure proper routing of funds.)

BANK NAME: _____

BANK ROUTING NUMBER: _____

BANK ACCOUNT NUMBER: _____

AGENCY CONTACT NAME: _____

AGENCY CONTACT
TELEPHONE NUMBER: _____

AGENCY AUTHORIZED
OFFICIAL NAME AND TITLE: _____

AGENCY AUTHORIZED
OFFICIAL SIGNATURE: _____

- ☐ **CHECK** (Reimbursements will be mailed in the form of a check to the address listed below)

MAILING ADDRESS: _____

CITY, STATE & ZIP: _____

ATTENTION: _____

AGENCY AUTHORIZED
OFFICIAL SIGNATURE: _____

For CJCC Use ONLY

CJCC Auditor:	
Phone Number:	
Grant Award Number:	
GBI Entry Initial/Date:	



Minutes

Board of Commissioners
Special Called Budget Meeting
May 28, 2015
4:00 P.M.

The Board of Commissioners of Fayette County, Georgia, met in a Special Called Budget Meeting on May 28, 2015 at 4:00 p.m. in the Public Meeting Room of the Fayette County Administrative Complex, 140 Stonewall Avenue, Fayetteville, Georgia.

Commissioners Present:

Charles W. Oddo, Chairman
Pota Coston, Vice Chairman
David Barlow
Steve Brown
Randy Ognio

Staff Present:

Steve Rapson, County Administrator
Floyd L. Jones, County Clerk
Tameca White, Deputy County Clerk
Mary Parrott, Chief Financial Officer

1. Call to Order

Chairman Oddo called the May 28, 2015 Special Called Budget Meeting to order at 4:08 p.m.

2. County Administrator Steve Rapson will provide an update regarding the proposed Fiscal Year 2016 budget.

Chairman Oddo gave the floor to County Administrator Steve Rapson.

Mr. Rapson stated that each Commissioner had been provided material on the dais pertaining to the General Fund and other funds that included the variances between last year's budget and the proposed Fiscal Year 2016 budget. He stated that Chief Financial Officer Mary Parrott would provide answers to the Board by Wednesday, June 3, 2015 about the variances. Mr. Rapson stated that budget books had also been presented to each Commissioner, and he commended the Finance staff for doing "a great job pulling this budget together."

Mr. Rapson gave a PowerPoint presentation, entitled *Fayette County, GA: FY2016 Budget Presentation*, to the Board concerning the proposed Fiscal Year 2016 budget, and he periodically answered questions from the Board members throughout his presentation. The presentation lasted for one hour and twelve minutes. Mr. Rapson added that the proposed Fiscal Year 2016 Budget would be presented as Public Hearings at the June 11, 2015 and June 25, 2015 Board of Commissioners meeting. A copy of the PowerPoint presentation, identified as "Attachment 1," follows these minutes and is made an official part hereof.

3. Questions and Answers

Chairman Oddo stated that staff had done an outstanding job with the budget. Commissioner Brown asked if the public hearings for the proposed Fiscal Year 2016 budget would be held during both the June 11 and June 25, 2015 Board of Commissioners meetings. Mr. Rapson replied that they would. The proposed Fiscal Year 2016 Budget will be voted on by the Board of Commissioners on June 25, 2015.

4. Closing Comments

Commissioner Barlow stated that staff typically does not get applause from the general public, but that staff deserved applause for its hard work. Mr. Rapson added that the Constitutional Officers also needed to be credited for working with the county.

5. Adjournment

Commissioner Brown moved to adjourn the May 28, 2015 Board of Commissioners Special Called Budget Meeting. Commissioner Ognio seconded the motion. No discussion followed. The motion passed unanimously.

The May 28, 2015 Board of Commissioners Special Called Budget Meeting was adjourned at 5:24 p.m.

Floyd L. Jones, County Clerk

Charles W. Oddo, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 11th day of June 2015.

Floyd L. Jones, County Clerk



Minutes

Board of Commissioners
May 28, 2015
7:00 P.M.

The Board of Commissioners of Fayette County, Georgia, met in an Official Meeting on May 28, 2015 at 7:00 p.m. in the Public Meeting Room of the Fayette County Administrative Complex, 140 Stonewall Avenue, Fayetteville, Georgia.

Commissioners Present:

Charles Oddo, Chairman
Pota Coston, Vice Chair
David Barlow
Steve Brown
Randy Ognio

Staff Present:

Steve Rapson, County Administrator
Floyd L. Jones, County Clerk
Tameca P. White, Chief Deputy County Clerk
Dennis Davenport, County Attorney

Call to Order

Chairman Oddo called the May 28, 2015 Board of Commissioners meeting to order at 7:01 p.m.

Invocation by Vice Chair Coston

Vice Chair Coston introduced Reverend Dr. Augustus T. Curry of Cornerstone Church and she asked him to offer the Invocation. Reverend Curry offered the Invocation.

Pledge of Allegiance

Reverend Curry led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Commissioner Brown moved to accept the Agenda. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 5-0.

PROCLAMATION /RECOGNITION:

1. **Recognition of Dixie Wing, designated as the 83rd Commemorative Air Force unit, and its flight over the Washington Mall in honor of the 70th anniversary of Victory in Europe Day.**

Commissioner Brown and the Board recognized Dixie Wing. Representatives from Dixie Wing spoke about its work and upcoming events. A copy of the request, identified as "Attachment 1," follows these minutes and is made an official part hereof.

2. **Recognition to the members of Team Fayette County Fire who participated in the American Lung Association's Fight for Air Climb.**

Fire Chief David Scarbrough and the Board recognized the members of Team Fayette County who participated in the American Lung Association's Fight for Air Climb. A copy of the request, identified as "Attachment 2," follows these minutes and is made an official part hereof.

3. **Recognition of Fayette County Road Department Assistant Director, Bradley Klinger, as recipient of the Team Player Award.**

Commissioner David Barlow presented the Team Player Award to Road Department Assistant Director Bradley Klinger. Road Department Director Steve Hoffman commended Mr. Klinger for his work and constant willingness to help. A copy of the request, identified as "Attachment 3," follows these minutes and is made an official part hereof.

4. **Presentation from Mr. Mike Conaway regarding the 2015 Global Leadership Summit.**

Commissioner Barlow asked Mr. Mike Conaway to speak to the Board about the 2015 Global Leadership Summit. Mr. Conaway gave his presentation and he answered questions from the Board. A copy of the request, identified as "Attachment 4," follows these minutes and is made an official part hereof.

5. **Presentation by the Georgia Forestry Commission concerning the Forest Action Plan, Georgia Forestry Services, and other opportunities that might serve other Fayette County needs.**

Ms. Joanna Warren, Communications and Public Affairs Specialist of the Georgia Forestry Commission, presented information about the Forest Action Plan, Georgia Forestry Services, and other opportunities. A copy of the request, identified as "Attachment 5," follows these minutes and is made an official part hereof.

PUBLIC HEARING:

6. **Public Hearing of Petition No. 1244-15, ALH DGT Investments, LLC, Owner, and Robert Rolader, Agent, request to rezone 77.45 acres from A- R to C-S to develop a Single-Family Residential Conservation Subdivision with said property being located in Land Lots 223 & 224 of the 4th District and fronting on Bernhard Road. The Applicant has requested to withdraw the rezoning application.**

Community Development Director Pete Frisina briefly explained to the Board why the applicant requested withdrawal of the rezoning application.

No one spoke in favor of or in opposition to the rezoning request.

Commissioner Ognio moved to withdraw Petition No. 1244-15, ALH DGT Investments, LLC, Owner, and Robert Rolader, Agent. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 5-0. A copy of the request, identified as "Attachment 6," follows these minutes and is made an official part hereof.

CONSENT AGENDA:

Commissioner Ognio moved to approve Consent Agenda Items 7 through 12. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 5-0.

7. **Ratification of the emergency replacement by Diversified Electronics, Inc. of the high-band antenna at E911 for the amount of \$11,542.43 and approval of the transfer of funds from E-911 project contingency for this purpose. A copy of the request, identified as "Attachment 7," follows these minutes and is made an official part hereof.**
8. **Approval of staff's recommendation to reappoint Deputy Fire Chief Thomas F. Bartlett and Division Chief Steven G. Folden to the West Georgia Region IV Emergency Medical Services Council for a two-year term. A copy of the request, identified as "Attachment 8," follows these minutes and is made an official part hereof.**
9. **Approval of the Tax Assessor's Office recommendation to deny the disposition of tax refunds. A copy of the request, identified as "Attachment 9," follows these minutes and is made an official part hereof.**
10. **Approval of staff's recommendation to enter into an agreement with Centennial Contractors Enterprises, Inc., in the amount of \$14,368.00 from renewal and extension funds, to replace the existing wooden deck at Starr's Mill, and authorization for the County Administrator sign the contract and any related documents.**

Commissioner Brown asked if staff ensured the work would not comprise the historical integrity of Starr's Mill. County Administrator Steve Rapson briefly explained that the historical integrity of Starr's Mill would not be compromised. Copies of the request and agreement, identified as "Attachment 10," follow these minutes and are made an official part hereof.

11. **Approval of the Water Committee's recommendation to approve the Radio Control Sailboat Regatta at Lake McIntosh, from September 12 to September 13, to waive parking fees for participants, to name this year's regatta the "Second Annual Sailboat Event."**

Commissioner Brown invited the public to attend the regatta. He said there are seven, eight-foot remote-controlled sail boats at the event and he said children love the regatta. A copy of the request, identified as "Attachment 11," follows these minutes and is made an official part hereof.

12. **Approval of the May 14, 2015 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

13. **Consideration of staff's request to establish a two-year corporation/businesses decal charge, at \$1.00 per decal, which would allow corporations and businesses to use both Lake McIntosh Park and Lake Horton Park Monday through Friday.**

County Administrator Steve Rapson stated that this issue was discussed at the April 23, 2015 Board of Commissioners Meeting, and he said staff received direction during the meeting to bring consistency at all the parks. He said the Marshal's Department and the Parks and Recreation Department made recommendations to make both Lake McIntosh and Lake Horton available Monday through Friday without time limitations, to incorporate a two-year corporate decal that is available for \$1.00 for two years, and to have non-county residents still pay \$5.00 per visit or pay the \$50.00 annual pass.

Commissioner Barlow moved to approve staff's request to establish a two-year corporate/business decal charge, at \$1.00 per decal, which would allow corporations and businesses to use both Lake McIntosh Park and Lake Horton Park Monday through Friday. Commissioner Brown seconded the motion.

Commissioner Brown asked Commissioner Barlow to include an amendment to the motion including the 8:00 a.m. through 5:00 p.m. timeframe.

Commissioner Barlow amended his motion to approve staff's request to establish a two-year corporate/business decal charge, at \$1.00 per decal, which would allow corporations and businesses to use both Lake McIntosh Park and Lake Horton Park Monday through Friday from 8:00 a.m. to 5:00 p.m.

Carlotta Ungaro: Ms. Carlotta Ungaro, representing the Fayette County Chamber of Commerce, thanked the Board for the efforts it has taken so far saying "it is a great step in the right direction," but she asked for the Board to eliminate the residence requirements for the park. She stated that this recommendation was made based on the Fayette Visioning initiative, and that it would send the message that Fayette County is an open community.

Dawn Oparah: Ms. Oparah thought about 60-70% of the Fayette County population leave Fayette County to go to work in other counties, and in so doing use other counties' parks for free. She thought that since Fayette County citizens enjoy others' parks for free, Fayette County should reciprocate and provide its parks for free.

Chairman Oddo stated that he did not see a real purpose for having a starting and ending time, and he said it did not make sense to patrol the park before 8:00 a.m. and after 5:00 p.m. on Mondays through Fridays.

Commissioner Brown replied that the proposed cost for attending the park was minimal. He also spoke about the need to maintain exclusivity with the County's park by giving the businesses and corporations a break while creating exclusivity during traditional non-working hours. He stated the County did not want to reduce exclusivity to the point where Fayette County citizens could not use the parks. He added that if the effort did not work then it could be changed.

Commissioner Ognio stated he received an email from a citizen who was concerned about the numbers of people at Lake McIntosh Park. He said the intention was not to exclude non-county citizens, but the intention was to give ample availability for Fayette County citizens to use the parks.

Commissioner Barlow agreed that this effort was a great start, and he agreed with the Fayette Chamber of Commerce.

Chairman Oddo pointed out that the amended motion would not relieve the County of patrolling before 8:00 a.m. and after 5:00 p.m. He stated that he was in favor of the original motion that was made, but that he would vote against the current motion since he did not favor the time schedule.

The motion to approve staff's request to establish a two-year corporate/business decal charge, at \$1.00 per decal, which would allow corporations and businesses to use both Lake McIntosh Park and Lake Horton Park Monday through Friday from 8:00 a.m. to 5:00 p.m. passed 4-1 with Chairman Oddo voting in opposition.

Mr. Rapson stated that staff would begin enforcing the policy but that it needed to create a corporate decal. He added that the work of enforcing the policy would begin first thing in the morning. A copy of the request, identified as "Attachment 12," follow these minutes and is made an official part hereof.

14. Staff is requesting approval to continue recording county minutes as discussed and approved by the Board of Commissioners on August 1, 2012.

Chairman Oddo stated that this issue was discussed extensively during the May 14, 2015 Board of Commissioners meeting, and that he sent an email to County Administrator Steve Rapson stating that he wanted to move forward on this item.

Commissioner Ognio moved to continue producing the minutes as they have been produced from August 1, 2012. Commissioner Brown seconded the motion. No discussion followed. The motion passed unanimously. A copy of the request, identified as "Attachment 13," follows these minutes and is made an official part hereof.

NEW BUSINESS:

15. Consideration of staff's recommendation to authorize Task Order Proposal FC018 with CH2M Hill for improvements at the Crosstown Water Treatment Plant, in the amount of \$442,103.00, and authorization for the County Administrator to sign all related documents.

Water System Director Lee Pope stated this request was for construction management of the project just released to bid for the filter upgrade at the Crosstown Water Treatment Plant, and he reminded the Board that this item was discussed during the April 3, 2015 Board of Commissioners Retreat.

Commissioner Brown pointed out that this involved a very extensive project, and Mr. Pope added that the project was both extensive and detailed. Mr. Pope stated that by allowing CH2M Hill to work with the contractor it would streamline the work while making it efficient. Commissioner Brown asked how long it would take to complete the project, and Mr. Pope replied that it would take about twelve or thirteen months.

County Administrator Steve Rapson stated that this was the final, major project associated with the Environmental Protection Division's Consent Order that would eventually allow for normal business in the Water System.

Commissioner Barlow noted the large amount of hours of supervision and the tremendous amount of effort involved. He noted that Mr. Pope had already brought an enormous amount of attention to the Water System, and this project would bring pride to Fayette County.

Commissioner Barlow moved to accept staff's recommendation to authorize Task Order Proposal FC018 with CH2M Hill for improvements at the Crosstown Water Treatment Plant, in the amount of \$442,103.00, and authorization for the County Administrator to sign all related documents. Commissioner Brown seconded the motion. No discussion followed. The motion passed 5-0. Copies of the request and Task Order Proposal FC018, identified as "Attachment 14," follow these minutes and are made an official part hereof.

PUBLIC COMMENT:

Roy Bishop: Mr. Bishop, a resident on Westbridge Road, spoke about his problems that he continues to experience at his residence due to road construction along Westbridge Road. He spoke about how his septic system is not in compliance due to the road construction. Mr. Bishop asked the Board to remove the project from the Road Department and to take efforts to address the problems he is experiencing.

Tom Waller: Mr. Waller reminded the Board that the West Fayetteville Bypass is not completed and he stated that the County had spent too much money to forget it.

ADMINISTRATOR'S REPORTS:

Notice of Emergency Procurement: County Administrator Steve Rapson notified the Board of an Emergency Procurement in the amount of \$4,200.00 for the grounding of consoles in the E-911 Communications Center.

Brooks Fire Station Closing: County Administrator Steve Rapson stated that the County received notification from the Town of Brooks wants to move forward with purchasing the Brooks Fire Station, and he said he would work on getting the closing set up for the fire station.

DRI Review Notification from the ARC for Pinewood Atlanta Studios: County Administrator Steve Rapson stated that he had forwarded an email pertaining to the DRI Review Notification to each of the Commissioners earlier in the day, and he asked the Commissioners to send their comments to Community Development Director Pete Frisina by the June 10, 2015 deadline.

Special Called Meeting on June 2, 2015: County Administrator Steve Rapson stated that there was a Special Called Meeting on Tuesday, June 2, 2015 at 7:00 p.m. and it is a "Roundabout Forum." He stated it was a second meeting pertaining to proposed Georgia Department of Transportation's intersection improvements at the intersection and vicinity of Antioch Road and State Route 92.

Contract with the Gordian Group for the Historic County Courthouse Exterior Refurbishment project: County Administrator Steve Rapson reminded the Board that it had earlier approved the realignment of the Historic County Courthouse. He said that there is a delay in getting the slate for the Historic County Courthouse so work is proceeding on other areas. He informed the Board that he approved a contract for the Historic Courthouse Exterior Refurbishment for \$71,856.29, and he said the contract was to fix the wood, railings, and drainage for the Historic County Courthouse. A copy of the contract, identified as "Attachment 15," follows these minutes and is made an official part hereof.

Closing the Advertisement for the E-911 Communications Director Position: County Administrator Steve Rapson stated that the position for E-911 Communications Director would be closed. He stated that the County has received thirty-eight applications, and those applications will be reduced to the top eight or nine applicants. He stated that the interviews of the top applicants would happen around late June.

ATTORNEY'S REPORTS:

Notification of Executive Session: County Attorney Dennis Davenport stated that he had one item of Pending Litigation, one item of Real Estate Disposition, and review of the May 14, 2015 Executive Session Minutes for consideration in Executive Session.

COMMISSIONERS' REPORTS:

Commissioner Barlow: Commissioner Barlow explained that he missed the May 14, 2015 Board of Commissioners meeting since he was at a state conference for the twenty-six Community Service Boards throughout the State of Georgia. He spoke about the Community Service Boards and of what he learned about mental illness. He added that he attended the ribbon-cutting of a new Behavioral Health Crisis Center, and he spoke about the impact of mental illness in the community. He mentioned that one out of four people in the United States suffers from some form of mental illness, and he commended those people and agencies who work with those who have mental illness.

Commissioner Brown: Commissioner Brown stated that he had received a couple of recent complaints about the recordings saying the sound goes in and out. He also asked for the West Fayetteville Bypass to be added to an upcoming Agenda in order to let people know "from top to bottom" what is going on since it has been an ongoing project. Commissioner Brown said he was concerned that Mr. Bishop's septic system was out of compliance and he asked for a solution to be found to the problem as quickly as possible.

Commissioner Ognio: Commissioner Ognio stated that he went to the Fayetteville City Council Meeting last week, and he said in the meeting there was a representative from Comcast who said high-speed internet service was coming to the city. He said he followed the representative out of the meeting and asked why the same high-speed internet service could not be provided to the county instead of just the city. Commissioner Ognio said the representative assured him they would work with the County, and he thought it was a move in the right direction since people who live in the outskirts of the County need better internet service.

Vice Chair Coston: Vice Chair Coston stated that she was happy to be back, that there were exciting things happening at the County, and that she looked forward to working with everyone.

Chairman Oddo: Chairman Oddo reminded everyone that there would be a Special Called Meeting on June 2, 2015 at 7:00 p.m. He reminded everyone that at the May 14, 2015 meeting, a family spoke who was looking for a missing child. He stated that the child was found the following day and that the child was safe. He asked everyone to keep the people of Texas in their prayers due to the heavy rain and floods.

EXECUTIVE SESSION:

Pending Litigation, Real Estate Disposition, and Review of the May 14, 2015 Executive Session Minutes: Commissioner Brown moved to recess into Executive Session. Commissioner Ognio seconded the motion. No discussion followed. The motion passed 5-0.

The Board recessed into Executive Session at 8:23 p.m. and returned to Official Session at 9:05 p.m.

Return to Official Session and Authorization to Sign the Executive Session Affidavit: Commissioner Ognio moved to exit Executive Session and for the Chairman to sign the Executive Session Affidavit. Commissioner Barlow seconded the motion. No discussion followed. The motion passed unanimously. A copy of the Executive Session Affidavit, identified as "Attachment 16," follows these minutes and is made an official part hereof.

Town of Brooks to Purchase the Fayette County Fire Station Located in Brooks: County Attorney Dennis Davenport reminded the Board that it had extended an offer to the Town of Brooks to determine whether or not the town wanted to purchase the fire station in Brooks. He said the town had agreed to purchase the fire station with the following terms and conditions set by the Board of Commissioners, namely: 1) to pay the purchase price of \$5,000.00, 2) pay all costs for the transfer of the title of property from Fayette County to the Town of Brooks, and 3) that a reversion clause could be included in the deed so that if the property ceased to be used for town purposes it would revert back to the County.

Commissioner Brown moved to approve the agreement as stated by the County Attorney. Commissioner Ognio seconded the motion. No discussion followed. The motion passed 5-0.

Approval of the May 14, 2015 Executive Session Minutes: Commissioner Ognio moved to approve the May 14, 2015 Executive Session Minutes. Commissioner Brown seconded the motion. No discussion followed. The motion passed 5-0.

ADJOURNMENT:

Commissioner Ognio moved to adjourn the May 28, 2015 Board of Commissioners meeting. Commissioner Barlow seconded the motion. No discussion followed. The motion passed 5-0.

The May 28, 2015 Board of Commissioners meeting was adjourned at 9:06 p.m.

Floyd L. Jones, County Clerk

Charles W. Oddo, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 11th day of June 2015. Referenced attachments are available upon request at the County Clerk's Office.

Floyd L. Jones, County Clerk

COUNTY AGENDA REQUEST

New Business #7

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's request to adopt the proposed Links Master Plan and implementation of Phase I proposed capital improvements.

Background/History/Details:

Staff proposed a Links Master Plan at the BOC Retreat on April 3, 2015. The Links Master Plan includes renovating the former Links Golf Club House into a Sheriff training center, live-shoot house, shooting range and training/driving course. Recreation has a passive park with frisbee golf and walking trails in a future phase, and Public Works will utilize a smaller building for storage. (Master Plan Site Map) Staff has conducted two public meetings with area residents and two field sound tests on-site with favorable results.

This plan creates an extensive training location for patrol and jail officers in areas such as Defensive Tactics, Judgmental Use of Force via a shooting simulator, Criminal Procedures, Courtroom Testimony, Pursuit and Vehicle Operations, Taser, Expandable Baton, Less-Lethal Munitions, Canine Operations, etc. There will be a permanent assignment of the training command staff and the Tactical Narcotics Team to this facility. The facility will also be used as an East Precinct. Driver training is one of the biggest liabilities and the training/driving course will provide the means to train deputies on emergency operations of a patrol car. Having this ability to train "in house" and to construct a track with grades similar to county roads will ensure all driving maneuvers follow agency policies and procedures. The shooting range, along with the live-shoot house, will create a crucial element that is not available to many agencies in the state and will aid in training of our employee's in shoot - don't shoot situations, which is a training necessity in law enforcement today, while helping to mitigate liability.

What action are you seeking from the Board of Commissioners?

Adoption and approval of the Links Master Plan is included in the five-year Capital Improvement Plan as outlined below totaling \$1,650,000 for this project.

If this item requires funding, please describe:

Funding in the amount of \$625,000 is included in the FY2016 proposed budget with an additional \$725,000 in the FY2017 portion of the five year capital plan along with approved FY2015 funding totaling \$300,000.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Sheriff Position Paper

Staff proposed a Links Master Plan at the BOC Retreat on April 3, 2015. The Links Master Plan includes renovating the former Links Golf Club House into a Sheriff training center, shoot house, shooting range and training/driving course. Recreation has a passive park with Frisbee golf and walking trails in a future phase, and Public Works will utilize a smaller building for storage. (Master Plan Site Map)

Staff has conducted two public meetings with area residents and two field sound tests on-site with favorable results.

The Sheriff is planning on using this location for extensive training of patrol and jail officers. There will be a permanent assignment of the training command staff and the Tactical Narcotics Team. Additionally, the facility will be used as an East Precinct enabling officers to come in-service more efficiently.

The implementation of a state of art training center would increase and offer a wider variety of training for Sheriff's Office employee's while also reducing the liability on the county. The training building itself will be the "heart" of the training center which will allow instructors to be stationed at the facility during business hours. The training building will serve as the main location for the majority of the classroom trainings.

Currently, the county relies mainly on Brooks Elementary School for the Sheriff's Office training. The Sheriff's Office is extremely appreciative for the use of the school, but recognize the need for an "all in one" facility that can accommodate all areas of training including, but limited to:

- Defensive Tactics in a dedicated mat room,
- Judgmental Use of Force accomplished with a shooting simulator
- Criminal Procedures
- Courtroom Testimony
- Pursuit and Vehicle Operations
- Taser
- Expandable Baton
- Less-Lethal Munitions
- Canine Operations

Finding training areas to accomplish all of the previously listed courses becomes virtually impossible. A training center would allow trainees to accomplish all of these goals.

The training building could also encompass much needed office space for the Tactical Narcotics Team. For anonymity of both personnel, vehicles and equipment, most agencies provide an off-site office space for their narcotic enforcement teams. Office space could be made available to relocate this team and free up the office space currently used by the Tactical Narcotics Team within the Criminal Investigations Division building space.

Among its other proposed uses the training building could also be used as an East Precinct where officers could go to complete reports, computer work, make phone calls and use the restroom. This location would offer another vantage to respond to calls for service and patrol.

The current Firing Range located on McDonough Road is in need of major repair. The range was originally constructed in the early 80's with stand-alone targets. This was used until 2003 when the range was updated to automated targets. For it to be operated safely, no shoot house could be placed on the range due to its size.

The current range is in need of major repairs in order to conduct training safely as possible. The computer system and targeting system used to run the Georgia State mandated course is in constant need of repair.

The current 6 lane (12 target) firing range requires a large amount of time to qualify all of our deputies, because there is the need to get everyone through qualifications, the quality and focused training of deputies by instructors is hindered due to the limited number of lanes.

The new range will consist of 16 lanes (32 targets). This addition will satisfy larger numbers of deputies training at one time, and reduce overtime costs for required firearms instructors.

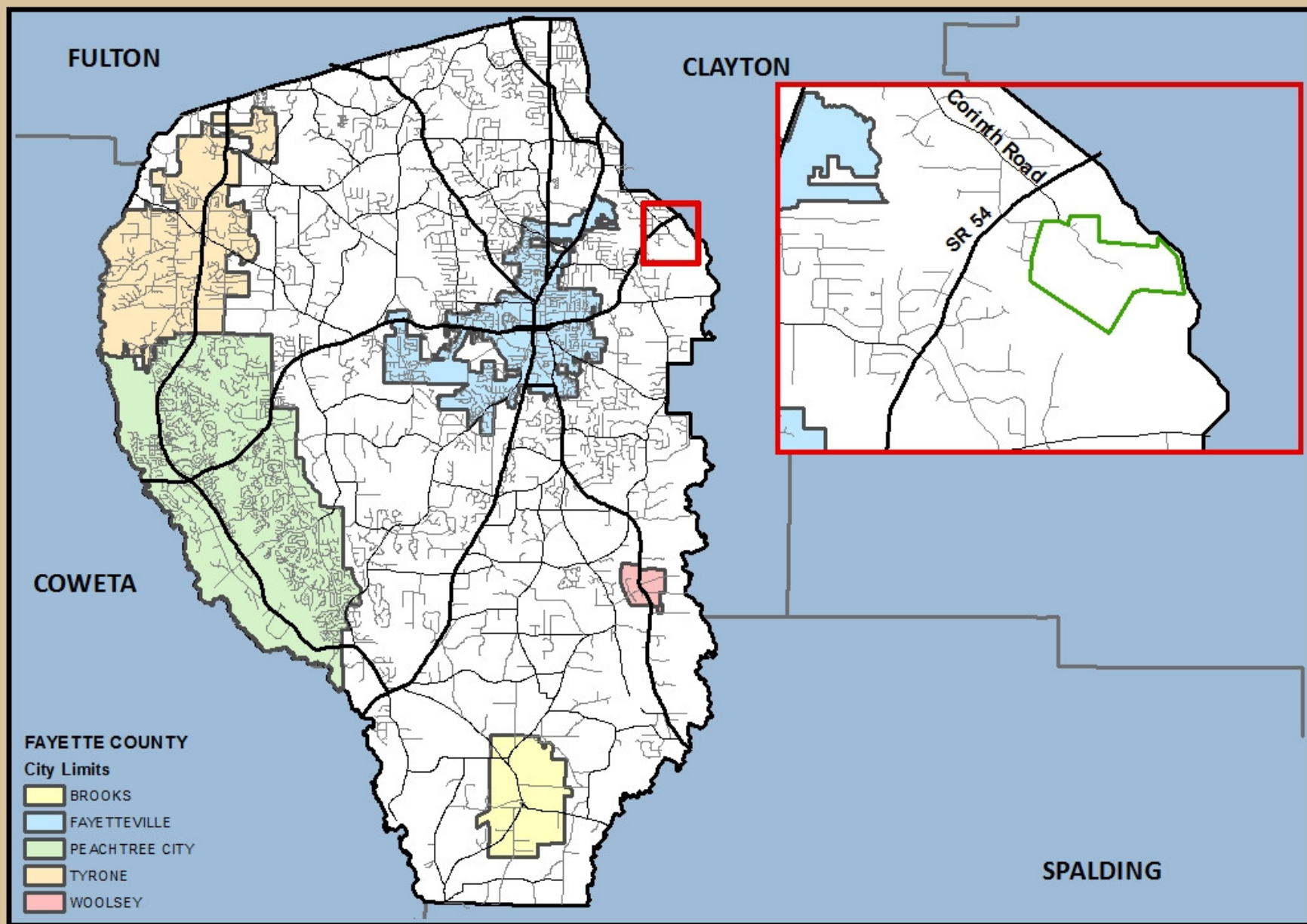
With the implementation of a live fire shoot house, we will be able to train our employee's in shoot - don't shoot situations, which is a training necessity in law enforcement today. The ability to offer this sort of training is a crucial element that isn't available to many agencies in the state. This allows for realistic training in a non-typical "flat shooting range" setting, and affords the deputy the opportunity to train in a realistic environment, reducing the deputy's stress level and in turn, enhancing the ability for proper decision making in uses of force.

One of the biggest liabilities for the County is Driver Training. By having a Driving Track we can train our employees on emergency operations of a patrol car. This is now being taught at the Georgia Public Safety Training Center (GPSTC) in

Forsyth, Georgia. GPSTC only offers the Driving Courses 2 to 4 times a year. Officers are lucky if they can get anyone in the classes due to the fact that there are limited seats and every agency throughout Georgia is trying to get their personnel in the courses. With the ability to train this course "in house", we can construct a track with grades similar to county roads and ensure all driving maneuvers follow agency policies and procedures.

Links Property Master Plan

BOC Meeting
June 11, 2014
Public Works



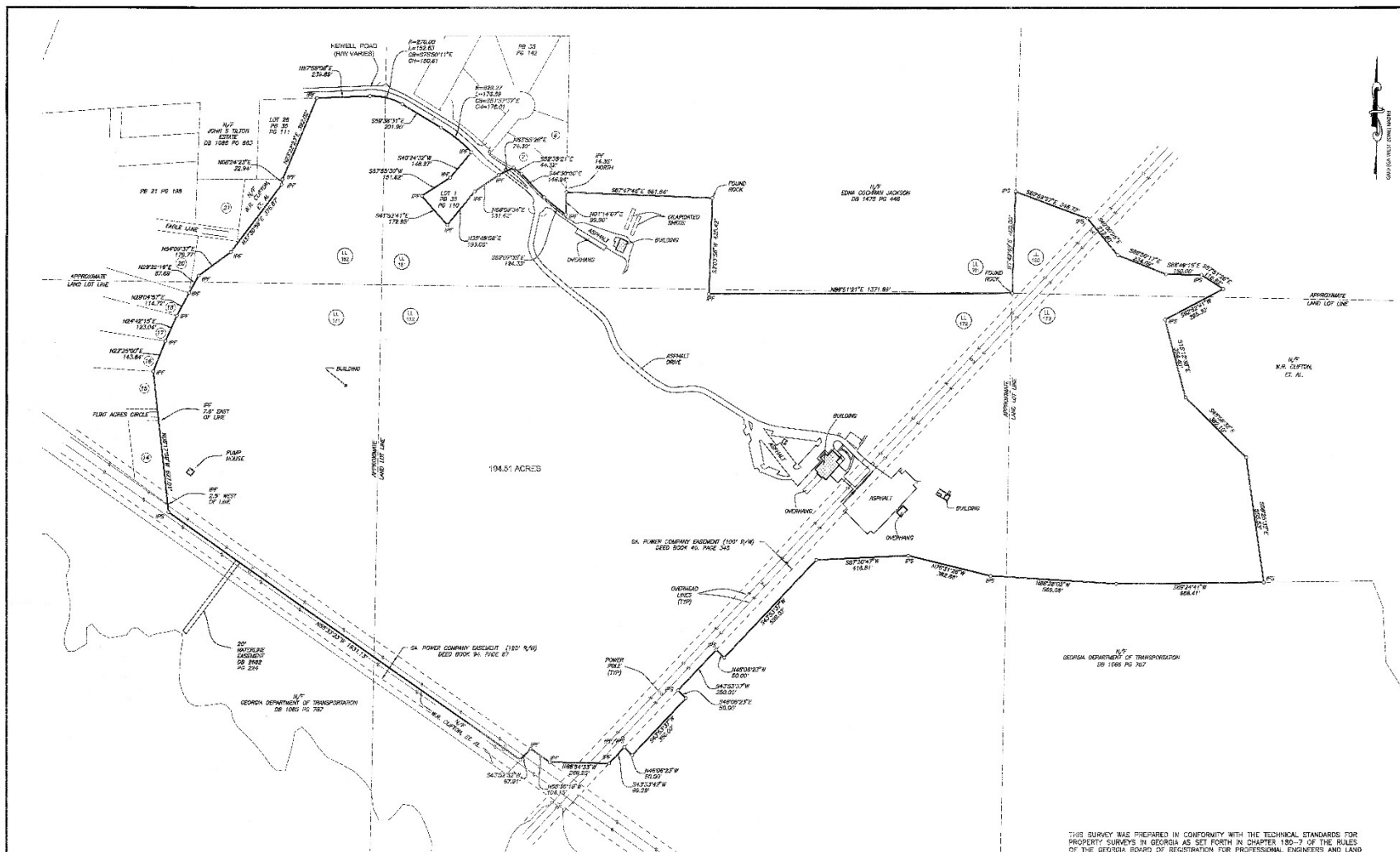
Fayette County
Vicinity Map - Links Property

LINKS PROPERTY MASTER PLAN

APPROX. 200 ACRES

SITE





IPS = SET 1/2" REBAR W/ CAP LSF136
 RPT = FOUND 1/2" REBAR
 RPT/IPS = FOUND BENT 1/2" REBAR REPLACED WITH 1/2" REBAR W/ CAP LSF136

REFERENCES
 DB 13 PG 63
 DB 4133 PG 32
 DB 2082 PG 224

THIS SURVEY WAS PREPARED IN CONFORMITY WITH THE TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN CHAPTER 180-7 OF THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN THE GEORGIA PLAT ACT O.C.G.A. 15-6-87.
 THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 49,780 FEET, AND AN ANGULAR ERROR OF 5" PER ANGLE POINT, AND HAS ADJUSTED USING LEAST SQUARES.
 THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 49,780 FEET.
 INTEGRATED SCIENCE & ENGINEERING LSF060136

SCOTT D. SCHIRMMEYER RLS 3130
 SDRUSEMEYERINTSE.COM

FIELD WORK PERFORMED: 8/9/14
 DATE OF PLAT PREPARATION: 8/9/14

EQUIPMENT UTILIZED:
 LEICA 512 P-3"

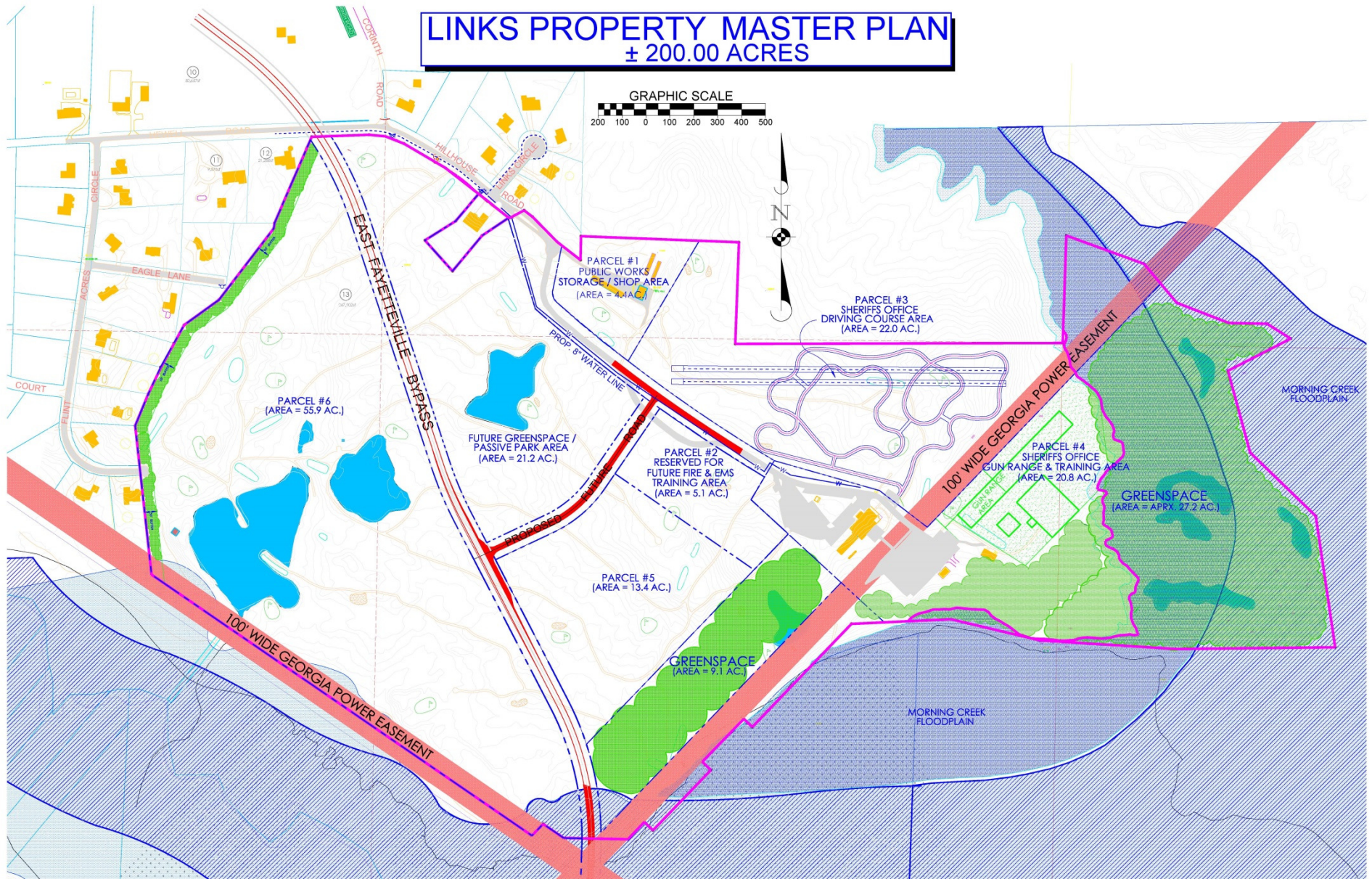


INTEGRATED Science & Engineering
 1020 Johns Road, Suite 200, Marietta, Georgia 30067
 (770) 575-1222, (770) 575-1223

BOUNDARY SURVEY FOR FAYETTE COUNTY
 LAND LOTS 123, 124, 125, 126, 127, 128, 129, 130, 131 AND PART OF THE CITY DISTRICT, FAYETTE COUNTY, GEORGIA

Station	Change to	Change by	Scale	Notes
1	123	123	1:200	
2	124	124	1:200	
3	125	125	1:200	
4	126	126	1:200	
5	127	127	1:200	
6	128	128	1:200	
7	129	129	1:200	
8	130	130	1:200	
9	131	131	1:200	

LINKS PROPERTY MASTER PLAN ± 200.00 ACRES



RECOMMENDED FUTURE IMPROVEMENT PLANS

1. SHERIFF'S OFFICE

- DRIVING COURSE
- GUN RANGE & TRAINING AREA
- TRAINING FACILITY & OFFICES

2. FIRE/EMS

- TRAINING COURSE
- DECONTAMINATION AREA

3. PUBLIC WORKS STORAGE/SHOP AREA

4. FUTURE GREENSPACE / PASSIVE PARK AREA

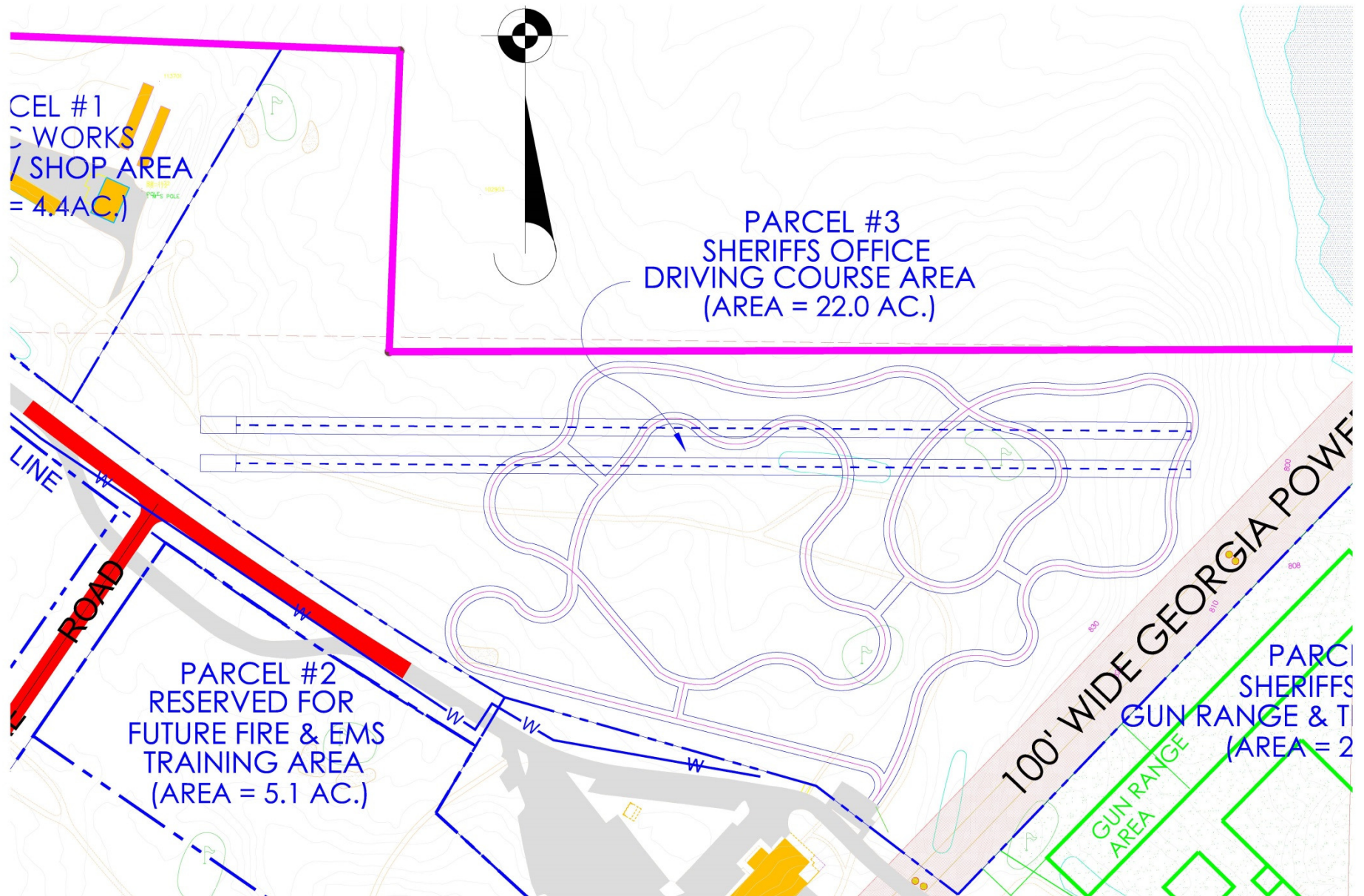
5. GREENSPACE

SHERIFF'S OFFICE

Driving Course

- Approx. 22 acres
- Twin 1/4-mile strips; additional pavement design to be added
- Potential shared venture of course construction with Pinewood Studios
- Layout to be revised based on input from Sheriff's Office and Studios

DRIVING COURSE



(Approx. 20 acres)





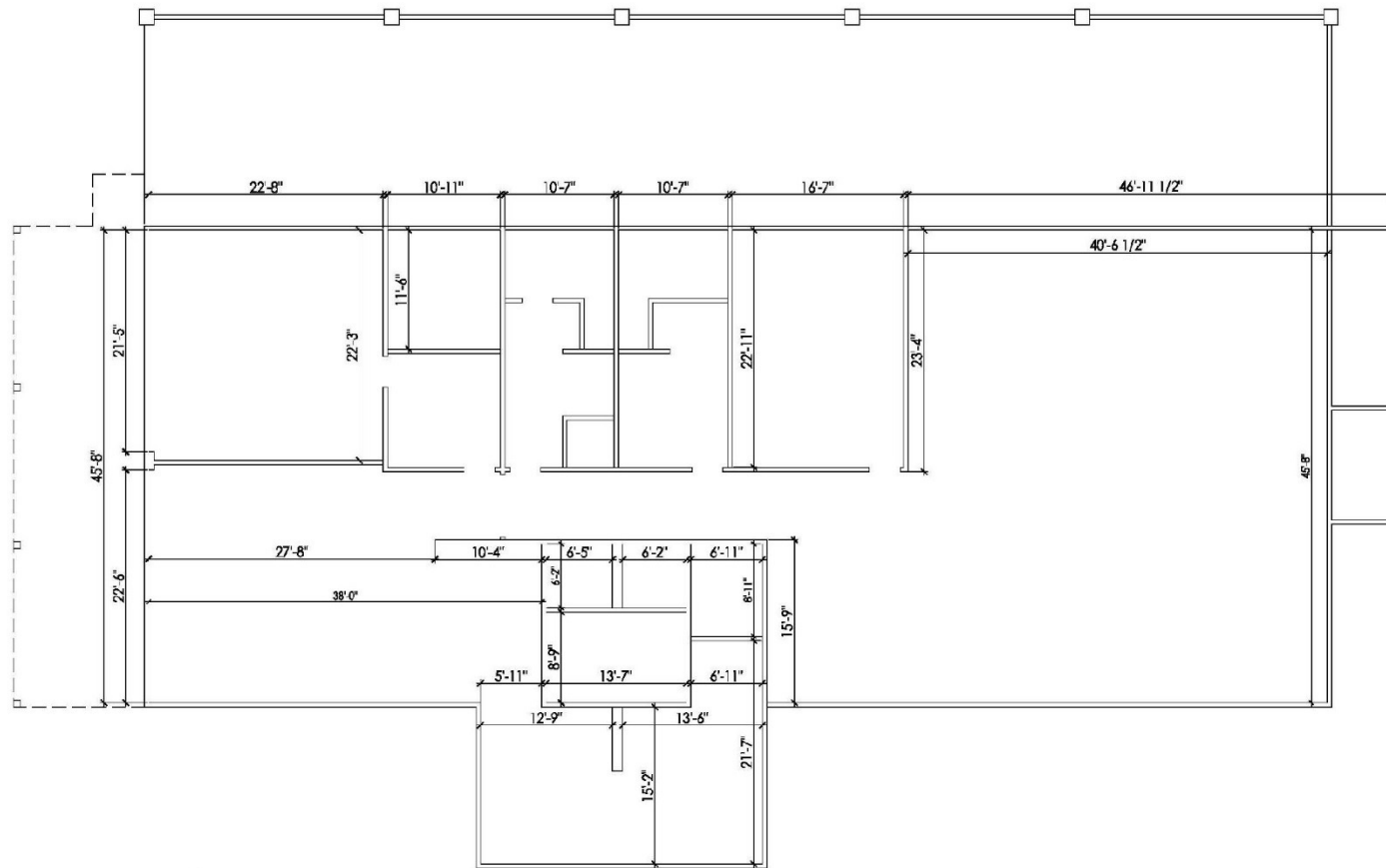




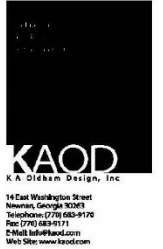
SHERIFF'S OFFICE TRAINING Building & Shooting Range

- Approx. 20 Acres
- Providing a Phased construction approach
- Provide new office, conference and training spaces
- Current 2015 CIP - \$300,000
- Total Building Renovation Estimate - \$800,000

EXISTING 1ST FLOOR PLAN



1 EXISTING FIRST FLOOR PLAN
SCALE: 3/32"=1'-0"

[illegible]

**FAYETTE COUNTY
TRAINING FACILITY**
340 HEWELL ROAD
JONESBORO, GA 30238

COMMISSION NO:
1464.00

SHEET TITLE:

EXISTING FIRST FLOOR

SHEET NO: 1001

A001
NOT ISSUED FOR CONSTRUCTION

Floor Plan Details:

- Top Corridor:** 19'-10 1/2" (total width). Rooms: CONFERENCE 109 (14'-0" x 19'-10 1/2"), SO OFFICE 110 (7'-0" x 10'-8 1/2"), SO OFFICE 111 (7'-0" x 10'-8 1/2"), SO OFFICE 112 (7'-0" x 10'-8 1/2"), SO OFFICE 113 (7'-0" x 10'-8 1/2"), WORK/SUPPLY 114 (7'-0" x 10'-8 1/2"), FD OFFICE 115 (7'-0" x 10'-8 1/2"), FD OFFICE 116 (7'-0" x 11'-6 1/2"), FD OFFICE 117 (7'-0" x 11'-6 1/2").
- Left Wing:** CLASS ROOM "B" 120 (22'-7" x 20'-10", 540 SQ FT), CLASS ROOM "A" 119 (22'-8" x 20'-10", 540 SQ FT), JANITOR 118 (7'-9" x 5'-6").
- Central Area:** DINING 104 (34'-10" x 17'-5"), MENS RR 106 (19'-5" x 19'-10"), WOMENS RR 107 (19'-5" x 19'-10"), FOOD STORAGE 105 (10'-0" x 3'-0").
- Right Wing:** CLASS ROOM "C" 121 (22'-7 1/2" x 28'-4 1/2", 734 SQ FT), CLASS ROOM "D" 123 (22'-7 1/2" x 28'-4 1/2", 734 SQ FT), STORAGE 122 (11'-2 1/2" x 8'-0"), STORAGE 124 (11'-2 1/2" x 8'-0"), HVAC 125 (28'-0" x 8'-0").
- Bottom Area:** LIBRARY 103 (8'-2 1/2" x 15'-2"), LOBBY 101, RECEPTION 102.
- Other Features:** POSSIBLE EXIT (NOT REQUIRED) near Conference room 109. Stairs labeled "DN" (Down).

SCALE: 3/32"=1'-0"



Architectural floor plan of a room with the following dimensions and layout:

- Overall Dimensions:**
 - Width: 113'-10"
 - Depth: 66'-0"
- Top Wall Details:**
 - Five square openings are spaced along the top wall.
 - Horizontal dimensions between the centers of these openings are: 23'-6", 22'-3", 22'-3", 22'-3", and 24'-3".
- Internal Vertical Dimensions:**
 - A vertical line segment on the right side is divided into two parts: 19'-1" (top) and 45'-7" (bottom).
 - On the far right, a vertical dimension of 22'-3" is shown, with a small horizontal rectangle at its base.
 - Below the 22'-3" dimension, another vertical dimension of 22'-8" is shown, also with a small horizontal rectangle at its base.
- Furniture and Features:**
 - Four horizontal rectangles are positioned along the top wall, each centered under one of the square openings.
 - Four small vertical rectangles are positioned along the bottom wall, each centered under one of the square openings.
 - Two small vertical rectangles are positioned on the right wall, one centered under the 19'-1" segment and one centered under the 45'-7" segment.

KAOD
K & O'Brien Design, Inc.

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Newman, Georgia 30061
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Fax: (770) 683-9171
E-Mail: info@kaod.com
Web Site: www.kaod.com

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**FAYETTE COUNTY
TRAINING FACILITY**
340HEWELL ROAD
JONESBORO, GA 30238

COMMISSION NO:
1464.00

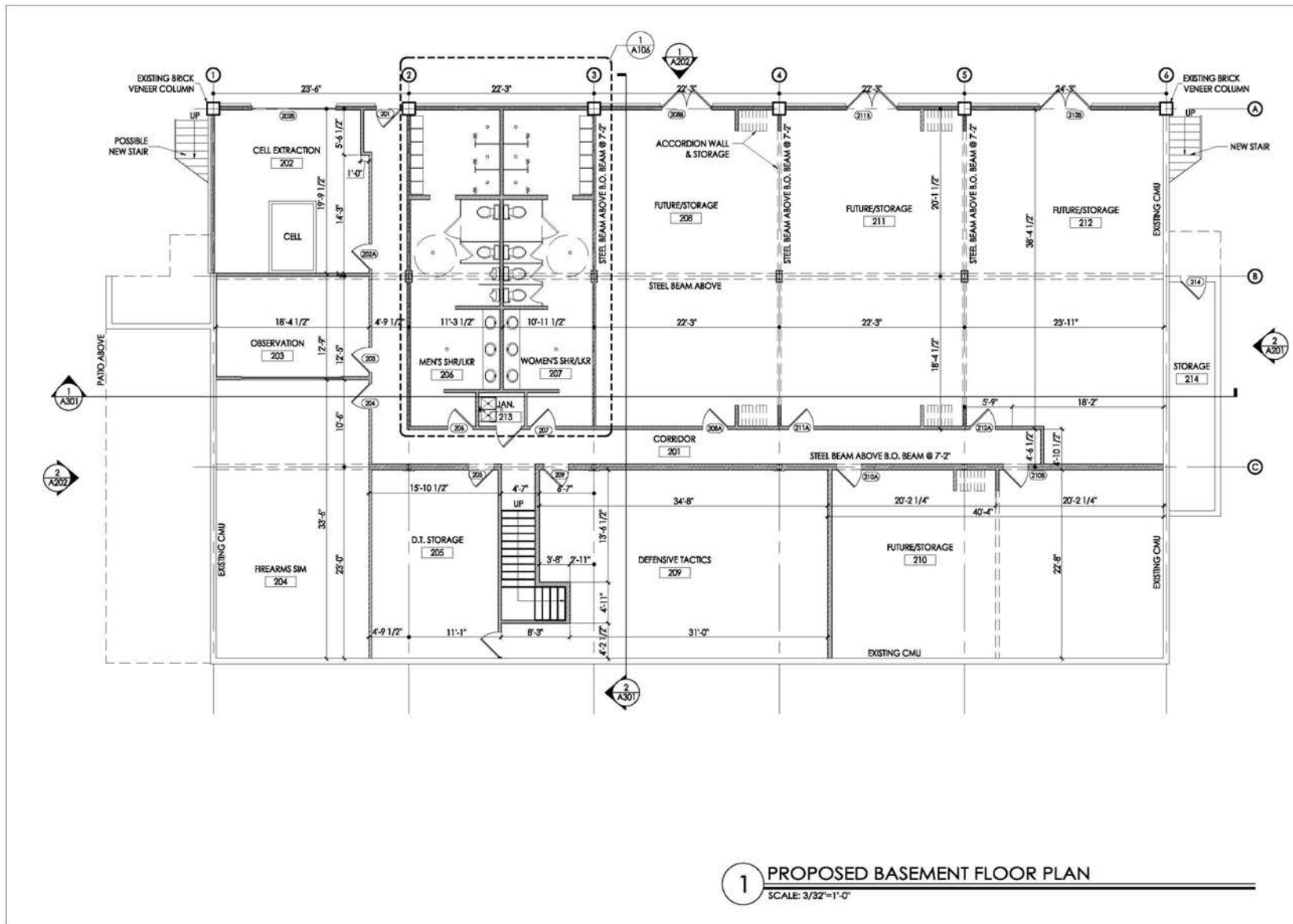
SHEET TITLE:
EXISTING BASEMENT

SHEET NO:

A002

NOT ISSUED FOR CONSTRUCTION

PROPOSED BASEMENT FLOOR PLAN



KAOD
K.A. O'Leary Design, Inc.
14 East Washington Street
Tusculum, Georgia 30283
Telephone: (770) 883-9130
Fax: (770) 883-9171
E-Mail: info@kaod.com
Web Site: www.kaod.com

PRINTED
DATE: 11-15-14
11-15-14
12-12-14
12-23-14

DATE: 11-15-14
11-15-14
12-12-14
12-23-14

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**FAYETTE COUNTY
TRAINING FACILITY**
340 HEWELL ROAD
JONESBORO, GA 30238

COORDINATED
1464.00
SHEET TITLE
FLOOR PLAN
SHEET NO.
A2
NOT ISSUED FOR CONSTRUCTION

FIRE/EMS

- Approx. 5 ACRES
- Develop EMS Course & Decontamination Area
- Provide for other future Departmental needs

PUBLIC WORKS STORAGE / SHOP AREAS

- Approx. 4 acres
- Allow for temporary storage of confiscated or out of service vehicles for future GOV DEAL sales
- Space will provide for improved equipment management & storage at McDonough Road facility

FUTURE GREENSPACE / PASSIVE PARK AREA

- Approx. 21 acres
- Develop future greenspace area that can be used as a passive park area with some walking trails; other amenities to be determined

POTENTIAL FUTURE USES

- Include some isolated areas of greenspace within existing floodplain/floodway areas – approximately 36 acres
- County to maintain all other areas with periodic mowing

COUNTY AGENDA REQUEST

New Business #8

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Water Committee's recommendation to adopt Ordinance 2015-08 and in so doing amending the Fayette County Code of Ordinances pertaining to Underground Marking Standards.

Background/History/Details:

White Lining is a practice that has been widely used in the United States where the National Transportation Board concluded that premarking is a practice that helps prevent excavation damage. The procedure involves an excavator using white paint to indicate the route or area that is going to be excavated, such that the locator knows exactly how much marking is required and when. White lining reduces confusion about what utilities need to be marked or not marked.

The Fayette County Board of Commissioners adopted Ordinance 2014-02 on January 23, 2014 enacting Underground Marking Standards throughout Fayette County. The Board then amended the ordinance on June 26, 2014.

This request is for the adoption of further amendments to the Fayette County Code of Ordinances pertaining to Underground Marking Standards.

"Exhibit A" provides the red-line version of proposed changes. "Exhibit B" provides the proposed changes as incorporated into the Code of Ordinances. "Exhibit C" provides the Ordinance 2015-08 in its final form.

What action are you seeking from the Board of Commissioners?

Adopt Ordinance 2015-08 and in so doing amending the Fayette County Code of Ordinances pertaining to Underground Marking Standards.

If this item requires funding, please describe:

Not Applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

ARTICLE VII. - UNDERGROUND MARKING STANDARDS

Sec. 28-231. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Emergency means a sudden or unforeseen occurrence involving a clear and imminent danger to life, health, or property; the interruption of utility services; or repairs to transportation facilities that require immediate action.

Extraordinary circumstances means circumstances other than normal operating conditions which exist and make it impractical or impossible for a facility owner or operator to comply with the provisions of this article. Such extraordinary circumstances may include, but shall not be limited to, hurricanes, tornadoes, floods, ice and snow, and acts of God.

~~*Potholing means digging on locate marks to verify utility location utilizing recognized soft digging methods (hand tools, vacuum excavation).*~~

(Ord. No. 2014-02, § 2(19-71), 1-23-2014)

Sec. 28-232. - White lining.

- (a) *Background.* White lining is a practice that has been widely used in the United States where the National Transportation Board concluded that pre-marking is a practice that helps prevent excavation damage. The procedure simply involves an excavator using white paint to indicate the route or area that is going to be excavated, such that the locator then knows exactly how much marking is required and where. White lining reduces confusion about what utilities need to be marked or not marked.
- (b) *Purpose.* The purpose of white lining is to allow everyone involved with the dig site to know the exact location of the proposed excavation. White lining the excavation site is an excellent way to assist the utilities or utility locators in marking lines in the work area right the first time and in less time. This technique eliminates speculation by the locator about where the excavation will take place and will often enable the utility or its agent to locate faster and more accurately. In short, pre-marking the area and the extent of the intended excavation can reduce delays and the time it takes to perform the locate.
- (c) *Examples; timing.* Examples of areas to be white lined are smaller (involving only a portion of a particular address) or linear excavations such as telecommunication drops and lines, service lines (such as for water, gas, electricity and sewer), utility pits, cuts and repairs, curb repairs, bore holes, directional boring pathways, pole and signage placements, etc. Such examples are merely explanatory of the type of excavation where white lining is appropriate and are not meant to be exclusive. White lining shall be completed prior to contacting GA811 to obtain a locate request ticket number. Electronic/virtual white lining ~~is not an acceptable or recognized method~~ shall be clearly marked on submitted documentation within a 20' tolerance zone of the proposed excavation site.
- (d) *Exceptions to white lining.* Exceptions are allowed as follows:
 - (1) ~~For large projects as defined in O.C.G.A. § 25-9-3 (18), Unless/~~one or more utility facilities are damaged ~~five~~three times or more collectively by a contractor making the locate request within a 90-day contract period, white lining will not be required for any large project so designated in accordance with GPSC Rule 515-9-4-.13. A copy of GPSC Rule 515-9-4-.13 currently in effect is attached to Ordinance No. 2014-02 as exhibit "A" and by this reference is incorporated herein; said exhibit is on file in the county offices. ~~Every contractor begins each large project with zero damages. It is only when three damages (at-fault damages) occur during the 90-day period of the specific large project that the white lining requirement will be triggered.~~ A large project ticket holder whose past prohibits it from being exempt, as stated above, will be

subject to no more than a two-day shutdown period and shall be required to white line the remainder of the project to meet the large project marking facility locating agreement schedule that the ticket holder and utility originally agreed upon;

- (2) Homeowners/occupants involved in excavation or land disturbance that is confined to a single address or parcel. Homeowners/occupants shall not submit locate requests for excavation or land disturbance that will be performed by a business, a contractor, or a utility. Businesses, contractors, and utilities are not exempt from white lining;
- (3) Emergencies and extraordinary circumstances as such terms are defined herein, are statutory exceptions to the requirement for obtaining a locate ticket prior to commencing mechanized excavation and, hence, also exceptions to the requirement for white lining under this section. However, if a particular emergency notification is later determined not to have been an emergency or an extraordinary circumstance, then the excavator's failure to procure a locate ticket before excavating will be treated as a violation of this section. Also, pre-excavation emergency locate ticket requests (that is, a request for a locate ticket on an expedited basis sooner than the prescribed time limit) will not be an exception to white lining as required in this section;
- (4) Residential telecommunication service drop lines that can be delineated by the route of the existing line on the ground for single residential address/parcel requests only; and
- (5) Termite baiting systems; and.
- ~~(6) Local, State and Federal Governmental Agencies.~~
- (e) *White lining symbols as directions to locator.* White lining proposed dig sites that will follow a single path or trench shall be marked using white lines and/or arrows and shall be located for 20 feet on either side of the white line and for 20 feet outward beyond the designated "START" and "END" of such linear white line. Therefore, it is important to identify the starting and ending points.

START ← ○ ○ ○ ○ → END

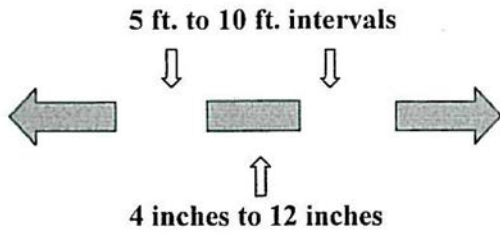
- (f) *Identification of white lining excavator.* In order to enable the locating utility or its locators to quickly identify the requested locate at the job site and expedite the locating process, such excavator when white lining shall identify himself or itself by labeling the white line area with the excavator's name or the applicable locate ticket number or both.

(Ord. No. 2014-02, § 3(19-72), 1-23-2014)

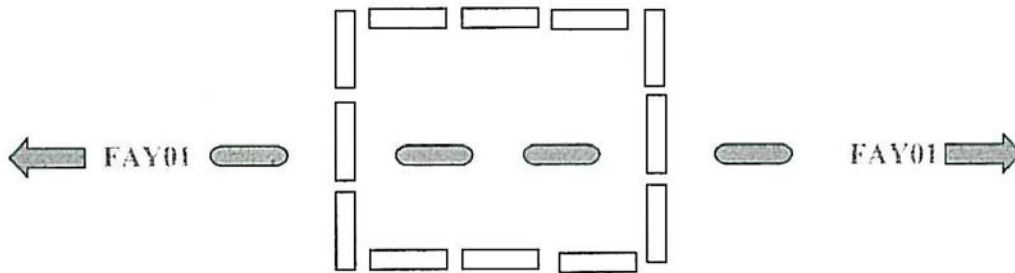
Sec. 28-233. - Facility marking by or for utilities.

Facility owners or their locate contractors shall indicate utility facilities by placing their UPC alpha code, along with the type material (if known) that the facility consists of, at the beginning and end of locates. Also, arrows should be placed at the ends of markings to indicate that the underground facility continues. In accomplishing the locate task, the line locator shall use industry-approved and generally accepted methods of locating. The tolerance zone shall be 18 inches measured horizontally from the outer edge of either side of such marked utility facilities.

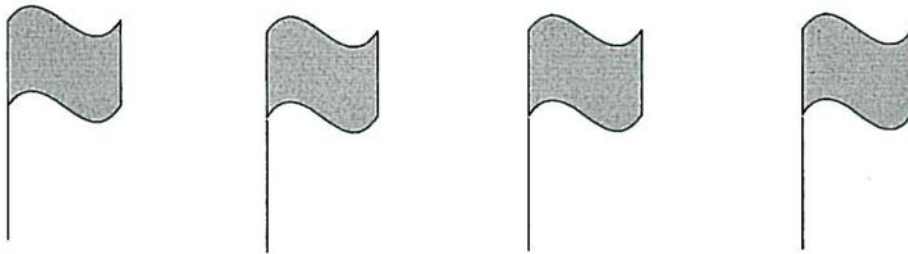
- (1) To avoid confusion on long runs, the marks shall be frequent enough to identify the owner.
- (2) The marks shall indicate the approximate centerline of the underground lines. For example, the middle of the cable, line or pipe shall be at the center of the dashed marks.
- (3) Location marks shall be four to 12 inches in length and at intervals of five to ten feet. If the facility to be marked has a greater diameter than 12 inches the size of the facility shall be indicated if known. If size is not known, then the mark shall be greater than 12 inches.



- (4) The line locator (person marking the lines) shall extend marks outside the proposed work area by 20 to 30 feet if those facilities extend outside the proposed excavation area.



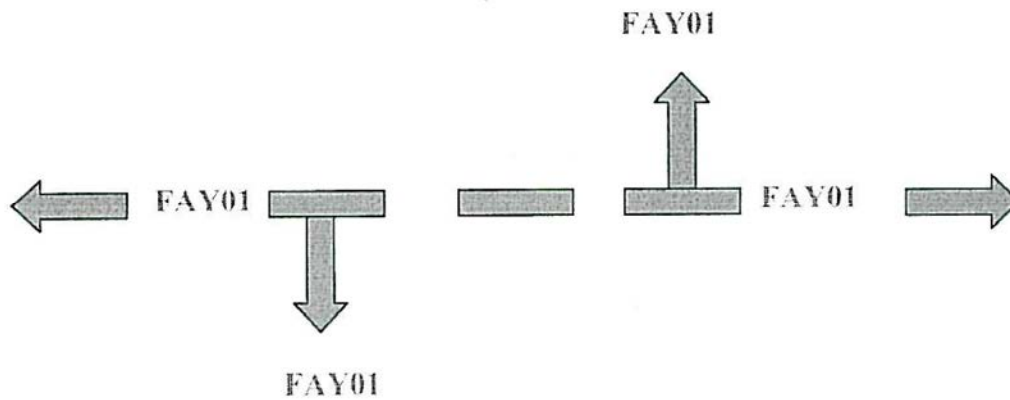
- (5) In areas such as flower beds, rock gardens, etc., flags or stakes may be an alternative to paint. The decision to use flags, paint, or stakes shall be based on the terrain and job conditions, for instance, flags or stakes in wet areas, offsets in dirt construction zones that have a high volume of traffic crossing their line location marks.



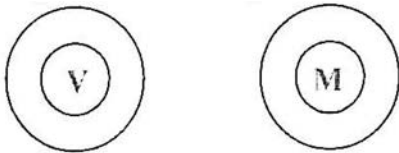
- (6) Dead ends, stub-outs, termination points, etc., shall be marked as follows:



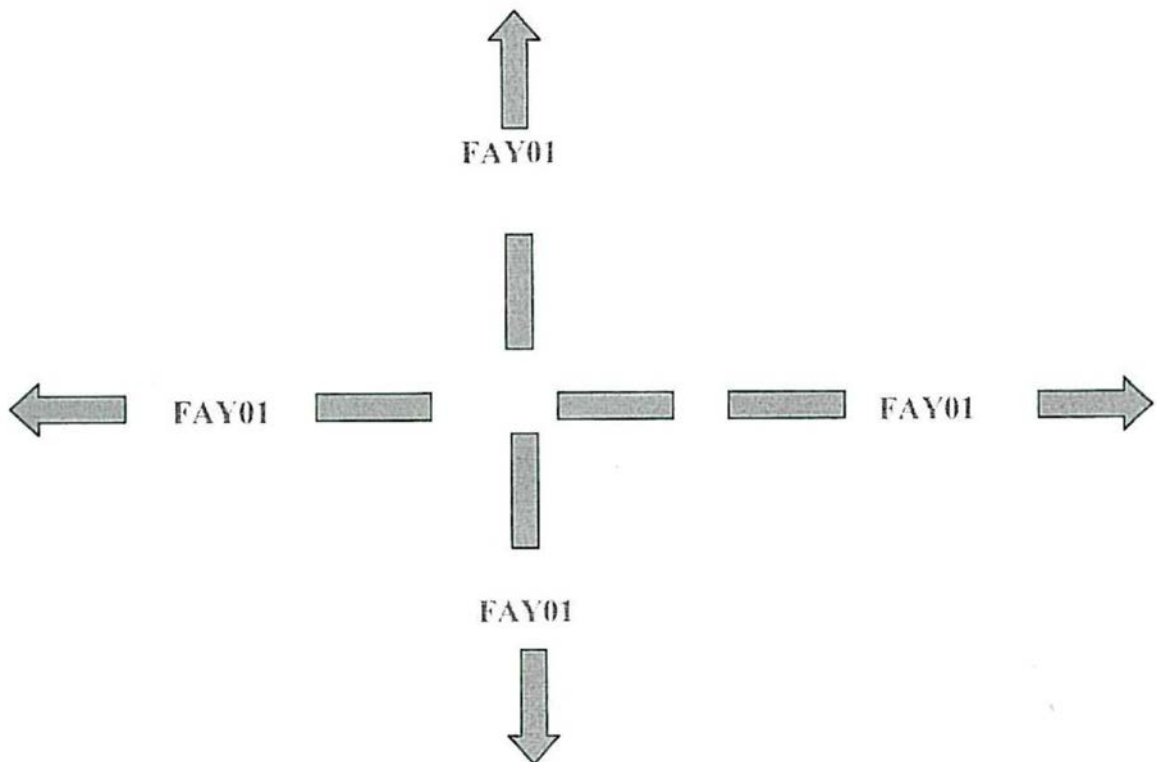
- (7) Lines that have connections (e.g., T's or Y's) or changes in directions shall be clearly indicated. Marks indicating lines or connections shall clearly show the intersection and path of the line or connection. Marks that show changes in direction shall be placed closer together for more clarity and accuracy.



- (8) Manholes and valves shall be identified by using a circle and letters if they are not visible (dirt covering valve boxes or pavement covering manhole cover).



- (9) Facilities that cross but do not intersect shall be marked as described to indicate such installation manner.



- (10) Unlocateable sewer laterals shall be marked by placing a green triangle on the sewer main and, if the location of the tap for such unlocateable sewer lateral is known, by placing a green "T" or "Y" or other appropriate symbol at the tap pointing generally toward the address served by such unlocateable sewer lateral.

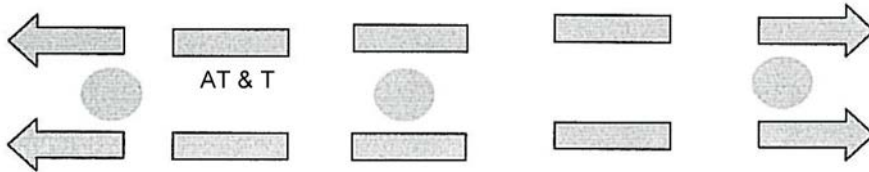


- (11) When facilities share the same trench, they shall be heavily identified and separated enough so that they can be readily identified. This would apply to lines that share the same color code. For example, cable television and telephone lines:

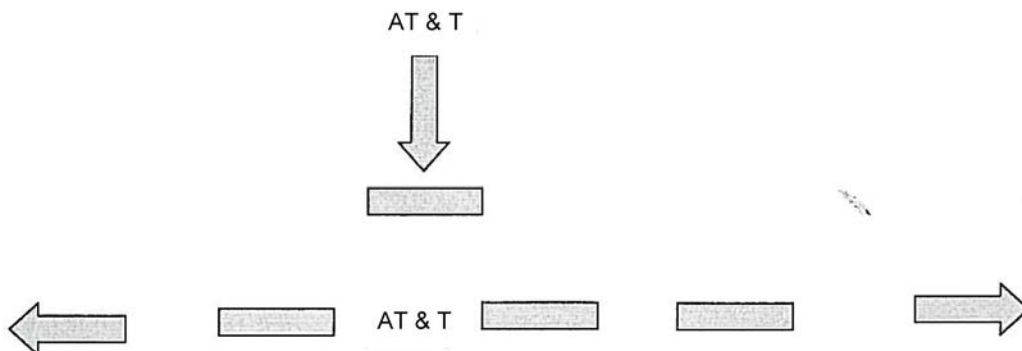


- (12) If the facility to be marked has a diameter greater than 12 inches, the size of the facility shall be indicated if known. If the size is not known, then the mark shall indicate greater than 12 inches.

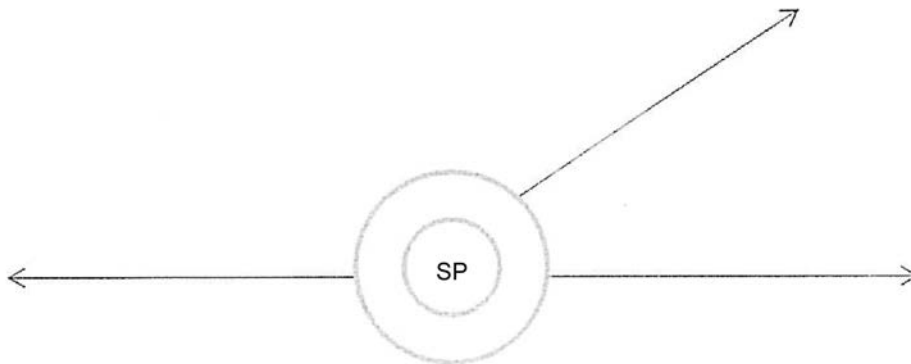
- (13) Duct structures shall be marked by using a dot with parallel boundary on each side of the dot.



- (14) In areas where there is a strong likelihood that any or all marker types showing line location would be destroyed, offsets shall be placed on a permanent surface. However, offsets should be used only in conjunction with marks placed above a facility. Offset spacing should be every third or fourth mark. For example, the following mark would indicate the line is 16 feet from the end of the arrow.



- (15) In areas where cables are spliced, the facilities should be located individually as far as possible on both sides of the splice. When the signal is distorted due to the near proximity to the splice a circle with "SP" should indicate the area of distortion or "splice pit."



Sec. 28-234. – Facility Protection/Damage Prevention Requirements for Contractors/Excavators/Utilities.

- (a) ~~All Contractors/Excavators/Utilities shall utilize potholing methods to determine facility locations prior to excavating with mechanized equipment.~~ When excavating is to take place within the tolerance zone, the Contractor/Excavator/Utility shall utilize at least one of the following: hand digging, pot holing, soft digging, vacuum excavation methods, pneumatic hand tools, or other technical methods that may be developed. Other mechanical methods may be used with the approval of the facility owner or operator.
- (b) Any person involved in an excavation with mechanized equipment found digging or performing land disturbing activities within the "Tolerance Zone" of a facility without evidence of "Potholing" will be found to be in violation of this ordinance.
- (c) The tolerance zone shall be 18" measured horizontally from the outer edge of either side of such marked utility facilities.
- (d) White Lining is a mandatory practice except as stated in Section 28-232 (d) (1), (2), (3), (4), and (5) ~~and (6).~~
- (e) ~~Large Projects within Fayette County shall utilize the marking agreement form provided by Fayette County. Large Project Marking Agreements shall clearly state a defined date for marking and construction completion for each section. Revisions to the marking agreement shall be submitted to GA 811 and each Utility Owner affected by the Large Project.~~

Sec. 28-235. – Large Projects.

- (a) Public Service Commission Rule 515-9-4-.13 Procedures for Large Projects shall be followed.

(b) The Large Project Marking Agreement referenced in Public Service Commission Rule 515-9-4-.13 must describe the scope of the Project. The Large Project Marking Agreement must divide the Project into sections and assign "locate by" and "excavation by" dates for each section.

(c) Changes to the Large Project Marking Agreement must be in writing, i.e., hard copy or e-mail.

Sec. 28-235. – Stop Work Orders.

Upon notice from any government official, work shall immediately cease. Such notice shall be given to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Any person who shall continue any work after being served with a stop work order, except such work as that person is directed to perform to rectify the violation, shall be subject to penalties as prescribed by law.

Sec. 28-236. – Penalties.

Any person who violates a provision of this ordinance shall be subject to penalties as prescribed by law. Each day that a violation continues after due notice has been served shall be deemed a separate offense. Multiple offenses can result in revocation of the privilege to work within right of ways.

(Ord. No. 2014-02, § 4(19-73), 1-23-2014)

ARTICLE VII. - UNDERGROUND MARKING STANDARDS

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- (d) *Exceptions to white lining.* Exceptions are allowed as follows:
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START ← ○ ○ ○ ○ → END

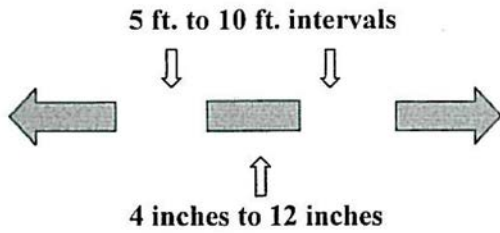
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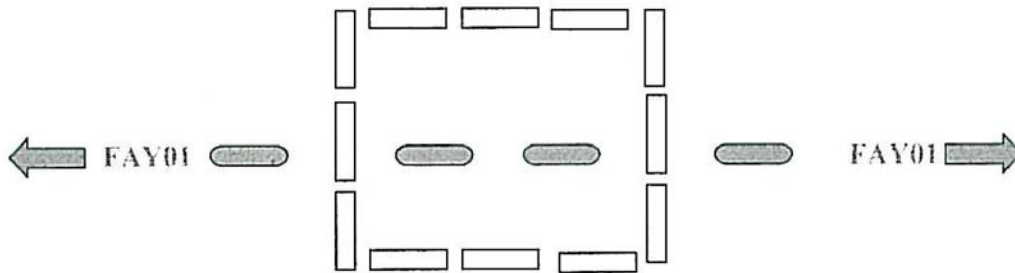
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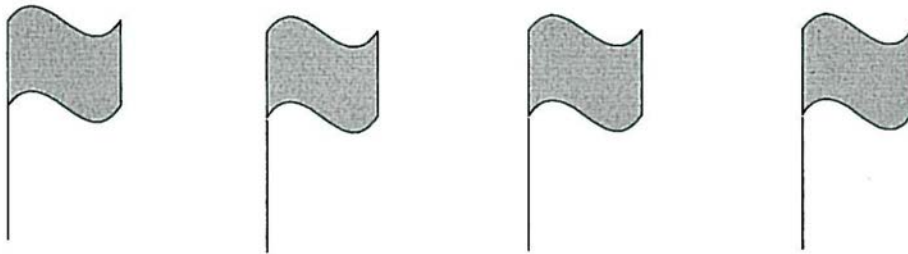
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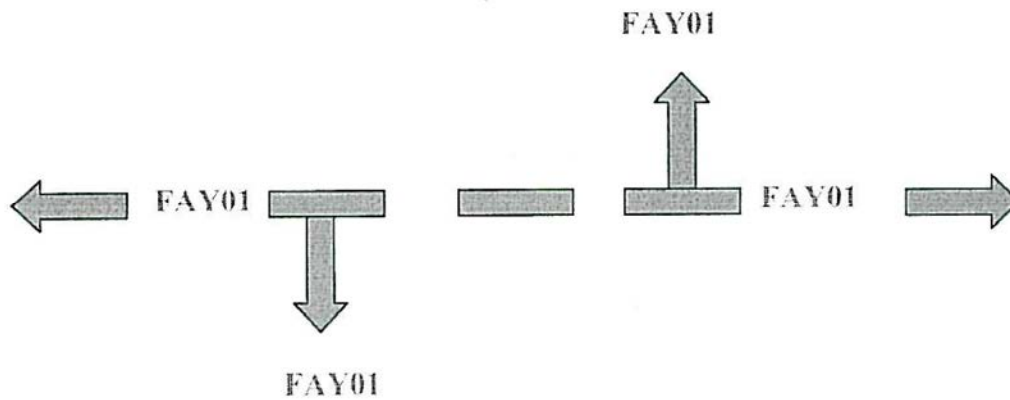
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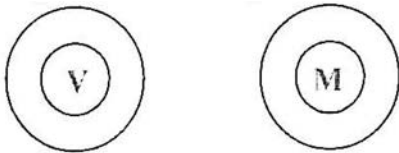
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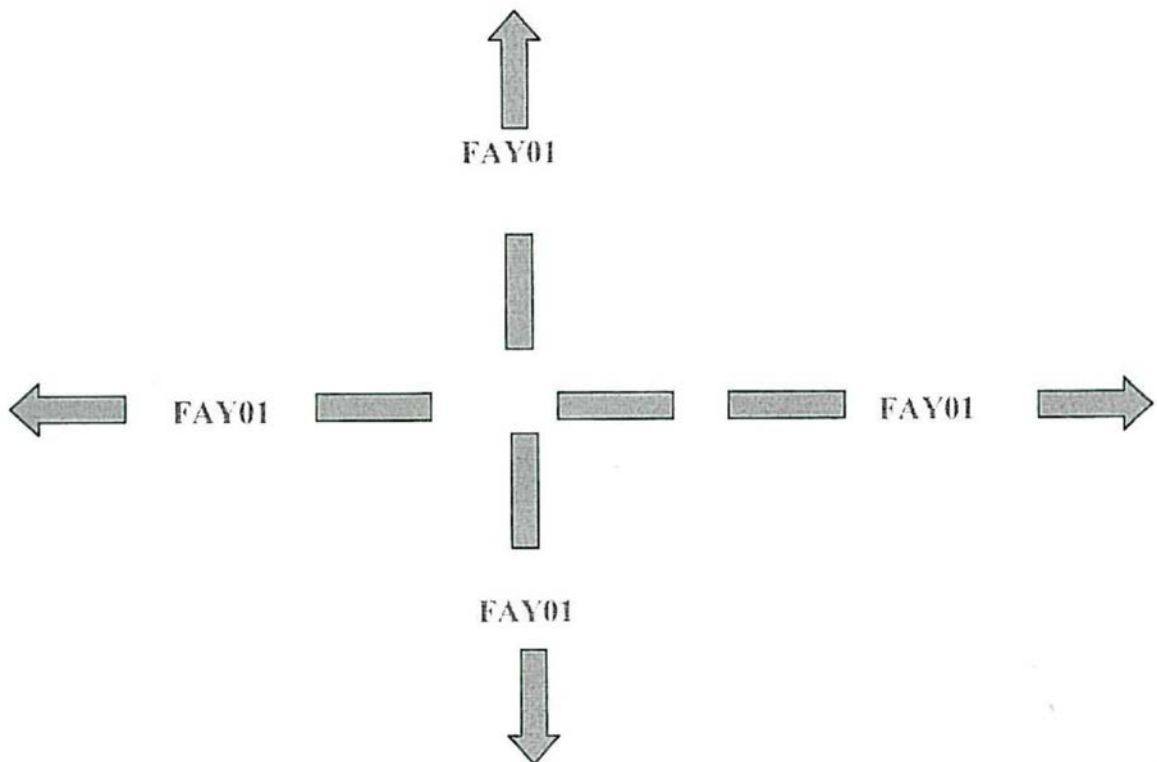
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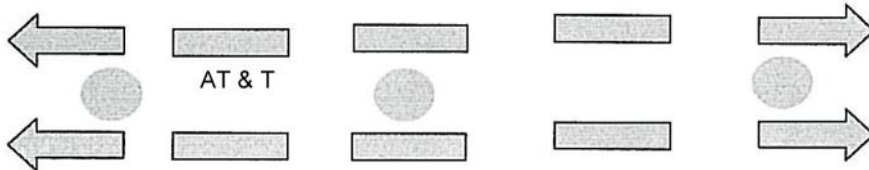


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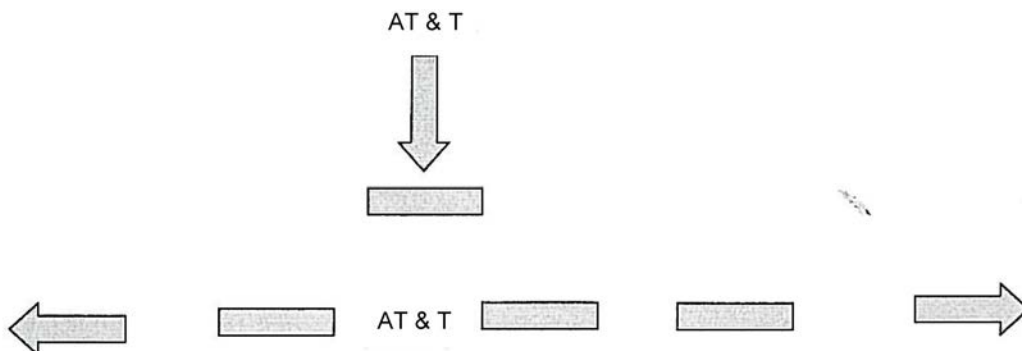


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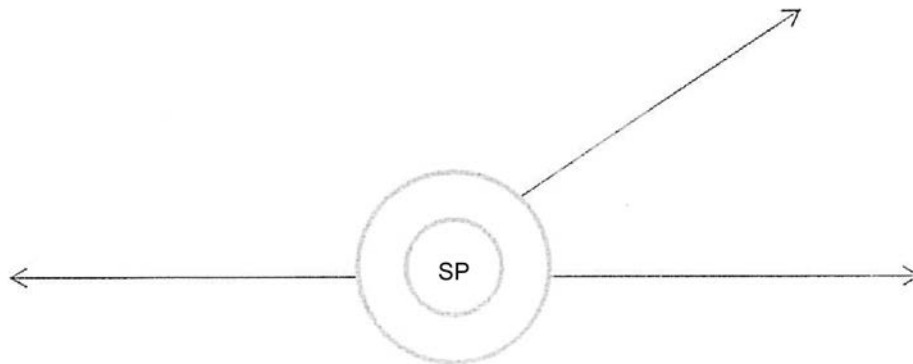
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- (c) Changes to the Large Project Marking Agreement must be in writing, i.e., hard copy or e-mail.

Sec. 28-236. – Stop Work Orders.

Upon notice from any government official, work shall immediately cease. Such notice shall be given to the person doing the work. The notice shall state the conditions under which work is authorized to resume. Any person who shall continue any work after being served with a stop work order, except such work as that person is directed to perform to rectify the violation, shall be subject to penalties as prescribed by law.

Sec. 28-237. – Penalties.

Any person who violates a provision of this ordinance shall be subject to penalties as prescribed by law. Each day that a violation continues after due notice has been served shall be deemed a separate offense. Multiple offenses can result in revocation of the privilege to work within right of ways.

(Ord. No. 2014-02, § 4(19-73), 1-23-2014)

COUNTY OF FAYETTE

STATE OF GEORGIA

ORDINANCE

NO. 2015-08

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF FAYETTE COUNTY, GEORGIA; TO AMEND THE UNDERGROUND MARKING STANDARDS, GENERALLY; TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FAYETTE COUNTY, AND IT IS HEREBY ENACTED PURSUANT TO THE AUTHORITY THEREOF, THAT THE CODE OF ORDINANCES OF FAYETTE COUNTY BE AMENDED BY PROVIDING FOR REVISIONS TO THE UNDERGROUND MARKING STANDARDS AS FOLLOWS:

Section 1. By deleting the definition of “Potholing” from Section 2-231 Definitions in its entirety.

Section 2. By deleting the fourth sentence in subsection (c) of Section 28-232 pertaining to White lining in its entirety and by inserting a new fourth sentence in subsection (c) of Section 28-232 pertaining to White lining to read as follows:

Electronic/virtual white lining shall be clearly marked on submitted documentation within a 20’ tolerance zone of the proposed excavation site.

Section 3. By deleting paragraph (1) of subsection (d) of Section 28-232 pertaining to White lining in its entirety and by enacting a new paragraph (1) of subsection (d) of Section 28-232 pertaining to White lining to read as follows:

(1) For large projects as defined in O.C.G.A. § 25-9-3 (18), unless one or more utility facilities are damaged three times or more collectively by a contractor making the locate request within a 90-day contract period, white lining will not be required for any large project so designated in accordance with GSPC Rule 515-9-4-.13. A copy of GSPC Rule 515-9-4-.13 currently in effect is attached to Ordinance No. 2014-02 as Exhibit “A” and by this reference is incorporated herein; said Exhibit is on file in the county offices. Every contractor begins each large project with zero damages. It is only when three damages (at-fault damages) occur during the 90-day period of the specific large project that the white lining requirement will be triggered. A large project ticket holder whose past prohibits it from being exempt, as stated above, will be subject to no more than a two-day shutdown period and shall be required to white line the remainder of the project to meet the large project marking facility locating agreement schedule that the ticket holder and utility originally agreed upon;

Section 4. By adding the word “and” immediately after the semi-colon in paragraph (4) of subsection (d) of Section 28-232 pertaining to White lining.

Section 5. By deleting the word “and” immediately after the semi-colon in paragraph (5) of subsection (d) of Section 28-232 pertaining to White lining and inserting a period thereafter.

Section 6. By deleting paragraph (6) of subsection (d) of Section 28-232 pertaining to White lining in its entirety.

Section 7. By deleting subsection (a) of Section 28-234 pertaining to Facility Protection/Damage Prevention Requirements for Contractors/Excavators/Utilities in its entirety and by enacting in lieu thereof a new subsection (a) in Section 28-234 pertaining to Facility Protection/Damage Prevention Requirements for Contractors/Excavators/Utilities to read as follows:

(a) When excavating is to take place within the tolerance zone, the Contractor/Excavator/Utility shall utilize at least one of the following: hand digging, pot holing, soft digging, vacuum excavation methods, pneumatic hand tools, or other mechanical methods that may be developed. Other mechanical methods may be used with the approval of the facility owner or operator.

Section 8. By deleting subsection (d) of Section 28-234 pertaining to Facility Protection/Damage Prevention Requirements for Contractors/Excavators/Utilities in its entirety and by enacting in lieu thereof a new subsection (d) in Section 28-234 pertaining to Facility Protection/Damage Prevention Requirements for Contractors/Excavators/Utilities to read as follows:

(d) White Lining is a mandatory practice except as stated in Section 28-232 (d) (1), (2), (3), (4) and (5).

Section 9. By deleting subsection (e) of Section 28-234 pertaining to Facility Protection/Damage Prevention Requirements for Contractors/Excavators/Utilities in its entirety.

Section 10. By renumbering Section 28-236 pertaining to Penalties to Section 28-237 Penalties.

Section 11. By renumbering Section 28-235 pertaining to Stop Work Orders to Section 28-236 Stop Work Orders.

Section 12. By adding a new section to Article VII Underground Marking Standards to be numbered Section 28-235 pertaining to Large Projects and to read as follows:

Sec. 28-235 Large Projects

(a) Public Service Commission Rule 515-9-4-.13 Procedures for Large Projects shall be followed.

(b) The Large Project Marking Agreement referenced in Public Service Commission Rule 515-9-4-.13 must describe the scope of the Project. The Large Project Marking Agreement must divide the Project into sections and assign “locate by” and “excavation by” dates for each section.

(c) Changes to the Large Project Marking Agreement must be in writing, i.e., hard copy or e-mail.

Section 13. This ordinance shall become effective immediately upon its adoption by the Fayette County Board of Commissioners.

Section 14. All other ordinances or parts of ordinances which are in conflict with this ordinance are hereby repealed.

Section 15. In the event any section, subsection, sentence, clause or phrase of this ordinance shall be declare or adjudged invalid or unconstitutional, such adjudication shall in no manner affect other sections, subsections, sentences, clauses or phrases of this ordinance, which shall remain in full force and effect as if the section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were not a part thereof. The Board of Commissioners hereby declares that it would have passed the remaining parts of this ordinance if it had known that such part or parts hereof would be declared or adjudged invalid or unconstitutional.

SO ORDAINED this ____ day of _____, 2015.

BOARD OF COMMISSIONERS OF
FAYETTE COUNTY, GEORGIA

(SEAL)

By: _____
CHARLES W. ODDO, Chairman

ATTEST:

Floyd L. Jones, County Clerk

Approved as to form:

County Attorney