

## **BOARD OF COUNTY COMMISSIONERS**

Randy Ognio, Chairman  
Charles W. Oddo, Vice Chairman  
Edward Gibbons  
Eric K. Maxwell  
Charles D. Rousseau



## **FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator  
Dennis A. Davenport, County Attorney  
Tameca P. White, County Clerk  
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West  
Public Meeting Room  
Fayetteville, GA 30214

## **AGENDA**

June 13, 2019

6:30 p.m.

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Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 6:30 p.m.

Call to Order

Invocation and Pledge of Allegiance by Commissioner Eric Maxwell

Acceptance of Agenda

### **PROCLAMATION/RECOGNITION:**

### **PUBLIC HEARING:**

1. First of two Public Hearings on Fayette County's proposed annual budget for Fiscal Year 2020 which begins on July 1, 2019 and ends June 30, 2020. (pages 3-61)

### **CONSENT AGENDA:**

2. Approval of a request from the Fayette County DUI Court to accept a supplemental subgrant award for 2019 from the Criminal Justice Coordinating Council (CJCC) of \$984. (pages 62-67)
3. Approval of an Intergovernmental Agreement for AEMT Training for Fayette County Fire & Emergency Service to train the City of Fayetteville Fire Department's personnel to the required specified level of certification. (pages 68-71)
4. Approval to accept the donation of \$17,700 for the purchase of thermal image cameras from the Fayette Fire Foundation. (pages 72-73)
5. Approval of the renewal of the contract with Midwest Employers Casualty Company as outlined under Option 2 of the two year rate options, for a period of one year from July 1, 2019 to July 1, 2021. (pages 74-78)
6. Approval to authorization for staff to acquire all fee simple right-of-way, easements and appraisals for the proposed roundabout at the intersection of New Hope and Brogdon Roads (2017 SPLOST 17TAM). (pages 79-87)
7. Approval of the May 23, 2019 Board of Commissioners Meeting Minutes. (pages 88-94)
8. Approval of the May 30, 2019 Board of Commissioners Special Called Meeting Minutes. (pages 95-103)

**OLD BUSINESS:**

**NEW BUSINESS:**

9. Consideration of amendments to Chapter 4 – Alcoholic Beverages regarding event facilities. (pages 104-129)

**PUBLIC COMMENT:**

*Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.*

**ADMINISTRATOR'S REPORTS:**

- A. Contract #1221-P: Water System Engineer of Record Task Order FC-19-16: Private Water System Analysis (pages 130-135)
- B. Contract #1504-P: Public works Engineer of Record: Task Order 12-315 Dogwood Trail Culvert Replacement – Construction Assistance Support Services (page 136)

**ATTORNEY'S REPORTS:**

**COMMISSIONERS' REPORTS:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

# COUNTY AGENDA REQUEST

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Department:

Presenter(s):

Meeting Date:

Type of Request:

## Wording for the Agenda:

First of two Public Hearings on Fayette County's proposed annual budget for Fiscal Year 2020 which begins on July 1, 2019 and ends June 30, 2020.

## Background/History/Details:

On May 30, 2019 County Staff presented to the Board of Commissioners the proposed Fiscal Year 2020 Budget. A copy of the presentation is provided as backup.

This will be the first of two public hearings on the proposed budget for FY 2020 as presented. Details of the budget are available for public review in the Board of Commissioners' Office and the Fayette County Public Library. Input from the public is welcome.

The second public hearing is scheduled for June 27, 2019 at which time the Board is expected to vote on the proposed Fiscal Year 2020 budget at the conclusion of the public hearing.

## What action are you seeking from the Board of Commissioners?

No action is required. At the end of the second public hearing on June 27, 2019, Staff will request the Board to vote on the adoption of the proposed Fiscal Year 2020 Annual Budget.

## If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

***\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

## Staff Notes:

# FAYETTE COUNTY, GEORGIA

## FY2020 Budget Highlights

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BOARD OF COMMISSIONERS  
BUDGET PRESENTATION

MAY 30, 2019



# Economic Outlook

- Personal income increased 4.5% over the past year.
- New housing starts are down 12% state-wide for 2019 to date.
- Fayette County unemployment rate dropped from 3.6% in 2018 to 3.5% in 2019.
- Recruitment/retention of qualified personnel, staff development and leadership development were ranked highest in importance for state and local governments.
- Public Safety Agencies nationwide report an overall downturn in applicants. Governments continue to have difficulty recruiting and retaining personnel for positions in law enforcement, information technology, engineering, emergency dispatch, accounting, and skilled trades.
- 77.0% of state and local governments hired new employees over the past year.
- 50% of governments have made changes to health benefits in 2018. These changes include increased employee contributions.
- 45% of governments report offering flexible scheduling or flexible work hours to help recruit and retain a skilled workforce.

# Budget Principles

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- Revenues are conservatively projected based on an objective, analytical process of detailed trending.
- One-time revenues are not used to fund current expenditures; thus avoiding pursuing short-term benefits at the risk of creating future funding issues.
- Only current revenues are used to pay current expenditures so there is not a “built-in increase” for ongoing expenditures.
- There is a budgetary link between capital and operating budgets to identify and determine if ongoing expenses can be funded through the operating budget before the project is placed into service.

# Planning Guidelines

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- No Deficit Budgeting (no use of unassigned fund balance)
- Continued Commitment of Delivering Outstanding Customer Service:
  - Minimum Property Tax Increase maintaining existing Millage Rate
  - Cumulative Taxpayer Savings of over \$29.5M since 2013.
- The Rolling 5 Year Capital Improvement Program totals \$6,060,754 and is allocated within the General Fund Balance.
- Maintain Employee Benefits strengthening Medical Reserves
  - Medical/Dental/Vision Health Insurance
  - Funding Stop Loss, Large Claims

# Planning Guidelines

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## Retirement Benefits

- **Defined Contribution Election:** Employees hired after Jan. 1, 2014, county contribution increases from 3.8% to 5.0%.
- **Defined Benefit Election:** Employees contribution will increase from 2.50% to 5.00%. (Multiplier increase 1.5 to 2.0)
- **Defined Contribution 457 Match:** County will continue to match ½ of Employee contribution up to 2.5%.
- **Fayette County's Defined Benefit plan is fully funded at (108.4%)**

# Benefit Highlights

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- Continue to offer two (2) Choices for Medical Plan Coverage:
  - Traditional Open Access Point of Service Plan (POS) serviced by the CIGNA LocalPlus Network
  - High Deductible Health Plan (HDHP) with Health Savings Account (HSA)
    - County funds: \$750 Employee Only; \$1,000 Employee/Spouse or Child(ren); and \$1,250 Family
- County funded Critical large Illness and Accident claims coverage for HDHP (HSA)
- POS and HDHP (HSA) plans standard deductible remains the same at \$2,700 per calendar year.
- County funded Basic Life, Accidental Death & Disability, and Long-Term Disability.

No proposed increase in employee premiums - seventh consecutive year.

# Benefit Highlights

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- POS Out-of-Pocket Maximum changes \$3,500 to \$5,000.
- HDHP Out-of-Pocket Maximum changes \$5,000 to \$10,000.
- Health Advocate provided to assist and escalate claims resolution.
- Non-Tobacco User Discounts \$75 ppp – Employee/dependents;
- Wellness Initiatives \$75 ppp – Preventive Care Surcharge (physical);
- Spousal Surcharge \$150 ppp – Spouse with access to insurance.
- Dental Insurance covers:
  - Preventative 100%; Basic 80%/20%; Major & Orthodontics 50%/50%
- Vision benefit remains at \$300 per calendar year.

# Benefit Highlights

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## New for FY2020:

- Partner with Piedmont Hospital and Cigna to provide for an on-site Health Coach (RN) for one-on-one and face-to-face coaching at designated Fayette County locations.
- Roll out of a digital lifestyle app, Omada, that helps employees get healthier by losing weight and incorporating healthy lifestyle activities.
- Pharmaceutical Cigna 90Now program requires maintenance medications to be filled with a 90-day supply. 30 day supplies will no longer be filled.

# General Fund Balance Financial Projection – FY2019

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<b>Fund Balance</b>	<b>FY2018</b>	<b>EST FY2019</b>
Non-Spendable:		
Inventories	\$137,535	\$150,000
Stormwater Advance	\$3,663,956	\$3,413,956
Committed To:		
Stabilization Fund	\$12,849,272	\$13,542,712
Restricted (Capital and DA):	\$332,647	\$264,258
Assigned To:		
Encumbrances	\$62,921	\$75,000
Emergencies	\$2,000,000	\$2,000,000
CIP	\$6,358,858	\$6,060,754
Unassigned:	<u>\$4,014,314</u>	<u>\$3,095,938</u>
<b>Total Fund Balance:</b>	<b>\$29,419,503</b>	<b>\$28,602,618</b>

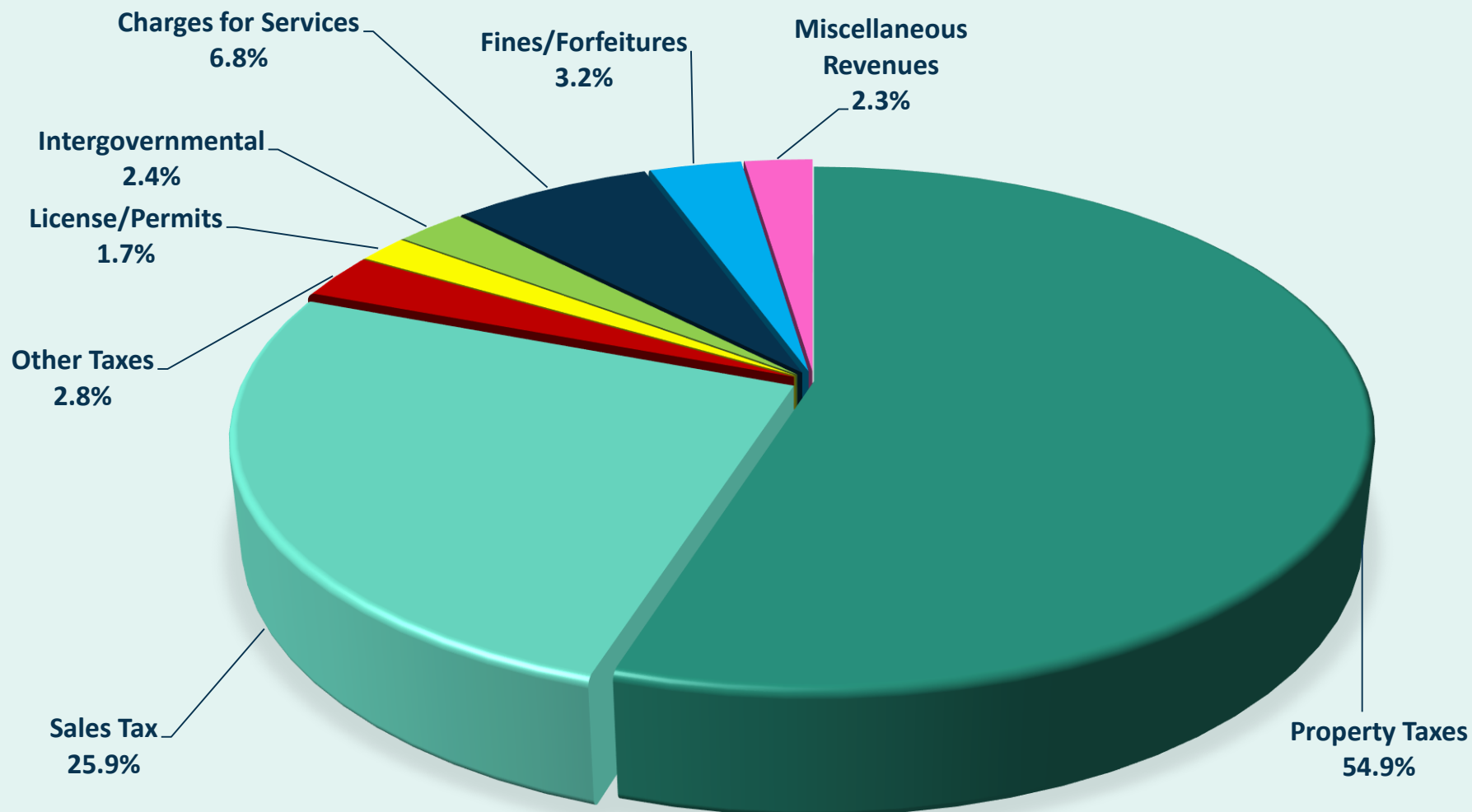
Based upon April forecasted



# FY2020 Budget Summary

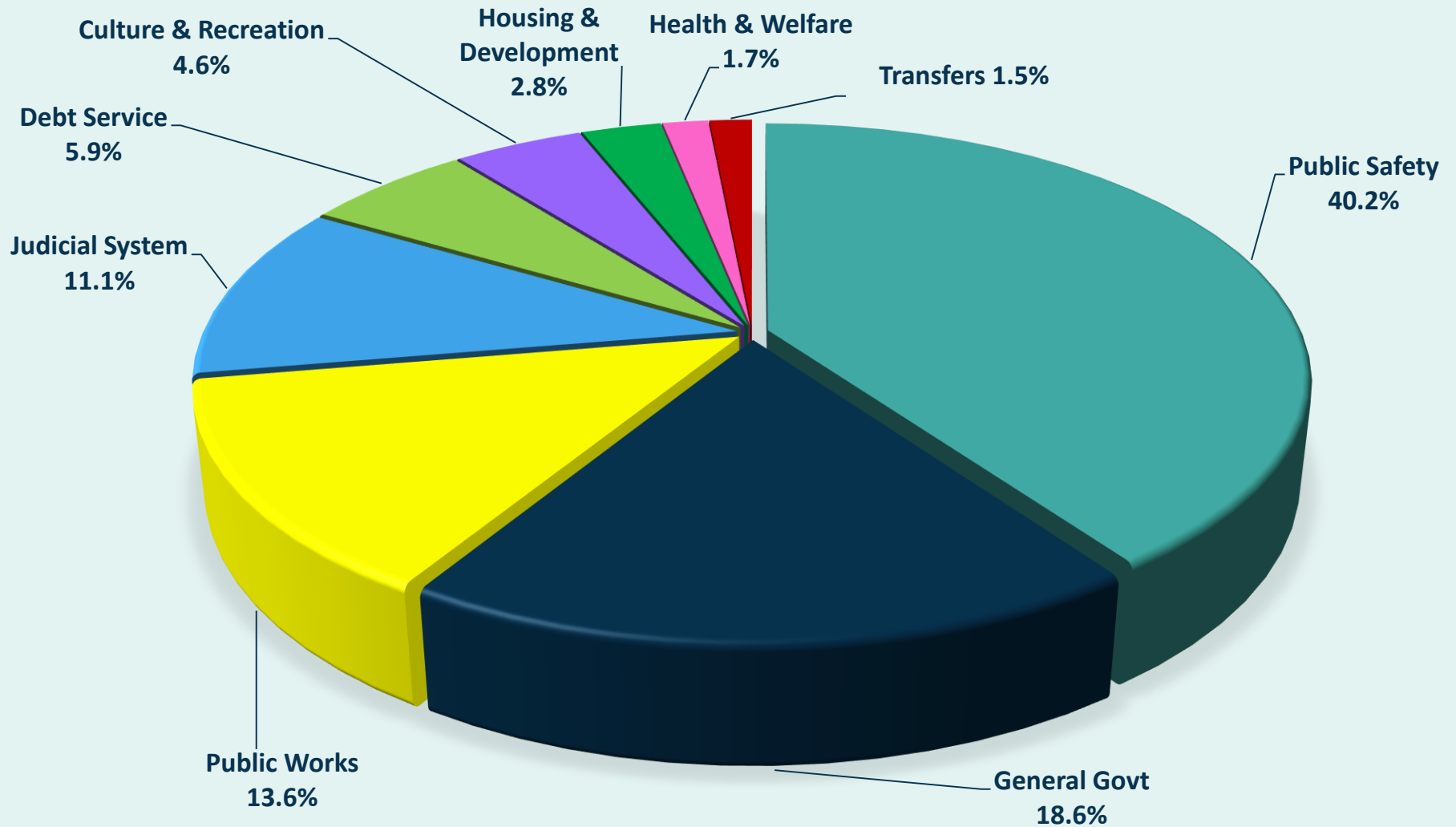
FY 2020 BUDGET		<u>Revenue</u>	<u>Transfers</u> <u>In</u>	<u>Total Revenue</u> <u>And Other</u> <u>Sources</u>	<u>Expenditures</u>	<u>Transfers</u> <u>Out</u>	<u>Total Exp.</u> <u>And Other</u> <u>Uses</u>	<u>Impact to</u> <u>Fund Balance</u>
<b>OPERATING BUDGET</b>								
<b>100</b>	<b>General Fund</b>	<b>55,222,286</b>	<b>90,000</b>	<b>55,312,286</b>	<b>54,070,850</b>	<b>825,000</b>	<b>54,895,850</b>	<b>416,436</b>
205	Law Library	60,000	-	60,000	60,000	-	60,000	-
214	Accountability State Court	696,215	-	696,215	577,551	-	577,551	118,664
215	911 Communications	4,325,150	-	4,325,150	3,696,220	-	3,696,220	628,930
216	Jail Surcharge	384,000	-	384,000	384,000	-	384,000	-
217	Juvenile Supervision	9,000	-	9,000	24,919	-	24,919	(15,919)
218	Victims Assistance	154,174	-	154,174	154,174	-	154,174	-
219	Drug Abuse and Treatment	830,902	-	830,902	671,194	-	671,194	159,708
270	Fire Services	12,709,000	-	12,709,000	10,417,328	500,000	10,917,328	1,791,672
271	Street Lights	405,000	-	405,000	336,216	90,000	426,216	(21,216)
272	EMS	3,601,200	-	3,601,200	3,258,872	250,000	3,508,872	92,328
291	Animal Control Spay Neuter	17,000	-	17,000	17,000	-	17,000	-
	<b>Special Revenue Funds</b>	<b>23,191,641</b>	<b>-</b>	<b>23,191,641</b>	<b>19,597,474</b>	<b>840,000</b>	<b>20,437,474</b>	<b>2,754,167</b>
	<b>Governmental Funds</b>	<b>78,413,927</b>	<b>90,000</b>	<b>78,503,927</b>	<b>73,668,324</b>	<b>1,665,000</b>	<b>75,333,324</b>	<b>3,170,603</b>
505	Water System	19,003,700	-	19,003,700	17,173,700	1,830,000	19,003,700	-
540	Solid Waste	73,000	100,000	173,000	249,018	-	249,018	(76,018)
	<b>Enterprise Funds</b>	<b>19,076,700</b>	<b>100,000</b>	<b>19,176,700</b>	<b>17,422,718</b>	<b>1,830,000</b>	<b>19,252,718</b>	<b>(76,018)</b>
<b>TOTAL OPERATING BUDGET</b>		<b>97,490,627</b>	<b>190,000</b>	<b>97,680,627</b>	<b>91,091,042</b>	<b>3,495,000</b>	<b>94,586,042</b>	<b>3,094,585</b>
<b>CAPITAL/CIP BUDGET</b>								
37_	Capital/CIP Funds (372/375)	-	3,589,976	3,589,976	3,589,976	-	3,589,976	-
	General Fund Balance	-	-	-	-	3,129,798	3,129,798	(3,129,798)
	911 Communications Fund Balance	-	-	-	-	-	-	-
	Fire Services Fund Balance	-	-	-	-	432,178	432,178	(432,178)
	EMS Fund Balance	-	-	-	-	28,000	28,000	(28,000)
	<b>Governmental</b>	<b>-</b>	<b>3,589,976</b>	<b>3,589,976</b>	<b>3,589,976</b>	<b>3,589,976</b>	<b>7,179,952</b>	<b>(3,589,976)</b>
507	Water System CIP	-	1,830,000	1,830,000	1,830,000	-	1,830,000	-
	<b>Enterprise</b>	<b>-</b>	<b>1,830,000</b>	<b>1,830,000</b>	<b>1,830,000</b>	<b>-</b>	<b>1,830,000</b>	<b>-</b>
610	Vehicles/Equipment	-	1,475,000	1,475,000	1,464,220	-	1,464,220	10,780
<b>TOTAL CAPITAL BUDGET</b>		<b>-</b>	<b>6,894,976</b>	<b>6,894,976</b>	<b>6,884,196</b>	<b>3,589,976</b>	<b>10,474,172</b>	<b>(3,579,196)</b>
<b>TOTAL BUDGET</b>		<b>97,490,627</b>	<b>7,084,976</b>	<b>104,575,603</b>	<b>97,975,238</b>	<b>7,084,976</b>	<b>105,060,214</b>	<b>(484,611)</b>

# General Fund Revenues



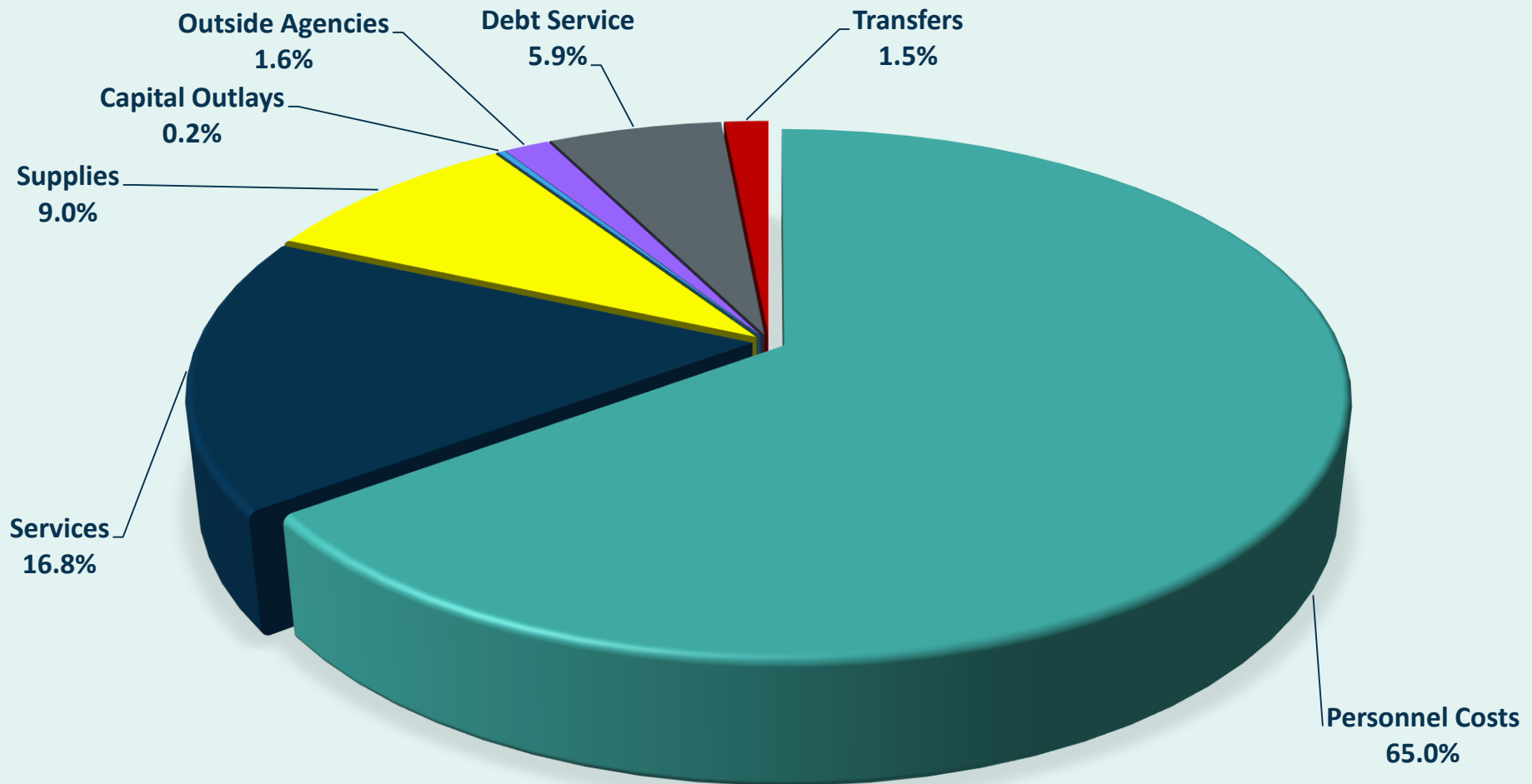
# General Fund Expenditures By Function

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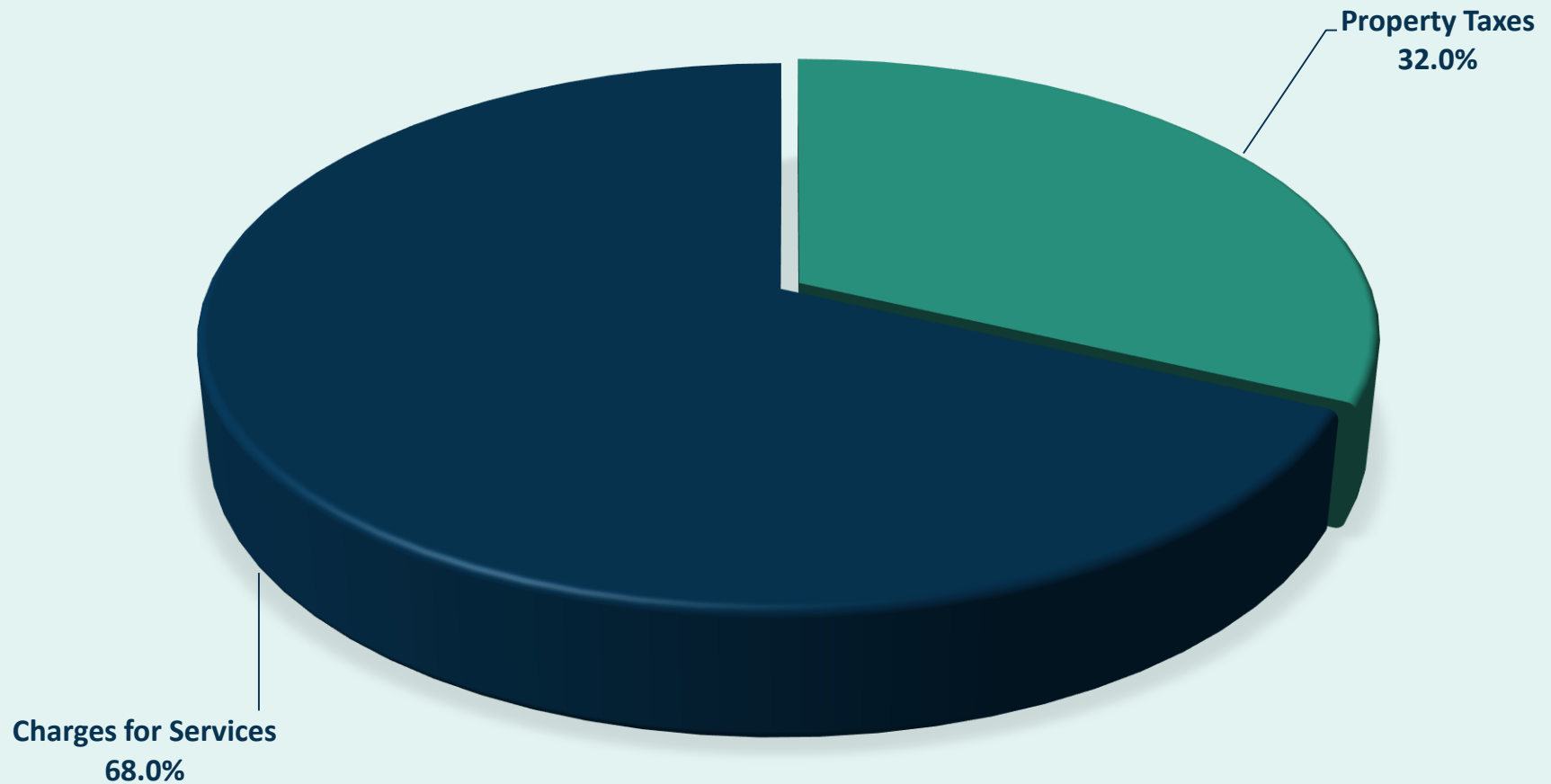


# General Fund Expenditures By Type

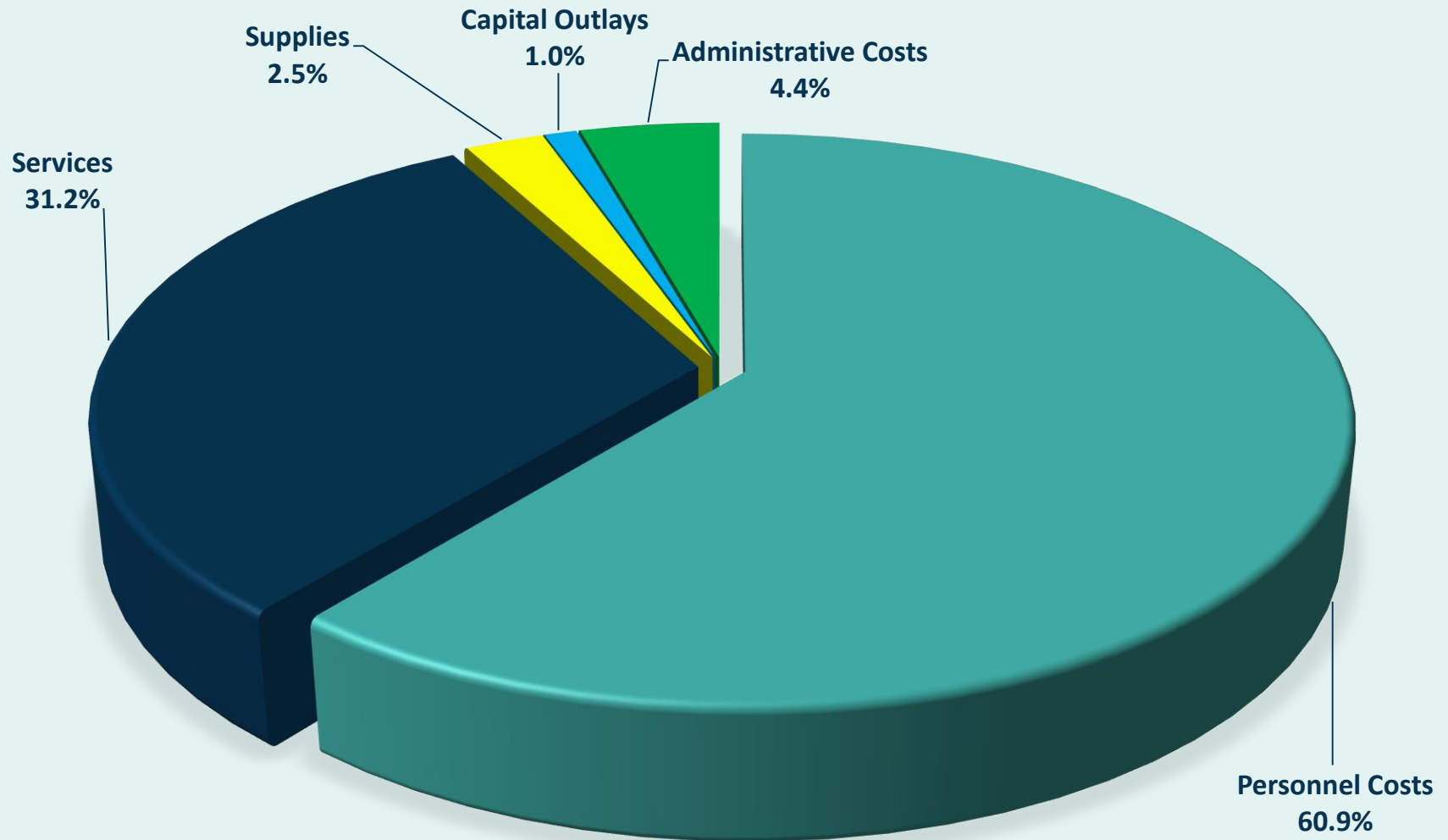
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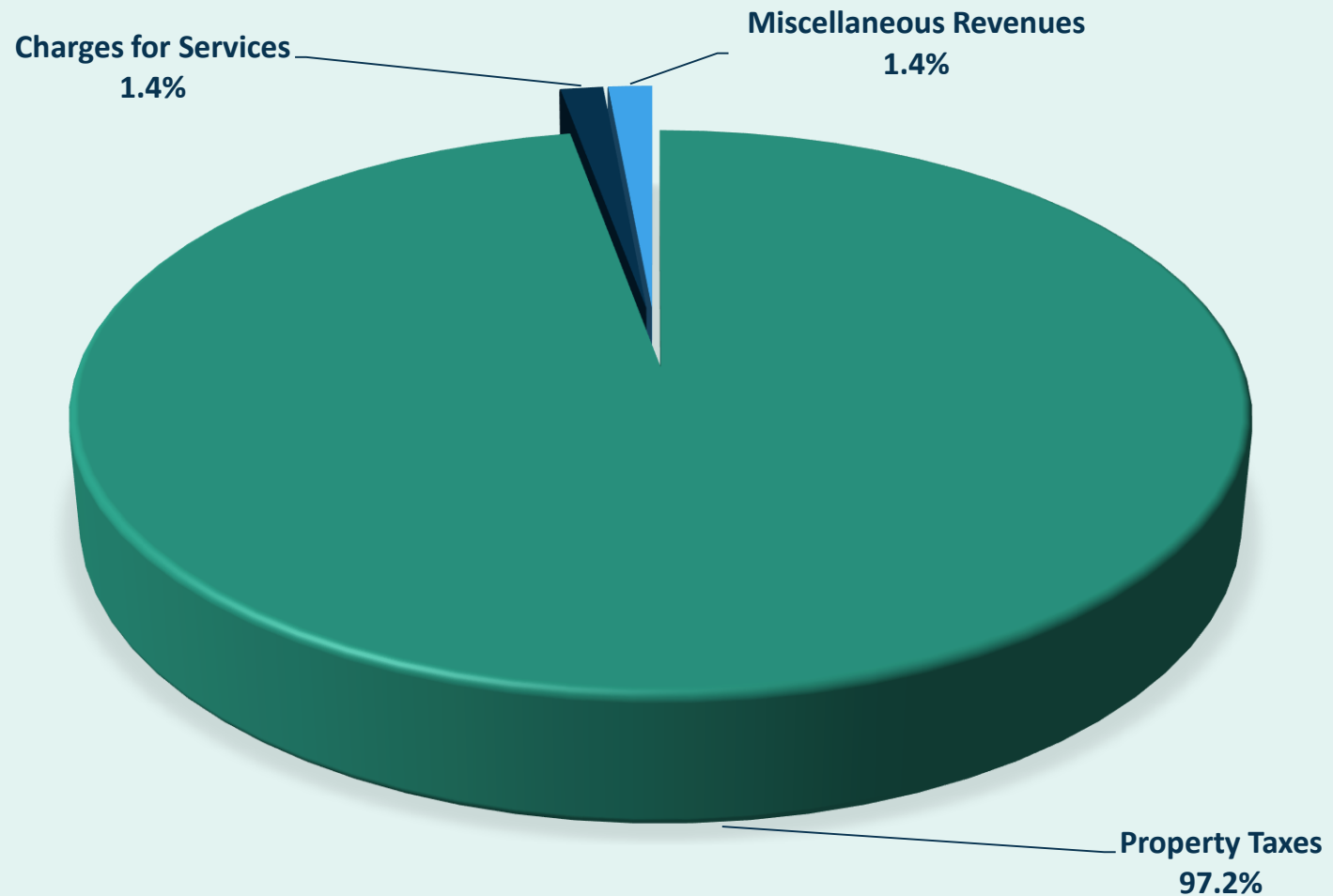
# 911 Fund Revenues



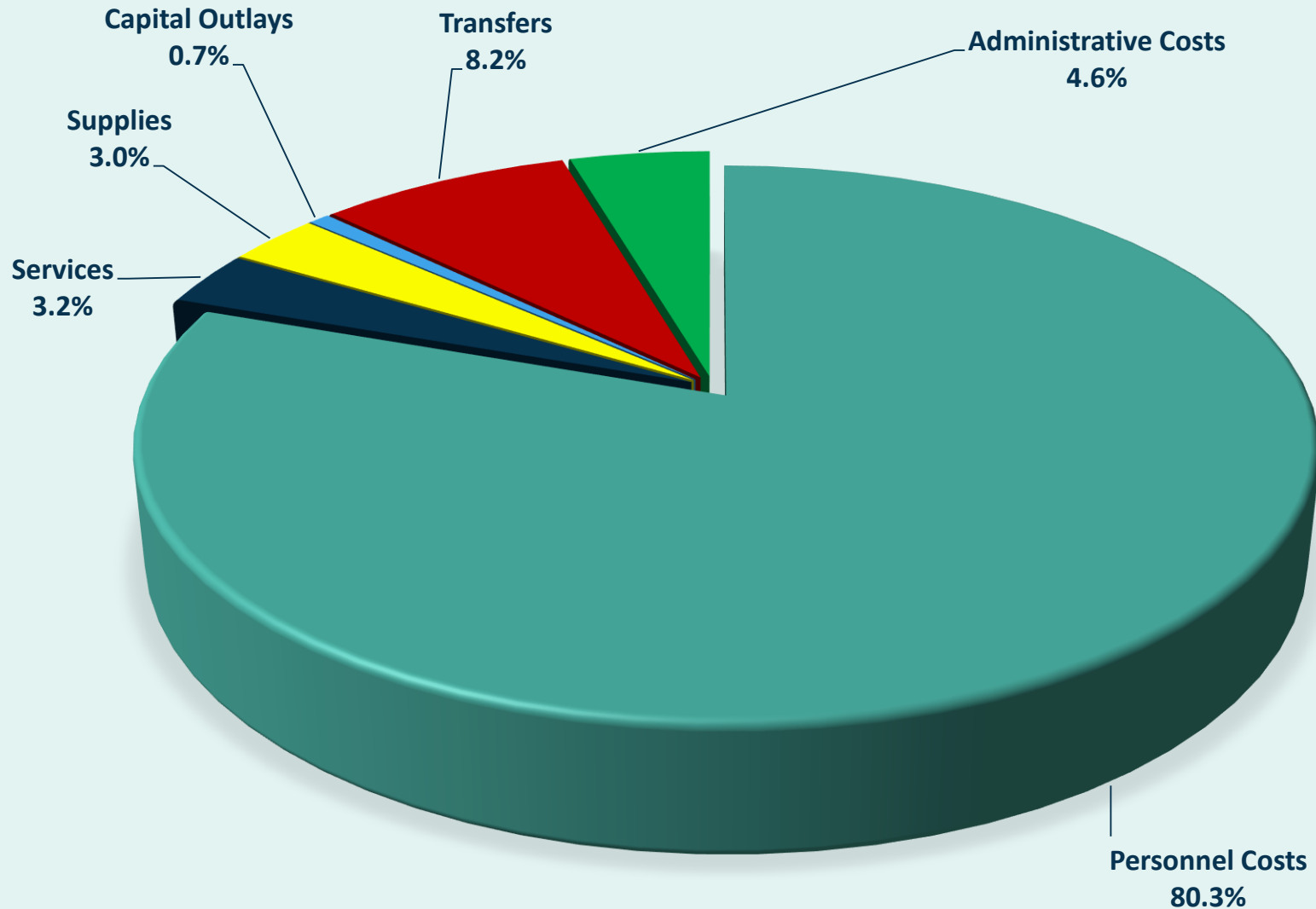
# 911 Fund Expenditures



# Fire Fund Revenues

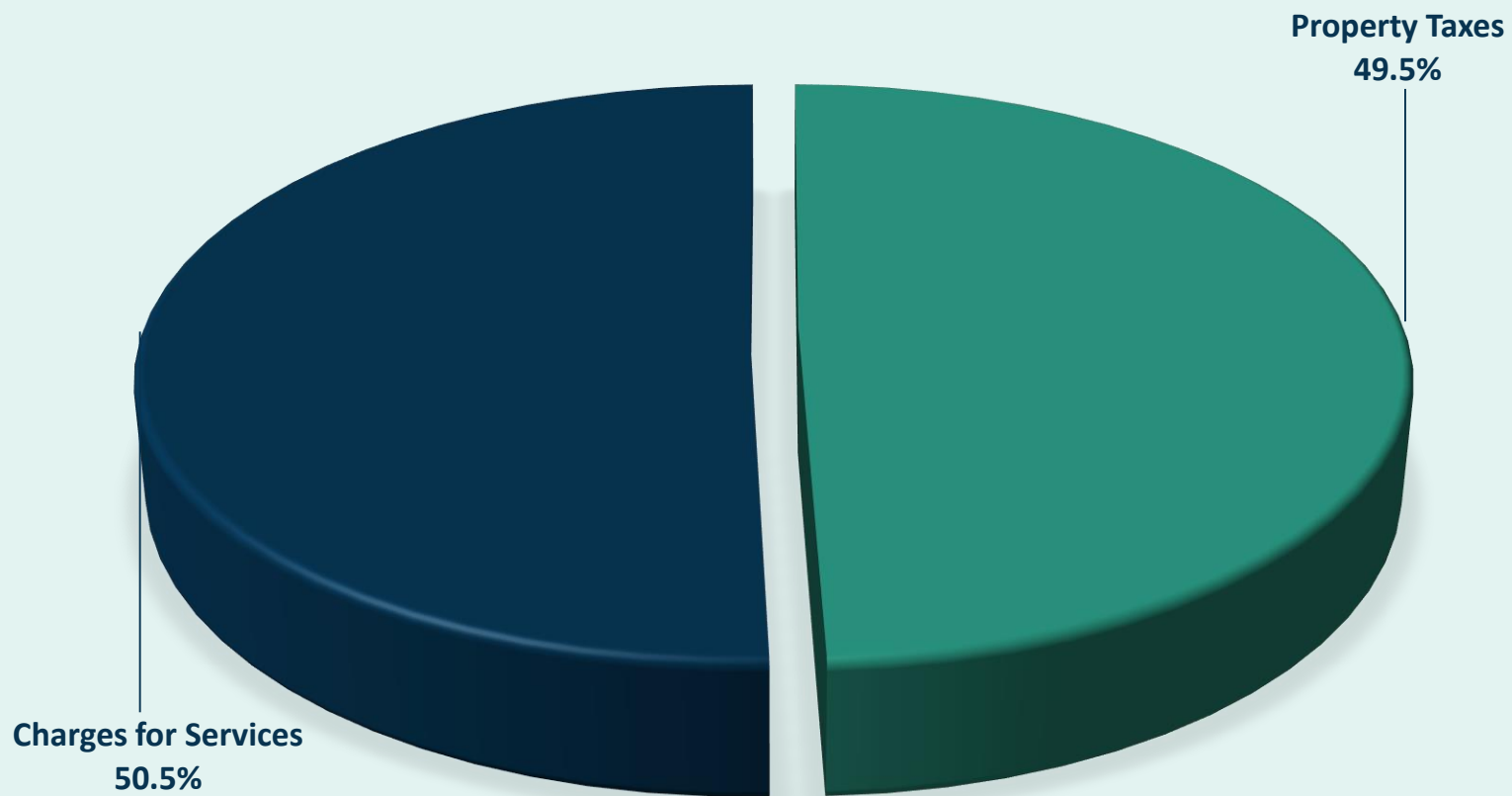


# Fire Fund Expenditures

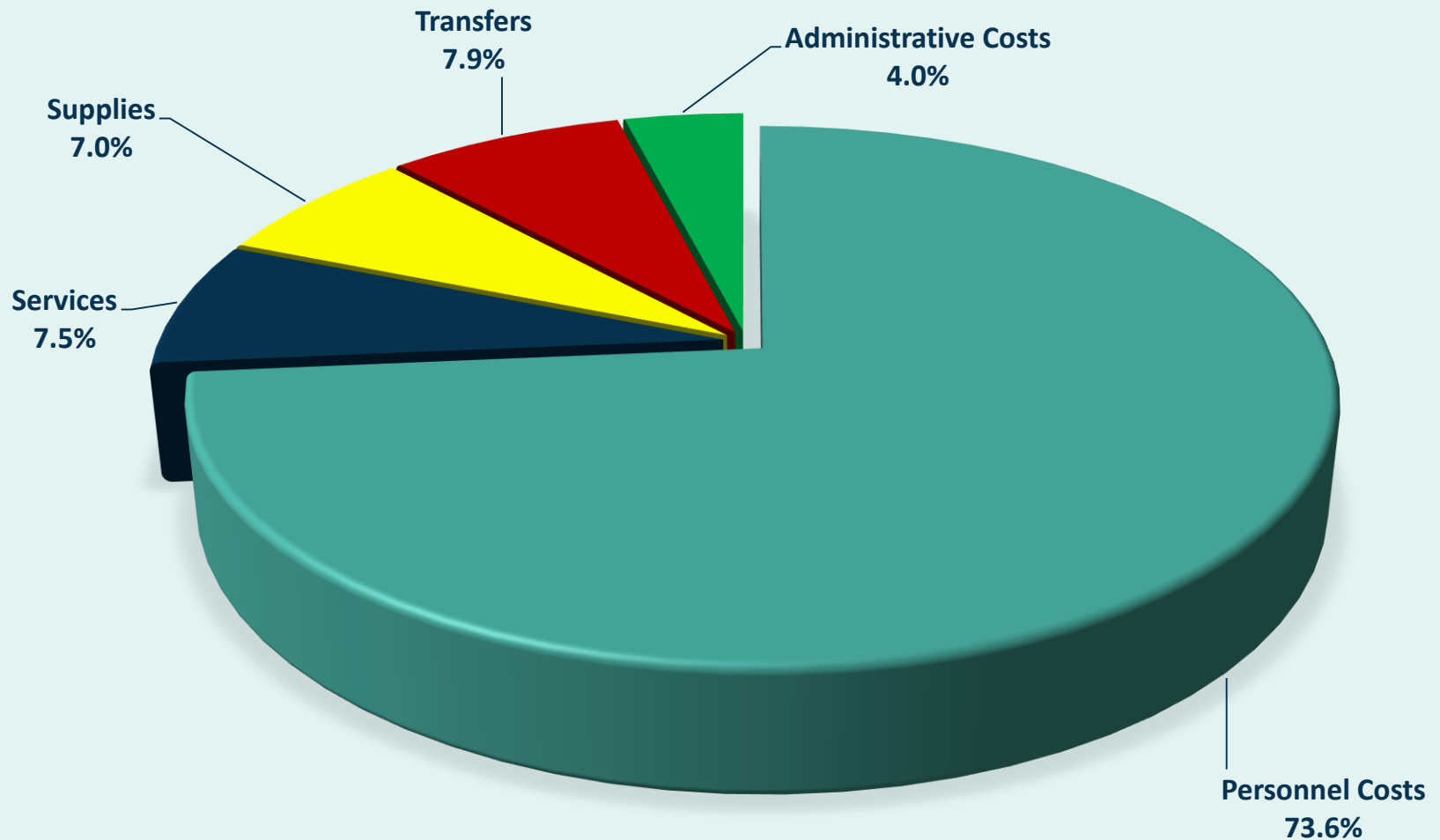




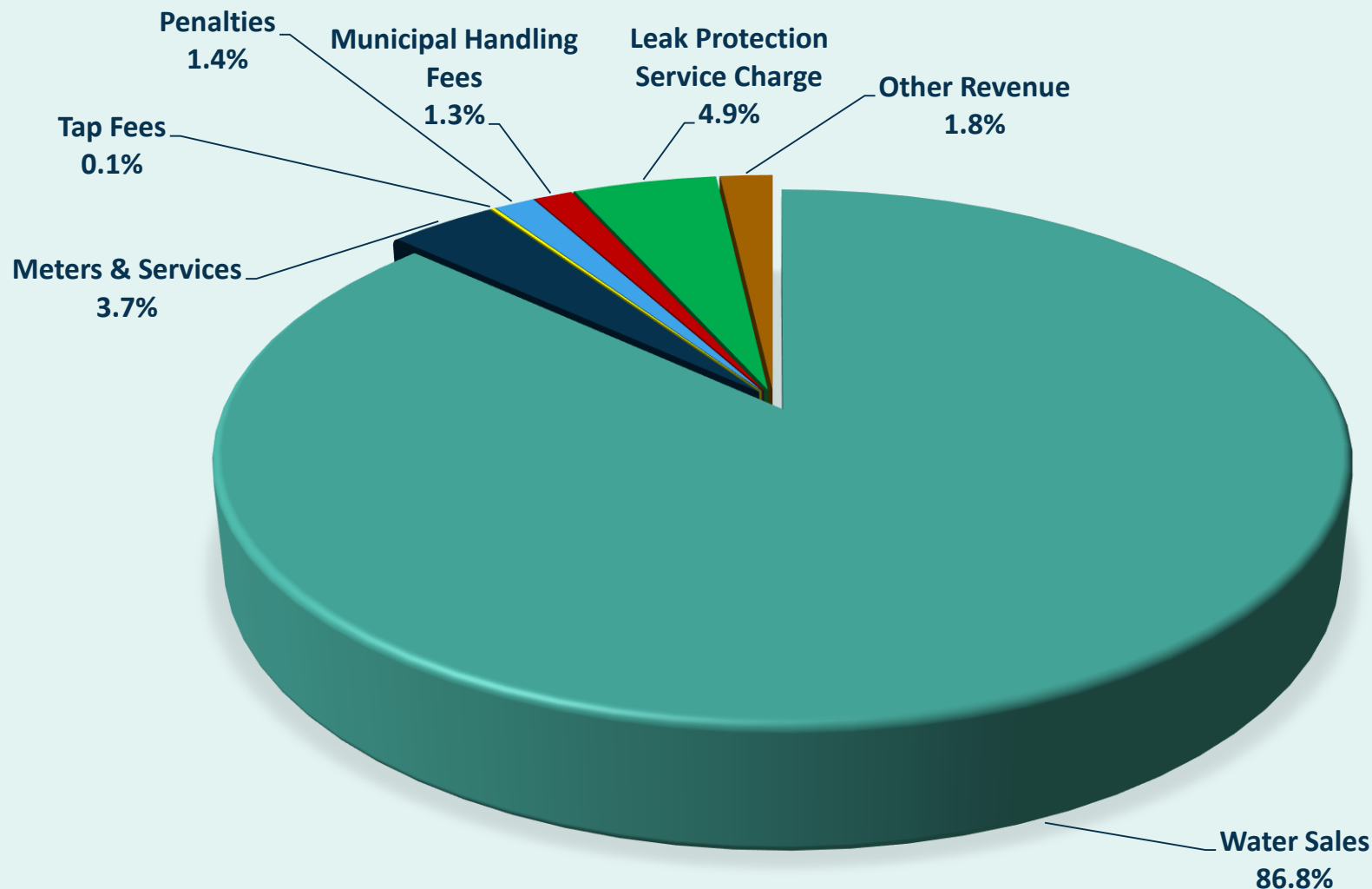
# EMS Fund Revenues



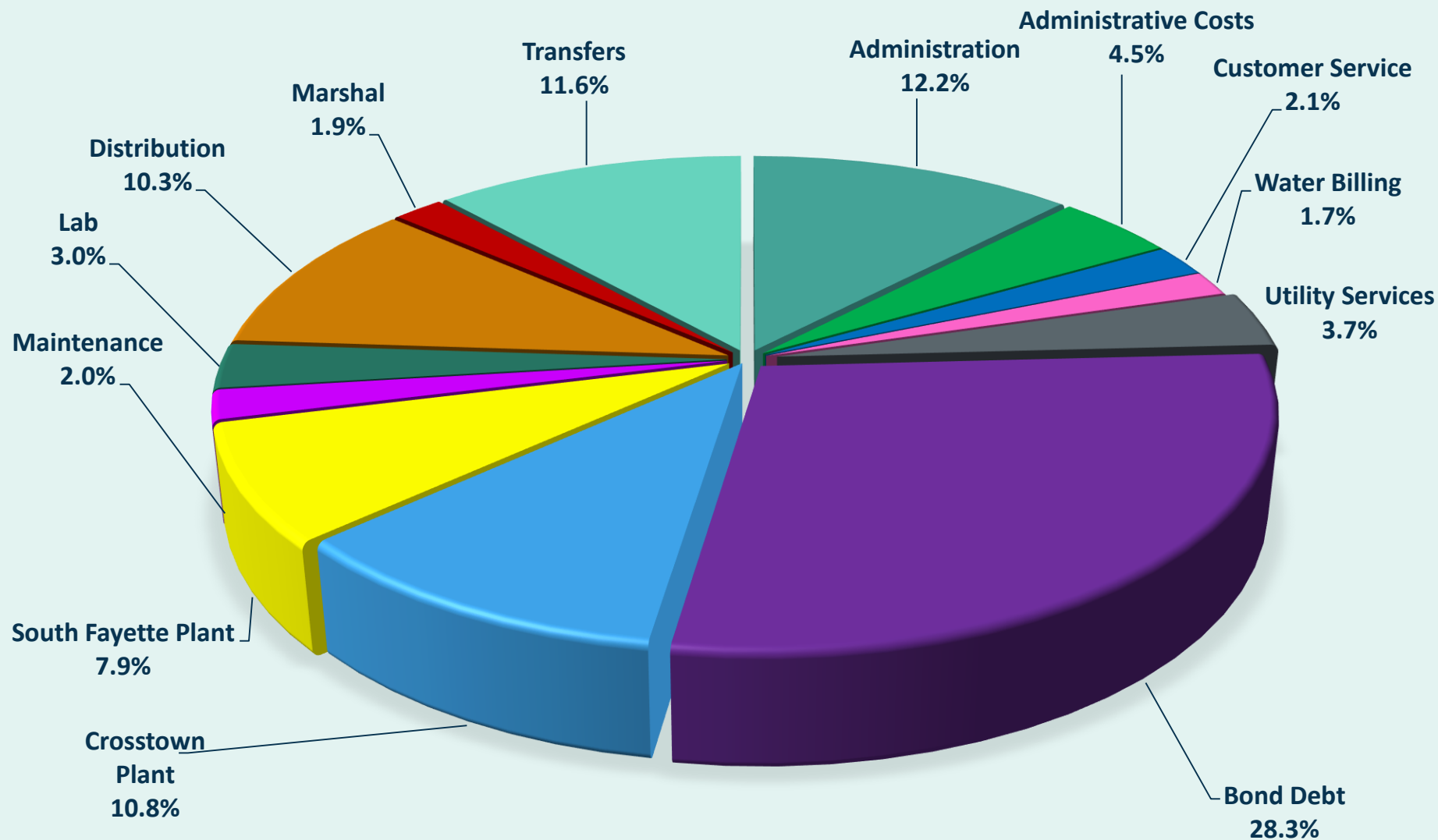
# EMS Fund Expenditures



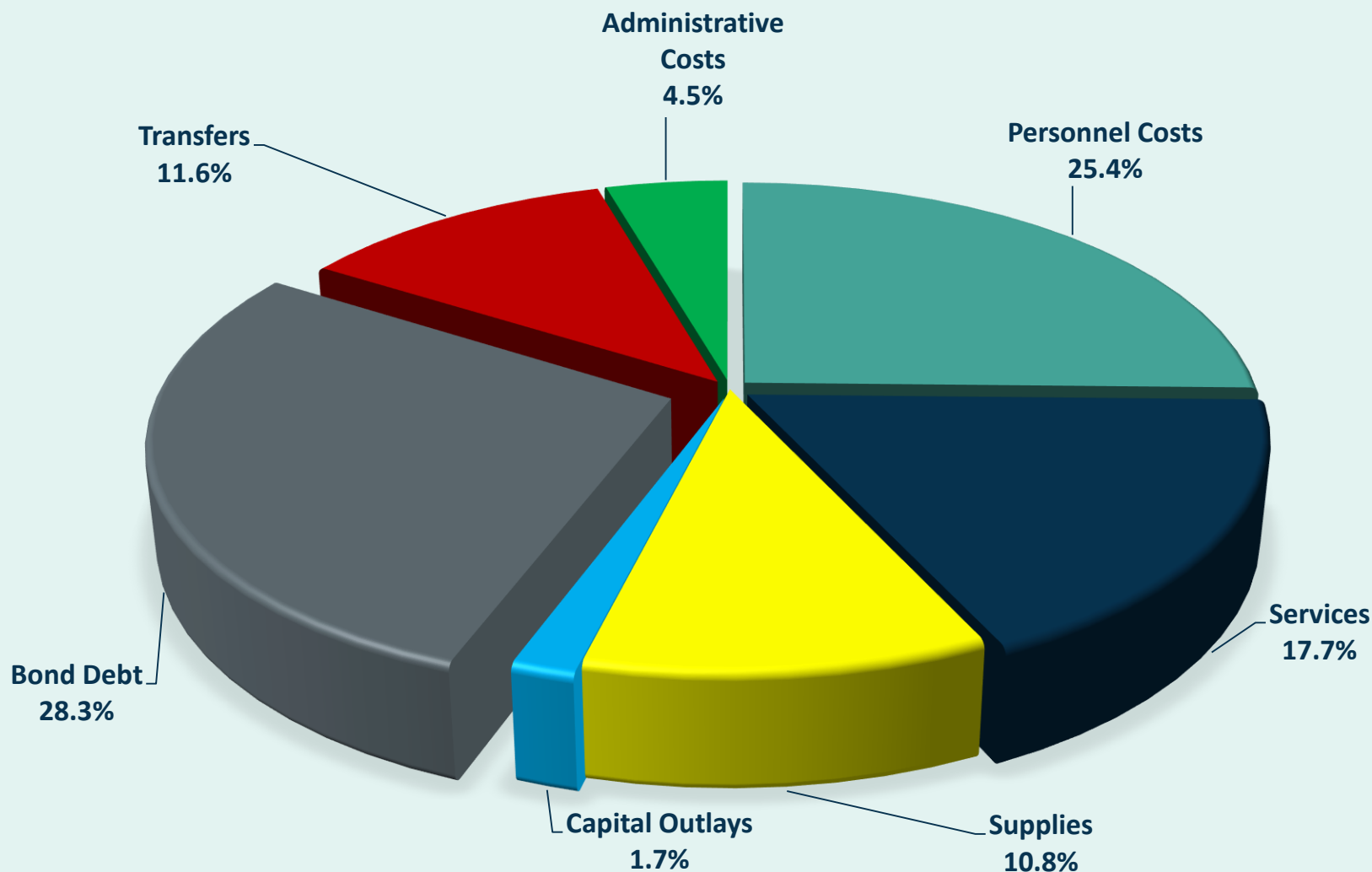
# Water System Fund Revenues



# Water System Expenses By Function



# Water System Expenses By Type



# Fayette County, Georgia

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## FY2020 Proposed Personnel Changes

# Personnel Changes – Full Time

## Funding is included for 765.499 County Wide

- 750 full-time
- 34 part-time positions equivalent to 15.499 FTEs

## FTE count is up 1.03%, 7.825 net, from 2019

- 7.0 FTE New positions
  - Environmental Mgmt SPLOST<sup>1</sup> 1.0 Construction Inspector
  - 911 1.0 Comm Shift Supervisor
  - Water System 1.0 Water Plant Operator
  - **Fifth Judgeship (FY2020 ½ Year)**
    - Clerk of Superior Court 1.0 Deputy Clerk I Civil
    - Clerk of Superior Court 1.0 Deputy Clerk I Jury
    - Sheriff 1.0 Deputy Sheriff
    - District Attorney<sup>2</sup> 1.0 Investigator

<sup>1</sup> New SPLOST Construction Inspector is 100% dedicated and funded with SPLOST.

<sup>2</sup> District Attorney is not included in the county headcount but is funded as part of the county contribution.

# Personnel Changes – Part Time

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- **1.525 FTE Part-time to Full-time positions**

■ Magistrate Court	.375	Constable
■ County Clerk	.375	Administrative Assistant
■ Finance	.375	Financial Analyst
■ Sheriff	.400	Maintenance Technician

- **1.25 FTE New Part-time positions**

■ Finance	.625	Accounting Technician
■ Environmental Mgmt	.625	GIS Technician
■ Sheriff	.125	Bailiff (Fifth Judgeship)

- (0.95) FTEs from County Extension to UGA Contract Employees

Note: Sheriff Bailiff is funded as part of the 5th Judgeship efforts but is not included in county headcount.



# Personnel Changes - Reclassifications

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- **Personnel Job Reclassifications (Position Promotions):**
  - Animal Control – Animal Control Officer to Sr. Animal Control Officer
  - Coroner – PT Coroner Assistant to PT Administrative Assistant
  - Accountability Court – DUI Court Coordinator to Accountability Court Coordinator
  - Probate Court – Clerk of Probate Court to Chief Clerk of Probate Court
  - Road Dept – Increase Seasonal Road Workers' hourly rate
  - Sheriff (Jail) – Deputy Sheriff to Gang Investigator
  - Water System
    - Customer Svc Rep. to Lead Customer Svc Rep.
    - Plant Maintenance Worker to Assistant Maintenance Manager

# Personnel Changes - Reclassifications

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- **Personnel Job Reclassifications (Certification Promotions):**
  - Building Safety (4)
    - (2) Inspector II to Inspector III
    - Plans Examiner Certification
    - Permit Technician Certification
  - Tax Assessor – Appraiser II to Appraiser III (1)
  - Water System (3)
    - (2) Plant Operator III to Plant Operator II
    - Plant Operator II to Plant Operator I

# Fayette County, Georgia

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Commission Discussions - Not Included Budget

# Commission Discussions – Not Included in Budget

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- Salary / Supplement
  - Superior Court Judges Supplement \$7,000 (Max \$50,000)
    - Griffin Judicial Circuit Court Allocation
    - State Court Judge
    - State Court Solicitor
    - Constitutional Officers (Clerk Superior Court, Sheriff, Tax Commissioner, Probate Judge)
  - **Total impact of \$48,223 (Slide #30 Detail)**
- District Attorney Supplement **\$4,400** (Circuit Share)
- Juvenile Court Judges' Supplement **\$9,136** (Circuit Share)
  - Two Juvenile Court Judges
- Magistrate Court Judges **\$3,699** (Circuit Share)
  - Chief Magistrate & Three Magistrates Part-time

# Commission Discussions – Not Included in Budget

## Increase in Judge's Supplement from \$43K to \$50K

### Effect on Griffin Judicial Circuit Cost

### \$50k Supplement

Superior Court Judges supplement increase to	\$ 50,000
Superior Court Judges current supplement	43,000
	7,000
Increase to salaries - 4 judges, 1 judge 1/2 year	31,500
FICA/Medicare	2,410
<b>Total Increase to Griffin Judicial Circuit</b>	<b>\$ 33,910</b>

<u>Elected/Appointed Official</u>	<u>Increase</u>	<u>Percent</u>
Fayette County State Court Judge	\$ 6,300	4.14%
Fayette County State Court Solicitor	4,725	4.14%
Fayette County Clerk of Superior Court	5,159	4.14%
Fayette County Tax Commissioner	3,970	4.14%
Fayette County Sheriff	4,573	4.14%
Fayette County Probate Court Judge	4,120	4.14%

General Fund Increase - Salaries + FICA/Medicare	\$ 31,054
General Fund Increase to Allocation of GJC Cost - (50.63% * \$33,910)	17,169
<b>General Fund Increase - Total</b>	<b>\$ 48,223</b>

# Fayette County, Georgia

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Proposed Public Safety,  
Forced Merit and Retirement

# Proposed Public Safety Salary Increase 9.09% Distribution

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- The primary focus of this proposed budget, as discussed during Retreat, is the salary and retention of Public Safety positions.
- Salary is the most frequently cited reason by public safety officers on why they leave. Statistically, unhappy employees will leave for 5%, and satisfied employees generally require a 20% increase before they consider resigning.
- All certified Public Safety positions are proposed an increase of approximately 9.09%, depending upon where their salary falls on the current 1.25% step pay scale.
- Retirement is a close second cited, and is the reason for the recommended enhancement to the Defined Benefit (DB) retirement multiplier from 1.50 to 2.00, to ensure a secure stream of income at retirement.

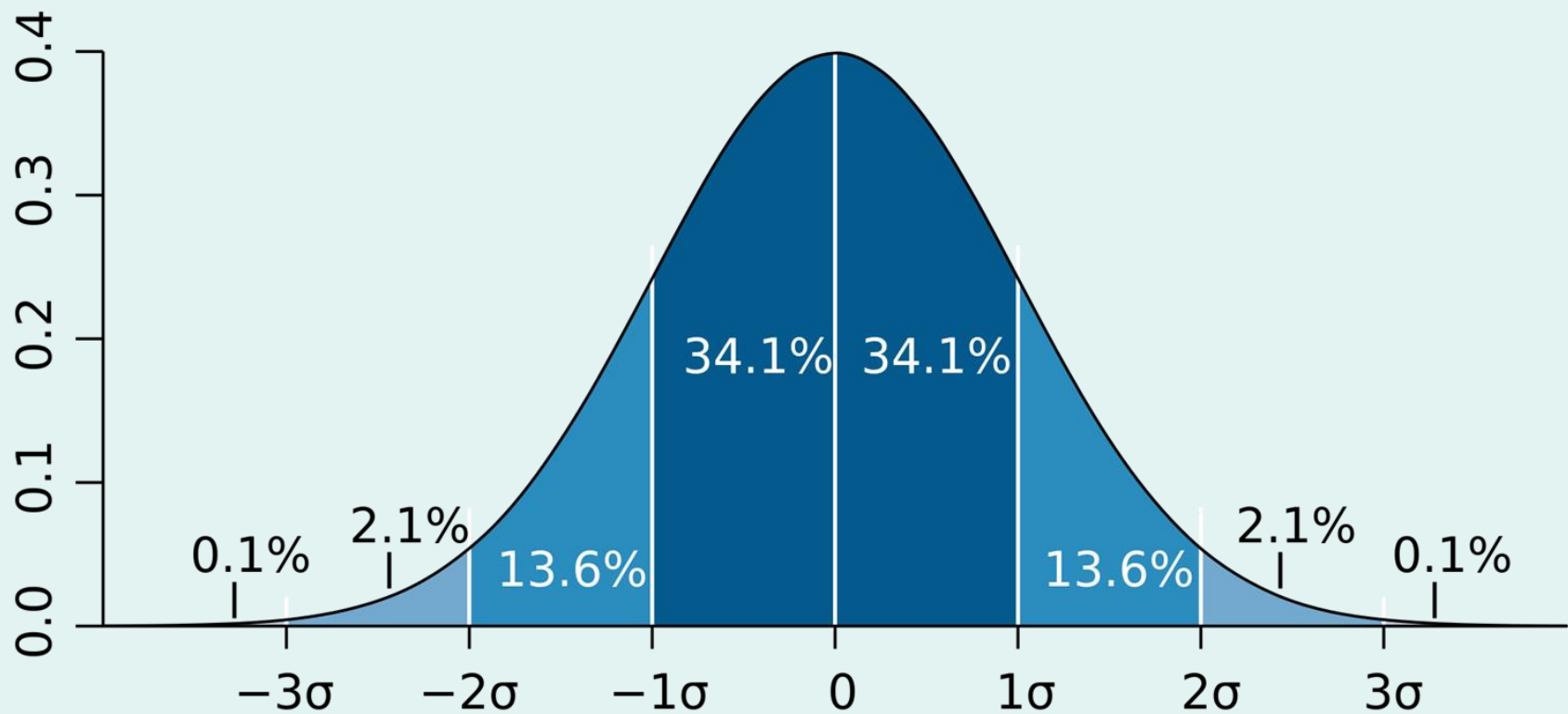
# Proposed Forced Merit Performance Pay Distribution

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- Merit distribution is allocated based upon performance and performance evaluations and uses the same approach for the merit adjustment as used in the past, following our Personnel Policies 408.13 (Performance Pay) and 412.01 (Performance Appraisal), for a distribution of funds for performance pay.
- Ideally, performance pay should be distributed using a normal distribution methodology that, when graphed, resembles a traditional Bell Curve. The Bell Curve methodology works best with large data sets; thus for large county departments, this is a relatively straightforward process but is easier said than done for small departments.
- The alternative approach is to use a forced ranking system of a Bell Curve as a management tool to allocate merit pay.
- Based upon the department employee population, breakpoints within the curve are determined and applied to ascertain employee performance pay.
- Staff proposes utilizing a Forced Bell Curve 15-35-35-15



# Forced Ranking System Bell Curve 15-35-35-15



# Proposed Performance Pay Distribution

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- Departments with more than 20 employees use the forced ranking system approach. Using this approach a department with 20 employees would have 3 Top-Performers; 7 Above Average Performers; 7 Below Average Performers; 3 Non-Performers.
- Smaller departments use a combination of employee performance evaluations and the forced ranking system.
- The county has 41 Departments, with 32 Departments (Non-Public Safety) impacted by the merit distribution. Of these 32, 4 have more than 20 FTEs.
- Mathematically the weighted percentage required to implement a forced ranking merit based system would be 3.25% of total county payroll of eligible employees. The majority of employees would fall into average performers of 1.25%-2.50-3.75% with top performers receiving a 5.00% increase.

# Proposed Performance Pay Distribution Guidelines and Process

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## Who is eligible?

- All regular full-time and part-time employees who are in good standing, not subject to a Performance Improvement Plan, and are employed as of 12/31/2018.
- Full-time and part-time employees who are at the maximum step with their respective grade, are in good standing, not subject to a Performance Improvement Plan, and are employed as of 12/31/2018, will receive a one-time performance payment in lieu of merit.

## Ineligible Employees:

- Employees who are currently subject to a Performance Improvement Plan; elected officials, board members, seasonal or temporary workers (including temporary election clerks and poll workers); Employees in grant funded positions; Employees in positions funded through the Griffin Judicial Circuit or District Attorney.
- Employees who are no longer employed at time of distribution.

# Proposed Public Safety Salary Increase 9.09% Distribution

- Approximately each Public Safety position increases 9.09% per scale
- Remainder of workforce 5.0% forced bell curve – effective 3.25%

Dollar Impact			
Fund	Public Safety 9.09%	Remaining County Employees (Merit Avg 3.25%)	Total Impact
General Fund	974,907	436,176	1,411,083
Emergency 911	128,596		128,596
Fire Services	516,148	3,031	519,179
EMS	171,838		171,838
Water System/Marshal	18,939	108,523	127,462
Solid Waste		1,522	1,522
<b>Total</b>	<b>\$1,810,428</b>	<b>\$549,252</b>	<b>\$2,359,680</b>

Based upon their administrative functions there are twenty-two positions within our existing Public Safety departments that will fall under the forced merit allocation vs. Public Safety allocation.

# Fayette County, Georgia

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## FY2020 Maintenance & Operations

# Maintenance & Operations

## Significant Operational Budget Considerations

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- **Property/Casualty Insurance** – remains flat with the FY2019 policy premiums.
- **Elections** – Includes \$400k in anticipated election costs
- **Vehicle/Heavy Equipment Replacement** – Continued funding into the VE (Vehicle Equipment) Fund to ensure future funding is available to replace vehicle and equipment. Existing VE Net Position \$9,248,002.

	FY2019	FY2020
<b>General Fund</b>	\$725,000	\$725,000
<i>Vehicle</i>	\$525,000	\$525,000
<i>Equipment</i>	\$200,000	\$200,000
<b>Fire Fund</b>	\$500,000	\$500,000
<b>EMS Fund</b>	\$250,000	\$250,000
<b>Total Funding</b>	<b>\$1,475,000</b>	<b>\$1,475,000</b>

# Maintenance & Operations

## Significant Operational Budget Considerations

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- **5<sup>th</sup> Judgeship effective January 1, 2020** - New staffing of 4.0 Full-time positions for ½ year in FY2020
- **Accountability Court** - Adding Veteran's Treatment Court, along with the existing DUI Court
- **Post Landfill Closure Expenses** - Includes \$100k transfer from General Fund to Solid Waste to true up the fund balance
- **Tax Assessor Field Mobile** – Property assessment software to be utilized by staff in the field, provides updated automated values; thus, enhancing operational efficiencies
- **Carbyne Project** – Includes \$192k for continued implementation

# Maintenance & Operations

## Significant Operational Budget Considerations

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- **Employee Wellness** - CIGNA provided \$50,000 credit Wellness Initiative to be used towards the annual Health Fair and Health Advocate Services.
- **Safe Yield Analysis, Hydraulic Modeling, Long Term Water Supply Demand Forecasting & Rate Study** – Providing funding for pending task orders towards determining feasibility of water interconnectivity.
- **USGS Compliance** – Provide funding for continued water monitoring of critical points of entry and exit in Fayette County.
- **Outside Agency budgets**
  - Senior Citizens Center – Increased funding by \$33,487 to fund the projected operational and transportation shortfalls.



# Fayette County, Georgia

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Capital Improvement Plan  
Capital Expenditures  
Vehicles / Equipment

# Capital Improvement Program As Proposed

<u>Project Description</u>	<u>FY 2020</u>	<u>2021-2024 Total</u>	<u>Project Total</u>
B&G Parking and Driveway Refurbishment	16,675	-	16,675
Justice Center Tunnel Floor Replacement	40,000	-	40,000
Phillip's Cemetery Fencing	25,000	-	25,000
<b>Total - Bldg. &amp; Grounds</b>	<b>81,675</b>	<b>-</b>	<b>81,675</b>
SAGES - Computer Software & Upgrades	41,636	-	41,636
Permit Technician Area Office Renovation	12,500	-	12,500
<b>Total - Building Safety</b>	<b>54,136</b>	<b>-</b>	<b>54,136</b>
Renovation of Vacated Station #4	75,000	75,000	150,000
<b>Total - Elections</b>	<b>75,000</b>	<b>75,000</b>	<b>150,000</b>
Dividing Wall in EOC (Fire, EMS, EMA)	6,000	-	6,000
<b>Total - EMA</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>
Fuel Management System Replacement & Cameras	62,393	-	62,393
<b>Total- Fleet Maintenance</b>	<b>62,393</b>	<b>-</b>	<b>62,393</b>
Aerial Imagery Data Collection	53,740	-	53,740
FY2020 Systemwide Consolidate/Redesign	175,000	700,000	875,000
<b>Total - Info Systems</b>	<b>228,740</b>	<b>700,000</b>	<b>928,740</b>

# Capital Improvement Program As Proposed

<u>Project Description</u>	<u>FY 2020</u>	<u>2021-2024 Total</u>	<u>Project Total</u>
Brooks Field House Deck/Ramp	30,000	-	30,000
Brooks Softball Concession Stand and Restroom Refurbishment	15,000	-	15,000
Playground Shade Structure for Phase II - Kenwood Park Playground	80,000	-	80,000
Kiwanis Park Restroom Facility	-	120,000	120,000
McCurry Pk - Re-crowning of soccer field	-	165,000	165,000
McCurry Park North Soccer Restroom	180,000	-	180,000
McCurry Pk Soccer Field Lighting Refurbishment	150,000	300,000	450,000
Resurfacing of Rubberized Surface at McCurry Park Track	60,000	-	60,000
McCurry Pk - Multi-purpose fields light installation	150,000	300,000	450,000
Replacement of Baseball & Softball Fence Cap Material (Kiwanis/McCurry/Brooks)	30,000	-	30,000
Court Resurfacing (Basketball & Tennis - Kenwood/Kiwanis)	60,000	-	60,000
Electronic Message Boards (2)	30,000	-	30,000
<b>Total - Recreation</b>	<b>785,000</b>	<b>885,000</b>	<b>1,670,000</b>
County Wide Non-2017 SPLOST Pipe Replacements	250,000	-	250,000
Mobile Trailer Bathroom	25,000	-	25,000
Sign Shop Digital Printer	35,443	-	35,443
Country Lake Estates Subdivision Rehab	316,111	-	316,111
<b>Total - Road Department</b>	<b>626,554</b>	<b>-</b>	<b>626,554</b>

# Capital Improvement Program As Proposed

<u>Project Description</u>	<u>FY 2020</u>	<u>2021-2024 Total</u>	<u>Project Total</u>
Links Master Plan/Phase 1 ( <i>Sheriff's Training Center</i> )	500,000	750,000	1,250,000
Sheriff's Office Refurbishments	118,995	-	118,995
Sheriff Body Camera Program 100 @ \$2,328.55 each	116,400	-	116,400
FY2020 HVAC Equipment Replacement Program	303,380	392,306	695,686
FY2020 Taser Replacement Program	64,325	128,650	192,975
Reconfiguration of Jail Lobby	53,025	-	53,025
Jail Shower Door Replacement	12,775	-	12,775
Jail Feeding Ports	16,400	-	16,400
<b>Total - Sheriff's Office</b>	<b>1,185,300</b>	<b>1,270,956</b>	<b>2,456,256</b>
Superior Court Office Renovation	25,000	-	25,000
<b>Total - Superior Court Judges</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>
911 Phone System	-	250,000	250,000
Upgrade Spillman	-	1,000,000	1,000,000
<b>Total - 911 Communications</b>	<b>-</b>	<b>1,250,000</b>	<b>1,250,000</b>

# Capital Improvement Program As Proposed

<u>Project Description</u>	<u>FY 2020</u>	<u>2021-2024 Total</u>	<u>Project Total</u>
Links Training Facility Concept Design & Site Development	200,000	600,000	800,000
Driver Training Area (Cone Course)	-	175,900	175,900
Propane Tank Simulator/Vehicle Fire Simulator	-	60,480	60,480
Maze/ Confined Space Simulator	-	11,685	11,685
Auto Extrication Area	-	19,500	19,500
Fire Hose Replacements	10,178	35,000	45,178
Station Exhaust System(s) Air Evac (Stations 6 & 11)	41,000	-	41,000
Generator Replacements (Stations 1, 5 & 10)	135,000	135,000	270,000
Security Card Entry & Cameras (Access Control System - Stations 2, 6 & 11)	40,000	-	40,000
Dividing Wall in EOC (Fire, EMS, EMA)	6,000	-	6,000
Land Acquisition (Future Station)	-	150,000	150,000
<b>Total - Fire Services</b>	<b>432,178</b>	<b>1,187,565</b>	<b>1,619,743</b>
Dividing Wall in EOC (Fire, EMS, EMA)	6,000	-	6,000
Automatic Patient Ventilators	22,000	-	22,000
Cardiac Monitors	-	234,000	234,000
<b>Total - EMS</b>	<b>28,000</b>	<b>234,000</b>	<b>262,000</b>

# Capital Improvement Program As Proposed

<u>Project Description</u>	<u>FY 2020</u>	<u>2021-2024 Total</u>	<u>Project Total</u>
Supervisory Control & Data Acquisition (SCADA)	200,000	800,000	1,000,000
Backwash Return Elimination (Pumping System - Crosstown)	260,000	400,000	660,000
North Waterline Enhancement Project	100,000	400,000	500,000
Waterline Extensions	300,000	1,200,000	1,500,000
Sodium Hypochlorite - Crosstown	-	1,350,000	1,350,000
Sodium Hypochlorite - South Fayette	300,000	650,000	950,000
Solids Handling (Dewatering) - Crosstown	100,000	1,625,000	1,725,000
Solids Handling (Dewatering) - South Fayette	-	1,725,000	1,725,000
McDonough Road Roof	50,000	-	50,000
Pump Refurbishment Program	100,000	-	100,000
Water System Yard Piping Crosstown	375,000	-	375,000
Starr's Mill Artifact Exhibit	45,000	-	45,000
<b>Total - Water System</b>	<b>1,830,000</b>	<b>8,150,000</b>	<b>9,980,000</b>

# Capital Improvement Program As Proposed

<u>Project Description</u>	<u>FY 2020</u>	<u>2021-2024 Total</u>	<u>Project Total</u>
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## Funding Sources:

General Fund	\$3,129,798	\$ 2,930,956	\$ 6,060,754
911 Communications Fund	-	1,250,000	1,250,000
Fire Services Fund	432,178	1,187,565	1,619,743
Emergency Medical Services Fund	28,000	234,000	262,000
Water System Fund	1,830,000	8,150,000	9,980,000
<b>Total Approved</b>	<b>\$5,419,976</b>	<b>\$13,752,521</b>	<b>\$19,172,497</b>

## Fund Type:

Governmental Funds	\$3,589,976	\$ 5,602,521	\$ 9,192,497
Enterprise Funds	1,830,000	8,150,000	9,980,000
<b>Total Approved</b>	<b>\$5,419,976</b>	<b>\$13,752,521</b>	<b>\$19,172,497</b>

# FY2020 Budget - Vehicles

Department	Replacing Asset number	Vehicle to be Replaced	Replacement/New Vehicles	Total Recommended
Animal Control	21578	2007 Ford E-250 Van	2019 Ford F-250 Super Cab	\$ 48,517
Animal Control	22999	2009 Ford E-250 Van	2019 Ford F-250 Super Cab	\$ 48,517
			<b>Total Animal Control</b>	<b>\$ 97,034</b>
Building Safety	24990	2011 Ford Ranger	2019 Ford F-150	\$ 22,650
Building Safety	10783	2000 Ford F-150	2019 Ford F-150	\$ 22,650
			<b>Total Building Safety</b>	<b>\$ 45,300</b>
Building & Grounds	10823	2001 Ford F-150	2019 Ford F-250 XL Crew 4X4	\$ 31,212
Building & Grounds	10825	1999 Ford F-250	2019 Ford F-250 XL Reg Cab V8 Long Bed	\$ 22,867
Building & Grounds	10833	1999 Ford F-150	2019 Ford F-150 XL Reg Cab V6 Long Bed	\$ 21,058
Building & Grounds	11395	2003 Ford Ranger	2019 Ford Explorer 4X2	\$ 25,677
			<b>Total Building &amp; Grounds</b>	<b>\$ 100,814</b>
Tax Assessor	10771	1999 Ford Crown Victoria	2019 Ford F-150	\$ 20,325
Tax Assessor	10773	2000 Ford F-150	2019 Ford F-150	\$ 20,325
			<b>Total Tax Assessor</b>	<b>\$ 40,650</b>
Fleet - Pool	10827	1999 Ford Crown Victoria	2019 Ford Explorer 4X2	\$ 25,677
			<b>Total Fleet - Pool</b>	<b>\$ 25,677</b>
Road	New		2019 Ford F-150	\$ 20,325
			<b>Total Road</b>	<b>\$ 20,325</b>



# FY2020 Budget - Vehicles

Department	Replacing Asset number	Vehicle to be Replaced	Replacement/New Vehicles	Total Recommended
EMS	24602	2009 Chevrolet C4500 Ambulance	Ambulance Replacement	\$ 198,450
EMS	23937	2009 Chevrolet C4500 Ambulance	Ambulance Replacement	\$ 198,450
			<b>Total EMS</b>	<b>\$ 396,900</b>
Fire	20844	2007 Chevrolet Suburban 4X4	2019 Ford F-150	\$ 44,976
Fire	22884	2009 Dodge Charger	2019 Ford F-150	\$ 44,976
			<b>Total Fire</b>	<b>\$ 89,952</b>
Recreation	New		2019 Ford F-250 Reg Cab V8 Long Bed	\$ 25,000
			<b>Total Recreation</b>	<b>\$ 25,000</b>
Solicitor General	21610	2008 Ford Crown Victoria	2019 Ford Explorer	\$ 25,700
			<b>Total Solicitor General</b>	<b>\$ 25,700</b>
Extension Service/Recreation	10835	1999 Ford E-350 Van	Elkhart Coach Shuttle Bus	\$ 61,823
			<b>Total Extension Service</b>	<b>\$ 61,823</b>

# FY2020 Budget - Vehicles

Department	Replacing Asset number	Vehicle to be Replaced	Replacement/New Vehicles	Total Recommended
Sheriff Jail	24963	2011 Dodge Charger	2020 Chevrolet Tahoe	\$ 34,220
Sheriff Support Services	21581	2008 Ford Expedition	2020 Chevrolet Tahoe	\$ 34,220
Sheriff CID	22756	2008 Dodge Charger	2020 Chevrolet Tahoe Pursuit	\$ 40,220
Sheriff CID	22754	2008 Pontiac G8	2020 Chevrolet Tahoe Pursuit	\$ 40,220
Sheriff CID	25707	2013 Dodge Charger	2020 Chevrolet Tahoe Pursuit	\$ 40,220
Sheriff Field Ops	25713	2013 Dodge Charger	2020 Chevrolet Tahoe Pursuit	\$ 57,989
Sheriff Field Ops	21865	2008 Chevrolet Tahoe	2020 Chevrolet Tahoe Pursuit	\$ 57,989
Sheriff Field Ops	25081	2012 Chevrolet Tahoe	2020 Chevrolet Tahoe Pursuit	\$ 57,989
Sheriff Field Ops	25711	2013 Dodge Charger	2020 Chevrolet Tahoe Pursuit	\$ 57,989
Sheriff Field Ops	21817	2008 Dodge Charger	2020 Chevrolet Tahoe Pursuit	\$ 57,989
			<b>Total Sheriff</b>	<b>\$ 479,045</b>
Marshal	20327	2007 Ford F-150 4X4	2019 Ford F-150 Super Cab 4X4 V8	\$ 30,994
Water System	W0003392	2001 Ford F-250	2020 Ford F-250	\$ 27,798
Water System	W0004231	2005 Ford F-150	2020 Ford F-150	\$ 26,948
Water System	W0004192	2005 Ford Ranger	2020 Ford F-150	\$ 26,948
Water System	19616	2007 Ford Ranger	2020 Ford F-150	\$ 26,948
Water System	New		Utility Trailer	\$ 6,000
			<b>Total Water System</b>	<b>\$ 145,636</b>

**FY2020 Vehicle Request Total      \$ 1,553,856**

# FY2020 Budget – Heavy Equipment

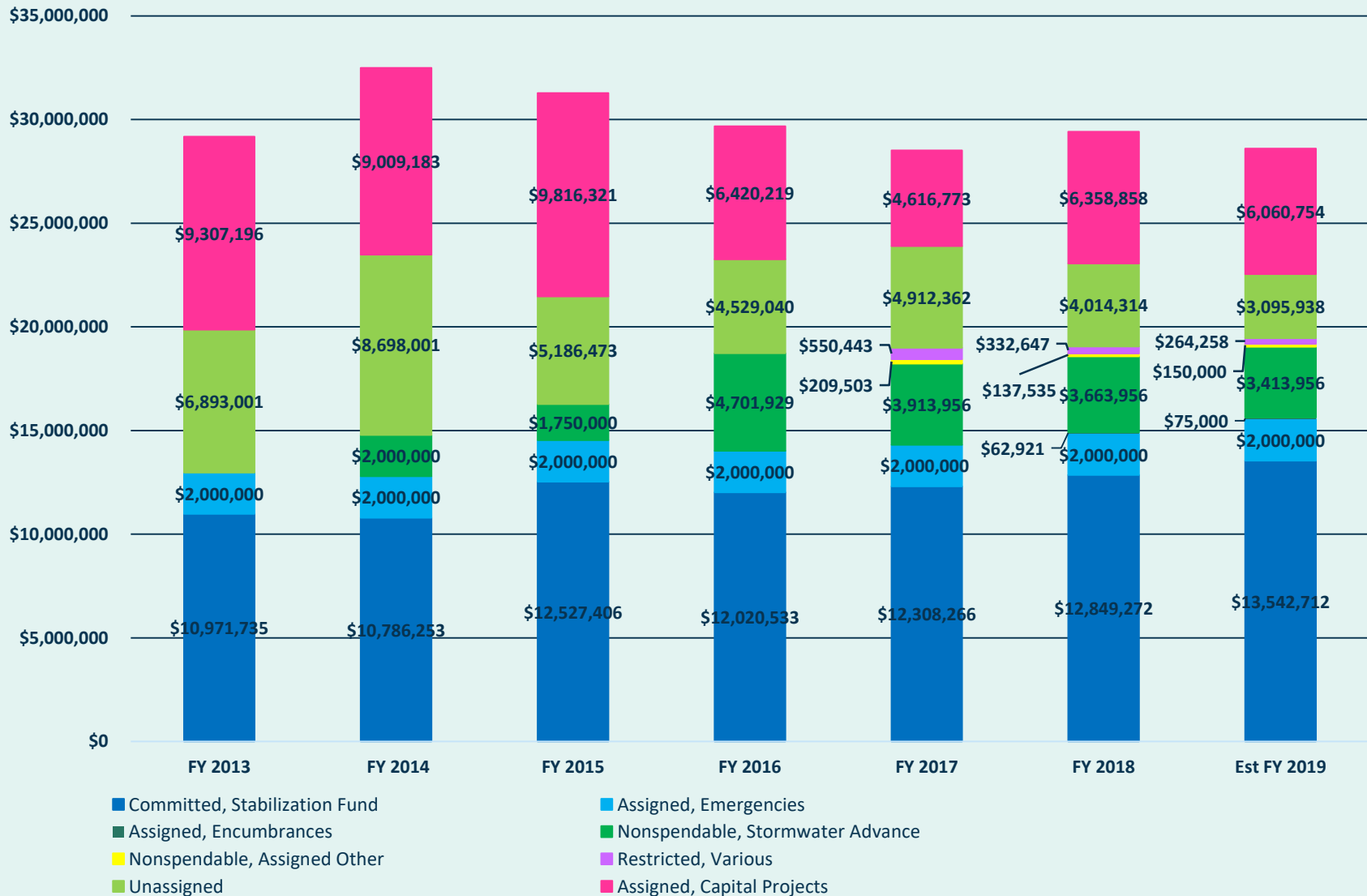
## FY 2020 Budget - Heavy Equipment

Department	Replacing Asset number	Equipment to be Replaced	Replacement/New Equipment	Total Recommended
Road	21001	2001 Broce Broom	Broom with Safety Lights	\$ 56,000
			<b>Total Road Department</b>	<b>\$ 56,000</b>
Water System	New		Forklift for Carbon Bags	\$ 23,000
			<b>Total Water System</b>	<b>\$ 23,000</b>
<b>FY2020 Equipment Request Total</b>				<b>\$ 79,000</b>

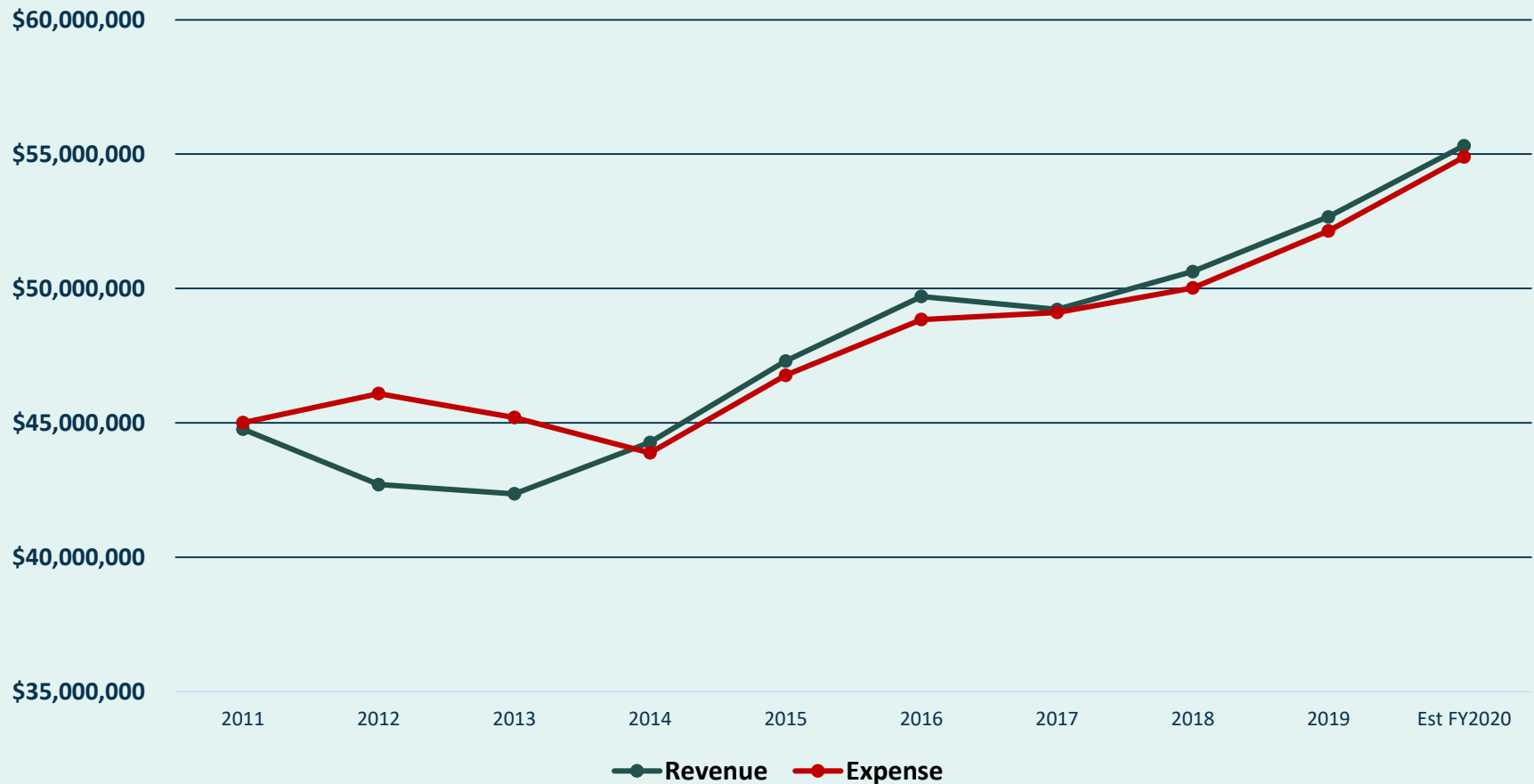
<b>FY2020 Equipment Total</b>	<b>\$ 79,000</b>
<b>FY2020 Vehicle Total Governmental</b>	<b>\$ 1,408,220</b>
<b>FY2020 Vehicle Total Enterprise</b>	<b>\$ 145,636</b>
<b>Total Vehicle and Equipment</b>	<b>\$ 1,632,856</b>

# General Fund

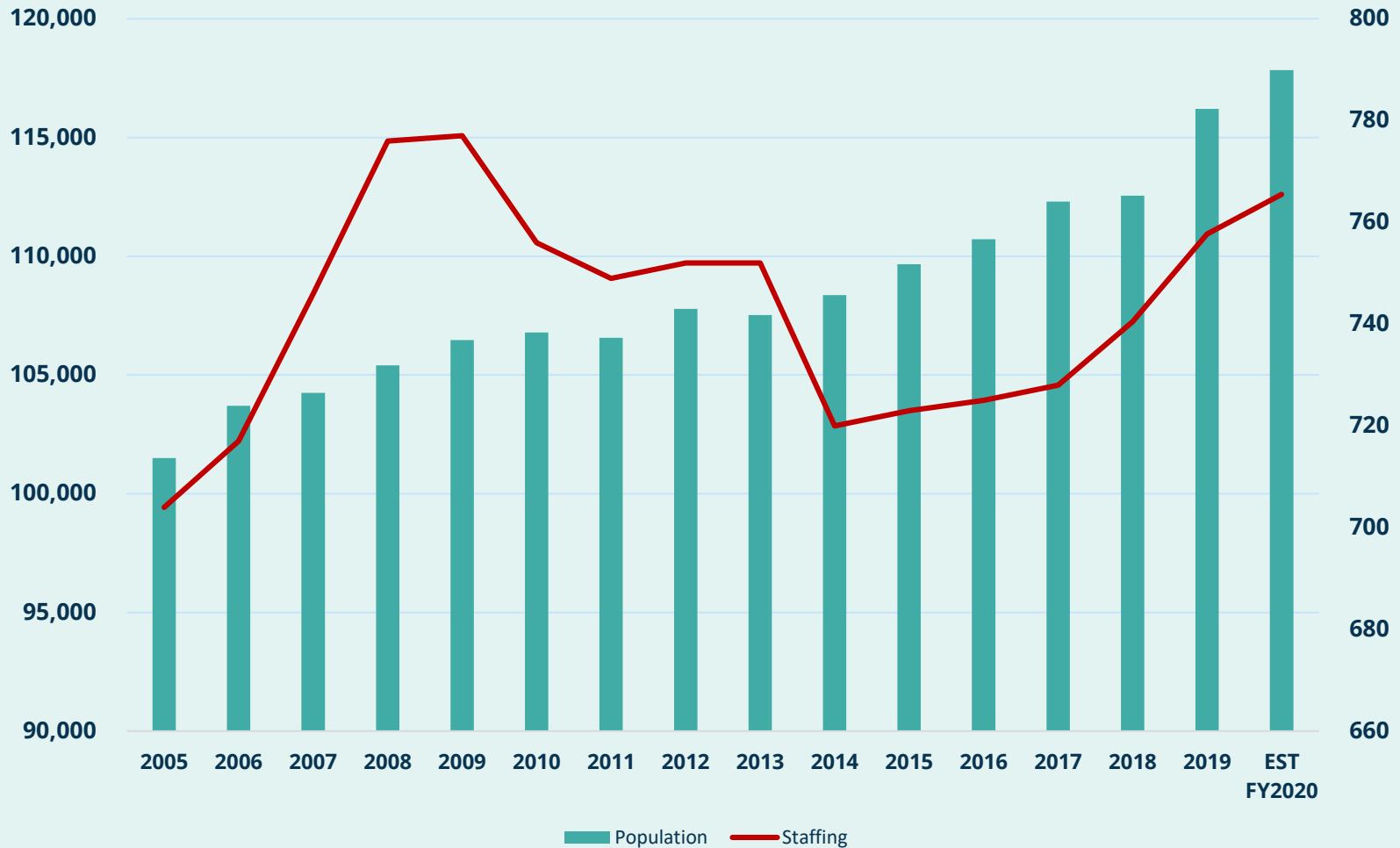
## Fund Balance Trends – Last 6 FY



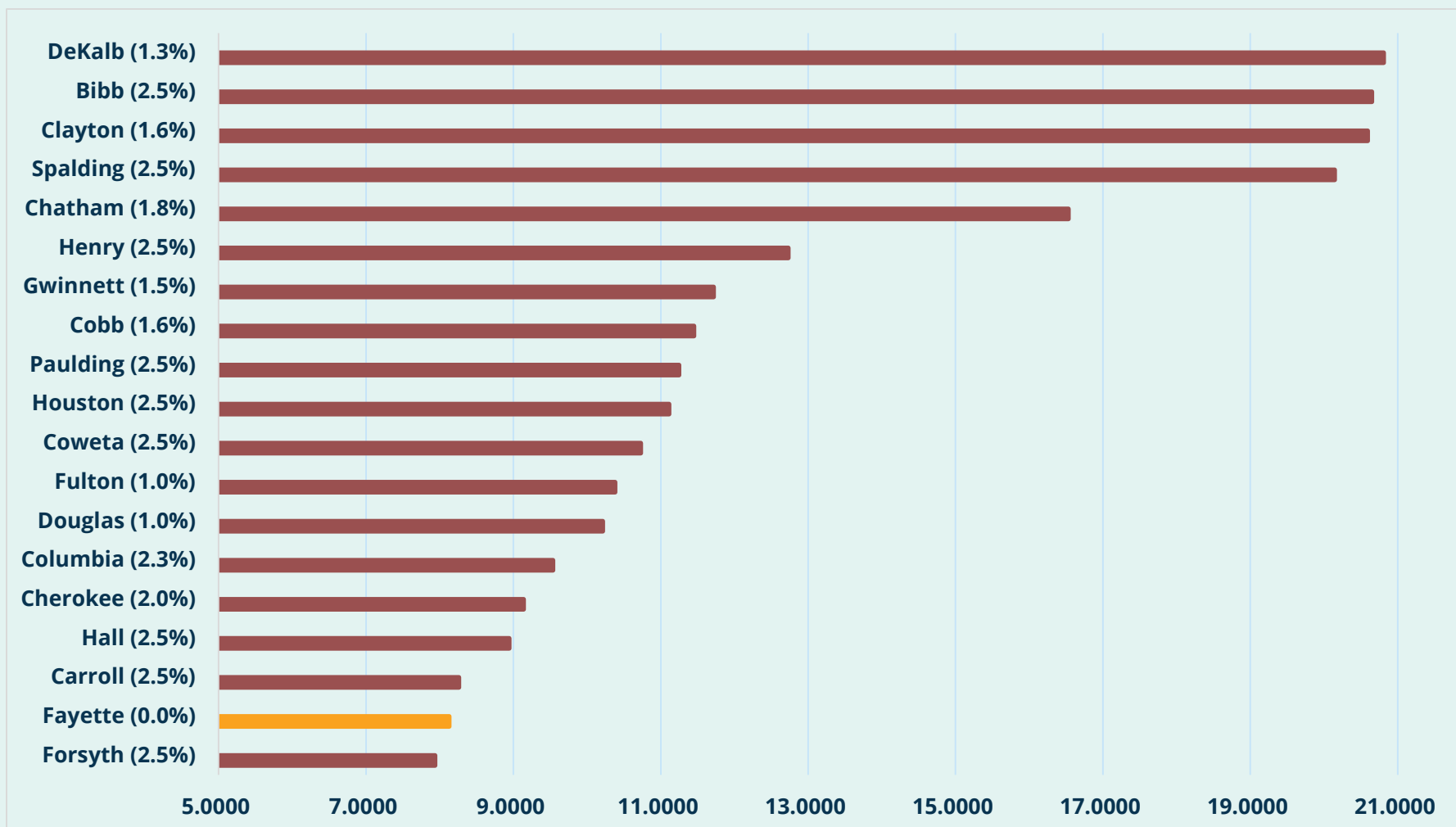
# General Fund Original Adopted Budget



# Population and Staffing



# Millage Rates for Local Counties



# FY2020 Budget Highlights

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## **Significant operational budget considerations:**

- Minimum Property Tax increase while maintaining existing Millage Rate.
- Provides significant salary and retention enhancement for our Public Safety positions.
- General Fund impact from maintenance & operations is positive.
- Proposed Budget increases General Fund Balance \$416,436
- Includes funding Rolling 5 Year Capital Improvement Program of \$6,060,754
- Changes in Personnel levels protect the existing outstanding service delivery to our Citizens.
- Budget continues to maintain the commitment to balance current year revenues with current year expenses.
- Incorporates Defined Benefit Plan funding over required levels.
- Maintains Employee Benefits – Medical/Dental/Vision & Retirement
- County-Wide departmental cooperation continues to yield positive results.



# Future Public Hearings

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- First Public Hearing
  - Thursday, June 13, 2019 at 6:30 p.m.
  
- Second Public Hearing – Budget Adoption
  - Thursday, June 27, 2019 at 6:30 p.m.

# COUNTY AGENDA REQUEST

Page 62 of 136

Department: DUI Court-State Court

Presenter(s): Martha Hall, DUI/Drug Court Coordinator

Meeting Date: Thursday, June 13, 2019

Type of Request: Consent #2

## Wording for the Agenda:

Approval of a request from the Fayette County DUI Court to accept a supplemental subgrant award for 2019 from the Criminal Justice Coordinating Council (CJCC) of \$984.

## Background/History/Details:

The Fayette County DUI Court offers alternative sentencing to defendants who have had 2 DUIs in 5 years or 3 or more in a lifetime. The defendant must be approved by the Solicitor General's Office, DUI Coordinator, Treatment provider and the Judge. The defendant then must spend 12 months minimum in an intense recovery program managed by the court and pay for a portion of the treatment. The Fayette County DUI Court depends on grants to augment these diversion any program versus funding from fire revenue. The main grants the court focuses on are the annual and supplemental grants subgrants from CCJC and the Council of Accountability Court Judges (CACJ).

The DUI Court was awarded a Technology and Furniture subgrant award which will be utilized for a new computer, monitors and furniture for the DUI Court office to include white board, desk and file cabinet.

## What action are you seeking from the Board of Commissioners?

Approval of a request from the Fayette County DUI Court to accept a supplemental subgrant award for 2019 from the Criminal Justice Coordinating Council (CJCC) of \$984.

## If this item requires funding, please describe:

Has this request been considered within the past two years? Yes

If so, when? Thursday, January 10, 2019

Is Audio-Visual Equipment Required for this Request? No

Backup Provided with Request? Yes

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Yes

Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

## Staff Notes:

OFFICE OF THE GOVERNOR  
CRIMINAL JUSTICE COORDINATING COUNCIL  
TECHNOLOGY & FURNITURE SUBGRANT AWARD  
ACCOUNTABILITY COURT GRANT

SUBGRANTEE: Fayette County

SUPPLEMENTAL STATE FUNDS: \$984

IMPLEMENTING AGENCY: Fayette County DUI Court

PROJECT NAME: ACCOUNTABILITY COURT

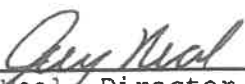
SUBGRANT NUMBER: A19-8-010

GRANT PERIOD: 05/01/19-06/30/19

This award is made under the Accountability Courts State of Georgia Grant program. The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits to establish specialty courts or dockets to address offenders arrested for drug charges or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

This Subgrant shall become effective on the beginning date of the grant period, provided that a properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council by June 30, 2019.

## AGENCY APPROVAL

  
\_\_\_\_\_  
Jay Neal, Director  
Criminal Justice Coordinating Council

## SUBGRANTEE APPROVAL

\_\_\_\_\_  
Signature of Authorized Official

Date Executed: 05/01/19

\_\_\_\_\_  
Typed Name & Title of Authorized Official

\_\_\_\_\_  
Employer Tax Identification Number(EIN)

DATE: 05/09/19  
DOCNOTI

**CRIMINAL JUSTICE COORDINATING COUNCIL****NOTICE OF ADJUSTMENT REQUEST APPROVAL**

SUBGRANT #: A19-8-010  
SUBGRANTEE: Fayette County BOC  
PROJECT TITLE: Driving Under the Influence  
PROJECT ID: A19-8-010

**APPROVAL OF ADJUSTMENT REQUEST # 6****NATURE OF ADJUSTMENT**

<input checked="" type="checkbox"/> REVISED BUDGET	<input type="checkbox"/> PROJECT PERSONNEL
<input type="checkbox"/> PROJECT PERIOD AND/OR EXTENSION	<input type="checkbox"/> GOALS AND OBJECTIVES
<input type="checkbox"/> PROJECT OFFICIALS/ADDRESSES	<input type="checkbox"/> OTHER

TO SUBGRANTEE:

Pursuant to your Adjustment Request # 6 dated 05/09/19 the requested change, amendment, or adjustment in the above referenced subgrant project is approved with the following added Special Conditions or remarks. Enclosed is Adjustment Request # 7 which reflects all changes to this subgrant. Please use this form to submit any future requests.

NO SPECIAL CONDITIONS WERE ADDED AS A RESULT OF THIS ADJUSTMENT.

**REMARKS**

Please Note: \$984 was added to your original award for the Technology and Furniture Supplemental grant into the Supplies category.

  
**CRIMINAL JUSTICE COORDINATING COUNCIL**

CRIMINAL JUSTICE COORDINATING COUNCIL  
SUBGRANT ADJUSTMENT REQUEST  
FEDERAL GRANT #

ADJ REQUEST #: 7

REQUEST DATE: \_\_\_\_\_

SUBGRANTEE: Fayette County Board of Commissioners  
PROJECT NAME: Fayette County DUI

SUBGRANT #: A19-8-010

NATURE OF ADJUSTMENT: \_\_\_\_\_ REVISED BUDGET . . . . . Go To . . . . SECTION I  
Mark all that apply. \_\_\_\_\_ PROJECT PERIOD AND/OR EXTENSION. Go To . . . . SECTION II  
\_\_\_\_\_ PROJECT OFFICIALS/ADDRESSES. . . Go To . . . . SECTION III  
Adjustments of each type \_\_\_\_\_ PROJECT PERSONNEL. . . . . Go To . . . . SECTION III  
shown should be entered \_\_\_\_\_ GOALS AND OBJECTIVES . . . . . Go To . . . . SECTION III  
in the section indicated. \_\_\_\_\_ OTHER. . . . . Go To . . . . SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 0	_____	_____
EQUIPMENT	0	_____	_____
SUPPLIES	984	_____	_____
TRAVEL	3,509	_____	_____
PRINTING	0	_____	_____
OTHER	74,829	_____	_____
TOTAL	\$ 79,322	_____	_____
Federal	\$ 72,004	_____	_____
Match	\$ 7,318	_____	_____

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: 07/01/18	Start Date: _____	# OF MONTHS: _____
End Date: 06/30/19	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

CRIMINAL JUSTICE COORDINATING COUNCIL  
SUBGRANT ADJUSTMENT REQUEST  
FEDERAL GRANT #

ADJ REQUEST #: 7

REQUEST DATE: \_\_\_\_\_

SUBGRANTEE: Fayette County Board of Commissioners  
PROJECT NAME: Fayette County DUI

SUBGRANT #: A19-8-010

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**SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES**

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

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SUBMITTED BY: \_\_\_\_\_

Signature of Financial Officer or Project Director \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

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CJCC ROUTING AND APPROVALS:

Approval Disapproval

Reviewer Signature

Reviewed By: \_\_\_\_\_

Authorized By: \_\_\_\_\_

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**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**SUBGRANT EXPENDITURE REPORT/REQUEST FOR FUNDS # 4**  
**FEDERAL GRANT #**

EXPENDITURES FOR THE PERIOD OF \_\_\_\_\_ THRU \_\_\_\_\_ FINAL RPT? (Y/N) \_\_\_\_\_

SUBGRANTEE: Fayette County Board of Commissioners

140 Stonewall Avenue  
Fayetteville, GA 30214

PROJECT NAME: Fayette County DUI

PROJECT PERIOD: 07/01/18 to 06/30/19

**COMBINED FEDERAL & MATCH EXPENDITURES**

	APPROVED BUDGET	PREVIOUSLY APPROVED EXP RPT 1-2	EXPENDITURES EXP RPT # 3	REMAINING BALANCE	EXPENDED THIS PERIOD
PERSONNEL	\$ 0	\$ 0	\$ 0	\$ 0	\$
EQUIPMENT	0	0	0	0	
SUPPLIES	984	0	0	984	
TRAVEL	3,509	2,089	105	1,315	
PRINTING	0	0	0	0	
OTHER	74,829	54,078	20,751	0	
<b>TOTAL</b>	<b>\$ 79,322</b>	<b>\$ 56,167</b>	<b>\$ 20,856</b>	<b>\$ 2,299</b>	<b>\$</b>
<b>FEDERAL</b>	<b>72,004</b>	<b>50,408</b>	<b>19,297</b>	<b>2,299</b>	
<b>MATCH</b>	<b>7,318</b>	<b>5,759</b>	<b>1,559</b>	<b>0</b>	

EARNED PROJECT INCOME FOR THE PERIOD:  
FORFEITED \$ \_\_\_\_\_ OTHER \$ \_\_\_\_\_

EARNED PROJECT STATUS INCOME FOR THE PERIOD:  
EXPENDED \$ \_\_\_\_\_ UNEXPENDED \$ \_\_\_\_\_

**CERTIFICATION:** I certify that the above statements are accurate based on official records, that expenditures shown have been made for the purpose of, and in accordance with, applicable grant terms and conditions, and that appropriate supportive documentation relative to all expenditures is attached.

**SUBGRANTEE OFFICIAL APPROVAL:**

PREPARED BY: \_\_\_\_\_ OFFICIAL'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ TYPED NAME & TITLE \_\_\_\_\_

**FOR CRIMINAL JUSTICE COORDINATING COUNCIL USE ONLY**

SUBGRANT #: \_\_\_\_\_ A19-8-010 AMOUNT REQUESTED THIS REPORT: \_\_\_\_\_  
SUBGRANT AWARD: \_\_\_\_\_ \$ 72,004 \* REVIEWED BY (INITIALS & DATE): \_\_\_\_\_  
REQUESTED TO DATE: \_\_\_\_\_ AUTHORIZED BY \_\_\_\_\_ DATE \_\_\_\_\_  
BALANCE: \_\_\_\_\_

\* Substantiated \_\_\_\_\_ Advanced \_\_\_\_\_

FOR ACCOUNTING USE ONLY						DISCOUNT	PO/AUTH	PAY DATE
Tif EI - Partial Order								
Tif ED - Schedule Pay Date								
DEPARTMENT	FUND SOURCE	PROJECT	PROGRAM	CLASS	ACCOUNT	INVOICE		AMOUNT
4710606000	01	01	0630104	315	707002	A19-8-010E04		

# COUNTY AGENDA REQUEST

Page 68 of 136

Department:

Presenter(s):

Meeting Date:

Type of Request:

## Wording for the Agenda:

Approval of an Intergovernmental Agreement for AEMT (Advance Emergency Medical Technician) Training for Fayette County Fire & Emergency Service to train the City of Fayetteville Fire Department's personnel to the required specified level of certification.

## Background/History/Details:

The City of Fayetteville requested consideration for training one of their EMT/Firefighter's to the AEMT certification level. Fayette County Fire & Emergency Services has ongoing training of employees to various levels of certification through it's Training Division with experienced, qualified, and certified instructors. The training period for the particular request equals six weeks of training.

The County shall charge an amount of \$800 per student for this particular training request. The City of Fayetteville and/or the student is responsible for payment of said described service.

## What action are you seeking from the Board of Commissioners?

Approval of an Intergovernmental Agreement for AEMT (Advance Emergency Medical Technician) Training for Fayette County Fire & Emergency Service to train the City of Fayetteville Fire Department's personnel to the required specified level of certification.

## If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

***\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

## Staff Notes:

This is a good example of intergovernmental cooperation between the county and municipality.



COUNTY OF FAYETTE

STATE OF GEORGIA

INTERGOVERNMENTAL AGREEMENT FOR  
AEMT TRAINING CLASSES

THIS AGREEMENT entered this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between FAYETTE COUNTY, GEORGIA, a political subdivision of the state of Georgia, acting by and through its Board of Commissioners (the “County”), and FAYETTEVILLE, GEORGIA, a municipal corporation of the state of Georgia, acting by and through its Mayor and Council (the “City”), for the purpose of providing training and certification for Advanced Emergency Medical Technicians (“AEMT”) (the “Agreement”).

W I T N E S S E T H:

WHEREAS, the Board of Commissioners is the duly organized governing authority of the County and is clothed with sufficient authority to enter into this Agreement; and

WHEREAS, the Mayor and Council is the duly organized governing authority of the City and is clothed with sufficient authority to enter into this Agreement; and

WHEREAS, the County conducts classes for the training and certification of AEMTs; and

WHEREAS, the classes are taught by County employees; and

WHEREAS, AEMTs of the County regularly utilize these classes for training and certification purposes; and

WHEREAS, the City requires classes for training and certification for its AEMTs; and

WHEREAS, the County has space available in these classes to accommodate the training and certification AEMTs from the City; and

WHEREAS, the County is agreeable for the AEMTs from the City to attend the classes in the County and the City is agreeable to send its AEMTs to the classes in the County with due consideration therefor.

NOW, THEREFORE, for and in consideration of the mutual premises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by both parties, the County and the City hereby agree as follows:

1.

The County will provide adequate classroom instruction and required training consistent with the state requirements to achieve the appropriate AEMT designations. Said instruction and training shall be provided with County personnel who are experienced, qualified, and certified to provide instruction and training in the subject matter being taught therein. The classes will be conducted on County property.

2.

The County shall charge attendees from the City an amount equal to EIGHT HUNDRED AND 00/100 (\$800.00) DOLLARS per student. The City agrees to make payment to the County of EIGHT HUNDRED AND 00/100 (\$800.00) DOLLARS per student within 10 days of the commencement of classes.

3.

The County and the City agree that the attendance by the employees of the City at the County classes on County property will have no effect on the employment status of the City employees. City employees shall remain City employees at all times while attending the classes, and the instruction and training provided to the City employees by County personnel is not equated with the type of supervision of the City employee that could have the effect of characterizing the City employee as a County employee. Under no circumstances shall any of

the City employees be deemed to be County employees for any Workers' Compensation purposes, Fair Labor Standards Act purposes, or any purposes whatsoever. The City employees remain City employees.

WHEREFORE, the parties hereunto have set their hands and affixed their seals on the date first above written.

BOARD OF COMMISSIONERS OF  
FAYETTE COUNTY, GEORGIA

(SEAL)

By: \_\_\_\_\_  
RANDY OGNIO, Chairman

ATTEST:

\_\_\_\_\_  
Tameca P. White, County Clerk

Approved as to form:

\_\_\_\_\_  
County Attorney

MAYOR AND COUNCIL FOR THE  
CITY OF FAYETTEVILLE, GEORGIA

(SEAL)

By: \_\_\_\_\_  
EDWARD JOHNSON, Mayor

ATTEST:

\_\_\_\_\_  
Anne Barksdale, City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

# COUNTY AGENDA REQUEST

Page 72 of 136

Department: Fire & Emergency Services

Presenter(s): David Scarbrough, Fire Chief

Meeting Date: Thursday, June 13, 2019

Type of Request: Consent #4

## Wording for the Agenda:

Approval to accept the donation of \$17,700 for the purchase of thermal image cameras from the Fayette Fire Foundation.

## Background/History/Details:

The Fayette Fire Foundation is a 501C-3 organization supporting the Department of Fire & Emergency Services through donations of equipment and training for the department and community. Through cash gifts and grants, the foundation is helping to meet a specific need and partnering with the county to purchase 12 thermal imaging cameras for use on fire scenes. The cameras enable firefighters to make better tactical decisions, see through smoke and locate hot spots. The cameras will also aid in locating any victims which may be trapped and could be rescued quicker. Thermal imaging cameras could also aid in a night-time search and rescue as well as other creative ways to detect heat/temperature variations.

Fire Services Fund FY2019 27030550 542520 Safety Equipment has \$12,000 allocated for the purchase of thermal imaging cameras.

Fire & Emergency Services intends to make this purchase from State Contract and has valid quotation for 12 ScottV320 Thermal Camera for \$29,700.00. (99999-SPD-SPD0000088-0008)

## What action are you seeking from the Board of Commissioners?

Approval to accept the donation of \$17,700 for the purchase of thermal image cameras from the Fayette Fire Foundation.

## If this item requires funding, please describe:

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?\* No

Backup Provided with Request? Yes

***\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance Not Applicable

Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

## Staff Notes:



Part of Thermo Fisher Scientific

FISHER SAFETY  
3970 JOHNS CREEK COURT  
SUITE 500  
SUWANEE GA 30024-1297

**Donn Rodenroth**

186 Northridge Drive  
Macon, Georgia 31220  
Cell-478-256-6584  
Fax- 717-427-6910

# Quotation

(Valid for 30 days)

**Person Quoted:** Tom Bartlett**Date:** 5/16/2019**Company Name:** Fayette County Fire**Phone:****Address:****Fax:****City and State:****Quoted By:** DBR**FOB:** Origin

<u>QTY</u>	<u>UM</u>	<u>PART #</u>	<u>DESCRIPTION</u>	<u>PRICE</u>	<u>EXTENDED PRICE</u>
12	EA	8007134	Scott V320 Thermal Camera	\$2,475.00	\$ 29,700.00

**TOTAL** **\$ 29,700.00**

State Contract Pricing 99999-SPD-SPD0000088-0008

# COUNTY AGENDA REQUEST

Page 74 of 136

Department:

Presenter(s):

Meeting Date:

Type of Request:

## Wording for the Agenda:

Approval of the renewal of the contract with Midwest Employers Casualty Company as outlined under Option 2 of the two year rate options, for a period of one year from July 1, 2019 to July 1, 2021.

## Background/History/Details:

Fayette County's Workers Compensation coverage is a "self-insured" arrangement utilizing third parties for excess insurance and claims administration and uses Fuller Sudlow Insurance Advisors, formerly The Sadler Group, as broker. The County utilizes Midwest Employee Casualty Company for excess insurance and claims services. The County switched from Affinity Service Group to Georgia Administrative Services on January 1, 2016 as the third party administrator for workers compensation claims administration. Three of the four providers of this type of coverage in the United States, Midwest Employers Casualty Company, Safety Mutual, and AIG/Chartis were contacted for quotes. The only quote received was from our current carrier, Midwest. AIG and Safety Mutual both declined due to pricing as they could not compete with or match Midwest's pricing based on claims.

Typically, this industry only enters into one year contracts due to the nature of the coverage being provided. However, the County was able to secure a 2 year renewal quote in 2017 for the first time and has been able to do the same again this year. Staff recommends a two year renewal with Midwest for excess insurance with an increase in specific retention to \$600,000 at a rate of .2705 per \$100 of payroll, at an annual cost of \$99,847.00 as listed under Option 2 of the two year rate options on the attached backup. The current rate is \$102,511 with \$550,000 retention.

Renewal rate specifics are attached for your review.

## What action are you seeking from the Board of Commissioners?

Approval of the renewal of the contract with Midwest Employers Casualty Company as outlined under Option 2 of the two year rate options, for a period of one year from July 1, 2019 to July 1, 2021.

## If this item requires funding, please describe:

These funds reside in the Workers Compensation Self-Insurance Fund, 60110595-523182.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

## Staff Notes:



Fuller Sudlow Insurance  
 5909 Peachtree Dunwoody Rd. Suite 725  
 Atlanta, GA 30328  
 404-917-0961 x148

May 10, 2019

Fayette County Board of Commissioners  
 140 Stonewall Avenue, Suite 213  
 Fayetteville, Georgia 30214

Re: Renewal of Excess Stop Loss Workers Compensation Policy (EWC 006548)  
 Effective July 1, 2019 to July 1, 2020 (or July 1, 2021 if 2 year option elected)

Dear Lori Smith & Lewis Patterson:

We are in receipt of the renewal information for Fayette County BOC's Excess Stop Loss Product by Midwest Employers Casualty Company (MECC) Admitted A+XV.

Below are the one year and two year quote options. Please review and let us know if you have any questions.

**ONE YEAR POLICY TERM OPTIONS** (July 1, 2019 – July 1, 2020)

**OPTION 1:**

WC	STATUTORY
EL	\$1,000,000
RETENTION:	\$550,000
PREMIUM:	\$107,266.00 (1 Year)
TERRORISM:	\$3,218.00 (Included in Premium above)
Rate per \$100:	.2906

**OPTION 2:**

WC	STATUTORY
EL	\$1,000,000
RETENTION	\$600,000
PREMIUM	\$99,847.00 (1 year)
TERRORISM	\$2,995.00 (Included in Premium above)
Rate per \$100:	.2705

**2 YEAR POLICY TERM RATE OPTION:** (July 1, 2019 to July 1, 2021)**OPTION 1:**

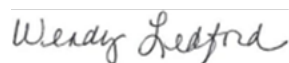
WC	STATUTORY
EL	\$1,000,000
RETENTION	\$550,000
PREMIUM	\$214,532 (\$107,266.00 PER YEAR)
TERRORISM	\$3,218.00 (PER YEAR – Included in Premium above)
Rate per \$100:	.2906

**OPTION 2:**

WC	STATUTORY
EL	\$1,000,000
RETENTION	\$600,000
PREMIUM	\$199,694 (2 year)
TERRORISM	\$2,995.00 (Included in Premium above)
Rate per \$100:	.2705

**2 YEAR RATE IS LOCKED FOR BOTH YEARS, PAYABLE EACH YEAR BEFORE JULY 1 2019 and JULY 1 2020.  
PREMIUMS ARE SUBJECT TO FINAL PREMIUM AUDIT.**

Sincerely,



Wendy Ledford, CISR Elite, CLCS  
Account Manager





**Human Resource**  
140 Stonewall Avenue West, Ste. 212  
Fayetteville, Georgia 30214  
770-305-5418  
[www.fayettecountyga.gov](http://www.fayettecountyga.gov)

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To: Steve Rapson

From: Lewis Patterson 

Subject: Workers Compensation Reinsurance Renewal

May 13, 2019

Obtaining annual quotes for Fayette County's workers compensation reinsurance coverage is handled through Fuller Sudlow Insurance Advisors who serve as the County's overall workers compensation insurance broker. Due to the high exposure of this type of insurance coverage, only a limited number of highly specialized companies in the United States offer this product. The broker contacts those companies to invite them to quote on this business. The three companies contacted this year were Midwest Employers Casualty Company, Safety Mutual and AIG/Chartis. AIG/Chartis and Safety Mutual both declined to bid as they could not compete with or match Midwest's pricing based on claims.

Normally the broker begins asking for information in March for the June meeting and the July Renewal. Because this product applies to public sector employers with high liability potential, a one-year quote is the norm in this industry. However, we were able to secure a 2-year renewal quote in 2017 for the first time and we have again done the same this year. The 2-year option indicates the ability to lock in the 2019 rate, and the same rate for the Second year of 2020. In essence, no Increase in the rate for the second year. The renewal process for FY22 would start in March of 2021, and the usual claims information would be provided to Midwest. An Invoice would be generated to the County for the Second year and this invoice would be at the current Rate level from 2019.

The only way that an increase in premium could occur would be from an increase in payroll from the County for 2020. If there is an increase in premium, it would be calculated using the 2019 rate.

All workers compensation policies are auditable. The 2019 audit may produce additional premiums that would be due to Midwest. If that is the case, an invoice would be generated at the time of the audit and the additional premium would be due but not with an increase in rate from the policy. John Young from Fuller Sudlow Insurance will be at the June 13<sup>th</sup> meeting to address any questions or concerns about the renewal process and how reinsurance interfaces with the other components which comprise the County's workers compensation insurance program.

# FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Midwest Employers Casualty Company	Contract Number: ECW006548
Mailing Address: 14755 North Outer Forty Drive	Contract Description or Title: WC & Employers Liability Indemnity Policy
City, St, Zip Code: Chesterfield, MO 63017	Contract Term (Dates) From: 7/1/2019 To: 7/1/2021
Phone Number: 636-449-7000	Task Order Number: N/A
Cell Number:	Other Reference: N/A
E-Mail Address:	

## DEFINITIONS

**OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

**EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

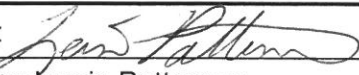
**SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.

**UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

## EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule					X
2. Condition of delivered products					X
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing					X
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule		X			
10. Other (specify):					X
11. Overall evaluation of contractor performance		X			

## EVALUATED BY

Signature: 	Date of Evaluation: 5/13/2019
Print Name: Lewis Patterson	Department/Division: Human Resources
Title: Human Resources Director	Telephone No: 770-305-5381

# COUNTY AGENDA REQUEST

Page 79 of 136

Department: Pubilc Works / 2017 SPLOST

Presenter(s): Phil Mallon, Director

Meeting Date: Thursday, June 13, 2019

Type of Request: Consent #6

## Wording for the Agenda:

Approval to authorize staff to acquire all fee simple right-of-way, easements and appraisals for the proposed roundabout at the intersection of New Hope and Brogdon Roads (2017 SPLOST 17TAM).

## Background/History/Details:

This intersection was approved by the BOC for conversion to a roundabout on August 9, 2018. Design work is nearing completion and the Right-of-Way plans are final. This agenda item helps provide the appropriate basis from which the land acquisition activities can be concluded.

A copy of the CROY Engineering Right-of-Way plans are provided as back-up to this request.

## What action are you seeking from the Board of Commissioners?

Approval to authorize staff to acquire all fee simple right-of-way, easements and appraisals for the proposed roundabout at the intersection of New Hope and Brogdon Roads (2017 SPLOST 17TAM).

## If this item requires funding, please describe:

Funding is available from the 2017 SPLOST (17TAM).

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?\* No

Backup Provided with Request? Yes

**\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Yes

Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

## Staff Notes:

Finance - funding of \$1,112,962.12 is available as of June 1, 2019 in project 17TAM.



LOCATION SKETCH

PROJECT DESIGNATION:  
FUNDED 2017 SPLOST, 17TAM

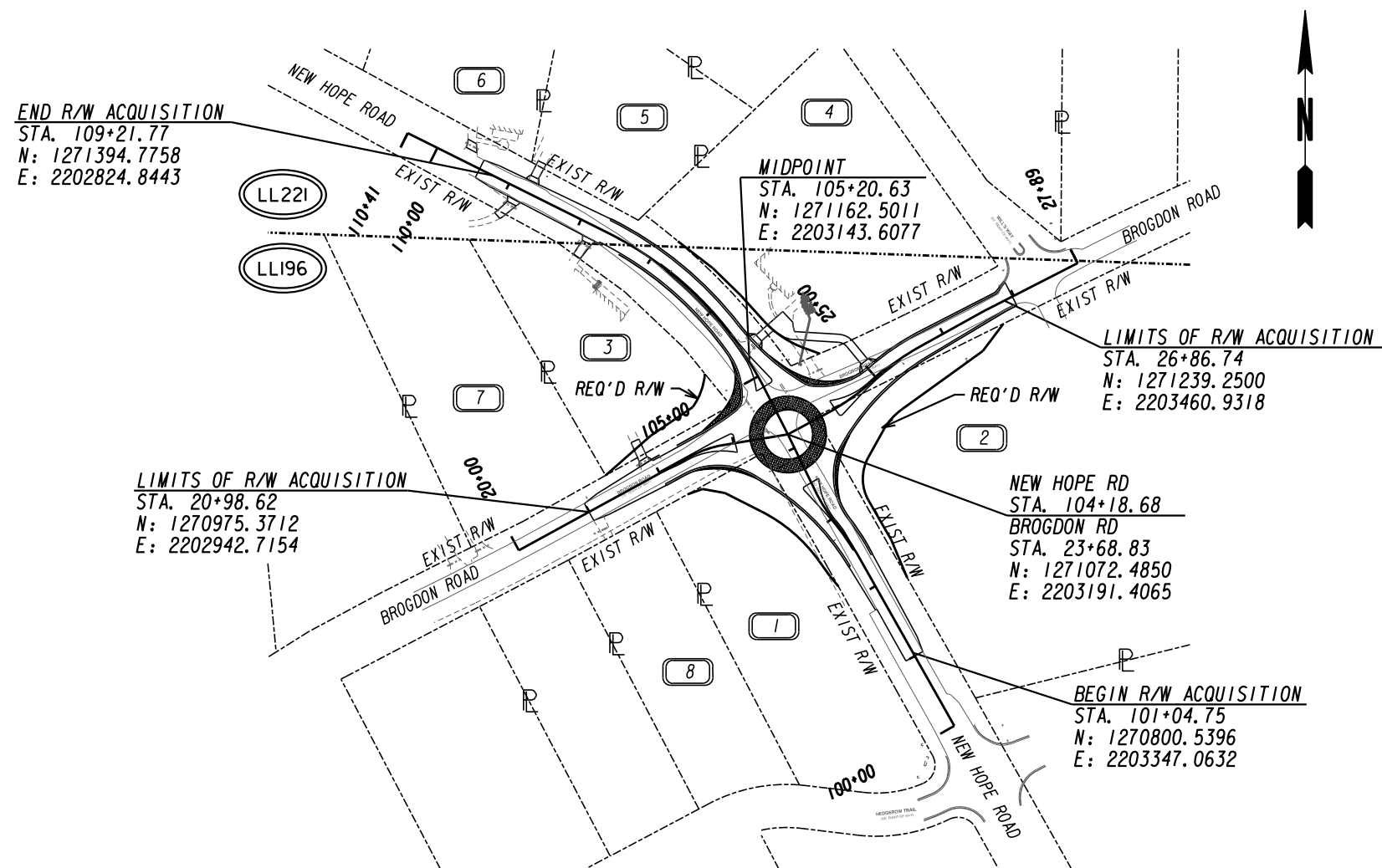
THIS PROJECT HAS BEEN PREPARED  
USING THE HORIZONTAL GEORGIA  
COORDINATE SYSTEM OF 1984 (NAD  
1983)/94 WEST ZONE, AND THE NORTH  
AMERICAN VERTICAL DATUM (NAVD)  
OF 1988.

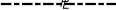








THE DATA, TOGETHER WITH ALL OTHER INFORMATION SHOWN ON THESE PLANS OR IN ANYWAY INDICATED THEREBY, WHETHER BY DRAWINGS OR NOTES, OR IN ANY OTHER MANNER, ARE BASED UPON FIELD INVESTIGATIONS AND ARE BELIEVED TO BE INDICATIVE OF ACTUAL CONDITIONS. HOWEVER, THE SAME ARE SHOWN AS INFORMATION ONLY, ARE NOT GUARANTEED, AND DO NOT BIND FAYETTE COUNTY IN ANY WAY. THE ATTENTION OF BIDDER IS SPECIFICALLY DIRECTED TO SUBSECTIONS 102.04, 102.05, AND 104.03 OF THE SPECIFICATIONS.

FAYETTE COUNTY  
BOARD OF COMMISSIONERS

*RIGHT OF WAY OF PROPOSED  
BROGDON ROAD AND NEW HOPE ROAD  
INTERSECTION*

FAYETTE COUNTY 2017 SPLOST PROJECT ID: I7TAM



STATE OR COUNTY LINE .....	
CITY LIMIT LINE .....	
LAND LOT LINE .....	
PROPERTY LINE .....	
SURVEY OR BASE LINE .....	
RIGHT OF WAY LINE {	EXISTING
REQUIRED .....	
LIMIT OF ACCESS .....	
ROAD R/W & LIMIT OF ACCESS	
R/W MARKERS	
FENCE .....	
RAILROAD .....	
POWER LINE .....	
TELEPHONE LINE .....	
POWER/UTILITY POLES .....	
LIGHT POLES .....	

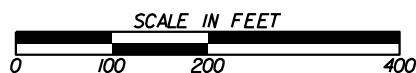
PLANS PREPARED BY  
CROY ENGINEERING  

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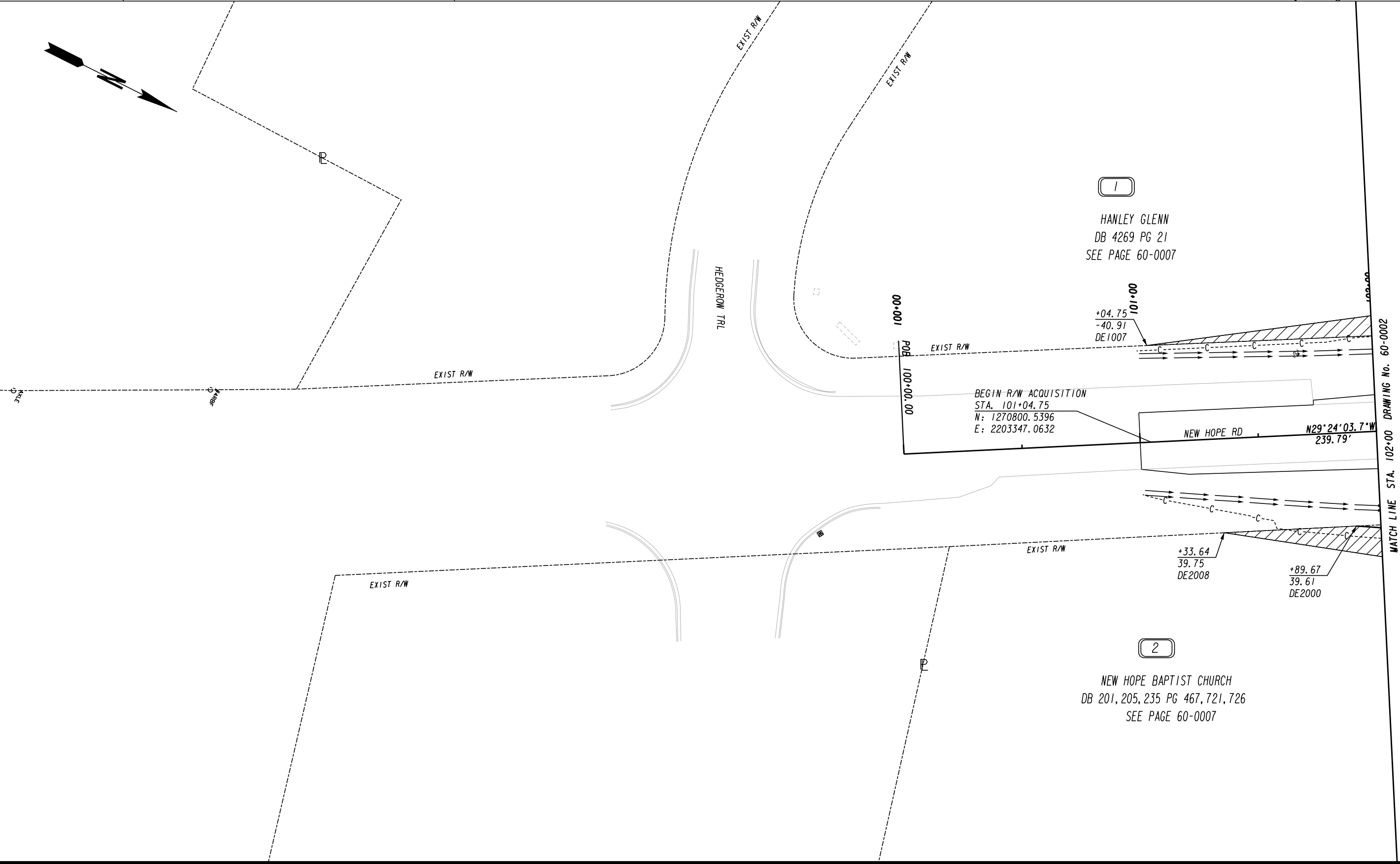
UNDER THE SUPERVISION OF

ANDREW ROMAIN, P.E.

LENGTH OF RIGHT OF WAY PROJECT	COUNTY NO.
	113
	MILES
NET LENGTH OF RIGHT OF WAY	0.18
NET LENGTH OF BRIDGES	0.00
NET LENGTH OF EXCEPTIONS	0.00
GROSS LENGTH OF RIGHT OF WAY	0.18



LOCATION AND DESIGN APPROVAL DATE:	
PLANS COMPLETED DATE:	
REVISIONS:	
	DRAWING No.
	60-0001



PROPERTY AND EXISTING R/W LINE  
REQUIRED R/W LINE  
CONSTRUCTION LIMITS  
EASEMENT FOR CONSTR  
& MAINTENANCE OF SLOPES  
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---C---F---

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LIMIT OF ACCESS  
REQ'D R/W & LIMIT OF ACCESS

SCALE IN FEET

0204080

DATE

REVISIONS

DATE

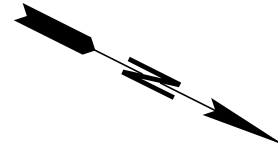
REVISIONS

FAYETTE COUNTY  
BOARD OF COMMISSIONERS  
RIGHT OF WAY MAP  
PROJECT NO: 1866.011  
COUNTY: FAYETTE  
LAND LOT NO: 196  
LAND DISTRICT:  
GWD  
DATE

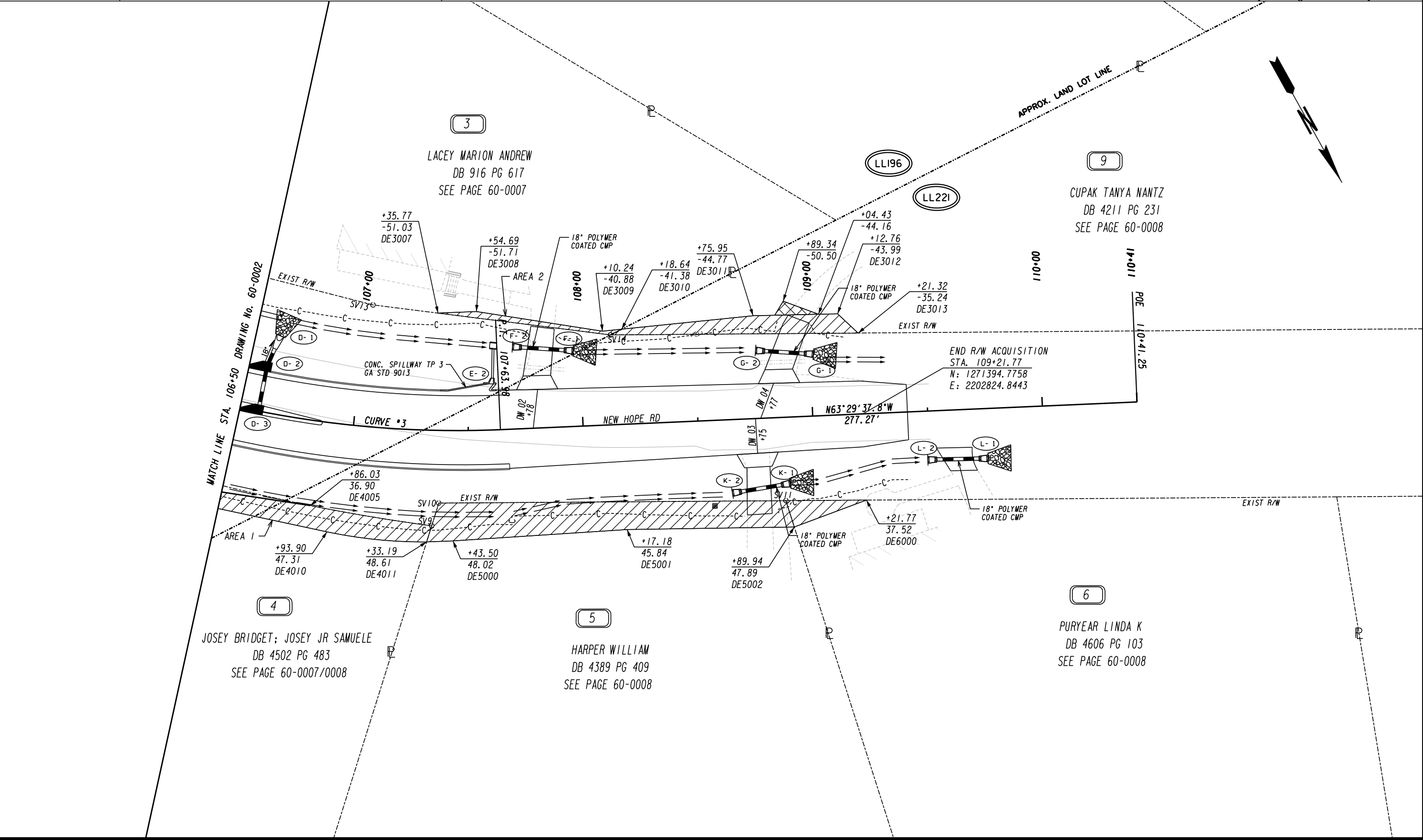
SH 2 OF 8

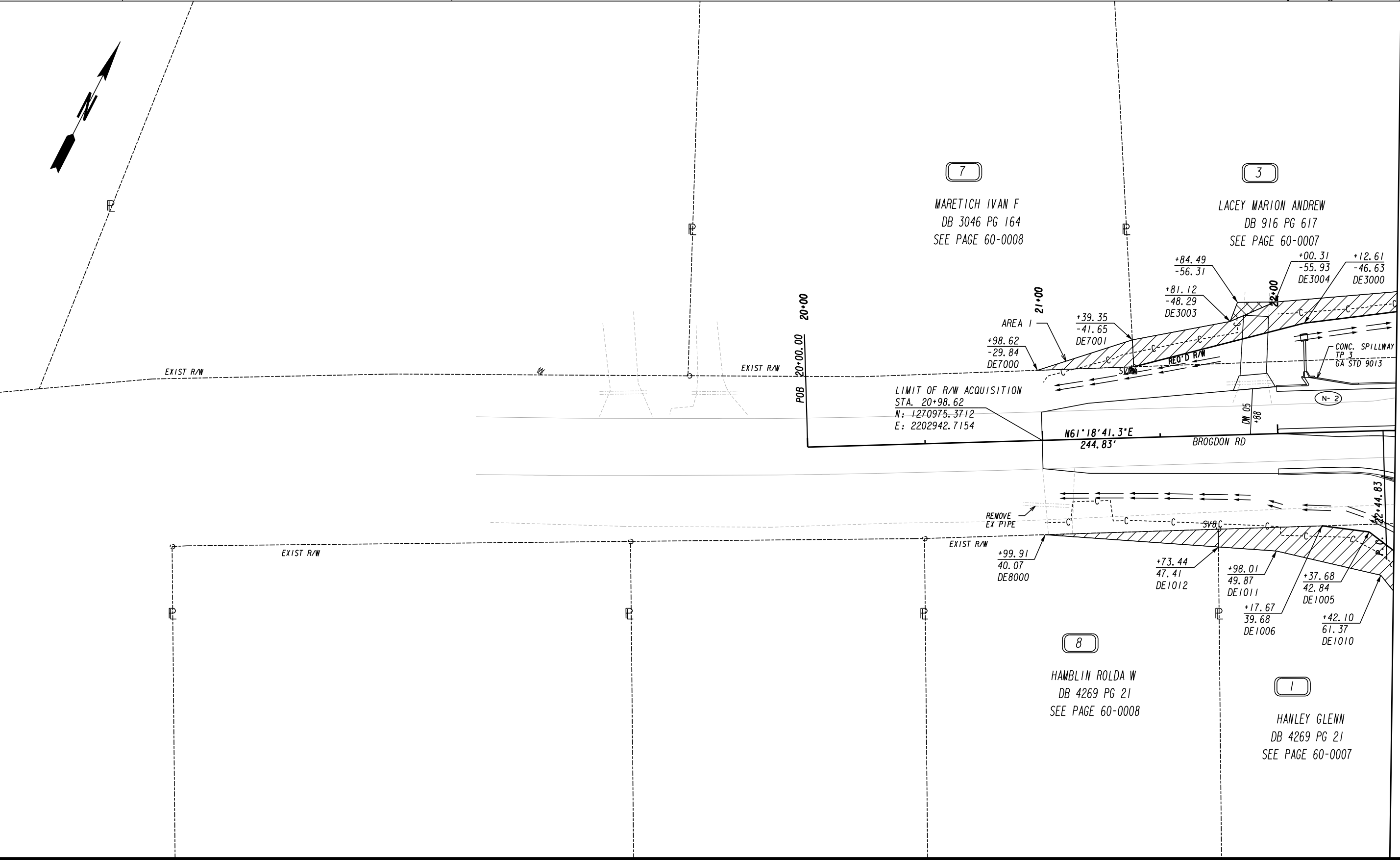
DRAWING No.  
60-0002





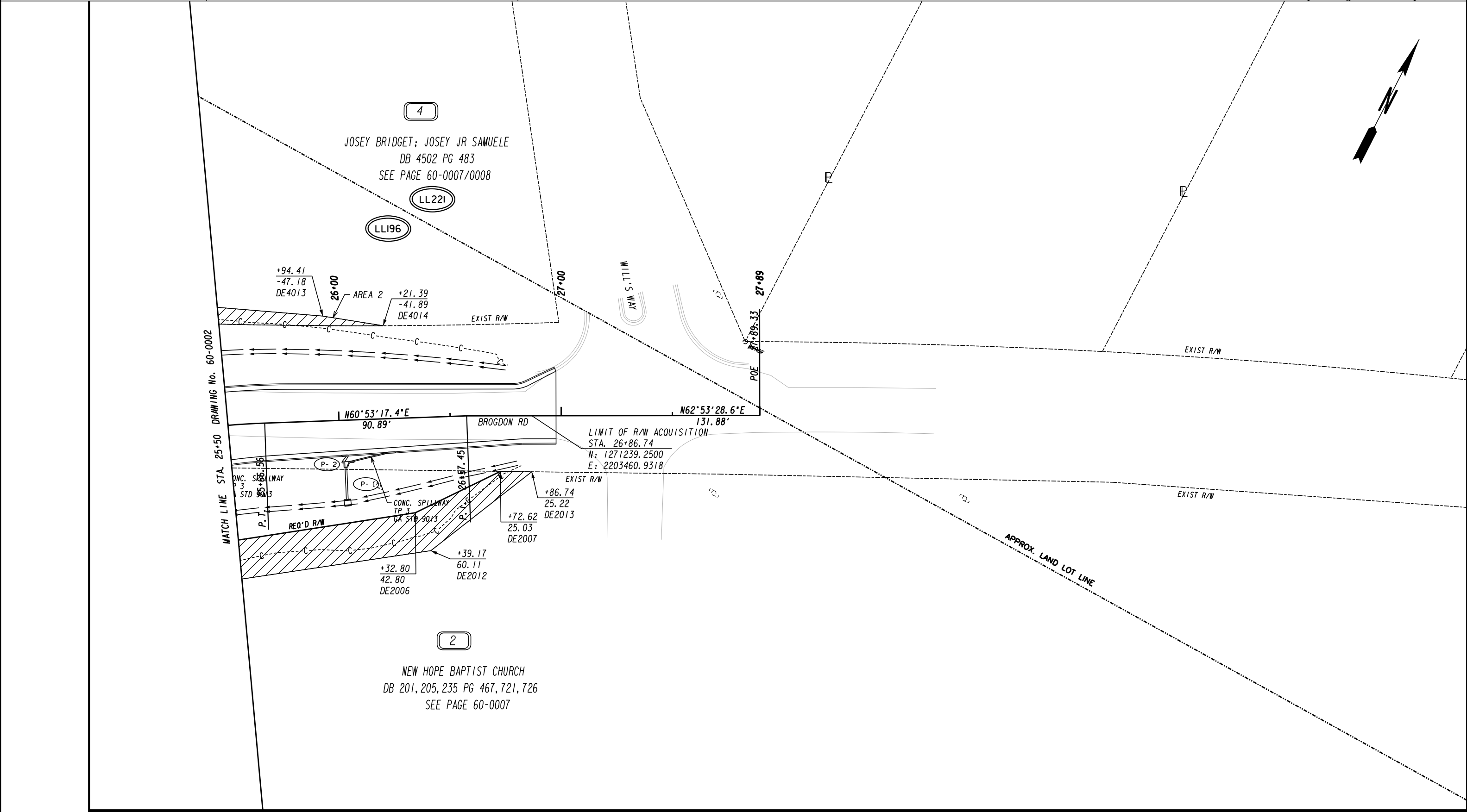
<p>FAYETTE COUNTY BOARD OF COMMISSIONERS <b>RIGHT OF WAY MAP</b></p> <p>PROJECT NO.: 1866.011 COUNTY: FAYETTE LAND LOT NO.: 196 &amp; 221 LAND DISTRICT: GMD DATE SH 3 OF 8</p>		<p>DRAWING No.</p> <p>60-0003</p>
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<div>PROPERTY AND EXISTING R/W LINE REQUIRED R/W LINE CONSTRUCTION LIMITS EASEMENT FOR CONSTR &amp; MAINTENANCE OF SLOPES EASEMENT FOR CONSTR OF SLOPES EASEMENT FOR CONSTR OF DRIVES</div> <div><div><div>-----E-----</div><div>---C---F---</div><div><div></div><div></div><div></div></div></div><div>SCALE IN FEET 0 20 40 80</div></div>	<div>BEGIN LIMIT OF ACCESS.....BLA END LIMIT OF ACCESS.....ELA LIMIT OF ACCESS REQ'D R/W &amp; LIMIT OF ACCESS</div>	DATE	REVISIONS	DATE	REVISIONS	FAYETTE COUNTY BOARD OF COMMISSIONERS <b>RIGHT OF WAY MAP</b>	
						PROJECT NO: 1866.011 COUNTY: FAYETTE LAND LOT NO: 196 LAND DISTRICT:	
						GWD DATE	SH 5 OF 8
						DRAWING No. <b>60-0005</b>	





PROPERTY AND EXISTING R/W LINE  
REQUIRED R/W LINE  
CONSTRUCTION LIMITS  
EASEMENT FOR CONSTR  
& MAINTENANCE OF SLOPES  
EASEMENT FOR CONSTR OF SLOPES  
EASEMENT FOR CONSTR OF DRIVES

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---C---F---

BEGIN LIMIT OF ACCESS.....BLA  
END LIMIT OF ACCESS.....ELA  
LIMIT OF ACCESS  
REQ'D R/W & LIMIT OF ACCESS

SCALE IN FEET

0 20 40 80

DATE

REVISIONS

DATE

REVISIONS

FAYETTE COUNTY  
BOARD OF COMMISSIONERS  
RIGHT OF WAY MAP  
PROJECT NO: 1866.011  
COUNTY: FAYETTE  
LAND LOT NO: 196 & 221  
LAND DISTRICT:  
GWD  
DATE

SH 6 OF 8

DRAWING No.  
60-0006

7/31/2015 GRWPLN

\*\*\*\*\*

PARCEL 1

REQ'D R/W

\*\*\*\*\*

PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
DE1000	40.34 L 16.46	102+22.28 N 39°06'41.9" W	C/L New Hope Rd
DE1001	43.12 L 23.63	102+38.50 N 35°45'37.8" W	C/L New Hope Rd
DE1002	44.77 L	102+65.91	C/L New Hope Rd
ARC LENGTH = 95.66 CHORD BEAR = N 49°27'48.5" W LNTH CHORD = 94.76 RADIUS = 200.00 DEGREE = 28°38'52.4"			
DE1003	71.78 L 50.67	103+46.94 N 63°09'59.1" W	C/L New Hope Rd
DE1004	58.83 R 27.99	22+72.63 N 79°41'03.1" W	C/L Brogdon Rd
DE1005	42.84 R 20.26	22+37.68 S 70°17'15.7" W	C/L Brogdon Rd
DE1006	39.68 R 105.92	22+17.67 N 61°07'21.4" E	C/L Brogdon Rd
SV1	39.51 L	104+11.54	C/L New Hope Rd
ARC LENGTH = 164.11 CHORD BEAR = S 30°01'11.6" E LNTH CHORD = 164.11 RADIUS = 6581.87 DEGREE = 0°52'13.8"			
SV1A	40.03 L 27.06	102+50.81 S 29°07'18.6" E	C/L New Hope Rd
DE1000	40.34 L	102+22.28	C/L New Hope Rd
REQD R/W = 5461.60 SF REQD R/W = 0.125 ACRES REMAINDER = +/- 1.4 ACRES			

*****			
PARCEL 1		REQ'D PERM. EASM'T.	
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
DE1007	40.91 L 141.96	101+04.75 N 34°14'17.0" W	C/L New Hope Rd
DE1008	52.80 L	102+47.57	C/L New Hope Rd
ARC LENGTH = 109.63			
CHORD BEAR = N 49°56'27.7" W			
LNTH CHORD = 108.26			
RADIUS = 200.00			
DEGREE = 28°38'52.4"			
DE1009	84.17 L 55.59	103+42.75 N 65°38'38.4" W	C/L New Hope Rd
DE1010	61.37 R 45.57	22+42.10 S 75°56'06.5" W	C/L Brogdon Rd
DE1011	49.87 R 24.69	21+98.01 S 67°00'49.0" W	C/L Brogdon Rd
DE1012	47.41 R 7.59	21+73.44 N 27°36'49.6" W	C/L Brogdon Rd
SV8	39.83 R 44.09	21+73.58 N 61°07'21.4" E	C/L Brogdon Rd
DE1006	39.68 R 20.26	22+17.67 N 70°17'15.7" E	C/L Brogdon Rd
DE1005	42.84 R 27.99	22+37.68 S 79°41'03.1" E	C/L Brogdon Rd
DE1004	58.83 R 50.67	22+72.63 S 63°09'59.1" E	C/L Brogdon Rd
DE1003	71.78 L	103+46.94	C/L New Hope Rd
ARC LENGTH = 95.66			
CHORD BEAR = S 49°27'48.5" E			
LNTH CHORD = 94.76			
RADIUS = 200.00			
DEGREE = 28°38'52.4"			
DE1002	44.77 L 23.63	102+65.91 S 35°45'37.8" E	C/L New Hope Rd

*****			
PARCEL 1	REQ'D PERM. EASM'T. (CONT'D)		
*****			
DE1001	43.12 L	102+38.50	C/L New Hope Rd
	16.46	S 39°06'41.9" E	
DE1000	40.34 L	102+22.28	C/L New Hope Rd
	117.53	S 29°07'18.6" E	
DE1007	40.91 L	101+04.75	C/L New Hope Rd
REQD EASMT	= 3725.52	SF	
REQD EASMT	= 0.086	ACRES	

*****			
PARCEL 2		REQ'D R/W	
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
DE2000	39.61 R 51.57	101+89.67 N 22°49'56.9" W	C/L New Hope Rd
DE2001	45.51 R 55.96	102+40.75 N 29°55'18.4" W	C/L New Hope Rd
DE2002	49.69 R	102+88.97	C/L New Hope Rd
ARC LENGTH = 56.58 CHORD BEAR = N 0°26'54.3" W LNTH CHORD = 54.12 RADIUS = 55.00 DEGREE = 104°10'26.9"			
DE2003	73.17 R 39.48	24+39.43 N 29°01'29.8" E	C/L Brogdon Rd
DE2004	55.48 R	24+68.34	C/L Brogdon Rd
ARC LENGTH = 32.93 CHORD BEAR = N 41°36'12.3" E LNTH CHORD = 32.67 RADIUS = 75.00 DEGREE = 76°23'39.7"			
DE2005	50.66 R 125.51	24+95.88 N 54°10'54.8" E	C/L Brogdon Rd
DE2006	42.80 R 42.59	26+32.80 N 36°58'37.7" E	C/L Brogdon Rd
DE2007	25.03 R 260.83	26+72.62 S 63°41'07.1" W	C/L Brogdon Rd
SV4	40.99 R 230.98	104+22.86 S 29°32'56.9" E	C/L New Hope Rd
DE2000	39.61 R	101+89.67	C/L New Hope Rd
REQD R/W = 11115.36 SF REQD R/W = 0.255 ACRES REMAINDER = +/- 8.7 ACRES			

*****			
PARCEL 2		REQ'D PERM. EASM'T.	
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
DE2000	39.61 R 51.57	101+89.67 N 22°49'56.9" W	C/L New Hope Rd
DE2001	45.51 R 55.96	102+40.75 N 29°55'18.4" W	C/L New Hope Rd
DE2002	49.69 R	102+88.97	C/L New Hope Rd
ARC LENGTH = 56.58			
CHORD BEAR = N 0°26'54.3" W			
LNTH CHORD = 54.12			
RADIUS = 55.00			
DEGREE = 104°10'26.9"			
DE2003	73.17 R 39.48	24+39.43 N 29°01'29.8" E	C/L Brogdon Rd
DE2004	55.48 R	24+68.34	C/L Brogdon Rd
ARC LENGTH = 32.93			
CHORD BEAR = N 41°36'12.3" E			
LNTH CHORD = 32.67			
RADIUS = 75.00			
DEGREE = 76°23'39.7"			
DE2005	50.66 R 125.51	24+95.88 N 54°10'54.8" E	C/L Brogdon Rd

*****			
PARCEL 2	REQ'D PERM. EASM'T. (CONT'D)		
*****			
DE2006	42.80 R 42.59	26+32.80 N 36°58'37.7" E	C/L Brogdon Rd
DE2007	25.03 R 14.12	26+72.62 N 63°41'09.1" E	C/L Brogdon Rd
DE2013	25.22 R 57.66	26+86.74 S 24°54'34.1" W	C/L Brogdon Rd
DE2012	60.11 R 146.78	26+39.17 S 54°25'01.2" W	C/L Brogdon Rd
DE2011	66.36 R 72.36	24+80.28 S 27°48'11.4" W	C/L Brogdon Rd
DE2010	67.18 R 89.22	103+13.17 S 28°36'10.6" E	C/L New Hope Rd
DE2009	58.74 R 96.24	102+28.00 S 18°01'34.3" E	C/L New Hope Rd
DE2008	39.75 R 56.03	101+33.64 N 29°32'56.9" W	C/L New Hope Rd
DE2000	39.61 R 6499.23	101+89.67	C/L New Hope Rd
REQD EASMT	=	6499.23 SF	
REQD EASMT	=	0.149 ACRES	





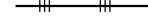
*****			
PARCEL 3		REQ'D R/W	
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
SV7	30.16 L	21+39.62	C/L Brogdon Rd
	74.82	N 48°35'50.0" E	
DE3000	46.63 L	22+12.61	C/L Brogdon Rd
	63.24	N 55°49'37.8" E	
DE3001	55.31 L	22+66.24	C/L Brogdon Rd
ARC LENGTH = 44.85			
CHORD BEAR = N 20°12'22.1" E			
LNTH CHORD = 44.29			
RADIUS = 82.00			
DEGREE = 69°52'22.4"			
DE3002	54.53 L	105+40.13	C/L New Hope Rd
	51.05	S 38°59'20.5" E	
SV5	47.09 L	104+83.20	C/L New Hope Rd
	178.44	S 60°51'37.2" W	
SV7	30.16 L	21+39.62	C/L Brogdon Rd
REQD R/W = 3091.20 SF			
REQD R/W = 0.071 ACRES			
REMAINDER = +/- 0.93 ACRES			

*****			
PARCEL 3	REQ'D PERM. EASM'T. AREA 1		
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
SV7	30.16 L	21+39.62	C/L Brogdon Rd
	11.50	N 30°03'03.5" W	
DE7001	41.65 L	21+39.35	C/L Brogdon Rd
	42.30	N 52°16'50.4" E	
DE3003	48.29 L	21+81.12	C/L Brogdon Rd
	20.66	N 39°35'25.7" E	
DE3004	55.93 L	22+00.31	C/L Brogdon Rd
	55.19	N 58°02'38.2" E	
DE3005	59.38 L	22+52.01	C/L Brogdon Rd
ARC LENGTH = 80.70			
CHORD BEAR = N 11°48'20.4" E			
LNTH CHORD = 72.22			
RADIUS = 50.00			
DEGREE = 114°35'29.6"			
DE3006	56.55 L	105+77.71	C/L New Hope Rd
	9.49	N 34°25'57.4" W	
SV12	55.63 L	105+88.54	C/L New Hope Rd
	42.34	S 38°59'20.5" E	

*****			
PARCEL 3	REQ'D PERM. EASM'T. AREA 1 (CONT'D)		
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
DE3002	54.53 L	105+40.13	C/L New Hope Rd
ARC LENGTH = 44.85			
CHORD BEAR = S 20°12'22.1" W			
LNTH CHORD = 44.29			
RADIUS = 82.00			
DEGREE = 69°52'22.4"			
DE3001	55.31 L	22+66.24	C/L Brogdon Rd
	63.24	S 55°49'37.8" W	
DE3000	46.63 L	22+12.61	C/L Brogdon Rd
	74.82	S 48°35'50.0" W	
SV7	30.16 L	21+39.62	C/L Brogdon Rd
REQD EASMT = 1910.83 SF			
REQD EASMT = 0.044 ACRES			

*****			
PARCEL 3	REQ'D PERM. EASM'T. AREA 2		
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
DE3007	51.03 L 16.72	107+35.77 N 63°23'02.3" W	C/L New Hope Rd
DE3008	51.71 L 55.54	107+54.69 N 52°09'40.5" W	C/L New Hope Rd
DE3009	40.88 L 8.41	108+10.24 N 66°52'34.7" W	C/L New Hope Rd
DE3010	41.38 L 5.52	108+18.64 S 88°00'32.5" E	C/L New Hope Rd
SV14	39.09 L 75.63	108+13.61 S 53°47'48.5" E	C/L New Hope Rd
DE3007	51.03 L	107+35.77	C/L New Hope Rd
REQD EASMT	= 144.08	SF	
REQD EASMT	= 0.003	ACRES	

*****			
PARCEL 4	REQ'D R/W		
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
DE4000	68.00 L 19.50	24+60.19 N 70°31'48.3" W	C/L Brogdon Rd
DE4001	68.16 R 62.08	105+01.84	C/L New Hope Rd
ARC LENGTH = 62.08 CHORD BEAR = N 56°18'05.5" W LNTH CHORD = 61.45 RADIUS = 125.00 DEGREE = 45°50'11.8"			
DE4002	43.43 R 43.24	105+51.80 N 42°04'22.7" W	C/L New Hope Rd
DE4003	40.68 R 48.20	105+91.21 N 45°46'05.7" W	C/L New Hope Rd
DE4004	39.08 R 55.02	106+35.39 N 52°18'56.5" W	C/L New Hope Rd
DE4005	36.90 R	106+86.03	C/L New Hope Rd
ARC LENGTH = 210.08 CHORD BEAR = S 42°11'23.8" E LNTH CHORD = 209.49 RADIUS = 807.98 DEGREE = 7°05'28.5"			
SV6	42.36 R 38.98	104+92.35 N 66°55'56.2" E	C/L New Hope Rd
DE4000	68.00 L 1749.72	24+60.19	C/L Brogdon Rd
REQD R/W = 1749.72 SF REQD R/W = 0.040 ACRES REMAINDER = +/- 2.0 ACRES			

PROPERTY AND EXISTING R/W LINE REQUIRED R/W LINE CONSTRUCTION LIMITS EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES EASEMENT FOR CONSTR OF SLOPES EASEMENT FOR CONSTR OF DRIVES		BEGIN LIMIT OF ACCESS.....BLA END LIMIT OF ACCESS.....ELA LIMIT OF ACCESS REQ'D R/W & LIMIT OF ACCESS	DATE	REVISIONS	DATE	REVISIONS	FAYETTE COUNTY BOARD OF COMMISSIONERS RIGHT OF WAY MAP PROJECT NO: 1866.011 COUNTY: FAYETTE LAND LOT NO: 196 LAND DISTRICT: GMD DATE		SH 7 OF 8		DRAWING No. 60-0007
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PARCEL 4                    REQ'D PERM. EASM'T.                    AREA 1			
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
DE4006	62.45 L	24+86.58	C/L Brogdon Rd
	35.53	N 80°30'54.4" W	
DE4007	88.52 L	24+53.87	C/L Brogdon Rd
	38.10	N 56°23'25.9" W	
DE4008	58.61 R	105+36.48	C/L New Hope Rd
	21.91	N 47°02'49.4" W	
DE4021	54.07 R	105+55.48	C/L New Hope Rd
	89.37	N 47°02'49.4" W	
DE4009	45.48 R	106+35.51	C/L New Hope Rd
	64.52	N 48°57'10.9" W	
DE4010	47.31 R	106+93.90	C/L New Hope Rd
ARC LENGTH = 43.66			
CHORD BEAR = N 55°12'27.2" W			
LNTH CHORD = 43.58			
RADIUS = 200.00			
DEGREE = 28°38'52.4"			
DE4011	48.61 R	107+33.19	C/L New Hope Rd
	7.33	S 46°25'27.8" W	
SV9	41.57 R	107+35.03	C/L New Hope Rd
ARC LENGTH = 53.55			
CHORD BEAR = S 51°32'17.5" E			
LNTH CHORD = 53.54			
RADIUS = 807.98			
DEGREE = 7°05'28.5"			
DE4005	36.90 R	106+86.03	C/L New Hope Rd
	55.02	S 52°18'56.5" E	
DE4004	39.08 R	106+35.39	C/L New Hope Rd
	48.20	S 45°46'05.7" E	
DE4003	40.68 R	105+91.21	C/L New Hope Rd
	43.24	S 42°04'22.7" E	
DE4002	43.43 R	105+51.80	C/L New Hope Rd
ARC LENGTH = 62.08			
CHORD BEAR = S 56°18'05.5" E			
LNTH CHORD = 61.45			
RADIUS = 125.00			
DEGREE = 45°50'11.8"			
DE4001	68.16 R	105+01.84	C/L New Hope Rd
	19.50	S 70°31'48.3" E	
DE4000	68.00 L	24+60.19	C/L Brogdon Rd
	21.18	N 66°55'56.2" E	
DE4006	62.45 L	24+86.58	C/L Brogdon Rd
REQD EASMT	= 2613.53	SF	
REQD EASMT	= 0.060	ACRES	

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PARCEL 4                    REQ'D PERM. EASM'T.                    AREA 2			
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
DE4015	52.07 L	25+18.89	C/L Brogdon Rd
	11.86	N 59°51'41.4" W	
DE4012	63.11 L	25+15.24	C/L Brogdon Rd
	90.14	N 67°43'28.6" E	
DE4013	47.18 L	25+94.41	C/L Brogdon Rd
	27.49	N 71°59'20.8" E	
DE4014	41.89 L	26+21.39	C/L Brogdon Rd
ARC LENGTH = 110.58			
CHORD BEAR = S 63°54'34.5" W			
LNTH CHORD = 110.57			
RADIUS = 2641.72			
DEGREE = 2°10'08.0"			
DE4015	52.07 L	25+18.89	C/L Brogdon Rd
REQD EASMT	= 680.01	SF	
REQD EASMT	= 0.016	ACRES	

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PARCEL 5 PESMT                    REQ'D PERM. EASM'T.			
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
SV10	31.59 R	107+37.65	C/L New Hope Rd
	151.09	N 61°24'24.2" W	
SV11	36.25 R	108+86.77	C/L New Hope Rd
	12.06	N 11°17'30.8" E	
DE5002	47.89 R	108+89.94	C/L New Hope Rd
	72.78	S 61°52'45.8" E	
DE5001	45.84 R	108+17.18	C/L New Hope Rd
	75.93	S 64°44'43.4" E	
DE5000	48.02 R	107+43.50	C/L New Hope Rd
	11.46	S 63°06'13.4" E	
DE4011	48.61 R	107+33.19	C/L New Hope Rd
	7.33	S 46°25'27.8" W	
SV9	41.57 R	107+35.03	C/L New Hope Rd
	10.37	S 46°02'38.9" W	
SV10	31.59 R	107+37.65	C/L New Hope Rd
REQD EASMT	= 2070.52	SF	
REQD EASMT	= 0.048	ACRES	

*****			
PARCEL 6                    REQ'D PERM. EASM'T.			
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
SV11	36.25 R	108+86.77	C/L New Hope Rd
	35.02	N 61°25'07.9" W	
DE6000	37.52 R	109+21.77	C/L New Hope Rd
	33.48	S 81°31'54.6" E	
DE5002	47.89 R	108+89.94	C/L New Hope Rd
	12.06	S 11°17'30.8" W	
SV11	36.25 R	108+86.77	C/L New Hope Rd
REQD EASMT	= 201.58	SF	
REQD EASMT	= 0.005	ACRES	

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PARCEL 7                    REQ'D PERM. EASM'T.			
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
SV7	30.16 L	21+39.62	C/L Brogdon Rd
	41.00	S 60°51'41.5" W	
DE7000	29.84 L	20+98.62	C/L Brogdon Rd
	42.41	N 45°08'07.0" E	
DE7001	41.65 L	21+39.35	C/L Brogdon Rd
	11.50	S 30°03'03.5" E	
SV7	30.16 L	21+39.62	C/L Brogdon Rd
REQD EASMT	= 235.65	SF	
REQD EASMT	= 0.005	ACRES	

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PARCEL 8                    REQ'D PERM. EASM'T.			
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
SV8	39.83 R	21+73.58	C/L Brogdon Rd
	7.59	S 27°36'49.6" E	
DE1012	47.41 R	21+73.44	C/L Brogdon Rd
	73.90	S 67°00'49.0" W	
DE8000	40.07 R	20+99.91	C/L Brogdon Rd
	73.67	N 61°07'21.4" E	
SV8	39.83 R	21+73.58	C/L Brogdon Rd
REQD EASMT	= 279.39	SF	
REQD EASMT	= 0.006	ACRES	

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PARCEL 9                    REQ'D PERM. EASM'T.			
*****			
PNT	OFFSET/ DIST	STATION/ BEARING	ALIGNMENT
-----			
SV14	39.09 L	108+13.61	C/L New Hope Rd
	5.52	N 88°00'32.5" W	
DE3010	41.38 L	108+18.64	C/L New Hope Rd
	57.41	N 66°52'34.7" W	
DE3011	44.77 L	108+75.95	C/L New Hope Rd
	9.45	N 62°16'47.8" W	
DE3018	44.57 L	108+85.39	C/L New Hope Rd
	19.05	N 62°16'47.8" W	
DE3020	44.16 L	109+04.43	C/L New Hope Rd
	8.33	N 62°16'47.8" W	
DE3012	43.99 L	109+12.76	C/L New Hope Rd
	12.24	N 17°50'41.8" W	
DE3013	35.24 L	109+21.32	C/L New Hope Rd
	107.77	S 61°26'38.1" E	
SV14	39.09 L	108+13.61	C/L New Hope Rd
REQD EASMT	= 640.80	SF	
REQD EASMT	= 0.015	ACRES	

PROPERTY AND EXISTING R/W LINE  
REQUIRED R/W LINE  
CONSTRUCTION LIMITS  
EASEMENT FOR CONSTR  
& MAINTENANCE OF SLOPES  
EASEMENT FOR CONSTR OF SLOPES  
EASEMENT FOR CONSTR OF DRIVES

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BEGIN LIMIT OF ACCESS.....BLA  
END LIMIT OF ACCESS.....ELA  
LIMIT OF ACCESS  
REQ'D R/W & LIMIT OF ACCESS

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DATE

REVISIONS

DATE

REVISIONS

FAYETTE COUNTY  
BOARD OF COMMISSIONERS  
RIGHT OF WAY MAP  
PROJECT NO: 1866.011  
COUNTY: FAYETTE  
LAND LOT NO: 196  
LAND DISTRICT:  
GMD  
DATE

SH 8 OF 8

DRAWING No.  
60-0008

7/31/2015 GRWPLN

**BOARD OF COUNTY COMMISSIONERS**

Randy Ognio, Chairman  
Charles W. Oddo, Vice Chairman  
Edward Gibbons  
Eric K. Maxwell  
Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator  
Dennis A. Davenport, County Attorney  
Tameca P. White, County Clerk  
Marlena Edwards, Deputy County Clerk



140 Stonewall Avenue West  
Public Meeting Room  
Fayetteville, GA 30214

**MINUTES**

May 23, 2019

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 6:33 p.m.

**Call to Order**

Chairman Randy Ognio called the May 23, 2019 Board of Commissioners meeting to order at 6:30 p.m. A quorum of the Board was present.

**Invocation and Pledge of Allegiance by Commissioner Edward Gibbons**

Commissioner Edward Gibbons offered the Invocation and led the Board and audience in the Pledge of Allegiance.

**Acceptance of Agenda**

Vice-Chairman Charles Oddo moved to accept the agenda as written. Commissioner Gibbons seconded. The motion passed 5-0.

**PROCLAMATION/RECOGNITION:**

**1. Remembrance of Michelle Jackson, the wife of Georgia House Representative Derrick Jackson.**

Commissioner Rousseau, on behalf of the Board, extended condolences to Georgia House Representative Derrick Jackson and his family for the loss of his wife Michelle Jackson and read a memorial recognition that would be presented in her honor at her memorial service.

**2. Recognition of Jim Graw for his 24 years of service on the Planning and Zoning Commission.**

Commissioner Gibbons, on behalf of the Board, recognized Jim Graw for his 24 years of service, guidance, and leadership while serving on the Fayette County Planning and Zoning Commission.

**PUBLIC HEARING:**

Community Development Director Pete Frisina read the Introduction to Public Hearings for the Rezoning of Property.

Commissioner Maxwell recused himself from discussion of items # 3 & #4 and left the Public Meeting room until conversations were complete.

**3. Consideration of Petition No. 1283-19, Joe B. Brock, Daniel B. Brock, & James G. Brock, Jr., Owners, and Rod Wright, Agent, request to rezone 8.756 acres from A-R to R-70; property located in Land Lot 3 of the 5th District, and fronts on Harris Road.**

Mr. Frisina stated that the Planning Commission recommended approval of rezoning the property to R-72, of which the applicant agreed, and staff had no issue with R-72.

Steven Jones, representative for the applicant Mr. Wright, stated that the request was to rezone 8.756 acres from A-R to R-70; property located in Land Lot 3 of the 5th District, and fronting on Harris Road. Mr. Jones stated that Planning and Zoning staff analyzed the request as applied for as R-70. The applicant agreed. Mr. Jones added that the request met all four factors of the rezoning ordinance. Mr. Jones stated that the Planning Committee reviewed the request and recommended approval of R-72, which the applicant consents to.

No citizens spoke in favor

Keith Harris stated that he would suggest the County change one of the requirements in looking at how the waterline would run. Mr. Harris stated that he felt it would be in the best interest of the community if the waterline ran down the entire Harris Road as opposed to only half way, as it is currently proposed.

Mr. Jones stated in relation to Mr. Harris' remarks that there was a procedure in the code of ordinances for a waterline extension that had not been followed. In addition, in a letter to the Board, Mr. Harris requested the cost associated with the waterline extension to be the sole responsibility of the applicant which does not follow the code of ordinance nor would be appropriate to impose those costs on 14 new residents.

Vice-Chairman Oddo moved to approve Petition No. 1283-19, Joe B. Brock, Daniel B. Brock, & James G. Brock, Jr., Owners, and Rod Wright, Agent, request to rezone 8.756 acres from A-R to R-72; property located in Land Lot 3 of the 5th District, and fronts on Harris Road. Commissioner Gibbons seconded. The motion passed 4-0-1. Commissioner Maxwell recused himself.

**4. Consideration of Petition No. 1284-19, Michael M. Vuocolo, Owner, and Rod Wright, Agent, request to rezone 21.275 acres from A-R to R-70; property located in Land Lot 2 of the 5th District, and fronts on Harris Road and Redwine Road.**

Mr. Jones stated that the Planning Committee reviewed the request and recommended approval of R-72, which the applicant consents to.

Mr. Jones stated that the applicant consents to subdividing property within 180 days.

Commissioner Gibbons moved to approve Petition No. 1284-19, Michael M. Vuocolo, Owner, and Rod Wright, Agent, request to rezone 21.275 acres from A-R to R-72; property located in Land Lot 2 of the 5th District, and fronts on Harris Road and Redwine Road, and that applicant would subdivide property within 180 days. Vice-Chairman Oddo seconded. The motion passed 4-0-1. Commissioner Maxwell recused himself.

Commissioner Maxwell returned to the Board Meeting.

**CONSENT AGENDA:**

Vice-Chairman Oddo moved to accept the Consent Agenda as written. Commissioner Rousseau seconded. The motion passed 5-0.

- 5. Approval to renew an "Automatic & Mutual Aid" agreement with Peachtree City Fire-Rescue.**
- 6. Approval of staff's recommendation to add Woolsey Park Subdivision to Fayette County's Street Light Program.**
- 7. Approval of the May 9, 2019 Board of Commissioners Meeting Minutes.**

**OLD BUSINESS:**

**8. Consideration of the Transportation Committee's recommendation for the Antioch & Goza Road Intersection (2017 SPLOST 17TAO & 2004 SPLOST I-13).**

Joe Robinson, Fayette County Public Works Transportation Engineer, stated that the Board approved in fall of 2017 the construction of a roundabout at the intersection of Antioch and Goza Roads, with acquisition of the right-of-way beginning in April of 2018. He continued that the recommendation was presented before the Board in the summer of 2018 and at that time the Board decided to reconsider the decision to move forward with a roundabout, in harmony with the Transportation Committee's suggestions to hold off on deciding until more data could be gathered. Mr. Robinson stated that it had been eighteen months since this item was before the Board and some additional information had been received.

Mr. Robinson stated that Goza Road (FTP-202) had been recommended to receive Arterial upgrades. He noted that Goza Road was anticipated to become a major east-west corridor at some point in the future. He added that prior to November 2017 the Antioch – Goza Road Intersection was a 2-Way stop control intersection. Antioch Road was a North/South Bound through lanes with no stop signs with left turn lanes and Goza Road was an East/West Bound lanes with stop signs and with right turn lanes. From 2014 – 2017 the following accident types occurred:

Crashes -	31
Injuries -	25
Fatalities -	1

Mr. Robinson noted that 29 crashes in this time period was attributed to Failure to Yield or Disregarding a Stop Sign. He continued stating that since the intersection modification in November 2017 which converted the intersection into a 4-way stop control intersection. Antioch Road was now a North/South Bound lane with stop signs and left turn lanes have been eliminated and stripped over. Goza Road was now an East/West Bound lane with stop signs along with right turn lanes remaining. Since implementation of the road modification from November 2017 to present the follow accident types occurred:

Crashes -	3
Injuries -	1
Fatalities -	0

Mr. Robinson stated current modifications were working well.

Eighteen months prior to 4-Way Stop installation there were 16 Accidents (88% Angle Crashes), 22 injuries – 4 Serious, 4 Visible, 13 Complaints, and 1 Fatality.

Eighteen months after 4-Way Stop Installation there were 3 Accidents (2 Angle Crashes) this was an 81.3% Reduction of Accidents, 1 Complaint of injury this was a 95.5% Reduction of Injuries.

Mr. Robinson stated that both the 2004 and 2017 SPLOST had dedicated funds available to fund a roundabout if approved by the Board. Mr. Robinson stated that his goal was to seek Board direction on how to proceed.

Commissioner Rousseau moved to maintain the current design of the 4-way stop at the Antioch and Goza Road intersection, and to allocate \$300,000 of the 2017 SPLOST funds be allocated to the 92 and Westbridge Road Intersection project as determined by Georgia Department of Transportation. Commissioner Gibbons seconded.

Commissioner Rousseau stated that it was evident that the measures put in place at the Antioch and Goza Road intersection worked, and the safety concerns for Fayette County resident and those who traveled via our roadways had been mitigated. Commissioner Rousseau stated that the extensive reduction in the accident rate was major and substantive and called for a hold or redirection on the Boards' behalf. He acknowledged that some in the community may anticipate a roundabout based on Board discussion, however because of limited resources and staff doing their due diligence in mitigating the safety concerns at this intersection the Board can turn its attention to other roads and intersections throughout the County that have safety, traffic, alignment and other issues/concerns. He added that he offered the intersection at SR92 and Westbridge because it is a similar situation, and though the final approval would come from Georgia Department of Transportation (GDOT). Commissioner Rousseau explained that the goal of his motion was to help expedite funding by providing seed monies for the project to be ready once Georgia Department of Transportation (GDOT) approval was finalized.

Commissioner Gibbons asked Mr. Robinson that if not approved now would the roundabout configuration be available to be used in the future.

Mr. Robinson stated, "Yes". He added that the Transportation Committee recommended keeping the roundabout on the long range plans.

Commissioner Gibbons asked if the concerns at SR92 and Westbridge Road had come before the Board in the past.

Commissioner Rousseau stated, "Yes". The Board had sent an emergency letter to the Department of Transportation, along with a petition from citizens and that the intersection had become a priority issue for the Transportation Committee.

Vice-Chairman Oddo asked if it appropriate to allocate funds from the 2017 SPLOST for the SR92 and Westbridge Road Intersection project.

Mrs. Parrott stated that the Board took action in March of 2018 to move \$1.1M from the 2004 SPLOST to Antioch and Goza Road Project. She added that the 2004 SPLOST would be the most appropriate funding source.

Commissioner Rousseau amended his motion to maintain the current design of the 4-way stop at the Antioch and Goza Road intersection, and to allocate \$300,000 of the 2004 SPLOST funds to the SR92 and Westbridge Road Intersection project as determined by Georgia Department of Transportation. Commissioner Gibbons amended his seconded.

Commissioner Maxwell asked what the cost was to complete the 4-way stop modification of the Antioch & Goza Road Intersection. Mr. Robinson stated that it was already paid via 2017 SPLOST funds and in-house labor.

Commissioner Maxwell asked how much the roundabout estimate was. Mr. Robinson stated that it was about \$750,000.

Commissioner Maxwell expressed his concerns with the Board changing a decision to build a roundabout. He added that the citizen voted to build a roundabout and the Board agreed to build a roundabout.

Chairman Ognio stated that while this intersection was now safer there are other intersection that require Board attention. He added that "we have to do the best with the funds we have available and give attention to roadways County-wide."

Vice-Chairman Oddo stated that he felt that the lessons learned by the Board moving forward would be to take a step back especially when emotions are high when making weighty decisions. He added that the SPLOST lists are designed so that the Board can be flexible and have the ability to move around funds. He continued that this intersection had been lowered on the priority list. At the initial meeting discussing the Antioch & Goza Road Intersection his vote was to

fix the problem not to build a roundabout. The measures put in place have worked. He added that now staff could turn its attention to other problems throughout the County.

Commissioner Rousseau moved to maintain the current design of the 4-way stop at the Antioch and Goza Road intersection, and to allocate \$300,000 of the 2004 SPLOST funds to the SR92 and Westbridge Road Intersection project as determined by Georgia Department of Transportation. Commissioner Gibbons seconded. The motion passed 4-1, with Commissioner Maxwell voting in opposition.

#### **NEW BUSINESS:**

- 9. Consideration of staff's recommendation to reallocate \$144,228.54 from 5509B - Emerald Lake Dam to 5509C - Kozisek Lake Dam and award consulting services for Kozisek Lake Dam to Walden, Ashworth & Associates, Inc. in the amount of \$108,955.**

Phil Mallon, Public Works Director, stated that the definition of a dam was very specific and both Longview and Kozisek met those guidelines. He added that the Kozisek Lake Dam was in the north part of the County off Highway 314. Mr. Mallon stated that they were working on the design to rehabilitate Phillips Dam, and the Board felt it would be an overall cost saving to use both structures to provide the required storage.

Commissioner Gibbons moved to reallocate \$144,228.54 from 5509B - Emerald Lake Dam to 5509C - Kozisek Lake Dam. Vice-Chairman Oddo seconded. The motion passed 5-0.

Vice-Chairman Oddo motioned to award consulting services for Kozisek Lake Dam to Walden, Ashworth & Associates, Inc. in the amount of \$108,955. Commissioner Rousseau seconded. The motion passed 5-0.

- 10. Consideration of staff's recommendation to award 2020 Property & Casualty Insurance coverage of \$542,059 to Amguard, Liberty Mutual and Hiscox Cyber.**

Fayette County Chief Financial Officer Mary Parrott stated that each year staff worked with the Property & Casualty Insurance brokerage of record, to update the County's Property & Casualty Insurance the current policy was set to expire June 30, 2019. She added that the quote received was \$2326.00 less than the current policy in place and that it was good coverage.

Commissioner Gibbons moved to approve staff's recommendation to award 2020 Property & Casualty Insurance coverage of \$542,059 to Amguard, Liberty Mutual and Hiscox Cyber. Vice-Chairman Oddo seconded. The motion passed 5-0.

#### **PUBLIC COMMENT:**

Ms. Jane Warren expressed her concerns regarding the destruction that stormwater runoff, poor drainage and flooding had caused to her daughter's Ms. Jennie Duffy's property.

Ms. Jennie Duffy relayed her continued distress regarding destruction that stormwater runoff, poor drainage and flooding had caused to her property. She added that she cannot fix the issue the cost was extensive and not her fault. She asked the Board where she should go for assistance.

Mr. Roy Bishop thanked the Board for their vote to allocate fund to the intersection at SR92 and Westbridge Road project.

#### **ADMINISTRATOR'S REPORTS:**



## **A. ITB #1653-B: Pavement Evaluation & Sign Inspection – Award Approval**

**ATTORNEY'S REPORTS:** County Attorney Dennis Davenport stated there was one item involving Real Estate Acquisition and the Review of the May 9, 2019 Executive Session Minutes for consideration in Executive Session.

### **COMMISSIONERS' REPORTS:**

Commissioner Rousseau stated that the Mrs. Larris Marks, an active Fayette County citizen lost her mother, Ms. Byrd-Ford this week and he wanted the Board to be aware and keeping the Marks family in their thoughts and prayers. He expressed his appreciation to Environmental Health Director Vanessa Birrell for education of citizens at a recent HOA Meeting. The community was appreciative as well. He added that he attended the Ramadan event at the Islamic Center on Sunday, May 19, 2019. Commissioner Rousseau stated that he felt welcomed and engaged and wanted to thank them for the invitation and the opportunity to fellowship. He conclude acknowledging the four new Eagle Scouts from Boy Scouts Troop 222.

Commissioner Maxwell stated to Ms. Duffy, regarding the issues at her property, he acknowledged that it was a horrible problem unfortunately it was not a problem that was liable by the County. He noted that Ms. Duffy may need to go to the City of Fayetteville and express her concerns and issues.

Vice-Chairman Oddo stated in response to Ms. Duffy's concerns, that although her situation was unfortunate it was not the County's responsibility to remedy. He stated that Memorial Day was coming up and encouraged citizens to remember and honor those who sacrificed their lives. Vice-Chairman Oddo also reminded citizens of the upcoming Balloon Over Fayette Festival to be held on June 7 & 8. Vice-Chairman concluded encouraging citizens to be mindful of the high temperature in the coming week to pay attention and stay hydrated.

Chairman Ognio stated in response to Ms. Duffy's property concerns that he felt it was an issue the City of Fayetteville should address. Unfortunately the issues at the property was not the responsibility of County. Chairman Ognio noted that May was Older American Month. Chairman Ognio thanked the Water Guardians for the clean work they performed at Lake Kedron. Chairman Ognio also extended his appreciation to Georgia Department of Transportation for the work they did on Georgia Highway South in front of the Kroger Shopping Plaza. Chairman Ognio stated that the Atlanta Regional Commission (ARC) Aging and Independent Services Group was seeking nomination of area resident to serve on ARC's Advisory Committee on Aging. Chairman Ognio advised residents to please let the Board know if anyone was interested in serving on this committee.

### **EXECUTIVE SESSION:**

**One item involving Real Estate Acquisition and the Review of the May 9, 2019 Executive Session Minutes for consideration in Executive Session:** Vice-Chairman Oddo moved to go into Executive Session. Commissioner Gibbons seconded. The motion passed 5-0.

The Board recessed into Executive Session at 8:34 p.m. and returned to Official Session at 8:54 p.m.

**Return to Official Session and Approval to Sign the Executive Session Affidavit:** Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice-Chairman Oddo seconded the motion. The motion passed 5-0.

**Approval of the May 9, 2019 Executive Session Minutes:** Chairman Ognio moved to approve the May 9, 2019 Executive Session Minutes. Vice-Chairman Oddo seconded the motion. The motion passed 5-0.

### **ADJOURNMENT:**

Commissioner Rousseau moved to adjourn the May 23, 2019 Board of Commissioners meeting. Vice-Chairman Oddo seconded the motion. The motion passed 5-0.

The May 23, 2019 Board of Commissioners meeting adjourned at 8:54 p.m.

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Marlena M. Edwards, Deputy County Clerk

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Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 13<sup>th</sup> day of June 2019. Documents are available upon request at the County Clerk's Office.

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Marlena M. Edwards, Deputy County Clerk

**BOARD OF COUNTY COMMISSIONERS**

Randy Ognio, Chairman  
Charles W. Oddo, Vice Chairman  
Edward Gibbons  
Eric K. Maxwell  
Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator  
Dennis A. Davenport, County Attorney  
Tameca P. White, County Clerk  
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West  
Public Meeting Room  
Fayetteville, GA 30214

## **Special Called Meeting MINUTES**

May 30, 2019  
5:00 p.m.

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Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 6:30 p.m.

**Call to Order**

Chairman Randy Ognio called the May 30, 2019 Board of Commissioners meeting to order at 5:02 p.m. A quorum of the Board was present. Commissioner Charles Rousseau was absent from the meeting.

**Pledge of Allegiance by Commissioner Edward Gibbons**

Chairman Ognio called for a moment of silence in recognition of Memorial Day. Chairman Randy Ognio led the Board and audience in the Pledge of Allegiance.

**Acceptance of Agenda**

Vice-Chairman Charles Oddo moved to accept the agenda as written. Commissioner Gibbons seconded. The motion passed 4-0. Commissioner Rousseau was absent.

**BUDGET PRESENTATION:**

1. County Administrator Steve Rapson and Chief Finance Officer Mary Parrott will provide update regarding the proposed Fiscal Year 2020 Budget.

Chief Finance Officer Mary Parrott presented a PowerPoint presentation with an overview of the 2020 Budget.

**Economic Outlook**

Mrs. Parrott provided the Board the latest statistics regarding employment and governmental practices. She stated that personal income increased this year by 4.5%, new housing starts were down 12% state-wide and that the county's unemployment rate dropped from 3.6% in 2018 to 3.5% in 2019. Mrs. Parrott also stated that the biggest challenge the County was facing this year was the recruitment and retention of qualified personnel specifically in Public Safety.

**Budget Principles**

She stated that Fayette County revenues were conservatively projected based on an objective, analytical process of detailed trending, and that one-time revenues are not used to fund current expenditures; thus, avoiding short-term benefits at the risk of creating future funding issues. Mrs. Parrott highlighted that only current revenues were used to pay current expenditures so that there was not a "built-in increase" for ongoing expenditures. Mrs. Parrott stated that there was a budgetary link between capital

and operating budgets to identify and determine if ongoing expenses could be funded through the operating budget before a project was placed into service.

## Planning Guidelines

Mrs. Parrott stated that, in reference to Planning Guidelines, there were no deficit budgeting and that the County was maintaining the existing millage rate, which was what enabled the County to add in the enhancements for salaries and benefits.

Mrs. Parrott stated that for County employees there were two different retirement plans, the Defined Contribution Election and the Defined Benefit Election. She continued that employees hired after January 1, 2014 had a choice of which retirement plan to participate in. If the employee chose the Defined Contribution, the County contributed 3.8%. In the proposed 2020 budget this amount would increase to 5%. Remaining staff were in the Defined Benefit plan, which included staff hired prior to January 1, 2014 and any employees hired after January 1, 2014 that still chose the Defined Benefit Election. These employees' contribution was being recommended to increase from 2.5% to 5%. Mrs. Parrott stated that this would allow the employees' retirement payout calculation to utilize the 2.0 multiplier rather than the 1.5 multiplier, which was a huge benefit. She noted in reference to the Defined Contribution 457 Match the County would continue to match  $\frac{1}{2}$  of the employee contribution up to 2.5%. Mrs. Parrott stated that Fayette County's Defined Benefit plan was in a great position and was fully funded at 108.4%.

Steve Rapson County Administrator highlighted the impact of the Cumulative Taxpayer Savings of over \$29.5M since 2013, even with the County potentially not rolling back the millage rate this year. Mr. Rapson stated that this was a significant amount of saving that residents would have paid over the past 6 years. He added that The Rolling 5 Year Capital Improvement Program totaled \$6,060,754 and was allocated within the General Fund Balance.

Mr. Rapson stated for clarification that if an employee elected the Defined Benefit Plan, these employees would move to the 2.0 multiplier when calculating retirement payout at the time of retirement and these employees' contribution amount would increase from 2.5% to 5%. Mr. Rapson stated that, as directed by legal, this would be a mandatory election and was not revocable based on the Defined Benefit guidelines noting at the time of enrollment that the contribution amount could increase in the future. He stated that as the Board analyzes the budget it's important to remember the major retention strategies put in place specifically the merit increases. Mr. Rapson stated that employees eligible for a 9% increase would see the 9% increase in the total salary, however if the employee was enrolled in the Defined Benefit Plan, they would have 5% contribution deducted (which was currently a 2.5% contribution). As a result, the employee would see a net impact of approximately 6.5% to their take home pay. He added that in relation to employees eligible for a 5% merit increase the employee would see a net impact of approximately 2.5%. Mr. Rapson stated that resolutions for both the Defined Contribution Plan and Defined Benefit Plan were being drafted. The County's contribution increased for the Defined Contribution Plan went from 3.8% to 5.0% to ensure all employees are treated equivalently. He added that those resolutions would be presented on June 5, 2019 to the Retirement Committee and the Retirement Committee would then provide a recommendation to the Board, which would be a part of the Budget Presentation discussed at the two upcoming Budget Workshops. Mr. Rapson stated the best-case scenario for an approved budget, at the earliest, was June 27, 2019. This would mean employees would see all income changes, merit increases and contribution deduction changes, on the July 12, 2019 paycheck, which was the goal.

## Benefit Highlights

Mrs. Parrott stated that the County would continue to offer two (2) choices for Medical Plan Coverage. The Traditional Open Access Point of Service Plan (POS) serviced by the CIGNA Local Plus Network or the High Deductible Health Plan (HDHP) with Health Savings Account (HSA). County funds: \$750 Employee Only; \$1,000 Employee/Spouse or Child(ren); and \$1,250 Family. She added that the standard deductible remained the same at \$2,700 per calendar year for each plan and that the County funded Basic Life Insurance, Accidental Death & Disability Insurance, and Long-Term Disability Insurance. Mrs. Parrott continued noting that for the seventh consecutive year there was no proposed increase in employee premiums. She continued stating that the POS Out-of-Pocket Maximum changed from \$3,500 to \$5,000 and the HDHP Out-of-Pocket Maximum, changed from \$5,000 to \$10,000. Mrs. Parrott highlighted a new proposed benefit which was in partnership with Piedmont Hospital and Cigna to provide an on-site Health Coach (RN) for one-on-one and face-to-face coaching at designated Fayette County locations. She added that

there would also be a roll out of a digital lifestyle app, Omada, that would help employees get healthier by losing weight and incorporating healthy lifestyle activities. Mrs. Parrott continued stating that Pharmaceutical Cigna 90Now program would require maintenance medications to be filled with a 90-day supply. 30-day supplies will no longer be filled.

### **General Fund Balance Financial Projection**

Mrs. Parrott stated that the estimated fund balance of \$28,602,618 was based on information through April 2019 which showed the impact expected in 2019.

### **FY2020 Budget Summary**

Mrs. Parrott highlighted fiscal year (FY) 2020 budget and pointed out various operating funds that are tax generated:

**General Fund:** Revenues: \$55,222,286; Expenditures: \$54,070,850; Impact to Fund Balance: \$416,436

**911 Fund:** Revenues: \$4,325,150; Expenditures: \$577,551; Impact to Fund Balance: \$ 628,930

**Fire Fund:** Revenues: \$ 12,708,000; Expenditures: 10,417,328; Impact to Fund Balance: \$1,791,672

**EMS Fund:** Revenues: \$3,601,200; Expenditures: \$3,258,872; Impact to Fund Balance: \$92,328

Mrs. Parrott stated that the Budget Summary for 2020 depicted recommendations to add \$416,436 to the General Fund's fund balance for Operations. Mrs. Parrott noted that the Budget Summary for 2020 showed various funds that indicated funds with fund balances that needed to be spent. These funds included Juvenile Supervision and Street Lights, conversely, the Solid Waste fund indicated the need for funds to be transferred from the General Fund as a result of costs associated with the Environmental Protection Division (EPD) methane monitoring requirement. Mrs. Parrott added that the recommended transfer amount would last about two-years and at that time the Board would have to make further decisions regarding Solid Waste funding.

**General Fund:** Revenues: \$55,222,286

Mrs. Parrott stated that over 80.8% of the General Funds revenues come from taxes, 54.9% deriving from Property Tax and 25.9% from Sales Tax. She added that the other amounts that contributed to the County's revenue account for less than 20% as a result, the County primarily operated on property and sales tax

**General Fund:** Expenditures: \$54,070,850

Mrs. Parrott stated that in discussing the expenditures for the County, its priority was Public Safety. She added that Public Safety made up 40.2% of the expenditures. Which was more than double the next largest expense which was General Government at 18.6%, followed by Public Works at 13.6% and the Judicial System at 11.1%. She pointed out that under Debt Service the 5.9% of expenditures represented the payment made to Criminal Justice Center which if no changes were made would be paid off in 2025. She continued breaking down and outlining the various expenditures by category. Mrs. Parrott stated that the County's biggest investment was in staffing. She highlighted that 65.0% of costs was personnel cost which include salaries and benefits.

**911 Fund:** Revenues: \$4,325,150

Ms. Parrott stated that 911 charges for Services was 68.0% which was the \$1.50 that was paid via the phone bill and the remaining revenue 32.0 % was Property Taxes.

**911 Fund:** Expenditures: \$577,551

Mrs. Parrott stated that 911 Funds expenditures were primarily derived from its Personnel Costs which made up 60.9%, followed by Services, which were related to the 911 radio system at 31.2%.

**Fire Fund:** Revenues: \$12,708,000

Mrs. Parrott stated that the Fire Funds revenues are completely based on Property Taxes, she added that this was made more difficult because Peachtree City and the City of Fayetteville had their own Fire Departments, so these revenues were only based on Unincorporated Fayette, Tyrone, and Brooks.

**Fire Fund:** Expenditures: \$10,417,328

She stated that for Fire Services expenses, the primary cost was derived from its Personnel Costs which made up 80.3%. Mrs. Parrott stated that the 8.2% transferred were a transfer to the vehicle equipment replacement fund to replace the fire apparatuses and was a transfer to the CIP.

**EMS Fund:** Revenues: \$3,601,200

The EMS Funds revenue was a close split with 49.5% deriving from Property Taxes and 50.5% deriving from charges for services specifically ambulance transports to the hospital. She noted that these funds excluded Peachtree City but did include the City of Fayetteville.

**EMS Fund:** Expenditures: \$3,258,872

The personnel costs equate to 73.6% of the expenses. The 7.9% in transfers related to equipment that would be purchased. Mrs. Parrott stated the 7.5% in Services represents the billing of the hospital transports. She added that the 7.0% supplies are medical and prescription type charges.

**Water System Fund:** Revenue: \$19,076,700

The Water System Fund was an enterprise fund and operates on sales. The water sales equate to 86.8% of the Funds revenue. Mrs. Parrott pointed out the leak protection service charge, which equate for 4.9% was the \$3.00 charge that was paid by residents on their water bills, if they do not opt out of the program. The program provided homeowners with the security of knowing that if something happened the water system would step in and fix the issue.

### **Water System Fund Expenditures**

Mrs. Parrott continues by breaking down the Water System Funds expenditures by category. She stated that the Water System consisted of approximately ten departments in relation to its functionality. Mrs. Parrott stated that the biggest expense that the Water System had were the Bond Debt which was 28.3% of its expenditures. This percentage was a result of the costly infrastructure required for water treatment. She continued that the total Bond Debt was \$35M of which the County paid a little over \$5M per year. Mrs. Parrott stated that the Bond Debt would be paid off in 2030, unless the County had to borrow additional funds. The transfers included the \$1.3M going toward the CIP. Mrs. Parrott also noted that Personnel Cost equated for 25.4% of the expenditure budget and 10.8% deriving from Supplies, which accounted for the chemicals required for water treatment.

### **Personnel Changes**

Mrs. Parrott stated that for Personnel the recommendation was to add 7.825 Full Time Employees before 2020, which was a 1.03% increase. The recommendation of the Construction Inspector position would be 100% funded by SPLOST, and that individual would be used to help SPLOST projects to completion. She also pointed out that the four positions under the Fifth Judgeship which included: Clerk of Superior Court- Deputy Clerk I Civil, Clerk of Superior Court- Deputy Clerk I Jury, Sheriff-

Deputy Sheriff, and District Attorney- Investigator there was funding in the budget for half a year if the fifth judge is added as of January 1, 2020.

Mr. Rapson stated that other than the SPLOST position being funded, there were no other positions being added to the General Fund, other than the four positions that are wrapped into the Fifth Judgeship and one position in 911 (Communication Shift Supervisor) and one position in Water Systems (Water Plant Operator).

Mrs. Parrott stated that there are four positions that are currently Part-time position that are being recommended as Full-time positions which are: Magistrate Court- Constable, County Clerk- Administrative Assistant, Finance- Financial Analyst, and Sheriff- Maintenance Technician.

She added that there are also recommendations for three new Part-time positions to include which are: Finance- Accounting Technician, Environmental Management- GIS Technician, and Sheriff- Bailiff (Fifth Judgeship), she added that this recommendation would be netted against the County Extension Office account going down as a result of the Board approving a contract making Extension Office UGA employees instead of County employees.

### **Personnel Changes- Reclassifications**

Mrs. Parrott stated that there are two different types of promotions. The first type of promotion was related to changes in responsibility. Mrs. Parrott pointed out the Accountability Court as utilizing this type promotion where the DUI Court Coordinator was recommended to change to Accountability Court Coordinator. The second type of promotion was achieved when an employee received a certification. Mrs. Parrott highlighted the Office Building Safety, the Tax Assessors Office, and the Water Systems as having staff who had received certifications.

Mr. Rapson added that for the Road Department, the increase in seasonal road workers hourly rate was moving the seasonal workers rate from \$13.80 up to \$15.00. He continued stating that the reasoning behind this recommendation was incentivize recruitment.

### **Other requests not funded**

Mrs. Parrott stated that the following had not been funded in the Budget and would require Board direction if desired to be included. The Superior Court Judges supplement of \$7,000 would be an increase from \$43,000 to \$50,000. This increase would affect the salaries of four judges and one judge for half year. She added that this supplement increase had a trickledown effect to Constitutional Officers which included Clerk Superior Court, Sheriff, Tax Commissioner, and the Probate Judge, the total impact would be \$48,223.

She continued that there had been requests from the District Attorney for a supplement (\$4,400), Juvenile Court Judges' Supplement (\$9,136), and Magistrate Court Judges (\$3,699).

Mr. Rapson stated that in relation to Commissioner Maxwell's request to provide an outline of budget cost associated with the Judges' supplement, the Superior Court Judges, the Constitutional Officers, Juvenile Courts and Magistrate were included. He added that the District Attorney was included because of discussions regarding the potential for supplement when analyzing his budget. He added that none of these items are funded in the Budget.

### **Public Safety Salary Increases**

Mr. Rapson stated that the primary focus of this proposed budget, as discussed during Retreat, was the salary and retention of Public Safety positions. He added that salary was the most frequently cited reason by public safety officers on why they leave. Statistically, unhappy employees will leave for 5%, and satisfied employees generally require a 20% increase before they consider resigning. Mr. Rapson stated that all certified Public Safety positions are proposed an increase of approximately 9.09%, depending upon where their salary falls on the current 1.25% step pay scale. He added that this would be equivalent to about

405 position. Mr. Rapson noted that this increase would affect not only sworn officers but also administrative staff that fall under Public Safety to include: Fire Department, EMS, 911, EMA, Marshall, and Constables. Ms. Rapson stated that this was not a shift in the pay range. This will shift all eligible employees in Public Safety 9.09%, based on their title and position. He also highlighted that retirement was a close second cited reason public safety officers leave and was the reason for the recommended enhancement to the Defined Benefit (DB) retirement multiplier from 1.50 to 2.00, to ensure a secure stream of income at retirement.

Mr. Rapson continued stating that for remaining staff, a Proposed Forced Merit Performance Pay Distribution was recommended. He stated that the merit distribution was allocated based upon performance and performance evaluations and used the same approach for the merit adjustment as used in the past, following our Personnel Policies 408.13 (Performance Pay) and 412.01 (Performance Appraisal), for a distribution of funds for performance pay. Based upon the department employee population, breakpoints within the curve are determined and applied to ascertain employee performance pay. He added that staff proposed using a Forced Bell Curve 15-35-35-15. Mr. Rapson concluded that the weighted percentage required to implement a forced ranking merit-based system would be 3.25% of total county payroll of eligible employees. The majority of employees would fall into average performers of 1.25%-2.50-3.75% with top performers receiving a 5.00% increase. Mr. Rapson stated that department heads would provide recommendation by June 24, 2019, to be presented at the Board Meeting on June 27, 2019; so that it can be effective July 1, 2019 and employees would see it reflected on their paychecks on July 12, 2019.

Mr. Rapson stated that there were eligibility requirements; all regular full-time and part-time employees who are in good standing, not subject to a Performance Improvement Plan, and are employed as of December 31, 2018; full-time and part-time employees who are at the maximum step with their respective grade, are in good standing, not subject to a Performance Improvement Plan, and are employed as of December 31, 2018, will receive a one-time performance payment in lieu of merit.

Employees not ineligible: employees who are currently subject to a Performance Improvement Plan; elected officials, board members, seasonal or temporary workers (including temporary election clerks and poll workers); employees in grant funded positions; employees in positions funded through the Griffin Judicial Circuit or District Attorney and employees who are no longer employed at time of distribution.

Mr. Rapson stated that currently the budget included approximately a \$2.4M impact which consisted of the Public Safety 9.09% increases and the remainder of workforce forced bell curve increase.

### **Maintenance & Operations - Significant Operational Budget Considerations**

Mrs. Parrott stated that Property/Casualty Insurance remained flat with the FY2019 policy premiums, but that there was an \$400,000 increase in Elections Office for anticipated election costs to include validation, verification of early voting items and the upcoming Presidential elections, but the increase was not related to the voting machines. The machines would be funded by the State.

She highlighted Vehicle/Heavy Equipment Replacement and stated that the County continued funding the VE (Vehicle Equipment) Fund to ensure future funding was available to replace vehicle and equipment. The existing VE Net Position \$9,248,002.

Mrs. Parrott stated that post landfill closure expenses included \$100,000 transfer from General Fund to Solid Waste to true up the fund balance. She stated that Tax Assessors Office was operating a new automation system called Tax Assessor Field Mobile. It was property assessment software to be utilized by staff in the field, providing updated automated values; thus, enhancing operational efficiencies.

Mrs. Parrott stated that there was \$192,000 for the 911 Carbyne Project to continue implementation.



Mrs. Parrott stated that there was \$50,000 credit from Cigna for the Employee Wellness Initiative to be used towards the annual Health Fair and Health Advocate Services.

She stated in regard to the Water System there had been recommendation for Safe Yield Analysis, Hydraulic Modeling, Long Term Water Supply Demand Forecasting & Rate Study with funding being provided for pending task orders towards determining feasibility of water interconnectivity and USGS Compliance which was funding for continued water monitoring of critical points of entry and exit in Fayette County.

### **Outside Agency budgets**

Senior Citizens Center – Increased funding by \$33,487 to fund the projected operational and transportation shortfalls.

### **Capital Improvement Plan- Capital Expenditures Vehicles / Equipment**

Mrs. Parrott highlighted the Sages computer automation software and upgrades that were currently being used by the Building Safety Department but would be rolled out to additional departments, specifically Planning and Zoning and the Environmental Management Department to help make the process and systems more streamlined for Fayette County residents. She mentioned renovation funds being set aside for the old Fire Station 4 to be used as the potential Election Department Office. Mrs. Parrott also highlighted fund allocations to Fleet Management system for fuel management system replacement and cameras. She stated that there was continued funding to the Links Training Facility Concepts Design & Site Development for the Sheriff Office.

Mr. Rapson clarified that these funds would be for Phase 2 of the Links Training Facility and would be dedicated to the road course for the training facility. It was scheduled to be completed this year with current funding.

Commissioner Gibbons asked what the \$1M upgrade Spillman referred to. Mr. Rapson stated that Spillman was a records management system which was in need of updating, he noted that this may be a project that could be funded with some of the residual monies left over from the 911 Radio Systems project. Mrs. Parrott added that this was a County-wide system upgrade, the Spillman system was used by several departments.

Mrs. Parrott stated that for FY 2020 the Capital Improvement Program totaled \$5,419,976 and for the 5-Year Capital Improvement the total was \$19,172,497. The FY2020 Vehicle budget was \$1,553,856 and the Heavy Equipment budget was \$1,632,856. Fayette County was 18 out of 19 regarding the millage rate.

### **Upcoming public hearings for the budget:**

First Public Hearing-Thursday, June 13, 2019 at 6:30 p.m. Second Public Hearing – Budget Adoption- Thursday, June 27, 2019 at 6:30 p.m.

Mr. Rapson stated that Commissioner Rousseau had a scheduling conflict and was unable to attend the Special Called Meeting. Mr. Rapson stated that he would make sure Commissioner Rousseau received the Budget presentation and addressed any of his questions or concerns.

### **QUESTION AND ANSWER:**

Commissioner Gibbons thanked Mrs. Parrott for an outstanding presentation.

Commissioner Maxwell mentioned that he would not make a motion regarding the Judges and Constitutional Officers until after the situation regarding the Pike County Judge had been finalized. He continued stating that based on conversations he had with the County Administrator and the County Attorney, he did not want to create a vesting right for the Judges, nor place the County in a precarious position. Commissioner Maxwell added that once the case was finalized and was cleared up, he would revisit the discussion regarding the Superior Court Judges supplement and the trickledown effect it would have on other positions and Constitutional Officers and other Elected Officials.

Commissioner Maxwell stated that he would not be in attendance at the Second Public Hearing & Budget Adoption on Thursday, June 27, 2019, due to a previously scheduled engagement. As a result of his absence he wanted to relay some of his thoughts and express his concerns regarding the proposed budget. Commissioner Maxwell stated that he could not support a tax increase. Commissioner Maxwell stated that a tax increase was not what Republicans should be doing, he suggested that cutting expenses would be a better alternative. Commissioner Maxwell stated that what concerned him was the amount of money the County had reserved in the bank but was proposing a tax increase. He stated that he was aware of various funds having strict guidelines and monies that were not easily interchangeable; however, he highlighted that from SPLOST 2004 there was \$28,000,000 dedicated but not spent, from SPLOST 2017 there was \$10,000,000 dedicated but not spent. Commissioner Maxwell stated that from the annual retreat he recalled another \$29,000,000 of reserved funds, he noted that was almost \$70,000,000. He added that as part of the budget presentation there was \$9,000,000 in the vehicle replacement fund. Commissioner Maxwell added that there were additional options to not proposing a tax increase. Not funding the Fayette County Development Authority which would account for about \$250,000 was one other option. He also stated that the County could not fund the Public Arts Committee which had dedicated funds in the General Fund budget. Commissioner Maxwell stated that his point was that the County had access to funds and that a tax increase was not the only option for providing for its citizens. Commissioner Maxwell stated that he could not vote for a tax increase.

Mr. Rapson stated that the Superior Court Judges Supplement and the trickledown effect to applicable constitutional officer and elected officials were included in the proposed budget at 4.14% increase which was roughly \$65,000 if all the positions were funded. In reference to the 2004 SPLOST funds, as a result of Board redirection, the process and handling of condemnation slowed down the expenditures of the 2004 SPLOST. He added that the funds from the 2004 SPLOST were solely dedicated to the projects that were listed, with marginal "wiggle room" for deviation. Mr. Rapson stated that the 2017 SLOST funds were completely different. Although the County received \$10,000,000; 75% of that has been spent. He added that the County received a seemingly 3-year head start by borrowing from the General Fund. Mr. Rapson stated that in reference to the vehicle/equipment \$9.2M budget, realistically that was only enough to replace half the vehicle in the County's fleet.

Mrs. Parrott added that the 9.2M included the current Fleet depreciated to its value, so the actual amount in the bank was \$2M.

Mrs. Rapson continued stating that Fayette County was unique in that we have a 35-year vehicle replacement plan and can budget and anticipate vehicle replacements. He continued to discuss Commissioner Maxwell's alternate expense saving measures.

Commissioner Gibbons asked can we effectively provide a supplement increase to the various Constitutional Officers/Elected Officials (Clerk Superior Court, Sheriff, Tax Commissioner, Probate Judge) District Attorney, Juvenile Court Judges' Magistrate Court Judges, and at a later date vote on the Superior Court Judges portion. Mrs. Rapson stated yes, that decision was at the Board's discretion.

Chairman Ognio stated that in reference to Commissioner Maxwell's statements on Republican philosophy, he felt Fayette County was holding on to those values based on the budget presentation noting Fayette County tax rate in relation to other counties in the state of Georgia. He added that for the last few years the County had rolled the taxes back but had to look at the bigger picture and future years.

Vice-Chairman Oddo stated that over the past few years the Board made some difficult decisions to include restructuring the Marshal's Office and restructuring the pension plan. The Board's goal, regardless of Party affiliation, was to produce a balanced budget, which had been done with assistance from County staff and the County had become AAA bonded in the process. He continued that this was a result of being fiscally responsible. Fayette County was very stable and he credited that to the reserved funds that were budgeted, budgeting and planning for the future; for the emergency and for the "rainy days" that will come. Vice-Chairman Oddo stated that the Development Authority was a critical and valuable component of Fayette County. He stated that he believed the County was on the right path. He concluded that this was the year to focus on Public Safety.

There were no votes taken.

**ADJOURNMENT:**

Vice-Chairman Oddo moved to adjourn the May 30, 2019 Special Called Meeting. Commissioner Gibbons seconded. Motion passed 4-0. Commissioner Rousseau was absent.

The May 30, 2019 Special Called Meeting adjourned at 6:30 pm.

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Marlena M. Edwards, Deputy County Clerk

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Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 13<sup>th</sup> day of June 2019. Documents are available upon request at the County Clerk's Office.

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Marlena M. Edwards, Deputy County Clerk

# COUNTY AGENDA REQUEST

Page 104 of 136

Department:

Presenter(s):

Meeting Date:

Type of Request:

## Wording for the Agenda:

Consideration of amendments to Chapter 4 – Alcoholic Beverages regarding event facilities.

## Background/History/Details:

The County is seeing the development of event facilities where special events take place. The purpose of these amendments is to specify that a Banquet hall/event facility, as defined in the alcohol regulations in a non-residential zoning district, may apply for an annual retail consumption license and all other event facilities may operate as a Permitted Location and each event would require an individual Special Use Permit to serve alcoholic beverages. The substantive change can be found in Sec. 4-117. -Banquet hall/event facility.

In addition, staff is also recommending some "housekeeping" amendments to the alcohol regulation code.

## What action are you seeking from the Board of Commissioners?

Approval of amendments to Chapter 4 – Alcoholic Beverages regarding event facilities.

## If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?\*

Backup Provided with Request?

***\* All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

## Staff Notes:

Chapter 4 - ALCOHOLIC BEVERAGES<sup>[1]</sup>

## Footnotes:

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**State Law reference**— Alcoholic beverages, O.C.G.A. title 3; local alcoholic beverage licenses, O.C.G.A. § 3-3-2 et seq.; local regulation of distilled spirits, O.C.G.A. § 3-4-40 et seq.; local regulation of malt beverages, O.C.G.A. § 3-5-40 et seq.; local regulation of wine, O.C.G.A. § 3-6-40; public drunkenness, O.C.G.A. § 16-11-41.

## ARTICLE I. - IN GENERAL

## Sec. 4-1. - Authority to regulate alcoholic beverages in county.

The provisions of this chapter are ordained under and by virtue of the authority granted by:

- (1) O.C.G.A. § 3-4-90, authorizing each such county to issue licenses, through ordinance, to sell distilled spirits for beverage purposes by the drink, the sales to be for consumption only on the premises;
- (2) O.C.G.A. § 3-4-110, granting such county the full power to adopt all reasonable rules and regulations governing the conduct of any such licensee, including but not limited to the regulation of hours of business, types of employees, and other matters which may fall within the police powers of such county;
- (3) O.C.G.A. § 3-5-40, authorizing county licenses for the business of manufacturing, distributing and selling malt beverages at wholesale and retail; and
- (4) O.C.G.A. § 3-6-40, authorizing county licenses for the manufacturing, distributing and selling wine at wholesale and retail.

(Code 1992, § 3-1; Ord. No. 2013-11, § 1, 8-29-2013)

## Sec. 4-2. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Alcohol* means ethyl alcohol, hydrated oxide of ethyl, or spirits of wine, from whatever source or by whatever process produced.

*Alcoholic beverage* means all alcohol, distilled spirits, ~~beer~~, malt beverage, wine, or fortified wine.

*Banquet hall/event facility* means a facility which is rented by individuals or groups to accommodate special events.

*Brewpub* means a fully licensed restaurant where ~~beer or~~ malt beverages are manufactured and sold on the premises as an accessory use. Limited retail sales for on-premises consumption in draft form and wholesale distribution are permitted in accordance with O.C.G.A. § 3-5-36.

*Brownbag establishment* means any restaurant, private club or other establishment providing food or entertainment in the normal course of business, and in which the owners or their agents knowingly allow patrons to bring in and consume the patrons' own alcoholic beverages.

*Brownbagging* means the act of patrons entering any restaurant, private club, or other establishment providing food or entertainment in the normal course of business and bringing in and consuming the ~~patron's~~patrons' own alcoholic beverage.

*Caterer* means any person who prepares food and furnishes beverages, but not alcoholic beverages, for consumption off the premises of a food service facility or restaurant for a special event.

*Child care facility* means an agency, organization, or individual providing care for four or more children not related by blood or marriage or not the legal wards of the attendant adult.

*Church* means a permanent building where persons regularly assemble for religious worship.

*Close corporation* means a domestic corporation which does not have:

- (1) More than five stockholders;
- (2) A corporation as a shareholder; or
- (3) More than one class of stock.

*Convicted or conviction* means conviction, plea of nolo contendere, first offender, or plea of guilty.

*County* means Fayette County, Georgia.

*Distilled spirits* means any alcoholic beverage obtained by distillation or containing more than 21 percent alcohol by volume, including but not limited to all fortified wines.

*Family* means any person related to a licensee within the first degree of consanguinity or affinity as determined by state law, and any persons residing in the same household as the licensee.

~~*Food caterer means any person who prepares food for consumption off-premises.*~~

*Fortified wine* means any alcoholic beverage containing more than 21 percent alcohol by volume made from fruits, berries or grapes either by natural fermentation or by natural fermentation with brandy added. The term "fortified wine" includes, but is not limited to, brandy.

*General manager* means the chief officer and agent for licensee at the licensed premises, whose business and management responsibilities are performed predominantly at the licensed premises, who serves as the highest ranking supervisor at the licensed premises and who has supervisory authority over employees of licensee responsible for the selling, servicing, dispensing or taking orders for alcoholic beverages at the licensed premises, and who has authority to act for licensee in matters within the scope of licensee's ordinary business.

*Golf course* means a large tract of land laid out with a minimum of 18 holes over a distance of at least 5,500 yards, and used exclusively for playing golf.

*Hotel* means a building or other structure kept, used, maintained, advertised and held out to the public to be a place where food is actually served and consumed and sleeping accommodations are offered for adequate pay to travelers and guests, whether transient, permanent or residential, in which 50 or more rooms are used for the sleeping accommodations of such guests and having one or more public dining rooms, with adequate and sanitary kitchen and a seating capacity of at least 40, where meals are regularly served to such guests, such sleeping accommodations and dining rooms being conducted in the same building or in separate buildings or structures used in connection therewith that are on the same premises and are a part of the hotel operation. Motels meeting the qualifications set out in this definition for hotels shall be classified in the same category as hotels. Hotels shall have the privilege of granting franchises for the operation of a lounge or restaurant, or both, on their premises; and the holder of such franchise shall be included in the definition of hotel hereunder. If more than one franchise is granted, such franchise will be considered an additional licensee under this chapter.

*Individual* means a natural person.

*Interest in license* means an individual's having an interest in a license if he/she:

- (1) Is the owner of the license.
- (2) Is a co-owner of the license.
- (3) Is a partner in any partnership that owns an interest in a license.
- (4) Is a stockholder in any corporation which owns an interest in a license.

- (5) Shares in any income or corpus of any trust fund having any interest in a license ~~to sell at retail.~~

*License representative* means, if a license representative is required, a resident of the state and a manager of the business who is on the premises on a regular basis.

*Licensed alcohol beverage caterer* means any retail alcohol dealer who is a ~~food~~ caterer and has been licensed pursuant to the county code of ordinances and O.C.G.A. § 3-11-2.

*Licensed premises* means a building or segregated part of a building, completely enclosed in which a valid and current license to sell alcoholic beverages for on-premises consumption or to sell malt beverages and/or wine in unbroken packages for consumption off the premises has been issued by the ~~county~~County and shall include any premises which are required by law to be so licensed.

*Licensee* means a person holding a license, or having an interest in a license. For all businesses, the following shall apply:

- (1) The licensee shall be at least 21 years of age.
- (2) If the business is to be operated by an individual, the ~~licensee~~individual shall be ~~that individual a licensee.~~
- (3) If the business is to be operated by a partnership, the licensee shall be an individual who is a partner; or, if all partners are non-individuals, then the ~~licensee shall be an~~ individual who is an officer of any corporation which is a partner, or an individual who is an officer, manager or agent of any unincorporated entity which is a partner shall be a licensee.
- (4) If the business is to be operated by a close corporation, corporation or similar business entity, the ~~licensee shall be either an~~ officer of the corporation or the registered agent of the corporation shall be a licensee.
- (5) If the licensee is a resident of the state and a manager of the business who is on the premises on a regular basis, the licensee may also be the license representative of the business. If not, a license representative shall be named in accordance with this chapter.

*Lounge* means a separate room connected with, a part of, and adjacent to a restaurant, or located in a hotel, as defined herein with all booths, stools, and tables being unobstructed and open to view. All lounges shall have a seating capacity of at least 40.

*Malt beverage* means any alcoholic beverage obtained by the fermentation of any infusion or decoction of barley, malt, hops or any other similar product, or any combination of such products in water, containing not more than 14 percent alcohol by volume, and including but not limited to ale, porter, brown, stout, lager beer, malt liquor, small beer and strong beer. The term does not include sake, known as Japanese rice wine.

*Microbrewery* means a manufacturer of malt beverages for wholesale sales only, and producing less than 15,000 barrels annually. Microbreweries may conduct promotional tours and offer free samples of malt beverages in accordance with O.C.G.A. § 3-5-38.

*Minor* means any person under the age of 21 years.

*Package* means a bottle, can, keg, barrel or other original consumer container.

*Permitted location* means a building, premises or location for which a permit is required pursuant to this chapter and shall include a premises and a licensed premises as defined herein.

*Person* means any individual, firm, partnership, cooperative, nonprofit membership corporation, joint venture, association, company, corporation, agency, syndicate, estate, trust, business, trust, receiver, fiduciary or other group or combination acting as a unit, body politic or political subdivision, whether public, private, or quasi-public, or any entity.

*Premises* means the definite closed or partitioned-in locality, whether a room or shop within a building, or a whole building. For the purposes of this article only, the term "premises" shall also mean all real property upon which a golf course is constructed.

*Private club* means any nonprofit association organized under the laws of the state which:

- (1) Has been in existence at least one year prior to the filing of its application for a license to be issued pursuant to this chapter;
- (2) Has at least 75 regular dues-paying members;
- (3) Owns, hires, or leases a building or space within a building for the reasonable use of its members, which building or space:
  - a. Has suitable kitchen and dining room space and equipment; and
  - b. Is staffed with a sufficient number of employees for cooking, preparing, and serving meals for its members; and
- (4) Has no member, officer, agent, or employee directly or indirectly receiving, in the form of salary or other compensation, any profits from the sale of alcoholic beverages beyond a fixed salary.

*Private residence* means any house, dwelling, condominium, duplex, boardinghouse or roominghouse, apartment building, ~~within or without the limits of the county~~; or any property, ~~within or without the limits of the county~~, zoned for residential use.

*Restaurant* means any public place kept, used, maintained, advertised and held out to the public as a place where food is regularly served, and having no sleeping accommodations. Such place shall be provided with adequate and sanitary kitchen and dining room equipment and seating capacity of at least 40 people, and shall have employed therein a sufficient number and kind of employees to prepare, cook and serve suitable food for its guests. At least one meal per day shall be served for each day the premises are open, with the exception of holidays, vacations, and periods of redecorating. The serving of such meals shall be the principal business conducted, with the serving of alcoholic beverages to be consumed on the premises as only incidental thereto; provided, however, at least 60 percent of the annual gross income must be derived from the sale of such meals served for consumption on the premises. Such receipts shall be certified by the owner of the premises and reported to code enforcement on a quarterly basis.

*Retail consumption dealer* means any person who sells alcoholic beverages for consumption on the premises at retail.

*Retail package dealer* means any person who sells malt beverages and/or wine in unbroken packages for consumption off the premises at retail.

Special event ~~or private function~~ means any organized activity for profit or non-profit having as its purpose entertainment, recreation and/or education, such as a ~~festival~~, party, ~~wedding~~, reception, ~~reunion~~, ~~conference~~, celebration or assembly which occurs or takes place ~~on private or public property for a limited duration~~.

*Wholesaler or wholesale dealer* means any person who sells alcoholic beverages to other wholesale dealers, to retail package dealers, or to retail consumption dealers.

*Wine* means any alcoholic beverage containing not more than 21 percent alcohol by volume made from fruits, berries, grapes, or other natural products by natural fermentation or by natural fermentation with brandy added. Wine includes but is not limited to all sparkling wines, champagnes, combinations of such beverages, vermouths, sake, natural wines, rectified wines, ~~hard cider~~, and like products. The term "wine" does not include cooking wine mixed with salt or other ingredients so as to render it unfit for human consumption as a beverage. A liquid shall first be deemed to be a wine at that point in the manufacturing process when it conforms to the definition of wine contained in this section.

(Code 1992, § 3-2; Ord. No. 2013-11, § 1, 8-29-2013)

**State Law reference**— Definitions, O.C.G.A. § 3-1-2.



Sec. 4-3. - Construction of definitions.

Words and terms not explicitly defined in these regulations or in the Official Code of Georgia Annotated shall have the meaning given by common and ordinary use as defined in the latest edition of Webster's New Collegiate Dictionary.

(Code 1992, § 3-3; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-4. - Adoption of state and federal laws.

All laws of the state and the United States of America, including the rules and regulations of any agency thereof, applicable to licensee and pertaining to the sale of alcoholic beverages are hereby adopted, and shall be complied with by licensee. The failure to comply therewith shall be a violation of this chapter and grounds for denial of a license or revocation thereof.

(Code 1992, § 3-4; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-5. - Penalty for violations.

Any violation of any requirement of this chapter shall subject the offender up to the maximum fine and/or the maximum term of imprisonment as authorized by the ~~county's Charter~~County's enabling legislation. Notwithstanding any criminal prosecution, which may result from a violation of this chapter, any licensee employing any officer, agent or employee who fails to comply with the provisions of this chapter while acting on behalf of the licensee, shall be subject to the administrative penalties and remedies of this chapter.

(Code 1992, § 3-5; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-6. - Emergency suspension of sale.

In an emergency situation when it is determined that the public safety and welfare so require, the ~~county administrator~~County Administrator or his/her designee may temporarily suspend the sale of alcoholic beverages for a period not exceeding five days.

(Code 1992, § 3-6; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-7. - Purpose of chapter.

This chapter is enacted in furtherance of the police powers of the ~~county~~County to promote the health and general welfare of its citizens; to regulate and control the licensing and sale by the package and by the drink of malt beverages, wine, and distilled spirits; to establish reasonable regulations and ascertainable standards for licensees which will ensure the public peace; to protect schools, churches, child care facilities, and residential areas from the negative secondary effects attributable to establishments that sell malt beverages, wine and distilled spirits; and to ensure that only qualified persons obtain licenses for the sale, manufacture or distribution of malt beverages, wine and distilled spirits.

(Code 1992, § 3-7; Ord. No. 2013-11, § 1, 8-29-2013)

Secs. 4-8—4-32. - Reserved.

## ARTICLE II. - LICENSING

## DIVISION 1. - GENERALLY

Sec. 4-33. - License required to sell ~~and/or serve~~ alcoholic beverages.

- (a) Licenses for the sale ~~and/or serving~~ of alcoholic beverages shall be issued by the code enforcement office at an annual license fee to be established by ~~board~~Board of ~~commissioners~~Commissioners by resolution as needed for the following:
  - (1) Retail consumption dealer (distilled spirits, malt beverages, and/or wine at a restaurant, brewpub, hotel, ~~banquet hall/event facility (as allowed in non-residential zoning districts)~~, and/or private club as applicable);
  - (2) Retail package dealer (malt beverages and/or wine);
  - (3) Wholesale dealer (distilled spirits, malt beverages, and/or wine);
  - (4) Special event permit (~~distilled spirits, malt beverages, and/or wine~~); and
  - (5) Alcohol beverage caterer (distilled spirits, malt beverages, and/or wine).
- (b) Wholesale dealers are not required to pay a license fee pursuant to this section unless the wholesaler or his agent delivers alcoholic beverages at the time the order is taken or unless the wholesaler's business is located within the unincorporated ~~county~~County limits.
- (c) All licenses issued in this article shall constitute a mere grant of a privilege to carry on such business during the term of the license subject to all the terms and conditions imposed by this chapter and related laws, applicable provisions of this Code, and other ordinances and resolutions of the ~~county~~County relating to such business.
- (d) Both the licensee and the license representative shall be the authorized and duly constituted agent for service of all notices and processes required to be served on or given under this article for any action or proceeding or uses of any nature whatsoever permitted under the provisions of this chapter or under any other provisions of this Code.
- (e) Establishments meeting the definition of brewpub which sell alcohol for retail on-premises consumption and which desire to engage in wholesale distribution of ~~beer and~~ malt beverages that are manufactured on the premises must obtain both a retail consumption dealer license and a wholesale dealer license. No such establishment shall be permitted to make retail package sales of alcohol.

(Code 1992, § 3-10; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-34. - Contents of application for license and applicant requirements.

- (a) All persons desiring to obtain a license under this chapter for the sale of alcoholic beverages shall apply to the code enforcement office upon forms to be prepared and provided by code enforcement. Such applications shall state:
  - (1) That the applicant and each individual applying licensee is a citizen or legal resident of the United States;
  - (2) The location of the proposed business;
  - (3) The nature and character of the proposed business;
  - (4) If the business is to be operated by an individual, the name and address of that individual;
  - (5) If the business is to be operated by a partnership, the names and addresses of all general partners, as well as the names and addresses of the licensee, and the license representative;

- (6) If the business is to be operated by a close corporation, the names and addresses of all officers, directors, and stockholders, as well as the names and addresses of the licensee and the license representative;
  - (7) If the business is to be operated by a corporation, other than a close corporation, the name of the corporation, the address of the corporate office, the name and address of the registered agent for service of process for the corporation, and the names and addresses of the licensee and license representative;
  - (8) Whether the applicant and/or licensee has ever had its license to sell alcoholic ~~beverage~~beverages suspended two or more times during the past five years or revoked by any state or political subdivision hereof; and
  - (9) Such other appropriate information as may be required by the governing body or code enforcement.
- (b) The truth of the contents of an application for a license shall be sworn to by the licensee and the license representative.
  - (c) Complete sets of fingerprints for the applicant(s) above shall be taken by the ~~county~~County ~~sheriff~~Sheriff's officeOffice to be forwarded to the Georgia Bureau of Investigation, which shall search for any instances of criminal activity during the two years immediately preceding the application. The Georgia Bureau of Investigation may also submit the fingerprints to the Federal Bureau of Investigation under the rules established by the United States Department of Justice for processing and identification of records. ~~Record~~The record will then be returned to code enforcement. A separate fee may be added by the ~~board~~Board of ~~commissioners~~Commissioners to recover cost.
  - (d) The application, when filed with the code enforcement office, shall be accompanied by a processing fee determined by a fee schedule adopted by resolution from the ~~board~~Board of ~~commissioners~~Commissioners as needed. This processing fee is separate from and shall not be credited to the license fee. If an applicant for licensee or license representative has an unsatisfactory background as determined by code enforcement and an application is submitted for a different licensee or license representative, an additional processing fee must be paid. The processing fee will not be refunded if the requested license is not granted.
  - (e) When the license is approved, the license fee must be paid within 30 days and prior to the issuance of the license.
  - (f) If the person applying fails to receive a license from the state, only the license fees paid to the ~~county~~County shall be refunded. The application fee is nonrefundable.
  - (g) Only one application form and accompanying documents must be filed for each business premises.
  - (h) No applicant and/or licensee may apply for a license to sell malt beverages, ~~or wine, or distilled spirits~~ off-premises for ~~special events catered functions~~, unless the applicant and/or licensee qualifies as a licensed alcohol beverage caterer as defined.
  - (i) The applicant and each individual potential applying licensee shall be and shall continue to be a resident of the state. Corporations must either be incorporated in the state or must have registered to do business in this state, and only the applying general manager or applying corporate officer must meet the residency requirements.

(Code 1992, § 3-11; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-35. - Supporting documents to be filed with application.

- (a) Those applying for a license under this article shall submit in support of the application for license the following documents:

- (1) A certificate from a registered land surveyor showing a scale drawing of the location of the proposed premises and the distance measured according to the method described in section 4-36(6) from the premises to the nearest church building, child care facility, school building, educational building, school grounds, college campus, alcoholic treatment center owned and operated by this state or any county or municipal government, any property containing 300 housing units or fewer owned or operated by a housing authority created by ~~O.C.G.A. tit. 8, ch. 3, art. 1~~ (O.C.G.A. § 8-3-1 et seq.), the state "Housing Authorities Law," or private residence located within a radius of one-half mile of the premises. (See also section 4-36.)
  - (2) The affidavit of each person whose name appears on an application for a license, pursuant to ~~this~~ subsection swearing that such person has not, within five years prior to the date of the application, been convicted of nor entered a plea of nolo contendere to any felony or misdemeanor relating to the sale or use of alcoholic beverages, crimes of moral turpitude, gambling, sexual offenses, assault, battery, family violence, or illegal drugs.
  - (3) A copy of a deed showing the applicant to be the owner of the premises for which the license is sought or a copy of a lease showing any interest the owner of the premises has in the business for which the license is sought.
  - (4) A background check by code enforcement certifying that each person named in an application has been investigated and found not to have been convicted of nor to have entered a plea of nolo contendere or first offender to any felony or a misdemeanor relating to the sale of alcoholic beverages, crimes of moral turpitude, gambling, sexual offenses, assault, battery, family violence, or illegal drugs within five years prior to the date of the application for a license.
  - (5) If the same person is serving as the licensee and the license representative, he shall submit an affidavit certifying that he is at least 21 years of age, a resident of the state and a manager of the business.
  - (6) If the licensee is not the license representative, an affidavit from the license representative certifying that he is at least 21 years of age, a resident of the state and a manager of the business.
  - (7) ~~Misleading~~No misleading, omitted or obsolete information.
- (b) Any untrue or misleading information contained in or material omission left out of an original or renewal application for an alcoholic beverage license shall be cause sufficient for the denial thereof.
  - (c) Any information provided in the current application, which changes or otherwise becomes obsolete, shall be reported to the license department immediately, but in no case more than 30 days from the change or obsolescence.
  - (d) When any license is issued on the basis of an application containing misleading or untrue information or omitted or unreported changed material, such circumstances shall be cause for suspension or revocation of the license.
  - (e) Any misstatement or concealment of fact in the application shall make the applicant liable to prosecution for false swearing under the law of the state and shall constitute a violation of this chapter, may be prosecuted as an offense against the ~~county~~County punishable as provided. Other appropriate information may be required as determined by code enforcement.

(Code 1992, § 3-12; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-36. - Prohibited distances; sale of alcoholic beverages near churches, schools, or other sites.

No license shall be issued pursuant to this article for the sale of:

- (1) Any distilled spirits in or within 100 yards of any church building, or child care facility, or within 200 yards of any school building, educational building, school grounds, or college campus.

- (2) Any wine or malt beverages within 100 yards of any church building, child care facility, school building, school grounds, or college campus. This subsection shall not apply at any location for which a license has been issued prior to the effective date of the ordinance from which this article is derived, nor to the renewal of such license. Nor shall this subsection apply at any location for which a new license is applied for if the sale of wine and ~~malt beverages beer~~ was lawful at such location at any time during the 12 months immediately preceding such application.
- (3) Any distilled spirits, wine, or malt beverages within 100 yards of an alcoholic treatment center owned and operated by this state or any county or municipal government therein. This subsection shall not apply to any business having a license in effect ~~on the date of the ordinance from which this article is derived prior to July 1, 1981, nor to the renewal of such license.~~
- (4) Any distilled spirits, wine, or malt beverages for consumption on the premises within 100 yards of any property containing 300 housing units or fewer owned or operated by a housing authority created by ~~O.C.G.A. tit. 8, ch. 3, art. 1~~ (O.C.G.A. § 8-3-1 et seq.), the state "Housing Authorities Law." This subsection shall not apply at any location for which a license has been issued prior to July 1, 2000, nor to the renewal of such license. Nor shall this subsection apply at any location for which a new license is applied for if the sale of alcoholic beverages for consumption on the premises was lawful at such location at any time during the 12 months immediately preceding such application.
- (5) Any distilled spirits, wine, or malt beverages within 100 yards of any private residence. For the purpose of this section only, a "private residence" is defined as a house, dwelling, condominium or duplex wherein not less than one nor more than two families reside and shall not include a mobile home court, an apartment house having facilities for housing more than two families, nor a boardinghouse or roominghouse where there are five or more boarders or roomers. Any building occupied as a residence located within an area zoned for commercial purposes shall not be construed as a "private residence."
- (6) For the purposes of this section, distances shall be measured in the manner described below. Where the term "route of travel" is used, said term shall mean any means of travel on a paved or otherwise improved surface for public vehicular traffic.
  - a. To a school, school building, educational building, school grounds, child care facility, college campus, or any property containing 300 housing units or fewer owned or operated by a housing authority created by ~~O.C.G.A. tit. 8, ch. 3, art. 1~~ (O.C.G.A. § 8-3-1 et seq.), the state "Housing Authorities Law" distance shall be measured as follows:
    1. From the main public entrance of the structure from which any alcoholic beverage is sold or offered for sale;
    2. In a straight line to the nearest public route of travel;
    3. Along such public route of travel by the nearest route;
    4. To the nearest portion of the grounds of the school building, educational building, child care facility, college campus, or any property containing 300 housing units or fewer owned or operated by a housing authority created by ~~O.C.G.A. tit. 8, ch. 3, art. 1~~ (O.C.G.A. § 8-3-1 et seq.), the state "Housing Authorities Law."
  - b. To an alcoholic treatment center owned and operated by this state or any county or municipal government therein, private residence, or church building, distance shall be measured as follows:
    1. From the main public entrance of the structure from which any alcoholic beverage is sold or offered for sale;
    2. In a straight line to the nearest public route of travel;
    3. Along such public route of travel by the nearest route;

4. To the nearest entrance of the alcoholic treatment center owned and operated by this state or any county or municipal government therein, private residence, or church building.
- (7) No license in effect on the date of the ordinance from which this article is derived shall be revoked before its date of expiration by reason of the method of measurement set out in this subsection if the license was granted in reliance on another method of measurement. No application for a license or for a renewal shall be denied by reason of the method of measurement set out in this subsection if the application is for premises for which a license was granted prior to effective date of the ordinance from which this article is derived, in reliance on another method of measurement.

(Code 1992, § 3-13; Ord. No. 2013-11, § 1, 8-29-2013)

**State Law reference**— Location restrictions, O.C.G.A. § 3-3-21.

Sec. 4-37. - Notice of application advertisement.

Upon receiving an application for the sale of alcoholic beverages, ~~the licensee~~ Code Enforcement shall place a legal notice in the legal organ at least 15 days prior to the commission meeting at which the application will be considered. The application shall be in the following form:

Notice of Application for Retail License to Sell Alcoholic Beverages

An application has been submitted to the Fayette County ~~board~~Board of ~~commissioners~~Commissioners for a retail license to sell alcoholic beverages at the following location: \_\_\_\_\_. The business name is \_\_\_\_\_. \_\_\_\_\_ has requested to be appointed as the licensee. \_\_\_\_\_ has requested to be the license representative. The ~~board~~Board of ~~commissioners~~Commissioners will consider the proposed application at the time, and place designated for its regular meetings.

(Code 1992, § 3-14; Ord. No. 2013-11, § 1, 8-29-2013; Ord. No. 2017-09, § 1, 6-6-2017)

Sec. 4-38. - Issuance of license by code enforcement.

- (a) Upon approval of the application for license by the ~~board~~Board of ~~commissioner~~Commissioners and the timely payment of the license fee, ~~the code enforcement~~Code Enforcement shall issue the appropriate license for the year in which approval was granted.
- (b) If issued to a corporation, the license shall be issued in the name of the corporation, the licensee and the license representative.
- (c) If issued to a partnership, the license shall be issued in the name of all the general partners, the licensee and the license representative.
- (d) If issued to an individual, the license shall be issued to that individual as licensee and license representative.

(Code 1992, § 3-15; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-39. - Annual renewal of licenses: fee schedule.

- (a) All alcoholic beverage licenses are annual licenses that run from January 1 to December 31 of each year. Holders of existing licenses in good standing shall apply to ~~the code enforcement~~Code Enforcement for renewal for the next calendar year between September 15 and October 1 by filing a renewal application in proper form and tendering the required fees. Annual license fees are due on



or before December 31 of each year and shall be past due if not paid by that date. After January 1 there shall be imposed a penalty of ten percent of the amount of the license fee, which together with the license fee shall be paid before a new license is issued. The state ~~department~~Department of ~~revenue~~Revenue shall be promptly notified of all licenses which were not renewed on or before January 1, and all privilege to carry on and conduct a business governed by this chapter shall be immediately suspended due to license expiration.

- (b) For any new license granted under this article prior to July 1, the licensee shall pay the full annual license fee.
- (c) For any new license granted under this article subsequent to July 1, the license fee shall be reduced by one-half.

(Code 1992, § 3-16; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-40. - Time limit for commencement of business in licensed establishment; forfeiture for nonuse.

- (a) All holders of licenses under this article must within six months after the issuance of the license open the establishment referred to in the license. ~~if~~ the license holder fails to open the licensed establishment within the six-month period the license shall be canceled and all fees forfeited.
- (b) Any holder of a license who, after beginning operation, ceases to operate the business for a three-month period automatically forfeits his license; and the license shall be automatically canceled.

(Code 1992, § 3-17; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-41. - Wholesale licensees authorized to sell to retail licensees.

- (a) Wholesale licenses shall be issued only to those persons who are licensed by the state to sell and distribute alcoholic beverages at wholesale.
- (b) Upon payment of the required fee, code enforcement shall issue wholesale licenses if the person applying proves to ~~the code enforcement~~Code Enforcement's satisfaction that he/she is licensed to sell at wholesale by the state.
- (c) Licensed wholesalers of distilled spirits, malt beverages or wine under the provisions of this section may sell at wholesale to any person licensed as provided in this article. Persons licensed under this article may purchase from a licensed wholesaler at wholesale in accordance with their license.

(Code 1992, § 3-18; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-42. - Excise tax; report; penalty for failure to file; payment.

- (a) In addition to the annual retail license fee required for the sale of alcoholic beverages, there is levied an excise tax computed as follows:
  - (1) For distilled spirits, the maximum allowed as provided in O.C.G.A. § 3-4-80;
  - (2) For foreign and domestic wines, the maximum allowed as provided in O.C.G.A. § 3-6-60 except as exempt in O.C.G.A. § 3-6-70; and
  - (3) For malt beverages the maximum allowed as provided in O.C.G.A. § 3-5-80 except as exempt in O.C.G.A. § 3-5-90.
- (b) The excise tax levied under subsection (a)(1), (2) and (3) of this section shall be paid and collected in the following manner: The taxes shall be paid by the wholesale dealer on or before the 20th day of the month following the calendar month in which the beverages are sold or disposed of within the ~~county~~County by the wholesale dealer. The wholesale dealer shall also file a report itemizing for the

preceding calendar month the exact quantities of alcoholic beverages by size and type of container, sold during the month within the ~~county~~County. The wholesale dealer shall file the report and pay the tax at the finance office.

- (c) The failure to make a timely report and remittance shall render the defaulting licensee liable for a penalty equal to ten percent of the total amount due during the first 30-day period following the date such report and remittance were due and a further penalty of 25 percent of the amount of such remittance for each successive 30-day period or any portion thereof, during which such report and remittance are not filed or paid.
- (d) The filing of a false or fraudulent report shall render the dealer making the report liable for a penalty equal to 50 percent of the amount of the remittance which would be required under an accurate and truthful report, and shall also constitute grounds for probation, suspension or revocation of such license, and shall also constitute a violation of the ordinances of the ~~county~~County for which the offender may be convicted in the ~~state~~State ~~court~~Court as provided.

(Code 1992, § 3-19; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-43. - License transfers prohibited; change licensee, or license representative of business.

- (a) Retail alcoholic beverage licenses shall not be transferred from one owner to another. In the event a licensed business is transferred from one owner to another, the new owner shall obtain a new retail alcoholic beverage license.
- (b) All requests for a change in licensee or license representative, provided that said change does not involve a change in the owner of the licensed business, must be approved by the ~~board~~Board of ~~commissioners~~Commissioners and shall provide all appropriate information or supporting documents required under as outlined in an approved form to be supplied by code enforcement for that purpose.
- (c) All business relocations, provided that said relocation does not involve a change in the owner of the licensed business, must be approved by the ~~board~~Board of ~~commissioners~~Commissioners, and the licensee and license representative shall provide all appropriate information and supporting documents as required. Requirements relating to advertising must be met.
- (d) Any violation of this section shall constitute due cause for probation, suspension or revocation of the license or licenses granted by the ~~board~~Board of ~~commissioners~~Commissioners. A transfer of a licensed business from one owner to another shall result in immediate revocation of the retail alcoholic beverage license associated with said business. Such business shall not be permitted to engage in retail alcohol sales until a new license is obtained.

(Code 1992, § 3-20; Ord. No. 2013-11, § 1, 8-29-2013; Ord. No. 2016-18, § 1, 9-22-2016)

Sec. 4-44. - Standards to be applied by the ~~board~~Board of ~~commissioners~~Commissioners in granting licenses.

The standards to be applied by the board of commissioners acting in its judicial capacity to grant or deny a license shall include whether, in the best judgment of the commissioners, the applicant, based on all information obtained in the application process, possesses the qualities of sound judgment and discretion necessary for one who dispenses alcoholic beverages to the public generally. No person shall be granted a license to engage in the sale of alcoholic beverages at retail unless it shall appear to the satisfaction of the ~~board~~Board of ~~commissioners~~Commissioners that such person is of good moral character as defined by moral turpitude. In addition, no person shall be granted a license to engage in the sale of alcoholic beverages at retail if any of the following are true:

- (1) The applicant, licensee and/or license representative has ever had its license to sell alcoholic ~~beverage~~beverages suspended two or more times during the past five years or revoked by any state or political subdivision hereof; or



- (2) The applicant, licensee and/or license representative has, within five years prior to the date of the application, been convicted of or entered a plea of nolo contendere to any felony or misdemeanor relating to the sale or use of alcoholic beverages, crimes of moral turpitude, gambling, sexual offenses, assault, battery, family violence, or illegal drugs.

(Code 1992, § 3-21; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-45. - Applicants meeting standards will be granted license; reason for denial to be given in writing.

All applicants for a license meeting the ascertainable standards of this chapter will be granted the license or licenses requested, upon the hearing; and the ~~board~~Board of ~~commissioners~~Commissioners in applying the facts to the licensing criteria will act in a judicial capacity. Whenever an application for license is denied by the ~~council~~Board of Commissioners, the reasons for such denial shall be stated in writing and entered upon the minutes.

(Code 1992, § 3-22; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-46. - State alcohol licenses required.

- (a) All holders of licenses under this article must obtain the appropriate state alcohol licenses within 60 days from the date the ~~county~~County license is granted. Written proof must be provided to code enforcement within 60 days. Failure to obtain the required state licenses will result in a forfeiture of the ~~county~~County license on the first business day following the 60 days granted above. If the state declines to approve the request for an alcohol license, the ~~county~~County will return license fees paid with the exception of the application fee.
- (b) All holders of ~~county~~County licenses must keep their state license in good standing. Any failure to keep the state license in effect will result in an immediate forfeiture and loss of the ~~county~~County license.

(Code 1992, § 3-23; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-47. - Permitted location for special events at which alcoholic beverages are served.

- (a) No alcoholic beverages shall be sold, dispensed, distributed, poured or served at any location, premises, or building in the ~~county~~County except as set out in this chapter unless otherwise provided for under this chapter.
- (b) The owner or lessee of a location at which alcoholic beverages are to be furnished ~~and or~~ served at a ~~private function or~~ special event by a person at a location not otherwise required to be licensed pursuant to this chapter shall first obtain a qualifying location permit designating such location as a "permitted location." Such qualifying location permit shall be good for the calendar year in which it is issued and may be renewed annually as set forth in this chapter. Thereafter, the person organizing the ~~private function or~~ special event to be held at a permitted location must apply for and obtain a "special event permit." The cost of such permits shall be as set forth by the ~~board~~Board of ~~commissioners~~Commissioners. The requirements shall be met by an applicant for a permitted location license.
- (c) To qualify as a "permitted location," the location, premises or building shall not be located nearer to an alcoholic treatment center than permitted by section 4-36 ~~and therefore be considered to be a prohibited location,~~ or shall not fail to meet all requirements of building code, fire code, zoning ordinance, and all other state and local regulations for an on-premises pouring outlet, and shall possess a permit as a "permitted location" pursuant to this chapter. The applicant for a qualifying location permit shall submit a plat of survey prepared by a state registered land surveyor showing the distances set forth in this chapter with the application for the qualifying location permit.

- (d) It shall be unlawful for any person to furnish ~~and or~~ serve alcoholic beverages at a ~~private function or~~ special event at a permitted location unless food is also served at the ~~private function or~~ special event.
- (e) Alcoholic beverages furnished ~~and or~~ served at a ~~private function or~~ special event may be consumed only on the premises and may not be removed from the premises in an open container.
- (f) It shall be unlawful for any alcoholic beverages to be sold at a ~~private function or~~ special event, i.e., no "cash bar" sales will be permitted, unless the permitted location also holds an on premises consumption license for alcoholic beverages ~~or where a special event falls under Sec. 4-48 (b).~~
- (g) The "permitted location" licensee shall be responsible for any violation of this chapter which occurs at the "permitted location" whether by the licensee's employees or agents, a caterer or their employees or agents, or a lessee or invitee of the licensee, their lessee or invitees or any of their employees or agents.
- (h) The person holding the private function or special event, and not otherwise required to be licensed pursuant to this chapter must purchase and furnish the alcoholic beverages.

(Code 1992, § 3-24; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-48. - Special events.

(a) *Special event permit.*

- (1) Except as provided in subsection (b) of this section, wine and/or ~~beer and~~ malt beverages and/or distilled spirits shall only be ~~furnished or~~ served at a ~~private function or~~ special event ~~only~~ if the person organizing said event has applied for and received a special event permit.
- (2) In order to ~~furnish or~~ serve wine, and/or ~~beer and~~ malt beverages, and/or distilled spirits at ~~private function or~~ a special event, at a permitted location, the person organizing the ~~private function or~~ special event shall be required to:
  - a. Apply to code enforcement for a "special event permit." The application shall include the name and business address of any caterer providing food service for the ~~private function or~~ special event, the date, time and location of the event, which location must be a permitted location as set forth in this chapter or otherwise exempt as set forth under this chapter; and
  - b. Pay the cost of such permit as set forth by the ~~board~~Board of ~~commissioners~~Commissioners. If the application meets all of the requirements of this chapter, code enforcement shall issue the special event permit. If code enforcement finds that the application does not meet the requirements of this chapter and denies the special event permit, the applicant may appeal in writing to the ~~board~~Board of ~~commissioners~~Commissioners within five days of the date of the denial.
- (3) The "special event permit" shall be maintained at the site of the ~~private function or~~ special event during the hours alcoholic beverages are served.
- (4) The person holding the ~~private function or~~ special event, and not otherwise required to be licensed pursuant to this chapter, must purchase ~~and furnish~~ the alcoholic beverages.
- (5) The "special event permit" licensee shall be responsible for any violation of this chapter which occurs at the event whether by the licensee's employees or agents, invitee of the licensee or invitee of the invitee of the licensee.

(6) No event permit shall be issued for more than three consecutive days.

(b) *Special event permit for a ~~licensed alcohol beverage caterer authorized catered functions.~~*

- (1) Any licensed alcohol beverage caterer who additionally holds a valid license to sell malt beverages or wine by the package or by the drink for consumption on the premises may apply

to code enforcement for a ~~an~~ **special** event permit to ~~distribute~~ **sell and/or serve** malt beverages or wine by the drink off-premises within the ~~county~~County at a ~~special event-authorized catered functions~~ held at a permitted location. Applications shall be supported by evidence of all required licenses in good standing, and proof of payment of excise and occupation taxes, if applicable.

- (2) Any licensed alcohol beverage caterer who additionally holds a valid license to sell distilled spirits by the drink for consumption on-premises may apply to code enforcement for a ~~an~~ **special** event permit to **sell and/or serve** distilled spirits by the drink off-premises within the ~~county~~County at a ~~special event-authorized catered functions~~ held at a permitted location. Applications shall be supported by evidence of all required licenses in good standing and proof of payment of excise and occupation taxes, if applicable.
  - (3) A licensed alcohol beverage caterer shall apply to code enforcement for a ~~an~~ **special** event permit on forms prescribed for that purpose. The application shall include the name of the licensee and, if applicable, the name of the ~~food~~ caterer who will be serving the event, together with a copy of the current licensee's and occupation tax certificate(s); the date, time and duration of the event; and the name, address and telephone number of the event host or sponsor, and, if different, the address of the location where the event will be held. The application shall be signed by the licensed alcoholic beverage caterer and the event host or sponsor. If the event host or sponsor is not the owner of the venue at which the event will be held, then the owner of the venue, or the owner's authorized agent, shall also sign the application consenting to the distribution of alcoholic beverages at that location. Each **special** event permit shall require payment of a fee of set by the ~~board~~Board of ~~commissioners~~Commissioners per day; provided, however, if the licensed alcohol beverage caterer does not maintain a place of business within the unincorporated ~~county~~County, in addition to the above fee, there is hereby levied an excise tax upon the total quantity of alcoholic beverages brought into the unincorporated ~~county~~County for such event. At all times during which a ~~special event-an authorized catered function~~ is taking place, the original alcohol beverage caterer's license and the event permit shall be conspicuously posted and made available for inspection upon request by code enforcement, tax, or licensing officer; in addition, at all times while alcoholic beverages are being transported within the ~~county~~County, the licensee shall maintain a copy of the alcohol beverage caterer's license and event permit in the vehicle(s) used for transporting the alcoholic beverages. No event permit shall be issued for more than three consecutive days ~~and a full permit fee shall be assessed for each day of the event.~~
  - (4) Licensed alcohol beverage caterers shall be subject to the regulations set forth in O.C.G.A. § 3-11-4. Any licensed alcohol beverage caterer ~~distributing~~ **furnishing** or selling alcoholic beverages off-premises within the ~~county~~County, except in connection with a ~~special event an authorized catered function~~ within the scope of the event permit shall be in violation of this article; if convicted, upon citation to the ~~state~~State ~~court~~Court, violators shall be punished in the manner provided in this Code.
- (c) *Exceptions.* The requirements of this chapter shall not apply to a ~~private~~ function held at a private residence at which alcoholic beverages are purchased and served by a person not otherwise required to be licensed pursuant to this chapter to invited guests of such person, provided that the person holding the event purchases the alcoholic beverages and receives no payment of any kind from invited guests, and the event is not open or accessible to the general public.

(Code 1992, § 3-25; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-49. - ~~Privilege~~Privileged nature of license.

- (a) All licenses issued under this article shall constitute a grant of privilege to carry on or conduct a business covered by such license during the term of the license, subject to the terms and conditions imposed by this article and other applicable ordinances of the ~~county~~County and the constitution, laws and regulations of the state and of the United States of America applicable thereto.

- (b) All licenses issued under this article shall have printed on the face the following words:

This license is a privilege conditional on the holder meeting all standards for such license and operating regulations applicable thereto set out in ~~countyCounty~~ ordinances and state law. Failure to meet such standards or to comply with such operating regulations shall subject the holder to the license being revoked following notice and hearing.

- (c) All licenses shall be conspicuously posted in the place of business.

(Code 1992, § 3-26; Ord. No. 2013-11, § 1, 8-29-2013)

Secs. 4-50—4-71. - Reserved.

## DIVISION 2. - SUSPENSION, REVOCATION, PROBATION

Sec. 4-72. - Penalty schedule.

- (a) Within three days following a court appearance of a licensee, license representative, employee or owner of a licensed establishment in ~~stateState~~ ~~courtCourt~~ for violation of this chapter, code enforcement shall submit to the ~~countyCounty administratorAdministrator~~ an investigation report of the violation. The report will include the details of the violation and the specific section of this chapter and/or other ~~countyCounty~~ ordinance, or state laws that have been violated and the sentence imposed by the ~~courtCourt~~.
- (b) The ~~countyCounty administratorAdministrator~~ shall review the investigation report and the official records of the licensee and recommend to code enforcement to either probate, suspend and/or probate, or revoke the license of the violator based on the penalty schedule in this section; except that no license shall be placed on probation, suspended or revoked unless there is due cause.
- (c) The ~~countyCounty administratorAdministrator~~ shall not be required to strictly adhere to the progressive penalties in the penalty schedule and is authorized to invoke a more or less severe penalty based on the circumstances of the violation, to include forwarding the violation directly to the ~~boardBoard~~ of ~~commissionersCommissioners~~ for an administrative hearing. The ~~countyCounty administratorAdministrator~~ shall schedule the penalty period not earlier than 14 days following written notification of the penalty to the licensee.

PENALTY SCHEDULE	
First violation	Six-month probation
Second violation	Seven-day suspension of license and one-year probation
Third violation	As determined by the <del>boardBoard</del> of <del>commissionersCommissioners</del> at a public hearing

Notwithstanding anything stated in this section, the ~~county~~County ~~administrator~~Administrator may, if the circumstances of any violation or potential violation warrant immediate action, refer that violation or potential violation to the ~~board~~Board of ~~commissioners~~Commissioners for a hearing.

- (d) If there is a violation during a probation period, the licensee shall be penalized as designated in the next step of the penalty schedule plus an additional seven-day penalty period. Exception: Should a licensee not incur a violation during a 24-month period, the next violation shall be subject to the first violation penalty.

(Code 1992, § 3-31; Ord. No. 2013-11, § 1, 8-29-2013)

#### Sec. 4-73. - Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Due cause* consists of the violation of any laws or ordinances of the state or the ~~county~~County regulating the sale or use of alcoholic beverages or illegal drugs, or violation of any regulations made pursuant to authority granted for the purpose of regulating such activities, or violation of any ~~county~~County ordinance related to the sale or use of alcoholic beverages or illegal drugs.

(Code 1992, § 3-32; Ord. No. 2013-11, § 1, 8-29-2013)

#### Sec. 4-74. - Appeal.

A licensee may appeal within ten days the action of code enforcement or the ~~county~~County ~~administrator~~Administrator to the ~~board~~Board of ~~commissioners~~Commissioners and request a public hearing on the violation. Such hearing shall be held within 30 days following receipt of a written request from the licensee. Upon receipt of an appeal requesting a public hearing, code enforcement shall delay the penalty pending the outcome of the public hearing.

(Code 1992, § 3-33; Ord. No. 2013-11, § 1, 8-29-2013)

#### Sec. 4-75. - Hearing to be conducted by the ~~board~~Board of ~~commissioners~~Commissioners.

The ~~board~~Board of ~~commissioners~~Commissioners is authorized to conduct a public hearing at any time when the commissioners are on notice of a violation or potential violation of any local, state or federal regulation or law by a licensee, license representative, employee or owner of a licensed establishment in the ~~county~~County when such actual or potential violation would not constitute due cause for revocation, suspension or probation of the license. The licensee should be prepared to prove or show evidence of all business practices and procedures instituted to ensure compliance with this chapter and state law. The commissioners' inquiry may include, but is not limited to:

- (1) Employment standards of the licensee.
- (2) Employee direction/supervision.
- (3) Sales procedures.
- (4) Enforcement check reports.
- (5) Previous violations.
- (6) Any other ordinance deemed relevant to the violation that is the subject of the hearing.

(Code 1992, § 3-34; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-76. - Procedure; right to counsel; cross examination of witnesses.

- (a) When a hearing is to be conducted by the ~~board~~Board of ~~commissioners~~Commissioners, notice shall be sent to either the licensee or license representative personally or by certified mail at least 15 days, but not more than 45 days prior to hearing date. Notice shall state the time, place and purpose of the hearing. The times shall be counted from the date of receipt of notice by the licensee or license representative.
- (b) The licensee shall be entitled to have counsel present at any hearing brought to inquire into suspension, revocation or probation of a license, and shall have the right to cross examine witnesses against him, and to produce evidence in his own behalf.

(Code 1992, § 3-35; Ord. No. 2013-11, § 1, 8-29-2013)

Secs. 4-77—4-95. - Reserved.

### ARTICLE III. - OPERATING REGULATIONS

Sec. 4-96. - Inspection authority of ~~county~~County.

The ~~county~~County reserves the right to inspect premises from which alcoholic beverages are licensed to be sold at all reasonable times. Compliance inspections will be completed by code enforcement quarterly.

(Code 1992, § 3-41; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-97. - Employees; investigation; fees.

- (a) No retail licensee shall employ any minor, except as provided by state law, in his/~~her~~ store, or in the department of a store where alcoholic beverages are served, sold or dispensed. No retail licensee shall employ in any premises used for the sale of alcoholic beverages anyone who serves, sells and/or dispenses alcoholic beverages that has been convicted within five years of the date of employment of any felony, or within two years a violation of laws of this ~~county~~County, state, any other state or of the United States, to include illegal gambling, prostitution, violations relating to the manufacture, sale or use of or distribution of alcoholic beverages, narcotics, controlled substances, gambling, sexual offenses, assault, battery, family violence or crimes of moral turpitude. This provision shall not prohibit employees who have been convicted or have a criminal history, when employed in supermarkets, convenience stores or drugstores, from handling or carrying alcoholic beverages either within the licensed premises or to customers' vehicles when parked adjacent thereto as a part of employment responsibilities.
- (b) It shall be the duty of all persons holding retail or wholesale licenses to sell alcoholic beverages to file with code enforcement or his designee the names of all employees, with their home addresses, home telephone numbers and places of employment. Changes in the list of employees, with the names of new employees, must be filed with code enforcement or his designee within three days from the date of any such change. All employees shall be subject to such investigative rules and regulations as may be deemed necessary from time to time by code enforcement. An investigative fee as set by the ~~board~~Board of ~~commissioners~~Commissioners shall be paid by all applicants.
- (c) At the time of application each employee of the licensee will be issued an employee's identification card by code enforcement. In addition, each time the licensee hires a new employee, said employee will be issued an employee's identification card by code enforcement. The employee's identification card must be worn by the employee at all times while working as an employee of the licensee. If the



card is lost, the employee must replace the card by submitting a replacement fee of \$10.00 to code enforcement. No employee shall be permitted to work for a licensee without wearing an employee's identification card issued by the ~~county~~County.

- (d) No licensee shall allow any person to engage in the sale, dispensing, or serving of alcoholic beverages prior to the completion of a satisfactory investigation by code enforcement. Licensees in violation of this section shall be liable for a fine of \$250.00 per employee engaged in such practice. Subsequent offenses may subject licensee to suspension or revocation of the license.
- (e) No licensee under this chapter shall permit any person under the age of 18 within his employment to dispense, serve, sell, or take orders for alcoholic beverages; provided, however, this provision shall not prohibit employees under the age of 18 who are employed in supermarkets, convenience stores, or drugstores from handling or carrying sealed packages of alcoholic beverages either within the licensed premises or to customers' vehicles when parked adjacent thereto as a part of employment responsibilities so long as such employees under age 18 do not dispense, serve, sell, or take orders for any alcoholic beverage.

(Code 1992, § 3-42; Ord. No. 2013-11, § 1, 8-29-2013; Ord. No. 2014-03, § 1, 3-11-2014)

Sec. 4-98. - Days and hours of operation.

- (a) No retail package dealer of wine or malt beverage or on premises consumption of wine, malt beverage or distilled spirits shall open his place of business or furnish, sell, or offer for sale, any alcoholic beverages at any time Christmas Day. Sales are permitted on election days; provided, however, it shall be unlawful for any person to sell alcoholic beverages within 250 feet of any polling place or of the outer edge of any building within which such polling place is established during the hours the polls are open. No holder of a license for retail package sales of malt beverages and/or wine shall operate his/~~her~~ place of business at any time prior to 8:00 a.m. or after 11:30 p.m. on Monday through Saturday, or prior to 12:30 p.m. or after 11:30 p.m. on Sunday, or permit his/~~her~~ employees to be in, the place of business at any time prior to one hour before opening time or later than 30 minutes past closing time, except for the purpose of responding to emergency situations; provided, however, when taking inventory, making repairs, renovating or similar business needs cannot reasonably be carried out during normal business hours with customers present, the dealer may notify code enforcement for a specific exception from this limitation. Code enforcement shall be authorized to impose reasonable terms and conditions on the exception. It shall be the duty of a retail package dealer of malt beverages and/or wine to post on all entrances to the premises a sign reading "Closed—No customers allowed on premises" at all times outside of allowed hours of operation.
- (b) No holder of a license for sales of alcoholic beverages for on-premises consumption shall ~~operate his/her place of business~~furnish, sell, or offer for sale, any alcoholic beverages at any time prior to 8:00 a.m. or after 11:30 p.m. on Monday through Saturday. In addition, the sale of alcoholic beverages for consumption on the premises shall be permitted on Sundays from 12:30 p.m. until 11:30 p.m. in any licensed establishment ~~which derives at least 50 percent of its total annual gross sales from the sale of prepared meals or food in all the combined retail outlets of the individual establishment where food is served and any licensed establishment which derives at least 50 percent of its total annual gross income from the rental of rooms for overnight lodging.~~ In all establishments licensed to sell alcoholic beverages for on-premises consumption, tables shall be cleared of all drinks containing alcohol by not later than 30 minutes following the latest time at which alcoholic beverages may be legally sold.

(Code 1992, § 3-43; Ord. No. 2013-11, § 1, 8-29-2013; Ord. No. 2014-03, § 2, 3-11-2014)

**State Law reference—** Sales on Sundays and election days, O.C.G.A. § 3-3-20.

Sec. 4-99. - Furnishing to, purchase of, or possession by persons under 21 years of age of alcoholic beverages; use of false identification.

(a) Except as otherwise authorized by law:

- (1) No person knowingly, directly or through another person, shall furnish, cause to be furnished, or permit any person in such person's employ to furnish any alcoholic beverage to any person under 21 years of age.
- (2) No person under 21 years of age shall purchase, drink, sell or possess alcoholic beverages.
- (3) No person under 21 years of age shall misrepresent such person's age in any manner whatsoever for the purpose of obtaining any alcoholic beverage.
- (4) No person knowingly or intentionally shall act as an agent to purchase or acquire any alcoholic beverage for or on behalf of a person under 21 years of age.
- (5) No person under 21 years of age shall misrepresent his identity or use any false identification for the purpose of purchasing or obtaining any alcoholic beverage.

(b) The prohibitions contained in subsection (a) of this section shall not apply to the sale, purchase, or possession of alcoholic beverages for consumption for medical purposes pursuant to a prescription of a physician duly authorized to practice medicine in this state, at a religious ceremony, or when the parent or guardian of the person under age 21 gives the alcoholic beverage to such person when possession is in the home of the parent or guardian while such parent or guardian is present.

(c) It shall be the duty of every person seeking to purchase or possess alcoholic beverages from a licensee within the ~~county~~County to furnish, upon request, proper identification showing that the person is 21 years of age or older. For purposes of this section, the term "proper identification" means any document issued by a governmental agency containing a physical description of the person, such person's photograph, and giving such person's date of birth, and includes, without being limited to, a passport, military identification card, driver's license, or any identification card authorized by O.C.G.A. § 40-5-100.

(d) It shall be a violation of this chapter for any licensee, or any agent, officer or employee of a licensee, to fail to check the proper identification of any patron when selling or otherwise providing any alcoholic beverage, which failure results in an underage person being sold or served, or to have in such underage person's possession while on the licensee's premises, any alcoholic beverage.

(e) The retail licensee shall post in a conspicuous place where the actual transaction takes place within the licensed premises a sign stating that no alcoholic beverages shall be sold to or purchased by any person under 21 years of age and that it shall be unlawful for any minor to misrepresent his age in any manner whatsoever to a licensee. Such sign shall be printed in uniform letters not less than one inch in height.

(Code 1992, § 3-44; Ord. No. 2013-11, § 1, 8-29-2013)

**State Law reference**— Similar provisions, O.C.G.A. §§ 3-3-23, 3-3-23.1.

Sec. 4-100. - Open containers.

(a) As used in this section, the term "open container" means any container, containing alcoholic beverages, which is immediately capable of being consumed from or the seal of which has been broken.

(b) No person shall possess an open container of any alcoholic beverage within the passenger compartment of a motor vehicle. Closed containers of alcoholic beverages may be transported in any part of a vehicle. Open containers shall be placed in a locked trunk or locked storage container.



(c) No person shall possess an open container of any alcoholic beverage while walking, standing or otherwise occupying any public street, road, or highway, sidewalk adjacent thereto, public parking lot, county park or other property owned or leased by the ~~county~~County; or within any public building thereon, except that Fayetteville Main Street, the ~~county~~County economic development authority, and the ~~county~~County senior center may serve alcoholic beverages within the buildings on their respective property leased from the ~~county~~County provided that:

- (1) The event is catered and the caterer is duly licensed by the City of Fayetteville;
- (2) Alcohol is not served at an event more than four times during a calendar year;
- (3) The event is solely related to the operation, fundraising, or raising awareness of the programs and services offered by the respective organization; and
- (4) There are no direct sales of alcoholic beverages to the patrons of the event.

In addition, the ~~board~~Board of ~~commissioners~~Commissioners may allow the sale and serving of alcoholic beverages for on-premises consumption within a ~~county~~County-owned property by resolution or intergovernmental agreement. The resolution or intergovernmental agreement shall set the requirements as such.

- (d) No person shall possess an open container of any alcoholic beverage on the premises of any package dealer, including parking lots adjacent thereto.
- (e) No person shall enter or leave the premises of any dealer licensed to sell or dispense alcoholic beverages for on-premises consumption with an open container of any alcoholic beverage.
- (f) This section shall not apply to:
  - (1) A passenger of a vehicle in which the driver is operating pursuant to a contract to provide transportation for passengers and such driver holds a valid chauffeur's license pursuant to the law of the state or any other state;
  - (2) A passenger of a bus which the driver holds a valid ~~chauffeurs~~chauffeur's license pursuant to the law of the state or any other state; or
  - (3) A passenger of a self-contained motor home which is in excess of 21 feet in length.
- (g) Any person, operator of a vehicle, or passenger who violates this section shall be subject to the jurisdiction of the ~~state~~State ~~court~~Court of the ~~county~~County and subject to fines and/or imprisonment as provided by this Code and the laws of the state.

(Code 1992, § 3-45; Ord. No. 2013-11, § 1, 8-29-2013)

#### Sec. 4-101. - Brownbagging.

Brownbagging, as defined in this chapter, is prohibited within the ~~county~~County. Any person who brownbags, participates in consumption of any alcoholic beverage being brownbagged, or any licensee or employee of a licensed establishment in whose presence brownbagging knowingly or with reckless indifference occurs, shall be in violation of this section.

(Code 1992, § 3-46; Ord. No. 2013-11, § 1, 8-29-2013)

#### Sec. 4-102. - Purchases to be made only from licensed wholesalers.

Package dealers in alcoholic beverages and on-premises consumption dealers shall not buy nor accept deliveries from any person other than a wholesaler, dealer or distributor licensed by the state ~~department~~Department of ~~revenue~~Revenue.

(Code 1992, § 3-47; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-103. - Sanitary regulations; immoral conduct, etc.; inspection and report by fire department.

- (a) All premises licensed under this article shall be kept clean and in proper sanitary condition and in full compliance with the provisions and regulations governing the condition of premises used for the storage and sale of food for human consumption.
- (b) It shall be unlawful to permit any disturbance of the peace or obscenity or any lewd, immoral or improper entertainment, conduct or practices on the premises.
- (c) The fire department shall, upon request of code enforcement, inspect such premises and report their findings to the county. All premises licensed hereunder shall conform at all times with all fire regulations of the ~~county~~County.

(Code 1992, § 3-48; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-104. - Storage of alcoholic beverages at retail.

All package dealers and on-premises consumption dealers shall store all alcoholic beverages on the premises for which the license was issued and at no other place. All stock shall be available at all times for inspection by any duly authorized representative of the ~~county~~County. Any alcoholic beverages found in any licensee's stock which was not sold or distributed by a wholesaler licensed in accordance with laws of the state to make sales and deliveries in the county shall be subject to immediate confiscation.

(Code 1992, § 3-49; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-105. - Nonprofit civic organizations; temporary permits.

- (a) As used in this section, the term "bona fide nonprofit civic organization" means a nonprofit corporation or entity which is exempt from federal income tax pursuant to the provisions 26 USC § 501(c), (d), or (e).
- (b) Bona fide nonprofit organizations may qualify for a temporary permit from code enforcement to ~~serve sell~~ alcoholic beverages for consumption on the premises for a period not to exceed three days. No more than six such permits may be issued to a single qualified organization in any calendar year.
- (c) An authorized representative of a bona fide nonprofit organization may apply to ~~code enforcement~~Code Enforcement for a letter certifying the date, time and event location as a condition for seeking a temporary permit from code enforcement. The ~~county~~County shall impose a fee as established by the ~~board~~Board of ~~commissioners~~Commissioners.

(Code 1992, § 3-50; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-106. - In-room sales in hotels.

Licenses obtained by hotels shall include the right to serve alcoholic beverages by the drink to registered guests in their hotel rooms as well as to deliver alcoholic beverages in unbroken packages to registered guests' rooms when such beverages have been ordered by such guests and/or to provide a cabinet or other facility in a hotel guest's room which contains alcoholic beverages for which licensed, and which is provided upon written request of the guest, and which is accessible by lock and key only to the guest, and for which the sale of the alcoholic beverages contained therein is final at the time requested, except for a credit which may be given to the guest for any unused and unopened portion. All alcoholic

beverages sold or distributed under this section shall be obtained by the hotel directly from a licensed wholesaler or distributor and shall be stored on the premises of the hotel until sold or served.

(Code 1992, § 3-51; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-107. - ~~Front window display~~Reserved.

~~Each person licensed to sell alcoholic beverages at retail shall have printed on the front window of the licensed premises the inscription "County Retail License No. " in uniform letters not less than four inches in height; however, if a licensee so desires he may have his name displayed on the inside of the window in like manner or in neon or other electric lights, to the extent permitted by the county's sign ordinance or other applicable law. Such sign shall be parallel with the window and so constructed.~~

(Code 1992, § 3-52; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-108. - Exterior advertisement of price of alcoholic beverages prohibited.

No sign of any kind, painted or electric, advertising any price of alcoholic beverages shall be permitted on the exterior of any licensed premises. No placard or sign of any kind which is visible from the exterior of the licensed premises shall make reference to the price of any alcoholic beverages sold therein; however, tags showing the prices of individual bottles or containers may be affixed to each such bottle or container or to the edge of the shelf whereon such bottles or containers are located.

(Code 1992, § 3-53; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-109. - Interior visibility required.

No screen, blind, curtain, partition, article or thing which shall prevent a clear view into the window or upon the doors of any retail alcoholic beverage store, and no booth, screen, partition or other obstruction shall be permitted within the interior of any such store. Each such retail store shall be so lighted that the interior of the store is visible day and night.

(Code 1992, § 3-54; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-110. - Drinking in public.

It shall be unlawful for any person to consume any alcoholic beverages in or upon any street, alley, sidewalk, park or other public way or public place within the ~~county~~County or within any public building thereon.

(Code 1992, § 3-55; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-111. - Purchase delivered in paper bag.

All alcoholic beverages, except prepackaged ~~beer~~beer-malt beverage, purchased in a retail store must be put in a paper or plastic bag or otherwise wrapped in any opaque cover before delivery to the purchaser.

(Code 1992, § 3-56; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-112. - Portable signs prohibited.

No licensee for the package sale of alcoholic beverages shall be permitted to utilize a lighted portable sign outside the building.

(Code 1992, § 3-57; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-113. - Sale or delivery to unlicensed premises.

No package dealer shall make or allow to be made any deliveries of alcoholic beverages beyond the boundaries of the premises covered by the license.

(Code 1992, § 3-58; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-114. - Nudity and partial nudity prohibited.

The following types of entertainment, attire and conduct are prohibited upon the premises of any establishment licensed to sell, serve, dispense or distribute alcoholic beverages for consumption on such premises:

- (1) The employment or use of any person, in any capacity, in the sale or service of alcohol beverages while such person is unclothed or in such attire, costume or clothing, as to expose to view any portion of the female breast below the top of the areola or of any portion of the male or female pubic hair, anus, cleft of the buttocks, vulva and genitals.
- (2) Live entertainment where any person appears in the manner described in subsection (1) of this section or where such person(s) perform(s) acts of or acts which stimulate any of the following:
  - a. Sexual intercourse, masturbation, sodomy, bestiality, oral copulation, flagellation or any sexual act which is prohibited by law;
  - b. The caressing or fondling of the breasts, buttocks, anus or genitals; or
  - c. The displaying of the male or female pubic hair, anus, vulva or genitals.
- (3) The holding, promotion, sponsoring or allowance of any contest, promotion, special night event or any other activity where patrons of the licensed establishment are encouraged or allowed to engage in any of the conduct described in subsections (1) and (2) of this section; provided, however, that nothing contained in subsection (2) of this section shall apply to the premises of any mainstream performance house, museum or theatre which derives less than 20 percent of its gross annual income from the sale of alcoholic beverages.

(Code 1992, § 3-59; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-115. - Price lists or tags.

Each retail licensee under this article shall have conspicuously displayed within the interior of the licensed premises not less than two copies of a printed price list of the alcoholic beverages offered for sale and one printed copy of the penal sections of this article; however, a licensee, in lieu of having two copies of a printed price list, may have the price placed on the bottles or on the bottom of the shelf where alcoholic beverages are exhibited for sale.

(Code 1992, § 3-60; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-116. - Indebtedness to ~~county~~County.

No license under this chapter shall issue to any applicant if any person holding beneficial interest in the business to be licensed owes any delinquent taxes or assessment

(Code 1992, § 3-61; Ord. No. 2013-11, § 1, 8-29-2013)

Sec. 4-117. - Banquet hall/event facility

- (a) Alcoholic beverages served at a Banquet hall/event facility shall only be consumed on the premises, including improved areas immediately adjacent to the premises constructed therefor. Alcoholic beverages may not be removed from these areas in an open container and shall only be served during the hours alcoholic beverages may be served per Sec. 4-98.
- (b) The holding of special events shall be the principal business conducted, with the serving of food and alcoholic beverages being incidental thereto.
- (c) The Banquet hall/event facility licensee shall be responsible for any violation of this chapter which occurs at the Banquet hall/event facility.
- (d) A special event reserved and conducted solely by and for the owner for the primary purpose of revenue generation is prohibited.

## Administrator's Report: A



**Purchasing Department**  
 140 Stonewall Avenue West, Ste 204  
 Fayetteville, GA 30214  
 Phone: 770-305-5420  
 www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess *TB*

Through: Natasha M. Duggan *NMD*

Date: May 9, 2019

Subject: Contract #1221-P: Water System Engineer of Record  
 Task Order FC-19-16: Private Water System Analysis

CH2M currently serves as the Water System Engineer of Record. This task order will authorize engineering evaluation for the possible acquisition of seven (7) private water distribution systems with the Fayette County Water System area. These systems use groundwater as their water source and are currently located within residential subdivisions or mobile home parks.

Specifics of the proposed Task Order are as follows:

<b>Contract Name</b>	1221-P: Water System Engineer of Record
<b>Contractor</b>	CH2M
<b>Task Order</b>	<b>FC-19-16: Private Water System Analysis</b>
<b>Not-to-exceed amount</b>	\$70,763.00
<b>Budget:</b>	
Org Code	50541010
Object	521211
Available	\$385,678.50 (as of 5/9/19)

Approved by: \_\_\_\_\_

Date: 5/9/19



# Task Order

**Contract Number:** 1221-P

**Task Order:** FC-19-16 Private Water System Analysis

**Contract Name:** Water System Engineer of Record

**Contractor:** CH2M

This task order (the "Task Order") is made by Fayette County, Georgia and the above-named contractor, parties to the above-identified Contract.

**The Task Order is authorized for the following purpose:**

To provide Engineering evaluation to Fayette County Water System (FCWS) for the possible acquisition of seven (7) private water distribution systems within the FCWS service area. These systems use groundwater as their water source and are currently located within residential subdivisions or mobile home parks. This task order includes the following private water distribution systems:

- Fayette Mobile Home Park
- Four Season Mobile Home Park
- Long's Mobile Home Park
- Woodland Road Water Association
- Fernwood Mobile Home Park
- Starr's Mill Ridge
- Line Creek Estates

**The not-to-exceed price of the Task Order is as follows:**

Task Order FC-19-16

\$70,763.00

Except as set forth in this Task Order, the Contract is unaffected and shall continue in full force and effect in accordance with its terms, conditions, and other stipulations.

**CONTRACTOR:**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**FAYETTE COUNTY, GEORGIA:**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



CH2M ATL  
10 Tenth Street NW  
Atlanta, GA 30328  
O +1 770 604 9095  
www.ch2m.com

Mr. Steve Rapson  
Fayette County Manager  
245 McDonough Road  
Fayetteville, Georgia 30215  
srapson@fayettecountyga.gov

May 7, 2019

Subject: Task Order Proposal – FC-19-16 Private Water System Analysis

Mr. Pope:

Attached is the task order proposal to provide Engineering evaluation to Fayette County Water System (FCWS) for the possible acquisition of seven (7) private water distribution systems within FCWS service area. These systems use groundwater as their water source and are currently located within residential subdivisions or mobile home parks. This task order includes the following private water distribution systems:

- Fayette Mobile Home Park
- Four Seasons Mobile Home Park
- Long's Mobile Home Park
- Woodland Road Water Association
- Fernwood Mobile Home Park
- Starr's Mill Ridge
- Line Creek Estates

*Estimated - Reported for  
Remaining Private Water  
System Providers  
in County*

Please review these items and let me know if you have any questions or comments. Upon your review and approval, please sign and return the task order. Please feel free to contact me with any questions.

Regards,

Jason Bodwell  
Client Service Manager

cc: Russell Ray, Interim Water Director



## Background

Provide evaluation to Fayette County Water System (FCWS) for the possible acquisition of seven (7) private water distribution systems within FCWS service area. These systems use groundwater as their service and currently located within residential subdivisions or mobile home parks.

## Scope of Services

As part of the completion of this project, CH2M will perform the following tasks.

### Task 1 – Data Collection

CH2M will perform the following to collect data for the evaluation of the private water systems:

1. Conduct site visits / visual inspections of system assets, including meters, fire hydrants, valves, tanks, pumps and wells.
2. Coordinate with private water system (PWS) owners to:
  - Gather water usage records (either well production or individual meter readings), as available.
  - Receive as-built drawings for each system, as available.
3. Coordinate, receive and process FCWS fire flow and pressure testing data. FCWS to conduct tests within each PWS (if possible) and within the FCWS system at anticipated tie-in locations.
4. Identify the processes / procedures for transferring and/or relinquishing Georgia Environmental Protection Division (GA EPD) groundwater withdrawal and utility permits.

### Task 2 – Infrastructure Inventory, Mapping, and Hydraulic Assessment

CH2M will perform the following for each PWS, based upon the information collected above:

1. Develop preliminary GIS mapping of the system, and
2. Identify and summarize approximate quantity of assets.

### Task 3 – Infrastructure Improvements

CH2M will identify for each PWS:

1. Tie-ins to FCWS system.
2. Upgrades to PWS infrastructure to meet minimum pressure and flow standards.

### Task 4 – Economic Analysis

CH2M will conduct an alternatives analysis to determine the anticipated:

1. Capital value of the private system assets and GA EPD permits,
2. Revenue to FCWS for the new water customers,
3. Costs for FCWS infrastructure improvements for tie-ins and recommended/required upgrades,
4. Budgetary costs for future system infrastructure maintenance,
5. Payback analysis of project costs to benefits, and
6. The FCWS Waterline Extension contract rates.

### Task 5 – Conclusions

CH2M will perform the following:

1. Summarize in a technical memorandum
2. Present recommendations to FCWS staff.

## Assumptions

1. FCWS distribution system is capable of meeting average and peak pressure and flow demand for each system/customer.
2. Standards of evaluation to be based upon FCWS and Fayette Fire Department minimum pressure, flow and fire flow requirements.
3. Infrastructure improvement cost estimates to be based upon current FCWS Waterline Extension On-Call unit prices.
4. Economic Analysis based upon 2019 dollars.
5. CH2M will conduct site visit(s) to confirm PWS network, supplemented by available as-built/record drawings. Observations based upon above-ground visual evidence; no subsurface investigation.
6. FCWS to provide CH2M with system pressure testing data.
7. If CH2M is unable to access private water system data due to the unwillingness of the private water system owner, the analysis for that private water system may be not be completed.
8. Any cost estimates provided by CH2M will be on a basis of experience and judgment. Since CH2M has no control over market conditions or bidding procedures, CH2M does not warrant that bids or ultimate construction costs will not vary from these cost estimates.

## Deliverables

### Task 1 – Data Collection

1. Summary and electronic copy of all collected data
2. Minutes from meetings with PWS owners, GA EPD, and FCWS

### Task 2 – Infrastructure Inventory, Mapping, and Hydraulic Assessment

1. GIS database and mapping of each system's water source and distribution network.
2. Inventory of PWS assets
3. Hydraulic assessment output based on data collected, including:
  - a. Pressures and flows based upon connecting PWS to FCWS,
  - b. Anticipated PWS deficiencies, and
  - c. Potential infrastructure improvements necessary to provide the required pressure and flow to the extended service area

### Task 3 – Infrastructure Improvements

1. Schematic layout, quantity takeoff, and cost estimate of:
  - a. PWS tie-in to FCWS, and
  - b. PWS internal improvements to meet the FCWS' required pressure and flow.

### Tasks 4 & 5 – Economic Analysis and Conclusions

1. Technical memorandum that outlines the work order's procedures and findings from "Description of Services" listed above.

## Level of Effort

The level of effort summarized in the following table reflects CH2M's proposed team for this project.

**Table 1 Level of Effort (Estimated Hours)**

*FC-19-16 – Private Water Systems Analysis*

Labor Category	Total
Engineering Manager / Project Manager	195 ✓
Senior Consultant / Senior Technologist / Program Manager	48 ✓
Engineer 4	76 ✓
Engineer 3	262 ✓
Clerical / Accounting / Office Administration	10 ✓
<b>Total Budgeted Hours</b>	<b>591 ✓</b>

## Schedule

The CH2M team will begin work under this Task Order when authorized by the FCWS. The total duration is estimated at 24 weeks.

## Compensation

Compensation for the work in this task order will be based upon a time and materials basis, not to exceed the amount shown in Table 2 below. Compensation is based upon the previously agreed upon rates associated with CH2M's Engineer of Records contract with Fayette County and the following summary by task:

Task	Hours	Labor	Expenses	Total
Task 1 – Data Collection	172	\$18,621	\$700	\$19,321
Task 2 – Infrastructure Inventory, Mapping, and Hydraulic Assessment	124	\$13,659	\$0	\$13,659
Task 3 – Infrastructure Improvements	96	\$12,385	\$0	\$12,385
Task 4 – Economic Analysis	103	\$13,569	\$0	\$13,569
Task 5 – Conclusions	96	\$11,529	\$300	\$11,829
<b>Total</b>	<b>591</b>	<b>\$69,763</b>	<b>\$1,000</b>	<b>\$70,763 ✓</b>



*Russell Ray*

*June 12 5/7/19*



**Purchasing Department**

140 Stonewall Avenue West, Ste 204  
Fayetteville, GA 30214  
Phone: 770-305-5420  
www.fayettecountyga.gov

To: Steve Rapson  
Through: Ted L. Burgess   
From: Trina C. Barwicks   
Date: May 13, 2019  
Subject: Contract #1504-P: Public Works Engineer of Record: Task Order 12 –  
315 Dogwood Trail Culvert Replacement - Construction Assistance Support  
Services

The current Engineer of Record for Public Works, Pond & Company has issued Task Order #12, to provide construction assistant support services, observation, inspection and testing on 315 Dogwood Trail Culvert Replacement project.

Specifics of the Task Order are as follows:

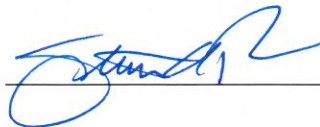
Contract Name: #1504-P: Public Works Engineer of Record  
Task Order: #12: 315 Dogwood Trail Culvert Replacement - Construction  
Assistance Support Services  
Contractor: Pond & Company  
Not to Exceed: \$70,200.00

**Budget:**

Organization Code: 32240320 (2017 Splost Stormwater)  
Object Code: 541210 (Other Improvements)  
Project: 17SAH (315 Dogwood Trail)  
Available Budget: \$534,986.88 (as of May 13, 2019)

Awarding Authority: County Administrator

Approval Signature



Date: 5/14/19