

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
Charles W. Oddo, Vice Chairman
Edward Gibbons
Eric K. Maxwell
Charles D. Rousseau



REVISED

AGENDA

September 26, 2019

6:30 p.m.

FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. White, County Clerk
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Invocation and Pledge of Allegiance by Chairman Randy Ognio

Acceptance of Agenda

PROCLAMATION/RECOGNITION:**PUBLIC HEARING:****CONSENT AGENDA:**

1. Approval of staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2019, and authorization to adjust and close capital projects moving remaining funds to project contingency. (pages 4-16)
2. Approval to maintain vehicle #23109; 2009 Chevy medic unit in the fleet and designate vehicle #23336; 2006 Chevy as surplus and approve this unit for disposal through established procedures as a part of the vehicle replacement program. (page 17)
3. Approval of Georgia Department of Transportation's (GDOT) supplemental agreement to the Project Framework Agreement for PI 0012878 - Fayetteville Multi-Use Path and Bridge project and approval for the Chairman to sign supplemental agreement No. 1 and associated paperwork. (pages 18-30)
4. Acknowledgment of Sheriff Barry H. Babb's decision to dispose/trade two-hundred-forty-nine (249) weapons in the purchase of new comparable replacement weapons and the decision to dispose of two (2) Glock 9mm handguns. (page 31)
5. Approval of the revisions to the Parks and Recreation Policy and Procedures Manual as presented by the Recreation Commission; effective beginning the 2019 Sport Season. (pages 32-101)
6. Approval of the September 12, 2019 Board of Commissioners Meeting Minutes. (pages 102-106)

OLD BUSINESS:**NEW BUSINESS:**

7. Consideration of the Public Facilities Authority Selection Committee's recommendation to appoint Alice Reeves to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020. (pages 107-110)
8. Consideration of the Public Facilities Authority Selection Committee's recommendation to appoint Edward Outlaw to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020. (pages 111-114)
9. Consideration of the Public Facilities Authority Selection Committee's recommendation to appoint Thomas Gray to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020. (pages 115-122)
10. Consideration of staff's request for authorization to refinance the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds with an outstanding principal amount of \$23,970,000. (pages 123-124)
11. Consideration of funding \$1,000,000.00 capital for the design and building of a new modern animal shelter. (page 125-126)
- 11a. Consideration of funding \$1,000,000.00 capital to the Fayette County Health Department toward a new building facility. (page 127)
12. Consideration of the Transportation Committee's recommendation for Fayette County Public Works to develop four project applications in response to the Atlanta Regional Commission's 2019 solicitation for Transportation Improvement Program (TIP) project funding proposals. (pages 128-164)
13. Consideration of staff's request to submit an application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for \$450,000 in grant funding assistance with the Redwine Road, Bernard Road, Peachtree Pkwy Roundabout (17TAL) transportation project. (pages 165-167)
14. Consideration of staff's request to an submit application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for funding assistance with the Veterans Parkway, State Route 92, Westbridge Road Intersection (R-5F) reconfiguration to traffic signal control (\$150,000). (pages 168-183)
15. Consideration of Ordinance 2019-06 to add provisions to the County's Code that would regulate the placement of wireless facilities and antennas, known as "small cells" in the county's rights-of-way. (pages 184-226)
16. Consideration of the request from Chairman Randy Ognio to move Public Comments immediately after Public Hearings on the agenda. (page 227)

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

ADMINISTRATOR'S REPORTS:

- A. Quote #1699-A: Grass Cutting Services for Kiwanis & McCurry Parks – Contract Award (pages 228-234)
- B. RFQ #1700-A: Extrication Equipment (pages 235-238)

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

In accordance with the Americans With Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Board of Commissioners Agenda and supporting material for each item is available on-line through the County's website at www.fayettecountyga.gov. This meeting will be telecast on Comcast Cable Channel 23 and on the internet at www.livestream.com.

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

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Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2019, and authorization to adjust and close capital projects moving remaining funds to project contingency.

Background/History/Details:

Georgia law requires a final balanced budget be adopted by County governments for its governmental funds. Staff is recommending budget adjustments for each fund and each department with an unfavorable variance between budget and actual expenditures. Staff is also recommending to close projects that have been completed and to move remaining funds to project contingency. These supplemental budget adjustments must be approved by the Board of Commissioners and posted to the ledger before the accounting records can be closed and the auditors can begin their fieldwork for the fiscal year audit.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2019, and authorization to adjust and close completed capital projects moving those remaining funds to project contingency.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE COUNTY, GEORGIA
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2019 BUDGET
FOR FISCAL YEAR ENDED JUNE 30, 2019

	<u>ORG</u>	<u>OBJ</u>	<u>Proj</u>	<u>FUND/ DEPARTMENT/PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>Expenditure</u> <u>Increase (Dec)</u>	<u>Revenue</u> <u>Increase (Dec)</u>	<u>Fund Balance</u> <u>Increase (Dec)</u>
1. The following requested year-end budget adjustments are for the Confiscated funds controlled by the Sheriff. The State Confiscated Property Fund, the US Customs Fund, and the Federal Confiscated Property Fund are not included in the original annual budget due to the unpredictability of annual activity. At year-end, budgets are established for these funds to fulfill the Georgia law requirement of balanced budgets for governmental funds. This is based on the Equitable Sharing Agreement reports submitted annually to the Justice Department.								
a. To establish FY 2019 operating budget for the State Confiscated Property Fund								
	21000001	351360			Sale Of Confiscated Property		1,450.00	1,450.00
	21000001	351380			Confiscated Funds		84,432.00	84,432.00
	21000001	361000			Interest Income		589.00	589.00
	21000001	389002			Miscellaneous Income		1,505.00	1,505.00
	21030390	521216			Medical Services	516.00		(516.00)
	21030390	521217			Public Relations Services	2,429.00		(2,429.00)
	21030390	521316			Technical Services	107.00		(107.00)
	21030390	531116			Other Supplies	127.00		(127.00)
	21030390	531117			Safety Supplies	150.00		(150.00)
	21030390	531270			Gasoline Vendors	136.00		(136.00)
						3,465.00	87,976.00	84,511.00
b. To establish FY 2019 operating budget for the US Customs Fund								
	21100001	361000			Interest Income		2,803.00	2,803.00
	21100001	389002			Miscellaneous Income		1,014.00	1,014.00
	21130003	351380			Federal Confiscated Funds		68,951.00	68,951.00
	21130390	521216			Medical Services	254.00		(254.00)
	21130390	521217			Public Relations Services	10,847.00		(10,847.00)
	21130390	521316			Technical Services	42,733.00		(42,733.00)
	21130390	522233			Vehicle Repair Services	22,407.00		(22,407.00)
	21130390	522236			Software Maintenance	1,995.00		(1,995.00)
	21130390	522320			Car Rental	1,200.00		(1,200.00)
	21130390	523201			Communication Services	87,226.00		(87,226.00)
	21130390	523205			Comcast	218.00		(218.00)
	21130390	523591			Lodging & Meals	42,650.00		(42,650.00)
	21130390	523592			Air Fare	602.00		(602.00)
	21130390	523593			Mileage & Parking	636.00		(636.00)
	21130390	523600			Seminars & Dues	29,436.00		(29,436.00)
	21130390	523989			Bank Service Fees	30.00		(30.00)
	21130390	531114			Office Supplies	834.00		(834.00)
	21130390	531116			Other Supplies	911.00		(911.00)
	21130390	531270			Gasoline Vendors	2,295.00		(2,295.00)
	21130390	531441			Subscriptions, Books & Mags	25.00		(25.00)
	21130390	531600			Small Equipment	4,166.00		(4,166.00)
	21130390	531701			Uniforms & Supplies	11,765.00		(11,765.00)
	21130390	541320			Buildings & Structures	6,298.00		(6,298.00)
	21130390	541320	5565H		Buildings & Structures	108,629.00		(108,629.00)
	21130390	542160			Other Motorized Equipment	19,294.00		(19,294.00)
	21130390	542167			Surveillance Equipment	22,292.00		(22,292.00)
	21130390	542200			Vehicles	32,330.00		(32,330.00)
	21130390	542410			Computer Software & Upgrades	4,215.00		(4,215.00)
	21130390	542420			Computer Equipment	14,486.00		(14,486.00)
						467,774.00	72,768.00	(395,006.00)
c. To establish FY 2019 operating budget for the Federal Confiscated Property Fund								
	21200001	351360			Sale State Confiscated Prop		7,365.00	7,365.00
	21200001	361000			Interest Income		4,362.00	4,362.00
	21200001	389002			Miscellaneous Income		7,990.00	7,990.00
	21230003	351380			Federal Confiscated Funds		213,032.00	213,032.00
	21230390	521214			Investigative Service	4,000.00		(4,000.00)
	21230390	521216			Medical Services	550.00		(550.00)
	21230390	521316			Technical Services	8,164.00		(8,164.00)
	21230390	522310			Land & Building Rental	7,075.00		(7,075.00)
	21230390	523201			Communication Services	32,244.00		(32,244.00)

FAYETTE COUNTY, GEORGIA
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2019 BUDGET
FOR FISCAL YEAR ENDED JUNE 30, 2019

ORG	OBJ	Proj	FUND/ DEPARTMENT/PROJECT	ACCOUNT DESCRIPTION	Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
21230390	523205			Comcast	4,491.00		(4,491.00)
21230390	523600			Seminars & Dues	1,306.00		(1,306.00)
21230390	531116			Other Supplies	989.00		(989.00)
21230390	531117			Safety Supplies	10,030.00		(10,030.00)
21230390	531230			Coweta Fayette Power	276.00		(276.00)
21230390	531231			Georgia Power Company	51.00		(51.00)
21230390	531270			Gasoline Vendors	78.00		(78.00)
21230390	531600			Small Equipment	150.00		(150.00)
21230390	531701			Uniforms & Supplies	1,634.00		(1,634.00)
21230390	542200			Vehicles	51,725.00		(51,725.00)
21230390	542510			Firearms & Protective Devices	7,504.00		(7,504.00)
					130,267.00	232,749.00	102,482.00

2. Donations in FY 2019:

a. Animal Control received a restricted donation of \$10,000 at the end of FY 2019 (May 20, 2019). Due to the timing of the receipt, this donation will be spent in FY 2020 - year-over-year zero net effect to General Fund balance

1) Recommend to increase General Fund restricted donations revenue by \$10,000 in FY 2019

10030003	371009		General Fund	Donation-Restricted Animal Ctrl		10,000.00	10,000.00
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2) Recommend to increase Animal Control operating expenditures by \$10,000 in FY 2020

10030910	531108		Animal Control	Medical Supplies	10,000.00		(10,000.00)
					10,000.00	10,000.00	-

b. Recommend to increase the General Fund donations revenue line by \$ 12,350 for two donations received by the Recreation Department in FY 2019: \$11,550 donation for scoreboards at Kiwanis Park and \$800 donation for a park bench at Kenwood Park. Corresponding increases to the Recreation Department's M&O expenditures is recommended - zero net effect to General Fund balance.

10060003	371003		General Fund	Donations/Recreation		12,350.00	12,350.00
10060110	542165		Recreation Department	Other Non-Motor Equipment	11,550.00		(11,550.00)
10060110	531704		Recreation Department	Furniture & Fixtures <\$1,000	800.00		(800.00)
					12,350.00	12,350.00	-

c. The Library received a donation of \$20,000 in FY 2019 to be used to purchase furniture and book carts. At the end-of FY 2019, \$9,210 of the \$20,000 has been either spent or encumbered. The balance of \$10,790 will be spent in FY 2020 - year-over-year zero net effect to General Fund balance

1) Recommend to increase General Fund donations revenue by \$20,000 and Library operating expenditures by \$9,210 in FY 2019.

10060003	371005		General Fund	Donations-Library		20,000.00	20,000.00
10060500	541210	LIBDN	Library	Other Improvements	9,210.00		(9,210.00)

2) Recommend to increase Library operating expenditures by \$10,790 in FY 2020

10060500	541210	LIBDN	Library	Other Improvements	10,790.00		(10,790.00)
					20,000.00	20,000.00	-

d. The department of Fire & Emergency Services received a donation of \$1,000 for the purchase of extrication equipment (Project 193AJ Extrication Equipment Upgrade). Recommend to increase the Donations/Miscellaneous revenue and the Safety Equipment expenditures line-items by \$1,000 each - zero net effect to CIP Projects fund balance.

37530550	371001	193AJ	CIP Projects Fund	Donations/Miscellaneous		1,000.00	1,000.00
37530550	542520	193AJ	Fire Services	Safety Equipment	1,000.00		(1,000.00)
					1,000.00	1,000.00	-

3. Grants in FY 2019:

a. Recommend to increase the grant revenue in the Accountability State Court Fund by \$1,000 for additional grant awarded to the DUI Court. The grant award notice states that this funding is to be used for LS/CMI training registration - zero net effect to Accountability State Court fund balance

21420003	334219		Accountability State Court Fund	Grants		1,000.00	1,000.00
21420330	523600		Accountability State Court	Seminars & Dues	1,000.00		(1,000.00)
					1,000.00	1,000.00	-

FAYETTE COUNTY, GEORGIA								
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2019 BUDGET								
FOR FISCAL YEAR ENDED JUNE 30, 2019								
ORG	OBJ	Proj	FUND/ DEPARTMENT/PROJECT	ACCOUNT DESCRIPTION	Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)	
b. During FY 2019 the Adult Felony Drug Court was awarded additional grant money as follows: \$2,000 for drug tests/testing supplies and \$1,500 for training. There is no local match required. Recommend to increase grants revenue by \$3,500 and increase expenditures by the same amount in FY 2019 - zero net effect to the Drug Abuse & Treatment Court Fund balance								
21920003	334219		Drug Abuse & Treatment Fund	Grants		3,500.00	3,500.00	
21920160	521316		Superior Court Drug Abuse & Treat	Technical Services	2,000.00		(2,000.00)	
21920160	523600		Superior Court Drug Abuse & Treat	Seminars & Dues	1,500.00		(1,500.00)	
					3,500.00	3,500.00	-	
c. Local Maintenance & Improvement Grant for FY 2019 (LMIG9) from the Georgia Department of Transportation (GDOT)								
1) During FY 2019 we received an additional grant award of \$50,000 for the LMIG9 Safety Action Plan. The LMIG grants require a minimum 30% local match. Recommend a budget adjustment to increase LMIG9 Grant revenue by the \$50,000 additional grant received and a budget adjustment of \$1,182 to increase LMIG9 expenditures so Fayette County maintains the minimum 30% local match required by GDOT - increase to General Fund balance.								
10040004	334311	LMIG9	General Fund	Roads & Bridgects Grants		50,000.00	50,000.00	
10040220	521316	LMIG9	Road Department	Technical Services	1,182.00		(1,182.00)	
					1,182.00	50,000.00	48,818.00	
2) The work associated to the LMIG grant received in FY 2019 has not been completed as of the end of the fiscal year. Recommend budget adjustments in FY 2019 to decrease LMIG9 expenditures by encumbrances and available amounts at the end of the fiscal year and corresponding increases to LMIG9 expenditures in FY 2020 to provide the funding necessary to complete the LMIG9 work - year-to-year zero net effect to fund balance.								
a) Year-End Budget Adjustments in FY 2019								
10040220	521316	LMIG9	Road Department	Technical Services	(198,714.00)		198,714.00	
10040220	522111	LMIG9	Road Department	Hauling Services	(71,336.00)		71,336.00	
10040220	531171	LMIG9	Road Department	Asphalt & Tack	(431,326.00)		431,326.00	
					(701,376.00)	-	701,376.00	
b) Corresponding Budget Adjustments in FY 2020								
10040220	521316	LMIG9	Road Department	Technical Services	1,415.00		(1,415.00)	
10040220	522111	LMIG9	Road Department	Hauling Services	71,336.00		(71,336.00)	
10040220	531171	LMIG9	Road Department	Asphalt & Tack	204,141.00		(204,141.00)	
10040220	5xxxxx	LMIG9	Road Department - FY 2019 Encumbrances carryforward (memo only)		424,484.00		(424,484.00)	
					701,376.00	-	(701,376.00)	
4. General Fund Salary Contingency has an unused balance of \$32,298 at the end of FY 2019. Recommend to transfer this remaining balance to the Emergency Management and Administration departments to cover budget overages related to salaries - zero net effect to General Fund balance								
10010599	579000		General Fund Contingency	Contingency	(32,298.00)		32,298.00	
10010320	511105		Administration	Regular Salary	24,389.00		(24,389.00)	
10010320	512200		Administration	FICA/Medicare	1,209.00		(1,209.00)	
10030930	511105		Emergency Management	Regular Salary	6,200.00		(6,200.00)	
10030930	512200		Emergency Management	FICA/Medicare	500.00		(500.00)	
					-	-	-	
5. Year-end adjustments required for General Fund departments with budget deficits. The budget deficits to be covered with available budget from other departments within the General Fund - zero net effect to General Fund balance								
a. Administration Department - overages in Lodging & Meals and Seminars & Dues								
10010320	523591		Administration	Lodging & Meals	3,200.00		(3,200.00)	
10010320	523600		Administration	Seminars & Dues	1,800.00		(1,800.00)	
b. Elections - overage in Regular Salary								
10010400	511105	POLWK	Elections	Regular Salary	7,500.00		(7,500.00)	
c. Superior Court Judges - overage in Court Reporter Services								
10020151	523852		Superior Court Judges	Court Reporter Services	21,100.00		(21,100.00)	
d. Board of Equalization - Clerk of Courts - overages in Regular Salary and Office Supplies								
10020185	511105		Board of Equalization	Regular Salary	732.00		(732.00)	
10020185	531114		Board of Equalization	Office Supplies	100.00		(100.00)	
e. Magistrate Court - overage in Self Insurance Medical								
10020400	512111		Magistrate Court	Self Insurance Medical	11,000.00		(11,000.00)	
f. Probate Court - overage in Self Insurance Medical								
10020450	512111		Probate Court	Self Insurance Medical	5,800.00		(5,800.00)	

FAYETTE COUNTY, GEORGIA
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2019 BUDGET
FOR FISCAL YEAR ENDED JUNE 30, 2019

ORG	OBJ	Proj	FUND/ DEPARTMENT/PROJECT	ACCOUNT DESCRIPTION	Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
g. Public Health - overage in Tires and Gasoline Vendors							
10050110	531107		Public Health	Tires	680.00		(680.00)
10050110	531270		Public Health	Gasoline Vendors	200.00		(200.00)
h. Georgia Forestry Commission - overage in Technical Services							
10070140	521316		Georgia Forestry Commission	Technical Services	194.00		(194.00)
i. Road Department - using available budget in Technical Services							
10040220	521316		Road Department	Technical Services	(52,306.00)		52,306.00
					-	-	-
6. Year-end budget adjustments required for other annual funds that have a budget deficit:							
a. The Law Library Fund budget deficit will be covered in part with excess actual revenue from fees and with fund balance.							
20520002	341110		Law Library Surcharge Fund	Superior Court Fees		2,855.00	2,855.00
20520750	521321		Law Library Surcharge Fund	Data Processing Services	1,784.00		(1,784.00)
20520750	531441		Law Library Surcharge Fund	Subscriptions, Books & Mags	14,486.00		(14,486.00)
					16,270.00	2,855.00	(13,415.00)
b. The Drug Abuse & Treatment Fund budget deficit will be covered with fund balance.							
21920160	512111		Drug Abuse & Treatment Fund	Self Insurance Medical	4,061.00		(4,061.00)
					4,061.00	-	(4,061.00)
c. The Animal Control Spay Neuter Fund budget deficit will be covered with excess actual revenue from fees.							
29130002	346110		Animal Control Spay Neuter Fund	Animal Spay/Neuter Fees		4,356.00	4,356.00
29130910	521319		Animal Control Spay Neuter Fund	Animal Sterilization	4,356.00		(4,356.00)
					4,356.00	4,356.00	-
7. Capital/CIP Projects Recommendations - projects completed to be closed, new projects, transfer of funds between projects, and funding transfers into/out of General Fund, Fire, and Parks Projects Contingency line-items							
a. Project 186AL Library Restroom Renovation has been completed. The project was funded with a grant (50% grant and 50% local match). The actual project cost of \$52,747 is much lower than the \$153,000 originally estimated. Recommend to reduce grant revenue to the actual amount received, transfer \$28,153 of the remaining moneys to fund two new Library projects; transfer the remaining balance of \$21,973.50 to General Fund Projects Contingency; and to close the project.							
1) Project 186AL - to reduce grant revenue by \$50,126.50 to the actual grant amount received. A corresponding reduction of the project expenditure line-item is also recommended.							
37560500	334219	186AL	Library Project	Grants		(50,126.50)	(50,126.50)
37560500	541210	186AL	Library Project	Other Improvements	(50,126.50)		50,126.50
2) Transfer \$28,153 of the remaining funds in project 186AL to two new projects, project 206AK Repurpose the Educational Learning Lab and project 206AL Repurpose the Children's Department.							
a) Project 186AL Library Restroom Renovation - transfer \$28,153 to two new projects							
37560500	541210	186AL	Library Project	Other Improvements	(28,153.00)		28,153.00
b) New project 206AK Repurpose the Educational Learning Lab - \$15,000 transferred from project 186AL							
37560500	541210	206AK	Library Project - New	Other Improvements	15,000.00		(15,000.00)
c) New project 206AL Repurpose the Children's Department - \$13,153 transferred from project 186AL							
37560500	541210	206AL	Library Project - New	Other Improvements	13,153.00		(13,153.00)
3) Transfer remaining balance of \$21,973.50 in project 186AL to General Fund Projects Contingency and close the project.							
37560500	541210	186AL	Library Project	Other Improvements	(21,973.50)		21,973.50
37510599	579000		General Fund Projects Contingency	Contingency	21,973.50		(21,973.50)
					(50,126.50)	(50,126.50)	-
b. Projects 181AF Coroner's Body Cooler & Storage Bldg and 6565B Stonewall Admin Bldg Refurbishment have been completed. Project 181AF is over budget and project 6565B has remaining funds. Recommend to transfer funds from project 6565B to cover the budget overage in project 181AF, to transfer any remaining funds from project 6565B to General Fund Projects Contingency, and to close both projects.							
37510565	541320	6565B	Building & Grounds Project	Buildings & Structures	(3,190.82)		3,190.82
37510565	541320	181AF	Building & Grounds Project	Buildings & Structures	2,707.90		(2,707.90)
37510599	579000		General Fund Projects Contingency	Contingency	482.92		(482.92)
					-	-	-

FAYETTE COUNTY, GEORGIA
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2019 BUDGET
FOR FISCAL YEAR ENDED JUNE 30, 2019

ORG	OBJ	Proj	FUND/ DEPARTMENT/PROJECT	ACCOUNT DESCRIPTION	Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
c. The following projects have been completed and have residual funds. Recommend to transfer residual funds to the respective General Fund, Fire, and Parks Projects Contingency line-item; and to close the projects:							
1) 191AD Yard fence B&G Maintenance Shop							
37510565	541210	191AD	Building & Grounds Project	Other Improvements	(234.11)		234.11
37510599	579000		General Fund Projects Contingency	Contingency	234.11		(234.11)
					-	-	-
2) 3565A B&G/Roof Repairs Admin Bldg							
37510565	522235	3565A	Building & Grounds Project	Building Maintenance	(16,124.28)		16,124.28
37510565	541320	3565A	Building & Grounds Project	Buildings & Structures	(11,776.05)		11,776.05
37510599	579000		General Fund Projects Contingency	Contingency	27,900.33		(27,900.33)
					-	-	-
3) 6565I Stonewall Fountain							
37510565	541210	6565I	Building & Grounds Project	Other Improvements	(69,331.54)		69,331.54
37510599	579000		General Fund Projects Contingency	Contingency	69,331.54		(69,331.54)
					-	-	-
4) 186AM Furniture for Reference Room							
37560500	542391	186AM	Library Project	Furniture/Fixtures	(459.68)		459.68
37510599	579000		General Fund Projects Contingency	Contingency	459.68		(459.68)
					-	-	-
5) 183AT Fire Station Sensors							
37230550	541210	183AT	Fire Services Project	Other Improvements	(2,387.52)		2,387.52
37510599	579000	FIRE	Fire Projects Contingency	Contingency	2,387.52		(2,387.52)
					-	-	-
6) 193AO Burn Building Paving							
37230550	541210	193AO	Fire Services Project	Other Improvements	(2,839.16)		2,839.16
37510599	579000	FIRE	Fire Projects Contingency	Contingency	2,839.16		(2,839.16)
					-	-	-
7) 7270A SCBA-Breathing Apparatus							
37530550	542520	7270A	Fire Services Project	Safety Equipment	(2,274.50)		2,274.50
37510599	579000	FIRE	Fire Projects Contingency	Contingency	2,274.50		(2,274.50)
					-	-	-
8) 196AB Kiwanis Athletic Field Lighting							
37560110	541210	196AB	Recreation Project	Other Improvements	(53,203.69)		53,203.69
37510599	579000	PARKS	Parks Projects Contingency	Contingency	53,203.69		(53,203.69)
					-	-	-
9) 6110C McCurry Football/Soccer Lights Refurbishment							
37560110	541210	6110C	Recreation Project	Other Improvements	(92.31)		92.31
37510599	579000	PARKS	Parks Projects Contingency	Contingency	92.31		(92.31)
					-	-	-
d. Sheriff's Office Project 193AF Panoramic Video Cameras has been completed. It has a budget overage of \$165.20. Recommend to transfer funding from the Sheriff's Office available operating budget to cover the budget overage and to close the project.							
10030321	531600		Sheriff CID	Small Equipment	(165.20)		165.20
37530323	542165	193AF	Sheriff's Office Project	Other Non-Motorized Equipment	165.20		(165.20)
					-	-	-
e. Project 193AN Security & Access at Fire Stations has been completed with no funds remaining. Recommend to close project. Original budget = \$25,400							

FAYETTE COUNTY, GEORGIA
RECOMMENDED YEAR-END BUDGET ADJUSTMENTS TO THE REVISED FY 2019 BUDGET
FOR FISCAL YEAR ENDED JUNE 30, 2019

ORG	OBJ	Proj	FUND/ DEPARTMENT/PROJECT	ACCOUNT DESCRIPTION	Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
f. The following projects have been completed. Recommend to move expenses to M&O, transfer residual funds to the respective General Fund, Fire, and Parks Projects Contingency line-item; and to close the projects:							
1) 183AR Mobile Data Hot Spot							
37530550	542530	183AR	Fire Services Project	Business/Communication Equipment	(14,400.00)		14,400.00
27030550	542530		Fire Services	Business/Communication Equipment	14,142.18		(14,142.18)
37510599	579000	FIRE	Fire Projects Contingency	Contingency	257.82		(257.82)
					-	-	-
2) 193AM Fire Hose Upgrade							
37530550	542520	193AM	Fire Services Project	Safety Equipment	(19,000.00)		19,000.00
27030550	542520		Fire Services	Safety Equipment	18,678.00		(18,678.00)
37510599	579000	FIRE	Fire Projects Contingency	Contingency	322.00		(322.00)
					-	-	-
3) 6110F McCurry-Recrowning Soccer #6							
37560110	541210	6110F	Recreation Project	Other Improvements	(75,000.00)		75,000.00
10060110	531211		Recreation	Fayette County Water	17,108.21		(17,108.21)
10060110	541210		Recreation	Other Improvements	29,107.73		(29,107.73)
37510599	579000	PARKS	Parks Projects Contingency	Contingency	28,784.06		(28,784.06)
					-	-	-
4) 191AB Justice Center Sidewalk - Employee Entrance							
37210565	541210	191AB	Building & Grounds Project	Other Improvements	(28,000.00)		28,000.00
10010565	541210		Building & Grounds	Other Improvements	2,250.00		(2,250.00)
37510599	579000		General Fund Projects Contingency	Contingency	25,750.00		(25,750.00)
					-	-	-
5) 191AC Justice Center Roof							
37210565	541210	191AC	Building & Grounds Project	Other Improvements	(6,000.00)		6,000.00
10010565	541210		Building & Grounds	Other Improvements	5,000.00		(5,000.00)
37510599	579000		General Fund Projects Contingency	Contingency	1,000.00		(1,000.00)
					-	-	-
6) 183AY Weather Warning Siren System							
37230930	541210	183AY	Emergency Management Project	Other Improvements	(15,520.00)		15,520.00
10030930	541210		Emergency Management	Other Improvements	15,365.00		(15,365.00)
37510599	579000		General Fund Projects Contingency	Contingency	155.00		(155.00)
					-	-	-
g. Funding of \$30,000 is needed for Project 5110I Kenwood Park Improvements for additional landscaping and irrigation & sod expenditures. Recommend to transfer the funding needed from PARKS Project Contingency:							
37560110	541210	5110I	Recreation Project	Other Improvements	30,000.00		(30,000.00)
37510599	579000	PARKS	Parks Projects Contingency	Contingency	(30,000.00)		30,000.00
					-	-	-

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

**SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	ORIGINAL ADOPTED	AMENDED BUDGET TO DATE	PRELIMINARY YEAR END ACTUALS	FAVOR (UNFAV) VARIANCE	PROPOSED BUDGET ADJUSTMENTS
GENERAL FUND					
<i>FUNDING SOURCES:</i>					
Revenues	\$ 52,662,339	\$ 52,767,166	\$ 52,397,871	\$ (369,295)	\$ 161,181
Appropriated Fund Balance:					
Operations	-	-	-	-	-
<i>TOTAL FUNDING SOURCES</i>	<u>\$ 52,662,339</u>	<u>\$ 52,767,166</u>	<u>\$ 52,397,871</u>	<u>\$ (369,295)</u>	<u>\$ 161,181</u>

FUNDING USES:

APPROPRIATIONS

General Government:

	\$ 9,842,648	\$ 9,569,801	\$ 9,031,621	\$ 538,180	\$ 13,050
Non-Departmental	\$ 345,906	\$ 345,906	\$ 314,420	\$ 31,486	\$ -
Commissioners	565,764	568,051	499,010	69,041	-
Administration	335,246	335,246	365,830	(30,584)	30,598
Elections	570,119	574,974	582,305	(7,331)	7,500
Finance	1,213,855	1,236,075	1,156,184	79,891	-
Purchasing	275,459	280,426	258,192	22,234	-
Law Department	232,600	232,600	203,027	29,573	-
Information Systems	1,135,890	1,169,558	989,713	179,845	-
Human Resources	524,778	534,805	510,117	24,688	-
Tax Commissioner	1,081,898	1,091,719	1,045,439	46,280	-
Tax Assessor	1,168,242	1,182,735	1,142,059	40,676	-
Bldgs & Grounds Maintenance	1,583,237	1,684,339	1,671,702	12,637	7,250
Engineering Office	294,814	301,069	293,625	7,444	-
Contingency	514,840	32,298	-	32,298	(32,298)

Judicial:

	\$ 5,792,572	\$ 5,841,439	\$ 5,641,242	\$ 200,197	\$ 38,732
Non-Departmental	\$ 206,740	\$ 206,740	\$ 194,385	\$ 12,355	\$ -
Superior Court Judges	491,792	491,792	512,873	(21,081)	21,100
Clerk of Superior Court	1,620,578	1,640,088	1,543,373	96,715	-
Board of Equalization-Clerk of Courts	15,967	15,967	16,797	(830)	832
District Attorney	343,613	343,613	307,160	36,453	-
Clerk of State Court	331,897	334,456	325,254	9,202	-
State Court Solicitor	737,903	748,557	738,339	10,218	-
State Court Judge	444,389	446,842	426,536	20,306	-
Magistrate Court	323,773	327,527	338,415	(10,888)	11,000
Probate Court	416,266	420,849	426,596	(5,747)	5,800
Juvenile Court	371,871	377,225	324,269	52,956	-
Public Defender	487,783	487,783	487,245	538	-

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

	ORIGINAL ADOPTED	AMENDED BUDGET TO DATE	PRELIMINARY YEAR END ACTUALS	FAVOR (UNFAV) VARIANCE	PROPOSED BUDGET ADJUSTMENTS
Public Safety:	\$ 20,399,245	\$ 20,631,910	\$ 19,984,449	\$ 647,461	\$ 21,900
Non-Departmental	\$ 915,530	\$ 915,530	\$ 903,892	\$ 11,638	\$ -
Sheriff's Office	18,588,756	18,810,184	18,189,483	620,701	(165)
County Coroner	137,470	138,151	130,910	7,241	-
Animal Control	452,388	460,788	450,952	9,836	-
Emergency Management	305,101	307,257	309,214	(1,957)	22,065
Public Works:	\$ 7,347,790	\$ 7,424,327	\$ 6,020,720	\$ 1,403,607	\$ (752,500)
Public Works Admin	\$ 216,247	\$ 220,709	\$ 153,805	\$ 66,904	\$ -
Road Department	6,004,877	6,063,450	4,748,394	1,315,056	(752,500)
Environmental Management	506,960	511,659	492,574	19,085	-
Fleet Maintenance	619,706	628,509	625,946	2,563	-
Health and Welfare	\$ 860,423	\$ 860,423	\$ 846,420	\$ 14,003	\$ 880
Public Health	\$ 283,289	\$ 283,289	\$ 284,165	\$ (876)	\$ 880
Fayette Counseling Center	135,732	135,732	135,732	-	-
Dept of Family & Child Svs	39,325	39,325	39,325	-	-
Fayette Community Options	67,270	67,270	67,270	-	-
Senior Citizen Center	334,807	334,807	319,929	14,878	-
Culture and Recreation	\$ 2,404,502	\$ 2,430,634	\$ 2,356,342	\$ 74,292	\$ 67,776
Recreation	\$ 1,342,587	\$ 1,352,663	\$ 1,284,905	\$ 67,758	\$ 58,566
Library	1,061,915	1,077,971	1,071,437	6,534	9,210
Housing & Development:	\$ 1,505,658	\$ 1,525,926	\$ 1,436,443	\$ 89,483	\$ 194
County Extension	\$ 143,093	\$ 144,053	\$ 128,074	\$ 15,979	\$ -
Georgia Forestry Commission	3,336	3,336	3,530	(194)	194
Building Safety	705,242	713,922	679,949	33,973	-
Planning & Zoning	322,193	330,971	297,089	33,882	-
Code Enforcement	91,844	93,694	90,709	2,985	-
Development Authority	239,950	239,950	237,090	2,860	-
Debt Service:	\$ 3,263,306	\$ 3,263,306	\$ 3,263,306	\$ -	\$ -
Criminal Justice Center	\$ 3,263,306	\$ 3,263,306	\$ 3,263,306	\$ -	\$ -
Operating Transfers Out:	\$ 725,000	\$ 785,447	\$ 785,447	\$ -	\$ -
Operating Transfers	\$ 725,000	\$ 785,447	\$ 785,447	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 52,141,144	\$ 52,333,213	\$ 49,365,991	\$ 2,967,222	\$ (609,968)
REVENUES OVER APPROPRIATIONS	\$ 521,195		\$ 3,031,880		

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

**SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	<u>ORIGINAL ADOPTED</u>	<u>AMENDED BUDGET TO DATE</u>	<u>PRELIMINARY YEAR END ACTUALS</u>	<u>FAVOR (UNFAV) VARIANCE</u>	<u>PROPOSED BUDGET ADJUSTMENTS</u>
FIRE FUND					
Revenues	\$ 11,490,400	\$ 11,599,283	\$ 11,907,769	\$ 308,486	\$ 32,820
APPROPRIATIONS					
Public Safety	\$ 10,278,028	\$ 11,717,425	\$ 11,512,762	\$ 204,663	\$ 32,820
Revenues Over (Under) Appropriations	\$ 1,212,372	\$ (118,142)	\$ 395,006	\$ 513,148	\$ -

EMS FUND					
Revenues	\$ 3,670,800	\$ 3,675,987	\$ 3,396,677	\$ (279,310)	\$ -
APPROPRIATIONS					
Public Safety	\$ 3,577,687	\$ 3,662,874	\$ 3,446,589	\$ 216,285	\$ -
Revenues Over (Under) Appropriations	\$ 93,113	\$ 13,113	\$ (49,912)	\$ (63,025)	\$ -

911 COMMUNICATIONS					
Revenues	\$ 3,848,600	\$ 3,848,600	\$ 4,294,346	\$ 445,746	\$ -
APPROPRIATIONS					
Public Safety	\$ 3,279,986	\$ 3,279,986	\$ 2,883,561	\$ 396,425	\$ -
Revenues Over (Under) Appropriations	\$ 568,614	\$ 568,614	\$ 1,410,785	\$ 842,171	\$ -

LAW LIBRARY SURCHARGE FUND					
Revenues	\$ 55,000	\$ 55,000	\$ 57,855	\$ 2,855	\$ 2,855
APPROPRIATIONS					
Judicial	\$ 55,000	\$ 55,000	\$ 71,269	\$ (16,269)	\$ 16,270
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ (13,413)	\$ (13,413)	\$ (13,415)

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

**SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	<u>ORIGINAL ADOPTED</u>	<u>AMENDED BUDGET TO DATE</u>	<u>PRELIMINARY YEAR END ACTUALS</u>	<u>FAVOR (UNFAV) VARIANCE</u>	<u>PROPOSED BUDGET ADJUSTMENTS</u>
JAIL SURCHARGE FUND					
Revenues	\$ 431,000	\$ 471,000	\$ 396,481	\$ (74,519)	\$ -
APPROPRIATIONS					
Judicial	\$ 431,000	\$ 431,000	\$ 373,910	\$ 57,090	\$ -
Revenues Over (Under) Appropriations	\$ -	\$ 40,000	\$ 22,571	\$ (17,429)	\$ -

JUVENILE SUPERVISION SURCHARGE FUND					
Revenues	\$ 12,000	\$ 12,000	\$ 9,515	\$ (2,485)	\$ -
APPROPRIATIONS					
Judicial	\$ 22,330	\$ 22,330	\$ 15,668	\$ 6,662	\$ -
Revenues Over (Under) Appropriations	\$ (10,330)	\$ (10,330)	\$ (6,153)	\$ 4,177	\$ -

VICTIMS ASSISTANCE SURCHARGE FUND					
Revenues	\$ 148,000	\$ 148,000	\$ 157,411	\$ 9,411	\$ -
APPROPRIATIONS					
Judicial	\$ 137,798	\$ 137,798	\$ 137,798	\$ -	\$ -
Revenues Over (Under) Appropriations	\$ 10,202	\$ 10,202	\$ 19,613	\$ 9,411	\$ -

DRUG ABUSE & TREATMENT FUND					
Revenues	\$ 498,019	\$ 498,019	\$ 494,815	\$ (3,204)	\$ 3,500
APPROPRIATIONS					
Judicial	\$ 558,552	\$ 558,552	\$ 566,113	\$ (7,561)	\$ 7,561
Revenues Over (Under) Appropriations	\$ (60,533)	\$ (60,533)	\$ (71,298)	\$ (10,765)	\$ (4,061)

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

**SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	<u>ORIGINAL ADOPTED</u>	<u>AMENDED BUDGET TO DATE</u>	<u>PRELIMINARY YEAR END ACTUALS</u>	<u>FAVOR (UNFAV) VARIANCE</u>	<u>PROPOSED BUDGET ADJUSTMENTS</u>
STATE CONFISCATED PROPERTY FUND					
Revenues	\$ -	\$ -	\$ 87,977	\$ 87,977	\$ 87,976
APPROPRIATIONS					
Public Safety	\$ -	\$ -	\$ 3,464	\$ (3,464)	\$ 3,465
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 84,513	\$ 84,513	\$ 84,511

U S CUSTOMS FUND					
Revenues	\$ -	\$ -	\$ 72,769	\$ 72,769	\$ 72,768
APPROPRIATIONS					
Public Safety	\$ -	\$ -	\$ 467,773	\$ (467,773)	\$ 467,774
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ (395,004)	\$ (395,004)	\$ (395,006)

FEDERAL CONFISCATED PROPERTY FUND					
Revenues	\$ -	\$ -	\$ 232,749	\$ 232,749	\$ 232,749
APPROPRIATIONS					
Public Safety	\$ -	\$ -	\$ 130,267	\$ (130,267)	\$ 130,267
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 102,482	\$ 102,482	\$ 102,482

ACCOUNTABILITY STATE COURT					
Revenues	\$ 288,348	\$ 308,524	\$ 297,096	\$ (11,428)	\$ 1,000
APPROPRIATIONS					
Public Safety	\$ 312,929	\$ 334,664	\$ 235,636	\$ 99,028	\$ 1,000
Revenues Over (Under) Appropriations	\$ (24,581)	\$ (26,140)	\$ 61,460	\$ 87,600	\$ -

FAYETTE COUNTY, GEORGIA

GOVERNMENTAL FUNDS

**SCHEDULE OF BUDGET-TO-ACTUAL WITH PROPOSED ADJUSTMENT INFORMATION
FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	ORIGINAL <u>ADOPTED</u>	AMENDED BUDGET <u>TO DATE</u>	PRELIMINARY YEAR END <u>ACTUALS</u>	FAVOR (UNFAV) <u>VARIANCE</u>	PROPOSED BUDGET <u>ADJUSTMENTS</u>
STREET LIGHTS FUND					
Revenues	\$ 370,000	\$ 370,000	\$ 405,718	\$ 35,718	\$ -
APPROPRIATIONS					
Public Works	\$ 336,001	\$ 582,595	\$ 572,091	\$ 10,504	\$ -
Revenues Over (Under) Appropriations	\$ 33,999	\$ (212,595)	\$ (166,373)	\$ 46,222	\$ -

ANIMAL CONTROL SPAY NEUTER					
Revenues	\$ 13,000	\$ 13,000	\$ 20,145	\$ 7,145	\$ 4,356
APPROPRIATIONS					
Public Safety	\$ 13,000	\$ 13,000	\$ 17,355	\$ (4,355)	\$ 4,356
Revenues Over (Under) Appropriations	\$ -	\$ -	\$ 2,790	\$ 2,790	\$ -

COUNTY AGENDA REQUEST

Page 17 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval to maintain vehicle #23109; 2009 Chevy medic unit in the fleet and designate vehicle #23336; 2006 Chevy as surplus and approve this unit for disposal through established procedures as a part of the vehicle replacement program.

Background/History/Details:

At the Board of Commissioner meeting on October 25, 2018 Fire & Emergency Services received the approval to purchase two medic units and to surplus vehicle # 23109.

The request to surplus vehicle # 23109, a 2009 Chevy medic unit, was based on an ongoing mechanical issues. This unit would not have normally been replaced and maintained in the fleet. However, ongoing mechanical issues were requiring increased service and repair. Since that time this unit received internal motor work that reduced the amount of service to a normal level.

The two medic units that were approved on October 25, 2018 are now in-service. Vehicle #23336 is a 2006 Chevy and has the recommendation of Fleet Manager Bill Lackey to be the unit going to surplus.

What action are you seeking from the Board of Commissioners?

Approval to maintain vehicle #23109; 2009 Chevy medic unit in the fleet and designate vehicle #23336; 2006 Chevy as surplus and approve this unit for disposal through established procedures as a part of the vehicle replacement program.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Page 18 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Georgia Department of Transportation's (GDOT) supplemental agreement to the Project Framework Agreement for PI 0012878 - Fayetteville Multi-Use Path and Bridge project and approval for the Chairman to sign supplemental agreement No. 1 and associated paperwork.

Background/History/Details:

Fayette County serves as the local sponsor for this City of Fayetteville Pedestrian Bridge and Path Project. The purpose of the Supplemental Agreement No. 1 is to increase the amount of money allocated for the PE phase of the project. The agreement does not change the project scope and there is no cost to Fayette County.

There is no cost to Fayette County for this project. All local match is provided by the City of Fayetteville. The original agreement for the project was executed June 11, 2014.

Scope - The project is for a multi-use path between Lester Road and Piedmont Fayette Hospital. The path includes a bridge over SR 54 west of the Hospital's primary entrance. The path will be 12 feet wide and 4,400 feet long.

Schedule - The construction let date for the project is February 2020, but CST funding is not available until FY 2021. The City is planning to bid the project in the fall of 2020.

What action are you seeking from the Board of Commissioners?

Approval of GDOT's supplemental agreement No. 1 to the Project Framework Agreement for PI 0012878 - Fayetteville Multi-Use Path and Bridge project and authorization for the Chairman to sign the supporting documents.

If this item requires funding, please describe:

No funding required by Fayette County.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**PFA - SUPPLEMENTAL AGREEMENT NO. 1
FOR AN
EXECUTED PROJECT FRAMEWORK AGREEMENT**

**BY AND BETWEEN
GEORGIA DEPARTMENT OF TRANSPORTATION
AND
FAYETTE COUNTY
FOR
PROJECT IDENTIFICATION (P.I.) NO.: 0012878
ACTIVE PURCHASE ORDER (P.O.) NO. _____**

**ORIGINAL PFA - PO VALUE (PE PHASE ONLY) \$ 749,000.00
SUPPLEMENTAL AGREEMENT NO. 1 - PO VALUE (PE PHASE ONLY) \$ 1,069,000.00**

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, (hereinafter referred to as the "DEPARTMENT"), an agency of the State of Georgia, whose address for purposes of this Agreement is One Georgia Center, 600 W. Peachtree Street N.W., Atlanta, Georgia 30308, and FAYETTE COUNTY, acting by and through its Board of Commissioners, hereinafter referred to as the "SPONSOR".

WHEREAS, the DEPARTMENT and SPONSOR heretofore entered into an Agreement dated June 11, 2014, hereinafter called the "ORIGINAL AGREEMENT", for the West Fayetteville Path from SR 54 to CS 894/Lester Road, Georgia Department of Transportation PI 0012878, hereinafter referred to as the "PROJECT"; and

WHEREAS, due to changes in funding arrangements and then need to extend time to complete phases of the project schedule, the parties mutually desire to amend the ORIGINAL AGREEMENT and delete Attachments A through F in their entirety and replace them with Attachments A through G ~~date~~;

NOW, THEREFORE, the parties hereto mutually agree that for and in consideration of the mutual promises, the public purposes, and acknowledgements and agreements contained herein, together with other good and valuable consideration, the receipt of which is hereby acknowledged, the parties do hereby agree to replace Attachments A through F from the ORIGINAL AGREEMENT dated, June 11, 2014, with Attachments A through G.

Except as modified, changed or amended, all terms and conditions of the ORIGINAL AGREEMENT dated June 11, 2014, shall remain in full force and effect.

The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding up on the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the DEPARTMENT and the SPONSOR have caused these presents to be executed under seal by their duly authorized representative.

DEPARTMENT OF
TRANSPORTATION

FAYETTE COUNTY

BY: _____
Commissioner

BY:

Title
Board of Commissioners

ATTEST:

Signed, sealed and delivered this
_____ day of _____,
20____, in the presence of:

Treasurer

Witness

Notary Public

This Agreement approved by FAYETTE
COUNTY, the _____ day of
_____, 20____.

Attest

Clerk

FEIN: _____

Attachment "A" Funding Sources and Distribution

Project 0012878 Sponsor: Fayette County County: Fayette

Attach "Project Manager" Project Charging Form for Approval

Preliminary		Preliminary Engineering (Design) - Phase I								Grand Total - Preliminary Engineering (Phase I) ²	
		**GDOT Oversight for PE (Phase I) ²									
	Percentage	PE Amount	*Maximum PE Participation Amount (\$)	Participant	PE Activity Sponsor	Percentage	Amount	Participant	Percentage	Amount	
	1	80%	\$1,069,000.00	\$1,069,000.00	Federal	FAYETTE COUNTY	0%	\$0.00	Federal	80%	\$1,069,000.00
	2	0%	\$0.00	\$0.00	State		0%	\$0.00	State	0%	\$0.00
	3	20%	\$267,250.00	\$0.00	Local		0%	\$0.00	Local	20%	\$267,250.00
	4	0%	\$0.00	\$0.00	Other		0%	\$0.00	Other	0%	\$0.00
Total	100%	\$1,336,250.00				0%	\$0.00		100%	\$1,336,250.00	

Right-of-Way Phase II	Right of Way - Phase II						
		Percentage	ROW Amount	*Maximum ROW Participation Amount (\$)	Participant	Acquisition By:	Acquisition Funds By:
	1	80%	\$672,000.00	\$672,000.00	Federal	FAYETTE COUNTY	FEDERAL/LOCAL
	2	0%	\$0.00	\$0.00	State		
	3	20%	\$168,000.00	\$0.00	Local		
	4	0%	\$0.00	\$0.00	Other		
	Total	100%	\$840,000.00				

Construction Oversight Phases V & VI	(GDOT Oversight for Phase III CST)	
	Testing (Phase V) Funding By:	Inspection (Phase VI) Funding By:
	LOCAL	LOCAL
	100%	100%

Construction Phase III	Construction - Phase III					Letting By:
		Percentage	CST Amount	*Maximum CST Participation Amount (\$)	Participant	
	1	80%	\$2,472,434.00	\$2,472,434.00	Federal	FAYETTE COUNTY
	2	0%	\$0.00	\$0.00	State	
	3	20%	\$625,131.67	\$0.00	Local	
	4	0	\$0.00	\$0.00	Other	
	Total	100%	\$3,097,565.67			

Utility Phase IV	Utility Relocation				Railroad			Participant
		Percentage	Utility Amount	*Maximum Utility Participation Amount (\$)	Percentage	Railroad Amount	*Maximum RR Participation Amount (\$)	
	1	0%	\$0.00	\$0.00	Federal	0%	\$0.00	Federal
	2	0%	\$0.00	\$0.00	State	0%	\$0.00	State
	3	100%	\$100,000.00	\$0.00	Local	0%	\$0.00	Local
	4	0%	\$0.00	\$0.00	Other	0%	\$0.00	Other
	Total	100%	\$100,000.00		0%	\$0.00		

Summary of All Phases I through VI	Grand Total - Phases I through IV				Participant	<p>The funding portion identified in Attachment "A" only applies to PE. The Right of Way, Construction and Utilities funding estimates are provided for planning purposes and do not constitute a funding commitment for Right of Way, Construction or Utilities.</p> <p>* The maximum allowable GDOT participating amounts are shown above. The Local Government will only be reimbursed the percentage of the accrued invoiced amounts up to but not to exceed the maximum amount indicated.</p> <p>**The GDOT Oversight check shall be remitted to the District Planning and Programming Engineer along with the signed Project Framework Agreement (PFA).</p> <p>²GDOT Oversight for PE (Phase I) is detailed in Attachment "D".</p> <p>Note: Separate GDOT P.O.s will be established for each funding phase.</p>
		Percentage	Total Amount (PE, ROW, CST & UTL)	*Maximum Participation Amount (\$)		
	1	78%	\$4,213,434.00	\$0.00	Federal	
	2	0%	\$0.00	\$0.00	State	
	3	22%	\$1,160,381.67	N/A	Local	
	4	0	\$0.00	N/A	Other	
	Total	100%	\$5,373,815.67			

**ATTACHMENT “B”
PI 0012878– FAYETTE COUNTY**

Proposed Project Schedule

Environmental Phase				
Concept Phase				
Preliminary Plan Phase				
Right of Way Phase				

Deadlines for Responsible Parties	Execute Agreement	5/27/2015 (Approved Concept)	12/7/2016 (Approved Env. Document)	2/9/2017 (Authorized Right of Way funds)	2021 (Proposed Const. funds)
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ATTACHMENT "C"

DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA

INTER-DEPARTMENT CORRESPONDENCE

FROM: Bobby Hilliard, P.E., Program Control Administrator DATE: May 8, 2014

TO: Toby Carr, Director of Planning
Russell R. McMurry, P.E., Chief Engineer

SUBJECT: Preliminary Engineering (PE) Oversight Funding Structure for Non-GDOT Sponsored Projects (Guidance for MPO's, TMA's, Project Managers and Project Delivery Staff)

Note: This memo supersedes the previous PE Oversight Memo, dated September 17, 2010.

PE Oversight Funding - Programming Guidance for a Non-GDOT Sponsored Project

This policy provides guidance during the planning and programming of a project to specify responsibility for funding PE Oversight to cover estimated resource activities and expenses for the Department prior to the execution of a Project Framework Agreement (PFA).

The Department has established the attached "Oversight Funding Responsibility Matrix for Locally Sponsored Projects" which details the conditions under which the Department will fund PE oversight with federal-aid funds and when the Department will request that the local government/project sponsor fund the Department's expenses associated with PE oversight. State funding participation for oversight is at the discretion and approval of the GDOT Chief Engineer and GDOT Director of Planning.

It is the responsibility of the GDOT Project Manager to utilize the **GDOT Oversight Estimate for Consultant & LAP Projects** Microsoft Excel™ Tool to estimate the PE oversight cost. The GDOT Project Manager will subsequently coordinate with the Office of Financial Management to establish an appropriate amount of federally funded PE oversight. Concurrently, the GDOT Project Manager will coordinate with the District Planning and Programming Engineer to engage the local government for processing the Project Framework Agreement (PFA) and to secure locally sourced PE oversight funds if appropriate. Please note that the STIP/TIP amendment process must be followed for adding oversight funds to a project.

PE Oversight funds will be used to administer the project and fund staff man-hours along with any other associated expenses incurred by any GDOT employee working on the project. The process detailed applies equally to both on-system and off-system routes on the National Highway System.

Upon approval, this process will be distributed to all GDOT Project Managers and incorporated into future Project Framework Agreements (PFA's) along with a copy of the PE Oversight Estimate.

Approved: Bill R. McManis 5/14/14
Chief Engineer Date

Approved: John C. Carr 5/21/14
Director of Planning Date

Attachment

"Oversight Funding Responsibility Matrix for locally Sponsored Projects"

- (1) If a project does not have a subsequent phase programmed in the currently approved TIP/STIP+2, oversight funding (for all remaining phases of PE, ROW, CST & UTL) will be the responsibility of the local government regardless of PE fund source.
- (2) If a project does have a subsequent project phase programmed in the currently approved TIP/STIP+2, see phase oversight funding responsibility breakdown in the table below.

Oversight Responsibility Matrix - Next Phase of Project is <i>Included</i> in the Approved TIP/STIP + 2									
Project Fund Source	NHPP (M001)	STP<200k (M231)	STP-Urban (M230)	STP<5k (M232)	STP-Flex (M240)	TAP (M301)	CMAQ (M400)	Earmark	Local
Oversight Fund Source	Federal (M001)/State	Federal (M231)/State or Local*	Federal/State**	Federal (M232)/State or Local*	Federal (M240)/ State	Federal (M301)/Local or 100% Local	Federal/State**	Earmark/Local or 100% Local	Local

¹ State match for oversight will be used if project is on state route system, Local match for oversight will be requested if off state route system.

² State match for oversight is at the discretion of the GDOT Director of Planning & GDOT Chief Engineer

³ Oversight funds for M230 and CMAQ projects will be drawn from a specific M230 funded project programmed in the currently approved STIP.

ATTACHMENT “D”

GDOT Oversight Estimate for Oversight

PE Oversight is not funded by Fayette County

ATTACHMENT "E"
GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Name of Contracting Entity: _____

Contract No. and Name: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

E-Verify / Company Identification Number

Signature of Authorized Officer or Agent

Date of Authorization

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent

Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

DAY OF _____, 201__

Notary Public
My Commission Expires: _____

[NOTARY SEAL]

ATTACHMENT "F"

TITLE VI ACKNOWLEDGEMENT FORM

The _____ assures that no person shall on the grounds of race, color, national origin or sex as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any City or County sponsored program or activity. The _____ ~~assures that every~~ effort will be made to ensure non discrimination in all of its programs or activities, whether those programs are federally funded or not.

Assurance of compliance therefore falls under the proper authority of the City Council or the County Board of Commissioners. The Title VI Coordinator or Liaison is authorized to ensure compliance with provisions of this policy and with the Law, including the requirements of 23 Code of Federal Regulations (CFR) 200 and 49 CFR 21.

Official Name and Title

Date

Citations:

Title VI of the Civil Rights Act of 1964; 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h); 23 USC 324; DOT Order 1050.2; EO 12250; EO 12898; 28 CFR 50.3

Other Nondiscrimination Authorities Expanded the range and scope of Title VI coverage and applicability

The 1970 Uniform Act (42 USC 4601)
Section 504 of the 1973 Rehabilitation Act (29 USC 790) The 1973 Federal-aid Highway Act (23 USC 324)
The 1975 Age Discrimination Act (42 USC 6101) Implementing Regulations (49 CFR 21 & 23 CFR 200) Executive Order 12898 on Environmental Justice (EJ)
Executive Order 13166 on Limited English Proficiency (LEP)

ATTACHMENT F

NOTICE TO SPONSOR COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

During the performance of this contract, the SPONSOR, for itself, its assignees, and successors in interest (hereinafter referred to as the "SPONSOR"), agree as follows:

1. Compliance with Regulations

The SPONSER shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination

The SPONSER, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SPONSOR shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the SPONSOR for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the SPONSOR of the SPONSOR's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

4. Information and Reports

The SPONSOR shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the State Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a sponsor is in the exclusive possession of another who fails or refuses to furnish this information, the Sponsor shall so certify to the State Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance

In the event of the SPONSOR's noncompliance with the nondiscrimination provisions of this contract, the State Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the SPONSOR under the contract until the SPONSOR complies; and/or b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions

The SPONSOR shall include the provisions of paragraphs (I) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The SPONSOR shall take such action with respect to any subcontractor or procurement as the State Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Sponsor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Sponsor may request the State to enter into such litigation to protect the interests of the state and, in addition, the Sponsor may request the United States to enter into such litigation to protect the interests of the United States.

ATTACHMENT "G"

FEDERAL-AID HIGHWAY PROGRAM (FAHP) FUNDING PARTICIPATION DESIGNATION FORM

For
Competitive Negotiation/Qualifications Based Selection Procurement for
Engineering and Design Related Services Contract

Name of LOCAL AGENCY: _____

Please check and sign only one option below:

OPTION A: ☐

If there is FAHP funding participating in an engineering and design related services contract, THEN the Federal competitive negotiation/qualifications based selection (Brooks Act) procurement procedures is still applicable and must be conducted in accordance with the guidelines established in 23 C.F.R. Part 172.

Signature

Date

OPTION B: ☐

If FAHP funds are not participating in an engineering and design related services contract, the contracting agency may procure the services in accordance with its own established policies and procedures which reflect applicable State and local laws. However, the costs of consultant service contracts that utilize only State or local funding which were not procured, negotiated, or administered in accordance with applicable Federal laws and regulations would not be eligible to apply toward the non-Federal share of costs for subsequent phases (e.g., construction) of a FAHP funded project.

Signature

Date

COUNTY AGENDA REQUEST

Page 31 of 238

Department: Sheriff's Office

Presenter(s): Major Michelle Walker

Meeting Date: Thursday, September 26, 2019

Type of Request: Consent #4

Wording for the Agenda:

Acknowledgment of Sheriff Barry H. Babb's decision to trade two-hundred-forty-nine (249) weapons in the purchase of new comparable replacement weapons and the decision to dispose of two (2) Glock 9mm handguns.

Background/History/Details:

The Fayette County Sheriff's Office will be trading two-hundred-forty-nine (249) various types of weapons which were originally purchased with Equitable Sharing Funds. These weapons will be traded in the purchase of new comparable replacement weapons which will also be purchased using Equitable Sharing Funds.

This request also includes the disposing of/destroying two (2) Glock 9mm handguns.

What action are you seeking from the Board of Commissioners?

Acknowledgment of Sheriff Barry H. Babb's decision to trade two-hundred-forty-nine (249) weapons in the purchase of new comparable replacement weapons and the decision to dispose of two (2) Glock 9mm handguns.

If this item requires funding, please describe:

No funding is required for this request.

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? No

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Not Applicable

Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Page 32 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of the revisions to the Parks and Recreation Policy and Procedures Manual as presented by the Recreation Commission; effective beginning the 2019 Sport Season.

Background/History/Details:

In February of 2009, the Board of Commissioners adopted the Parks and Recreation Policy and Procedures Manual. The manual's purpose is to serve as an agreement between the Youth Associations and the County and outlines certain requirements the Youth Associations should fulfill to conduct their program in a Fayette County Park. These requirements are necessary to assure public confidence in the management and structure of these Youth Associations while ensuring the safety, health, and protection of the participating members. The manual outlines the basic structure of the Youth Associations to ensure all programs are operated consistently with department and national recreation program standards. In 2012 and again in 2017, the Board of Commissioners approved various revisions to the manual.

Each year the Recreation Commission sets an annual workshop with the various youth associations to discuss the manual and to entertain any revisions that should be considered. In January 2019, the Parks and Recreation met with the Youth Associations regarding several proposed revisions. In March 2019, the Parks and Recreation Commission approved to recommend the revision to the manual on pages 2, 3, 12, 13, and Appendix Forms on pages 58 - 60 to the Board of Commissioners.

What action are you seeking from the Board of Commissioners?

Approval of the revisions to the Parks and Recreation Policy and Procedures Manual as presented by the Recreation Commission; effective beginning the 2019 Sport Season.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE COUNTY PARKS AND RECREATION

POLICY AND PROCEDURES MANUAL

Amended August 2017
Amended April 2012
February 2009

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A. YOUTH ATHLETIC ASSOCIATIONS

Fayette County is fortunate to have volunteers who execute youth recreational sports programs on behalf of the County. In this unique partnership, the County provides staff, budget, and resources to construct and maintain quality sports fields and facilities. Youth Athletic Association (henceforth referred to as YAA), shall have a board of directors to organize, plan, and administer outstanding youth sports programs. Together, this team ensures that wholesome, healthy, and enjoyable recreation activities are available to literally thousands of youth in the County.

This document serves as the agreement between the YAAs and the County and establishes certain requirements the organization must fulfill to conduct its program in a County owned park or facility (hereinafter “Park”). These requirements are necessary to assure public confidence in the management and structure of these organizations while ensuring the safety, health, and protection of the participating members. YAAs agree to abide by the Fayette County Parks and Recreation Department Policy and Procedures Manual. This manual expands on the listed requirements to describe County policies and procedures, as well as outlining the responsibilities of both the Parks and Recreation Department (hereinafter “Department”) and the organization. This handbook outlines the basic structure of the YAAs to ensure all programs are operated consistently with Department and national recreation program standards. Violation of any requirement may constitute cause for revocation of the use of Parks.

Recognizing that Fayette County provides valuable assets that are funded by tax payers and that these assets are utilized by YAAs, YAAs and their competitive/travel programs are required to provide their services in concert with established County policies, ordinances, and good business practices. In addition, situations may arise requiring the County to be involved in issues related to YAA operations. In these instances, the YAAs are required to cooperate with the Parks and Recreation Department and the Recreation Commission to resolve issues in cases not specifically covered by this manual. All grievances, protests, and ethical issues shall follow the YAAs due process procedures. In the event that the YAAs due process does not resolve the issue, a formal request for consideration shall be forwarded to the Director of the Parks and Recreation Department. The Parks and Recreation Director shall investigate the issue and forward the matter to the Recreation Commission for resolution. All decisions by the Recreation Commission regarding appeals are final. Decisions regarding the appeals will be submitted to individuals involved within five (5) business days.

1. Not-for-Profit Organization Status

Each YAA will incorporate and register with the Secretary of State’s Office as a not-for-profit organization. Proof of not-for-profit status must be submitted annually to the Fayette County Parks and Recreation Director by April 1st each year.

2. Insurance Coverage

All YAAs must provide Fayette County a comprehensive general liability insurance coverage package in the amount of \$1,000,000 per occurrence for bodily injury, personal injury, and

property damage. The Certificate of Insurance must list the Fayette County Board of Commissioners as additional insured. Also required is insurance covering the personal property of the organization including equipment and contents. All subcontractors and vendors must provide Fayette County a comprehensive general liability insurance coverage package in the amount of \$1,000,000, which is due to Fayette County before any services or activities are provided or conducted in the park. An updated copy of the current YAA insurance policy is due to the facilitator by January 15 each year. YAA boards shall be permitted to carry an umbrella policy to cover subcontractors as long as it is a comprehensive general liability insurance package in the amount of \$1,000,000 per subcontractor.

The county's insurance covers only the county's buildings and fields. It is the responsibility of the YAA to insure any contents stored in its concession stands, office, and storage buildings on Fayette County property.

3. Bylaws/Election of Officers

The Board of Directors shall be the governing body of each YAA, consistent with the Charter and Bylaws of the YAA, to conduct the affairs of the YAA. Any organization that has a separate Board of Directors (e.g. travel/competitive) will be required to sign and adhere to the terms and conditions of this manual. The YAAs should review and approve their bylaws a minimum of every two (2) years for updates and/or changes. A copy of the Bylaws must be submitted to the Fayette County Parks and Recreation Department Director each year by January 15th and/or after any amendments or changes prior to the issuance of any Facility Use Permit.

Open election of the Board of Directors is mandatory. The following statement must be a part of the YAA Bylaws:

"The President will appoint a nominating committee consisting of three (3) people from the membership and two (2) from the Board of Directors who will select a list of candidates."

These nominations will be in writing and received by the Secretary at least five (5) days prior to a meeting established for the election of officers. The elections meeting shall be posted publicly for at least 30 days prior to the election meeting period. Nominations will also be accepted from the floor at the election meeting. The names of all nominees for each office will be entered on a single ballot and submitted to the membership present at the elections meeting. Those nominees for each office getting the greatest number of votes will be deemed to have been elected as the new Board of Directors. All of the Board of Director members must be legal U.S. Citizens and reside within Fayette County. If a potential board member resides outside of the county however his/her child/ward resides in Fayette County, then that potential board member would be considered a resident of Fayette County for purposes of serving on the Board of Directors. If after the election process has taken place and a board still have a vacancy to fill, then the YAA shall post a notice to all members for thirty (30) days seeking someone who is a resident of Fayette County to fill the vacancy. If the position is still vacant after the additional thirty (30) day time period, then the YAA shall appoint someone to fill the vacancy (who may be a non-resident of Fayette County). All officers of YAA Boards (i.e. President, Vice President,

Treasurer and Secretary) must be residents of Fayette County. ~~All~~The remainder of the YAA
Boards shall be made up of a majority of Fayette County residents.

Immediate family members shall not be on the same YAA Board. Immediate family members are defined as follows: spouse, parent, guardian, brother, sister, son, daughter, son-in-law, daughter-in-law, mother-in-law, father-in-law, sister-in-law, brother-in-law, grandparent, grandchild, step-parent and step-child.

In order to prevent a possible conflict of interest, no YAA officer or board member may be employed or otherwise involved with any commercial enterprise that specializes in the type of sport or activity that the YAA provides. Should there be any question as to the eligibility of a potential officer or board member, the Parks and Recreation Department Director must be contacted and involved in the final decision. The number of Directors of the YAA shall be fixed by the Board of Directors, but must be at least six (6). If a YAA has more than one division in their association (e.g. Recreation Division and Travel Division) then the Board of Directors must have representation from each division, however a majority of the Board of Directors must represent the Recreational Division. A list of the names, addresses, email addresses, and phone numbers of the newly elected Board of Directors must be sent to the Parks and Recreation Director within ten (10) days of the election officers.

Board members of the YAAs are volunteers and shall receive no compensation or favoritism for their participation on the Board. Board members must pay registration fees for their child the same as any other member of the YAA. Board members are prohibited from doing business at a profit or for more than others may provide the service with the YAAs to avoid any appearance of a conflict of interest. Services performed at cost, a reduced cost, or free may be accepted with YAA Board approval and the Parks and Recreation Department approval. YAAs shall follow Fayette County purchasing procedures when securing services, (i.e., the acquisition of materials, supplies and services valued at more than \$20,000 shall be obtained by competitive sealed bids. Fayette County Code, § 2-119). Contracts must be no longer than annual contracts.

4. Association Annual Meeting

All YAAs must hold at least one (1) annual membership meeting each year at a time and place named by the President of the YAA. The annual meeting date of the YAA should be in accordance with the YAA bylaws and should be submitted to the Parks and Recreation Department prior to signing the contract. The agenda for this meeting shall be business as deemed necessary by the YAA. Among the items discussed at this meeting shall be the general condition of the program, summary of the financial state of the program to include an annual statement/budget as well as the current status, and goals for the future of the program. Efforts must be made for all YAA members to be notified thirty (30) days prior to the annual meeting and records maintained of this notification. The Fayette County Parks and Recreation Department must be notified of the annual meeting at least thirty (30) days in advance. It is recommended that YAAs annual meeting date be posted on the YAAs web site, outside of the YAA concession stand building, and at the Parks and Recreation Department Office at least thirty (30) days prior to the meeting.

5. Financial Reports

The Official Code of Georgia Annotated requires all corporate minutes and books of account be held open for inspection by any member of the YAA at any reasonable time. The YAAs shall assume the financial responsibility for the recreation program it operates. The County assumes no responsibility for maintaining financial stability of the YAAs. Furthermore, the County expressly assumes no responsibility for the financial well-being or outstanding debts of the YAA. Fayette County Parks and Recreation recommends that each YAA is bonded and that annual internal audits are performed on all checking accounts. A complete copy of a financial report from the previous year (including receipts and disbursements, beginning and ending cash balances, and bank reconciliation) and a proposed budget for the upcoming year must be submitted and approved by the Fayette County Parks and Recreation Department Director annually. Furthermore, all YAAs shall afford Fayette County officials access to any and all records as if Fayette County was a member of the YAA. Failure to provide access to YAA records may result in revocation of the YAA's use privileges of Parks.

The YAAs shall properly maintain records on receipts and disbursements of all funds. The appropriate invoice or documentation shall support all disbursements. Any expenditure over \$1000.00 should have approval of the YAA board. Two Board Members (e.g. President and Treasurer) shall have access to the bank statements.

In order to insure that no individual or private entity is profiting from the use of County property, the County reserves the right to conduct an internal audit (conducted by County staff) of the YAAs financial records at any time. Audits can be conducted with no advance notice and the YAA should be prepared to produce the requested information or documentation. Moreover, if warranted by the County based on results of the internal audit, an independent audit (on the cash basis of accounting) by a Certified Public Accounting firm may be required. The YAA will be responsible for the cost associated with this independent audit.

The use of County property for the pecuniary gain of any individual or any for-profit entity is strictly prohibited. Payment of excessive salaries, or any payments in excess of fair market value for any services or supplies shall constitute pecuniary gain. YAAs should strive to avoid obtaining materials, supplies or services from any persons affiliated with the YAA or formerly affiliated with the YAA to avoid the appearance of impropriety (this would include family members of such affiliated persons).

6. Bonding of Youth Athletic Association Officers

All checks signed by the officers of YAAs should bear two (2) signatures of the appropriate officers of the YAA. YAAs are encouraged to acquire a bond for all officers and/or members of the YAA who collect and receive monies for the YAA.

7. Board Meetings

YAAs must provide the Fayette County Parks and Recreation Director a schedule of all meetings of the board. YAAs must contact the Parks and Recreation Director immediately with

changes or updates to the meeting schedule. Meetings are open to the public and will be advertised on the County Web Site. It is recommended that meeting schedules also be posted on the YAA's web site.

All YAAs are required to conduct their monthly and annual meeting with an established format and procedure. Example:

- Call to order
- Roll call of members present to declare a quorum
- Reading of minutes of last meeting
- Financial Reports
- Officer reports
- Committee Reports
- Special orders (Important business previously designated for consideration at this meeting)
- Unfinished business
- New business
- Announcement
- Adjournment

The YAAs should develop a procedure by which a Fayette County Parks and Recreation staff member can address the board with comments or concerns and be an integral part of the meeting. The YAAs should develop a procedure by which members can address the board with comments or concerns. It is recommended the board require a written request from the member to be included on the meeting agenda. The request should state clearly the issue or concern to allow the board to prepare a response.

YAAs must provide the Parks and Recreation Department copies of minutes of all meetings within thirty (30) days of each meeting. In addition, the County requests that the YAAs provide copies of any newsletters or special correspondence to its membership.

8. Fayette County Meeting Requirements

Each year Fayette County Parks and Recreation hosts three (3) meetings that each YAA is required to attend. The purpose of these meetings is to increase communication between both parties so that operations will run smoothly and efficiently.

9. Individual Youth Athletic Association Meeting

- Held each year in September and/or October.
- Required attendance from YAA President, Vice President or their representative. This requirement must be met in order for facility use permits to be issued for the next year. Up to six members may attend including those listed above.

- Fayette County representatives in attendance may include: Parks and Recreation Staff, Recreation Commissioner, Building and Grounds Maintenance Staff, and possibly support services staff.

10. Annual President's Meeting

- Held each year in November
- Required attendance from YAA executive officers or their representative.
- Fayette County representatives in attendance may include: Parks and Recreation Staff, Recreation Commissioner, Building and Grounds Maintenance Staff, Marshal Staff & Guest Speakers.

11. Turf & Grounds Assessments

- FCPR and YAA will assess fields, grounds, and buildings to determine course of action needed to repair problem areas that is most affected and create a timeline for renovation.
- Fall assessments held each year in November/December.
- Spring assessments held each year in April/May.
- Required attendance by YAA President and Vice President or their representative.

12. Participation Requirement

YAA's that utilize Parks, must ensure that no persons be denied participation in any park or programs based on race, color, national origin, religious background, sex, or age, and be in compliance with the Americans with Disabilities Act.

13. Facility Use Permits

Each YAA operating in a Park must obtain a facility use permit from Fayette County, a minimum of thirty (30) days prior and a maximum of one (1) year prior to the opening date of each sport season. For tournaments, a written notification should be received by the Parks and Recreation Director two (2) weeks prior to the association bidding on a tournament.

- This permit is to be obtained on behalf of the YAA by the President and on behalf of Fayette County by the Fayette County Parks and Recreation Director.

- This permit, issued seasonally per sport, specifically identifies facilities to be used by the YAA and the terms and conditions of said use.

- Adherence to all requirements outlined in the Policies and Procedures for YAA's operating on Fayette County park property is a condition of the facility use permit and is considered as terms of the permit.

- Field use permits are for the sole purpose of sports fields. Passive and open areas are not available for use at any time for organized practice or play. Use of the walking trails for

purposes other than running or walking by the YAA is strictly prohibited. YAAs are responsible for ensuring that walking tracks and trails adjacent to sports fields are clear of spectators during YAA activities. YAAs may be liable for any incidents related to unauthorized use.

14. Permits

Facility use permits are issued solely for the use of the permittee. Use under the permit is not transferable or assignable. Only the Parks and Recreation Department can issue permits to any person or organization seeking to use a Park. No organization at any time may sublet Park facilities to another organization or permit any separate organization to use a Park under the permittee's name. Violation of this policy will require the forfeiture of any money made as a result of the use of the Park and may result in the revocation of Park use privileges of the permittee.

15. Cancellations

Fayette County Parks and Recreation Department reserves the right to cancel any scheduled activity on County facilities when it determines that such use could potentially cause unsafe conditions for the YAAs, spectators, general public, and/or damage to the facility or grounds. Furthermore, the County maintains the authority to close a facility at any time it deems it to be in the best interest of the public.

B. FACILITY USE AND OPERATIONS

1. Parks and Recreation Department Role

The role of the Fayette County Parks and Recreation Department is to facilitate agreements and permits with those desiring to use Fayette County Parks and Recreation athletic fields and facilities; to implement various youth athletics programs, activities, and events; and to ensure that the recreational assets of Fayette County are utilized effectively and efficiently to allow maximum participation and citizen access. In addition:

- Assist user groups in setting usage dates and times; securing permits; completing significant event notification; collecting insurance and non-profit verification documents from YAAs; collecting impact fees, out-of-county fees, rental fees, deposits, and any other fees associated with facility use;
- Collect team or league rosters; proposed practice, game, and tournament schedules; and program participation reports from YAAs for each season and each sport.
- Attend YAA monthly board meetings and elections and serve in an advisory capacity during these meetings.
- Relay all communication from the YAA to County Administration and vice versa.
- Assist the YAAs with coaching education by offering National Alliance of Youth Sports (NYSCA) certifications for each sport and CPR/AED training.

- Regularly inspect parks, fields, and facilities and communicate issues, concerns, and problems with support services staff and parks ground maintenance staff on behalf of YAAs.
- Disseminate information on field and facility closures for inclement weather or renovation.
- Post YAA announcements on park signage per Fayette County procedures.
- Notify YAAs of mandatory meetings conducted by Fayette County Parks and Recreation Department.
- Ensure YAAs comply with the Policies and Procedures outlined in this manual.

2. Sport of Season Guidelines

Fayette County Parks and Recreation reserves the right to administer field/facility permits to YAAs according to established sport of season priorities. Fayette County Parks and Recreation recognizes and prioritizes field/facility use according to the following guidelines:

Fall Sports: Football & Cheerleading is considered the sport of season at parks designated for football use. Soccer is considered the sport of season at all soccer fields and soccer complexes. Baseball/softball is considered the sport of season at all baseball/softball fields and baseball/softball complexes.

Winter Sports: Basketball and archery is considered the sport of season during the winter months at all Fayette County Parks and Recreation and Board of Education basketball and indoor facilities.

Spring Sports: Soccer is considered the sport of season at all soccer fields and soccer complexes. Baseball/softball is considered the sport of season at all baseball/softball fields and baseball/softball complexes.

Lacrosse and/or other sports as requested may be conducted on stand-alone fields during the various seasons. All county fields may also be rented to organizations or the general public as deemed appropriate by the Fayette County Parks and Recreation Department.

3. New Sport or League

YAAs must notify the Fayette County Parks and Recreation Director of plans to implement any new sport or league. This notification must be a minimum of six (6) months in advance.

4. Registration

Registration for recreational youth sports programs will be open to all youth that meet the age requirements set forth in the specific sport by-laws.

- Registrations must be advertised a minimum of thirty (30) days in advance.
- Registration will be taken until all team roster positions are filled or two (2) weeks prior to the beginning of regular season games.

- All registration must be conducted on an equal opportunity basis prior to the start of the season. YAAs should make every effort to maximize participation and use of facilities.
- YAAs must offer all persons of appropriate age the opportunity to participate in any YAA program regardless of race, color, national origin, religion, sex, age, or disability.

Traveling/competitive team registrations and tryouts must be open to all eligible players. The dates, times and locations for tryouts and registrations must also be advertised in order to notify the YAA membership and the general public.

YAAs must submit a copy of all travel/competitive team tryout and registration announcement documents to the Parks and Recreation Director at least two (2) weeks prior to the 1st tryout or registration session.

Travel/competitive teams are defined as those teams which are formed to participate outside the normal recreation league program. Travel/competitive team programs must have open and advertised registration and tryouts. Travel/competitive teams must register and conduct tryouts prior to the YAA open registration for recreation players. No child that has adhered to the open registration policy may be denied the opportunity to try out for a travel team. All participants must register and pay on an individual basis. Travel/competitive team participant basic fees must be the same as recreation team participant basic fees and be made payable to the YAA. Each YAA should supply everyone who is registering information as to what basic fees cover during the registration process. Any travel/competitive program with its own board of directors will be required to obtain a Facility Use Permit from the Fayette County Parks and Recreation Department not with a YAA.

YAAs may not register entire teams or independent travel/competitive teams. All individuals that do not qualify for the travel/competitive program must be offered the opportunity to participate in the YAAs recreation league.

5. Field Scheduling:

Final decisions regarding field scheduling will be vested in the Parks and Recreation Director. Proposed dates for try outs, practice and league games at Fayette County facilities must be submitted in writing, a minimum of thirty (30) days and a maximum of one (1) year in advance to the Parks and Recreation Director. Once submitted, the Parks and Recreation Director will allocate field space as deemed in the best interest of Fayette County residents. First priority will be given to Fayette County recreation programs, next to traveling or select programs and then to the general public and other organizations.

Game Schedules:

YAAs must make the scheduling of practices and games for recreation teams their first priority during the scheduling process. Schedules submitted to the Parks and Recreation Director must identify which teams are recreation teams and which teams are competitive/travel teams. All

practice times and game times must be approved by the Parks and Recreation Director prior to the start of the practices and games. Upon review of these schedules, should Fayette County Parks and Recreation Department determine that excessive time is allotted for practices, time will be given to other groups in need of space. Unscheduled field time will be scheduled by the Fayette County Parks and Recreation Department as deemed appropriate. Unscheduled field time refers to approved practice and game schedules. Athletic fields will not be prepared and materials such as line marker paint will not be distributed until the Parks and Recreation Director receives a written practice and/or game schedule.

Youth Athletic Association	Submittal Deadlines
Spring - Baseball	March 1st
Spring - Softball	March 1st
Spring - Soccer	March 1st
Football	August 15th
Fall - Baseball	September 1st
Fall - Softball	September 1st
Fall - Soccer	September 1st
Winter – Basketball	November 15th
Winter - Archery	November 15th
Camps/Clinics	December 1st

6. Practice and Game Schedules

The YAA will supply to the Parks and Recreation Director a final copy of their practice schedule one (1) week prior to the start of practices, and a copy of their game schedule one (1) week prior to opening day for any games.

7. Tournaments

YAAAs must request in writing to the Fayette County Parks and Recreation Director for permission to use Parks for tournaments. This written notification should be received by the Parks and Recreation Director two (2) weeks prior to the association bidding on a tournament. This written request should include tournament dates, times, and specific facilities. In addition, a tournament budget must be submitted and approved by the Parks and Recreation Director prior to bidding on a tournament. The association board must serve as tournament director and accept all monies applicable to the event. Upon approval from Fayette County, the association may proceed with the tournament bid process. Once the association has been notified of the award of the tournament they should confirm tournament dates, times, and tournament needs from the County with the Parks and Recreation Director. Within two (2) weeks of being notified about awarded tournament(s), the County will indicate assistance it can provide concerning the association's request. The tournament/event must take place during the time period allotted to the association by the Department. The department reserves the right to impose a fee for use of the facility if it is determined the event is not directly linked to the normal operations of the primary volunteer organization of the park/facility, whether during the allotted time or not.

Note: Tournaments which are not principally organized and administered by the YAA shall require that the tournament sponsor obtain a use permit and pay applicable use fees directly with the Parks and Recreation Director on behalf of the YAA.

For tournaments where large amounts of people and trash are expected, YAAs should rent adequately sized dumpsters and port-a-johns for the duration of the activity, and ensure that trash bags are deposited in the dumpster (s). Dumpsters and port-a-johns should be removed from the site the last day of or the day after the tournament or activity. If not removed within five (5) business days after the tournament, the YAA must show proof a contact has been made to the appropriate vendor regarding the removal of the equipment.

Following every tournament, a revenue/expense report will be submitted to the Recreation Director within four (4) weeks identifying revenues and expenditures.

All outside organizations wishing to conduct a tournament/event in a park/facility MUST make their request directly to the Parks and Recreation Director. Outside organizations are subject to a fee charge for the usage of the facility. The department reserves the right to change, alter, or cancel the event based on weather conditions or unapproved changes to the structure of the event.

8. Camps & Clinics

YAAs must request in writing to the Fayette County Parks and Recreation Director the use of Parks for any camps and clinics sponsored by the YAA. The written request should be received to the Parks and Recreation Director by December 1st of the year prior to requested date of use. Attached to the written request must be a camp and clinic budget which must be approved by the Parks and Recreation Director by December 1st of the year.

Failure to provide adequate request and notice of scheduled tournaments and/or camps and clinics to the Fayette County Parks and Recreation Director could result in conflicts with county sponsored camps & clinics or field turf renovation projects and rejection of field use permit. Failure to provide notice could also eliminate or reduce Park Maintenance revisions of the facility needs for YAA tournaments and/or camps.

For camps/clinics where a large amount of people and trash are expected, YAAs should rent adequately sized dumpsters and port-a-johns for the duration of the activity and ensure that trash bags are deposited in the dumpster(s). Dumpsters and port-a-johns should be removed from the site the last day of, or the day after, the tournament or activity. If not removed within five (5) business days after the tournament, the YAA must show proof a contact has been made to the appropriate vendor regarding the removal of the equipment.

Following every camp or clinic, a revenue/expense report will be required within four (4) weeks explaining the cost incurred in hosting the camp or clinic and projections of where the revenues are going. Field rental fees will not be assessed by the County so long as it is shown

that the camps or clinics are not subsidizing individual income of paid or volunteer staff, and that they are part of the routine activities of the YAA.

9. Board of Education Facilities

Fields, gymnasiums, and other school facilities can be reserved with a Board of Education Facility. Reservation for BOE facilities must be submitted by YAA President or his/her designee to the Parks and Recreation Director. All Board of Education Facility Policies and Procedures regarding opening/closing a facility, usage of the facility and cleanup of a facility must be followed.

10. Coaching Certification

A minimum of two YAA Board Members are required to be CPR/AED certified. In addition, Fayette County encourages associations to require all sport coaches to attend coaching clinics and Heartsaver CPR with AED. Fayette County requires all board members and coaches to attend concussion training and mandatory reporter training. Records of certification may be requested by the Parks and Recreation Department, but not a requirement at this time. Fayette County Parks and Recreation staff regularly conducts National Youth Sports Coaching Association (NYSCA) clinics for each sport throughout the year. NYSCA participation is encouraged but is not required. Fayette County Parks and Recreation Staff also regularly conduct Heartsaver CPR with AED Clinics throughout the year.

11. Background Checks

Background checks must be conducted on all board members, coaches, and officials. Background checks shall be completed on the President and Treasurer before taking office or turning the financial books over to the treasurer. Fayette County will assist in conducting the background checks. Records of background checks must be turned in and approved prior to the working/coaching/officiating with any minor.

12. Conduct

Fayette County Parks and Recreation encourages all YAAs to support and promote sportsmanship in all of its leagues and programs. Parents should sign a parent's code of ethics during the registration process of each sport season for their child. Coaches and officials should sign the appropriate code of ethics prior to the start of each sport season.

YAAs are responsible for addressing behavior by the officials, coaches, parents, participants, and spectators that is considered harmful to the program. Profanity is not to be tolerated. Any incidents involving negative behavior are to be addressed by the organization's board of directors. All incidents shall be recorded on the appropriate incident form. A progressive disciplinary policy shall be followed by each YAA for determining the seriousness of a volunteer's unsatisfactory performance or misconduct. The seriousness of the unsatisfactory

performance or misconduct shall determine the appropriate disciplinary action to be taken. All grievances, protest and ethical issues shall follow the YAAs due process procedures prior to being brought to the Parks and Recreation Department or Recreation Commission for resolution. All correspondence involving disciplinary actions and grievances shall be in a written format either on the appropriate incident form, an email or by certified letter.

Fayette County Parks and Recreation Department has a NO TOLERANCE POLICY. When an umpire, referee, or designated official informs an individual or individuals involved in a confrontation or conduct unbecoming to leave the Park and the individual(s) does not leave, or leaves and returns, the appropriate law enforcement authorities shall be summoned.

Constant disagreement and quarreling within an YAA utilizing Fayette County Parks and Recreation facilities shall be grounds for calling the Officers of the offending parties and/or the YAA before the Parks and Recreation Department or Recreation Commission to show cause why the offending parties and/or YAA should not be suspended or permanently barred from using the Fayette County Parks and Recreation facilities.

13. Youth Athletic Associations Operations and Maintenance Responsibilities

YAAs are responsible for collecting litter daily from fields, dugouts, press boxes, restrooms, concession area and breezeway, and placing it into trash receptacles. Trash left in the areas outlined constitutes a violation of the facility use permit and may hinder field/facility preparation. Boxes from the concession stand should be crushed and taken to the park dumpster

YAAs are responsible for field preparation for games/practices and all other maintenance above and beyond regularly scheduled maintenance services provided by the County.

YAAs must post a copy of the Facility/Park Use permit at the park and provide a copy to every coach each season.

Sand, clay, quick dry, and other Fayette County approved material(s) used during inclement weather conditions must be kept at minimal use. Overuse of these types of materials may result in damage to the playing surface and result in closure of the sport field until it can be repaired.

YAAs are responsible for providing all sports equipment and all necessary personnel to operate the program.

YAAs must turn field lights off each evening at the conclusion of activities and ensure that lights are off on fields not in use. Lights should not be used until necessary in the evenings. A monetary penalty may be assessed against the YAA for lights left on unnecessarily. There is a constant and significant expense associated with field lighting that requires constant management by the YAAs. If energy management initiatives are not aggressively pursued by the YAAs, then the YAAs may be responsible for funding the field lighting cost.

Cost to repair damages directly associated with misuse or abuse of park equipment (scoreboard control boxes, fencing, etc.) by YAA members will be the responsibility of the YAA. Fayette

County will replace or repair damaged equipment and the YAA will be billed for the expense. Unpaid bills will jeopardize facility use permits.

Scoreboard control boxes must be checked out through the Parks and Recreation Director under the following guidelines:

- YAA President must complete and submit a scoreboard control box checkout agreement to the Parks and Recreation Director.
- Scoreboard control boxes must be turned in to the Parks and Recreation Director within two (2) weeks after the end of the season.
- Scoreboard control boxes, that are damaged, lost or destroyed, must be immediately reported to the Parks and Recreation Director.
- A minimum of thirty (30) days should be expected for all repairs.
- The YAA shall be responsible for the cost of repairs to or purchase of any lost or damaged score board control boxes due to negligence.
- Scoreboard control boxes must be stored at the park in the concession or designated storage area.
- Scoreboard control boxes are mated to specific scoreboards and must remain with their respective mate.
- YAAs must turn field scoreboard off each evening at the conclusion of activities and assure that scoreboards are off on fields not in use. A monetary penalty may be assessed against the YAA for scoreboards left on unnecessarily. There is a constant expense associated with scoreboards that requires constant management by the YAAs. If energy management initiatives are not aggressively pursued by the YAAs, then the YAAs may be responsible for funding the field scoreboard cost.

14. Securing Soccer Goals

Soccer Associations must secure all soccer goals safely during the soccer season and must secure and lock all soccer goals between seasons.

During the soccer season, soccer goals may be secured by use of sand bags. The sand bags must be purchased from a manufacturer that produces and markets the bags specifically for use as a means of securing soccer goals. Requests to use something other than bags of sand that are not specifically manufactured to secure soccer goals shall be submitted and approved by the Parks and Recreation Director prior to usage.

Each goal must be secured by an appropriate number of bags to prevent the goal from the possibility of tipping or falling. The number of bags required for securing goals would depend on the size and weight of the goal. YAAs are encouraged to err on the side of caution when determining the appropriate number of sand bags for each goal.

15. Advertising and Signage

YAAs wishing to place signs in the parks for the purpose of announcing program registration and events must obtain approval from the Parks and Recreation Director through written request. If approved, the sign must not be installed earlier than thirty (30) days prior to the event and must be removed no later than seven (7) days after the occasion. Sponsorship signs located within the park should follow the below guidelines but will not require approval from the Parks and Recreation Director.

16. Sponsorship Sign Guidelines

Team signs may be displayed for games as long as they are removed each day/evening. Signs for baseball/softball facilities must be placed in fair territory along the left field and right field outfield fence. To avoid the impairing of the batter's vision, no signs should be located in center field.

- Location of signs for football and soccer facilities will be determined on an individual basis. However, signs for football and soccer should generally be located along the sidelines.
- Signs must be centered on the respective ten (10) foot fence paneling. Banners may not be placed on consecutive fence panels. One empty panel must be left between each sign. All banners must also be installed in a way that its location will not impair the play on any field.
- Signs may not cover the top support pole of fencing or the bottom of fencing.
- Signs may not exceed a size of eight (8) feet in width or four (4) feet in height on fencing six (6) feet in height or above. Fencing that is less than six (6) feet in height will be restricted to a sign height of no more than three (3) feet. Other sizes for signs should be approved in advanced by Parks and Recreation Director prior to installation.
- Corrugated plastic material (flute polypropylene) or high quality vinyl is required for all banners unless approved in advanced by Parks and Recreation Director. All corrugated plastic banners must have rounded edges and be a minimum of four (4) millimeters in thickness. There must be a sufficient number of reinforced grommets on each banner to insure that all signs are secured safely. It is recommended that lettering be made of high performance vinyl.
- Signs must be attached with heavy-duty plastic cable zip ties.
- Signs may be left up on a seasonal basis. The signs must be removed by the YAAs no later than fourteen (14) days after the conclusion of the season/event. If upon Fayette County routine inspection it is determined that signs are not visually appealing (e.g. letters missing, faded, torn, etc.), contain improper content or are a

safety hazard, the sign will be removed and stored at the Parks and Recreation Department until it is received by the YAA.

- Signs will be approved on an individual basis. It is recommended that the background of each sign be white with green lettering.
- YAAs will only be allowed to post signs of sponsors. No other signs will be allowed.
- YAAs shall not discriminate against a sponsor because of race, religion, age, race, sex or national origin.

Advertising for alcohol, drugs, or tobacco products is prohibited.

Signs cannot be placed on the outside of a fence except within parking lot areas.

17. Field Dedication Procedures

The President of the YAA must submit a request to dedicate a field in writing to the Parks and Recreation Director at least two (2) months in advance. The request must include a biography of the person being honored which includes his/her outstanding contribution to the YAA/Park/Field/or County. The request must be approved by the Fayette County Board of Commissioners before any action is taken to formally dedicate a sports field.

18. Concession Health Standards

Fayette County Parks and Recreation Department recommends that YAAs follow proper health code standards at all times during concession operations. It is required that YAAs place signs in restroom facilities stating: "Concession workers are required to wash hands before returning to work".

YAAs that serve food items should be inspected by Fayette County per guidelines established by the Health Department. A Health Department permit will be required should YAAs continue to not meet guidelines.

19. Concession Products

Due to the support of the Atlanta Coca Cola Bottling Company by providing the Fayette County Parks with scoreboards, ice machines, menu boards and maintenance of each, we ask each YAA to serve only Coca Cola products through concession operations. If the YAA chooses not to purchase their coke products from the correct vendor, the Atlanta Coca Cola Bottling Company will come take their scoreboards and coolers. Then it will be the responsibility of the YAA, and not the County, to furnish scoreboards and coolers.

**Fayette County recommends that items that create undue trash problems not be made available in the concession building (e.g. condiment packets, paper covered straws). Eliminating these types of items will greatly help both Parks Maintenance and the YAA in keeping the parks clean. Discretion is recommended in choosing items for resale in the concession building.

YAAAs will be responsible for providing, operating and maintaining all concession equipment necessary for their operation. Fayette County assumes no liability for any YAAAs concession equipment or health violations. Because the selling of concessions is mainly through exchange of cash, the YAA should set policies for daily documentation of receipts and inventory.

20. Outdoor Cooking and Grilling

All outdoor cooking/grilling must be conducted in a Fayette County Parks and Recreation Department approved location prior to use. This cooking/grilling location must be located at least ten (10) feet away from any combustible structure. No one under the age of 16 shall be permitted to cook or grill.

21. Cooking with Grease

YAAAs cooking with deep-frying greases/oils are required to follow proper removal and disposal guidelines. No grease/oil can be disposed or dumped anywhere on park property.

YAAAs cooking outside of the concession building outdoors are required to protect the ground surface (no matter the surface type) from becoming contaminated by cooking greases/oils. Spill pans or mats need to be used and properly cleaned and maintained according to the above guidelines.

Indoor frying with grease is prohibited except in buildings that contain cooking units with ventilated hoods and a fire suppression system.

No one under the age of 16 shall be permitted to cook or grill.

22. Material Storage

Storage of materials in or around the HVAC area unit adjacent to concession buildings is prohibited. The cost for any damage that is caused by the storage of materials in the HVAC area by YAAAs will be billed to the offending YAA.

23. Storm Water Runoff

Storm Water Run Off is defined as any water that drains naturally into the ground or that is diverted via curbs and gutters into an underground diversion system from parking lots and sidewalks.

- YAA vehicles and equipment washing may only be done on grassy surfaces. This may not be done on gravel or exposed ground.
- YAA vehicles and other motorized equipment are to be maintained in good working condition. These vehicles will not be allowed to leak oil, chemicals, or contaminants into the grass, soil, and paved or concrete surfaces in the park.
- YAA vehicles, and other motorized equipment that require fossil fuels, including oil, gasoline, kerosene or diesel may be serviced on site, however, all used fuels

and oils may not be disposed or dumped anywhere on park property. A professional collection and disposal plan is required and a contract must be provided to Fayette County Parks and Recreation Department.

24. HVAC Temperature Control

YAAAs are responsible to help maintain the County's energy management program. This program includes maintaining the temperature control setting in county buildings at 68 degrees in the winter and 78 degrees in the summer. Concession stand buildings should maintain a temperature that is energy efficient but will allow food and candy to be properly maintained.

Abuse of this program (which includes damage to any part of the HVAC system, including the thermostat, thermostat lock out box, condenser, air handler, ducts, etc.) by the YAA (upon final determination by County officials) will result in the YAA being responsible for all repair or replacement costs.

25. Use of Community Buildings and Pavilions

- Requests for use of community buildings and/or pavilions must be approved and processed by the Parks and Recreation Department.
- Use of pavilions, activity rooms, and recreation center facilities at no charge are only allowed and must be used for registration, board meetings, general annual elections, league drafts, uniform distribution, picture days, coaching/official clinics and any type of informational meeting that is for the good of all members of the YAA. YAAAs may rent pavilions and/or facilities for additional meetings.
- Fayette County Parks and Recreation facilities may be rented to YAAAs for team parties, banquets, team meetings, and other YAA activities.
- YAAAs are responsible for set up and take down and to make sure that the facility is left in the same manner, if not better, than it was found.
- Please contact the Parks and Recreation Department with questions concerning the use of Fayette County Parks and Recreation facilities.

26. Security

A designated board member or their representative **MUST** make sure the entire permitted area is secure before leaving the park. All buildings must be closed and locked. All lights and scoreboards must be turned off. All gates must be closed. A monetary penalty may be assessed against the YAA for lights/scoreboards left on unnecessarily.

27. Keys

A set of keys to park facilities will be issued to the President of each YAA at no charge. A set is defined as a full complement of keys to open all doors required by the YAA. The President may disburse them to board members as necessary. The organization must receive permission from the Parks and Recreation Director prior to installing locks on buildings, light boxes, gates, etc. that are not issued by the department. Three keys (one for the Parks and Recreation, one for the

Maintenance Department, and one for the Marshal's Department) must be provided to the County for any locks installed by YAA within one (1) business day of lock installation.

28. Operation of Motorized Vehicles

It shall be unlawful for any person to drive any motorized or electric vehicle or equipment in a recreation facility except upon roadways designated and maintained for vehicular traffic, and except upon walkways and fields when permitted and approved by the Parks and Recreation Director. Law Enforcement and Parks and Recreation employees whose duties require them to drive maintenance vehicles and equipment shall be exempt from the limitations set forth in this section.

- No one under the age of 16 shall be permitted to operate a motorized or electric vehicle or equipment.
- Only one (1) passenger shall be allowed in a any 4-wheel motorized vehicle (i.e. golf cart, gator, mule, etc.) and all passengers must remain seated at all times with arms and legs inside. No riders shall be allowed in cargo box or anywhere else on vehicles.
- Horseplay on motorized or electric vehicles or equipment shall be prohibited.
- Maximum speed for all off road vehicles shall be 5 MPH.
- Pedestrians shall have the right of way. Operators should always be on the look out for children. EXTREME CAUTION should be used at all times while operating a motorized vehicle in the Park.
- Turn on headlights during dark periods of the day. Headlights should be left on a half (½) hour after sunrise or be turned on a half (½) hour before sunset.
- Vehicles should avoid sudden starts, stops, or turns.
- Headphones shall not be permitted while operating a vehicle.
- Operators shall park all vehicles on level surfaces, engage the parking brake, stop the engine, and remove the key before departing the vehicle. NEVER LEAVE THE VEHICLE UNATTENDED WITH THE MOTOR RUNNING.
- When filling tanks shut off the motor, do not smoke, keep hose nozzle against the edge of filler pipe, and avoid overfilling.

29. Publicity

The distribution of flyers in schools must be approved and stamped by the Board of Education. YAAs are responsible for printing, bundling, and distributing flyers.

30. Public Address System

Public address systems as defined by Fayette County Parks and Recreation includes: hand held bullhorns, portable "karaoke" systems, portable microphone & speaker combinations, built-in or "house" systems as well as noise makers, air horns, sirens or any other similar devices.

- The use of public address systems by YAAs is permitted in Fayette County Parks, but restricted to the following policies and guidelines;

- YAAs are required to submit a written request to the Parks and Recreation Director to use Public Address systems in County Parks at least two (2) weeks in advance of planned use. The request must describe the days and times of intended use for the public address system. A diagram depicting the fields or directional locations that the amplifiers or speakers are to be projected must accompany the request. The request must include a description of the public address system and the intended use.
- Upon approval, the YAA President is required to sign a Public Address System Use Agreement.
- YAAs are responsible for all expenses associated with public address systems purchase, rental, repair/maintenance, and care. Any damage to County property due to a public address system fault/damage is the financial responsibility of the YAA.
- Prior to installation the Parks and Recreation Director must approve YAA requests to permanently affix public address systems to county property.
- Public address systems are restricted to the policies and guidelines outlined below.

Use of Public Address systems:

- Use will only be permitted between from 8:00 a.m. - 10:00 p.m. Monday – Saturday and 12:00 p.m. -10:00 p.m. Sunday, unless otherwise approved.
- Volume is not to exceed a reasonable level for the immediate listening area and considerate of adjacent neighborhoods.
- The making of any loud noise, which disturbs, annoys, injures or endangers the comfort, repose, peace or safety of other persons in or playing in a recreation area will not be tolerated.

Generally Acceptable Use of Public Address systems:

- Opening day ceremony
- Tournament announcements
- Emergency announcements (lost & found, weather, etc.)
- Team/Player introductions
- Only by adults (18 years and older)

Prohibited Use of Public Address systems:

- In Depth play by play game announcing
- Promotional announcements
- Ongoing music of any kind
- Non activity music (any kind)
- By anyone under the age of 18.

Failure to abide by these guidelines will result in suspension and/or potential loss of public address system privileges for the remainder of the season.

31. Satellite Dish

YAAAs are required to submit a written request to the Parks and Recreation Director to use a satellite dish in County Parks at least two (2) weeks in advance of planned use. The request must include a description of the satellite dish and the intended use. A diagram depicting the locations of the dish and other equipment associated with the satellite dish must accompany the request. YAAAs are responsible for all expenses associated with satellite dish systems purchase, rental, repair/maintenance, and care. Any damage to county property due to a satellite dish systems fault/damage is the financial responsibility of the YAA. Prior to installation the Parks and Recreation Director must approve YAA requests to permanently affix satellite dish systems to County property.

32. Web Sites

YAA Web Sites should be utilized to provide information to the public and to the YAA members regarding the scope and administration of all sports programs. Suggested information includes (but not limited to):

- Dates for registration, 1st week of practice, 1st week of games, duration of season, program cost and fees, equipment included in registration cost, equipment provided by players, awards (if any).
- Contact information for Board Members and individual sport commissioners/directors.
- Copy of updated by-laws.
- Schedule of executive board meetings, annual membership meeting, and elections.
- List of fields/facilities with driving directions.
- Rules for each sport.

33. Field Light Use

Field lights are on timers set to turn on 1-hour prior to dusk, and turn off at 11:00 PM. unless the YAA has requested and been approved a permit for a specific use not during this time period.

34. Sunday Field Use

Sunday field use is available to the general public, unless the YAA has requested and been scheduled for a specific use. YAAAs currently holding Fayette County facility use permits may request permission to utilize specific field space on Sundays. Sunday play should begin no earlier than 12 noon and conclude no later than dusk. Exception of pre-approved rescheduled rainout games are permitted on fields. YAAAs are responsible for field preparation for games and

practices and all other maintenance above and beyond regularly scheduled maintenance services provided by the County.

35. Litter

It is the responsibility of the YAA to ensure field areas, parking areas, concessions, dugouts, restrooms, and breezeways are free of trash and litter. Failure to adequately maintain these areas may impair Park Maintenance staff's ability to prepare fields for play and could result in an additional cost to the YAA. All trash (boxes, bags, etc.) should be broken down and deposited in dumpsters in the park immediately after each activity.

C. FEES AND CHARGES

All revenues received by the YAA shall and will be used in accordance with state non-profit rules and regulations. Money should be used to operate the youth sports program or for approved improvements of facilities/athletic fields in County parks.

1. Impact Fees

Impact fees for all participants will be collected. Each YAA utilizing County facilities will collect \$5 per resident participant per sport per season to be submitted to the Fayette County Parks and Recreation Department along with the rosters and registration list/report. This fee will help cover the costs associated with the regular operation of the parks and any unscheduled maintenance. This fee must be submitted by the YAA within fifteen (15) days after the first regular season game for each sport season.

2. Out-of-County Impact Fees

All program participants who reside outside Fayette County will be assessed with an out-of-county impact fee in excess of the approved in county impact fee per person per sport per season. The definition of an out-of-county participant is a person that does not live in Fayette County. This fee is to be above and beyond the normal registration fee charged for someone who resides within the county. The impact fee is \$5 for someone who resides in Fayette County. The impact fee for someone who resides outside of Fayette County would be \$25. Associations are not prohibited from charging a higher registration fee for out-of-county residents. Associations are also not prohibited from charging out of county residents a higher fee than the required \$25 impact fee. The impact fees shall be submitted to Fayette County Parks and Recreation Department along with the rosters and registration list/report. It is the responsibility of the YAA to verify the county of residence of each participant. Residency status and out-of-county fees are to be submitted to the Parks and Recreation Director, along with the roster (names, ages, addresses, phone numbers, and school attending) of all YAA athletes fifteen (15) days after the first regular season game for each sport season. Enforcement of the out-of-county fee system and residency status by each YAA is mandatory. Violations may constitute revocation of the Facility Use Permit.

3. Refund Policy

Refund policies will be set by each of the YAAs. Refund policies should be fair and consistent. YAA refund policies MUST be handed out to each participant at the time of registration and posted at the registration site. Refunds should be returned in a timely manner.

4. Tournament Fees

YAAs will not be charged fees for hosting tournaments in which teams from outside of Fayette County participate if said tournament is completely organized and implemented by the Fayette County YAA assigned to a particular park and 100% of the money raised by the tournament in excess of costs is used for the YAA's program.

Groups that request field space for tournaments for other organizations that are not an integral part of the Fayette County YAAs sports program (e.g., Board of Education, Atlanta Cup, USSSA), will be required to rent the facility per the Fayette County field rental policy. A field rental contract must be signed and rental fees collected by the Parks and Recreation Department before a permit will be issued.

5. Camp/Clinic Fees:

YAAs that wish to conduct camps or clinics that are open to the public and require a fee in addition to the league fee for a season of play, must rent the fields or facilities on which the camp will be held. Normal field and facility rental rates will apply. All fees associated with each rental will be due prior to the 1st day of camp.

6. Fund-Raising

YAAs must inform the Parks and Recreation Department Director, in writing, of all fund raising activities that take place in or out of the Park. This information is used internally to verify the validity of fund-raising activities to the public.

7. Park Admission Fees

YAAs may ask for "donations" and may charge "admission" fees for sports tournaments. However, in no event shall a tournament organizer require an individual to pay admission for Park access during an event. At the point of collection for any event admission fee, there shall be posted a sign stating that no fee is being charged to any person who is entering the park for purposes other than the event. The department does allow the organization to accept donations to activities if the patron is informed that it is a voluntary basis. No individual may be denied admittance based on non-payment of the donation. All signage must read donation if used. The department reserves the right to warn and/or stop the organization from accepting any monies of this nature if it is determined the organization is in violation of this policy.

If admission fees will be charged for an event, the Fayette County Parks and Recreation Director must be notified and approved two (2) weeks prior to the event. A budget must be turned in and

approved by the Parks and Recreation Director prior to set up for the event. This information is used internally to verify the validity of donations and/or admissions to parks to the public.

Parks and Recreation Director must be aware of specific areas that YAAs wish to use in collecting fees. Areas must be approved by Fayette County Parks and Recreation Department prior to the start of the activity in question.

8. Commercial Activity-Vendors

Commercial activity in a recreation facility is prohibited unless prior approval is given by the Parks and Recreation Director. YAAs may have vendors in the area contracted by the YAA only during their scheduled activities if the following guidelines are met:

- Authorization for outside vendors must be obtained from the Parks and Recreation Director.
- Vendors must provide a \$1,000,000 comprehensive general liability insurance policy, naming Fayette County Board of Commissioners and the YAA as additional insured.
- Certificate of Insurance must be forwarded to the Parks and Recreation Director, two (2) weeks prior to the vendor operating in the park for authorization and verification.
- Background checks must be conducted on all vendors. Fayette County will assist in conducting the background checks. Background checks must be turned in and approved prior to a vendor being issued a permit.
- Vendors should be supportive of the YAA.
- A vendor fee of \$100 /per season payable to Fayette County Parks and Recreation Department will be assessed. 100% of this fee will be due when the vendor is secured.
- Vendors may also be added as a rider to your existing policy if that option is available from your insurance provider.

9. Cleanup Fee Deposit

A cleanup deposit of \$250 will be assessed at the beginning of each Association's season. If cleanup for each event is not done within one (1) business day of the event and the County is required to do the cleanup, then the deposit will be forfeited to the County. If excessive cleanup or maintenance is required an additional fee will also be charged. YAAs may roll over deposits from seasons, tournaments or camps.

A cleanup deposit of \$500 will be assessed at the beginning of each camp/clinic/tournament. If cleanup for each event is not done within one (1) business day of the event and the County is required to do the cleanup, then the deposit will be forfeited to the County. If excessive cleanup or maintenance is required an additional fee will also be charged. YAAs may roll over deposits from season's tournaments or camps.

10. Player Scholarships

YAAAs should consider assistance to families that demonstrate financial hardship.

Participant Scholarship Recommended Guidelines

- Youth age 19 and under.
- Fayette County resident.
- Financial assistance needed, as defined by a letter from Department of Family and Children Services.
- Completed Scholarship Application Form (including supplemental information).
- Application must meet deadline requirements.
- Scholarships should be limited per participant.
- Registration fees should be covered partial/fully depending on availability of funds.
- All awarded scholarship participants must meet all other YAA eligibility, guidelines and class/program/camp/sports requirements.
- Priority should be given to first time applicants.
- Scholarships awarded are intended to subsidize class/program/camp/sports registration fees.
- Incomplete or misleading applications should be rejected.
- Misleading application information or expulsion from class/program/camp/sports will result in placement on scholarship probation for a period of one year from the date of application.

Scholarship Panel

A pool of YAA board members should be created, in which members will meet prior to the season to review scholarship applications. Responsibilities include:

- Collecting and processing applications.
- Calling review panel meetings and preparing materials and funding availability.
- Maintaining ongoing database of all applications.
- Maintaining deadlines for scholarship approval periods.
- Notifying all recipients of award by phone or mail.
- Maintaining maximum confidentiality with regards to all scholarship information.
- Keeping Parks and Recreation Director informed on the status of the scholarship fund activity (i.e., dollars generated and awarded, number of participants and their demographics, program areas requested, etc.).

11. Fee Schedule:

YAA Impact Fees: \$5 per participant per sport per season

YAA Out-of-County Fees: \$25 per participant per sport per season. Associations may charge non-residents more than the required \$25 impact fee.

YAA Clean Up Deposit for Regular Sport Season: \$250 per sport per season

YAA Clean Up Deposit for Camps, Clinics, or Tournaments: \$500 per sport per camp, clinic, tournament

Rental Fees:

	Resident			Non - Resident		
	Per Hour Per Court/Field	Per Day Per Court/Field	Deposit Per Court/Field	Per Hour Per Court/Field	Per Day Per Court/Field	Deposit Per Court/Field
Basketball (Outdoor) and Tennis Practices or Single Game without lights	\$25	n/a	\$250	\$50	n/a	\$250
Athletic Fields Practices or Single Game without lights	\$50	n/a	\$250	\$100	n/a	\$250
Light usage fee for Practices or Single Game	\$25	n/a	n/a	\$50	n/a	n/a
Tournaments, Camps, Clinics hosted by YAA Governing Bodies (e.g. Ga. State Soccer, USSSA, ASA, etc.)	n/a	\$100	\$500 per tournament	n/a	n/a	n/a
Tournaments, Camps, Clinics	n/a	\$200	\$500 per tournament	n/a	\$400	\$500 per Tournament
Light usage fee for Tournaments, Camps, Clinics	n/a	\$25 per hour per court/ field	n/a	n/a	\$50 per hour per court/ field	n/a

- YAA's will not be charged rental fees if said practice, game, or tournament is completely organized and implemented by the Fayette County YAA assigned to a particular park. YAA's must serve as event directors and accept/disburse all monies applicable to the event.
- Each YAA will be allowed to host one (1) and only one (1) tournament per year in conjunction with a YAA governing body without having to pay the impact fee. The YAA must submit to the Parks and Recreation Department the name and date of the one (1) tournament without the impact fee at the start of the calendar year along with an explanation as to how the funds from the tournament will be allocated.
- Reservations are made on a first come first serve basis & facilities may only be reserved once every six weeks.
- Refunds for the reservation fee will not be given; however, if your event is cancelled due to inclement weather, the Recreation Department will reschedule your event based on availability.

D. MAINTENANCE AND RESPONSIBILITIES GUIDELINES

1. Facility Maintenance/Operations Standards

Facility Maintenance and Operations responsibilities are broken down into two categories.

- a. County provided facilities: These include concession buildings with restrooms, storage rooms or meeting spaces.
- b. YAA funded, Fayette County Parks and Recreation approved, and Fayette County permitted storage or grilling facilities.

The above requires the YAA perform routine maintenance tasks, (e.g., regular cleaning, neat storage of materials, hazard free, proper energy management procedures maintaining temperature of 68 degrees in Winter and 78 in Summer, no excessive power or water use and basic adherence to Fayette County codes and regulations); the YAA does have an added responsibility to items that fall under the (2) category.

Items under number (2) require that the YAA maintain these facilities in accordance with and as directed by Parks & Recreation. This maintenance includes affording the associated cost to include repairs, painting, roofing, fencing, upgrade or repairs to electrical components, plumbing components, and irrigation components. Failure to properly maintain any structure may result in Fayette County Parks & Recreation removing the structure from the property.

Fayette County is responsible for all facility electrical, HVAC, and plumbing work or repairs. Fayette County will maintain the playing fields and passive areas on a regularly scheduled basis and pay all utility bills associated with the park's facility operations.

Most work orders will be completed within thirty (30) working days of receipt of work order. If the work order is unable to be completed within thirty (30) days the Parks and Recreation Director will contact the YAA representative. The YAA is encouraged to submit post-season work orders to allow Fayette County the opportunity to deal with major requests during the off season and/or to request funds in the next year's budget.

2. Youth Athletic Associations Operations and Maintenance Responsibilities

YAAAs are responsible for collecting litter daily from fields, dugouts, press boxes, restrooms, concession area and breezeway, and placing it into trash receptacles. Trash left in the areas outlined constitutes a violation of the facility use permit and may hinder field preparation

YAAAs are responsible for field preparation for games and practices and all other maintenance above and beyond regularly scheduled maintenance services provided by the County.

Sand, quick dry, clay and other Fayette County approved material(s) used during inclement weather conditions must be kept at minimal use. Over use of these types of materials may result in damage to the playing surface and result in closure of the sport field until it can be repaired.

YAA's are responsible for providing all sports equipment and all necessary personnel to operate the program.

YAA's must turn field lights off each evening at the conclusion of activities and ensure that lights are off on fields not in use. Lights should not be used until necessary in the evenings. A monetary penalty may be assessed against the YAA for lights left on unnecessarily. There is a constant and significant expense associated with field lighting that requires constant management by the YAA's. If energy management initiatives are not aggressively pursued by the YAA's, the YAA's may be responsible for funding the field lighting cost.

3. Incident Report

The Fayette County Parks and Recreation and Marshal's Office must be notified immediately of any serious injury, death, property damage, or vandalism and provided with a written report the next business day. This report will help improve safety in parks, as well as document the incident should the County receive a claim.

4. Scoreboards and Bulbs

Fayette County will repair scoreboards and replace light bulbs on scoreboards upon receipt of a service request. Scoreboard repair is not considered an emergency repair by Fayette County Parks and Recreation.

5. Athletic Field Painting, Lining, and Prep Procedures

Baseball / Softball Fields

When dragging fields, YAA's should never drag faster than one can walk and should always stay at least one (1) foot away from the edge of the grass. All field lining is the responsibility of the YAA. Infield dirt should be chalked with two (2) inch lines. Outfield grass should be painted once per week. Materials provided to YAA's by Fayette County (i.e. chalk and paint) will be in accordance to these procedures. YAA's do not have the authority to allow other organizations to use the supplies, or to use the supplies as barter for in-kind trade.

Football / Lacrosse Fields

Painting of the field is the responsibility of the YAA. Main playing lines on fields should be painted once per week. Materials provide to YAA's by Fayette County will be in accordance to these procedures. YAA's do not have the authority to allow other organizations to use the supplies, or to use the supplies as barter for in-kind trade. Painting (including purchase of paint and labor) of logos or other designs not required by the playing rules will be the responsibility of

the YAA. YAAs that wish to paint a logo or design must have paint specs approved by the Parks and Recreation Director prior to implementation.

Soccer Fields

Painting of the field is the responsibility of the YAA. Main playing lines on fields should be painted once per week. Materials provided to YAAs by Fayette County will be in accordance to these procedures. YAAs do not have the authority to allow other organizations to use the supplies, or to use the supplies as barter for in-kind trade.

Securing Soccer Goals

Soccer Associations must secure all soccer goals safely during the soccer season and must secure and lock all soccer goals between seasons.

During the soccer season, soccer goals should be secured by use of sand bags. The sand bags must be purchased by a manufacturer that produces and markets the bags specifically for use as a means of securing soccer goals. Request to use something other than bags of sand that are not specifically manufactured to secure soccer goals shall be submitted and approved by the Parks and Recreation Director prior to usage.

Each goal must be secured by an appropriate number of bags to prevent the goal from the possibility of tipping or falling. The number of bags required for securing goals would depend on the size and weight of the goal. YAAs are encouraged to err on the side of caution when determining the appropriate number of sand bags for each goal.

6. Emergency / Safety / Work Request Procedures

The YAA President should report safety situations and work requests to the Parks and Recreation Director immediately.

7. Field Closure

Fayette County reserves the right to cancel any scheduled activity at County facilities when it is determined that such use would severely damage the field condition or endanger the safety of the participants. (See § A.15)

8. Turf Grass Policy

Fayette County Parks and Recreation shares the responsibility with YAAs for establishing, maintaining, and renovating turf grass for sports fields at its parks. All sports fields will be generally maintained by Fayette County Parks and Recreation in the following manner:

- March/April/May – Pre-emergence for summer weeds
- April through September - Fertilizer application
- May through August – Sod renovation, seeding and sprigging

- May through September – Aerate & Top-dress
- July/August/September – Post-emergence for summer weeds
- September/October/November – Pre-emerge for winter weeds
- Winter/dormancy months – Lime application
- December & April - Sports field renovation needs assessment

Turf grass maintenance may be modified due to weather or soil conditions. YAAs that wish to supplement the routine maintenance of turf-grass should contact the Grounds Maintenance Director for more information.

9. Sports Turf, Grounds, Scoreboard, and Facilities Assessment

During the months of December and May the Fayette County Parks and Recreation Staff will work with each YAA to assess the damage and impact to grounds, fences, buildings and scoreboards during the sports season. A preliminary plan of action will be developed to repair damaged areas and to re-establish the turf grass during the summer. The plan of action will include anticipated field closure dates, anticipated re-establishment methods (sod, sprig, rest), and estimated division of cost for re-establishment. YAAs must consider turf grass re-establishment plans when programming summer camps, clinics, and tournaments. Field use permits may be impacted by field renovation and turf grass re-establishment.

Field closure and turf renovation plans may be adjusted, depending on the outcome of the spring turf and grounds assessments. Schedules for renovation set at the spring assessment must be adhered to by YAA; if not field re-establishment for the fall season will be affected.

10. Sod Procedure

It is the responsibility of the YAA to monitor field conditions in the evenings and weekends. Cost for damage caused by play or practice during inclement weather is the responsibility of the YAA. Should games or practices be cancelled due to inclement weather the YAA must leave the Parks and Recreation Director a voice message at the time of cancellation, to ensure that the Fayette County staff can determine responsibility if damages occur.

If damage to turf grass occurs because of misuse or abuse (misuse to include: failure to rotate goals, practice or play in inclement weather conditions) by the YAA, Fayette County will require the YAA to purchase replacement sod and incur any other cost necessary to repair the damaged area and to make the playing fields safe. The Grounds Maintenance Director will determine sod renovation needs.

11. Baseball/Softball Outfields

YAAs are responsible for teaching baseball/softball players the importance of protecting the outfield turf. YAAs will be billed for purchase and installation of any sod that is required to repair spots in baseball/softball outfields that are severely damaged by baseball/softball use or result in unsafe conditions.

Fayette County will purchase and lay sod on fields only in the following instances:

Areas damaged to the extent that they cannot be re-established through sprigging or rest and were not damaged as a result of over-use or unusual use by the YAA holding field use permits at the Park.

YAA's may purchase additional sod for installation at Fayette County parks. A written request must be received by the Grounds Maintenance Director, and then approved by the Grounds Maintenance Director prior to the purchase and/or installation of sod.

Sprigging to Repair Field Turf

It is common practice for Fayette County to utilize sports turf sprigs to repair fields damaged by routine play. Sprigging fields is an effective technique for healthy re-establishment of turf grass and turf grass root systems.

In order for the process to be effective, fields should be closed for a period of at least six to eight (6-8) weeks during the peak-growing season for Bermuda grass (June-September).

Fayette County staff will meet with YAA's in November/December and April/May to evaluate the sprigging/sod needs at each park and design a renovation plan that considers the programming needs of the YAA and the field recovery requirements.

YAA's are encouraged to schedule as few activities as possible during the months of late May, June and July to provide the best conditions for turf grass re-establishment.

Maintenance buildings, concession buildings, storage areas and other park facilities used during a sport season should be returned to their original condition by the YAA by the end of each season. Refrigerators and coolers must be cleaned and food removed so units may be unplugged to conserve energy.

YAA's must ensure that the restrooms are in a clean sanitary condition at the conclusion of each scheduled day. All toilets need to be flushed, paper off the floor, and tissue replaced. Hourly inspections are suggested to ensure that their members are not purposely or inadvertently causing damage to the facilities. Repairs to damage that can be specifically tracked to YAA members will result in forfeiture of the security deposit.

E. PARK IMPROVEMENTS AND ADDITIONS

The Fayette County Parks and Recreation Department encourages YAA's to pursue improvements to park facilities that will enhance the program as well as upgrade the amenities in the park. YAA's shall submit in writing to the Parks & Recreation Director any and all requests for permission to move, change, add to, construct, paint, or detach any part of any facility (this includes shelving, electrical, etc.). Consideration and approval or denial of all written requests will come from the Parks & Recreation Director. The YAA president will receive confirmation of receipt of the request within five (5) working days. Staff will review all requests and an approval or denial will be communicated as soon as possible. Plans must meet all Federal, State

and local Building Codes and are subject to the approval of the Fayette County Building Permits and Inspections. Work may proceed only after approval. All work will be monitored and inspected by Fayette County. All contractors are required to obtain a \$1,000,000 liability insurance policy, naming Fayette County Board of Commissioners and the YAA as additional insured. Certificate of Insurance should be faxed to (770) 460-1931 prior to any work being done. Any facility or field donated or constructed by a YAA on Fayette County property is considered to be County property.

If a YAA is willing to fund a request, the guidelines in this document must be followed. After approval of the request, work may proceed. Any special requests in which Fayette County will be asked to provide funding must be submitted prior to January 1 of each year. These requests will be reviewed and if approved, funds will be proposed in future year(s) budgets.

If a YAA fails to follow these procedures Fayette County reserves the right to dismantle and remove unapproved alterations, additions, changes, etc. made to the facilities and revoke the use of facilities

1. Build and Design Procedures

YAA submits written request to Parks and Recreation Director, along with diagram/layout (hand drawn is suitable) for proposed building and its location.

Fayette County will review proposed building and location(s) for utility conflicts and utility connections, future development, and vehicle circulation, etc. Staff will review all requests and an approval or denial will be communicated as soon as possible.

YAA then submits a Building Permit application to Fayette County Building Permits and Inspection Department (in person) at the Fayette County Administration Complex, 140 W. Stonewall Ave., Fayetteville, on the second floor. For further information on this entire process, contact Building Permits Department directly at 770-305-5403.

YAA will be required to obtain the building permit from Fayette County Building Permits and Inspection Department (same as above). Permit cards must be posted at construction location at all time. All required inspections must be obtained (you will be notified of the required inspections during the permitting process). All Fayette County Building Permits and Inspection procedures are to be adhered to according to the instructions received during permit approval process and/or in general per ordinance or law. YAA contractors must provide a certificate of insurance prior to work beginning to Fayette County Parks and Recreation Director. Fayette County Board of Commissioners shall be named an additional insured.

F. SAFETY AND SECURITY

1. Incidents Involving Vandalism and Accident/Injury

Vandalism must be reported to the Marshal's Office immediately by calling 911. The YAA is responsible for submitting a loss liability report to the Parks and Recreation Director for any

vandalism, injury and serious incidents to within twenty-four (24) hours or next business day after the incident. YAAs must report damage to Fayette County facilities or buildings to the Parks and Recreation Director immediately. Damaged facilities must be secured to prevent further damage or loss.

If damage is a result of the YAAs negligence or failure to comply with accepted operational or security measures, the YAA may be held responsible for reimbursing the County for all or part of repair cost. Flip drills or soft tosses are not allowed on fences and only can be done in designated areas!

2. Safety and Loss Prevention

YAAs are responsible for operating programs in a safe environment. The YAAs are required to inspect all fields, equipment and other facilities before each use to ensure safe conditions and proper maintenance. All sports equipment should meet national safety standards and regular inspections of the equipment condition should be performed. This includes equipment rented or loaned to participants by the Association.

Field Conditions - All fields should be inspected before each use to insure a safe environment. Fayette County reserves the right for any Parks and Recreation staff to close any facility for the safety of participants or conditions of the facility. After the fields are closed by Fayette County, the YAA may decide to play, but will be responsible for all damages and repair to the facility. If a YAA cancels games or practice due to inclement weather, it is their responsibility to leave the Parks and Recreation Director a voice message at the time of cancellation. The YAA must immediately notify the Parks and Recreation Director of any damages or hazardous conditions.

Weather Conditions – refer to pages 38-45 of this document for weather procedures.

Adult Supervision – YAAs that conduct youth activities in Fayette County facilities must have a sufficient number of adults as set by each YAA present to supervise all scheduled activities from the time the youth arrive until every boy or girl has left the area.

Fire Codes - Adherence to Fayette County Health and Fire Codes shall be the responsibility of the YAA. All concession operations must be conducted in safe and clean manner and concession equipment regularly inspected and thoroughly cleaned.

3. Adherence to County Park Rules

YAAs are responsible for adherence to all County Public Codes and Park Rules.

- Propane gas tanks must be stored in a Fayette County approved, vented area located outside of the concession stand building.

4. Emergency Service Procedure

Evening, Weekends, and Holidays

PARKS & PARK FACILITIES

For emergencies involving Park Facilities (e.g. water or flooding problems, loss of lights or electrical power, hazardous conditions, vandalism, storm drainage, etc.):

Please call:

1. YAA President
2. Parks and Recreation Director

For all other emergencies involving injuries, loss of life, etc.:

Please call:

1. 911
2. Parks and Recreation Director

SCHOOL FACILITIES, PARK FACILITIES, & PAVILIONS

For emergencies involving Park and School Facilities (e.g. school and park access, inability to open locked doors, gates locked, scheduling conflicts, etc.):

Please call:

YAA President
School Administration for each particular facility

G. PARK PROHIBITIONS COMPLIANCE WITH LAW

Each YAA and its participants shall comply with all relevant federal, state and local laws. In particular, each YAA and its participants will comply with those rules adopted by the Fayette County Board of Commissioners and codified as Article I of Chapter 18 of the Code of Ordinances of Fayette County. It shall be prohibited for any person to engage in any activity prohibited under said Article I of Chapter 18 of the Code of Ordinances of Fayette County.

1. Littering

~~It shall be prohibited for any person to throw or deposit litter on the grounds, streets, sidewalks, fountain, pond, lake, stream or other body of water in any recreation facility, except within public receptacles and in such a manner that the litter will be prevented from being carried or deposited by the elements upon any part of the recreation facility. Where public receptacles are not provided, all such litter shall be carried away from the park by the person responsible for its presence and shall be properly disposed of elsewhere. It shall be prohibited to take into, carry through, or put into a recreation facility, any litter generated outside the recreation facility.~~

2. Weapons prohibited

~~It shall be prohibited for any person to discharge any weapon or similar device in a recreation facility.~~

~~It shall be prohibited for any person to take on a recreational facility any weapon, or to use, carry or employ any weapon or similar device in a recreational facility. On duty law enforcement employees shall be exempt from the limitations set forth in this section.~~

~~3. Laser Lights prohibited~~

~~It shall be prohibited for any person to operate a laser light or similar device in a recreation facility unless used in the production of an overhead/power point presentation.~~

~~4. Throwing objects prohibited~~

~~It shall be prohibited for any person to throw any stone or missile at any person or at any public or private building in a recreation facility.~~

~~5. Annoying noises prohibited~~

~~It shall be prohibited for any person to whistle, hiss or holler at another person in a boisterous, unbecoming or erring manner or make any loud, unnecessary or unusual noise or any noise or display, play or operate any sound amplification device including radios, television sets, public address systems, musical instruments, CD players and the like in such a way which either annoys, disturbs, injures or endangers the comfort, repose, peace or safety of other persons in a recreation facility to the exclusion of others by written permit of the Parks and Recreation Director.~~

~~6. Personal Conduct~~

~~It shall be prohibited for any person to engage in any violent, abusive, loud, boisterous, vulgar, wanton, obscene or otherwise disorderly conduct, disturb or annoy others, or engage in any activity that could cause injury to other persons while on or in connection with a recreation facility. No person shall upon or in connection with a recreation facility by act or speech willfully or unreasonably hinder, interrupt or interfere with any duly permitted activity or unreasonably or willfully intrude on any areas or into the structures designated for the use of a certain person or persons to the exclusion of others by written permit of the Parks and Recreation Director. It is the responsibility of all the YAAs to enforce all NYSCA Code of Conducts.~~

~~7. Fires restricted~~

~~It shall be prohibited for any person to build or maintain a fire in a recreation facility except in designated areas which are clearly marked by signs or defined with fire rings or grills placed by Parks and Recreation employees or by written permit for propane gas or other grills by the Parks and Recreation Director or the Parks and Recreation Director's agent.~~

~~8. Damaging or removal of any park property or vegetation prohibited~~

~~It shall be unlawful for any person to deface, graffiti, harm or damage any park buildings, wildlife, property, equipment or signs; or dig up, cut, damage or remove any trees, tree limbs, shrubbery, flowers, rocks, mulch, water, historical artifacts or other vegetation in a recreation facility.~~

~~9. Possession, use or consumption of alcoholic beverages~~

~~It shall be prohibited for any person to possess, use, or consume any alcoholic beverage in a recreation facility.~~

~~10. Tobacco use~~

~~Smoking is prohibited on all county property. Smoking is considered the use of any tobacco products, including smokeless tobacco products, as well as non tobacco products containing nicotine, with the exception of nicotine containing products used as part of a smoking cessation program.~~

~~11. Vehicles restricted~~

~~It shall be prohibited for any person to drive any motorized or electric vehicle in a recreation facility except upon roadways designated and maintained for vehicular traffic, and except upon walkways and fields when permitted and approved by the Parks and Recreation Director. Law Enforcement and Parks and Recreation employees whose duties require them to drive maintenance vehicles and equipment shall be exempt from the limitations set forth in this section.~~

~~12. Parking restricted~~

~~It shall be prohibited to park a vehicle in a recreation facility except in those areas designated by the appropriate signs as vehicle parking areas or in marked parking spaces. Parking around concession stands and in the grass is prohibited. It shall be prohibited to leave a vehicle standing or parked in a recreation facility during hours when the recreation facility is closed. In such instances, the vehicle may be towed from the recreation facility at the owner's expense.~~

~~13. Parking limited to recreation facility users~~

~~It shall be prohibited for any person to park in a recreation area if the owner of the vehicle is not utilizing the recreation facility unless authorized by the Parks and Recreation Director or the Parks and Recreation Director's agent. It shall be prohibited for persons to congregate within a parking area of a recreation facility so as to disrupt traffic or other persons, or so as to create a safety hazard.~~

~~14. Commercial activity restricted~~

~~It shall be prohibited for any person to sell or offer for sale any merchandise or operator attempt to operate a concession or engage in any commercial or charitable activity in a recreation facility unless approved by permit, by the Parks and Recreation Director.~~

15. — Temporary Amusement Activities

~~It shall be prohibited for anyone to erect or use any temporary carnival or amusement ride or inflatables in a recreation facility unless approved by permit, by the Parks and Recreation Director.~~

16. — Hours open to public restricted

~~It shall be prohibited for any person or vehicle to enter or be within a recreation facility outside of the posted hours of operation unless approved by permit, by the Parks and Recreation Director or unless such person is participating in authorized and scheduled programs, classes, special events or meetings.~~

~~Park hours of operation are sunrise until sunset, unless participating in a scheduled activity or athletic event posted otherwise as authorized by the Parks and Recreation Director.~~

17. — Golfing regulated

~~It shall be prohibited for any person to practice, play or otherwise participate in the game of golf, except at a recreation facility designated for such use and only in accordance with the rules, regulations and restrictions promulgated by the Parks and Recreation Director.~~

18. — Swimming and watercraft regulated

~~It shall be prohibited for any person to launch or travel in watercraft, swim, bathe, or wade in any body of water in a recreation facility unless designated for such use and then only in accordance with the rules, regulations, and restrictions promulgated and posted at the recreation area.~~

19. — Violation of facility regulations

~~It shall be prohibited for any person to violate any rules or regulations relating to the use of the recreation facility as established by the Parks and Recreation Director or by the Board of Commissioners.~~

20. — Animals Restricted

~~It shall be the duty of every animal owner or custodian whose animal is in a recreation facility to have physical control of the animal by leash or lead line at all times unless in designated dog park areas where off leash is permitted or approved otherwise, by permit, by the Parks and Recreation Director. It shall be prohibited for any person with an animal, other than Seeing Eye dogs as necessary, to access areas of a recreation facility which are restricted to animals. It shall~~

~~be the duty of every animal owner or custodian of any animal whose animal is in a recreation facility to immediately and properly dispose of waste deposited by the animal.~~

~~It shall be the duty of every animal owner or custodian of any animal whose animal is in a recreation facility to have current rabies vaccination for their animal.~~

~~21. — Pyrotechnics restricted~~

~~It shall be prohibited for any person to possess, display, use, set off, or attempt to ignite any firecracker, fireworks, smoke bombs, rockets, black powder guns, or other pyrotechnics, unless approved by written permit by the Parks and Recreation Director or Fire Marshal.~~

~~22. — Engine Powered Models or Toys restricted~~

~~It shall be prohibited for any person to start, fly, or use any fuel powered engine, jet type or electric powered model aircraft, boat or rocket or like powered toy or model, except at those areas designated by the Parks and Recreation Director for such use and then only in accordance with such rules, regulations, and restrictions promulgated by the Parks and Recreation Director.~~

~~23. — Launching Hot Air Balloons and hobby rockets restricted~~

~~It shall be prohibited for any person to launch hot air balloons and hobby rockets from a recreation facility unless approved by written permit by the Parks and Recreation Director.~~

~~24. — Recreation Facility Restrictions~~

~~It shall be prohibited for anyone to enter locked or closed (by field closed signage) any sport field for recreation use unless approved by permit, by the Parks and Recreation Director.~~

H. INCLEMENT WEATHER CONDITIONS

In the event of inclement weather it may be necessary to require a specific field or park complexes to be closed.

Each Park location will be furnished with a sign(s) stating PLEASE DON'T LITTER. During unsuitable playing conditions these signs will be flipped open to display the statement FIELDS CLOSED. The purpose of the signs is to notify park patrons and Marshal's Office that the sports fields are unsuitable for play.

The following is the process/procedures for field closings due to inclement weather/field conditions:

FCPR Staff Weekday Business Hours

During normal weekday hours (Mon-Fri 7:00 am - 3:00 pm), Fayette County staff will monitor and determine the playing condition of all sports fields. If in the opinion of Fayette County staff, field conditions are not suitable for play, the staff member will contact the appropriate YAA and

the Marshal's Office and close the fields. Fayette County staff may monitor and determine the playing condition of any sports fields in non-business hours. If Fayette County staff determines that the fields are not suitable for play at any time, the fields shall be closed.

Non- FCPR business days (e.g. holidays, weekends, and after 3:00 p.m. daily)

It is the responsibility of the YAA to inspect and determine if the fields are safe and playable. If the YAA determines that the fields are unsafe or unplayable they are to call the Fayette County Parks and Recreation Department staff and leave a voice mail that the fields are unsuitable for play and they are to display the FIELD CLOSED sign(s).

It is the responsibility of the YAA to inspect and reopen fields that were closed the previous day if it falls on a Non-Fayette County business day. The inspection and re-opening of the field should occur the following morning by 9 a.m. Once the fields are deemed playable, the YAA should flip the sign to "Please do not litter."

Voicemail notification should include the following:

- Specific date
- Time
- Field(s) affected
- Reason for closure
- Person leaving message
- Phone number at which you can be reached the next business day

These rules are designed to provide residents with safe playable surfaces. Failure to comply or abuse these procedures by a user group may result in Fayette County revoking the use of the facility.

25.5. Weather Procedures

The following guidelines for heat related illness, extreme cold temperatures, and lightning safety are suggested, though each participant and situation is unique, and may not require every step listed or may call for different or additional measures.

26.6. Warning Sirens

When YAAs hear the emergency warning sirens in a Fayette County Parks and Recreation area, then YAAs should take immediate action. Each YAA shall identify a safe area for their particular sport complex and notify coaches/managers of these areas at the coaches/managers meetings. The Fayette County 911 Center will sound these sirens when:

- The National Weather Service issues a significant weather advisory accompanied by lightning, hail and strong winds. There is no tone with this alert. It is voice activation only.

- The National Weather Service issues a severe thunderstorm warning with expected wind speed of less than 80 mph and or hail less than 2.3 inches in diameter. There is no tone with this alert. It is voice activation only.
- The National Weather Service issues a severe thunderstorm warning with winds of 80 mph or greater and/or hail greater than 2.5 inches in diameter.
- The National Weather Service issues a tornado warning.

Immediate Actions should include:

- When siren sounds immediately leave the playing field and seek shelter in a safe area.
- If during a storm and you are outside in open areas away from a shelter or shelters are not available lie flat on the ground away from trees until the storm passes.
- Tune to local radio station for weather updates. Each YAA should monitor weather radio which should be located in each concession stand.
- Do not call 911 to ask why the sirens are sounding as this can overload the 911 emergency response system. Only call 911 in an emergency.

Due to an alarming rise in weather related casualties in recreation sport settings in recent decades, the National Athletic Trainers' Association has released the following guidelines to follow when participating in outside athletic or recreation activities.

- Establish a chain of command that identifies who is to make the call to remove individuals from the field. Each YAA should submit the names of the persons making the call to remove individuals from the field to the Parks and Recreation Department prior to each season.
- Name a designated weather watcher. (A person who actively looks for the signs of threatening weather and notifies the chain of command if severe weather becomes dangerous.) Each YAA should submit the names of the persons making the call to remove individuals from the field to the Parks and Recreation Department prior to each season.
- The official sound to warn officials, league directors, coaches, managers, players and spectators of the need to clear the fields in a timely manner will be three consecutive five (5) second blasts from the hand held distress device

If the press box is occupied an announcement will be made that acknowledges the need to clear the fields and that all play is suspended. No one will be allowed to resume play or be allowed on the fields until the officials or league director makes the determination that it is safe for play to resume. Coaches/managers should be informed what the official warning sound will be at the coaches/managers meetings.

- Designate a safe shelter for each venue, and notify coaches/managers of these areas at the coaches/managers meetings. Unsafe places are near metal or aluminum, under trees, on hills, and near electrical/electronic equipment.
- Have a means of monitoring local weather forecasts. Know weather definitions:
 - Watch indicates conditions are favorable for severe weather

- Warning means severe weather has been detected in the area, and all persons should take the necessary precautions
- Severe Weather Watch: Once a severe weather watch is announced, the YAAs will prepare to stop play and secure the facilities. The organization officials will monitor the weather conditions to determine playability and safety of the facilities and its users.
- Severe Weather Warning: ALL PLAY WILL STOP! All players, spectators, coaches and league officials must leave the facility in an orderly manner. The facility will be closed until there is notification that weather conditions have cleared enabling safe usage.
- Lightning Recommendations: Use the Flash-to Bang (lightning to thunder) count to determine when to go to safety. By the time the flash-to-bang count approaches thirty seconds all individuals should be inside a safe structure.
- Once activities have been suspended, wait at least thirty minutes following the last sound of thunder or lightning flash prior to resuming an activity or returning outdoors.
- Avoid being on the highest point in an open field, in contact with, or proximity to the highest point, as well as being on open water. Do not take shelter under or near trees, flagpoles, or light poles.
- Assume the lightning safe position (i.e. crouched on the ground, weight on the balls of the feet, feet together, head lowered, and ears covered) for individuals who feel their hair stand on end, skin tingle, or hear “crackling” noises. Do not lie flat on the ground.
- Observe the following basic first aid procedures in managing victims of a lightning strike:
 - Survey the scene for safety.
 - Activate local EMS by calling 911.
 - Lightning victims do not ‘carry a charge’ and are safe to touch.
 - If necessary, move the victim with care to a safer location.
 - Evaluate airway, breathing, and circulation, and begin CPR if necessary.
 - Evaluate and treat for hypothermia, shock, fractures, and/or burns.
- All individuals have the right to leave an athletic site in order to seek a safe structure if the person feels in danger of impending lightning activity without fear of repercussions or penalty from anyone.

27.7. Hot Weather Recommendations

The Heat Index (HI) is the temperature the body feels when heat and humidity are combined. The heat index provides general guidelines for assessing the potential severity of heat stress. Individual reactions to heat will vary. It should be remembered that heat illness could occur at lower temperatures. Studies indicate that susceptibility to heat illness tends to increase with age.

HEAT INDEX TABLE

HEAT INDEX	EFFECTS ON THE HUMAN BODY
90 to 105	Cramps or heat exhaustion possible
105 to 130	Cramps or heat exhaustion likely, heat stroke possible
130 and above	Heat stroke highly likely

The following are recommended guidelines for coaches and board members to follow. In responding to each situation that arises, coaches and board members should use their best judgment.

1. Approximately thirty (30) minutes prior to the start of activity, temperature and heat index reading should be taken at the practice or competition website from www.weather.com or a comparable source.

HEAT INDEX WARNING LEVEL GUIDELINES

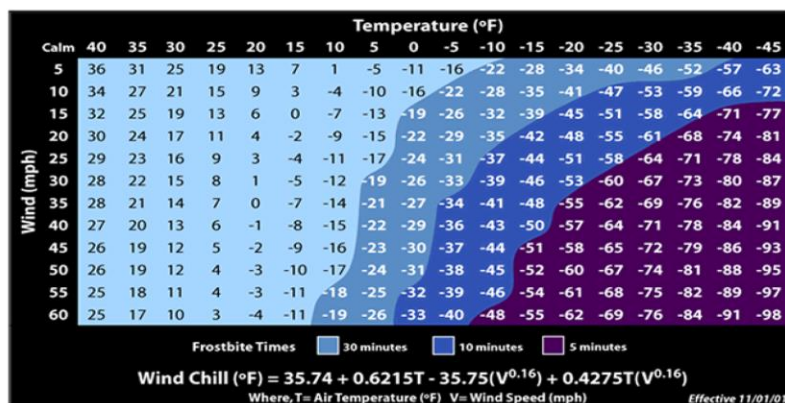
LEVEL	HEAT INDEX TEMPERATURES	EFFECTS ON BODY	PRACTICE HOURS	BREAKS	FLUIDS
Caution	80 – 89 F	Some dehydration may occur	Use Caution. Watch/monitor athletes carefully for necessary action	Remove Helmets. 5 Minute breaks every 20 Minutes. Ice down towels for cooling	Cold Water
Extreme Caution	90 – 104 F Re-check the temperature and heat index approximately every 30 minutes to monitor for increased risks	Cramps or heat exhaustion possible	Use Extreme Caution. Helmets and other possible equipment removed if not involved in contact or necessary for safety. Watch/monitor athletes carefully for necessary action	Remove Helmets. 5 Minute breaks every 15 Minutes. Ice down towels for cooling	Cold Water
Danger	105 – 129 F Re-check the temperature and heat index approximately every 30 minutes to monitor for increased risks	Cramps or heat exhaustion likely, heat stroke possible	Helmets, t- shirts and shorts. No shoulder pads. Alter uniforms by removing items where feasible. Practice time should be shortened with low intensity and limited conditioning. Watch/monitor athletes carefully	Remove Helmets. 5 minute breaks every 10 Minutes. Ice down towels for cooling	Cold Water

			for necessary action		
Extreme Danger	130 F and Above	Heat stroke highly likely	NO PRACTICE	NO PRACTICE	Cold Water

2. These guidelines are to be applied to all practices that take place on/off park property.
3. Practices and games should be held early in the morning and/or later in the evening to avoid times when environmental conditions are generally more severe.
4. An unlimited supply of water shall be available to participants during practices.
 - Coaches should be made aware of the water source location at each YAA sport facility prior to practices or games.
 - Coaches/Board Members shall inform all participants that water is always available or accessible, and they will be given permission anytime he/she asks for water.
 - Hydration and fluid replacement is a daily process. Participants and parents should be informed to hydrate themselves before, during, and after practice. Participants and parents should also be informed that meals should include an appropriate amount of fluid intake in addition to a healthy diet. Teach participants about the dangerous heat illness signs and symptoms and how to monitor each.
5. Give adequate rest periods. Remove appropriate equipment or clothing when possible. Exposed skin cools more efficiently. Remind participants to wear clothes that are light in weight and color.
6. Gradually acclimatize participants to the heat.
 - Research indicates 80% acclimatization may be achieved in seven to ten (7-10) days, but could take up to fourteen (14) days. In some cases, it may take several weeks to become fully acclimated.
 - The length and intensity of practice should be adjusted according to the Heat Index until acclimatization occurs.
7. Participants that coaches need to carefully monitor include:
 - Participants who have recently had a flu illness (e.g. intestinal viruses).
 - Participants who are overweight or have weight control problems.
 - Participants whose parents have informed coaches that they are taking over-the-counter and prescription medication/supplements.
 - Participants who have done absolutely no exercise at all or participants who you know little about.

28.8. Cold Weather Recommendations

- The wind chill factor should be used to determine the severity of the cold temperatures NOT just the temperature alone.
- Warm-up and properly stretch participants until immediately before the competition or practice.
- Participants and parents should be informed.
- Clothing should be selected for comfort.
- Do not overdress.
- Multiple layers provide good insulation.
- Properly cover the head, neck, legs, and hands. Extreme cold blocks some sensations of pain. Thus, frostbite can easily affect the fingers, toes, ears, and facial areas.
- Drink plenty of water or warm fluids if possible.
- Avoid caffeine and alcohol.
- Stay active to maintain body heat.
- Have high-energy foods available, such as a chocolate bar. Sugar stimulates shivering which is the body's mechanism for re-warming itself.
- Do not start an activity in an extremely wet and cold environment.



The Wind Chill Chart above includes a frostbite indicator, showing the points where temperature, wind speed and exposure time will produce frostbite on humans. The chart above includes three shaded areas of frostbite danger. Each shaded area shows how long (30, 10 and 5 minutes) a person can be exposed before frostbite develops. (For example, a temperature of 0 degrees and a wind speed of 15mph will produce a wind chill temperature of -19 Degrees. Under these conditions, exposed skin can freeze in 30 minutes)

The following are the Fayette County Parks and Recreation guidelines and restrictions for corresponding Cold Index Readings.

0 or below-Danger! Discontinue practice or cancel practice. Make sure all athletes get to a warm location

1 to 10 Degrees-Extreme Caution! Very short, restricted practice is permitted (1 hour time limit) Observe athletes carefully for signs of cold injuries. Make sure all athletes have layers of clothing on. Proper clothing examples: (Gloves, Hats, Sweaters)

11 to 40 Degrees -Warning! Limit practice to 1.5 hour

40 Degrees & Above- No restrictions. Monitor the cold index for decreases in temperature.

29.9. Smog Alert Recommendations

- Air Quality Index during the Smog Season, which is currently identified, as May 1 through September 30, should be used for assessing the potential severity of the smog. This information is available at the State of Georgia Department of Natural Resources, Air Pollution Control website www.air.dnr.state.ga.us.
- Check for "Smog Alert Days" prior to every practice and game.
- On "Smog Alert Days", plan limited outdoor practice and games during the hours of 2:00 p.m. and 7:00 p.m. when smog levels tend to be the highest.

On Code Orange days:

- For the Elementary and Middle School Age Participants, limit outdoor activities by holding activities in the morning, reducing the normal length of the activity, and/or doing activities which require moderate to low levels of exertion.
- For High School Age Participants, coaches should inform parents and participants the potential health risk related to outside activities during the alert days. The participant/parent shall be responsible for the participation limitation of outside activities without fear of repercussions or penalty from anyone.

On Code Red days:

- For Elementary and Middle School Age Participation, NO OUTDOOR ACTIVITIES.
- For High School Age Participants, coaches should inform parents and participants the potential health risk related to outside activities during the alert days. The participant/parent shall be responsible for the participation limitation of outside activities without fear of repercussions or penalty from anyone. Limit planned outdoor activities and those, which are planned, should be moderate to low exertion levels. Practices and games should be held early in the morning and or/late in the evening to avoid times when environmental conditions are generally more severe.

On Code Purple and Code Black days:

NO OUTDOOR ACTIVITIES FOR ALL AGE GROUPS. Each YAA is responsible to enforce this rule.

30.10. Board of Education Facilities

When Board of Education Schools are CLOSED due to weather conditions then all sports activities on Board of Education property are cancelled for that evening. Weekend activities will be decided on a case-by-case basis, consulting with YAA and school personnel.

I. APPENDIX A FORMS**YOUTH RECREATION SCHOLARSHIP PROGRAM APPLICATION**

Offered through Fayette County Youth Association:

Scholarships are limited to two (2) awards for YAA administered classes / programs and two (2) awards for YAA administered camps per participant, yearly. Incomplete or misleading applications will be rejected. Misleading application information or expulsion from a program will result in placement on scholarship probation for a period of one (1) year from the date of application. Priority will be given to first time applicants. All scholarships are

awarded based on available funding. I understand that such participation may include being photographed for publicity purposes.

Registration Information: Recipients will be notified no later than two (2) weeks after the deadline for the registration for which they are applying. If approved, recipients will be issued a confirmation number when proceeding with the registration process and in compliance with YAAs standard registration procedures. The scholarship program is separate from the registration process and application of a scholarship does not guarantee space into a class, program or camp.

Applications that do not meet the minimum criteria below, will not be considered.

Participant Scholarship Recommended Guidelines: In need of financial assistance as indicated by a letter from Fayette County Family and Children Services, age is 19 and under, Fayette County resident, complete application (including supplemental information), meet deadline requirements above, meets all other YAA eligibility, guidelines and class requirements, has not been placed on scholarship probation.

Application Instructions (Complete one application per child): Parent or legal guardian complete the questions below → Include all required supplemental paperwork as required → Sign and date the application → Return the application for consideration, prior to the deadline above to the YAA assistance is being applied for.

Participant's Name: _____ Date of Birth: _____

League/Activity/Sport/Camp Desired: _____ Class Day(s): _____

Date/Season: _____ Location/Park: _____ Cost: \$ _____

Parent/Legal Guardian: _____ Home Phone: (____) _____

Address: _____ City: _____ State: _____ Zip Code: _____

I request a scholarship in the amount of: \$ _____

Participant has received a YAA Scholarship before: No _____ Yes _____ If yes, when: _____

In your own words, briefly explain why this applicant should be considered for scholarship assistance:

I, _____, have completed this application on behalf of, _____. I understand that this application form does not guarantee an opening or acceptance into the league/camp desired or scholarship award. I also attest, to the best of my knowledge, that the information contained herein is accurate and truthful.

Legal Parent/Guardian/Caregiver Signature

Date

All eligible applications will be reviewed prior to the registration date for that quarter. FC YAA will notify applicants by mail or phone. Please do not call for information as this information is treated with confidentiality and persons answering phones are not aware of the applicants or the status of approvals.

SCOREBOARD CONTROL BOXES CHECKOUT PERMIT

On this _____ day of _____, 20____, this permit is issued to

User Group Name

User Group Representative

Address City Zip Phone number

The Fayette County Parks and Recreation Department does hereby permit the user, described above, the use of the scoreboard control box during the following dates:

to 20 at

The user group will require the use of _____ scoreboard control boxes.

The user group described above will agree to the following rules and regulations set forth by the Fayette County Parks and Recreation Department:

1. Scoreboard control boxes to be turned in to Parks and Recreation Department within two (2) weeks of ending date listed above.
2. Scoreboard control boxes that are damaged, lost, or destroyed should be reported to Parks and Recreation Department immediately.
3. The user group will be responsible for the purchase of a new scoreboard control box if it is lost or destroyed beyond repair due to negligence of the YAA to store properly.
4. All scoreboard control boxes will be stored at YAA designated park either in the concession stand or storage areas.
5. Any damage must be paid or repaired for prior to the next sport season. Damages that pose a safety issue must be repaired immediately.

Signature of Parks & Recreation Representative

Signature of User Group Representative

Date

Date

Signatures of this document indicate that the signers have read, understood, and agree to abide by the rules and regulations outlined herein in the document entitled.

SIGN/ADVERTISING AGREEMENT

Date: ____/____/____

Association:

Park:

Advertiser/Sponsor: _____

Sport Responsibility:

Date of Installation:

Locations

Field No.____ Field No.____ Field No.____ Field No.____ Field No.____ Field No.____
 Field No.____ Field No.____ Field No.____ Field No.____ Field No.____ Field No.____

General Area (e.g. concession, football field, etc.)

Any other information:

The following specifications and rules must be adhered to:

1. A copy of information to be displayed on the banner or sign must be sent to the Parks and Recreation Director along with this agreement.
2. All requests should be submitted a minimum of thirty (30) days prior to desired date of installation.
3. For more details, please see the Policies and Procedures Manual.

 Signature of President

 Signature of Parks and Recreation Representative

 Date

 Date

 Phone

Signatures of this document indicate in that the signers have read understood, and agree to abide by the rules and regulations outlined herein in the document entitled.

YOUTH ATHLETIC ASSOCIATION BALLOTT

ASSOCIATION: _____

DATE OF ELECTION: _____

Nominee's name _____	Nominee's name _____
Nominee's name _____	Nominee's name _____
Nominee's name _____	Nominee's name _____
Nominee's name _____	Nominee's name _____
Nominee's name _____	Nominee's name _____
Nominee's name _____	Nominee's name _____
Nominee's name _____	Nominee's name _____
Nominee's name _____	Nominee's name _____
Nominee's name _____	Nominee's name _____
Nominee's name _____	Nominee's name _____

Nominations from the floor _____

Nominations from the floor _____

Nominations from the floor _____

Nominations from the floor _____

Nominations from the floor _____

YOUTH ATHLETIC ASSOCIATION SEASON INFORMATION FORM

Please answer (PRINT) the following questions as completely as possible. Estimate information that may not be exact at this point. This information will be provided to the general public.

Return form to: Fayette County Parks and Recreation
c/o: Parks and Recreation Director
140 W. Stonewall Ave.
Fayetteville, Georgia 30214

Or FAX to: 770-460-1931

Association: _____

Sport: _____ Season: _____ Year: _____

Cost per child:
(Breakdown by division or age group if it is different)

Includes (e.g. shorts, pants, etc.):

Must bring to Registration (Birth Certificate, etc.) _____

Registration Dates, Times and Locations: _____

Practice begins: _____ Season begins: _____ Season ends: _____

Age Groups Offered: Boys _____

Girls _____

Contact Person: _____ Phone: _____ * Email: _____

Additional Information: (attach sheets as necessary)

YOUTH ATHLETIC ASSOCIATIONS GRILL USAGE GUIDELINES

All outdoor cooking/grilling must be conducted in a Fayette County Parks and Recreation approved location prior to use. This cooking/grilling location must be located at least ten (10) feet away from all combustible structures. YAAs cooking outside are required to protect the ground surface (no matter the surface type) from becoming contaminated by cooking greases/oils. Spill pans or mats need to be used and properly cleaned and maintained. No one under the age of 16 shall be permitted to cook or grill.

There are some key issues related to the dangers of the propane gas cylinders used with barbeque grills. The primary danger of course is fire or explosion. Gas grills may routinely be present at shops, barns, warehouses, field offices and where groups such as athletic associations or large gatherings use county facilities such as concession stands.

Please note and observe the following with regard to all propane gas cylinders including those that are connected to grills or those thought to be empty:

Always store them outside, not inside, of our buildings where gas can leak, collect and explode. If necessary, build a cage for extra cylinders, which allows full ventilation and protects them from theft and direct sunlight.

At home, do not leave them in storerooms, garages, or inside the house.

Do not allow non-employees or others to store propane cylinders inside of County buildings.

Always store cylinders in an upright position.

Keep the cylinders out of the reach of children.

If you smell gas, get away from the cylinder and call the fire department.

Close the cylinder valve when you are not using the gas.

Grill Use Request

Date Submitted: _____ Park: _____

Youth Athletic Association Name: _____

Dates/Times of planned usage:

Activity:

Location of Grill:

Youth Association President/Vice President Name: _____

Home Phone: _____ Work Phone: _____ Other Phone: _____

SIGNATURE OF PERSON REQUESTING USE: _____ Date: _____

YOUTH ATHLETIC ASSOCIATIONS PUBLIC ADDRESS SYSTEM GUIDELINES

Public Address Systems definition includes hand held bullhorns, portable “karaoke” systems, portable microphone & speaker combinations, built-in or “house” systems, as well as noise makers, air horns, sirens or any other similar devices.

The use of public address systems by Youth Athletic Associations is permitted in Fayette County Parks, but restricted to the following policies and guidelines;

Use of Public Address systems:

- Use will be permitted between 8:00 a.m. - 10:00 p.m. Monday-Saturday and 12:00-10:00 p.m. on Sunday, unless otherwise approved.
- Volume not to exceed a reasonable level for the immediate listening area
- It shall be prohibited for any person to make any loud noise, which, disturbs, annoys, injures or endangers the comfort repose, peace or safety of other persons in a recreation area and surrounding neighborhoods.
- Opening day ceremony announcements
- Tournament announcements
- Emergency announcements (lost & found, weather, etc.)
- Team/Player introductions
- Only adults (18 yr. and over) are permitted to use

Prohibited Use of Public Address systems:

- In depth play by play game announcing
- Promotional announcements
- Ongoing music of any kind is prohibited
- Non activity music (any kind)
- By anyone under the age of 18 yr.

Failure to abide by these guidelines will result in suspension and or potential loss of public address system privileges for the remainder of the season.

Public Address System Use Request

Date Submitted: _____ Park: _____

Youth Athletic Association Name: _____

Dates/Times of planned usage: _____

Activity: _____

Youth Association President/Vice President Name: _____

Home Phone: _____ Work Phone: _____ Other Phone: _____

SIGNATURE OF PERSON REQUESTING USE: _____ Date: _____

PARK HAZARD NOTICE

Date: _____

Park: _____

Facility: _____

Contact Person: _____

Home Phone: _____

Cell Phone: _____

Brief description of potential hazard(s) or suspicious activity/action(s) at Park:

Specific Location(s) in Park (Attach map or diagram):

Approximate time of day/night:

Approximate day(s) of week:

List any action taken:

FAX to the Fayette County Park and Recreation at (7/460-1931) the following business day.

REPORT OF SUSPECTED CHILD ABUSE

Within 24 hours of making an oral report, a mandated reporter shall complete and submit a written report to the Fayette County Parks and Recreation Director. Use other paper if necessary and label accordingly. **Please print or type.**

CHILD'S NAME	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	AGE OR BIRTH DATE
CHILD'S ADDRESS		
NAME OF PARENT OR GUARDIAN	ADDRESS	PHONE NUMBER
WHERE IS CHILD STAYING PRESENTLY IF NOT AT HOME?		PHONE NUMBER
NAME OF DFCS WORKER TO WHOM ORAL REPORT WAS MADE	DATE OF ORAL REPORT	DATE AND TIME OF SUSPECTED ABUSE
NAME OF SUSPECTED PERPETRATOR, IF KNOWN	ADDRESS OR PHONE NUMBER, IF KNOWN	RELATIONSHIP TO CHILD
NATURE AND EXTENT OF THE CHILD'S INJURIES, MALTREATMENT OR NEGLECT		
INFORMATION CONCERNING ANY PREVIOUS INJURIES, MALTREATMENT OR NEGLECT		
LIST NAMES AND AGES OF SIBLINGS, IF KNOWN		
DESCRIBE THE CIRCUMSTANCES IN WHICH THE INJURIES, MALTREATMENT OR NEGLECT CAME TO BE KNOWN TO THE REPORTER		
WHAT ACTION, IF ANY, HAS BEEN TAKEN TO TREAT, PROVIDE SHELTER OR OTHERWISE ASSIST THE CHILD?		
REPORTER'S NAME AND AGENCY	ADDRESS	PHONE NUMBER
REPORTER'S SIGNATURE	POSITION	DATE



Parent/Athlete Concussion Information Sheet

A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by bump, blow, or jolt to the head or body that causes the head and brain to move rapidly back and forth. Even a “ding,” “getting your bell rung,” or what seems to be a mild bump or blow to the head can be serious.

WHAT ARE THE SIGNS AND SYMPTOMS OF CONCUSSION?

Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury.

If an athlete reports **one or more** symptoms of concussion listed below after a bump, blow, or jolt to

Did You Know?

- Most concussions occur *without* loss of consciousness.
- Athletes who have, at any point in their lives, had a concussion have an increased risk for another concussion.
- Young children and teens are more likely to get a concussion and take longer to recover than adults.

the head or body, s/he should be kept out of play the day of the injury and until a health care professional, experienced in evaluating for concussion, says s/he is symptom-free and it's OK to return to play.

SIGNS OBSERVED BY COACHING STAFF	SYMPTOMS REPORTED BY ATHLETES
Appears dazed or stunned	Headache or “pressure” in head
Is confused about assignment or position	Nausea or vomiting
Forgets an instruction	Balance problems or dizziness
Is unsure of game, score, or opponent	Double or blurry vision
Moves clumsily	Sensitivity to light
Answers questions slowly	Sensitivity to noise
Loses consciousness (<i>even briefly</i>)	Feeling sluggish, hazy, foggy, or groggy
Shows mood, behavior, or personality changes	Concentration or memory problems
Can't recall events <i>prior</i> to hit or fall	Confusion
Can't recall events <i>after</i> hit or fall	Just not “feeling right” or “feeling down”

CONCUSSION DANGER SIGNS

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. An athlete should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that not only does not diminish, but gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people or places
- Becomes increasingly confused, restless, or agitated
- Has unusual behavior
- Loses consciousness (*even a brief loss of consciousness should be taken seriously*)

WHY SHOULD AN ATHLETE REPORT THEIR SYMPTOMS?

If an athlete has a concussion, his/her brain needs time to heal. While an athlete's brain is still healing, s/he is much more likely to have another concussion. Repeat concussions can increase the time it takes to recover. In rare cases, repeat concussions in young athletes can result in brain swelling or permanent damage to their brain. *They can even be fatal.*

Remember

Concussions affect people differently. While most athletes with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer.

WHAT SHOULD YOU DO IF YOU THINK YOUR ATHLETE HAS A CONCUSSION?

If you suspect that an athlete has a concussion, remove the athlete from play and seek medical attention. Do not try to judge the severity of the injury yourself. Keep the athlete out of play the day of the injury and until a health care professional, experienced in evaluating for concussion, says s/he is symptom-free and it's OK to return to play.

Rest is key to helping an athlete recover from a concussion. Exercising or activities that involve a lot of concentration, such as studying, working on the computer, or playing video games, may cause concussion symptoms to reappear or get worse. After a concussion, returning to sports and school is a gradual process that should be carefully managed and monitored by a health care professional.

It's better to miss one game than the whole season. For more information on concussions, visit: www.cdc.gov/Concussion.

Student-Athlete Name Printed _____

Student-Athlete Signature _____

Date _____

Parent or Legal Guardian Printed _____

Parent or Legal Guardian Signature _____

Date _____

ACCIDENT/INJURY REPORT

INJURED PERSON'S NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

SEX: _____ AGE: _____ HOME PHONE: _____ CELL PHONE: _____

GUARDIAN'S NAME IF INJURED PERSON IS A MINOR: _____

GUARDIAN'S HOME PHONE #: _____ CELL PHONE #: _____

GUARDIAN'S ADDRESS: _____

WITNESS NAME: _____ PHONE # _____

WITNESS NAME: _____ PHONE # _____

DATE OF ACCIDENT: _____ TIME: _____

LOCATION OF ACCIDENT (SPECIFIC): _____

DESCRIBE ACCIDENT/INJURY: _____

WAS FIRST AID REQUIRED? _____ WHAT FIRST AID SUPPLIES WERE USED? _____

WAS LAW ENFORCEMENT NOTIFIED? _____ WAS EMS NOTIFIED? _____

WAS PROFESSIONAL MEDICAL TREATMENT REQUIRED? _____ IF SO WHAT? _____

DID THE INJURED PARTY WAIVE TREATMENT: _____

WERE PHOTOS OF ACCIDENT/INJURY SITE TAKEN: _____

WHAT RECOMMENDATIONS DO YOU HAVE TO PREVENT OTHER ACCIDENTS OF THIS NATURE?

REPORT PREPARED BY/POSITION: _____ PHONE NUMBER: _____

SIGNATURE: _____ DATE: _____

REPORT WAS RECEIVED BY FCPRD: DATE _____ TIME: _____

NOTE: This report must be accurate, precise, and submitted to Fayette County Parks and Recreation Department (FCPRD) within one business day. Serious accidents must be reported to FCPRD immediately, as well as reported to Law Enforcement.

FAYETTE COUNTY PARKS AND RECREATION DEPARTMENT

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CODE OF CONDUCT

The Fayette County Parks and Recreation Department establishes the following guidelines for adults working with youth in athletics or programming. These are general behavioral expectations for any adult including both paid staff, volunteers, officials, or contracted employees working with children under the age of eighteen and/or youth that are considered program participants.

As a Fayette County Parks and Recreation Staff Member, Volunteer, Official, or Contracted Employee I Will:

- Represent the Fayette County programs professionally, with pride and dignity, behave appropriately, exhibit good sportsmanship, demonstrate reasonable conflict management skills, and take responsibility for my own actions.
- Respect, adhere, and enforce the Code of Conduct as well as other rules, policies, and guidelines established by the Fayette County Parks and Recreation Department and event coordinators including state laws and regulations.
- Complete background checks prior to working with any youth. Staff, volunteers, officials, and contracted employees must also complete mandatory reporter training as well as concussion training prior to working with youth.
- Comply with equal opportunity and anti-discrimination policy and governmental laws. Make all reasonable efforts to assure that Fayette County Parks and Recreation youth programs are accessible to youth without regard to race, color, national origin, gender, religion, age, sexual orientation, or disability.
- Ensure to be on time and prepared for program/event, respect the talent, developmental stage, and goal of each participant, and ensure each youth participates in programs/events that challenge the participant's potential and are appropriate to that participant's ability.
- Work cooperatively with Fayette County Parks and Recreation Staff, Youth Athletic Association members, volunteers, officials, families, youth, our community, and others in a courteous and respectful manner demonstrating behaviors appropriate for a positive role model.
- Use positive techniques of guidance, including redirection, positive reinforcement, and encouragement rather than competition, comparison, and criticism.
- Ensure the equipment and facilities are safe to use, ensure the health and safety of the youth, encourage participants to seek medical advice when required, and allow further participation in training and competition only when appropriate.

As a Fayette County Parks and Recreation Staff Member, Volunteer, Official, or Contracted Employee I Will:

- Recognize the following behaviors are inappropriate and will not be tolerated in the presence of youth during Fayette County Parks and Recreation youth programs/events:
 - Behaviors that are illegal under law
 - Consumption of alcohol
 - Use of tobacco products
 - Use of illegal drugs
 - Theft, pilfering, or fraud
 - Sexual advances or activities
 - Profanity, inappropriate jokes, sharing intimate details of one's personal life, and any kind of harassment
 - Willful damaging of property
 - Permitting passengers to ride in motor vehicles without seatbelts or child appropriate seats.
 - Permitting youth or adults in the back of trucks unless a parade permit has been issued

As a Fayette County Parks and Recreation Staff Member, Volunteer, Official, or Contracted Employee I will:

- Report any mistreatment of youth to the proper authorities as required under the Georgia Mandatory Reporter Law. Adults should immediately contact the person coordinating the Parks and Recreation program/event and/or law enforcement or child welfare authorities if the adult believes a child is being abused. Failure to report child abuse is grounds for criminal charges.
- Not have private interactions through social media, computer, or handheld devices with any youth in the program/event unless written permission has been obtained from the parent or legal guardian.
- Not give gifts or special favors to individual children or show preferential treatment to a child or group of children to the exclusion of others.
- Never leave a child unsupervised.
- Strive for a minimum of two adults at any activity involving youth. Adults, in most cases, should not be left alone with a single child unless the adult is the parent/guardian of that child or where the staff/volunteer can be observed by others.
- Under no circumstances release children to anyone other than the authorized parent, guardian, or other adult authorized by the parent or guardian.
- Be housed in overnight settings in separate sleeping areas from children when possible. If this is not possible, parent/guardians should be furnished a letter explaining the situation and informing the parent/guardian that his/her child will be housed with an adult in the same room but in separate beds.
- Not transport children (other than their own) in their own vehicles unless written permission has been obtained from the parent/guardian.
- Respect children's rights to not be touched in ways that make them feel uncomfortable. A child's right to say "No" is to be encouraged and respected. Children are not to be touched in areas of their bodies that would be covered by a bathing suit. Staff and volunteers will use appropriate touch including pats on the back or shoulder, side hugs, handshakes, and high fives. Staff and volunteers will refrain from full frontal hugging, touching of personal areas, or patting of the buttocks.
- Recognize that verbal abuse, physical abuse, or committing criminal acts will be grounds for termination as a staff member or volunteer. Abusive behavior towards youth or adults including failure to provide adequate health and safety measures, failure to provide care or supervision, emotional maltreatment of participants, and verbal or physical abuse will not be tolerated.
- Recognize that physical punishment is not an appropriate form of discipline and will not be allowed. Physical punishment includes physical actions that may not be expected of an individual during the program and are assigned to a young person as a consequence for misbehavior.

I understand that failure to follow the Code of Conduct will result in Disciplinary Action

Signature: _____ Date: _____

Sport or Program Affiliation: _____

Individual Incident Report Form

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Date: _____ Youth Association: _____

Individual _____ YAA Board Member

Name _____ Name _____

Role _____ Role _____

Incident

Date _____

Time _____

Location _____

Description of Incident

Individual's Explanation

Witnesses

Action to be Taken☐ Verbal Warning _____☐ Written Warning _____☐ Probation _____☐ Suspension _____☐ Dismissal _____☐ Other _____Explain

By signing this document, you acknowledge that you have read and understood the information contained herein

Individual _____ YAA Board Member _____

PARK SIGNIFICANT EVENT REQUEST

MAIL TO: Fayette County Parks & Recreation
 ATTENTION: Parks and Recreation Director
 140 W. Stonewall Ave., Fayetteville, GA 30214
 FAX TO: 770-460-1931

Event Contact Name/Title: _____

Home Phone: _____ Work/Cell: _____

Date Submitted: _____

Association: _____

Event Information:

Type of Event:
 Tournament Festival Jamboree Opening Day Other

Title: _____

Location: _____

Date: _____ Time: _____ to _____ Estimated Participation: _____

Estimated Number of Fayette County YAA Teams Participating: _____

Brief Description of Event:

Event Checklist:

_____ Vendor Liability Insurance naming YAA and Fayette County Board of Commissioners
 as additional insured (due at least 10 days prior to event)

_____ Proposed Budget

_____ Special Requests/Information

FAYETTE COUNTY YOUTH SPORTS PARTICIPATION SUMMARY

YEAR: _____

This summary must be submitted with completed participation reports, impact fees and all out of county fees no later than March 15th for the Spring season, September 15th for the Fall season and December 15th for the Winter season. The department reserves the right to request rosters (including each participants name and address) to verify the accuracy of the registration figures.

ASSOCIATION _____ DATE SUBMITTED _____

SPORT	___ BASEBALL	SEASON	___ SPRING
	___ SOFTBALL		___ FALL
	___ SOCCER		___ WINTER
	___ FOOTBALL		
	___ CHEERLEADING		
	___ BASKETBALL		
	___ ROWING		
	___ OTHER _____		

COMPLETE THE FOLLOWING INFORMATION:

AGE DIVISION	# OF PARTICIPANTS	# OF TEAMS
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL OF FAYETTEVILLE PARTICIPANTS _____
 TOTAL OF UNINCORPORATED FAYETTE COUNTY PARTICIPANTS _____
 TOTAL OF BROOKS PARTICIPANTS _____
 TOTAL OF PEACHTREE CITY PARTICIPANTS _____
 TOTAL OF TYRONE PARTICIPANTS _____
 TOTAL OF WOOLSEY PARTICIPANTS _____
 TOTAL OF NON-FAYETTE COUNTY PARTICIPANTS _____
 TOTAL PARTICIPANTS _____

PARTICIPANTS RECEIVING SCHOLARSHIP _____

I, _____, certify that the above information is correct. Date _____

SUBMIT PAYMENT FOR IMPACT FEES AND NON-RESIDENTS FEES BY CHECK MADE
 PAYABLE TO:

Fayette County Parks and Recreation
 Attn: Parks and Recreation Director
 140 W. Stonewall Ave., Fayetteville, Ga. 30214

YOUTH ATHLETIC ASSOCIATION TERMS OF FACILITY USE PERMIT

User/Group:

Representative:

Address:

Home Phone:

Cell Phone:

Event Name:

Facility:

Dates Reserved:

Hours Reserved:

- The YAA has received and agrees to abide by the regulations herein provided and understands that the violation of any of the regulations would cause the YAA to be barred from the use of the facility.
- Prior to issuance of this permit, the YAA must meet the requirements as issued in the YAA Policies and Procedures Manual.
- Insure that no persons shall be denied participation in any park or programs based on race, color, national origin, religious background, sex or age and be in compliance with the Americans with Disabilities Act.
- YAAs conduction of youth activities on Fayette County facilities must have a sufficient number of adults present to supervise all scheduled activities from the time the youth arrive until every boy or girl has left the area.
- The YAA is responsible for any damage incurred to the facilities while in use by said YAA. Persistent damage could ultimately result in revocation of a portion of or the entire permit.
- The YAA is responsible for spectators, parents, coaches and participants. A display of conduct that is unbecoming while said YAA is using County facilities could result in written reprimand or revocation of this contract.
- The YAA shall not and cannot reassign this contract.
- The organization shall not and cannot sublet county facilities to outside organizations.
- Fayette County Parks and Recreation reserves the right to alter this contract at any time.
- The YAA will provide county officials with proposed practice and game schedules along with a proposed budget prior to being approved for any authorized use of fields and/or facilities.
- The YAA understands that the Director of Parks and Recreation is the final authority on field scheduling and may assign fields to other organizations as deemed appropriate.

Signature of User Group Representative

Date

Signature of Parks and Recreation Director

Date

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
 Charles W. Oddo, Vice Chairman
 Edward Gibbons
 Eric K. Maxwell
 Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator
 Dennis A. Davenport, County Attorney
 Tameca P. White, County Clerk
 Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
 Public Meeting Room
 Fayetteville, GA 30214

MINUTES

September 12, 2019

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Chairman Randy Ognio called the September 12, 2019 Board of Commissioners Meeting to order at 6:30 p.m. A quorum of the Board was present.

Invocation and Pledge of Allegiance by Vice Chairman Charles Oddo

Vice Chairman Charles Oddo offered the Invocation and led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Vice-Chairman Charles Oddo moved to accept the agenda as written. Commissioner Gibbons seconded. The motion passed 5-0.

PROCLAMATION/RECOGNITION:

1. **Proclamation recognizing September 17-23, 2019 as Constitution Week in Fayette County.**

Vice-chairman Oddo, on behalf of the Board of Commissioners, read a Proclamation that commemorated September 17-23, 2019 as Constitution Week in Fayette County.

PUBLIC HEARING:

County Attorney Dennis Davenport read the Introduction to Public Hearings.

2. **Consideration of staff's recommendation to approve new 2019 Retail Alcohol Beer and Wine License (C19-00336) for Amin Merani, doing business as Corinth Road Food Mart, Inc.; located at 166 Corinth Rd., Fayetteville, Georgia.**

County Attorney Dennis Davenport stated that the applicant had met all requirements as required in the County Code and the applicant was approved by the Code Enforcement Department, he added that there were no outstanding violations.

No one spoke in favor no one spoke in opposition.

Vice Chairman Oddo moved to approve a new 2019 Retail Alcohol Beer and Wine License (C19-00336) for Amin Merani, doing business as Corinth Road Food Mart, Inc.; located at 166 Corinth Rd., Fayetteville, Georgia. Commissioner Rousseau seconded. The motion passed 5-0.

CONSENT AGENDA:

Commissioner Gibbons moved to accept the Consent Agenda with the exception of items #4 and #5. Vice-Chairman Oddo seconded. The motion passed 5-0.

3. **Approval for staff to acquire all fee simple right-of-way and easements (and associated appraisals, title reports, etc.) for the proposed traffic signal at the intersection of SR 92, Veterans Parkway and Westbridge Road (2004 SPLOST R-5F), per the revised Right-of-Way plans dated September 5, 2019.**
4. **Approval of the August 15, 2019 Special Called Public Hearing #1 Minutes.**
Commissioner Gibbons moved to approve the August 15, 2019 Special Called Public Hearing #1 Minutes. Vice Chairman Oddo seconded. The motion passed 4-0-1. Commissioner Rousseau abstained.
5. **Approval of the August 15, 2019 Special Called Public Hearing #2 Minutes.**
Commissioner Gibbons moved to approve the August 15, 2019 Special Called Public Hearing #1 Minutes. Vice Chairman Oddo seconded. The motion passed 3-0-2. Commissioner Maxwell and Commissioner Rousseau abstained.
6. **Approval of the August 22, 2019 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

NEW BUSINESS:

7. **Consideration of a recommendation from the Selection Committee, comprised of Commissioner Charles Rousseau and Commissioner Edward Gibbons, to re-appoint Karen Spangler to the Fayette County Department of Family and Children Services Board for a term beginning July 1, 2019 and expiring June 30, 2023.**

Commissioner Gibbons moved to approve recommendation from the Selection Committee, comprised of Commissioner Charles Rousseau and Commissioner Edward Gibbons, to re-appoint Karen Spangler to the Fayette County Department of Family and Children Services Board for a term beginning July 1, 2019 and expiring June 30, 2023. Commissioner Rousseau second. The motion passed. 5-0

8. **Consideration of Resolution 2019-11 pertaining to the bond issue of the Fayette County Hospital Authority.**

County Attorney Dennis Davenport stated that The Fayette County Hospital Authority planned to issue a tax-exempt bond to finance or refinance, in whole or in part, the cost of the acquisition, construction, installation and equipping of certain healthcare facilities, equipment, and improvements owned or operated by Piedmont Healthcare, Inc., or one of its affiliates located in Fayette County, Georgia and paying certain costs of issuance of Certificates, he added that a public hearing was held on August 28, 2019 as required by Section 147(f) of the Internal Revenue Code of 1986, as amended. Mr. Davenport stated that The Fayette County Hospital Authority submitted documentation of the public hearing and was requesting the Board of Commissioners of Fayette County to approve the adoption of Resolution 2019-11 approving the issuance of the tax-exempt bonds.

Commissioner Maxwell asked Mr. Davenport what was the Board's responsibility besides the approval to adopt Resolution 2019-11 approving the issuance of the tax-exempt bond.

Mr. Davenport stated that in following Section 147(f) of the Internal Revenue Code, the governing authority has to certify that the Hospital Authority followed code in conducting the hearing and properly published notice of said hearing. Mr. Davenport added that the Board approved certificate certifies that these things took place.

Commissioner Maxwell asked Mr. Davenport what the Hospital Authority did in preparation of the Public Hearing.

Mr. Davenport stated that Ali Cox with McNally, Fox, Grant & Davenport, P.C. was the Hearing Officer and was selected by the Hospital Authority to conduct the Public Hearing, he added that they had material information about the project the refinancing would cover as well as the amount of dollars that would be involved and that information was ready to be presented to anyone present at the Public hearing seeking additional information.

Commissioner Maxwell asked Mr. Davenport if the Hospital Authority met prior to the Public Hearing to approve the not-to-exceed amount of \$70 million.

Mr. Davenport stated that the Hospital Authority met on August 28, 2019 to approve a Parameters Resolution, which stated that the Hospital Authority was looking to validate bond in the amount of \$70 million, with an interest rate between x and y, which could not be determined until the bond was sold. Mr. Davenport stated that following the Parameters Resolution being adopted by the Hospital Authority, the next day was a separate hearing which was properly published notifying the public. Mr. Davenport stated that in the next phase of the process the Hospital Authority, Bond Counsel, and other transaction parties would comprise all the bond documents and from there would go through a validation process in Superior Court once that validation occurred the bond would be sold, the bond amount and interest rate would be sent to the Hospital Authority and a finalized Resolution would be approved; a closing would take place one to two weeks later finalizing of the transaction.

Commissioner Maxwell ask if Mrs. Cox represented the Hospital Authority and if Mr. Davenport represented the Board in the process.

Mr. Davenport stated that his firm McNally, Fox, Grant & Davenport, P.C. represented both the Board of Commissioned and the Fayette County Hospital Authority.

Vice Chairman Oddo moved to approve Resolution 2019-11 pertaining to the bond issue of the Fayette County Hospital Authority. Commissioner Gibbons seconded. The motion passed 5-0.

9. Consideration of staff's request for authorization to allocate additional 2017 SPLOST (Special Purpose Local Option Sales Tax) proceeds to existing functions within the current 2017 SPLOST plan and close completed SPLOST projects.

Fayette County Chief Financial Officer Mary Parrott stated that an analysis of the 2017 SPLOST funding received in FY2018 and FY2019 showed an estimated \$3.75M of additional 2017 SPLOST funding available for allocation to existing Stormwater, Transportation, and Fire 2017 SPLOST projects. Staff is recommending the following allocations: Stormwater projects \$2.0M, Transportation projects \$1.5M, and Fire \$250k.

Commissioner Maxwell asked if there was a reason for placing the money in these three funds and are there specific projects to be done in those area or are the funds "just being held".

Mrs. Parrott stated that "yes", the monies were placed in the various funds to hold, because some of the estimates came back different than the actual costs and these monies are being used to true up those amounts, as well as would be available for future projects.

Vice Chairman Oddo moved to staff's request for authorization to allocate additional 2017 SPLOST (Special Purpose Local Option Sales Tax) proceeds to existing functions within the current 2017 SPLOST plan and close completed SPLOST projects. Commissioner Gibbons seconded. The motion passed 5-0.

PUBLIC COMMENT:

Jeff Granier stated in an effort to keep emphasis on the Tourist Accommodations Ordinance that he recently experienced an incident in his neighborhood where a “party house” occurred where there was loud music, a traffic nightmare, and left behind trash. Mr. Granier stated this incident was fuel by social media and hoped the data mining software would help alleviate this issue soon.

ADMINISTRATOR’S REPORTS:

County Administrator Steve Rapson asked for Board approval the appointment of Water System Director Vanessa Tigert to the Metro Water District.

Commissioner Gibbons moved to appoint Vanessa Tigert to the Metro Water District. Vice-Chairman Oddo seconded. The motion passed 5-0.

Mr. Rapson provided a project update to the Board stating that:

Graves Road

Graves Road is currently scheduled to be paved on Wednesday 9/18/2019. If the guardrail cannot be installed next week, construction barrels may be placed along the culvert area in order to open the road prior to next weekend if the paving is deemed acceptable by EMD and the Road Dept. According to the contractor’s most recent schedule, the project should be complete by the end of this month.

Dogwood Trail

Dogwood Trail is currently closed to thru-traffic. Utility relocations are in progress and expected to be complete by the end of October 2019. Clearing and erosion control activities began this week and are expected to be complete by next week. Some of the drainage structures and smaller pipe have been delivered and are being stored onsite, the arch culvert structure will be delivered and installed in December 2019. The contractor’s current schedule shows the road opening in mid-February and a final completion in late February 2020.

Swanson Road

The Road Department’s crews will be finished with all of the punch list items on Friday except for the installation of the final roadway signs. This will be finished early next week once the utility locates are good.

Kenwood School Project

Concrete contractor is scheduled to be finished this week. The Road Department is scheduled to set the graded aggregate base (GAB), pave parking area and conduct a final grade of all of the dirt areas and plant the grass next week

Starr’s Mill Tunnel (Robinson Road) Project

The tunnel was moved to Robinson Rd based on input from the FCBOE and progress was delayed as staff finalized details with Peachtree City; staff anticipates construction in summer break of 2020.

The SPLOST referendum allocated \$900,000 to the tunnel project. Fayette County’s consultant is preparing timeline for project implementation.

ATTORNEY’S REPORTS:

Notice of Executive Session: County Attorney Dennis Davenport stated that there was one item of pending litigation, one item of threatening litigation, and the review of the Executive Session minutes for August 22, 2019.

COMMISSIONERS’ REPORTS:

Commissioner Maxwell stated in reference to Mr. Rapson’s project update that it be added to the minutes.

Commissioner Rousseau announced that he will be hosting his 3rd annual HOA Bootcamp on Oct. 5th from 10 a.m. - 2 p.m. at the Fayette County Administrative Office in the Public Meeting Room. Commissioner Rousseau stated in reference to Mr. Grainer comments regarding the Tourist Accommodations Ordinance, that the Board is still working on the process and that they were still aware of the issue and concerns of the citizens, he added that currently there are some measures in place e.g. the noise ordinance for citizens to utilize.

Chairman Ognio stated that Inman Farm Heritage Day would be September 20th- 22nd at Minter's Farm in Fayetteville, Georgia. Chairman Ognio stated that with the change to the format of Public Comment he would like to move it to the beginning of the Board meetings. Chairman Ognio stated that the County's Transportation Plan was in its final stages, and the County was soliciting comments from the citizens, he added that there was a link available on the County website for citizens to provide feedback.

Commissioner Gibbons moved to add consideration to move Public Comment to the beginning of the Board meetings to the September 26th agenda waiving the agenda deadline. Commissioner Maxwell seconded. The motion passed 5-0.

EXECUTIVE SESSION:

Notice of Executive Session: County Attorney Dennis Davenport stated that there was one item of pending litigation, one item of threatening litigation, and the review of the Executive Session minutes for August 22, 2019. Vice-Chairman Oddo moved to go into Executive Session. Commissioner Gibbons seconded. The motion passed 5-0.

The Board recessed into Executive Session at 7:11 p.m. and returned to Official Session at 7:20 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice-Chairman Oddo seconded the motion. The motion passed 5-0.

Vice-Chairman Oddo moved to approve workers' compensation settlement agreement for Francis Calendar in the amount of \$32,500, this agreement is a voluntary retirement with release from employment and included confidentiality provision. Commissioner Gibbons seconded. The motion passed 5-0.

Approval of the August 22, 2019 Executive Session Minutes: Chairman Ognio moved to approve the August 22, 2019 Executive Session Minutes. Vice Chairman Oddo seconded. The motion passed 5-0.

ADJOURNMENT:

Commissioner Gibbons moved to adjourn the September 12, 2019 Board of Commissioners meeting. Commissioner Rousseau seconded. The motion passed 5-0.

The September 12, 2019 Board of Commissioners meeting adjourned at 7:23 p.m.

Marlena Edwards, Deputy County Clerk

Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 26nd day of September 2019. Referenced attachments are available upon request at the County Clerk's Office.

Marlena Edwards, Deputy County Clerk

COUNTY AGENDA REQUEST

Page 107 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Public Facilities Authority Selection Committee's recommendation to appoint Alice Reeves to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020.

Background/History/Details:

The Public Facilities Authority is a volunteer body, comprised of three (3) individuals who are appointed to one-year terms by the Fayette County Board of Commissioners.

Some of the duties include, but are not limited to, the acquisition, construction, equipping, maintaining, and operating of building and facilities, including facilities constituting a storm-water management system, and to sell or lease any or all such properties. The Public Facilities Authority meets infrequently, on an as-needed basis, approximately once a year.

The Selection Committee that met to interview Alice Reeves consisted of Tameca P. White, County Clerk and Sheryl Weinmann. Lewis Patterson was absent and Mary Parrott recused herself.

Incumbent: Joseph Tolbert

What action are you seeking from the Board of Commissioners?

Approval to appoint Alice Reeves to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

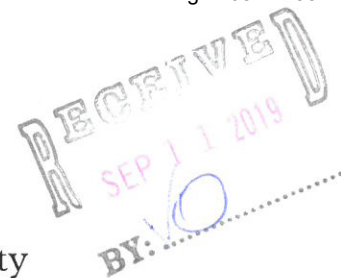
Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

Fayette County's **Public Facilities Authority** was established by the Fayette County Board of Commissioners and approved by act by the Georgia General Assembly. The Public Facilities Authority is comprised of three (3) members who shall be residents of Fayette County and who shall be appointed by the Board of Commissioner of Fayette County. The members of the Authority shall be appointed to serve for a term of one (1) year from the date of such appointment and until their successors shall have been selected and appointed.

Meetings are held on an as-needed basis, and generally not more than once a year. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

Please take a few minutes to complete the application and return it with a resume, if available, to Tameca White, County Clerk, at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, September 20, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Alice Reeves

ADDRESS 201 Flat Creek Trail

Fayetteville GA 30214

TELEPHONE (home) n/a

(cell) [REDACTED]

(email address) Alice@AcctResources.com

Alice Reeves
 Signature

09/06/19
 Date



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

1. How long have you been a resident of Fayette County?

57 yrs

2. Why are you interested in serving on the Public Facilities Authority?

As the fifth generation of my family to call Fayette Co home, I'd like to see it continue strong for future generations.

3. What qualifications and experience do you possess that should be considered for appointment to the Public Facilities Authority?

As a business owner, I understand the need for this type of authority.

4. List your recent employment experiences to include name of company and position.

Owner of Accounting Resources

5. Do you have any past experience related to this position? If so, please describe.

no

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

no

7. Have you attended any Public Facilities Authority meetings in the past two years and, if so, how many?

no

8. Are you willing to attend seminars or continuing education classes at county expense?

yes

9. What is your vision of the county's future related to the duties of the Public Facilities Authority?

Managed growth along with managed debt has worked well for our County. I'd like to see that continue.

10. Would there be any possible conflict of interest between your employment or your family and you serving on the Public Facilities Authority?

no

11. Are you in any way related to a County Elected Official or County employee? If so, please describe.

Mary Parrott is my sister-in-law



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

12. Describe your current community involvement.

*I'm the President of the Fayette Co. Historical Society
and past president of the American Business Women's Assoc.*

13. Have been given a copy of the county's Ethics Ordinance?

yes

*Bel member Coweta Fayette
EMC Inst Board.*

14. Is there any reason you would not be able to comply with the ordinance?

no

COUNTY AGENDA REQUEST

Page 111 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Public Facilities Authority Selection Committee's recommendation to appoint Edward Outlaw to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020.

Background/History/Details:

The Public Facilities Authority is a volunteer body, comprised of three (3) individuals who are appointed to one-year terms by the Fayette County Board of Commissioners.

Some of the duties include, but are not limited to, the acquisition, construction, equipping, maintaining, and operating of building and facilities, including facilities constituting a storm-water management system, and to sell or lease any or all such properties. The Public Facilities Authority meets infrequently, on an as-needed basis, approximately once a year.

The Selection Committee consisted of Mary S. Parrott, Chief Financial Officer; Lewis Patterson, Human Resource Director and Sheryl Weinmann, Assistant Chief Financial Officer.

Incumbent: Letitia Genghis

What action are you seeking from the Board of Commissioners?

Approval to appoint Edward Outlaw to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

Fayette County's **Public Facilities Authority** was established by the Fayette County Board of Commissioners and approved by act by the Georgia General Assembly. The Public Facilities Authority is comprised of three (3) members who shall be residents of Fayette County and who shall be appointed by the Board of Commissioner of Fayette County. The members of the Authority shall be appointed to serve for a term of one (1) year from the date of such appointment and until their successors shall have been selected and appointed.

Meetings are held on an as-needed basis, and generally not more than once a year. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

Please take a few minutes to complete the application and return it with a resume, if available, to Tameca White, County Clerk, at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, September 20, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Ed Outlaw

ADDRESS 218 Shadowood Lane
Peachtree City, GA 30269

TELEPHONE (home) 770-631-2734

(cell) [REDACTED]

(email address) ed@outlaw-consulting.com


 Signature

9/15/2019

Date



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

1. How long have you been a resident of Fayette County?

I have been a resident of Peachtree City in Fayette County since 1998 (21 years).

2. Why are you interested in serving on the Public Facilities Authority?

I am interested in serving on the Public Facilities Authority to help our community and make Fayette County a better place to live.

3. What qualifications and experience do you possess that should be considered for appointment to the Public Facilities Authority?

I have financial experience as a tax incentive consultant and a CPA. Additionally, I have worked in the economic development area as part of my practice. I have experience as a Certified Energy Manager focusing on energy efficiency.

4. List your recent employment experiences to include name of company and position.

My past employment includes:

President and Founder, Outlaw Consulting, 1998-present
 Partner, Consensus Energy, 2015 – present
 State and Local Tax Consultant, Deloitte, 1996-1998
 State and Local Tax Consultant, KPMG, 1995-1996
 Tax Consultant, Coopers & Lybrand, 1994-1995

5. Do you have any past experience related to this position? If so, please describe.

While I do not have direct past experience related to the Public Facilities Authority, my experience with financial, economic development, energy, and tax consulting has provided me with background that would be helpful as an appointed member of the Authority.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

No, I am not currently serving on a commission/board/authority, or in an elected capacity with any government. As described below, I am serving on 2 non-profit boards.

7. Have you attended any Public Facilities Authority meetings in the past two years and, if so, how many?

I have not attended any Public Facilities Authority meetings in the past.



8. Are you willing to attend seminars or continuing education classes at county expense?

Yes, I am willing to attend seminars or continuing education classes that can fit into my schedule.

9. What is your vision of the county's future related to the duties of the Public Facilities Authority?

The Public Facilities Authority should help secure, finance and maintain facilities in a cost-effective way to serve the needs of Fayette County government and citizens.

10. Would there be any possible conflict of interest between your employment or your family and you serving on the Public Facilities Authority?

I do not foresee any conflicts of interest between my family/employment and serving on the Public Facilities Authority.

11. Are you in any way related to a County Elected Official or County employee? If so, please describe.

I am not related to a County Elected Official or Count Employee.

12. Describe your current community involvement.

I have been very involved in community service, both locally and more broadly. In particular:

- I have been a member of the Rotary Club of Peachtree City for over 20 years with positions including the following:
 - President, 2014-2015
 - Assistant Governor, 2016-2018
 - Dragon Boat Committee Member and trainer
 - Treasurer
 - Director of International Service
 - Interact Chair
- I currently chair the board of the Georgia Rotary Districts Character Education Program, Inc. (The organization that runs the Georgia Laws of Life Essay Contest).
- I currently serve on the board of Music In Common, Inc.

13. Have been given a copy of the county's Ethics Ordinance?

Yes, I have been given a copy of the county Ethics Ordinance

14. Is there any reason you would not be able to comply with the ordinance?

I do not see any reason why I would not be able to comply with the county Ethics Ordinance.

COUNTY AGENDA REQUEST

Page 115 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Public Facilities Authority Selection Committee's recommendation to appoint Thomas Gray to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020.

Background/History/Details:

The Public Facilities Authority is a volunteer body, comprised of three (3) individuals who are appointed to one-year terms by the Fayette County Board of Commissioners.

Some of the duties include, but are not limited to, the acquisition, construction, equipping, maintaining, and operating of building and facilities, including facilities constituting a storm-water management system, and to sell or lease any or all such properties. The Public Facilities Authority meets infrequently, on an as-needed basis, approximately once a year.

The Selection Committee consisted of Mary S. Parrott, Chief Financial Officer; Lewis Patterson, Human Resource Director and Sheryl Weinmann, Assistant Chief Financial Officer.

This position was deemed VACANT and was previously occupied by Commissioner Randy Ognio.

What action are you seeking from the Board of Commissioners?

Approval to appoint Thomas Gray to the Public Facilities Authority for a term beginning July 24, 2019 and expiring July 23, 2020.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority



Fayette County's **Public Facilities Authority** was established by the Fayette County Board of Commissioners and approved by act by the Georgia General Assembly. The Public Facilities Authority is comprised of three (3) members who shall be residents of Fayette County and who shall be appointed by the Board of Commissioner of Fayette County. The members of the Authority shall be appointed to serve for a term of one (1) year from the date of such appointment and until their successors shall have been selected and appointed.

Meetings are held on an as-needed basis, and generally not more than once a year. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

Please take a few minutes to complete the application and return it with a resume, if available, to Tameca White, County Clerk, at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, September 20, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Thomas J. Gray (Tom)

ADDRESS 140 Stone Creek Ct.
Fayetteville GA 30215

TELEPHONE (home) 770-460-6513

(cell) [REDACTED]

(email address) [REDACTED]

[Signature]
Signature

9/11/19
Date



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

1. How long have you been a resident of Fayette County?

30 years

2. Why are you interested in serving on the Public Facilities Authority?

yes

3. What qualifications and experience do you possess that should be considered for appointment to the Public Facilities Authority?

work in finance and accounting.

4. List your recent employment experiences to include name of company and position.

Fayette County School System

5. Do you have any past experience related to this position? If so, please describe.

Employment in finance + accounting.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

no

7. Have you attended any Public Facilities Authority meetings in the past two years and, if so, how many?

no

8. Are you willing to attend seminars or continuing education classes at county expense?

yes

9. What is your vision of the county's future related to the duties of the Public Facilities Authority?

Help advise the county to best secure funding for capital projects + related debt.

10. Would there be any possible conflict of interest between your employment or your family and you serving on the Public Facilities Authority?

no

11. Are you in any way related to a County Elected Official or County employee? If so, please describe.

no



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

12. Describe your current community involvement.

Treasurer for church

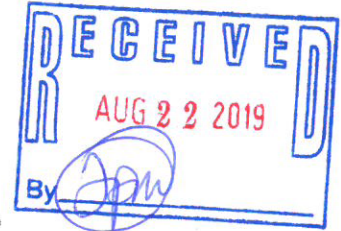
13. Have been given a copy of the county's Ethics Ordinance?

yes

14. Is there any reason you would not be able to comply with the ordinance?

no

OTHER APPLICANT



APPLICATION FOR APPOINTMENT Fayette County Public Facilities Authority

Fayette County's **Public Facilities Authority** was established by the Fayette County Board of Commissioners and approved by act by the Georgia General Assembly. The Public Facilities Authority is comprised of three (3) members who shall be residents of Fayette County and who shall be appointed by the Board of Commissioner of Fayette County. The members of the Authority shall be appointed to serve for a term of one (1) year from the date of such appointment and until their successors shall have been selected and appointed.

Meetings are held on an as-needed basis, and generally not more than once a year. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

Please take a few minutes to complete the application and return it with a resume, if available, to Tameca White, County Clerk, at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, September 20, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME LETITIA "TISH" NAGHISE

ADDRESS 230 BRIERS RIDGE, FAYETTEVILLE GA 30214

TELEPHONE (home) 770-892-5249

(cell) [REDACTED]

(email address) [REDACTED]

[Signature]
Signature

8-21-19
Date



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

1. How long have you been a resident of Fayette County?
16 years
2. Why are you interested in serving on the Public Facilities Authority?
I am a public servant and I want to use my skills of due diligence to ensure the citizens of Fayette County get a true value of property
3. What qualifications and experience do you possess that should be considered for appointment to the Public Facilities Authority?
I am part owner of a successful business where I make executive decisions, balance our accounts, process payroll, and finances.
4. List your recent employment experiences to include name of company and position.
Co-Owner T & C Transportation Enterprises, Inc.
5. Do you have any past experience related to this position? If so, please describe.
yes, I am a 2-time appointed board member
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? no
7. Have you attended any Public Facilities Authority meetings in the past two years and, if so, how many? no, there were none scheduled
8. Are you willing to attend seminars or continuing education classes at county expense?
yes
9. What is your vision of the county's future related to the duties of the Public Facilities Authority?
I envision the PFA to make sound decisions on property for the citizens of Fayette County
10. Would there be any possible conflict of interest between your employment or your family and you serving on the Public Facilities Authority? no
11. Are you in any way related to a County Elected Official or County employee? If so, please describe. no



APPLICATION FOR APPOINTMENT
Fayette County Public Facilities Authority

12. Describe your current community involvement. I am on the Executive Board of a women's organization that contributes monies and time to a veterans group and an organization that helps young girls that were involved in sex trafficking
13. Have been given a copy of the county's Ethics Ordinance?
yes
14. Is there any reason you would not be able to comply with the ordinance?
no

COUNTY AGENDA REQUEST

Page 123 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's request for authorization to refinance the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds with an outstanding principal amount of \$23,970,000.

Background/History/Details:

Fayette County staff has reviewed the refinancing scenarios presented by Stifel, Nicolaus & Company, related to the 2011 Public Facilities Authority's Criminal Justice Center Bonds Refunded Revenue Series 2011, with an issuance amount of \$40,300,000.

Preliminary estimates indicate a net value cost savings of approximately \$2.0M. The intention is that the refunding will be executed as a private placement. Staff is recommending the Board authorize this refunding transaction be executed and provide the County Manager with the authority to proceed with this transaction.

Staff is also recommending that the County utilize the services of Stifel, Nicolaus & Company as Underwriters; Murray, Barnes, Finister, LLP as Bond Counsel; McNally, Fox, Grant & Davenport P.C. as the County Attorney and the County's current auditing firm, Nichols, Cauley & Associates to execute the refinancing process.

What action are you seeking from the Board of Commissioners?

Approval to refinance the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds with an outstanding principal amount of \$23,970,000.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

SAVINGS

Fayette County Public Facilities Authority
Refund Case #1

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 12/01/2019 @ 2.1000000%
06/01/2020	2,642,003.13	305,812.50	2,336,190.63	2,311,915.52
06/01/2021	3,258,006.26	3,133,185.00	124,821.26	110,699.73
06/01/2022	3,258,806.26	3,254,162.50	4,643.76	-6,552.74
06/01/2023	3,259,306.26	3,256,937.50	2,368.76	-9,081.28
06/01/2024	3,260,806.26	3,258,452.50	2,353.76	-9,410.56
06/01/2025	3,259,575.00	3,258,707.50	867.50	-11,064.19
06/01/2026	3,258,975.00	3,257,702.50	1,272.50	-10,939.80
06/01/2027	3,261,106.26	3,260,385.00	721.26	-11,705.25
06/01/2028	3,258,700.00	3,256,755.00	1,945.00	-10,918.16
06/01/2029	3,259,037.50	3,256,865.00	2,172.50	-11,065.92
06/01/2030	3,262,962.50	3,260,557.50	2,405.00	-11,262.32
	35,239,284.43	32,759,522.50	2,479,761.93	2,330,615.04

Savings Summary

PV of savings from cash flow	2,330,615.04
Plus: Refunding funds on hand	3,406.62
Net PV Savings	2,334,021.66

COUNTY AGENDA REQUEST

Page 125 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of funding \$1,000,000.00 capital for the design and building of a new modern animal shelter.

Background/History/Details:

The current facility was built in 1983 with 17 kennels. In 2001, the office building was constructed and the shelter was renovated to the current 26 total kennels. In 2017, a renovation project was done to update the siding, paint the inside and outside, repair plumbing, doors and counter-tops and the fire exit stairwell. New cat cages were purchased which increased the capacity of cats to (40) forty. The current 26 total kennels have 16 kennels for adoption or rescue and 7 kennels for intake and quarantine. (See Attachment A)

Staff recommends that a new and modern facility be designed and built, for a facility that has 42 total kennels and new office space, and to convert the existing facility space for cats, adoption bonding areas and much needed storage of food and other supplies. The proposed facility would create 32 kennels for holding of animals for adoption or rescue and 10 kennels to be used for intake and quarantine. The proposed size of the kennels would be 4'X8" or 32 square foot in size, and built to modern standards that expedites cleaning and disease control management.

The proposed new modern facility, would yield significant operational enhancements and not require additional staffing due to the efficiencies of modern cage cleaning and maintenance. Operationally, this would enhance the number of dogs staff could provide for adoption and rescue, and double the kennels available for adoption or rescue efforts.

What action are you seeking from the Board of Commissioners?

Approval of funding \$1,000,000.00 capital for the design and building of a new modern animal shelter.

If this item requires funding, please describe:

Creation of a \$1 million capital project for the design and building of a new modern animal shelter.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

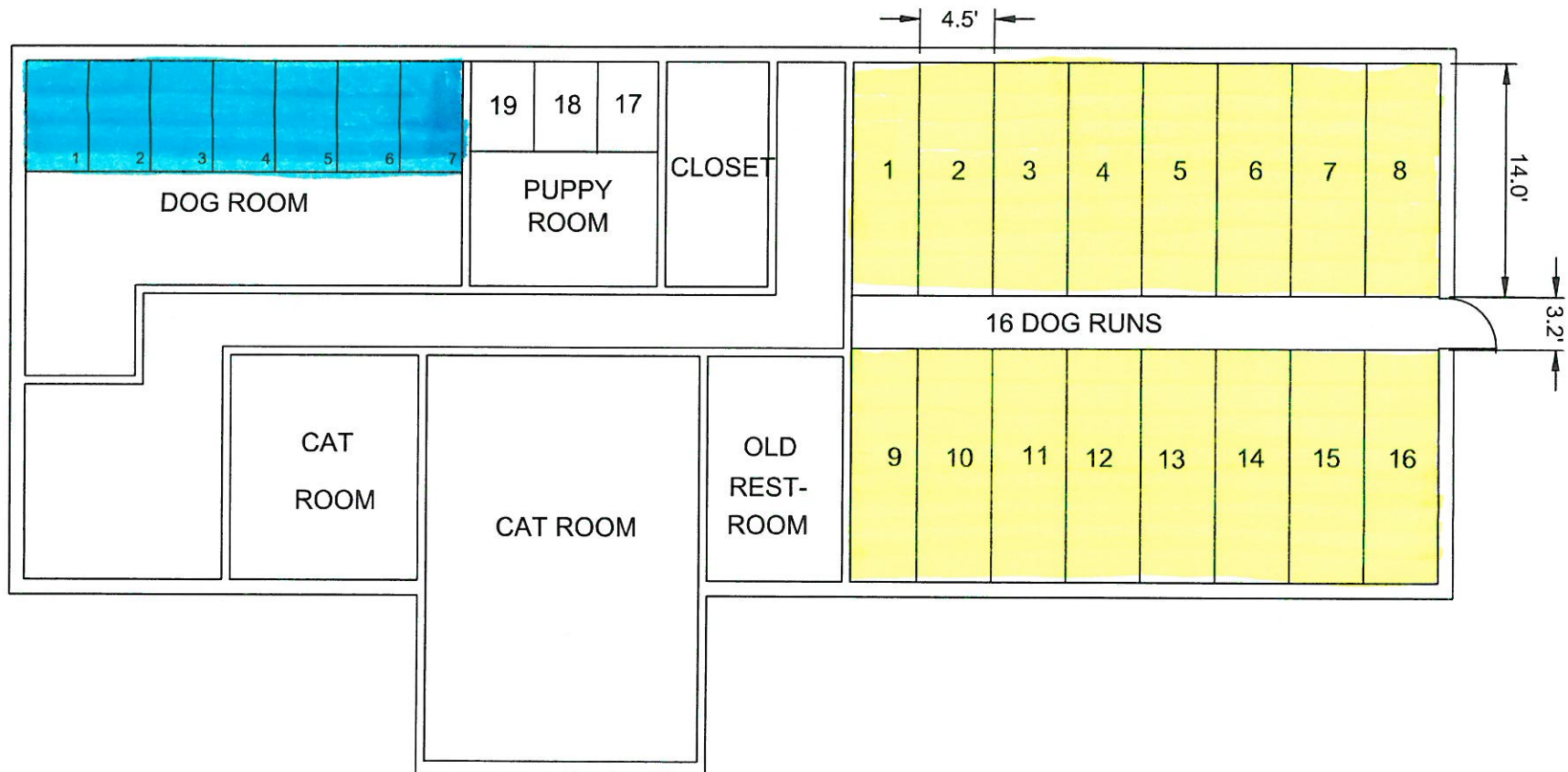
Administrator's Approval

Staff Notes:

Building cost estimates are based on national project estimates of \$400.00 to \$425.00 a square foot to build.

Blue shaded area- Intake and Quarantine kennels

Yellow shaded area- General adoption and rescue runs



EXISTING BUILDING LAYOUT

COUNTY AGENDA REQUEST

Page 127 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of funding \$1,000,000.00 capital to the Fayette County Health Department toward a new building facility.

Background/History/Details:

At the 2018, members of the Board of Health and the Fayette County Health Department presented the request for a new building facility. It was the position of the Health Department that the current facility lacked the ability to expand services to Fayette citizens. Concerns included: limited clinical space, not user/patient friendly, current location precludes patient privacy, not ADA compliant, tight spaces and exam rooms limit ability of staff to provide adequate care and remain HIPPA compliant. The plan includes collocating the Women, Infant and Children (WIC) building in with the new building as well. Previously proposed renovation plans for the Stonewall spaces were developed for consideration but not pursued due to actual loss of space for a unified Public Health Department and WIC under a common roof, and cost for proposed renovation. The new proposed building will allow for expansion of services, easier referral process for both clients and department; thereby increasing actual referrals, increase department efficiency by incorporating digital records and services, ability to offer greater training and education services and the department becoming more self sufficient and efficient in services.

The \$1,000,000 funding would be the county's contribution toward a new facility. Plans and renderings would be presented to the Board once completed.

What action are you seeking from the Board of Commissioners?

Approval of funding \$1,000,000.00 capital to the Fayette County Health Department toward a new building facility.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Page 128 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Transportation Committee's recommendation for Fayette County Public Works to develop four project applications in response to the Atlanta Regional Commission's 2019 solicitation for Transportation Improvement Program (TIP) project funding proposals.

Background/History/Details:

Public Works and the Fayette County Transportation Committee recommend applications be prepared for the following projects:

- 1) Realignment of SR 279 with Corinth Road;
- 2) Tyrone Road Widening from SR 54 to Dogwood Trail with intersection improvements at SR 54, Flat Creek Trail and Dogwood Trail;
- 3) Banks Road Corridor Improvements; and
- 4) Resurfacing - multi-jurisdictional.

The first three projects were selected from on-going corridor studies. The resurfacing project is a maintenance project.

If approved by the Board of Commissioners (BOC), staff will provide a scope and cost for each project, along with a priority ranking for the October 10th BOC meeting. Proposals are due to ARC on or before October 11, 2019.

What action are you seeking from the Board of Commissioners?

Approval for Public Works to develop four project applications in response to the Atlanta Regional Commission's 2019 solicitation for Transportation Improvement Program (TIP) project funding proposals.

If this item requires funding, please describe:

A minimum 20% local match will be required for projects approved by ARC for funding. Fayette County's 2017 SPLOST referendum allocates over \$8,000,000 for possible federal-aid projects.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE COUNTY PROJECT RECOMMENDATIONS FOR ARC'S 2019 PROJECT SOLICITATION

Presented to: Fayette County Board of Commissioners

By: Phil Mallon, Public Works

Date: September 26, 2019

Prior Examples of Fayette Funding Assistance

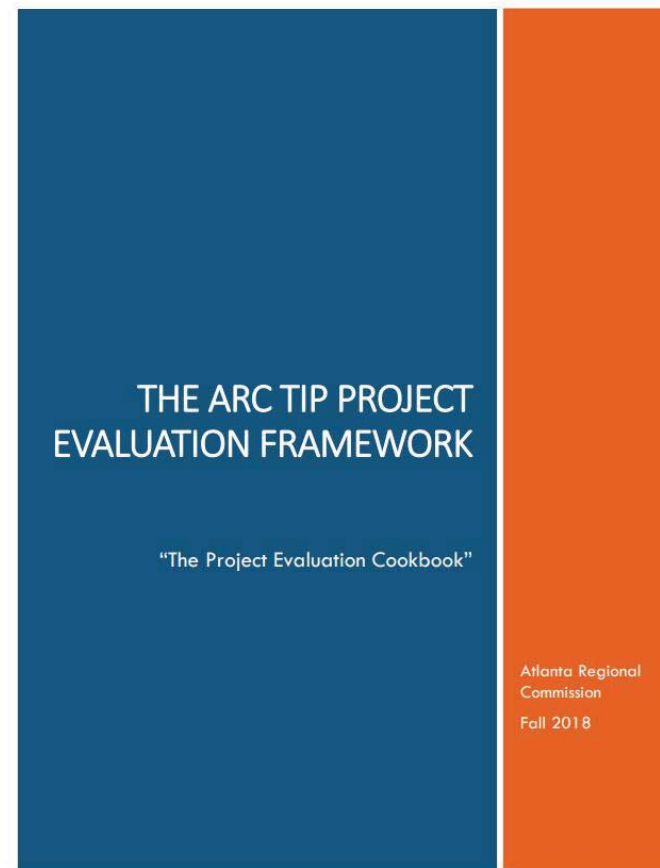
- Fayette County Resurfacing Programs (\$3.6M and \$3.9M)
- Fayetteville Multi-Use Bridge and Paths (\$5.4M)
- Sandy Creek, Tyrone / Palmetto, and Banks Road Planning Studies (\$0.5M)
- SR 279 Corridor and Intersection Realignment Study (\$0.2M)
- Ebenezer Church Road Bridge Replacement (\$3.3M)
- Redwine Road and Starrs Mill School Complex Multi-Use Path (\$1.6M)

As part of this plan update, ARC will conduct a “project solicitation” to provide the opportunity for communities to receive funding assistance for transportation project

- Federal regulations provide funding directly to MPOs:
 - Surface Transportation Block Grant funds (STBG) – Flexible uses, projects must be on the Federal-aid System
 - Congestion Mitigation and Air Quality funds (CMAQ) – Restricted uses, cannot be used to widen roads – projects must show an air quality improvement
 - Transportation Alternatives Program (TAP) – Primarily limited to bicycle and pedestrian projects.
- Goal is to open the process to accept applications in August, with funding recommendations made by the end of 1 Quarter/2nd Quarter 2020.

TIP Project Evaluation Framework (aka TIP “Cookbook”)

- 3-step review process – “key decision point” framework (aka KDP)
- KDP1: Eligibility & policy filters
- KDP2: Technical performance Score (by project type)
- KDP3: Finals factors, including:
 - LCI evaluation for LCI-eligible project types
 - Project Deliverability Assessment
 - Regional equity



KDP 1: Eligibility & Policy Filters

- Eligibility:
 - Project identified in locally adopted plan
 - QLG
 - Project delivery measure
 - GDOT support letter (for projects on state highways)
- Additional filters for roadway and transit expansion/capacity

Policy Filter Language	
General Filters for Infrastructure Expansion or Maintenance	Project must originate from a locally adopted plan
	Sponsors must have Qualified Local Government (QLG) status current or pending
	New projects must originate from, or be supported by, a government with a demonstrated capacity to implement federal aid projects with on-time delivery of ARC regional program funded phases over the last three fiscal years of at least 60% ¹
	Projects on the state system will not be considered without a letter of support from the sponsor's GDOT District Office and the GDOT Office of Program Delivery
Roadway Capacity Filters	Project must be federal aid eligible
	Project must be located on a regional or national priority transportation network
	Project must include both complete streets elements that are context sensitive to the existing community and safety countermeasures that reduce roadway risks
Transit Capacity Filters	Projects in rural areas, as designated by the UPGM ² , must connect two or more regional places ²
	Rail and BRT capacity projects must be a part of the Concept 3 transit vision and the ATL Authority transit plan ³
	Project must demonstrate a firm financial package
	Project must connect to an existing public transit service or regional center

KDP 2: Technical Evaluation

- 8 project types
- 12 possible performance measures
- Weighted criteria based on project type, e.g.:
 - Social Equity worth 7%-15% of total score
 - Safety score worth 8.5%-14.5% of total score
 - Mobility & Congestion score worth 13%-21.6% of total score

Criteria	Bike/Ped/Trail	Roadway Asset Management	Roadway Expansion & TSM&O	Transit Expansion	Transit Asset Management & System Upgrades ¹⁴
Asset Management & Resiliency	-	14.9 %	-	-	24.4 % / 22.1 %
Mobility & Congestion	13.7 %	13.8 %	13.0 %	13.5 %	21.6 % / 19.6 %
Safety	14.5 %	14.4 %	13.4 %	8.5 %	13.6 % / 12.3 %
Network Connectivity	14.4 %	12.9 %	12.4 %	13.5 %	-
Reliability	-	-	12.1 %	12.0 %	-
Multimodalism	12.6 %	11.8 %	11.3 %	10.2 %	-
Employment Accessibility	10.4 %	10.2 %	10.3 %	11.6 %	18.6 % / 16.8 %
Land Use Compatibility	11.5 %	-	-	10.5 %	-
Social Equity	9.7 %	8.3 %	7.0 %	9.5 %	15.2 % / 13.8 %
Air Quality & Climate Change	6.3 %	-	7.3 %	6.5 %	0.0 % / 9.4 %
Goods Movement	-	8.1 %	7.8 %	-	-
Cultural & Environmental Sensitivity	6.8 %	5.5 %	5.3 %	4.1 %	6.6 % / 6.0 %

KDP 3: Final Factors (LCI example)

- LCI Evaluation (for projects in LCI areas and identified in LCI plans)
- Deliverability Assessment
- Regional equity
- Other (e.g. ground-truthing, making sure numbers didn't miss something, local priorities, etc.)

LCI Criteria (in addition to KDP 1 & 2)	Factors	Total Points available
LCI Plan Implementation	Adopted policies or zoning on affordable housing, mixed-uses and multi-family permissible, street, streetscape and parking regs	25 points
Complete Street & Walkability	Design quality measures: separation from traffic, width of facility, travel modes accommodated, intersection treatments, safety countermeasures	30 points
Innovation	Green infrastructure and "smart" transportation elements	15 points
Transit Access & TOD	Serves existing bus stops or transit stations, or programmed future stations (phase in the TIP or funded with transit SPLOST).	15 points
Social Equity	Serves high concentration of low-income and communities of color as identified on ARC EJ tool; and/or serves HUD-supported properties	15 points

Funding Availability for STBG-Urban, TAP & CMAQ

TIP Fiscal Year (July 1-June 30)	Surface Transportation Block Grant Program*	Transportation Alternatives	Congestion Mitigation and Air Quality	LCI Implementation Program (subset of STBG)
2020	Under Review	Under Review	Under Review	Under Review
2021**	\$8,722,670	\$5,492,000	\$8,744,399	\$0
2022**	\$6,173,490	\$2,529,331	\$15,030,055	\$12,359,400
2023**	\$25,613,337	\$7,000,000	\$28,600,000	\$20,000,000
2024***	\$64,000,000	\$7,000,000	\$29,000,000	\$20,000,000
2025***	\$64,000,000	\$7,000,000	\$29,000,000	\$20,000,000

* Minus LCI planning and implementation set asides, which are shown on far right

** Estimates – will be clarified with new federal surface transportation bill

*** New TIP years - pre-solicitation estimates

How to Select a Project?

- **Project must be identified in previous planning document**
 - 2010 Comprehensive Transportation Plan
 - 2019 Comprehensive Transportation Plan
 - 2019 Corridor Studies
 - 2017 SPLSOT List of projects
 - Other Planning Documents (e.g., DRIs, City Studies, etc.)
- **Funding Source for Local Match**
 - County – 2017 SPLOST designates over \$8,000,000 for federal aid projects

2019 CTP Draft Projects

- **Widening Projects**
 - Multiple State Routes
 - Corinth, Westbridge, County Line
 - SR 92/138 Connector
- **New Road Connections**
 - EFB & 7 others
- **26 Corridor Improvements**
- **Studies (2017 SPLOST list)**
- **70+ Intersection Improvements**
 - Includes SR 74 recommendations
 - Multiple SR intersections
- **7 Bridge Projects**
 - Rebuilds and Upgrades
- **Multiple Path and Greenway Projects**

County Transportation List for SPLOST 2017 Referendum

Infrastructure Preservation and Improvements		Federal/State	SPLOST	Total
A.1	Ebenezer Church Road Bridge Replacement	\$3,062,983	\$659,500	\$3,722,483
A.2	Kenwood Road School Zone	\$0	\$600,000	\$600,000
A.3	Paved Roads, Gravel Roads & Bridges	\$0	\$2,209,273	\$2,209,273
Subtotal A		\$3,062,983	\$3,468,773	\$6,531,756
Possible Federal Aid Corridor Improvements		Federal/State	SPLOST	Total
B.1	Realignment of SR 279 and Corinth Road*			
	• Detailed Planning Study	\$0	\$64,500	\$64,500
	• Design & Construction	\$18,000,000	\$4,500,000	\$22,500,000
B.2	Sandy Creek Road Operational Improvements*			
	• Detailed Planning Study	\$0	\$71,800	\$71,800
	• Design & Construction	\$12,144,000	\$3,036,000	\$15,180,000
B.3	SR 74 Corridor Study Recommendations*	\$2,880,000	\$720,000	\$3,600,000
Subtotal B		\$33,024,000	\$8,392,300	\$41,416,300
Intersection Improvements		Federal/State	SPLOST	Total
C.1	Redwine, Bernhard & Peachtree Parkway	\$0	\$1,200,000	\$1,200,000
C.2	Brogdon & New Hope Roads	\$0	\$1,200,000	\$1,200,000
C.3	Ebenezer Church, Ebenezer & Spear Roads	\$0	\$1,500,000	\$1,500,000
C.4	Antioch & Goza Roads	\$0	\$1,070,000	\$1,070,000
C.5	Intersection Safety Improvements	\$0	\$500,000	\$500,000
Subtotal C		\$0	\$5,470,000	\$5,470,000
Pedestrian, Bicycle and Multi-Use Path Projects		Federal/State	SPLOST	Total
D.1	Redwine Road Multi-Use Path	\$1,073,000	\$556,680	\$1,629,680
D.2	Starr's Mill School Tunnel	\$0	\$900,000	\$900,000
D.3	Bike Lanes and Multi-Use Paths	\$0	\$250,000	\$250,000
Subtotal D		\$1,073,000	\$1,706,680	\$2,779,680
Detailed Planning Studies		Federal/State	SPLOST	Total
E.1	Banks Road Detailed Planning Study	\$0	\$47,000	\$47,000
E.2	Tyrone & Palmetto Roads Detailed Planning Study	\$0	\$84,600	\$84,600
E.3	Lees Mill, New Hope & Kenwood Detailed Planning Study	\$0	\$76,600	\$76,600
E.4	Inman Road Detailed Planning Study	\$0	\$59,000	\$59,000
E.5	SR 279 Detailed Planning Study	\$0	\$65,400	\$65,400
E.6	Transportation Studies	\$0	\$150,000	\$150,000
Subtotal E		\$0	\$482,600	\$482,600
Proposed SPLOST Total of Categories A, B, C, D & E		\$37,159,983	\$19,520,353	\$56,680,336
Eligible but unfunded Federal-Aid Corridor Improvement Projects		Federal/State	SPLOST	Total
F.1	Banks Road Operational Improvements*	\$12,000,000	\$3,000,000	\$15,000,000
F.2	Tyrone & Palmetto Roads Operational Improvements*	\$24,800,000	\$6,200,000	\$31,000,000
F.3	Lees Mill, New Hope & Kenwood Operational Improvements*	\$25,600,000	\$6,400,000	\$32,000,000
F.4	Inman Road Operational Improvements*	\$14,400,000	\$3,600,000	\$18,000,000
Subtotal F (Unfunded)		\$76,800,000	\$19,200,000	\$96,000,000

* There are seven eligible Federal-Aid Corridor Improvement Projects on the list. Since the anticipated cost for all seven projects exceeds available SPLOST funding, only the top-rated projects will be advanced through construction (i.e., built). For the referendum, Fayette County's Transportation Committee developed this priority list using available information. The final prioritization and funding levels, however, will be established by the Transportation Committee and the Board of Commissioners upon completion of a Detailed Planning Study for each project. Any one of the seven projects may or may not be advanced beyond the Detailed Planning Study.

County Transportation List – 2017 SPLOST

Bridge Repairs & Resurfacing

Federal Aid Projects

- SR 279 (including realignment)
- Sandy Creek Road
- SR 74
- Banks Road
- Tyrone/Palmetto Road
- Lees Mill / New Hope & Kenwood Roads
- Inman Road

Intersection Improvements

Path Projects

Studies

Public Works and the Transportation Committee recommend four project applications:

1. Realignment of SR 279 with Corinth Road
2. Tyrone Road - Capacity and Intersection Improvements from SR 54 to Dogwood Trail
3. Banks Road Corridor Improvements with Widening
4. Resurfacing – multi-jurisdictional

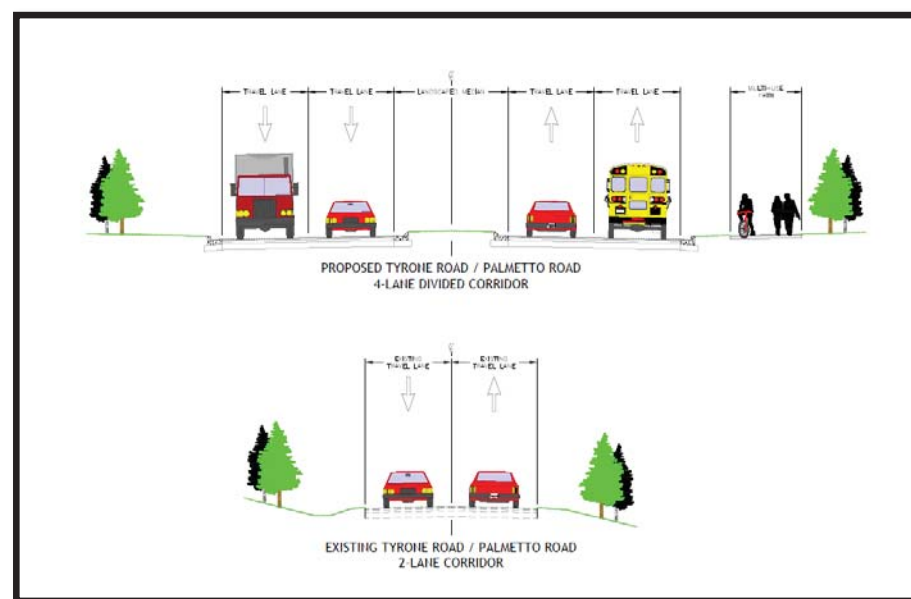


Project Proposal 1 - Realignment of SR 279 with Corinth Road

- Provides direct connection between SR 279 and the East Fayetteville Bypass
- Eliminates one traffic signal
- Corrects sharp curve on Corinth Road
- Provides new access to Kenwood Business Park

Project Proposal 2- Tyrone Road Widening from SR 54 to Dogwood Trail with Intersection Improvements

- Capacity Project
- Safety Project
- Accommodates anticipated growth area in County/City



Project Proposal 2

Tyrone Road Intersection
Improvement at SR 54

(widening not shown)



Project Proposal 2

Tyrone Road Flat Creek Trail Intersection

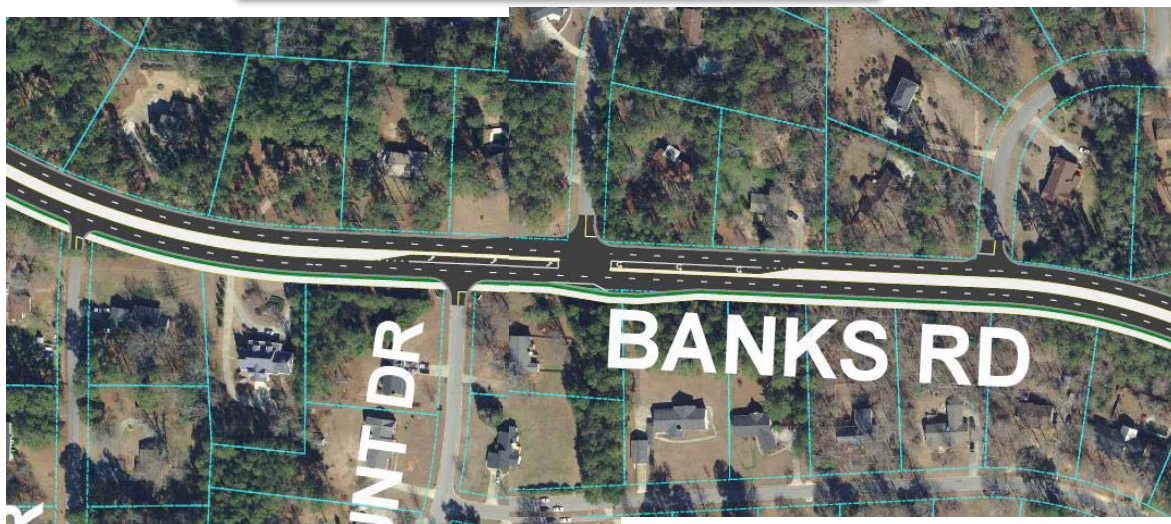
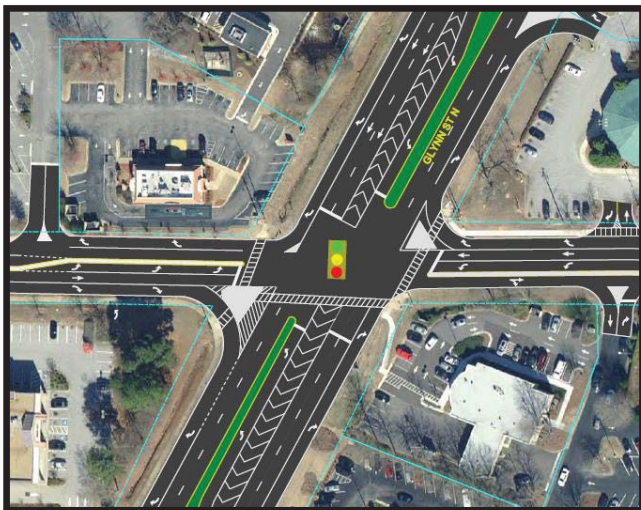


(Roundabout option show but traffic signal will also be considered)

Project Proposal 2

Tyrone Road & Dogwood Trail
Intersection





Project Proposal 3 – Banks Road Corridor Improvements

- Capacity / Widening to 4 lanes
- Turn Lanes
- Access Management
- Intersection Improvements (SR 85, Ellis)
- Paths
- Geometry Improvements

Project Proposal 4 - Resurfacing

- Efficient use of federal aid
- 80/20 match
- If approved, this would be Fayette County's 4th federal-aid resurfacing project



In 20018 the City used SPLOST funds to purchase approximately eight acres of land from the Fayette County Board of Education for redevelopment as a multi-faceted city park. The City also used non-SPLOST funds to purchase an adjacent two-acre tract fronting Stonewall Avenue (SR 54 eastbound) for construction of a new City Hall. Both parcels are southwest of the Courthouse Square in Downtown Fayetteville. The park land also abuts the Fayette County Public Library, which provides opportunities for improved bicycle and pedestrian connectivity. Updates on the project are available through the City of Fayetteville webpage.

Coordination should continue between the City and County on this project and other land-use changes to help ensure the transportation infrastructure is consistent with public needs.

5. Project Recommendations

The final recommendations are based on technical analysis from the Existing Conditions and Needs Assessment phases as well as public and stakeholder input. The project recommendations are broken down into roadway and active transportation categories. Each category includes multiple sub-types of project types (**Table 5**). Project categories and sub-types are explained in detail below. Each project has a unique ID beginning with FTP (**F**ayette **T**ransportation **P**lan) followed by a number. Project IDs do not correspond to priority level (i.e. FTP-1 is not necessarily higher in priority than FTP-100). Projects are presented on maps and tables with additional description.

Table 5: Project Categories and Sub-Types

Project Category	Sub-Type	Project Category	Sub-Type
Roadway	Capacity (Widening)	Active Transportation	Sidewalks
	Capacity (New Location)		Sidepaths
	Corridor Improvements		Greenway Trails
	Intersections		Signed Share the Road
	Bridges		

5.1. Roadway Projects

A variety of projects are recommended to improve the roadway network within the county to facilitate automobile movements. These include widenings, new locations, corridor improvements, new roadways, intersection improvements, bridge upgrade, and studies. Roadway projects have been grouped into these five sub-types and have been detailed in following sections. All roadway recommendations are shown together in **Figure 3**. Each project type is described in detail in the following sections.

5.1.1. Roadway Capacity

Capacity projects will add additional travel lanes to existing roadways. Roadway widenings are the most cost-prohibitive and high-impact means of increasing capacity on an existing roadway. Despite this, roadways with severe congestion may require additional through lanes in order to facilitate a level of service that is acceptable to users. Given the expense of such projects, widenings should be prioritized

along the most critical roadways in a given area. Data inputs used to identify widening projects include previous studies, the regional travel demand model, INRIX speed data, and public and stakeholder input. Roadway widenings must incorporate intersection and design standard improvements, where appropriate, to ensure that the added capacity is utilized to its full potential. Recommended road widening projects are described in **Table 6** and shown in **Figure 4**.

Figure 3: Roadway Recommendations

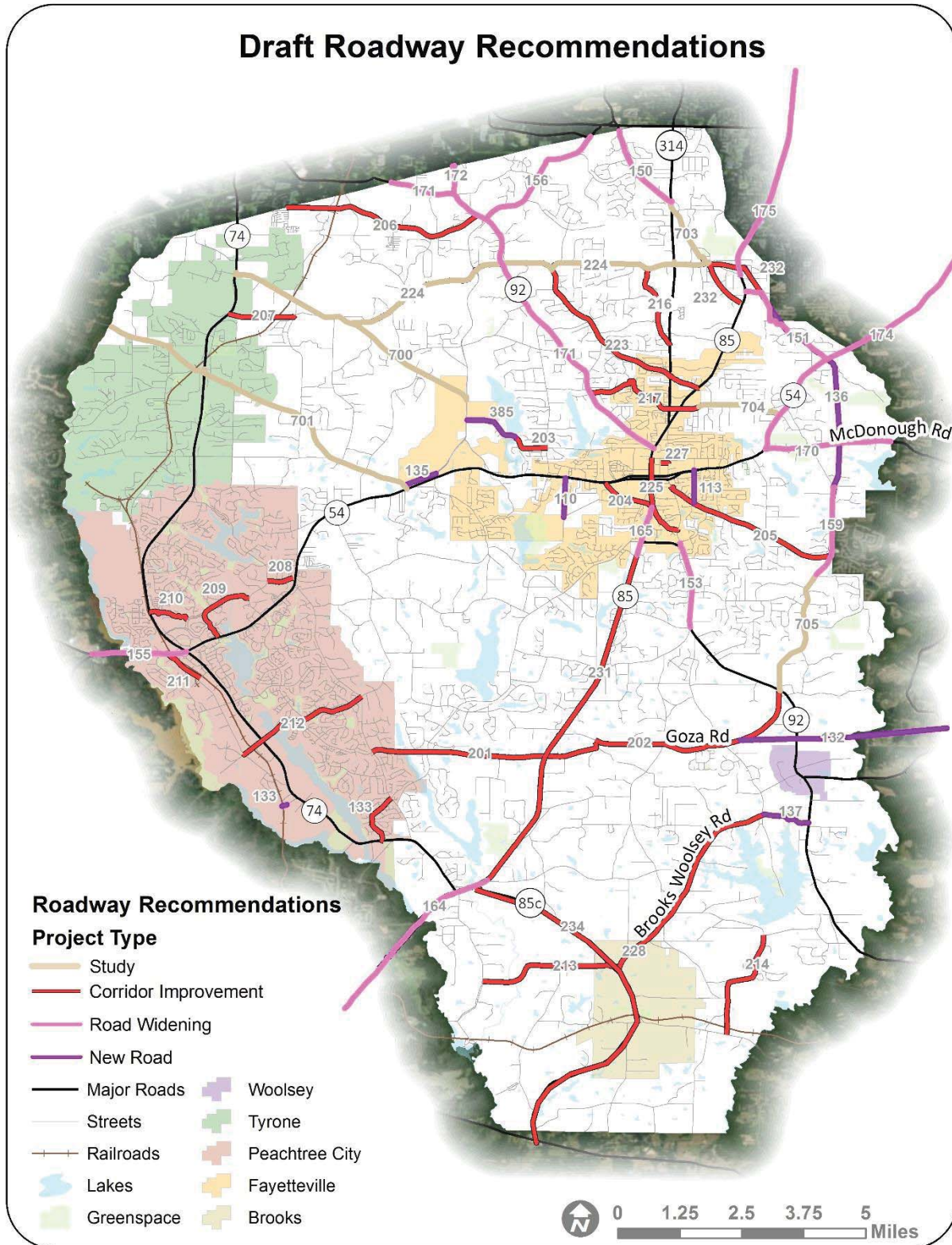
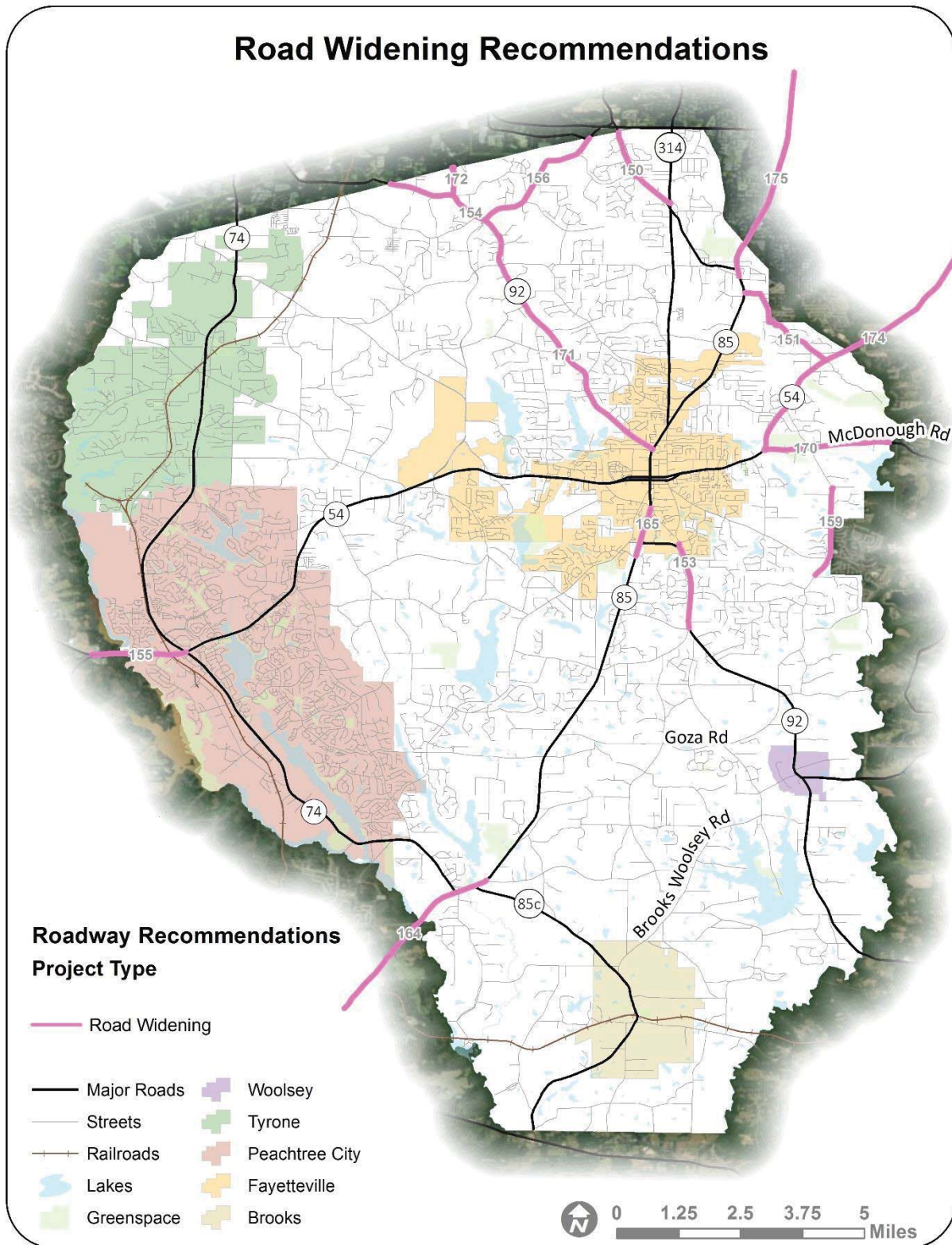


Table 6: Recommended Road Widening Projects

ID	Project Name	From	To	Description
FTP-150	SR 279 Widening	SR 138	SR 314	Widening from 2 to 4 lanes
FTP-151	Corinth Road Widening	SR 85	SR 54	Widening from 2 to 4 lanes
FTP-153	SR 92 Widening	Hilo Road	SR 92 Connector	Widening from 2 to 4 lanes
FTP-154	SR 92 Widening	New Hope Road/Lee Mills Rd	Wagon Wheel Trail	Widening from 2 to 4 lanes
FTP-155	SR 54 Widening	SR 74	SR 34 (in Coweta County)	Widening from 4 to 6 lanes
FTP-156	Westbridge Road Widening	SR 92	SR 138	Widening from 2 to 4 lanes
FTP-159	County Line Road Widening	Ridgemont Drive	County Line Court	Widening from 2 to 4 lanes
FTP-164	SR 85 Widening	SR 85C	SR 16 (in Coweta County)	Widening from 2 to 4 lanes
FTP-165	SR 85 Widening	Price Road	Grady Avenue	Widening from 2 to 4 lanes
FTP-170	SR 920	SR 54	US 19/41	Widening from 2 to 4 lanes
FTP-171	SR 92 North Widening	SR 85	Fulton County Line	Widening from 2 to 4 lanes
FTP-172	SR 92/SR 138 Connector	SR 92	SR 138	Widening from 2 to 4 lanes or construct new location
FTP-174	SR 54 Widening	McDonough Road	US 19/41	Widening from 2 to 4 lanes
FTP-175	SR 85 Widening	SR 279	Roberts Drive	Widening from 4 to 6 lanes

Figure 4: Recommended Roadway Widening Projects



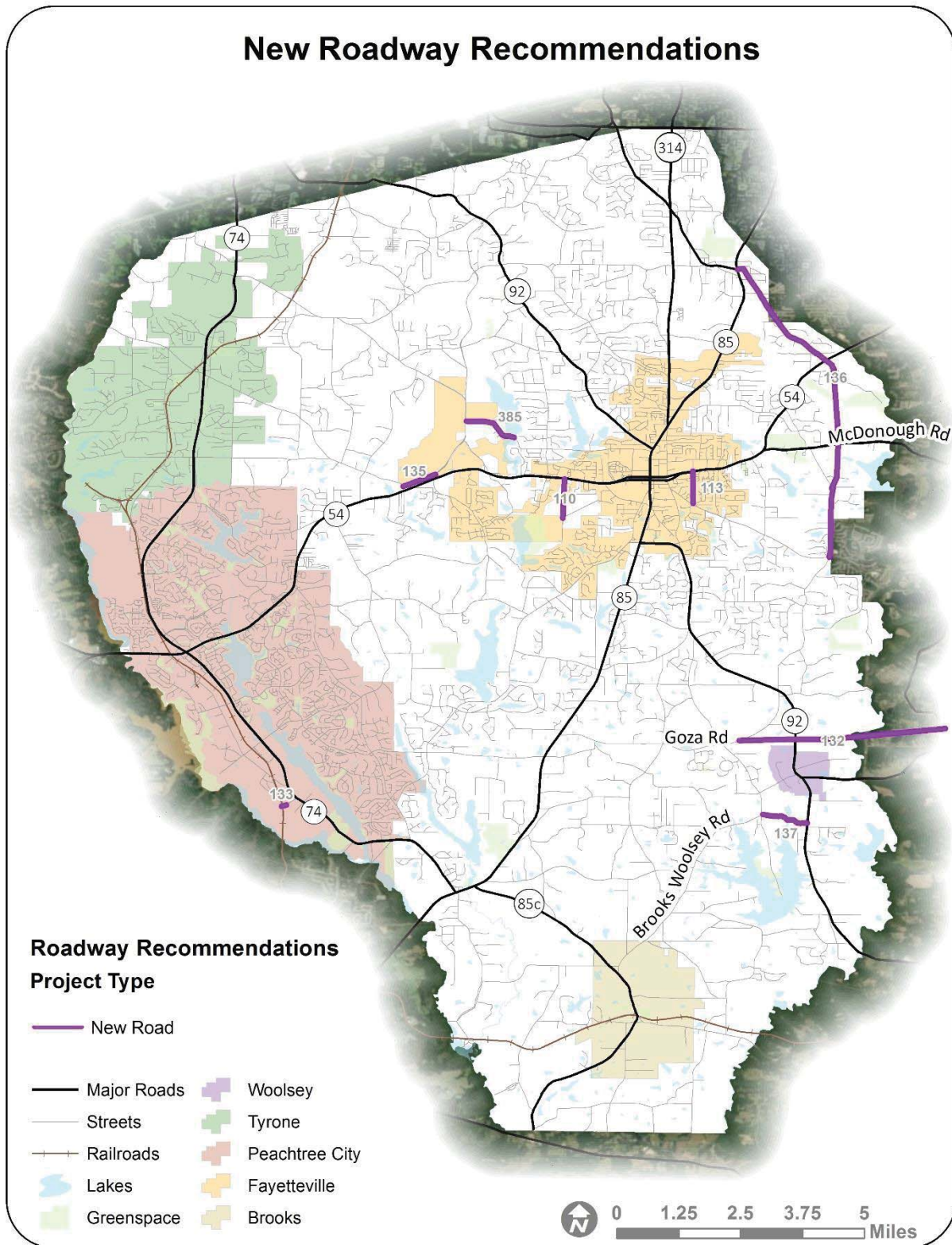
5.1.2. New Roadway Connections

This project sub-type includes new roadway alignments or extensions of existing roadways. New roadways provide critical missing connections within the county and can help alleviate congestion on overburdened existing routes. New roadway connections may also help correct existing roadway alignment problems. New roadway recommendations are listed in **Table 7** and depicted in **Figure 5**.

Table 7: Recommended New Connections

ID	Project Name	From	To	Project Description
FTP-110	SR 54 to First Manassas Mile Connector	SR 54	First Manassas Mile	New alignment from 0 to 2 lanes
FTP-113	Industrial Way	SR 54	Jeff Davis Drive South	New alignment from 0 to 2 lanes
FTP-132	Goza Road/SR 20 Connector	Goza Road	SR 20 in Henry County	New alignment from 0 to 2 lanes
FTP-133	SR 74 South Interparcel Connection	Sierra Drive	Aviation Way	New alignment from 0 to 2 lanes
FTP-135	Veterans-Tyrone Connector	Tyrone Road	Veterans Pkwy	New alignment from 0 to 2 lanes
FTP-136	East Fayetteville Bypass	South Jeff Davis Drive	SR 85	New alignment from 0 to 2 lanes
FTP-137	Fletcher Ford Road Extension	Antioch Road	SR 92	New bridge and improvements to existing road segments
FTP-385	Hood Road Connection	Sandy Creek Road	Whitewater Creek	New bridge and improvements to existing road segment

Figure 5: Recommended New Connections



5.1.3 Corridor Improvements

Corridor improvement projects encompass a variety of roadway modifications to increase the efficiency and safety of the roadway network without requiring higher-cost increases in capacity. These projects may include adding turning or passing lanes, signal retiming or making shoulder additions to improve roadways. These can be relatively low-cost projects that have a major impact on improving roadway conditions with minimal negative impacts. Good candidates for operational improvements are roadways where widening is not feasible due to right-of-way or environmental constraints. The identified corridor improvement projects are detailed in **Table 8** and displayed in **Figure 6**.

Table 8: Recommended Corridor Improvement Projects

ID	Project Name	From	To	Project Description
FTP-201	Bernhard Road Arterial Upgrade	Robinson Road	SR 85	Safety & Operational Upgrades
FTP-202	Goza Road Arterial Upgrade	Bernhard Road	SR 92	Safety & Operational Upgrades
FTP-203	Hood Avenue	Gingercake Road	SR 85	Safety & Operational Upgrades
FTP-204	Grady Avenue and Bradley Drive	SR 54	Jimmie Mayfield Boulevard	Safety & Operational Upgrades
FTP-205	South Jeff Davis Drive	Jimmie Mayfield Boulevard	County Line Road	Safety & Operational Upgrades
FTP-206	Rivers Road/Milam Road	SR 92	Fulton County Line	Safety & Operational Upgrades
FTP-207	Jenkins Road	SR 74	Ellison Road	Safety & Operational Upgrades
FTP-208	Walt Banks Road	North Peachtree Parkway	SR 54	Safety & Operational Upgrades
FTP-209	Flat Creek Road	SR 54	North Peachtree Parkway	Safety & Operational Upgrades
FTP-210	Wisdom Road	SR 74	Riley Parkway	Safety & Operational Upgrades
FTP-211	Huddleston Road	SR 54	Paschall Road	Safety & Operational Upgrades
FTP-212	TDK Boulevard/Crosstown Drive	Dividend Drive	Robinson Road	Safety & Operational Upgrades
FTP-213	Morgan Mill Road	Padgett Road	85 Connector	Safety & Operational Upgrades
FTP-214	Grant Road	Lowery Road	W. McIntosh Road	Safety & Operational Upgrades
FTP-215	Holly Grove Road	Robinson Road	SR 74	Safety & Operational Upgrades
FTP-216	Longview Road	Kenwood Road	SR 314	Safety & Operational Upgrades
FTP-217	White Road	SR 92	SR 314	Safety & Operational Upgrades
FTP-218	Banks Road	SR 314	SR 54	Safety & Operational Upgrades
FTP-222	Kenwood Road	SR 279	New Hope Rd	Safety & Operational Upgrades

ID	Project Name	From	To	Project Description
FTP-223	New Hope Road	SR 85	SR 92	Safety & Operational Upgrades
FTP-224	Lees Mill Road	SR 92	Sandy Creek Road	Safety & Operational Upgrades
FTP-225	SR 85	Grady Avenue	Georgia Avenue	Safety & Operational Upgrades
FTP-227	Washington Street/Carver Street	SR 85	Washington Street	Safety & Operational Upgrades
FTP-228	Brooks-Woolsey Road	SR 85C	Antioch Road	Safety & Operational Upgrades
FTP-232	SR 279 Realignment	Carter Road	Kenwood	Safety & Operational Upgrades
FTP-234	SR 85C Operational Improvements	SR 85	SR 16	Safety & Operational Upgrades

5.1.3 Scoping Studies

Several corridors have been previously identified for study in the 2017 SPLOST list. Four of those corridors were identified for improvements during this planning process by both data analysis and public input. These are important parallel corridors in the northeast quadrant of the county.

- **Sandy Creek Road**– Identified needs include safety concerns (truck traffic, speeding), complete streets, and possible sidepaths connecting Fayetteville, Tyrone, Sandy Creek High School and other destinations
- **Tyrone Road/Palmetto Road** – Identified needs include congestion, safety concerns, truck/freight, regional commute (connection to SR 74 and I-85)
- **Banks Road** – Identified needs include vehicular safety improvements, new capacity, and multiuse path improvements
- **SR 279** – Identified needs include capacity, operations, safety, pedestrian, and several intersection bottlenecks

This plan will defer to the outcomes of the scoping studies for the ultimate recommendations on these roads. All proposed studies are listed in **Table 9** and illustrated in **Figure 7**.

Table 9: Scoping Study Recommendations

ID	Project Name	From	To	Project Description
FTP-700	Sandy Creek Road Scoping Study	Veterans Parkway	SR 74	Study
FTP-701	Tyrone Road Scoping Study	SR 54	Coweta County	Study
FTP-702	Lees Mill/New Hope/Kenwood Roads Scoping Study	Sandy Creek Road	Kenwood Road	Study
FTP-703	SR 279 Scoping Study	SR 314	Kenwood Road	Study
FTP-704	Banks Road	Deer Trail	SR 54	Study
FTP-705	Inman Road/SR 279 Extension	Ss Jeff Davis Dr	SR 92	Study

Figure 6: Recommended Corridor Improvements

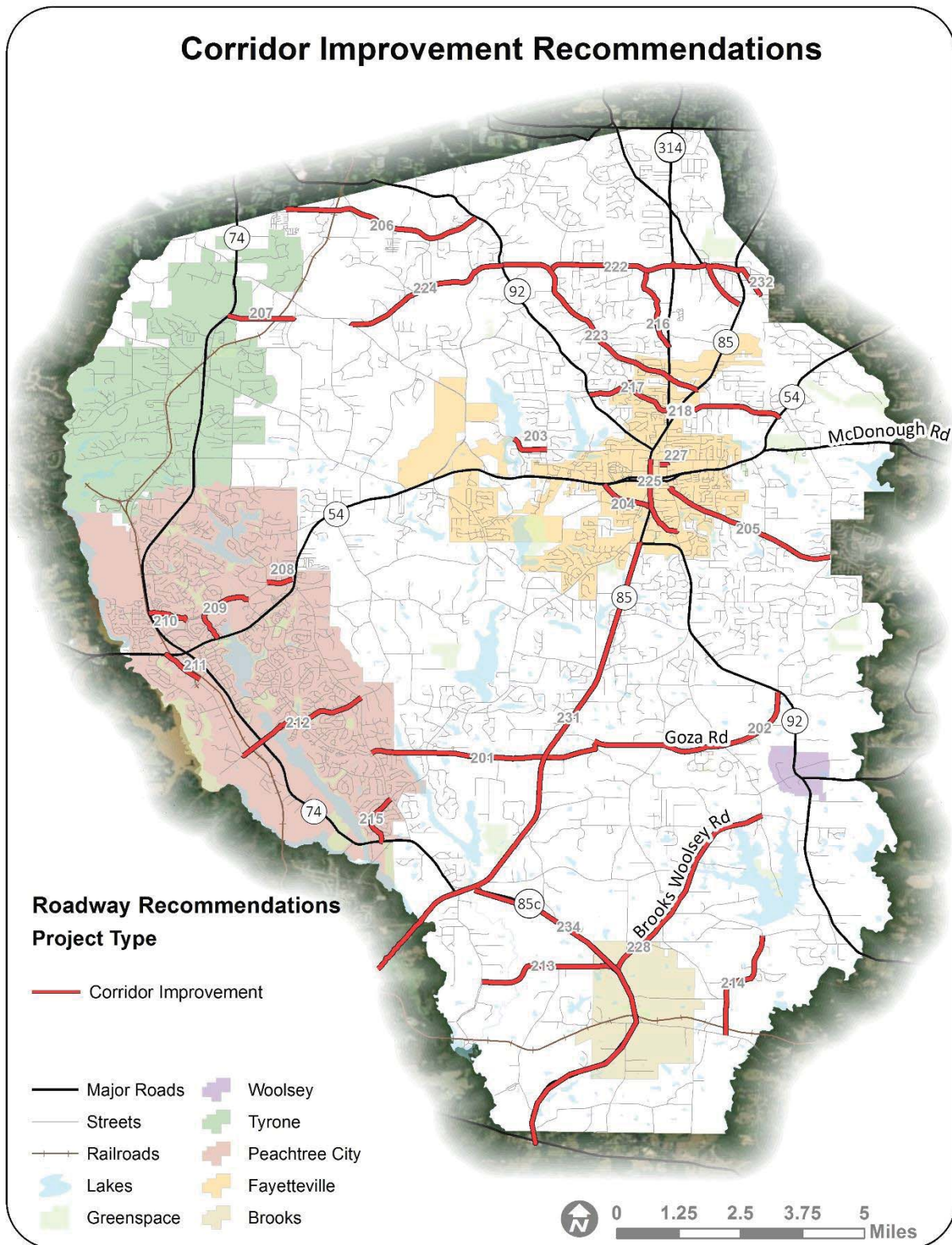
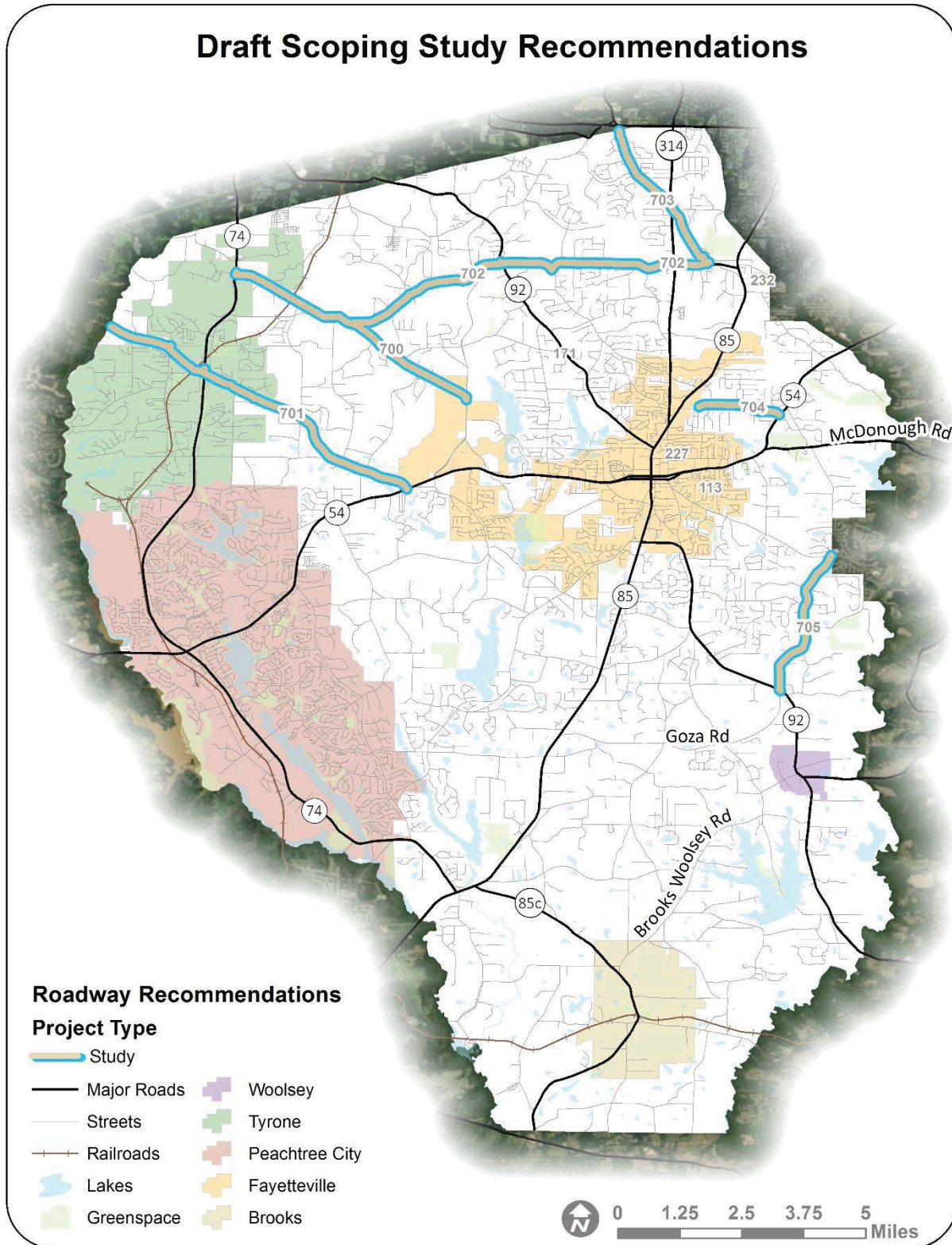


Figure 7: Scoping Study Recommendations



5.1.4 Intersection Improvements and Bridge Upgrades

There are a variety of projects that improve the operation and safety characteristics of intersections and include signalization, adding turn lanes, signal retiming and coordination, intersection realignments, roundabout retrofits, grade separations, etc. Bridge upgrades have also been included in this sub-type and include the rehabilitation of bridges to bring them up to current standards and pedestrian improvements. Recommended intersection improvement projects are described in **Table 10** and bridges in **Table 11**, and displayed in **Figure 7** and **Figure 8**, respectively. A map with a focus on projects in Peachtree City is provided in **Figure 9**.

Table 10: Recommended Intersection Improvement Projects

ID	Project Name	Project Description	Notes
FTP-300	SR 74 @ Aberdeen Parkway	Intersection Scoping Study	High Crash Rate Intersection
FTP-302	Sandy Creek @ Eastin Road	Intersection Scoping Study	High Crash Rate Intersection
FTP-304	SR 314 @ Kenwood Road	Intersection Scoping Study	Crash Hot Spot, High Crash Rate Intersection
FTP-305	SR 314 @ Beckett Lane/Pavilion Parkway	Intersection Scoping Study	High Crash Rate Intersection
FTP-306	SR 314 @ New Hope Road	Intersection Scoping Study	High Crash Rate Intersection Public Comments
FTP-307	SR 85 @ SR 314	Intersection Scoping Study	Crash Hot Spot, High Crash Rate Intersection
FTP-308	Glynn Street @ E. Lanier Ave.	Intersection Scoping Study	Crash Hot Spot, High Crash Rate Intersection
FTP-309	Glynn Street @ Stonewall Ave. E.	Intersection Scoping Study	Crash Hot Spot, High Crash Rate Intersection
FTP-315	SR 54 @ Peachtree Parkway	Intersection Scoping Study	Crash Hot Spot
FTP-318	SR 85 @ Corinth Road	Intersection Scoping Study	Crash Hot Spot
FTP-320	SR 279 @ SR 314	Intersection Scoping Study	Crash Hot Spot - Safety Concern. Study intersection to recommend safety improvements.
FTP-322	SR 54 @ Tyrone Road	Intersection Scoping Study	Crash Hot Spot
FTP-324	SR 54 @ Ginger Cake Road	Intersection Scoping Study	Crash Hot Spot; City of Fayetteville project
FTP-325	SR 74 @ E. Crestwood Road	Intersection Scoping Study	Public Comments
FTP-326	Redwine Road at Longlake Approach	Intersection Scoping Study	Public Comments
FTP-327	SR 314 @ North Fayette Drive	Intersection Scoping Study	Public Comments
FTP-332	SR 92 @ Helen Sams Parkway	Intersection Scoping Study	Public Comments
FTP-333	SR 92 @ Marion Boulevard	Intersection Scoping Study	Public Comments
FTP-334	Tyrone Road @ Flat Creek Trail	Intersection Scoping Study	Public Comments
FTP-337	Greenvalley Road @ Peters Road	Intersection Scoping Study	Public Comments
FTP-340	SR 279 @ Morning Springs Walk	Stop control such as roundabout, stop sign, or signal. Two-way center turn lane between Old Ford and Lafayette	Public Comments; Short intersection spacing. Coordinate with FTP-368 (Old Ford Rd).

ID	Project Name	Project Description	Notes
FTP-344	SR 92 @ New Hope Road/Lees Mill Road	Intersection Improvement; Signal Timing	Public Comments
FTP-345	SR 54 @ Stevens Entry	Intersection Improvement; Signal Timing	Public Comments
FTP-346	SR 74 @ Rockaway Road	Intersection Scoping Study	Public Comments
FTP-348	Tyrone Road @ Adams Road	Intersection Scoping Study	Public Comments
FTP-350	North Jeff Davis Drive @ Georgia Avenue	Intersection Scoping Study	Public Comments
FTP-353	Sandy Creek Road @ Flat Creek Trail	Intersection Scoping Study	Improve sight distance. Add accel/decl lanes?
FTP-354	SR 314 @ SR 138	Intersection Improvement; Signal Timing	INRIX bottleneck
FTP-357	SR 85 @ SR 74	Intersection Improvement; Signal Timing	INRIX bottleneck
FTP-358	SR 54 @ McDonough Road	Intersection Improvement; Signal Timing	INRIX bottleneck
FTP-359	SR 74 @ North Peachtree Parkway/Crabapple Lane	Intersection Improvement; Signal Timing	INRIX bottleneck
FTP-360	SR 74 @ Redwine Road	Intersection Improvement; Signal Timing	INRIX bottleneck
FTP-363	Dogwood Trail @ Tyrone Road	Intersection Improvement; Realignment	Public Comment
FTP-365	SR 92 @ Newton Road	Intersection Improvement; Realignment	SPLOST (FC-14)
FTP-367	Peachtree Parkway at Crosstown Drive	Intersection Improvement; Turn Lane and Roundabout	SPLOST (I-16); 2017 PTC SPLOST (#3)
FTP-368	SR 279 at Old Ford Road	Intersection Scoping Study	Coordinate with FTP-340 . Close intersection spacing.
FTP-369	Jenkins Road at Ellison Road	Intersection Improvement; Realignment	SPLOST (R-4a); Coordinate with Jenkins Road Operations and Safety Project (FTP-207) and FTP-370
FTP-370	Sandy Creek Road at Ellison Road	Intersection Improvement; Realignment	SPLOST (R-4a). Coordinate with FTP-207 and FTP-369 . Could potentially be let as one project.
FTP-373	Peachtree Parkway at Braelinn Road	Intersection Improvement; New Signal	SPLOST project
FTP-374	Redwine Road at Robinson Road	Intersection Scoping; Study and New Signal	2010 CTP
FTP-375	SR 85 at New Hope Road	Intersection Improvement; Turn Lane	SPLOST (FC-10); This is inside City of Fayetteville Project
FTP-376	Lafayette Avenue at Tiger Trail	Intersection Improvement Study	2010 CTP
FTP-377	Tyrone Road at Ellison Road	Roundabout or realignment	2010 CTP
FTP-378	Redwine Road at Birkdale/Quarters Road	Roundabout or redesign	2010 CTP
FTP-380	SR 279 at Helmer Road	Southbound Left-turn lane	2010 CTP
FTP-381	Crosstown Road at Robinson Road	Intersection Improvement; New Signal	2010 CTP

ID	Project Name	Project Description	Notes
FTP-382	SR 54 at Commerce Drive	Intersection Scoping Study	2010 CTP
FTP-600	Peachtree Parkway at Loring Lane	Intersection Scoping Study	2010 CTP
FTP-601	Peachtree Parkway at Georgian Park	Intersection Scoping Study and New Signal	SR 74 Corridor Study, 2010 CTP
FTP-602	SR 54 at Robinson Road	Intersection Scoping Study	2010 CTP
FTP-605	Peachtree Parkway at Tinsley Road	Intersection Scoping Study	2010 CTP
FTP-606	SR 74 at Dogwood Trail	RCUT	SR 74 Corridor Study, Short Term
FTP-613	SR 74 at Thompson Road	J-Turn	SR 74 Corridor Study, Short Term
FTP-614	SR 74 at Kirkley Road	J-Turn	SR 74 Corridor Study, Short Term
FTP-615	SR 74 at Sandy Creek Road	RCUT	SR 74 Corridor Study, Short Term
FTP-616	SR 74 at Jenkins Road	RCUT	SR 74 Corridor Study, Short Term
FTP-617	SR 74 at Carriage Oaks Drive	RCUT	SR 74 Corridor Study, Short Term
FTP-618	SR 74 Tyrone Road	MUT	SR 74 Corridor Study, Short Term
FTP-620	SR 74 at Maple Shade Drive	J-Turn	SR 74 Corridor Study, Short Term
FTP-625	SR 74 at Wisdom Road	Conventional Intersection	SR 74 Corridor Study, Mid Term
FTP-629	SR 74 @ North of Ardenlee Parkway	Grade separated crossing	SR 74 Corridor Study
FTP-630	SR 74 @ North of Carriage Oaks Drive	Grade separated crossing	SR 74 Corridor Study
FTP-632	S. Fairfield Drive at W. Manor	Access Management	SR 74 Corridor Study, With development
FTP-633	S. Fairfield Drive at Sherrels Ford	Access Management	SR 74 Corridor Study, With development
FTP-636	Veterans Parkway at Eastin Road	Roundabout	Public Input
FTP-637	SR 92 at Hampton Road	Intersection Improvement Study	City of Woolsey
FTP-638	Redwine Road at Bernhard Road	Roundabout	SPLOST Project
FTP-639	Ebenezer Road at Spear Road	Roundabout	SPLOST Project
FTP-640	Antioch Road at Goza Road	Roundabout	SPLOST Project, Coordinate with FTP-202
FTP-641	SR 85 Connector at Gable Road/Brooks Road	Realignment and stop control (4-way stop or roundabout)	City of Brooks SPLOST Project
FTP-644	Palmetto Road at Spencer Road/Arrowood Road	Roundabout	Town of Tyrone SPLOST Project
FTP-645	Downtown Master Plan Road Engineering	Downtown Fayetteville Redevelopment	City of Fayetteville SPLOST Project
FTP-646	Redwine Road at Ramah Road	Roundabout	City of Fayetteville SPLOST Project, INRIX Bottleneck
FTP-647	Lester Road at Ebenezer Church Road	Intersection Improvement	Transportation Committee Comments
FTP-648	Ebenezer Church Road @ Redwine Road	Intersection Improvement	Transportation Committee Comments

Table 11: Recommended Bridge Upgrades

ID	Project Name	Project Description
FTP-385	Hood Road @ Whitewater Creek	Bridge Rebuild
FTP-387	SR 54 @ Hickory Avenue Culvert Improvements	Bridge Upgrade
FTP-388	Helmer Road @ Camp Creek	Bridge Upgrade
FTP-391	McDonough Road @ Flint River	Bridge Upgrade
FTP-393	Redwine Road @ Whitewater Creek	Bridge Upgrade
FTP-137	Fletcher Ford Road @ Woolsey Creek	Bridge Rebuild
FTP-397	Mann Road @ Line Creek	Bridge Rebuild

Figure 8: Recommended Intersection Improvements and Bridge Upgrades

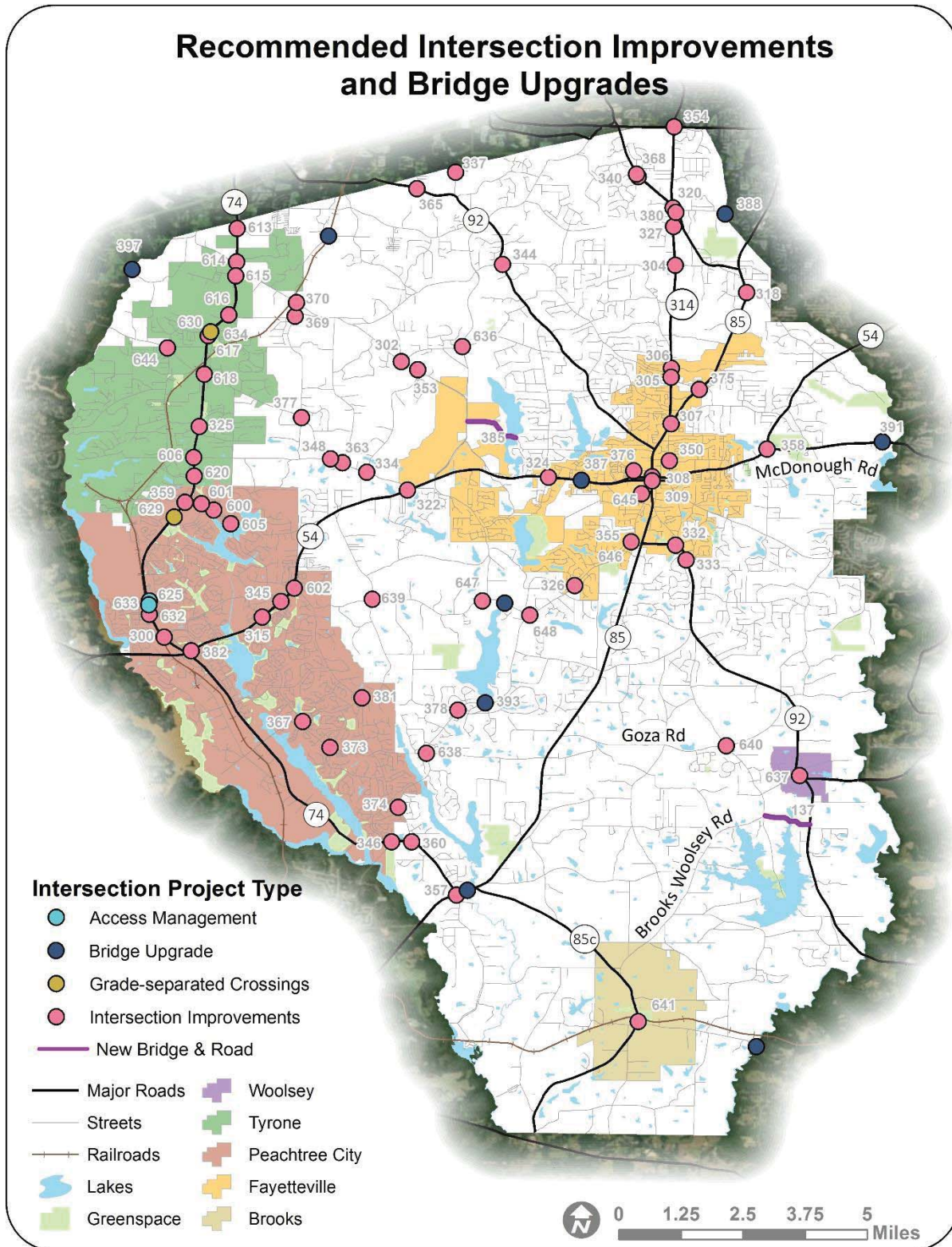
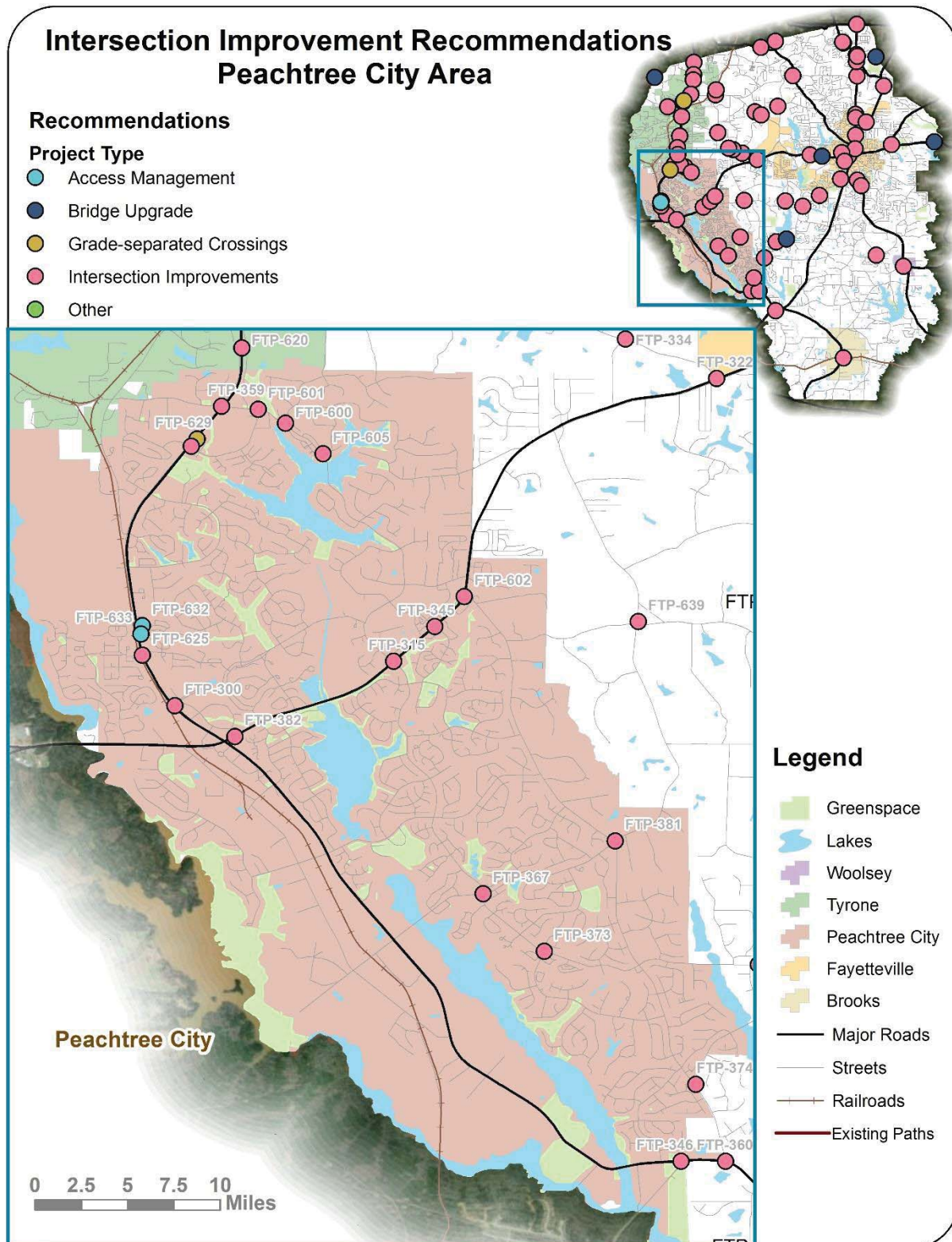


Figure 9: Recommended Intersection Projects, Peachtree City Inset



COUNTY AGENDA REQUEST

Page 165 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's request to submit an application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for \$450,000 in funding assistance with the Redwine Road, Bernard Road, Peachtree Pkwy Roundabout (17TAL) transportation project.

Background/History/Details:

The State Road and Tollway Authority, through the Georgia Transportation Infrastructure Bank, is making available up to \$25 Million in loans and grants for transportation projects during the 2019 call for projects. This application will be for a grant. Staff has reviewed existing and possible future projects and have identified the Redwine, Bernhard Road and Peachtree Parkway Roundabout (17TAL) as a project meets GTIB funding criteria in terms of regional connectivity, is close to start of construction, includes innovative transportation solutions and has a high degree of feasibility.

A cost estimate generated by the Project Engineer, at the 80% completion level, puts construction costs at \$1,648,678.78. The GTIB Grant, if awarded, will help make up for budget gap we are currently seeing. This grant would comprise 27% of overall construction costs. Fayette County will cover costs for design and right of way acquisition.

Please note estimated costs provided by the project engineer do not include design and right-of-way costs for this project. The text of the applications are currently being generated for an October 15, 2019 submittal deadline to the GTIB. Grant awards are expected to be announced in February of 2020.

What action are you seeking from the Board of Commissioners?

Approval to submit an application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for \$450,000 in grant funding assistance with the Redwine Road, Bernard Road, Peachtree Pkwy Roundabout (17TAL) transportation project.

If this item requires funding, please describe:

Redwine Road, Bernhard Road and Peachtree Parkway Roundabout (17TAL) is funded with 2017 SPLOST funds. Currently (09/11/2019), available SPLOST funds for 17TAL is \$1,094,557.04.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

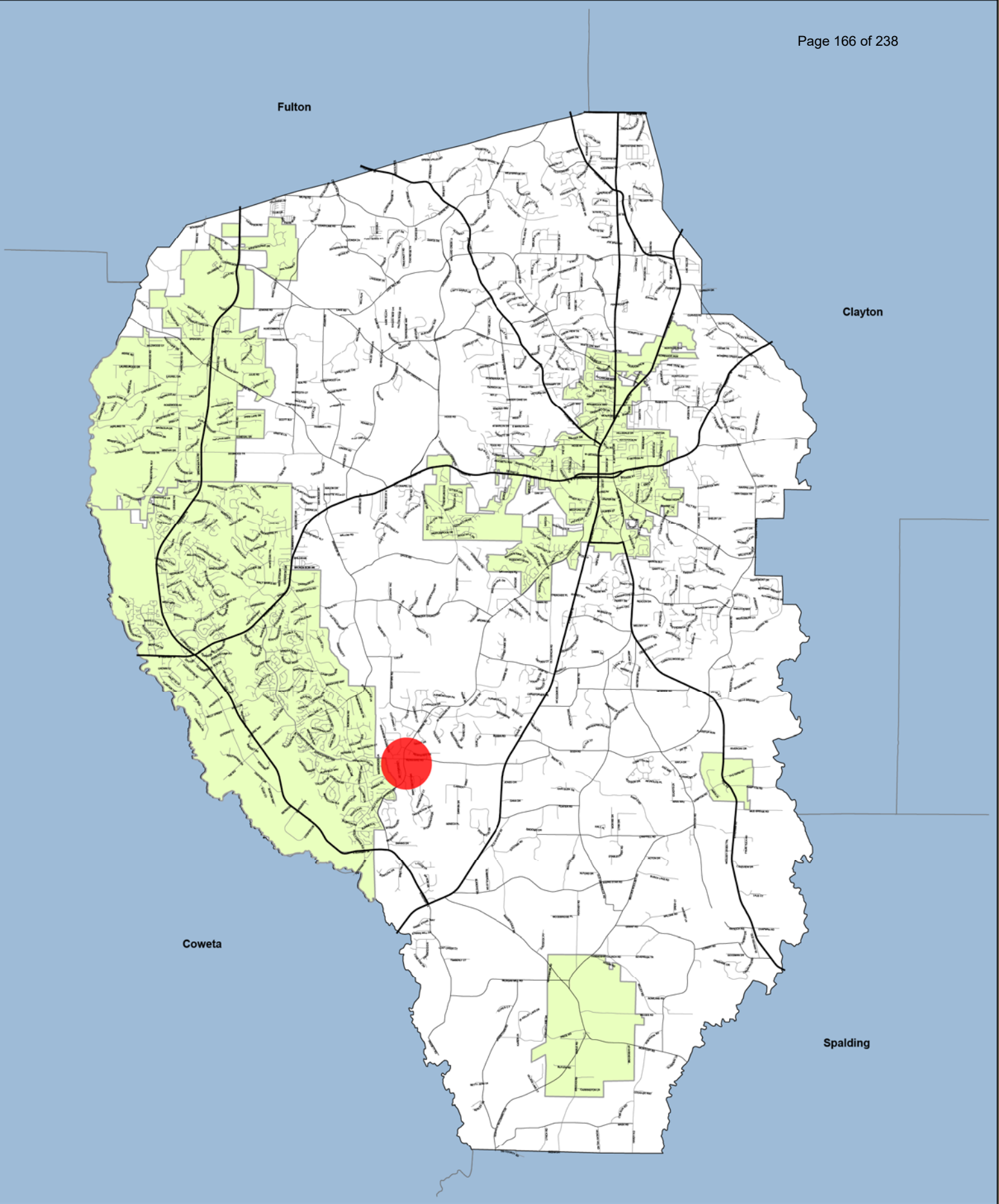
Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

There is a \$250 application fee associated with the submission of this grant.



Fayette County
Bernhard Road, Redwine Road, Peachtree Parkway
Roundabout





Apply for a GTIB Loan (<https://www.srta.ga.gov/gtib/loanguidelines-2/>)

Apply for a GTIB Loan & Grant (<https://www.srta.ga.gov/gtib/loan-grant-guidelines/>)

Apply for a GTIB Grant (<https://www.srta.ga.gov/gtib/grant/>)

The Georgia Transportation Infrastructure Bank (GTIB) is a grant and low-interest loan program administered by the State Road and Tollway Authority (SRTA). Since inception, GTIB has provided over \$125 million in grants and loans to highly competitive transportation projects that have enhanced mobility and driven economic development in local communities throughout Georgia.

SRTA is pleased to announce that funding will be available in 2019! Applications will be accepted from August 15th through October 15th. Awards are expected to be announced in February 2020.

Here's What's New for 2019:

- Preferred Applications:
 - Loans and loan/grant combinations (for the same project)
 - Grants providing significant matching funds and economic development benefits
 - Applicants low on matching funds should consider requesting a loan which counts as match for the grant
- GTIB loan awardees will no longer accrue interest in the draw down phase. Loan awardees will pay less interest than ever when repaying loans according to their agreed upon schedule.

COUNTY AGENDA REQUEST

Page 168 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's request to submit an application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for funding assistance with the Veterans Parkway, State Route 92, Westbridge Road Intersection (R-5F) reconfiguration to traffic signal control (\$150,000).

Background/History/Details:

The State Road and Tollway Authority, through the Georgia Transportation Infrastructure Bank, is making available up to \$25 Million in loans and grants for transportation projects during the 2019 call for projects. This application will be for a grant. Staff has reviewed existing and possible future projects and have identified this project (R-5F) as a project meets GTIB funding criteria in terms of regional connectivity, is close to start of construction and has a very high degree of feasibility.

A cost estimate generated by the project engineer, at the 80% plan completion level, puts construction costs at \$599,129.62. GDOT has agreed to donate signal equipment, estimated to be close to \$45,000. This grant would comprise 25% of overall construction costs. Fayette County will cover the costs for design and right of way acquisition.

The text of the applications are currently being generated for an October 15, 2019 submittal deadline to the GTIB. Grant awards are expected to be announced in February of 2020.

What action are you seeking from the Board of Commissioners?

Approval to submit an application to the Georgia Transportation Infrastructure Bank (GTIB) Grant Program for funding assistance with the Veterans Parkway, State Route 92, Westbridge Road Intersection (R-5F) reconfiguration to traffic signal control (\$150,000).

If this item requires funding, please describe:

Veterans Parkway Intersection (R-5F) is funded with 321 (2004) SPLOST Money. Currently, the budget for R-5F contains \$427,717.74, plus \$300,000 approved vote of the Board of Commissioners (05/23/2019) from I-13 (Antioch at Goza Rd), totaling \$727,717.74.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

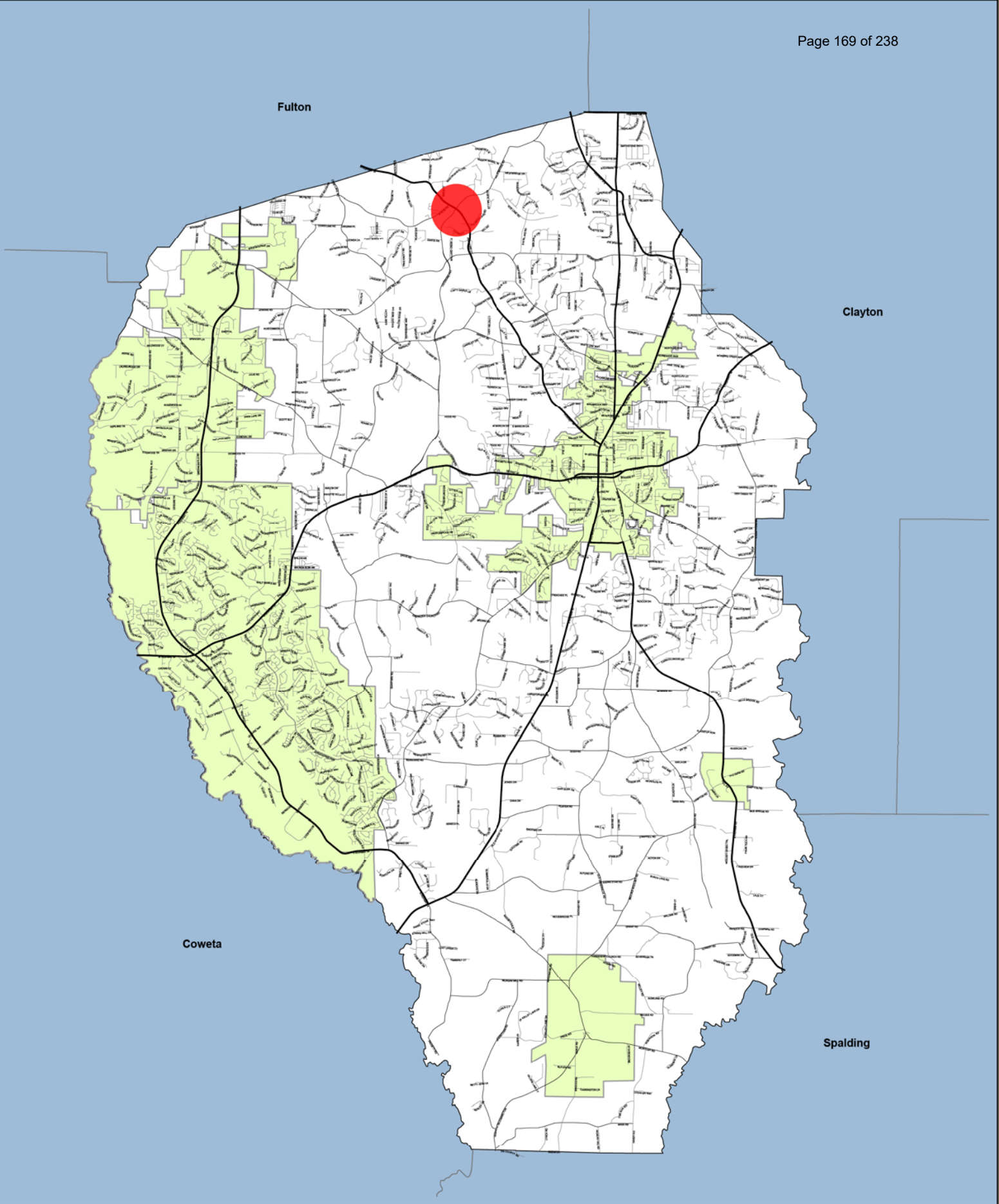
Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

There is a \$250 application fee association with the submission of this grant.



Fayette County

**Veterans Parkway, State Route 92, Westbridge Road
Traffic Signal**





Apply for a GTIB Loan (<https://www.srta.ga.gov/gtib/loanguidelines-2/>)

Apply for a GTIB Loan & Grant (<https://www.srta.ga.gov/gtib/loan-grant-guidelines/>)

Apply for a GTIB Grant (<https://www.srta.ga.gov/gtib/grant/>)

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- GTIB loan awardees will no longer accrue interest in the draw down phase. Loan awardees will pay less interest than ever when repaying loans according to their agreed upon schedule.



INSTRUCTIONS FOR APPLICATION SUBMITTAL

This standard Application will be used to evaluate all requests for loans and for grants. If applying for a grant, only this Application is required. If applying for a loan, this Application and the Financial Documentation Form found on the GTIB website <http://www.srta.ga.gov/gtib> are required.

- Read all information provided on the Loan and Grant pages of the GTIB website. This information provides details of the program regarding eligibility, loan/grant parameters, and Application requirements to verify that the proposed Applicant, project and terms are within the established guidelines.
- Answer all questions fully. There should be no blanks on any form. Missing information or omitted fields may cause the Application to be delayed or rejected.
- All Applicants, projects, and costs for which funding will be used must be “**eligible**” as specified on the GTIB website.
- The initial completed Application (and Financial Documentation Form if applying for a loan) must be submitted by email to GTIBinfo@srta.ga.gov. Within 2 weeks of submitting the Application by email, the Applicant must pay the Application Fee of \$250 via check made out to the State Road and Tollway Authority.
- Hard copy submissions are not required, however, the GTIB reserves the right to request hard copies of the application and/or supporting materials.
- Regardless of whether the request is approved, the Applicant is solely responsible for all of its costs incurred in participating in this program, including but not limited to completing all forms.
- Applicants have an affirmative obligation to update any information included on any application if such information is no longer accurate.
- Applicant Agency must be established and approved by appropriate governing body prior to the GTIB Application Deadline.

CHECKLIST FOR LOANS AND GRANTS

For both Grant and Loan Applications (all materials to be submitted electronically):

- ☐ All of the questions on the Application are answered.
- ☐ The requested GTIB financial assistance is within funding limits:
 - Loan requests must be for at least \$25,000.
 - No more than 25% of available GTIB funds will be awarded to a single grant application. Refer to the GTIB website for total available funding.
 - Grant requests over \$2 million are capped, specifically GTIB funds may constitute no more than 33% of total project value. There is no cap under \$2 million, applicants are encouraged to contribute as much local match as possible to make the request competitive.
- ☐ An electronic version of the Application has been submitted by e-mail to GTIBinfo@srta.ga.gov.
- ☐ A map of the project with beginning and end points clearly marked, providing sufficient detail on areas affected has been submitted.
- ☐ All estimates for project costs must be recent preferably within the last six months) and developed by a credible expert, and should be provided in the year of expenditure indicating the anticipated inflation rate.
- ☐ Documentation to verify funding sources. The Applicant must provide proof of commitment of these funds such as a city/ county commission resolution.
- ☐ Any other project related documents necessary to complete evaluation. Applicants are advised to provide concise supporting information and/or to specify in the application the specific location where critical information can be found in supporting documents.

For Loan Applications only, also include:

- ☐ The signed Financial Documentation Form (form available on GTIB website).
- ☐ Documents as required in Section II of the Financial Documentation Form.
- ☐ A copy of the bond-rating letter or Official Statement (OS), if the jurisdiction has issued rated or insured debt in the past.

The following materials must be delivered to the State Road & Tollway Authority within two weeks of submitting the Application by e-mail:

- ☐ A check for the Application Fee of \$250 payable to the State Road & Tollway Authority. Please mail to:

**State Road & Tollway Authority
C/O GTIB/Cindy Treadway
245 Peachtree Center Avenue NE
Suite 2200
Atlanta, GA 30303**

GEORGIA TRANSPORTATION INFRASTRUCTURE BANK (GTIB)

APPLICATION FOR LOANS AND GRANTS

*****Please read *Instructions for Application Submittal* prior to filling out Application*****

1) TYPE OF GTIB ASSISTANCE REQUESTED

Check one of the following:

<input type="checkbox"/> Grant	Please check GTIB website for latest Grant program eligibility and restrictions.
<input type="checkbox"/> Loan	All loan Applicants are required to submit a completed Financial Documentation Form in addition to this GTIB Application. The form is available on the GTIB website.
<input type="checkbox"/> Both	Please check the GTIB website and ensure the Financial Documentation Form is submitted in addition to this GTIB Application. The grant and loan must be for the same project.

2) CONTACT INFORMATION

Date			
Project Applicant			
Classification of Applicant (State, County, City, CID, etc.)			
Department/Division of Applicant receiving GTIB proceeds			
Contact Person Name		Contact Person Title	
Street Address or P.O. Box			
City	, Georgia	Zip Code	
Telephone Number:	()	Fax Number:	()
E-mail Address			

Additional Contact Information:

Attorney	
Contact Name & Title	
Street Address	
City, State, Zip Code	
Telephone Number	()
Fax Number	()
E-Mail Address	

Independent Auditor	
Contact Name & Title	
Street Address	
City, State, Zip Code	
Telephone Number	()
Fax Number	()
E-Mail Address	

Finance Director	
Contact Name & Title	
Street Address	
City, State, Zip Code	
Telephone Number	()
Fax Number	()
E-Mail Address	

3) PROJECT OVERVIEW

Name of Project	
Project Type (road, bridge, etc.)	
Project Location (include county and specific location)	

i List all state, regional or local plans that this project is officially a part of and include project numbers where applicable (e.g. GDOT PI#715858, MPO Plan 2040, County SPLOST 2009, City Comprehensive Plan 2015). If applicable, and in 300 words or less, identify how the project is consistent with state, regional and local plans and/or investment priorities.

--

Current Project Phase/Status* *(Preliminary Engineering, Right of Way Acquisition (ROW), Construction)	
Estimated or actual project planning start date	
Estimated construction start date	
Estimated completion date	

i In 300 words or less, provide a physical description of the transportation project (e.g., new 2 lane road with sidewalks and streetscaping, 1500 feet in length, connecting Williams St. and Smith St.). Please ensure the submitted project map clearly shows the project. Please do not provide a justification for the project here, this may be provided in Section 4 below.

--

4) PROJECT BENEFITS

A. Degree of transportation problem that the proposed project seeks to address:

i In 300 words or less, describe the scope of the current transportation problem and how the project is expected to improve the situation. The explanation should include how the project will advance a strong transportation need and derive a strong public benefit as a result.

B. Impact of the proposed project on public mobility, reliability, connectivity, congestion, safety:

i In 300 words or less, describe how the project would improve any or all of the following areas: mobility, reliability/system efficiency, border-to-border and interregional connectivity, local connectivity to the state-wide transportation network, inter-modalism, congestion, and/or safety.

C. Acceleration of high priority transportation projects:

i In 300 words or less, describe how potential assistance from the GTIB will expedite the project.

D. Coordination with Development Patterns:

i In 300 words or less, explain how the project would coordinate transportation investment with development patterns and/or manage market driven travel demand (e.g., reduce SOV travel), if applicable.

E. Innovation:

- i** In 300 words or less, describe any unique/innovative characteristics, methods or approaches (e.g. new technology, innovative design, etc.) that are a part of the project.

F. Ability to enhance and/or create economic benefits for the local community, region or State:

- i** In 300 words or less, explain how the local community, region or state would benefit economically from the project. Answers may include, but not be limited to, a description of the estimated reduction in state or local unemployment, land development/redevelopment, growth in private-sector employment, improved access to jobs, and/or improved efficiencies of freight, cargo, and goods movement. Please cite all sources used to determine benefits (i.e. cost-benefit analyses, economic impact reviews, etc.)

G. Project Feasibility

i In 300 words or less, explain all critical factors necessary for the project's success, including a list of all federal, state, and local permits and approvals required for the project. Please provide the status of each necessary approval including anticipated approval dates if approvals are outstanding. If not already secured, the steps that will be taken to obtain necessary environmental and construction approvals.

5) PROJECT FINANCE PLAN SUMMARY

i In 300 words or less, provide a summary of the proposed finance plan that fully details the entire funding of the project, including contingencies as applicable. The summary should include a detailed written description of the status of all project funding sources, back-up project funding sources (if applicable), and the completion of the below fields.

If bonds or other non-GTIB indebtedness have already been issued to finance a portion of the project's costs, the financial plan should provide details of the issuance (terms, sources & uses, credit ratings, debt service requirements, etc.). If the issuance received a credit rating below investment grade "BBB," explain in detail any deficiency that led to that rating. If applicable, please provide copies of any bond documents related to the issuance, such as an Official Statement (OS).

If bonds or other non-GTIB indebtedness are contemplated for funding a portion of the project's costs in the future, provide an explanation of the issuance. Explanations should include the proposed bond's structure, timing, and status of resolutions/approvals.

SOURCES AND USES

List all funding sources in the Project Funding Sources table below (i.e. CID \$1.1M, GDOT \$5M, County \$2M, Private \$250k, etc). If LMIG is a source of funding it must be listed as a separate funding source:

Project Funding Sources (Committed and Contributed)				
Funding Source	Portion Spent to Date* (A)	Portion Remaining to be Spent (B)	Funding Source Total (A+B)	Percentage of Total Project Funding
GTIB (Requested Amount)**		\$	\$	%
	\$	\$	\$	%
	\$	\$	\$	%
	\$	\$	\$	%
	\$	\$	\$	%
Total Project Funding:	\$	\$	\$	100.0%

List all project costs in the Project Costs table below:

Project Costs (Future Project Costs and Funds Spent to Date)				
Activity	Portion Spent to Date* (A)	Portion Remaining to be Spent (B)	Line Item Cost Total (A+B)	Percentage of Total Project Costs
Concept/Feasibility	\$	\$	\$	%
Preliminary Engineering	\$	\$	\$	%
Right of Way (ROW)	\$	\$	\$	%
ROW Contingency (%)	\$	\$	\$	%
Construction	\$	\$	\$	%
Construction Contingency (%)	\$	\$	\$	%
Total Project Costs:	\$	\$	\$	100.0%

NOTE FOR ABOVE TABLES: AMOUNT OF TOTAL PROJECT FUNDING SOURCES MUST EQUAL TOTAL PROJECT COSTS.

Proposed Use of GTIB Funding Request		
Activity (i.e. PE, ROW, CST)	GTIB Amount	Percent of GTIB Request
	\$	%
	\$	%
	\$	%
Total:**	\$	100.0%

* Subject to verification during application review.

**Please refer to GTIB Website for GTIB funding limits and restrictions.

Please fill out the following if bonds or debt will be used to finance any portion of the project:

Anticipated date of Bond sale:	
Type of bond (General Obligation/Revenue):	
Tax exempt status:	
Issuer:	
Expected Credit rating:	

6) LOAN TERMS (TO BE COMPLETED ONLY BY LOAN APPLICANTS)

Requested term of loan in years:	
----------------------------------	--

(Minimum 5 years; maximum is the lesser of 20 years or the useful life of the project)

Estimated draw-down schedule of funds: (All funds may be spent-down in first year; the maximum spend-down period is 5 years)	
Year 1:	\$
Year 2:	\$
Year 3:	\$
Year 4:	\$
Year 5:	\$

Repayment source(s) that will be used to service the loan:	
Is repayment source(s) currently being used to secure other debt?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will repayment source(s) be used to secure other debt in the future?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Additional backup repayment source:	

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7) ATTESTATION

Under penalty of perjury, I declare and affirm that:

The Applicant has the authority to request and incur the liabilities and obligations described in this Application and, upon approval, will enter into a closing contract.

The Applicant has held any locally required public hearings or notices and will comply with all applicable state and federal regulations and requirements.

To the best of my knowledge all information contained in this Application is valid and accurate.

The governing body of the undersigned jurisdiction at its _____ (date) meeting authorized the submission of this Application.

The undersigned official has the authority to sign this Application and bind the Applicant.

Signature _____
(Authorized Official)

Title _____

Jurisdiction _____

Name _____
(type or print)

Date _____

Sworn to and subscribed before me this _____ day of _____, 20__.

(Notary Public)

My commission expires: _____

NOTARY
SEAL

COUNTY AGENDA REQUEST

Page 184 of 238

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Ordinance 2019-06 to add provisions to the County's Code that would regulate the placement of wireless facilities and antennas, known as "small cells" in the county's rights-of-way.

Background/History/Details:

This ordinance is in response to SB 66, which was passed by the General Assembly in March 2019 and significantly restricts the county's ability to regulate small cells in rights-of-way. The ordinance is based on a model ordinance developed by GMA and endorsed by ACCG.

SB 66 is attached as Exhibit "A".

What action are you seeking from the Board of Commissioners?

Approval of Ordinance 2019-06 to add provisions to the County's Code that would regulate the placement of wireless facilities and antennas, known as "small cells" in the county's rights-of-way.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

STATE OF GEORGIA

FAYETTE COUNTY

ORDINANCE

NO. 2019-____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR FAYETTE COUNTY, GEORGIA; TO ESTABLISH PROVISIONS PERTAINING TO WIRELESS FACILITIES AND ANTENNAS; TO PROVIDE FOR SEVERABILITY; TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE, AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS FOR FAYETTE COUNTY AND IT IS HEREBY ENACTED PURSUANT TO THE AUTHORITY OF THE SAME THAT THE CODE OF ORDINANCES OF FAYETTE COUNTY AS IT PERTAINS TO TELECOMMUNICATIONS (CHAPTER 24), BE AMENDED AS FOLLOWS:

Section 1. By designating Sections 24-58 through 24-99 of Article II of Chapter 24 as “Reserved”, and by creating a new Article III in Chapter 24, pertaining to “Wireless Facilities and Antennas”, to be numbered and read as follows:

ARTICLE III. WIRELESS FACILITIES AND ANTENNAS.

Sec. 24-100. Purpose and compliance.

(a) O.C.G.A. § 32-4-42(6) authorizes Fayette County, Georgia (the “County”) to establish reasonable regulations for the installation, construction, maintenance, renewal, removal and relocation of pipes, mains, conduits, cables, wires, poles, towers, traffic and

other signals, and other equipment, facilities, or appliances in, on, along, over or under the public roads of the County. Further, 47 U.S.C. § 253(c) provides that the County has authority to manage its public rights of way. Finally, the Georgia Streamlining Wireless Facilities and Antennas Act O.C.G.A. Title 36, Chapter 66C (the “SWFAA”), addresses the placement of small wireless facilities in the public rights of way of the County. The SWFAA is attached hereto as Exhibit “A” and is hereby incorporated as a part of this article by this reference.

(b) The County finds that it is in the best interest of the County and its residents and businesses to establish requirements, specifications and reasonable conditions regarding placement of small wireless facilities and poles in the public rights of way. These requirements, specifications and conditions are adopted in order to protect the public health, safety and welfare of the residents and businesses of the County and to reasonably manage and protect the public rights of way and its uses in the County.

(c) The objective of this article is to (i) implement the SWFAA and (iii) ensure use of the public rights of way is consistent with the design, appearance and other features of nearby land uses, protects the integrity of historic, cultural and scenic resources and does not harm residents’ quality of life.

Sec. 24-101. Definitions.

Unless defined herein, terms used in this article shall have the meanings given them in O.C.G.A. § 36-66C-2. In the event that any federal or state law containing definitions used in this article is amended, the definition in the referenced section, as

amended, shall control.

Sec. 24-102. Permits.

(a) A permit is required to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way. A permit is not required to perform the activities described in O.C.G.A. § 36-66C-6(e) or (f).

(b) Any person seeking to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way shall submit an application to the County Administrator or his or her designee for a permit. Applications are available from the County Administrator or his or her designee. Any material change to information contained in an application shall be submitted in writing to the County Administrator or his or her designee within 30 days after the events necessitating the change. Each application shall contain the following:

- (1) The applicant's name, address, telephone number, and email address, including emergency contact information for the applicant;
- (2) The names, addresses, telephone numbers, and email addresses of all consultants, if any, acting on behalf of the applicant with respect to filing the application;
- (3) A general description of the proposed work and the purposes and intent of the proposed facility. The scope and detail of such description shall be appropriate to the nature and character of the physical work to be

performed, with special emphasis on those matters likely to be affected or impacted by the physical work proposed;

- (4) Detailed construction drawings regarding the proposed use of the right of way;
- (5) To the extent the proposed facility involves collocation on a pole or support structure, a structural report performed by a duly licensed engineer evidencing that the pole or support structure will structurally support the collocation (or that the pole or support structure may and will be modified to meet structural requirements) in accordance with applicable codes;
- (6) For any new aboveground facilities, visual depictions or representations if not included in the construction drawings;
- (7) Information indicating the horizontal and approximate vertical location, relative to the boundaries of the right of way, of the small wireless facility for which the application is being submitted;
- (8) If the application is for the installation of a pole, a certification that complies with O.C.G.A. § 36-66C-6(k);
- (9) If the small wireless facility will be collocated on a pole or support structure owned by a third party, a certification that the wireless provider has permission from the owner to collocate on the pole or support structure; and
- (10) If the applicant is not a wireless service provider, a certification that a wireless service provider has requested in writing that the applicant

collocate the small wireless facilities or install, modify or replace the pole or decorative pole at the requested location.

(c) Any person who intends to submit an application to the County pursuant to this article shall meet with the County at least thirty (30) days prior to submitting an application for a permit. The purpose of such meeting shall be to inform the County, in good faith, when the applicant expects to commence deployment of small wireless facilities and poles within the County, the number of small wireless facilities and poles it expects to deploy during the twenty-four (24) months after commencement, and the expected timing of such deployments.

(d) Each application for a permit shall include the maximum application fees permitted under O.C.G.A. § 36-66C-5(a)(1), (a)(2) and (a)(3). Such maximum application fees shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

(e) The County Administrator or his or her designee shall review applications for permits according to the timelines and using the procedures identified in O.C.G.A. § 36-66C-7 and 36-66C-13.

(f) Applications for permits shall be approved except as follows:

- (1) In order to receive a permit to install a pole or replace a decorative pole, the applicant must have determined after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which: (A) the applicant has the right to collocate subject to reasonable terms and conditions; and (B) such

collocation would not impose technical limitations or significant additional costs. The applicant shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary of the basis for such determination.

- (2) The County Administrator or his or her designee may deny an application for a permit upon any of the conditions identified in O.C.G.A. § 36-66C-7(j).
- (3) For applications for new poles in the public right of way in areas zoned for residential use, the County Administrator or his or her designee may propose an alternate location in the public right of way within 100 feet of the location set forth in the application, and the wireless provider shall use the proposed alternate location of the County Administrator or his or her designee unless the location imposes technical limits or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and it shall provide a written summary of the basis for such determination.

(g) A permit issued under this article shall authorize such person to occupy the public rights of way to: (1) collocate a small wireless facility on or adjacent to a pole or a support structure that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(3) or on or adjacent to a decorative pole in compliance with O.C.G.A. § 36-66C-12;

and (2) install, modify, or replace a pole or decorative pole for collocation of a small wireless facility that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(1) and (h)(2).

(h) Upon the issuance of a permit under this article, and on each anniversary of such issuance, every person issued a permit shall submit to the County the maximum annual payments permitted under O.C.G.A. § 36-66C-5(a)(4) and (a)(5); provided, however, that if such person removes its small wireless facilities from the public rights of way pursuant to O.C.G.A. § 36-66C-5(e), then such person shall be responsible for the pro rata portion of the annual payment based on the number of days of occupation since the last annual payment. Upon making such pro rata payment and removal of the small wireless facilities, the person's annual payment obligations under this section shall cease as of the date of the actual removal. The maximum annual payments shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

(i) Any person issued a permit shall pay the fees identified in O.C.G.A. § 36-66C-5(a)(6) and (a)(7), as applicable.

(j) The County may revoke a permit issued pursuant to this article if the wireless provider or its equipment placed in the public right of way under that permit subsequently is not in compliance with any provision of this article or the SWFAA. Upon revocation, the County may proceed according to subsection (k) of this section.

(k) If a wireless provider occupies the public rights of way without obtaining a permit required by this article or without complying with the SWFAA, then the County may, at

the sole discretion of the County, restore the right of way, to the extent practicable in the reasonable judgment of the County, to its condition prior to the unpermitted collocation or installation and to charge the responsible wireless provider the reasonable, documented cost to the County in doing so, plus a penalty not to exceed \$1,000.00. The County may suspend the ability of the wireless provider to receive any new permits from the County under this article until the wireless provider has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the County may not suspend such ability of any applicant that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

(l) All accepted applications for permits shall be publicly available subject to the limitations identified in O.C.G.A. § 36-66C-6(c).

(m) An applicant may file a consolidated application related to multiple small wireless facilities, poles or decorative poles so long as such consolidated application meets the requirements of O.C.G.A. § 36-66C-13.

(n) Activities authorized under a permit shall be completed within the timelines provided in O.C.G.A. § 36-66C-7(k)(2).

(o) Issuance of a permit authorizes the applicant to: (1) undertake the collocation, installation, modification or replacement approved by the permit; and (2) operate and maintain the small wireless facilities and any associated pole covered by the permit for a period of ten (10) years.

(p) Permits shall be renewed following the expiration of the term identified in

subsection (o) of this section upon the terms and conditions identified in O.C.G.A. § 36-66C-7(k)(2)(B).

(q) If an application for a permit seeks to collocate small wireless facilities on authority poles in the public rights of way, then the County shall, within 60 days of receipt of the completed application: (1) provide a good faith estimate for any make-ready work necessary to enable the authority pole to support the proposed facility; or (2) notify the wireless provider that the wireless provider will be required to perform the make-ready work. Any make-ready work performed by the County shall be completed pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(n).

Sec. 24-103. Removal; relocation; reconditioning; replacement; abandonment.

(a) A person may remove its small wireless facilities from the public rights of way according to the procedures of O.C.G.A. § 36-66C-5(e).

(b) In the event of a removal under subsection (a) of this section, the right of way shall be, to the extent practicable in the reasonable judgment of the County, restored to its condition prior to the removal. If a person fails to return the right of way, to the extent practicable in the reasonable judgment of the County, to its condition prior to the removal within 90 days of the removal, the County may, at the sole discretion of the County, restore the right of way to such condition and charge the person the County's reasonable, documented cost of removal and restoration, plus a penalty not to exceed \$500.00. The County may suspend the ability of the person to receive any new permits under this article until the person has paid the amount assessed for such restoration costs and the

penalty assessed, if any; provided, however, that the County will not suspend such ability of any person that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

(c) If, in the reasonable exercise of police powers, the County determines: (1) a pole or support structure unreasonably interferes with the widening, repair, reconstruction, or relocation of a public road or highway, or (2) relocation of poles, support structures, or small wireless facilities is required as a result of a public project, the wireless provider shall relocate such poles, support structures, or small wireless facilities pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(l). If the wireless provider fails to relocate a pole, support structure or small wireless facility or fails to provide a written good faith estimate of the time needed to relocate the pole, support structure or small wireless facility within the time period prescribed in O.C.G.A. § 36-66C-7(l), the County may take the actions authorized by O.C.G.A. § 36-66C-7(o), in addition to any other powers under applicable law.

(d) The County shall recondition and replace authority poles consistent with the provisions of O.C.G.A. § 36-66C-7(m). Wireless providers shall accommodate and cooperate with reconditioning and replacement consistent with the provisions of O.C.G.A. § 36-66C-7(m).

(e) A wireless provider must notify the County of its decision to abandon any small wireless facility, support structure or pole pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(p)(1). The wireless provider shall perform all acts and duties identified in O.C.G.A. § 36-66C-7(p) regarding abandonment. The County

may take all actions and exercise all powers authorized under O.C.G.A. § 36-66C-7(p) upon abandonment, in addition to any other powers under applicable law.

Sec. 24-104. Standards.

- (a) Small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities may be placed in the public right of way as a permitted use: (1) upon receipt of a permit under this article; (2) subject to applicable codes; and (3) so long as such small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities comply with the appropriate provisions of O.C.G.A. § 36-66C-7(h).
- (b) New, modified, or replacement poles installed in the right of way in a historic district and in area zoned primarily for residential use shall not exceed 50 feet above ground level.
- (c) Each new, modified, or replacement pole installed in the right of way that is not in a historic district or in an area zoned primarily for residential use shall not exceed the greater of:
 - (1) Fifty feet above ground level; or
 - (2) Ten feet greater in height above ground level than the tallest existing pole in the same public right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole.
- (d) New small wireless facilities in the public right of way and collocated on an existing pole or support structure shall not exceed more than ten feet above the existing

pole or support structure.

(e) New small wireless facilities in the public right of way collocated on a new or replacement pole under subsections (b) or (c) of this section may not exceed above the top of such poles.

(f) A decorative pole should only be located where an existing pole can be removed and replaced, or at a new location where the County has determined that a decorative pole is appropriate.

(g) Unless it is determined that another design is less intrusive, or placement is required under applicable law, small wireless facilities shall be concealed as follows:

- (1) Antennas located at the top of poles and support structures shall be incorporated into the pole or support structure, or placed within shrouds of a size such that the antenna appears to be part of the pole or support structure.
- (2) Antennas placed elsewhere on a pole or support structure shall be integrated into the pole or support structure, or be designed and placed to minimize visual impacts.
- (3) Radio units or equipment cabinets holding radio units and mounted on a pole shall be placed as high as possible, located to avoid interfering with, or creating any hazard to, any other use of the public rights of way, and located on one side of the pole. Unless the radio units or equipment cabinets can be concealed by appropriate traffic signage, radio units or equipment cabinets mounted below the communications space on poles

shall be designed so that the largest dimension is vertical, and the width is such that the radio units or equipment cabinets are minimally visible from the opposite side of the pole on which they are placed.

(4) Wiring and cabling shall be neat and concealed within or flush to the pole or supply structure, ensuring concealment of these components to the greatest extent possible.

(h) Notwithstanding any provision of this article to the contrary, an applicant may collocate a small wireless facility within a historic district, and may place or replace a pole within a historic district, only upon satisfaction of the following: (1) issuance of a permit under this article and (2) compliance with applicable codes.

(i) Notwithstanding any provision of this article to the contrary, an applicant may collocate a small wireless facility on a decorative pole, or may replace a decorative pole with a new decorative pole, in the event the existing decorative pole will not structurally support the attachment, only upon satisfaction of the following: (1) issuance of a permit under this article and (2) compliance with applicable codes.

Section 2. This ordinance shall become effective immediately upon its adoption by the Board of Commissioners of Fayette County.

Section 3. All other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. In any event any section, subsection, sentence, clause or phrase of this Ordinance shall be declared or adjudged invalid or unconstitutional, such adjudication shall in no manner affect other sections, subsections, sentences, clauses or phrases of this Ordinance, which shall remain in full force and effect as if the section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were not a part thereof. The Board of Commissioners hereby declare that it would have passed the remaining parts of this Ordinance if it had known that such part or parts hereof would be declared or adjudged invalid or unconstitutional.

SO ENACTED this _____ day of _____, 2019.

BOARD OF COMMISSIONERS OF
FAYETTE COUNTY

By: _____
Randy Ognio, Chairman

(SEAL)

ATTEST:

Tameca P. White, County Clerk

Approved as to form:

County Attorney

Senate Bill 66

By: Senators Gooch of the 51st, Ginn of the 47th, Lucas of the 26th, Dugan of the 30th,
Cowser of the 46th and others

AS PASSED

A BILL TO BE ENTITLED
AN ACT

1 To amend Title 36 of the Official Code of Georgia Annotated, relating to local government,
2 so as to enact the "Streamlining Wireless Facilities and Antennas Act"; to streamline the
3 deployment of wireless broadband in the public rights of way; to provide for definitions; to
4 require certain meetings between applicants and authorities before applications are submitted
5 under this Act; to provide the manner in which this Act may be implemented; to provide rate
6 and fee caps and the process to be followed for the removal of small wireless facilities; to
7 authorize wireless providers to collocate small wireless facilities on authority poles and
8 decorative poles in the right of way subject to administrative review and to occupy the right
9 of way for certain uses, including certain placements of poles and certain collocations of
10 small wireless facilities, subject to administrative review; to provide a permit application
11 process with certain exemptions and certain limitations on an authority's use and
12 administration of the right of way; to provide certain time frames and other requirements for
13 the application process, permits, relocations, reconditioning, make-ready work,
14 abandonment, imminent risks to public safety, repair of damage to the right of way, and
15 notices; to require certain applications for other uses to comply with applicable law; to
16 require an applicant to comply with certain requirements in the right of way; to provide for
17 certain requirements in historic districts; to provide a process by which an authority may
18 propose alternative locations for new poles in the right of way in areas zoned for residential
19 use; to provide for certain requirements for decorative poles; to provide for consolidated
20 applications and the tolling of application processing once certain volumes have been
21 reached; to provide for a process for the resolution of conflicting application requests; to
22 provide for indemnification by wireless providers and limitations of liability for authorities
23 and their officers, employees, or agents; to provide that, absent an agreement to the contrary,
24 an authority may not require a wireless provider to provide services unrelated to the
25 collocation for which approval is sought; to address the applicability of this Act to
26 agreements between authorities and wireless providers entered into before October 1, 2019;
27 to provide that, except to the extent authorized by federal law, nothing in this Act authorizes
28 the state or any political subdivision thereof, including an authority, to require small wireless

29 facility deployment or to regulate wireless services; to address any perceived conflicts
30 between this Act and Chapter 66B of Title 36; to address the law applicable to certain
31 activities relating to wireline backhaul facilities; to provide that the approval of certain
32 activities relating to small wireless facilities shall not authorize the provision of
33 communications services; to provide for certain limitations on the regulation of certain
34 communications facilities and the regulation and imposition of a tax, fee, or charge on certain
35 communications services; to provide that this Act shall not apply to an authority to the extent
36 such authority uses communications facilities to provide free Wi-Fi services to the public;
37 to provide that nothing in this Act relieves any person of any duties provided for in Chapter 9
38 of Title 25; to provide for related matters; to provide for effective dates; to repeal conflicting
39 laws; and for other purposes.

40 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

41 **SECTION 1.**

42 Title 36 of the Official Code of Georgia Annotated, relating to local government, is amended
43 by adding a new chapter to read as follows:

44 "CHAPTER 66C

45 36-66C-1.

46 This chapter shall be known and may be cited as the 'Streamlining Wireless Facilities and
47 Antennas Act.'

48 36-66C-2.

49 As used in this chapter, the term:

50 (1) 'Administrative review' means review by an authority, including authority staff, of
51 an application to determine whether the issuance of a permit is in conformity with the
52 applicable provisions of this chapter.

53 (2) 'Antenna' means:

54 (A) Communications equipment that transmits, receives, or transmits and receives
55 electromagnetic radio frequency signals used in the provision of wireless services or
56 other wireless communications; or

57 (B) Communications equipment similar to equipment described in subparagraph (A)
58 of this paragraph used for the transmission, reception, or transmission and reception of
59 surface waves.

60 Such term shall not include television broadcast antennas, antennas designed for amateur
61 radio use, or satellite dishes for residential or household purposes.

(3) 'Applicable codes' means uniform building, fire, safety, electrical, plumbing, or mechanical codes adopted by a recognized national code organization to the extent such codes have been adopted by the state or an authority or are otherwise applicable in the jurisdiction in which the application is submitted.

(4) 'Applicant' means any person that submits an application.

(5) 'Application' means a written request submitted by an applicant to an authority for a permit to:

(A) Collocate a small wireless facility in a right of way; or

(B) Install, modify, or replace a pole or decorative pole in a right of way on which a small wireless facility is or will be collocated.

(6) 'Authority' means any county, consolidated government, or municipality or any agency, district, subdivision, or instrumentality thereof. Such term shall not include an electric supplier.

(7) 'Authority pole' means a pole owned, managed, or operated by or on behalf of an authority. Such term shall not include poles, support structures, electric transmission structures, or equipment of any type owned by an electric supplier.

(8) 'Class I Authority' means any county which has 100,000 parcels or more of real property within the unincorporated area of such county, any consolidated government which has 100,000 parcels or more of real property within the consolidated area, or any municipality which has 100,000 parcels or more of real property within the municipality.

(9) 'Class II Authority' means any county which has at least 10,000 parcels but less than 100,000 parcels of real property within the unincorporated area of such county, any consolidated government which has at least 10,000 parcels but less than 100,000 parcels of real property within the consolidated area, or any municipality which has at least 10,000 parcels but less than 100,000 parcels of real property within the municipality.

(10) 'Class III Authority' means any county which has less than 10,000 parcels of real property within the unincorporated area of such county, any consolidated government which has less than 10,000 parcels of real property within the consolidated area, or any municipality which has less than 10,000 parcels of real property within the municipality.

(11) 'Collocate' or 'collocation' means to install, mount, modify, or replace a small wireless facility on or adjacent to a pole, decorative pole, or support structure.

(12) 'Communications facility' means the set of equipment and network components, including wires and cables and associated equipment and network components, used by a communications service provider to provide communications services.

(13) 'Communications service provider' means a provider of communications services.

(14) 'Communications services' means cable service as defined in 47 U.S.C. Section 522(6); telecommunications service as defined in 47 U.S.C. Section 153(53);

information service as defined in 47 U.S.C. Section 153(24), as each such term existed on January 1, 2019; or wireless services.

(15) 'Consolidated application' means an application for the collocation of multiple small wireless facilities on existing poles or support structures or for the installation, modification, or replacement of multiple poles and the collocation of associated small wireless facilities.

(16) 'Decorative pole' means an authority pole that is specially designed and placed for aesthetic purposes.

(16.1) 'Electric supplier' shall have the same meaning as provided in Code Section 46-3-3.

(17) 'Eligible facilities request' means an eligible facilities request as set forth in 47 C.F.R. Section 1.40001(b)(3), as it existed on January 1, 2019.

(18) 'FCC' means the Federal Communications Commission of the United States.

(19) 'Fee' means a one-time, nonrecurring charge based on time and expense.

(20) 'Historic district' means:

(A) Any district, site, building, structure, or object included in, or eligible for inclusion in, the National Register of Historic Places maintained by the secretary of the interior of the United States in accordance with Section VI.D.1.a.i-v of the Nationwide Programmatic Agreement codified by 47 C.F.R. Part 1;

(B) Any area designated as a historic district under Article 2 of Chapter 10 of Title 44, the 'Georgia Historic Preservation Act'; or

(C) Any area designated as a historic district or property by law prior to the effective date of this Code section.

(21) 'Law' means and includes any and all federal, state, or local laws, statutes, common laws, codes, rules, regulations, orders, or ordinances.

(22) 'Metropolitan statistical area' means a standard metropolitan statistical area which is located within this state and recognized by the United States Department of Commerce, Bureau of the Census, according to the United States decennial census of 2010 or any future such census.

(23) 'Micro wireless facility' means a small wireless facility not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height that has an exterior antenna, if any, no longer than 11 inches.

(24) 'Permit' means a written authorization, in electronic or hard copy format, required to be issued by an authority to initiate, continue, or complete the collocation of a small wireless facility or the installation, modification, or replacement of a pole or decorative pole upon which a small wireless facility is collocated.

(25) 'Person' means an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization, including an authority.

(26) 'Pole' means a vertical pole such as a utility, lighting, traffic, or similar pole made of wood, concrete, metal, or other material that is lawfully located or to be located within a right of way, including without limitation a replacement pole and an authority pole. Such term shall not include a support structure, decorative pole, or electric transmission structure.

(27) 'Rate' means a recurring charge.

(28) 'Reconditioning work' means the activities associated with substantially painting, reconditioning, improving, or repairing authority poles.

(29) 'Replace,' 'replacement,' or 'replacing' means to replace a pole or decorative pole with a new pole or a new decorative pole, similar in design, size, and scale to the existing pole or decorative pole consistent with 47 C.F.R. 1.40001(b)(7) as it existed on January 1, 2019, in order to address limitations of, or change requirements applicable to, the existing pole to structurally support the collocation of a small wireless facility.

(30) 'Replacement work' means the activities associated with replacing an authority pole.

(31) 'Right of way' has the same meaning as provided in paragraph (25) of Code Section 32-1-3; provided, however, that such term shall apply only to property or an interest therein that is under the ownership or control of an authority and shall not include property or any interest therein acquired for or devoted to an interstate highway or the public rights, structures, sidewalks, facilities, and appurtenances described in subparagraph (K) or (R) of paragraph (24) of Code Section 32-1-3.

(32) 'Small wireless facility' means radio transceivers; surface wave couplers; antennas; coaxial, fiber optic, or other cabling; power supply; backup batteries; and comparable and associated equipment, regardless of technological configuration, at a fixed location or fixed locations that enable communication or surface wave communication between user equipment and a communications network and that meet both of the following qualifications:

(A) Each wireless provider's antenna could fit within an enclosure of no more than six cubic feet in volume; and

(B) All other wireless equipment associated with the facility is cumulatively no more than 28 cubic feet in volume, measured based upon the exterior dimensions of height by width by depth of any enclosure that may be used. The following types of associated ancillary equipment are not included in the calculation of the volume of all other wireless equipment associated with any such facility:

(i) Electric meters;

(ii) Concealment elements;

(iii) Telecommunications demarcation boxes;

(iv) Grounding equipment;

(v) Power transfer switches;

(vi) Cut-off switches; and

(vii) Vertical cable runs for connection of power and other services.

Such term shall not include a pole, decorative pole, or support structure on, under, or within which the equipment is located or collocated or to which the equipment is attached and shall not include any wireline backhaul facilities or coaxial, fiber optic, or other cabling that is between small wireless facilities, poles, decorative poles, or support structures or that is not otherwise immediately adjacent to or directly associated with a particular antenna.

(33) 'State' means the State of Georgia.

(34) 'Support structure' means a building, billboard, water tank, or any other structure to which a small wireless facility is or may be attached. Such term shall not include a decorative pole, electric transmission structure, or pole.

(35) 'Wireless infrastructure provider' means any person, including a person authorized to provide telecommunications services in this state, that builds, installs, or operates small wireless facilities, poles, decorative poles, or support structures on which small wireless facilities are or are intended to be used for collocation but that is not a wireless services provider.

(36) 'Wireless provider' means a wireless infrastructure provider or a wireless services provider.

(37) 'Wireless services' means any services provided to the public using licensed or unlicensed spectrum, including the use of Wi-Fi, whether at a fixed location or mobile.

(38) 'Wireless services provider' means a person that provides wireless services.

(39) 'Wireline backhaul facility' means an aboveground or underground wireline facility used to transport communications data from a telecommunications demarcation box associated with small wireless facility to a network.

36-66C-3.

(a) An applicant that has not previously held a meeting with a Class I Authority that complies with this Code section shall meet with the Class I Authority at least 30 days before submitting applications under Code Section 36-66C-6 to inform such authority in good faith when such applicant expects to commence deployment of small wireless facilities and poles within such authority pursuant to this chapter, the number of small wireless facilities and poles it expects to deploy during the 24 months after commencement, and the expected timing of such deployments.

(b) Upon request by any Class II Authority that is located within a metropolitan statistical area and with which the applicant has not previously held a meeting that complies with this Code section, an applicant shall meet with such authority at least 30 days before submitting applications under Code Section 36-66C-6 to inform such authority in good faith when such applicant expects to commence deployment of small wireless facilities and poles within such authority pursuant to this chapter, the number of small wireless facilities and poles it expects to deploy during the 24 months after commencement, and the expected timing of such deployments.

(c) All documents or other information provided by the applicant in the course of, or in association with, any meetings provided for in this Code section shall be presumed to be confidential and proprietary and a trade secret as such term is defined in Code Section 10-1-761, shall be subject to exemption from disclosure under state and federal law, and shall not be subject to disclosure under Article 4 of Chapter 18 of Title 50.

36-66C-4.

A wireless provider may collocate small wireless facilities and install, modify, or replace associated poles or decorative poles under this chapter without an agreement with an authority and without an implementing ordinance. An authority may make available to wireless providers rates, fees, and other terms that comply with this chapter and that are adopted by ordinance, resolution, or another document by the authority after public notice. In the absence of an ordinance, a resolution, or another document that complies with this chapter, and until any such ordinance, a resolution, or other document is adopted, if at all, a wireless provider may collocate small wireless facilities and install, modify, or replace associated poles or decorative poles pursuant to the requirements of this chapter. An authority may not require a wireless provider to enter into an agreement to implement this chapter, but nothing in this chapter shall prohibit an authority and a wireless provider from voluntarily entering one or more such agreements, including such agreements with rates, fees, and other terms that differ from those in this chapter; provided, however, that the authority shall make each such agreement available for public inspection and available for adoption upon the same terms and conditions to any requesting wireless provider.

36-66C-5.

(a) As a condition to the issuance of a permit to collocate a small wireless facility or to install, modify, or replace a pole or a decorative pole for collocation of a small wireless facility in a right of way, the applicant shall pay the following fees and rates:

- (1) A fee for each application for the collocation of each small wireless facility on an existing pole assessed by the authority not to exceed \$100.00 per small wireless facility;

(2) A fee for each application for each replacement pole with an associated small wireless facility assessed by the authority not to exceed \$250.00;

(3) A fee for each application for each new pole with an associated small wireless facility assessed by the authority not to exceed \$1,000.00 per pole with an associated small wireless facility;

(4) An annual right of way occupancy rate assessed by the authority for nonexclusive occupancy of the right of way by the applicant not to exceed:

(A) One hundred dollars per year for each small wireless facility collocated on any existing or replacement pole, including an existing or replacement authority pole; or

(B) Two hundred dollars per year for each new pole, other than a replacement pole, with an associated small wireless facility;

(5) An annual attachment rate for collocations on authority poles not to exceed \$40.00 per year per small wireless facility, which shall be nondiscriminatory regardless of the services provided by the collocating wireless provider;

(6) A fee for make-ready work, as provided in subsection (n) of Code Section 36-66C-7; and

(7) Generally applicable nondiscriminatory fees for any permit required under generally applicable law; provided, however, that an applicant shall not be required to obtain or pay any fees for a building permit, as the permit issued pursuant to this chapter serves as a building permit for the applicable poles and small wireless facilities.

(b) The monetary caps provided in paragraphs (1), (2), (3), (4), and (5) of subsection (a) of this Code section shall increase 2.5 percent annually beginning January 1, 2021.

(c) If, in a final adjudication not subject to further appeal or to review by the United States Supreme Court, a federal court reviewing Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment, et al., Declaratory Ruling and Third Report and Order, WT Docket No. 17-79 and WC Docket No. 17-84, FCC 18-133 (released September 27, 2018), or a related FCC order, or a Georgia federal district court, the United States Court of Appeals for the Eleventh Circuit, or the United States Supreme Court interpreting 47 U.S.C. Section 253(c) as it existed on January 1, 2019, determines that fair and reasonable compensation includes not only cost based charges but also market based charges with respect to application fees or right of way occupancy rates for the installation of small wireless facilities or poles, or to authority pole attachment rates for small wireless facilities, then:

(1) Beginning on July 1 of the calendar year following the date that the final adjudication is no longer subject to further appeal or to review by the United States Supreme Court, the monetary caps provided in paragraphs (1), (2), (3), (4), and (5) of subsection (a) of this Code section for the fees or rates to which the determination applies, excluding any

increases that have been made under subsection (b) of this Code section, shall double;
and
(2) Beginning on July 1 of the second calendar year following the date that the final
adjudication is no longer subject to further appeal or to review by the United States
Supreme Court, the monetary caps in paragraphs (1), (2), (3), (4), and (5) of
subsection (a) of this Code section for the fees or rates to which the determination applies
shall terminate. In place of any monetary caps that terminate pursuant to this subsection,
applicants shall pay fees or rates, as each may be applicable, that constitute the fair and
reasonable compensation due to the authority under applicable law.
(d) An applicant shall not be subject to any fees or rates other than those expressly
provided for by this Code section or as may be otherwise voluntarily negotiated between
an applicant and the authority in accordance with Code Section 36-66C-4.
(e) The applicant, or the person that owns or operates the small wireless facility collocated
in the right of way, may remove its small wireless facilities at any time from the right of
way upon not less than 30 days' prior written notice to the authority and may cease paying
to the authority any applicable fees and rates for such use, as of the date of the actual
removal of the small wireless facilities. In the event of such removal, the right of way shall
be, to the extent practicable in the reasonable judgment of the authority, restored to its
condition prior to the removal. If the applicant fails to return the right of way, to the extent
practicable in the reasonable judgment of the authority, to its condition prior to the removal
within 90 days of the removal, the authority may, at the sole discretion of the authority,
restore the right of way to such condition and charge the applicant the authority's
reasonable, documented cost of removal and restoration, plus a penalty not to exceed
\$500.00. The authority may suspend the ability of the applicant to receive any new permits
from the authority until the applicant has paid the amount assessed for such restoration
costs and the penalty assessed, if any; provided, however, that the authority shall not
suspend such ability of any applicant that has deposited the amount in controversy in
escrow pending an adjudication of the merits of the dispute by a court of competent
jurisdiction.
36-66C-6.
(a) A wireless provider may collocate small wireless facilities on authority poles and
decorative poles in the right of way, subject to administrative review only and the issuance
of a permit as set forth in this Code section. Subject to administrative review only and the
issuance of a permit as set forth in this Code section, a wireless provider may occupy the
right of way for the following uses, provided that such uses shall be in accordance with

applicable provisions of this chapter, including without limitation, those set forth in Code Section 36-66C-9:

(1) Collocation of a small wireless facility on or adjacent to a pole or a support structure that does not exceed the limitations set forth in paragraph (3) of subsection (h) of Code Section 36-66C-7 or on or adjacent to a decorative pole in compliance with Code Section 36-66C-12; and

(2) Installation, modification, or replacement of a pole or a decorative pole for collocation of a small wireless facility that does not exceed the limitations set forth in paragraphs (1) and (2) of subsection (h) of Code Section 36-66C-7.

(b) No wireless provider shall collocate any small wireless facility in the right of way or install, modify, or replace a pole or decorative pole for collocation of a small wireless facility in the right of way without first filing an application and obtaining a permit therefor, except as otherwise expressly provided in subsection (e) of this Code section. Any failure to comply with this subsection by a wireless provider shall allow the applicable authority, at the sole discretion of the authority, to restore the right of way, to the extent practicable in the reasonable judgment of the authority, to its condition prior to the unpermitted collocation or installation and to charge the responsible wireless provider its reasonable, documented cost of doing so, plus a penalty not to exceed \$1,000.00. The authority may suspend the ability of the wireless provider to receive any new permits from the authority until the wireless provider has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the authority shall not suspend such ability of any applicant that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

(c) The authority shall make accepted applications publicly available; provided, however, that an applicant may designate portions of its application materials that it reasonably believes contain trade secrets by following the procedures set forth in paragraph (34) of subsection (a) of Code Section 50-18-72.

(d) The application shall be made by the applicable wireless provider or its duly authorized representative and shall contain the following:

(1) The applicant's name, address, telephone number, and email address, including emergency contact information for the applicant;

(2) The names, addresses, telephone numbers, and email addresses of all consultants, if any, acting on behalf of the applicant with respect to the filing of the application;

(3) A general description of the proposed work and the purposes and intent of the proposed facility. The scope and detail of such description shall be appropriate to the

nature and character of the physical work to be performed, with special emphasis on those matters likely to be affected or impacted by the physical work proposed;

(4) Detailed construction drawings regarding the proposed use of the right of way;

(5) To the extent the proposed facility involves collocation on a pole, decorative pole, or support structure, a structural report performed by a duly licensed engineer evidencing that the pole, decorative pole, or support structure will structurally support the collocation, or that the pole, decorative pole, or support structure may and will be modified to meet structural requirements, in accordance with applicable codes;

(6) For any new aboveground facilities, visual depictions or representations if such are not included in the construction drawings;

(7) Information indicating the horizontal and approximate vertical location, relative to the boundaries of the right of way, of the small wireless facility for which the application is being submitted;

(8) If the application is for the installation of a pole or replacement of a decorative pole, a certification that complies with subsection (k) of this Code section;

(9) If the small wireless facility will be collocated on a pole or support structure owned by a third party, other than an authority pole or a decorative pole, a certification that the wireless provider has permission from the owner to collocate on the pole or support structure; and

(10) If the applicant is not a wireless services provider, a certification that a wireless services provider has requested in writing that the applicant collocate the small wireless facilities or install, modify, or replace the pole or decorative pole at the requested location.

(e) An application shall not be required for the following activities, provided that a wireless provider may be required to obtain permits for such activities, such as electrical permits or street opening permits, if otherwise required by generally applicable law:

(1) With respect to a pole or decorative pole on which a small wireless facility is collocated, inspections, testing, repairs, and modifications that maintain functional capacity and aesthetic and structural integrity, provided that modifications are limited by the structural load analysis supplied by the applicant in its prior application to the authority; and

(2) With respect to a small wireless facility, inspections, testing, or repairs that maintain functional capacity or the replacement or upgrade of antennas or other components of the small wireless facility such as a swap out or addition of antennas and radio equipment as required by the applicant, with antennas and other components that are substantially similar in color, aggregate size, and other aesthetics to that previously permitted by the authority and consistent with the height and volume limits for small wireless facilities

under this chapter, so long as the pole, decorative pole, or support structure will structurally support, or prior to installation will be modified to support, the structural load in accordance with the structural load analysis supplied by the applicant in its prior application to the authority.

(f) An authority shall not require a wireless provider to obtain a permit or any other approval or require fees or rates for the installation, placement, maintenance, operation, or replacement of micro wireless facilities that are suspended on cables that are strung between poles or support structures in the right of way in compliance with applicable codes; provided, however, that an authority may require a wireless provider to obtain permits for any additional activities such as electrical work, excavation, or closure of sidewalks or vehicular lanes within the right of way if otherwise required by generally applicable law. Such permits shall be issued on a nondiscriminatory basis upon terms and conditions applied to any other person's similar activities in the right of way.

(g) Any material change to information contained in an application shall be submitted in writing to the authority within 30 days after the events necessitating the change.

(h) Unless otherwise provided by applicable law, all applications pursuant to this chapter shall be accompanied by the fees required under Code Sections 36-66C-4 and 36-66C-5.

(i) An authority shall not enter into an exclusive arrangement with any person for use of the right of way for the collocation of small wireless facilities or the installation, operation, marketing, modification, maintenance, or replacement of poles or for the right to attach to authority poles. A person that purchases or otherwise acquires an authority pole is subject to the requirements of this subsection.

(j) The authority, in the exercise of its administration and regulation of the management of the right of way, shall be competitively neutral and nondiscriminatory with regard to other users of the right of way.

(k) A wireless provider shall not apply to install a pole or replace a decorative pole unless it has determined after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which:

(1) The wireless provider has the right to collocate subject to reasonable terms and conditions; and

(2) Such collocation would not impose technical limitations or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary of the basis for such determination.

(l) Requests for installation, modification, or replacement of a support structure are not eligible for administrative review as set forth in this Code section.

(m) An application that is subject to administrative review shall be approved except as provided in subsection (j) of Code Section 36-66C-7.

(n) The provisions of this chapter concerning the collocation of small wireless facilities on poles and the installation, modification, and replacement of poles by wireless providers apply only to poles that are lawfully located or are to be lawfully located within the right of way. An authority has the burden of establishing that an existing pole's location within the right of way is not lawful.

36-66C-7.

(a) The requirements of this Code section govern an authority's review of applications for uses that are subject to administrative review as described in subsection (a) of Code Section 36-66C-6.

(b) Within 20 days of receipt of a written application, the authority shall:

(1) Notify the applicant in writing of the commencement and completion dates of any widening, repair, reconstruction, or relocation of the applicable right of way that is scheduled to commence, or is anticipated in good faith to commence, within 24 months after the application is filed;

(2) Notify the applicant, based on the authority's good faith preliminary review of the information provided in the application, of any aspect of the application that appears to be grounds for the authority's denial of the application pursuant to subsection (j) of this Code section; and

(3) Determine whether the application is complete and inform the applicant of its determination in writing. If the authority determines that an application is incomplete, it shall specifically identify to the applicant in writing all missing information within such 20 day period; otherwise the application is deemed complete. If the authority identifies missing information to the applicant as provided in this paragraph, the applicant may submit such missing information to the authority within 20 days of receipt of notification in writing from the authority that the application is incomplete without paying any additional application fee, and any subsequent review of the application by the authority for completeness shall be limited to the previously identified missing information. If the authority determines that an application remains incomplete, or if the authority determines that the applicant has made material changes to the application other than to address the missing information identified by the authority, the authority shall notify the applicant of such determination in writing within ten days of receipt of the resubmission of the written application, and absent an agreement to the contrary between the authority and the applicant that is confirmed by email or other writing, such notice shall constitute

a denial of the application. If the authority does not provide such written notification to the applicant within this ten-day period, the application shall be deemed complete.

(c) The authority shall make its final decision to approve or deny the application within 30 days of the written determination that the application is complete or when the application is deemed complete under paragraph (3) of subsection (b) of this Code section, whichever is earlier, for a collocation, and within 70 days of the written determination that the application is complete or when the application is deemed complete under paragraph (3) of subsection (b) of this Code section, whichever is earlier, for the installation, modification, or replacement of a pole or decorative pole.

(d) A decision to deny an application pursuant to this Code section shall be in writing, shall identify all reasons for the denial, and shall identify the provisions of applicable codes or other standards applicable pursuant to this chapter on which the denial was based. The decision to deny shall be sent to the applicant contemporaneously. The review period shall run until the written decision is delivered to the applicant in accordance with subsection (s) of this Code section.

(e) If the authority fails to act on an application within the review period provided for in subsection (d) of this Code section, the applicant may provide the authority written notice that the time period for acting has lapsed, and the authority shall then have 20 days after receipt of such notice to render its written decision. The application shall be deemed approved by passage of time and operation of law if the authority does not render its written decision within such 20 days.

(f) An applicant may, at the applicant's discretion and subject to the consolidated application requirements and processes under Code Section 36-66C-13, file a consolidated application.

(g) Notwithstanding any other provision of this chapter and to the extent that an application constitutes an eligible facilities request, the authority shall not deny the application and shall approve the application within 60 days according to the procedures established under 47 C.F.R. 1.40001(c).

(h) Small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities may be placed in the right of way as a permitted use in accordance with Code Section 36-66C-6, subject to applicable codes and the following requirements:

(1) Each such new, modified, or replacement pole installed in the right of way in a historic district and in an area zoned primarily for residential use shall not exceed 50 feet above ground level;

(2) Each such new, modified, or replacement pole installed in the right of way not in historic district or in an area zoned primarily for residential use shall not exceed the greater of:

(A) Fifty feet above ground level; or

(B) Ten feet greater in height above ground level than the tallest existing pole in the same authority right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole; and

(3) New small wireless facilities in the right of way shall not exceed:

(A) For a collocation on an existing pole or support structure, more than ten feet above the existing pole or support structure; or

(B) For a collocation on a new, modified, or replacement pole under paragraph (1) or (2) of this subsection, the height limit provided in such paragraphs.

(i)(1) A wireless provider shall comply with reasonable and nondiscriminatory requirements that prohibit communications service providers and electric service providers from installing poles in a right of way in an area designated solely for underground or buried facilities of communications service providers and electric service providers where the authority:

(A) Has required all such facilities other than light poles and attachments to be placed underground and all such undergrounding has been completed prior to the submission of the application, or, for rights of way where such facilities other than light poles and attachments have not been deployed, has in effect a reasonable and nondiscriminatory zoning or development ordinance or regulation that requires such facilities other than light poles and attachments to be placed underground;

(B) Does not prohibit the replacement of light poles or the collocation of small wireless facilities in the designated area; and

(C) Permits wireless providers to seek a waiver of the underground requirements for the placement of a new pole to support small wireless facilities, which waivers shall be addressed in a nondiscriminatory manner and consistent with applicable law.

(2) An authority that adopts undergrounding requirements shall:

(A) Allow a wireless provider to maintain in place any previously collocated small wireless facilities subject to any applicable pole attachment agreement; or

(B) Either allow the wireless provider to replace the pole associated with previously collocated small wireless facilities at the same location or propose an alternate location within 50 feet of the prior location, which the wireless provider shall use unless such alternate location imposes technical limits or significant additional costs.

(j) An authority shall approve an application for permitted uses described in subsection (a) of Code Section 36-66C-6 unless the requested collocation of a small wireless facility or the requested installation, modification, or replacement of a pole or decorative pole:

(1) Interferes with the operation of traffic control equipment;

(2) Interferes with sight lines or clear zones for transportation or pedestrians;

(3) Fails to comply with the federal Americans with Disabilities Act, 42 U.S.C. Section 12101, et seq., or similar laws of general applicability regarding pedestrian access or movement;

(4) Requests that ground-mounted small wireless facility equipment be located more than 7.5 feet in radial circumference from the base of the pole, decorative pole, or support structure to which the small wireless facility antenna would be attached, provided that the authority shall not deny the application if a greater distance from the base of the pole, decorative pole, or support structure is necessary to avoid interfering with sight lines or clear zones for transportation or pedestrians or to otherwise protect public safety;

(5) Fails to comply with applicable codes;

(6) Fails to comply with the maximum limitations set forth in subsection (h) of this Code section or the requirements of subsection (i) of this Code section;

(7) With respect to an application to install a pole or decorative pole, interferes with the widening, repair, reconstruction, or relocation of a public road or highway by an authority or the Department of Transportation that has been advertised for bid and scheduled for completion within six months after the application is filed;

(8) With respect to an application to install a pole or decorative pole, interferes with a public works construction project governed by Chapter 91 of Title 36 and scheduled for completion within six months after the application is filed;

(9) Fails to comply with Code Section 36-66C-10, 36-66C-11, or 36-66C-12;

(10) Fails to comply with laws of general applicability that address pedestrian and vehicular traffic and safety requirements; or

(11) Fails to comply with laws of general applicability that address the occupancy or management of the right of way and that are not otherwise inconsistent with this chapter.

(k)(1) A permit from the authority authorizes an applicant to undertake only certain activities in accordance with this chapter and shall not create a property right or grant authorization or license to the applicant to impinge upon the rights of other persons that may already have an interest in the right of way.

(2) Collocation, installation, modification, or replacement for which a permit is issued under this chapter shall be completed within six months after issuance, provided that an extension shall be granted for up to an additional six months upon written request made to the authority before the end of the initial six-month period if a delay results from

circumstances beyond the reasonable control of the applicant. Issuance of a permit authorizes the applicant to:

(A) Undertake the collocation, installation, modification, or replacement approved by the permit; and

(B) Operate and maintain the small wireless facilities and any associated pole covered by the permit for a period of not less than ten years, which shall be renewed for equivalent durations so long as the applicant is in compliance with the criteria set forth in subsection (j) of this Code section, subject to the relocation requirements described in subsection (l) of this Code section and the applicant's right to terminate at any time.

(l) If, in the reasonable exercise of police powers, an authority requires widening, repair, reconstruction, or relocation of a public road or highway, or relocation of poles, support structures, or small wireless facilities is required as a result of a public project, a wireless provider shall relocate poles and support structures that such wireless provider has installed in the right of way for the collocation of small wireless facilities pursuant to this chapter at no cost to the authority in the event that such poles and support structures are found by the authority to unreasonably interfere with the widening, repair, reconstruction, or relocation project or the public project. If widening, repair, reconstruction, or relocation is required as a condition or result of a project by a person other than an authority, such person shall bear the cost of relocating such poles or support structures and any communications facilities on such poles or support structures. The wireless provider shall relocate the poles or support structures:

(1) By the date designated in a written notice from the authority that contains a good faith estimate by the authority of the date by which the authority intends to commence work, whenever the authority has determined that such removal, relocation, change, or alteration is reasonably necessary for the construction, repair, maintenance, or installation of any authority improvement or operations in or upon the right of way so long as the same time frames are applied to all utilities in the right of way; provided, however, that the date designated for relocation shall be at least 45 days after the authority provides the written notice to the wireless provider; or

(2) Within the time frame that the wireless provider estimates in good faith is reasonably needed to complete the relocation, so long as the wireless provider provides the authority written notice of its good faith estimate within 30 days following receipt of the written notice provided by the authority pursuant to paragraph (1) of this subsection and explains in detail why such wireless provider cannot reasonably complete the relocation by the date designated in the authority's written notice.

601 (m)(1) The wireless provider shall reasonably cooperate with the authority to carry out
602 reconditioning work activities in a manner that minimizes interference with the wireless
603 provider's approved use of the facility.

604 (2) The authority shall use reasonable efforts to provide the wireless provider with
605 written notice of reconditioning work at least 120 days before such reconditioning work
606 begins. Upon receiving such notice, it shall be the wireless provider's sole responsibility
607 to provide adequate measures to cover, remove, or otherwise protect the wireless
608 provider's communications facility from the consequences of the reconditioning work,
609 including but not limited to paint and debris fallout. The authority reserves the right to
610 require the wireless provider to remove all of the wireless provider's communications
611 facilities from the authority pole and surrounding premises during reconditioning work,
612 provided that the requirement to remove such is contained in the written notice required
613 by this Code section. All costs associated with the protection measures, including
614 temporary removal, shall be the sole responsibility of the wireless provider. If the
615 authority fails in good faith to give notice within at least 120 days, it shall not affect the
616 authority's rights under this subsection. In all cases, as much notice as possible shall be
617 provided, but less than 30 days' notice shall be prohibited. The authority shall provide
618 the wireless provider with a date by which its equipment must be protected or removed.

619 (3) The wireless provider may request a modification of the authority procedures for
620 carrying out reconditioning work in order to reduce interference with the wireless
621 provider's operation of its communications facility. If the authority agrees to the
622 modification, the wireless provider shall be responsible for all reasonable incremental
623 costs related to the modification.

624 (4) The authority shall provide the wireless provider with at least 120 days written notice
625 of any replacement work before the authority may remove the wireless provider's
626 communications facilities. The authority shall also promptly notify the wireless provider
627 when the authority poles have been replaced and the wireless provider can reinstall its
628 equipment. During the replacement work, the wireless provider may maintain a
629 temporary communications facility on the property, or after approval by an authority on
630 any land owned or controlled by an authority in the vicinity of the property. If the
631 property will not accommodate the wireless provider's temporary communications facility
632 or if the parties cannot agree on a temporary location, the wireless provider, at its sole
633 discretion, shall have the right to suspend the applicable permit until the replacement pole
634 is installed, upon 30 days' written notice to the authority.

635 (n) For any collocation on authority poles in the right of way, the authority shall provide
636 a good faith estimate for any make-ready work necessary to enable the authority pole to
637 support the proposed facility, including replacement of the pole if necessary, within 60

days after receipt of a completed application requesting attachment to the authority pole. Alternatively, the authority may require the wireless provider to perform the make-ready work and notify the wireless provider of such within the 60 day period. If the wireless provider or its contractor performs the make-ready work, the wireless provider shall indemnify the authority for any negligence by the wireless provider or its contractor in the performance of such make-ready work, the work shall not be deemed to violate Chapter 91 of this title, and the work shall otherwise comply with applicable law. If the authority opts to perform the make-ready work itself, the authority shall complete the work, including any pole replacement, within 90 days of receipt of written acceptance of the good faith estimate by the wireless provider. Such acceptance shall be signified by payment via check or other commercially reasonable and customary means specified by the authority. The authority may require that the replacement authority pole have the same functionality as the pole being replaced. If the authority pole is replaced, the authority shall operate authority fixtures on the pole, and, absent an agreement to the contrary between the authority and the wireless provider that is confirmed in writing, the authority shall take ownership of the new pole.

(o) If the wireless provider fails to relocate a support structure or pole or fails to provide a written good faith estimate of the time needed to relocate a support structure or pole within the time period prescribed in subsection (l) of this Code section, the authority shall have the right and privilege, ten days or more after the wireless provider receives written notice from the authority, to cut power to or move any support structure or pole located within the right of way, as the authority may determine to be necessary, appropriate, or useful in order to commence work on the public project.

(p)(1) If a wireless provider decides to abandon any small wireless facility, support structure, or pole, it shall notify the authority in writing as soon as practicable, but no later than 30 days prior to the abandonment. Following receipt of such notice, the authority shall instruct the wireless provider in writing to remove all or any portion of the small wireless facility, support structure, or pole if the authority determines that such removal will be in the best interest of public safety and welfare. If the wireless provider fails to remove the abandoned small wireless facility, support structure, or pole within 90 days after such notice, the authority may do so and recover the actual and reasonable expenses of doing so from the wireless provider, its successors, or its assigns, plus a penalty not to exceed \$500.00. The authority may suspend the ability of the wireless provider, its successors, or its assigns, as applicable, to receive any new permits from the authority until the wireless provider, its successors, or its assigns, as applicable, have paid the amount assessed for such removal costs and the penalty assessed, if any; provided, however, that the authority shall not suspend such ability of any applicant that has

deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction. Nothing in this chapter precludes an authority from adopting reasonable and nondiscriminatory requirements that are not inconsistent with this subsection with respect to the removal of abandoned small wireless facilities, support structures, or poles.

(2) A small wireless facility that is not operated or a support structure or pole that is not utilized for a continuous period of 12 months shall be considered abandoned, and the owner of such small wireless facility, support structure, or pole shall remove such within 90 days after receipt of written notice from the authority notifying such owner of such small wireless facility, support structure, or pole of the abandonment. The authority shall send the notice by certified or registered mail, return receipt requested, to such owner at the last known address of such owner of the small wireless facility, support structure, or pole. If the owner does not provide written notice that the small wireless facility has not been out of operation or the support structure or pole has in fact been utilized for a continuous period of 12 months or does not remove such small wireless facility, support structure, or pole within the 90 day period, the authority may remove or cause the removal of such small wireless facility, support structure, or pole pursuant to the terms of its support structure or pole attachment agreement for authority poles or through actions provided for abatement of nuisances or by other law for removal and cost recovery.

(q) If the authority determines that a wireless provider's activity in a right of way pursuant to this chapter creates an imminent risk to public safety, the authority may provide written notice to the wireless provider and demand that the wireless provider address such risk. If the wireless provider fails to reasonably address the risk within 24 hours of the written notice, the authority may take or cause to be taken action to reasonably address such risk and charge the wireless provider the reasonable documented cost of such actions.

(r) The authority may require a wireless provider to repair all damage to a right of way directly caused by the activities of the wireless provider, while occupying, installing, repairing, or maintaining small wireless facilities, poles, or support structures, in such right of way and to restore the right of way to its condition before the damage occurred pursuant to the competitively neutral and reasonable requirements and specifications of the authority. If the wireless provider fails to return the right of way, to the extent practicable in the reasonable judgment of the authority, to its condition prior to the damage within 90 days of receipt of written notice from the authority, the authority may, at the sole discretion of the authority, restore the right of way to such condition and charge the wireless provider its reasonable, documented cost of doing so, plus a penalty

not to exceed \$500.00. The authority may suspend the ability of the wireless provider to receive any new permits from the authority until the wireless provider has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the authority shall not suspend such ability of any applicant that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

(s) An authority shall send any notice or decision required by this Code section by registered or certified mail, statutory overnight delivery, hand delivery, or email transmission. The decision or notice shall be deemed delivered upon email transmission, deposit into overnight mail or regular mail receptacle with adequate postage paid, or actual receipt if delivered by hand.

36-66C-8.

Applications for any other uses that are not expressly set forth or referenced in subsection (a) of Code Section 36-66C-6 or that are not otherwise addressed by this chapter shall require compliance with, and issuance of a permit under, applicable law. Without limiting the foregoing, any modification, maintenance, repair, or replacement that is not set forth in subsections (e) and (f) of Code Section 36-66C-6 or that is not eligible for administrative review under Code Section 36-66C-7 shall require compliance with, and issuance of a permit under, applicable law.

36-66C-9.

(a) An applicant in the right of way shall employ due care during the installation and maintenance process and shall comply with all safety and right of way protection requirements of general applicability set forth in applicable law.

(b) An applicant in the right of way shall not place any small wireless facilities, support structures, poles, or decorative poles where they will interfere with any existing infrastructure or equipment and shall locate its lines and equipment in such a manner as not to interfere unnecessarily with the usual vehicular or pedestrian traffic patterns or with the rights or reasonable convenience of owners of property that abuts any right of way.

36-66C-10.

Notwithstanding any provision of this chapter to the contrary, within a historic district, an applicant may collocate a small wireless facility and may place or replace a pole, only upon satisfaction of the following:

(1) The issuance of a permit under subsection (a) of Code Section 36-66C-6; and

(2)(A) Compliance with any objective, reasonable, and nondiscriminatory aesthetic and structural requirements that have been made publicly available in writing by the authority at least 30 days prior to submission of the application; provided, however, that any such requirements may not have the effect of materially inhibiting any wireless provider's technology or service, and compliance with any such requirements shall not be considered a part of the small wireless facility for purposes of the size restrictions in the definition of small wireless facility; or
(B) In the absence of any such requirements, a replacement pole shall be substantially similar in height and appearance to the pole being replaced.

36-66C-11.

For applications for new poles in the right of way in areas zoned for residential use, the authority may propose an alternate location in the right of way within 100 feet of the location set forth in the application, and the wireless provider shall use the authority's proposed alternate location unless the location imposes technical limits or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and it shall provide a written summary of the basis for such determination.

36-66C-12.

Notwithstanding any provision of this chapter to the contrary, an applicant may collocate a small wireless facility on a decorative pole, or may replace a decorative pole with a new decorative pole, in the event the existing decorative pole will not structurally support the attachment, only upon satisfaction of the following:

(1) The issuance of a permit under subsection (a) of Code Section 36-66C-6; and

(2)(A) Compliance with any objective and reasonable aesthetic and structural requirements that have been made publicly available in writing by the authority at least 30 days prior to submission of the application; provided, however, that any such requirements shall not have the effect of materially inhibiting any wireless provider's technology or service, and compliance with any such requirements shall not be considered a part of the small wireless facility for purposes of the size restrictions in the definition of small wireless facility; or

(B) In the absence of any such requirements, a replacement decorative pole shall be substantially similar in height and appearance to the decorative pole being replaced.

The authority shall operate authority fixtures on the replaced decorative pole, and, absent an agreement to the contrary between the authority and the wireless provider that is

779 confirmed by email or other writing, the authority shall take ownership of the new
780 decorative pole.

781 36-66C-13.

782 (a) An applicant may submit a single consolidated application, provided that such a
783 consolidated application shall be for a geographic area no more than two miles in diameter
784 and shall comply with this Code section. The denial of one or more small wireless
785 facilities or poles in a consolidated application shall not delay the processing of any other
786 small wireless facilities or poles in the same application. An authority may issue a single
787 permit or multiple permits for the small wireless facilities and poles in a consolidated
788 application.

789 (b) In a Class I Authority:

790 (1) A consolidated application for the placement of new poles and the collocation of one
791 or more small wireless facilities on such new poles may include no more than ten poles
792 and any associated small wireless facilities. While an applicant has applications,
793 including consolidated applications, pending before the Class I Authority for review of
794 25 or more new poles and the collocation of associated small wireless facilities, the Class
795 I Authority may, but shall not be required to, toll the processing requirements under Code
796 Section 36-66C-7 for any application subsequently submitted by the same applicant for
797 the placement of new poles and the collocation of associated small wireless facilities.
798 The number of new poles with collocated small wireless facilities pending for review
799 before the Class I Authority that may toll the processing requirements for subsequent
800 applications pursuant to this paragraph shall increase to 30, effective July 1, 2020; to 35,
801 effective July 1, 2021; to 40, effective July 1, 2022; to 45, effective July 1, 2023; and to
802 50, effective July 1, 2024; and

803 (2) A consolidated application for the collocation of small wireless facilities on existing
804 poles or support structures may include no more than 20 sites. While an applicant has
805 applications, including consolidated applications, pending before the Class I Authority
806 for review of 70 or more sites for the collocation of small wireless facilities on existing
807 poles or support structures, the Class I Authority may, but shall not be required to, toll
808 the processing requirements under Code Section 36-66C-7 for any application
809 subsequently submitted by the same applicant for the collocation of small wireless
810 facilities on existing poles or support structures. The number of sites for the collocation
811 of small wireless facilities pending for review before the Class I Authority that may toll
812 the processing requirements for subsequent applications pursuant to this subparagraph
813 shall increase to 80, effective July 1, 2020; to 90, effective July 1, 2021; to 100, effective
814 July 1, 2022; to 110, effective July 1, 2023; and to 120, effective July 1, 2024.

(c) In a Class II Authority:

(1) A consolidated application for the placement of new poles and the collocation of one or more small wireless facilities on such new poles may include no more than five poles and any associated small wireless facilities. While an applicant has applications, including consolidated applications, pending before the Class II Authority for review of 15 or more new poles and the collocation of associated small wireless facilities, the Class II Authority may, but shall not be required to, toll the processing requirements under Code Section 36-66C-7 for any application subsequently submitted by the same applicant for the placement of new poles and the collocation of associated small wireless facilities; and

(2) A consolidated application for the collocation of small wireless facilities on existing poles or support structures may include no more than 15 sites. While an applicant has applications, including consolidated applications, pending before the Class II Authority for review of 45 or more sites for the collocation of small wireless facilities on existing poles or support structures, the Class II Authority may toll the processing requirements under Code Section 36-66C-7 for any application subsequently submitted by the same applicant for the collocation of small wireless facilities on existing poles or support structures.

(d) In a Class III Authority:

(1) A consolidated application for the placement of new poles and the collocation of one or more small wireless facilities on such new poles may include no more than two poles and any associated small wireless facilities. While an applicant has applications, including consolidated applications, pending before the Class III Authority for review of eight or more new poles and the collocation of associated small wireless facilities, the Class III Authority may, but shall not be required to, toll the processing requirements under Code Section 36-66C-7 for any application subsequently submitted by the same applicant for the placement of new poles and the collocation of associated small wireless facilities; and

(2) A consolidated application for the collocation of small wireless facilities on existing poles or support structures may include no more than six sites. While an applicant has applications, including consolidated applications, pending before the Class III Authority for review of 24 or more sites for the collocation of small wireless facilities on existing poles or support structures, the Class III Authority may, but shall not be required to, toll the processing requirements under Code Section 36-66C-7 for any application subsequently submitted by the same applicant for the collocation of small wireless facilities on existing poles or support structures.

(e) For purposes of subsections (b), (c), and (d) of this Code section:

(1) Small wireless facilities and poles that a wireless services provider applicant has requested a third party to deploy and that are included in a pending application by the third party shall be counted as pending requests by the wireless services provider applicant; and

(2) When the processing of an application is tolled pursuant to subsection (b), (c), or (d), the application is no longer counted as pending. As processing of applications is completed, the authority shall begin processing previously tolled applications in the order in which they were submitted, unless the applicant specifies a different order.

36-66C-14.

If multiple applications are received by the authority to install two or more poles or decorative poles at the same location or to collocate two or more small wireless facilities on the same pole, decorative pole, or support structure, the authority shall resolve conflicting requests in an appropriate, reasonable, and nondiscriminatory manner.

36-66C-15.

(a) An authority shall not require a wireless provider to indemnify and hold the authority and its officers and employees harmless against any claims, lawsuits, judgments, costs, liens, losses, expenses, or fees arising from the wireless provider's activities in the public right of way under this chapter, except when a court of competent jurisdiction has found that the negligence of the wireless provider while conducting such activities caused the harm that resulted in such claims, lawsuits, judgments, costs, liens, losses, expenses, or fees or to require a wireless provider to obtain insurance naming the authority or its officers and employees an additional insured against any of the foregoing.

(b) In no event shall any authority or any officer, employee, or agent affiliated therewith, while in the performance of its or his or her official duties, be liable for any claim related to the siting, installation, maintenance, repair, replacement, relocation, permitting, or location of wireless equipment, facilities, poles, or infrastructure, including, but not limited to, any claim for destruction, damage, business interruption, or signal interference with other communications service providers wherein such siting, installation, maintenance, repair, replacement, relocation, permitting, or location was undertaken in substantial compliance with this chapter.

36-66C-16.

Absent an agreement to the contrary that is made public and that is available for adoption upon the same terms and conditions to any requesting wireless provider, an authority shall not require an applicant to perform services unrelated to the collocation for which approval

is sought, such as in-kind contributions to the authority, including reserving fiber, conduit, or space on a utility pole or a wireless support structure for the authority, and such authority may not require an applicant to transfer small wireless facilities, poles, decorative poles, or support structures to the authority, provided that the authority may require transfer of an authority pole replaced by the applicant to accommodate its collocation.

36-66C-17.

If an authority and a wireless provider entered into an agreement addressing the subject matter of this chapter prior to October 1, 2019:

(1) This chapter shall not apply until such agreement expires or is terminated pursuant to its terms with regard to poles, decorative poles, support structures, replacement poles, and small wireless facilities installed pursuant to such agreement prior to October 1, 2019; and

(2) Otherwise, the provisions of this chapter shall apply to poles, decorative poles, support structures, replacement poles, and small wireless facilities installed on or after October 1, 2019.

36-66C-18.

Except to the extent authorized by current or future federal law, nothing in this chapter shall authorize this state or any political subdivision thereof, including, but not limited to, an authority, to require small wireless facility deployment or to regulate wireless services.

36-66C-19.

In the event of any conflict between the provisions of this chapter and the provisions of Chapter 66B of this title, this chapter shall control as to the collocation of small wireless facilities and the construction, installation, maintenance, modification, operation, and replacement of poles or support structures by wireless providers in the right of way.

36-66C-20.

(a) The construction, installation, maintenance, modification, operation, and replacement of wireline backhaul facilities in the right of way are not addressed by this chapter, and any such activity shall comply with Code Section 46-5-1, Chapter 76 of this title, and other applicable law.

(b) The approval of the installation, placement, maintenance, or operation of a small wireless facility pursuant to this chapter shall not authorize the provision of any communications services.

918 (c) Except as provided in this chapter or otherwise expressly authorized by state or federal
919 law, an authority shall not adopt or enforce any ordinances, regulations, or requirements
920 as to the placement or operation of communications facilities in a right of way by a
921 communications services provider authorized by state or local law to operate in a right of
922 way, regulate any communications services, or impose or collect any tax, fee, or charge for
923 the provision of communications services over the communications services provider's
924 communications facilities in a right of way.

925 (d) This chapter shall not apply to an authority to the extent that such authority uses
926 communications facilities to provide free Wi-Fi services to the public.

927 36-66C-21.

928 Nothing in this chapter relieves any person of any duties set forth in Chapter 9 of Title 25."

929 **SECTION 2.**

930 (a) Code Sections 36-66C-1, 36-66C-2, and 36-66C-3 of this Act shall become effective
931 upon this Act's approval by the Governor or upon this Act becoming law without such
932 approval.

933 (b) Except as provided for in subsection (a) of this section, this Act shall become effective
934 on October 1, 2019.

935 **SECTION 3.**

936 All laws and parts of laws in conflict with this Act are repealed.

COUNTY AGENDA REQUEST

Page 227 of 238

Department: Commissioners

Presenter(s): Randy Ognio, Chairman

Meeting Date: Thursday, September 26, 2019

Type of Request: New Business #16

Wording for the Agenda:

Consideration of the request from Chairman Randy Ognio to move Public Comments immediately after Public Hearings on the agenda.

Background/History/Details:

The Public Comments portion of the meeting was once after Public Hearings on the agenda. In October 2013, the Board moved forward with Public Comments being placed after New Business on the agenda.

Chairman Randy Ognio is suggesting to move the Public Comments portion back to the beginning of the meeting after Public Hearings, to allow speakers the opportunity to speak regarding agenda items, prior to discussion/consideration from the board.

What action are you seeking from the Board of Commissioners?

Approval to move Public Comments immediately after Public Hearings on the agenda.

If this item requires funding, please describe:

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request? No

Backup Provided with Request? Yes

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance Not Applicable

Reviewed by Legal

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

Staff Notes:



Administrator's Report: A

Purchasing Department

140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *TLB*

From: Trina C. Barwicks *TCB*

Date: July 18, 2019

Subject: Quote #1699-A: Grass Cutting Services for Kiwanis & McCurry Parks – Contract Award

Buildings & Grounds Maintenance on behalf of Parks & Recreations has annual agreements for grass cutting services at Kiwanis & McCurry Parks. The current contractor Yardnique contract was amended, extending the cutting services until July 30, 2019.

Toward this end, the Purchasing Department issued Request for Quote #1699-A: Grass Cutting Services for Kiwanis & McCurry Parks. Notices of the opportunity to quote were emailed to thirty-seven Contractors that responded to other solicitations for grass cutting services or solicitations of similar services. The RFQ was also advertised on the Georgia Procurement Registry, and the Local Government Access Marketplace websites.

The Purchasing Department received 4 quotes, tally sheet attached.

B & G Maintenance recommends award to the lowest responsive, responsible responder, taking into consideration qualifications, experience, and references, Yardnique.

The apparent low bidder, Zeldan ATL, LLC; references were not of similar size and scope of work requested in the RFQ. The Purchasing Department emailed Zeldan ATL for more information on his references, we never received a complete response. Zeldan was also asked to provide pictures and a list of equipment that will be used in our parks, if awarded the contract. We did not receive a complete response.

The second apparent low bidder, BeautyScapes, was a previous Contractor of the County in FY 2017 for grass cutting services at the Justice Center. Their contract performance was unsatisfactory. The Department chose not to renew the contract in FY 2018. All of BeautyScapes deficiencies are documented in the attached Contractor Evaluation submitted, June 14, 2017.

A Contractor's Performance Evaluation is attached for the recommended Contractor, Yardnique.

Specifics of the proposed contract are as follows:

Contract Name: #1699-A: Grass Cutting Services for Kiwanis & McCurry Parks

Vendor: Yardnique.

Kiwanis Park

Annual Amount: \$6,000.00 per mo. times 6 months
\$36,000.00

McCurry Park

Annual Amount: \$5,300.00 per mo. times 6 months
\$31,800.00

The cutting season for the above referenced Parks will be six (6) months this Fiscal Year from August 1st through October 31st and April 1st through June 30th.

Budget:

Organization Code: 10060110 (Parks & Recreation)

Object Code: 522140 (Lawn Care)

Total Contract Amount: \$67,800.00

Awarding Authority: County Administrator

Approval Signature



Date: 7/18/2017

TALLY SHEET

RESPONDERS	KIWANIS		McCURRY		TOTAL ANNUAL PRICE
	PER MO.	EXTENDED PRICE	PER MO.	EXTENDED PRICE	
ZELDAN ATL, LLC	DISQUALIFIED				
BEAUTYSCAPES MANAGEMENT, INC.	DISQUALIFIED				
YARDNIQUE	\$6,000.00	\$36,000.00	\$5,300.00	\$31,800.00	\$67,800.00
A ABBY GROUP	\$7,215.00	\$43,290.00	\$6,976.66	\$41,859.96	\$85,149.96

Trina Barwicks

From: Steve Rhoads
Sent: Thursday, July 18, 2019 9:21 AM
To: Trina Barwicks
Cc: Ted Crumbley; Ted Burgess; Joshua Wilson
Subject: FW: Grass cutting Contract #1699A
Attachments: Contractor Evaluation BeautyScape- Non renewal.pdf

Trina,

My recommendation for the Grass Cutting Contract 1699-A which includes McCurry Park and Kiwanis Park is Yard Nique. They are the contractor that meets the required specifications.

The apparent low bidder Zeldan ATL, LLC; references were not of similar size and scope of work requested. The Purchasing Department asked Zeldan for more information on his references and we never got the required response. Zeldan was asked to list the equipment and provide us pictures of the equipment that will be used in our parks, if awarded the contract. They responded with partial information.

The second apparent low bidder, BeautyScapes, was the previous Contractor for the Justice Center in FY 2017. Their contract performance was unsatisfactory. We chose not to renew the contract in FY 2018. All of BeautyScapes deficiencies are documented. See the attached Contractor Evaluation.

Thanks
Steve Rhoads

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Yard Nique Inc.	Contract Number: 1463-A
Mailing Address: 211 Stewart Rd.	Contract Description or Title: Grass Cutting Services at McCurry Park and Kiwanis Park
City, St, Zip Code: Sharpsburg, Ga.	Contract Term (Dates) 07/01/2018 From: To: 08/31/2019
Phone Number:	Task Order Number:
Cell Number: 770-776-7102	Other Reference:
E-Mail Address: marcus.bryant@yardnique.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			x		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 07/18/2019
Print Name: Steve Rhoads	Department/Division: Building and grounds
Title: Assistant Director	Telephone No: 770-320-6001

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: BeautyScapes Management Inc.	Contract Number: 1081-A
Mailing Address: 2010 Cherrybrook Dr.	Contract Description or Title: Justice Center Grass Cutting
City, St, Zip Code: Decatur Ga. 30032	Contract Term (Dates) From: 07/01/2016 To: 06/30/2017
Phone Number: 404-4743322	Task Order Number:
Cell Number: 770-292-8189	Other Reference:
E-Mail Address: beautyscapesinc@gmail.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule					X
2. Condition of delivered products					X
3. Quality of work				X	
4. Adherence to specifications or scope of work				X	
5. Timely, appropriate, & satisfactory problem or complaint resolution				X	
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens					
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule				X	
10. Other (specify):					
11. Overall evaluation of contractor performance				X	

EVALUATED BY

Signature:	Date of Evaluation: 06/14/2017
Print Name: Steve Rhoads	Department/Division: B&G
Title: Assistant Director	Telephone No: 770-320-6001

CONTRACTOR PERFORMANCE EVALUATION Explanation of Outstanding or Unsatisfactory Ratings		Page 2
Company Name: BeautyScapes Management Inc.		Contract Number: 1081-A
	EXPLANATIONS / COMMENTS 1. Do not submit page 2 without page 1. 2. Use this page to explain evaluations of <i>Outstanding</i> or <i>Unsatisfactory</i> . 3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)	
#4,5,9,11	P. 24, 2 nd paragraph: BeautyScapes has been warned that they must cut on the dates specified and we meet with them to insure they were going to adhere to this schedule and they failed to do so. They were instructed to call us if they were not able to cut due to rain. They failed to do so.	
#3	P. 24, 2 nd paragraph: They failed to cut the entire complex on several occasions.	
	We meet on 05/22/2017 to resolve the issues about Barry's lack of following the contract and poor workmanship. Barry called Josh on Monday 06/05/17 to inform him that he wasn't able to cut at the center as required because he was behind in his other properties and that he would get it cut on Mon. evening 06/05/17 if it is not raining. Of course it was not cut on Monday nor was it cut on Tuesday this week.	
	This was the topic of the conversations when we meet with Barry on 05/22/2017. Josh Wilson, Ted Crumbley, Jeff Mayo and I were in attendance with Barry Topics: #1081-A: Grass Cutting at Parks and the Justice Center -Contact Compliance – Grass cutting at the Justice Center. <ol style="list-style-type: none"> 1. Location is to be serviced Friday or Saturday. Should you not be able to service contact Josh the day of expected service. (Even Saturday) 2. Previous occurrence BeautyScapes had not contacted Josh until Monday that the location was not serviced. 3. BeautyScapes had been the best grass cutting contractor the county had but now service quality has become an issue. 4. The contractor has not completed the spreading of pine straw per contract? 5. Mr. Bolton was advised by B&G that there is some concern over renewing the contract at the current level of service 6. Mr. Bolton stated he had been busy with other customers and was not able to get to the Justice Center. <p>BeautyScapes, President Barry Bolton indicated that service would return to excellence because he wished to keep the contract.</p> <p>Mr. Rhoads voiced concerns over renewing the contract unless service improves.</p> <p>The meeting ended on a positive note. Building and Grounds was fine with allowing the contractor to correct the issues. Purchasing was satisfied with the response as well.</p> <p>On Monday, June 5, 2017, Josh Wilson found that again the Justice Center was not serviced over the weekend and again the call from the contractor came on Monday.</p>	



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *B*

From: Natasha M. Duggan

Date: August 5, 2019

Subject: RFQ #1700-A: Extrication Equipment

The Purchasing Department issued RFQ #1700-A to secure a supplier for new extrication equipment. Notice of the opportunity was emailed to 18 companies. Another 95 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code 340-72 (Rescue Equipment, Supplies and Accessories Including Confined Space Hard Line Communications Systems, Rescue Nets, Power Extractors (Jaws of Life), Rope and Life Harnesses, etc.) The offer was also advertised through Georgia Local Government Access Marketplace.

Fire & Emergency Services currently utilizes a hydraulic extrication tool system for emergency rescues. The system is 15+ years old and in need of replacement. The extrication tool system sought is battery powered and offers many benefits such as, safer working environment, lower maintenance costs, and immediately deployable once on site.

As specified in the Request for Quotes, the Fire & EMS Department had decided to purchase an interchangeable, one-platform system with interchangeable batteries. All cutters, spreaders, rams and combi-tools would be the same brand to enhance user training and interoperability and to reduce the average time needed to extricate someone from a vehicle.

Four companies submitted quotes (Attachment 1). Ten-8 Fire & Safety did not meet the required NFPA rating nor did the ram meet the required specifications. Fire & EMS recommends awarding to the lowest responsive bidder, Municipal Emergency Services. A contractor evaluation is attached (Attachment 2).

Since available funding allows, the Department recommends purchase of additional quantity as follows:

Bid for three of each item	\$99,999.39 ✓
Two additional Combi-Tools	17,627.66 ✓
Two additional batteries	<u>2,666.50</u> ✓
Total recommended award	<u>\$120,293.55</u> ✓

With the price of the additional equipment added, Municipal Emergency Services still offers the lowest responsive quote, as shown on Attachment 1.

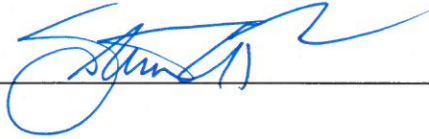
Specifics of the proposed contract are as follows:

Contract Name	#1700-A: Extrication Equipment
Contractor	Municipal Emergency Services, Inc.
Type of Contract	One-time Purchase
Contract Amount	\$120,293.55

Budget:

Fund	375	Capital Improvement Project
Org Code	37530550	Fire Services
Object	542520	Safety Equipment
Project	193AJ	Extrication Equipment
Available	\$133,300.00	As of 8/5/2019

Approved by: _____



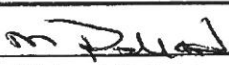
Date: _____

8/5/19

RFQ 1700-A Extrication Equipment

Ten-8 Fire & Safety TNT RESCUE		Georgia Fire and Rescue Supply Holmatro					Municipal Emergency Services, Inc. HURST					Rescue Systems Unlimited Genesis				
Item	D I S Q U A L I F I E D	Opening Size	Tele- scoping Length	Est Qty	Price	Extended Price	Opening Size	Tele- scoping Length	Est Qty	Price	Extended Price	Opening Size	Tele- scoping Length	Est Qty	Price	Extended Price
Cutter, per specification (Minimum 8" opening)		8.1"		3	\$8,582.31	\$25,746.93	8.03"		3	\$8,368.93	\$25,106.79	8.2"		3	\$9,276.00	\$27,828.00
Spreader, per specification (Minimum 32" opening)		32.4"		3	9,043.11	27,129.33	32"		3	8,855.12	26,565.36	31.5"		3	9,436.00	28,308.00
Ram, per specification (Min 50" no manually added extensions)			50.6"	3	9,287.96	27,863.88		53"	3	5,962.00	17,886.00		54"	3	8,556.00	25,668.00
Combi-Tool, per specification (Minimum Spreader 17", Minimum Cutter 14")		Cutter: 15.5" Spreader: 18.4"		3	9,619.11	28,857.33	Cutter: 14.5" Spreader: 17.7"		3	8,813.83	26,441.49	Cutter: 13.2 Spreader: 16.5		3	9,356.00	28,068.00
Battery Charger, per specification				12	296.64	3,559.68			3	1,333.25	3,999.75			3	165.00	495.00
Total Quote as specified						113,157.15					99,999.39					110,367.00
Add two Combi-Tools				2	9,619.11	19,238.22			2	8,813.83	17,627.66			2	9,356.00	18,712.00
Add two batteries				2	296.64	593.28			2	1,333.25	2,666.50			2	165.00	330.00
Total Recommended						132,988.65					120,293.55					129,409.00
Batteries Supplied	Cutter, Spreader Combi Tool have 4 each; Ram has 2.	2					2					2				
Brand of battery supplied	Milwaukee 28volt , 5 amph	Holmatro BPA 286 (28v - 6Ah)					Hurst					M28 Milwaukee 28V				
Battery Charger capacity quoted	Cutter, Spreader & Combi Tool have 2 chargers (each holds 1 battery). Ram has 1 charger (holds 1 battery)	One battery per charger - one charger per tool - 12 charges					4					2/single bay charger				
Tool Warranty	Forever tool warranty & 3 yrs. on batteries, chargers, rubber parts & decals.	Lifetime on tool; 1 year on batteries; 90 days on electronics *See attached warranty					See attached warranty statement					See warranty sheet in packet				
Average battery run time:																
Cutter, per specification	w/ dual batteries - 2 hours	35 min.					50 min.					30 min.				
Spreader	w/ dual batteries - 2 hours	35 min.					50 min.					30-45 min.				
Ram	1 hour w/single battery	35 min.					50 min.					45-60 min.				
Combi-Tool	w/ dual batteries - 2 hours	35 min.					45 min.					30 min.				
In the event of battery failure	By using a 100 inverter as seen onpage 32 of the TNT booklet provided.	Holmatro offers an AC to DC adapter called BMC2 - Main power connector to run off of shore or generator *Spec Sheet attached.					Power supply has adapter on one side which can be inserted into the connection slot of the equip. Other side has 26.2" cord with a NEMA 5-15 Grounded plug.					Please see cutsheet in packet for 100 AC adapter & e-pack				
Lead time	6 weeks ARO	70 days					30 days					6-8 weeks				

- 1: Ten-8 quote for Combi-Tool did not meet D9 portion of A8/B9/C8/D9/E9 rating; and was disqualified.
- 2: Ten-8 quoted Ram had 41" telescopic extended length plus extension. Min. spec was 50" without extension.

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION					Page 1
1. Use this form to record contractor performance for any contract of \$50,000 or above. 2. The person who serves as project manager or account manager is the designated party to complete the evaluation. 3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.					
VENDOR INFORMATION			COMPLETE ALL APPLICABLE INFORMATION		
Company Name: Municipal Emergency Services			Contract Number:		
Mailing Address: 6701-C Northpark Blvd.			Contract Description or Title:		
City, St, Zip Code: Charlotte, NC. 28216			Contract Term (Dates) From: _____ To: _____		
Phone Number: 800-868-8584			Task Order Number:		
Cell Number:			Other Reference:		
E-Mail Address:					
DEFINITIONS					
OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.					
EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.					
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3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		
EVALUATED BY					
Signature: 			Date of Evaluation: August 5, 2019		
Print Name: Michael Pollard			Department/Division: Fire		
Title: Captain			Telephone No: 770-305-5492		