

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
Charles W. Oddo, Vice Chairman
Edward Gibbons
Eric K. Maxwell
Charles D. Rousseau



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. White, County Clerk
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

February 27, 2020

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Invocation and Pledge of Allegiance by Commissioner Eric Maxwell

Acceptance of Agenda

PROCLAMATION/RECOGNITION:

1. Proclamation to recognize April 1, 2020 as "Fayette Census Day" in Fayette County, Georgia. (pages 3-4)

PUBLIC HEARING:

2. Consideration of staff's request to adopt Resolution 2020-02; pertaining to the Fayette County 2019 Annual Report on Fire Services Impact Fees and to transmit the document to the Atlanta Regional Commission and the Department of Community Affairs for Regional and State review prior to adoption. (pages 5-16)

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

3. Approval of staff's request for the Board of Commissioners to establish the annual Budget Calendar for Fiscal Year 2021, which begins July 1, 2020 and ends June 30, 2021. (pages 17-18)
4. Approval of staff's recommended Mid-Year Budget Amendments to the FY2020 budget and approval to close completed Capital Improvement Plan (CIP) Projects. (pages 19-23)
5. Approval to award Contract #1739-P for Animal Shelter Architectural and Engineering Service, to the firm of Carter Watkins Associates for the not to exceed price of \$70,000.00. (pages 24-27)
6. Approval to award bid # 1753-A to D & D Electric in the amount of \$110,300.00 for purchase and installation of three (3) replacement backup generators at Fire Stations #1, #5 and #10. (pages 28-32)
7. Approval of Water Committee's recommendation to close Lake McIntosh Park on March 14, 2020 from 6:30 a.m. until 5:00 p.m. for the Peachtree City Rowing Club Rowing Scrimmage Event. (pages 33-45)

8. Approval of the February 13, 2020 Board of Commissioners Meeting Minutes. (pages 46-50)

OLD BUSINESS:

9. Consideration of Commissioner Eric Maxwell's request to recognize "Good Friday" by giving County employees a day off on April 10, 2020. This item was tabled at the February 13, 2020 Board of Commissioners meeting. (pages 51-57)

NEW BUSINESS:

10. Consideration of recommendation from the Selection Committee comprised of Fayette County Staff, to reappoint Frank Destadio to the Fayette County Water Committee for a term beginning immediately and expiring December 31, 2024. (pages 58-71)
11. Consideration of the Planning Commission Selection Committee's recommendation to the reappoint Brian Haren to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022. (pages 72-76)
12. Consideration of the Planning Commission Selection Committee's recommendation to the reappoint John Culbreth to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022. (pages 77-103)
13. Consideration of the Zoning Board of Appeals Selection Committee's recommendation to the reappoint John Tate to the Zoning Board of Appeals for term beginning January 1, 2020 and expiring December 31, 2023. (pages 104-116)
14. Consideration of the Zoning Board of Appeals Selection Committee's recommendation to the reappoint Therol Brown to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023. (pages 117-119)
15. Consideration of the Zoning Board of Appeals Selection Committee's recommendation to the reappoint Thomas Waller to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023. (pages 120-123)
16. Consideration of request from the Georgia Department of Transportation (GDOT) for execution of "Contract for Acquisition of Right of Way" for replacement of bridge on Ebenezer Church Road over Whitewater Creek (GDOT Project: CSBRG-0008-00(598) and PI No.:0008598). (pages 124-142)
17. Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by George W. Boggs, for tax years 2017, 2018 and 2019 in the amount of \$239.00. (pages 143-146)

ADMINISTRATOR'S REPORTS:

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Proclamation to recognize April 1, 2020 as "Fayette Census Day" in Fayette County, Georgia.

Background/History/Details:

April 1, 2020 is "National Census Day."
The reference day used for the census, which is conducted every ten (10) years, as required by the U.S. Constitution.

What action are you seeking from the Board of Commissioners?

Proclamation to recognize April 1, 2020 as "Fayette Census Day" in Fayette County, Georgia.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Fayette County, Georgia

Recognizing April 1, 2020 as “Fayette Census Day”*Proclamation*

- WHEREAS*, Article 1, Section 2 of the United States Constitution mandates that a census of the nation’s population be conducted every ten (10) years; and
- WHEREAS*, the next census is scheduled for April 1, 2020; and
- WHEREAS*, census data ensures fair Congressional representation by determining how many elected congressional representatives and congressional districts each state will have after the 2020 Census; and
- WHEREAS*, the census will determine how the federal government distributes funding to Georgia; and
- WHEREAS*, the census will determine how the state of Georgia distributes funding to municipalities and counties throughout the state; and
- WHEREAS*, the information collected by the Census is confidential and protected by law; and
- WHEREAS*, it is vital that all households in Fayette County, Georgia complete and submit a census form and every resident of our community be counted; and
- WHEREAS*, it is essential that accurate data be collected from groups of people who are historically difficult to count, including young children, low-income individuals, military personnel, non-native English speakers, minorities, and rural residents; and
- WHEREAS*, planning, outreach, local government involvement, and community education are required to ensure that the census is as accurate as possible; and
- WHEREAS*, the Fayette County, Georgia Board of Commissioners, hereby do agree to support the Fayette Census 2020 Complete Count Committee which will develop outreach activities designed to encourage every resident to complete the Census questionnaire on-line, over the telephone or promptly return it by mail.

NOW THEREFORE, the Fayette County, Georgia Board of Commissioners, do hereby proclaim April 1, 2020, as “Fayette Census Day” in Fayette County, Georgia and recognize the importance of the 2020 Census and pledge full support to achieving a complete and accurate Census count.

So proclaimed this 27th day of February, 2020

Randy C. Ognio, Chairman

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's request to adopt Resolution 2020-02; pertaining to the Fayette County 2019 Annual Report on Fire Services Impact Fees and to transmit the document to the Atlanta Regional Commission and the Department of Community Affairs for Regional and State review prior to adoption.

Background/History/Details:

Fayette County and the towns of Brooks, Tyrone, and Woolsey, in accordance with the Georgia Development Impact Fee Act and the Minimum Planning Standards, have prepared the "Fayette County 2019 Annual Report on Fire Services Impact Fees (FY2019), including the Comprehensive Plan amendments for updates to the Capital Improvements Element and Community Work Program (FY2020 - FY2024)". This annual update was prepared in accordance with requirements of the Georgia Development Impact Fee Act and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989.

This annual update was prepared in accordance with requirements of the Georgia Development Impact Fee Act and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989.

What action are you seeking from the Board of Commissioners?

Approval to adopt Resolution 2020-02; pertaining to the Fayette County 2019 Annual Report on Fire Services Impact Fees and to transmit the document to the Atlanta Regional Commission and the Department of Community Affairs for Regional and State review prior to adoption.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

TRANSMITTAL RESOLUTION 2020-02

WHEREAS, Fayette County, Georgia has prepared an annual update to a Capital Improvements Element and Community Work Program; and

WHEREAS, the annual update of the Capital Improvements Element and Community Work Program was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, and a Public Hearing was held on February 27, 2020.

BE IT THEREFORE RESOLVED, that Fayette County, Georgia does hereby submit the annual update of the Capital Improvements Element and Community Work Program covering the five-year period of FY 2020 to FY 2024 to the Atlanta Regional Commission and Georgia Department of Community Affairs for regional review, as per the requirements of the Georgia Planning Act of 1989.

Adopted this 27th day of February, 2020

BY:

ATTEST:

Fayette County and Towns of Brooks, Tyrone, and Woolsey Summary Impact Fee Financial Report FY2019	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2019 By Jurisdiction	
Fayette County	99,094.28
Brooks	3,002.85
Tyrone	27,517.06
Woolsey	\$0.00
Total	\$129,614.19
Accrued Interest	185.74
(Administrative Other Costs)	(3,792.29)
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	(126,007.64)
Impact Fee Fund Balance Ending FY 2019	\$0.00
Impact Fees Encumbered	\$0.00

Fayette County Impact Fee Financial Report FY2019	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2019 By Jurisdiction	
Fayette County	99,094.28
Accrued Interest	143.18
(Administrative Other Costs)	(2,903.46)
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	(96,334.00)
Impact Fee Fund Balance Ending FY 2019	\$0.00
Impact Fees Encumbered	\$0.00

Brooks Impact Fee Financial Report FY2019	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2019 By Jurisdiction	
Brooks	3,002.85
Accrued Interest	4.30
(Administrative Other Costs)	(87.45)
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	(2,919.70)
Impact Fee Fund Balance Ending FY 2019	\$0.00
Impact Fees Encumbered	\$0.00

Tyrone Impact Fee Financial Report FY2019	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2019 By Jurisdiction	
Tyrone	27,517.06
Accrued Interest	38.26
(Administrative Other Costs)	(801.38)
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	(26,753.94)
Impact Fee Fund Balance Ending FY 2019	\$0.00
Impact Fees Encumbered	\$0.00

Woolsey Impact Fee Financial Report FY2019	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2019 By Jurisdiction	
Woolsey	\$0.00
Accrued Interest	\$0.00
(Administrative Other Costs)	\$0.00
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	\$0.00
Impact Fee Fund Balance Ending FY 2019	\$0.00
Impact Fees Encumbered	\$0.00

Fayette County Comprehensive Plan Amendment - Capital Improvement Element - Project Update FY2019 - FY2023
Public Facility - Fire Services

Project Description	FY Project Start	FY Project End	Actual / Estimated Cost of Project	Funding from Impact Fees	Percent By Impact Fees	Other Funding Sources	Current Year Impact Fee Applied	Impact Fee Applied Previous Years	Remaining amount to be funded from impact fees	Status / Remarks
Construct Fire Station 1: SR 279	FY 2002	FY 2002	\$ 872,836	\$ 471,331	54.00%	Fire Tax	na	\$471,331	\$0	Completed in FY 2002
Construct Fire Station 10: Seay Road	FY 2002	FY 2002	\$ 838,295	\$ 687,402	82.00%	Fire Tax	na	\$687,402	\$0	Completed in FY 2002
Construct Fire Station 5: SR 85 South	FY 2002	FY 2003	\$ 1,191,565	\$ 369,385	31.00%	Fire Tax	na	\$369,385	\$0	Completed in FY 2003
Construct Fire Station 7: Hampton Road	FY 2003	FY 2003	\$ 1,066,472	\$ 586,559	55.00%	Fire Tax	na	\$586,559	\$0	Completed in FY 2003
Purchase Acreage for Future Fire Station - McElroy Road	FY 2004	FY 2004	\$ 25,000	\$ 25,000	100.00%	None	na	\$25,000	\$0	Completed in FY 2004
Purchase two (2) Quints	FY 2006	FY 2007	\$ 675,000	\$ 675,000	100.00%	None	na	\$675,000	\$0	Purchased in FY 2007
Emergency Operations Center	FY 2012	FY 2015	\$ 1,107,921	\$ 131,864	83.50%	Fire Tax / Grant	na	\$131,864	\$ 0	Completed in FY15
Construct Fire Training Center (Burn Building)	FY 2018	Future	\$ 1,120,000	\$ 253,680	22.65%	Fire Tax	\$126,008	\$111,438	\$ 16,234	Future/Planned
Construct FS2: S.R. 92N	Future	Future	\$ 1,644,000	\$ 164,400	10.00%	Fire Tax	\$0	\$0	\$ 164,400	Future/Planned
Construct FS14: Sandy Creek/Flat Ck	Future	Future	\$ 1,613,773	\$ 1,613,773	100.00%	None	\$0	\$0	\$ 1,613,773	Future/Planned
Construct FS15: Ginger Cake/Graves	Future	Future	\$ 2,061,333	\$ 2,061,333	100.00%	None	\$0	\$0	\$ 2,061,333	Future/Planned
Rescue Truck (1)	Future	Future	\$ 224,334	\$ 224,334	100.00%	None	\$0	\$0	\$ 224,334	Future/Planned
Brush Truck (1)	Future	Future	\$ 57,011	\$ 57,011	100.00%	None	\$0	\$0	\$ 57,011	Future/Planned
Engine/Pumpers (8)	FY 2018	Future	\$ 3,252,082	\$ 3,252,082	100.00%	None	\$0	\$0	\$ 3,252,082	Future/Planned
Totals			\$ 15,749,622	\$ 10,573,155			\$ 126,008	\$ 3,057,979	\$ 7,389,167	

**FAYETTE COUNTY COMPREHENSIVE PLAN
COMMUNITY WORK PROGRAM FY2020- FY2024**

This section presents an updated five-year work program for FY 2020 through FY 2024 to implement the vision and goals of the Fayette County Comprehensive Plan. In addition to the scheduling of projects for the county, the Community Work Program indicates potential sources of funding.

**FAYETTE COUNTY COMPREHENSIVE PLAN
COMMUNITY WORK PROGRAM FY2020-FY2024 - PUBLIC SAFETY**

Goal: Maintain and Improve the Level of Service for Public Safety

Plan Element: **Community Facilities**

Project Description	Initiation Year	Completion Year	Total Estimated Costs	Funding Sources	Responsibility
Fire and Emergency Medical Services					
Links Training Facility Concept Design & Site Development	FY 2020	FY 2021	\$800,000	Fire Fund	Fayette County Emergency Services
Sheriff's Office					
Links Master Plan/Phase 1 (Sheriff's Training Center)	FY 2020	FY 2021	\$1,250,000	General Fund	Sheriff's Office

**FAYETTE COUNTY COMPREHENSIVE PLAN
COMMUNITY WORK PROGRAM FY2020-FY2024 – GOVERNMENTAL SERVICES**

Goal: Provide Support for Effective and Efficient Delivery of Governmental Services

Plan Element: **Community Facilities**

Project Description	Initiation Year	Completion Year	Total Estimated Costs	Funding Sources	Responsibility
Conduct Aerial Photography	FY2020	FY2020	\$53,740	General Fund	Information Systems

**FAYETTE COUNTY COMPREHENSIVE PLAN
COMMUNITY WORK PROGRAM FY2020-FY2024 RECREATION**

Goal: Upgrade Recreation Services

Plan Element: **Community Facilities**

Project Description	Initiation Year	Completion Year	Total Estimated Costs	Funding Sources	Responsibility
Make Enhancements to Kiwanis Park	FY 2020	FY 2024	\$180,000	General Fund	Recreation Dept.
Make Enhancements to McCurry Park	FY 2020	FY 2024	\$ 1,305,000	General Fund	Recreation Dept.

FAYETTE COUNTY COMPREHENSIVE PLAN COMMUNITY WORK PROGRAM FY2020-FY2024 - WATER SYSTEM					
Goal: Upgrade County Water System			Plan Element: Community Facilities		
Project Description	Initiation Year	Completion Year	Total Estimated Costs	Funding Sources	Responsibility
Make Enhancements to North Waterline	FY 2020	FY 2024	\$500,000	Enterprise Funds	Fayette County Water System
Update the SCADA System	FY 2020	FY 2024	\$1,000,000	Enterprise Funds	Fayette County Water System
FAYETTE COUNTY COMPREHENSIVE PLAN COMMUNITY WORK PROGRAM FY2020-FY2024 - HAZARD MANGEMENT					
Goal: Upgrade and Repair Infrastructure to Mitigate Future Hazards			Plan Element: Community Facilities		
Project Description	Initiation Year	Completion Year	Total Estimated Costs	Funding Sources	Responsibility
Address deteriorating and hazardous stormwater infrastructure, bridges and water impoundments/dams including, but not limited to, the inventory of Stormwater Projects in the 2017 SPLOST document, the non-splost pipe replacements in the FY 2020 Budget - Capital Improvement Plan (CIP) and items identified in the Fayette County Hazard Mitigation Plan Update 2020-2025.	FY2020	FY2024	\$23,991,641	SPLOST and General Fund	Fayette County Public Works, Fayette County Environmental Management Department and Fayette County Fire and Emergency Services

**FAYETTE COUNTY COMPREHENSIVE PLAN
COMMUNITY WORK PROGRAM FY2020-FY2024 – PLANNING AND ZONING**

Goal: Growth and development should be consistent with the county comprehensive plan. Plan Element: **Needs and Opportunities**

Project Description	Initiation Year	Completion Year	Total Estimated Costs	Funding Sources	Responsibility
Review County Code regarding Development Regulations and Zoning Ordinance in preparation of electronic plan review system	FY 2020	FY 2021	Staff Time	General Fund	Fayette County Planning and Zoning

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's request for the Board of Commissioners to establish the annual Budget Calendar for Fiscal Year 2021, which begins July 1, 2020 and ends June 30, 2021.

Background/History/Details:

Annually, the county conducts a budget process for the purpose of developing a balanced budget to present to the Board of Commissioners for their consideration regarding the upcoming fiscal year. A recommended budget calendar for FY2021 is attached. Staff is requesting the Board to adopt the proposed calendar as presented.

What action are you seeking from the Board of Commissioners?

Approval of staff's request for the Board of Commissioners to establish the annual Budget Calendar for Fiscal Year 2021, which begins July 1, 2020 and ends June 30, 2021.

If this item requires funding, please describe:

Not applicable

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**FY 2021 Budget Calendar
Proposed**

2020 DATE		PARTICIPANTS	BUDGET TASK
March 9, 2020	Mon	Finance / Departments / Agencies	Budget forms, budget calendar, instructions published. Budget entry available
<i>TBD</i>	<i>TBD</i>	<i>Finance</i>	<i>Next Year Budget Entry Training - New personnel</i>
March 23, 2020	Mon	Agencies / Finance	Budget requests submissions due from Agencies
March 27, 2020	Fri	Departments / Finance	Budget requests submissions due from County Departments
March 27, 2020	Fri	Human Resources / Finance	Human Resources - Post Salary/Benefits projection to budget projection
April 17, 2020	Fri	Commissioners / County Staff (Open to the Public)	BOC Annual Retreat - Policy and Board of Commissioner Discussions
April 20, 2020	Mon	Finance / County Administrator	Countywide budget requests to the County Administrator
April 24 - 27, 2020	Fri - Mon	Commissioners / County Administrator	2020 Annual ACCG Conference & Commissioners Training - Savannah
April 29 - May 1	Wed - Fri	County Administrator / County Staff	Budget Workshops as necessary
May 27, 2020	Wed	Finance / County Administrator	Publish the FY 2021 Proposed Budget Summary and Public Hearings dates and times in local newspapers and on the County's website. Make available detail binders of the FY 2021 Proposed Budget.
May 28, 2020	Thu	Commissioners / County Administrator / County Staff (Open to the Public)	Conduct Special Called Budget Meeting to formally present the FY 2021 Proposed Budget to the Board of Commissioners.
June 9, 2020	Tue		Hold first Public Hearing on the FY 2021 Proposed Budget.
June 25, 2020	Thu		Hold second Public Hearing on the FY 2021 Proposed Budget. Request BOC to adopt FY 2021 Budget.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's recommended Mid-Year Budget Amendments to the FY2020 budget and approval to close completed Capital Improvement Plan (CIP) Projects.

Background/History/Details:

Staff is recommending mid-year amendments to the fiscal year 2020 original adopted budget.

These adjustments are to account for budget variances in M&O funds, Grant Funds, and Projects:

M&O funds - to adjust the original budget for unexpected occurrences.

Grant funds - to adjust grant amounts budgeted to grant amounts awarded.

Projects - to close projects that have been completed, transfer any residual funds to contingency or to use contingency and other funds to cover project funding shortages. Also, to re-class project expenses, considered M&O, to the associated departments' operating budgets.

Detail entries are shown on the attachment.

What action are you seeking from the Board of Commissioners?

Approval of staff's recommended Mid-Year Budget Amendments to the FY2020 budget and approval to close completed Capital Improvement Plan (CIP) Projects.

If this item requires funding, please describe:

Not applicable

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE COUNTY, GEORGIA								
RECOMMENDED MID-YEAR BUDGET ADJUSTMENTS TO THE ORIGINAL FY 2020 BUDGET								
FOR FISCAL YEAR ENDED JUNE 30, 2020								
ORG	OBJ	Proj	DEPARTMENT / FUND	ACCOUNT DESCRIPTION	Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)	
VEHICLE REPLACEMENT FUND:								
1. The FY 2020 Vehicle Replacement fund approved budget includes the purchase of a Self-Propelled Broom Sweeper for \$56,000. The actual cost of the sweeper is \$60,400. The increase in the cost is due to the time lapse between the original quote and the time the order was placed. Recommendation to increase the vehicle expenditure line-item by \$4,400 to cover the additional cost of the Broom Sweeper - decrease to the Vehicle Replacement fund balance.								
61040220	542150	204AF	Road Department - Veh Replace fund	Road & Construction Equipment	4,400		(4,400)	
					4,400	-	(4,400)	
2. Four (4) vehicles were purchased at a cost higher than the amounts included in the original budget. When the vehicles were ordered the budgeted 2019 vehicle models were no longer available. The base price increase is for 2020 vehicle models. Solicitor's vehicle \$2,545 over budget, Pool vehicle \$2,525 over budget, and two Tax Assessor vehicles \$744 over budget. Recommendation to increase the expenditure line-items by a total of \$5,814 to cover the additional cost of the vehicles - decrease to Vehicle Replacement fund balance.								
61020320	542200	202AB	Solicitor's - Veh Replace fund	Vehicles	2,545		(2,545)	
61040900	542200	204AD	Fleet (Pool) - Veh Replace fund	Vehicles	2,525		(2,525)	
61010550	542200	201AG	Tax Assessor - Veh Replace fund (2)	Vehicles	744		(744)	
					5,814	-	(5,814)	
3. The FY 2019 Vehicle Replacement fund budget included the purchase of a Fire Pumper (\$477,288) and an Ambulance (\$246,700) for Fire & Emergency Services. An additional \$694 were incurred in FY 2020 to place those units into service. Recommendation to increase the expenditure line-items in FY 2020 by \$694 - net impact to the Vehicle Replacement Fund balance is an increase of \$59,386.								
61030550	542200	193AQ	Fire Services - Veh Replace fund	Vehicles	353		(353)	
61030600	542200	193AS	EMS - Veh Replace fund	Vehicles	341		(341)	
					694	-	(694)	
GRANTS:								
4. The actual LMIG0 grant received is greater than the amount included in the original budget. Grant revenue received is \$918,220 and grant revenue included in the budget is \$878,069. Recommendation to increase the grant revenue budget line by \$40,151. A corresponding increase to the expenditure budget line of \$52,197 is also recommended to maintain the minimum 30% local match required by the grant - net decrease to General Fund balance.								
10040004	334311	LMIG0	General Fund	Roads & Bridges Grants		40,151	40,151	
10040220	521316	LMIG0	Road Department	Technical Services	52,197		(52,197)	
					52,197	40,151	(12,046)	
5. A supplemental subgrant was awarded to the Fayette County DUI Court. The subgrant award is for \$16,270, effective from January 1 to June 30, 2020. The subgrant requires a 10% local match. Recommendation to increase the DUI grant revenue budget line by the \$16,270 awarded. No increase to expenditures is needed because total DUI expenditures in the FY 2020 budget already cover the required increase for the local match - increase to the Accountability State Court fund balance.								
21420003	334219	DUI	Accountability State Court - DUI/VTC	Grants		16,270	16,270	
					-	16,270	16,270	
DONATIONS:								
6. Animal Control received a \$10,000 restricted donation. Recommendation to increase the General Fund revenue budget line by the \$10,000 and increase the medical supplies expenditure budget line by the same amount - zero net effect to General Fund balance.								
10030003	371009		General Fund	Donation-Restricted		10,000	10,000	
10030910	531108		Animal Control	Medical Supplies	10,000		(10,000)	
					10,000	10,000	-	
GENERAL FUND:								
7. Fayette County invoiced the City of Fayetteville for the cost of materials used in paving city roads per their IGA. The \$68,347 to be reimbursed by the City of Fayetteville was recognized as revenue. Recommendation to increase the revenue budget line by the amount to be reimbursed and a corresponding increase to the expenditure budget line for the cost of materials - zero net effect to General Fund balance.								
10040004	337041		General Fund	Roads & Bridges/Fayetteville		68,347	68,347	
10040220	531190		Road Department	Fayetteville IGA	68,347		(68,347)	
					68,347	68,347	-	

FAYETTE COUNTY, GEORGIA							
RECOMMENDED MID-YEAR BUDGET ADJUSTMENTS TO THE ORIGINAL FY 2020 BUDGET							
FOR FISCAL YEAR ENDED JUNE 30, 2020							
ORG	OBJ	Proj	DEPARTMENT / FUND	ACCOUNT DESCRIPTION	Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
8. The Information Systems Department has contracted with an outside vendor for Geographic Information Services (GIS) as a result of its GIS Analyst position being vacant since September 2019. It is estimated that the department will need an additional \$62,017 to cover this services until the end of the fiscal year. Recommendation to increase the Technical Services GIS expenditure budget line by the \$62,017. This increase to be offset with savings from unused funds from the vacant GIS Analyst position and from unused funds in the department's salary budget line - zero net effect to General Fund balance.							
10010535	521316	GIS	Information Services	Technical Services	62,017		(62,017)
10010535	51XXXX		Information Services	Salary/Benefits	(62,017)		62,017
					-	-	-
2017 SPLOST PROJECTS:							
9. The following 2017 SPLOST projects have been completed. Recommendation to close the projects and to use Contingency to cover any budget overage or to move any remaining funds to Contingency.							
A. Project 19SBT 125 Bankstown Road - original budget \$7,575, total expended \$8,091, budget overage of \$516							
32240599	579000	STORM	Stormwater - Contingency	Contingency	(516)		516
32240320	541210	19SBT	Stormwater - 2017 SPLOST	Other Improvements	516		(516)
					-	-	-
B. Project 17TAO Antioch & Goza Roads, original budget \$1,108,750, total expended \$143,134, remaining funds \$965,616 - this project was originally budgeted for construction of a round-about and was converted to a less expensive 4-way stop.							
32240220	541210	17TAO	Transportation - 2017 SPLOST	Other Improvements	(965,616)		965,616
32240599	579000	TRANS	Transportation - Contingency	Contingency	965,616		(965,616)
					-	-	-
C. Project 19TAI Antioch-Hampton-Winn Way - original budget \$24,200, total expended \$6,381, remaining funds \$17,819							
32240220	541210	17TAI	Transportation - 2017 SPLOST	Other Improvements	(17,819)		17,819
32240599	579000	TRANS	Transportation - Contingency	Contingency	17,819		(17,819)
					-	-	-
CAPITAL/CIP PROJECTS:							
10. Recommendation for additional funding for two current projects:							
A. Project 6565F Animal Control Renovation Project, approved in FY 2016, has remaining funds of \$68,216.41. It is recommended to close the project and transfer the remaining funds to the new Modern Animal Shelter project (project 203AR). Animal Control received a \$10,000 donation at the end of FY 2019 to fund additional medical supplies in FY 2020. In September 2019, Animal Control received an additional restricted donation of \$10,000. It is recommended to also transfer the donations totaling \$20,000 to the new Modern Animal Shelter project. Project 203AR Modern Animal Shelter, original budget \$1,000,000, revised budget after mid-year adjustment \$1,088,216.							
37510565	541210	6565F	Building & Grounds - CIP	Other Improvements	(68,216)		68,216
10030910	531108		Animal Control	Medical Supplies	(20,000)		20,000
37530910	541320	203AR	Animal Control - CIP	Buildings and Structures	88,216		(88,216)
					-	-	-
B. Project 201AE Renovation of Vacated Station #4 (Elections Building) needs additional funding to cover the cost of building a temporary facility for the storage of Elections records. Recommendation to move \$25,000 from General Fund Projects Contingency funds to cover the overage.							
37510599	579000		General Fund Contingency	Contingency	(25,000)		25,000
37510400	541210	201AE	Elections - CIP	Other Improvements	25,000		(25,000)
					-	-	-
11. The following projects will not be capitalized. Recommendation to move the projects to M&O, close the projects, and residual funding to be transferred to the respective Projects Contingency account.							
A. Project 191AA Stonewall Department Renovations							
37210565	541210	191AA	Building & Grounds - Capital Projects	Other Improvements	(128,742)		128,742
10010565	541210		Building & Grounds	Other Improvements	123,823		(123,823)
37510599	579000		General Fund Contingency	Contingency	4,919		(4,919)
					-	-	-

FAYETTE COUNTY, GEORGIA							
RECOMMENDED MID-YEAR BUDGET ADJUSTMENTS TO THE ORIGINAL FY 2020 BUDGET							
FOR FISCAL YEAR ENDED JUNE 30, 2020							
ORG	OBJ	Proj	DEPARTMENT / FUND	ACCOUNT DESCRIPTION	Expenditure Increase (Dec)	Revenue Increase (Dec)	Fund Balance Increase (Dec)
B. Project 6110K Kiwanis Baseball #4 - Recrowning							
37560110	541210	6110K	Recreation - CIP	Other Improvements	(54,000)		54,000
10060110	541210		Recreation	Other Improvements	53,849		(53,849)
37510599	579000	PARKS	PARKS Contingency	Contingency	151		(151)
					-	-	-
C. Project 193AK Fire Station Roof (Station #1, #6, #10)							
37530550	541210	193AK	Fire Services - CIP	Other Improvements	(130,000)		130,000
27030550	541210		Fire Services	Other Improvements	67,020		(67,020)
37510599	579000	FIRE	Fire Services Contingency	Contingency	62,980		(62,980)
					-	-	-
D. Project 193AZ Fire Boots							
37230550	531117	193AZ	Fire Services - Capital Projects	Safety Supplies	(25,000)		25,000
27030550	531117		Fire Services	Safety Supplies	24,834		(24,834)
37510599	579000	FIRE	Fire Services Contingency	Contingency	166		(166)
					-	-	-
E. Project 203AE Fire Hose Replacement 1.75" & 3"							
37230550	542520	203AE	Fire Services - Capital Projects	Safety Equipment	(10,178)		10,178
27030550	542520		Fire Services	Safety Equipment	9,729		(9,729)
37510599	579000	FIRE	Fire Services Contingency	Contingency	449		(449)
					-	-	-
F. Project 6220G Starrs Mill School Multi-Use Path							
37540100	541210	6220G	Public Works - CIP	Other Improvements	(295,000)		295,000
10040100	541210		Public Works Admin	Other Improvements	24,165		(24,165)
37510599	579000		General Fund Contingency	Contingency	270,835		(270,835)
					-	-	-
12. The following projects have been completed and have a budget overage. Recommendation to transfer funds from the respective Projects Contingency account to cover the overage and to close the projects.							
A. Project 203AG Sheriff Taser Program							
37510599	579000		General Fund Contingency	Contingency	(475)		475
37530310	542510	203AG	Sheriff - CIP	Firearms & Protective Devices	475		(475)
					-	-	-
B. Project 193AE Sheriff Body Cameras							
37510599	579000		General Fund Contingency	Contingency	(155)		155
37530310	542420	193AE	Sheriff - CIP	Computer Equipment	155		(155)
					-	-	-
C. Project 193AJ Extrication Equipment Upgrade							
37510599	579000	FIRE	Fire Services Contingency	Contingency	(79)		79
37530550	542520	193AJ	Fire Services - CIP	Safety Equipment	79		(79)
					-	-	-
13. The following projects have been completed and have residual funds. Recommendation to transfer the residual funds to the respective Projects Contingency account and to close the projects.							
A. Project 193AA Adoption Bonding Area							
37530910	541320	193AA	Animal Control - CIP	Buildings & Structures	(118)		118
37510599	579000		General Fund Contingency	Contingency	118		(118)
					-	-	-

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval to award Contract #1739-P for Animal Shelter Architectural and Engineering Service, to the firm of Carter Watkins Associates for the not to exceed price of \$70,000.00.

Background/History/Details:

At the September 26, 2019 Board of Commissioners meeting, the Board unanimously approved to spend \$1,000,000.00 for the construction of a New Animal Shelter for Animal Control. A Request for Proposals for the Architectural and Engineering service to design and oversee the construction of a new shelter was posted. Five company's submitted proposals for the project. After an evaluation process of all 5 proposals, the firm of Carter Watkins Associates is recommended for the project, their technical scores along with their price proposal put them clearly ahead of the other four firms.

After the awarding of the contract, staff will sit down with the firm to determine the most efficient way to spend the allotted funds, either as a completely new building or renovation of existing.

What action are you seeking from the Board of Commissioners?

Approval to award Contract #1739-P for Animal Shelter Architectural and Engineering Service, to the firm of Carter Watkins Associates for the not to exceed price of \$70,000.00.

If this item requires funding, please describe:

Funding for this project is available in CIP project 37530910-541320-203AR in FY2020.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Chairman Ognio asked if he could offer an amendment to the motion to include approval to spend the \$195,000 in closing cost which would cover legal fees, escrow, and underwriting costs.

Commissioner Maxwell asked County Attorney Dennis Davenport if the Board needed to add the closing cost to the motion.

Mr. Davenport stated that as part of the Bond Issuance the cost of issuance was built within the Bond Issuance itself and outlined in the transaction document, he added that the general authorization to proceed forward with the refinancing would include the costs as understood.

Chairman Ognio stated that because this was an expense he felt it beneficial to include and approve the closing cost amount.

Commissioner Maxwell amended his motion and moved to approve staff's request for authorization to refinance the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds with an outstanding principal amount of \$23,970,000 and to approve \$195,000 for closing cost which included the legal fees, escrow, and underwriting costs. Commissioner Gibbons amended his second.

Commissioner Rousseau asked for clarification as to when the proposals were submitted.

Mr. Rapson stated that Stephens Inc. submitted their proposal about six days prior to the September 26, 2019 Board meeting, he added that Stifel submitted theirs about three prior, with the understanding that the bank would hold the rates for 30-days.

Commissioner Maxwell amended his motion and moved to approve staff's request for authorization to refinance the Fayette County Public Facilities Authority's Refunded Revenue Series 2011 Bonds with an outstanding principal amount of \$23,970,000 and to approve \$195,000 for closing cost which included the legal fees, escrow, and underwriting costs. Commissioner Gibbons amended his second. The motion passed 5-0.

11. Consideration of funding \$1,000,000.00 capital for the design and building of a new modern animal shelter.

Commissioner Gibbons stated that that the goal for the Animal Shelter was a facility that meets current best practices of animal care and animal control.

Animal Shelter Director Jerry Collins stated yes that is the goal, he added that the current Animal Shelter was adequate however we needed a facility that is more modern, easier to clean which would assist in keeping down disease, and a facility the is more appealing to look and inviting for families looking to adopt.

Chairman Ognio stated for citizen clarification that this item's purpose was only to place funds to the side for a future project.

Mr. Rapson stated that the project would immediately go out for design once those costs are received they would be presented to the Board for project approval.

Commissioner Gibbons moved to approve funding \$1,000,000.00 capital for the design and building of a new modern animal shelter. Vice Chairman Oddo seconded. The motion passed 5-0.



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess

Date: February 27, 2020

Subject: RFP #1739-P, Animal Shelter – Architectural & Engineering Services

At the meeting of September 26, 2019 the Board of Commissioners approved funding of \$1,000,000.00 to design and build a new animal shelter.

The Purchasing Department issued Request for Proposals (RFP) #1739-P to contract with a firm for architectural and engineering services. The RFP was emailed directly to 104 companies. Another 1,163 were contacted through the web-based Georgia Procurement Registry, using Commodity Codes 90607 (*Architect Services, Professional*), 90610 (*Buildings – Architectural Design*), 90638 (*General Construction – Architectural*), 90735 (*Designing Services*). The solicitation was advertised through the Georgia Local Government Access Marketplace, the Fayette News, the county website, and Georgia Local Government Access Marketplace (www.glga.org).

Five firms submitted proposals (attached). The evaluation Committee, composed of staff from Animal Control, Fire & EMS, Building & Grounds Maintenance, and the Purchasing Department evaluated and scored the Technical Merit of the proposals using the criteria specified in the RFP. The criteria included (1) understanding and approach, (2) project team, (3) firm’s expertise and experience, and (4) proposed schedule. Prices were then scored and added to the Technical Merit scores. Based on the total scores, the Department of Animal Control recommends award of the contract to Carter Watkins Associates.

Records indicate that the county has had no previous contract with Carter Watkins Associates, so a Contractor Performance Evaluation is not available. References were checked, and all responses were very positive. Specifics of the proposed contract are as follows:

Contract Name	1739-P: Animal Shelter – Architectural & Engineering Services	
Contractor	Carter Watkins Associates	
Contract Amount	\$70,000.00	
Budget:		
Fund	375	CIP
Org. Code	37530910	Animal Control
Object	541320	Buildings & Structures
Project	203AR	Modern Animal Shelter
Available Balance	\$1,000,000.00	As of 2/12/2020

Summary

	MAX POINTS	Allen Bell Architect	Babbs Engineering Consultants, LLC	Carter Watkins Associates	DeLoach Architects, P.C.	Hardy Architecture, LLC
Technical Merit:						
Understanding & Approach	28	20.0	14.9	22.8	17.0	24.9
Project Team	21	15.2	16.6	18.6	18.6	17.9
Firm's Expertise & Experience	14	8.2	6.5	14.0	6.7	10.0
Office Location	7	4.6	4.6	4.0	3.7	5.3
Total Points - Technical Merit	70	48.0	42.5	59.3	45.9	57.9

Proposed Price

Option 1: All New Building	\$82,000.00	\$90,200.00	\$70,000.00	\$62,000.00	\$116,400.00
Option 2: Partial Use of Old Building	\$82,000.00	\$90,200.00	\$70,000.00	\$62,000.00	\$126,400.00

Score - Option 1: All New Building

Technical Score	70%	48.0	42.5	59.3	45.9	57.9
Price Score	30%	20.3	16.4	26.1	30.0	3.7
Total Score		68.3	58.9	85.5	75.9	61.6

Score - Option 2: Partial Use of Old Building

Technical Score	70%	48.0	42.5	59.3	45.9	57.9
Price Score	30%	20.3	16.4	26.1	30.0	0.0
Total Score		68.3	58.9	85.5	75.9	57.9

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval to award bid # 1753-A to D & D Electric in the amount of \$110,300.00 for purchase and installation of three (3) replacement backup generators at Fire Stations #1, #5 and #10.

Background/History/Details:

Fire Stations #1, #5 and #10 were constructed in 2001 and 2002 and the existing generators are the original equipment. Maintenance, repair cost and the age of the equipment were considerations which lead to the recommendation in the budget process.

Fire Stations #1 and #10 generators will be fueled by natural gas and Station #5 will be fueled with diesel.

What action are you seeking from the Board of Commissioners?

Approval to award bid # 1753-A to D & D Electric in the amount of \$110,300.00 for purchase and installation of three (3) replacement backup generators at Fire Stations #1, #5 and #10.

If this item requires funding, please describe:

FY2020 Budget CIP FIRE 37530550 542160 project #203AC provides funding in an amount of \$135,000 to complete the project.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess *TJB*
 From: Natasha M. Duggan *ND*
 Date: February 27, 2020
 Subject: Contract #1753-A: Generators for Fire Stations

The Purchasing Department issued RFQ #1753-A to secure a contractor for generator replacement at Fire Stations 1, 5 and 10. Notice of the opportunity was emailed to 20 companies. Another 240 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity codes #28539 (Generators, Stationary Type, Not Automotive) and #69043 (Generators, Over 25 MW, Power Plant, Including Parts and Accessories). The offer was also advertised through Georgia Local Government Access Marketplace.

Fire & EMS requested quotes to replace the diesel fuel generator at Fire Stations 1, 5 and 10. Alternate pricing was also requested for natural gas generators at Stations 1 and 10 because gas lines are already installed at these locations. Natural gas has a plumbed in source for fuel, burns cleaner than diesel, and Stations 1 and 10 already use natural gas for heating. Station 5 will continue to use a diesel generator because a gas line is not currently installed.

Eight companies submitted quotes and the tally sheet is attached (Attachment 1):

The Fire & EMS Department recommends awarding the contract to the lowest bidder D & D Electric. A Contractor Performance Evaluation is attached. (Attachment 2)

Specifics of the proposed contract are as follows:

Contract Name	#1753-A: Generators for Fire Stations	
Contractor	D & D Electric	
Contract Amount	\$110,300.00	
Budget:		
Fund	375	Fire CIP
Org Code	37530550	Fire
Object	542160	Other Motorized Equipment
Project	203AC	Generator Upgrade
Available	\$135,000.00	As of 1/27/2020

Station	Data power Source			Signal Point Systems Inc.			Donaldson Electric			Elite Energy Systems/Anderson Power		
	Diesel Fuel Generator			Diesel Fuel Generator			Diesel Fuel Generator			Diesel Fuel Generator		
	Unit Price	Trade In Allowance	Net Price	Unit Price	Trade In Allowance	Net Price	Unit Price	Trade In Allowance	Net Price	Unit Price	Trade In Allowance	Net Price
Station 1	\$ 44,950.00	\$ 1,000.00	\$ 43,950.00	\$ 38,774.00	\$ 2,000.00	\$ 36,774.00	\$ 44,781.49	\$ 2,500.00	\$ 42,281.49	\$ 44,907.80	\$ 800.00	\$ 44,107.80
Station 5	\$ 44,950.00	\$ 1,000.00	\$ 43,950.00	\$ 38,774.00	\$ 2,000.00	\$ 36,774.00	\$ 44,781.49	\$ 2,500.00	\$ 42,281.49	\$ 44,907.80	\$ 800.00	\$ 44,107.80
Station 10	\$ 44,950.00	\$ 1,000.00	\$ 43,950.00	\$ 38,774.00	\$ 2,000.00	\$ 36,774.00	\$ 44,781.49	\$ 2,500.00	\$ 42,281.49	\$ 44,907.80	\$ 800.00	\$ 44,107.80
Brand	Kohler			Kohler			Cummins			Generac		
Station	Natural Gas Generator			Natural Gas Generator			Natural Gas Generator			Natural Gas Generator		
	Alternate - Unit Price	Trade In Allowance	Net Price	Alternate - Unit Price	Trade In Allowance	Net Price	Alternate - Unit Price	Trade In Allowance	Net Price	Alternate - Unit Price	Trade In Allowance	Net Price
	\$ 53,600.00	\$ 1,000.00	\$ 52,600.00	\$ 45,919.00	\$ 2,000.00	\$ 43,919.00	\$ 46,402.74	\$ 2,500.00	\$ 43,902.74	\$ 49,493.62	\$ 800.00	\$ 48,693.62
Station 1	\$ 53,600.00	\$ 1,000.00	\$ 52,600.00	\$ 45,919.00	\$ 2,000.00	\$ 43,919.00	\$ 46,402.74	\$ 2,500.00	\$ 43,902.74	\$ 49,493.62	\$ 800.00	\$ 48,693.62
Station 5												
Station 10	\$ 53,600.00	\$ 1,000.00	\$ 52,600.00	\$ 45,919.00	\$ 2,000.00	\$ 43,919.00	\$ 46,402.74	\$ 2,500.00	\$ 43,902.74	\$ 49,493.62	\$ 800.00	\$ 48,693.62
Brand	Kohler			Kohler			Cummins			Generac		

Station	Power and Energy Services			4Vets Consultants			D&D Electric			Southern Power Systems		
	Diesel Fuel Generator			Diesel Fuel Generator			Diesel Fuel Generator			Diesel Fuel Generator		
	Unit Price	Trade In Allowance	Net Price	Unit Price	Trade In Allowance	Net Price	Unit Price	Trade In Allowance	Net Price	Unit Price	Trade In Allowance	Net Price
Station 1	\$ 44,470.00	\$ 2,000.00	\$ 42,470.00	\$ 45,760.00	\$ 1,000.00	\$ 44,760.00	\$ 32,900.00	\$ 1,800.00	\$ 31,100.00	\$ 47,435.00	\$ 1,000.00	\$ 46,435.00
Station 5	\$ 44,470.00	\$ 2,000.00	\$ 42,470.00	\$ 45,760.00	\$ 1,000.00	\$ 44,760.00	\$ 32,900.00	\$ 1,800.00	\$ 31,100.00	\$ 47,435.00	\$ 1,000.00	\$ 46,435.00
Station 10	\$ 44,470.00	\$ 2,000.00	\$ 42,470.00	\$ 45,760.00	\$ 1,000.00	\$ 44,760.00	\$ 32,900.00	\$ 1,800.00	\$ 31,100.00	\$ 47,435.00	\$ 1,000.00	\$ 46,435.00
Brand	Blue Star Power Systems			unk			Kohler			Taylor Power Systems		
Station	Natural Gas Generator			Natural Gas Generator			Natural Gas Generator			Natural Gas Generator		
	Alternate - Unit Price	Trade In Allowance	Net Price	Alternate - Unit Price	Trade In Allowance	Net Price	Alternate - Unit Price	Trade In Allowance	Net Price	Alternate - Unit Price	Trade In Allowance	Net Price
	\$ 50,824.00	\$ 2,000.00	\$ 48,824.00	\$ 52,930.00	\$ 1,000.00	\$ 51,930.00	\$ 41,400.00	\$ 1,800.00	\$ 39,600.00	\$ 54,927.50	\$ 1,000.00	\$ 53,927.50
Station 1	\$ 50,824.00	\$ 2,000.00	\$ 48,824.00	\$ 52,930.00	\$ 1,000.00	\$ 51,930.00	\$ 41,400.00	\$ 1,800.00	\$ 39,600.00	\$ 54,927.50	\$ 1,000.00	\$ 53,927.50
Station 5												
Station 10	\$ 50,824.00	\$ 2,000.00	\$ 48,824.00	\$ 52,930.00	\$ 1,000.00	\$ 51,930.00	\$ 41,400.00	\$ 1,800.00	\$ 39,600.00	\$ 54,927.50	\$ 1,000.00	\$ 53,927.50
Brand	Blue Star Power Systems			unk			Kohler			Taylor Power Systems		

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: D&D Electric	Contract Number: 1254-A
Mailing Address: 374 Hampton Road	Contract Description or Title: Replace ATS at Station 6
City, St, Zip Code: Fayetteville, GA 30215	Contract Term (Dates) From: February 10, 2017-June 30, 2017
Phone Number: 770-460-9537	Task Order Number: N/A
Cell Number: n/a	Other Reference:
E-Mail Address: mypatton@yahoo.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 01/24/2020
Print Name: Michael Pollard	Department/Division: Fire
Title: Captain	Telephone No: 770-305-5492

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Water Committee's recommendation to close Lake McIntosh Park on March 14, 2020 from 6:30 a.m. until 5:00 p.m. for the Peachtree City Rowing Club Rowing Scrimmage Event.

Background/History/Details:

The Peachtree City Rowing Club has requested the use of Lake McIntosh Park for their event on March 14, 2020. They will do some set up on March 13 to be ready for the event to begin at 7:00 the next morning. They have been good stewards in the past and have followed all the guidelines required by the County. They are an affiliate of the County under an IGA with Parks and Recreation; this is a sanctioned recreational activity.

A sign will be placed at the park prior to the event to notify the public of the park being closed during this time.

What action are you seeking from the Board of Commissioners?

Approval of the Water Committee recommendation to close the Lake McIntosh Park on March 14 from 6:30 a.m. until 5:00 p.m. for the Peachtree City Rowing Club Rowing Scrimmage Event.

If this item requires funding, please describe:

N/A

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



SPECIAL EVENTS APPLICATION

PARKS AND RECREATION DEPARTMENT

140 W. STONEWALL AVE., FAYETTEVILLE, GA. 30214

770-716-4320

Page 34 of 146
 Date: 11/12/19
 Fee: \$10
 Check/Cash:
 Office Use Only

APPLICATION FEE: \$10.00

The application permit fee partially offsets the cost of reviewing your permit application and coordinating the event review process. Payment of the application fee does not guarantee that your special event permit application is complete nor does it guarantee that any or all aspects of the application will be approved.

NAME OF EVENT: _____

APPLICANT TYPE	APPLICANT INFORMATION
<input type="checkbox"/> Regular <input checked="" type="checkbox"/> Non-Profit (501c) <input type="checkbox"/> Must provide copy of IRS letter <input type="checkbox"/> County Sponsored Event <input type="checkbox"/> Other	Host Organization: <u>Peachtree City Rowing Club</u> Chief Officer of Host Organization: <u>Mark Tremblay</u> Applicant Name: <u>Matthew Fanny</u> Address: Street <u>P.O. Box 2022</u> City <u>Peachtree City</u> State <u>GA</u> Zip <u>30269</u> Telephone: Home <u>—</u> Cell <u>[REDACTED]</u> Email: <u>[REDACTED]</u>

DATES REQUESTED: FIRST CHOICE: _____ SECOND CHOICE: _____

EVENT TYPE	ACTIVITY DESCRIPTION	CHECK ALL THAT APPLY TO THIS ACTIVITY
<input checked="" type="checkbox"/> Athletic/Tournament <input type="checkbox"/> Exhibit/Special Attraction <input type="checkbox"/> Festival/Wedding <input type="checkbox"/> Parade/Procession/March <input type="checkbox"/> Concert/Performance <input type="checkbox"/> Farmer/Outdoor Market <input type="checkbox"/> Run/Walk/Bike <input type="checkbox"/> Fundraiser <input type="checkbox"/> Other	<u>A rowing scrimmage on Lake McIntosh. PTCRC will host and 3 or so visiting crews will come down and race on a Saturday. Race length is 2000 meters.</u>	<input type="checkbox"/> Alcohol <input type="checkbox"/> Signage/Banners <input type="checkbox"/> Amplified Sound/Music <input type="checkbox"/> Tents/Canopies <input type="checkbox"/> Fireworks/Lasers <input type="checkbox"/> Generators/Electricity <input checked="" type="checkbox"/> Portable Restrooms <input type="checkbox"/> Trash & Recycling <input type="checkbox"/> Crossing/Closing Roads <input checked="" type="checkbox"/> Lake/Pond Use <input type="checkbox"/> Carnival/Rides/Inflatable Recreation <input type="checkbox"/> Require Fire/EMS <input type="checkbox"/> Require Police <input type="checkbox"/> Require Public Work Staff <input checked="" type="checkbox"/> Cones/Barrels/Barricades <input type="checkbox"/> Transportation Shuttle <input type="checkbox"/> Vendors/Concessions <input type="checkbox"/> Require Hotel Rooms <input type="checkbox"/> Media Coverage/Press <input type="checkbox"/> Other (describe)

ADMISSION	LOCATION DESCRIPTION
<input checked="" type="checkbox"/> Public Event (no cost) <input type="checkbox"/> Tickets/Entry Fees <input type="checkbox"/> Pre-Registration Only <input type="checkbox"/> Registration at Event <input type="checkbox"/> Private Event <input type="checkbox"/> Other	<u>Lake McIntosh park. Will need the entire parking lot.</u> FIELD #s (circle all that apply): 1 2 3 4 5 6 7 8 9 10 11 21 22 23 24 25

ATTENDANCE	ANTICIPATED SPECTATORS	ANTICIPATED PARTICIPANTS	EVENT DATE/TIME DATE
Estimated Total	<u>400</u>	<u>300</u>	SET UP DATE: <u>3/13/20</u> SET UP TIME: <u>3 PM</u>
Estimated at Peak Time	<u>400</u>	<u>300</u>	EVENT START DATE: <u>3/14/20</u> EVENT START TIME: <u>7 AM</u>
Total Attendance	<u>400</u>	<u>300</u>	EVENT END DATE: <u>3/14/20</u> EVENT END TIME: <u>3 PM</u>
			DISMANTLE DATE: <u>3/14/20</u>

ADDITIONAL INFORMATION AND FEES SHALL BE REQUIRED BASED ON ADDITIONAL SERVICES REQUESTED. THESE INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING: RENTAL FEES, CLEAN UP PLAN, SANITATION PLAN, SECURITY PLAN, LIFE SAFETY PLAN, EQUIPMENT DELIVERY/PICKUP/SETUP, DIRECTING TRAFFIC, UTILITIES, INSURANCE, FIELD/LANDSCAPING PREPARATION, INSPECTIONS, ETC.

SIGNATURE OF APPLICANT OR Matthew Fanny DATE: 11/12/19

SIGNAGE

Temporary signage for special events is permitted, but must comply with Fayette County Code of Ordinances. In general, signs cannot be placed within the medians or rights-of-way of most roadways within the county. A detailed sign plan, including the size of the signs and the proposed locations should be provided as a part of your application.

- | | | |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>YES</p> <input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/> | <p>NO</p> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> | <p>Will there be any signage at this event?</p> <p>Does any of the event signage exceed the maximum 35 square foot limit? Or 5' in height?</p> <p>Will signage have sponsorship or advertising message? If yes, include sign design/drawing.</p> <p>Will signage be placed on or along roads, street corners, sidewalks, medians, utility poles, fences, trees, or any other natural objects? If yes, include placement locations on route/site map.</p> |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If yes to any of the above questions, please describe or provide an attachment.

All signage must be picked up immediately after the event. Each sign recovered after the event will be charged a \$200 recovery fee. Signs/Balloons attached to utility signs, natural objects, and signs are prohibited.

ENTERTAINMENT & RELATED ACTIVITIES

- | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>YES</p> <input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/> | <p>NO</p> <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> | <p>Are there any musical entertainment features related to your event? Any dance component?</p> <p>Will sound amplification be used? Will sound checks be conducted prior to event? If yes, describe start & finish times below.</p> <p>Will there be any inflatable recreation (e.g. moonwalk) at this event?</p> <p>Will you need electricity at the event? If yes, please list how much amperage your equipment will use. (page 3)</p> <p>Does Your event include the use of generators?</p> <p>Do you plan on selling or launching balloons at this event?</p> <p>Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics?</p> <p>Does your event include any live animals, carnival or amusement rides? If yes, describe below.</p> <p>Does your event include any tents or canopies?</p> <p>Do your event plans include any casino games, bingo games, drawings or lottery opportunities?</p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

If yes to any of the above questions, please describe or provide an attachment.

TENTS/CANOPIES

A certificate of fire resistance is required for all tents larger than 10' x 10' (100 square feet). Tents larger than 500 SF require an interior layout plan be provided and an inspection by the Fire Marshal. Tents should be secured to the ground with a 40lb weight on each leg, **no stakes allowed**. If cooking is conducted under a tent, you must meet additional requirements.

Number of 10' x 10' Tents	Number of 20' x 40' Tents	Number of ___ x ___ Tents		Date	Time	Day of Week
			Setup			
			Pickup			

Tent Company _____

Address Street _____

City _____ State _____ Zip _____

Telephone Day _____ Evening _____ Fax _____ Cell _____

*Tent/Canopy locations must be indicated on your site plan.

PORTABLE RESTROOMS

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event.

Number of regular portable toilets	Number of ADA Portable Toilets	Number of Handwashing Stations		Setup Date	Time	Day of Week
3			Setup	3/13/20	3 PM	Friday
			Pickup	3/18/20	9 AM 4 PM	Monday Saturday

Restroom Company All American Waste Services, Inc.

Address Street _____
 City Peachtree City State Ga. Zip 30269

Telephone Day 1-800-560-4391 Evening 1-800-560-4381 Fax _____ Cell _____

*Portable restroom locations must be indicated on your site plan.

SANITATION & RECYCLING

YES NO

Will you or your organization empty all trash cans at the end of your event? If no, you must hire a sanitation company.

Number of Trash Cans	Number of Dumpsters*	Number of Recycling Bins		Setup Date	Time	Day of Week
_____	_____	_____	Setup	_____	_____	_____
			Pickup	_____	_____	_____

* Estimate (1) eight-yard dumpster for every increment of 500 people attending the event or any event over 16 consecutive hours.

Sanitation Company _____

Address Street _____
 City _____ State _____ Zip _____

Telephone Day _____ Evening _____ Fax _____ Cell _____

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event.

EQUIPMENT/UTILITIES

- YES NO
- Will you need *Pedestrian Barricades* for this event?
 - Will you need *Traffic Barricades* for this event?
 - Will you need *Traffic Barrels* for this event?
 - Will you need *Traffic Cones* for this event?
 - Will you *Tables* be set up for this event?
 - Will you *Chairs* be set up for this event?
 - Will you need Electricity for this event?

How many?	Cost Per Unit	Total Cost
	X TBD	
	X TBD	
	X TBD	
~ 15	X TBD	
	N/A	
	N/A	
How many amps?	\$TBD <small>electrical fee</small>	
Total cost of equipment needed		

Please describe or provide an attachment of where equipment will be placed. **NOTE: Equipment will be delivered to central location only; event organizer(s) responsible for setup and clean-up of equipment.**

Traffic cones will be used to establish where traffic will be directed, both boat trailers and spectator cars.

FOOD CONCESSIONS OR PREPARATIONS & CONCESSIONAIRES

- YES NO
- Does your event include food concession and/or preparation areas? If yes, describe below.
 - Do you intend to cook food in the event area? If yes, describe method (gas, electric, charcoal, other) below.
 - Will items or services be sold at your event? If yes, attach a complete list of vendors and include a sample of the vendor pass.
 - Will items or services sold at your event present unique liability issues (e.g. guns, body piercing, animal rides, etc.)? If yes, please describe and attach a complete list of vendors.

If yes, please describe or provide an attachment of your plan.

NOTE: For existing concession stands within county facilities, please coordinate with the Recreation Department.

PARKING & SHUTTLE PLAN

- YES** **NO**
- Will your event involve the use of a transportation shuttle?
- Will you be utilizing a parking facility from an adjoining property? If yes, please attach agreement.
- Do you need all county vehicles removed from the facility parking lots for your event?
- Have you provided ADA accessible parking?

If yes to any of the above questions, please describe or provide an attachment.

Handicapped parking spots available in regular parking lot at Lake McIntosh.

SITE PLAN/ROUTE MAP

Event Site Plan: One (1) clear and clean paper copy must be brought to the Fayette County Parks & Recreation Department. The plans should be clearly and accurately drawn to include the items listed below.

	YES	N/A
Does your event plan/route map comply with or show the following?		
(a) Name of the event, address, boundaries, date, north arrow, and scale of the plan;	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(b) The location and name of all existing streets adjacent to and within the event;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) Assembly area, disbanding area, and route to be traveled (use arrows to indicate the direction of travel);	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(d) Identify vehicular and pedestrian circulation plans, access points, travel ways, parking, loading, stacking, sidewalks, and multi-use paths;	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(e) Health and sanitation facilities (portable toilets, restrooms);	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(f) Communication facilities and equipment (ham radios, event communication tent);	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(g) Medical treatment facilities and equipment (first aid and ambulances);	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(h) Vehicle access and parking requirements (parking spaces available);	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(i) The location of all canopies, tents, booths, and other temporary structures;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(j) Exit locations of outdoor events that are fenced and/or locations within tents and tent structures;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(k) The location of all stages, platforms, scaffolding, bleachers, and grandstands;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(l) The location of amplified sound equipment (speakers, bullhorn);	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(m) Food vendor and water supply locations (cooking areas, water spigots);	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(n) A detail or close-up of the food booth and cooking area configuration including booth identification of all Vendors cooking with flammable gases or barbecue grills;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(o) The location of additional lighting, generators, and /or source of electricity;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(p) The location of all signage, banners, and inflatables recreation;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(q) Placement of trash, dumpster, and recycling receptacles;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(r) Placement of vehicles and/or trailers (if these are to remain throughout the event);	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(s) The location of fencing, cones, barriers, and/or barricades, indicating any removable fencing /tape for emergency access;	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(t) The provision of minimum of twenty foot (20') emergency access lanes throughout the event venue;	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(u) Other related event components not listed above.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

NARRATIVE

Please provide a narrative and timeline of your event. You may provide this information as an attachment if necessary.

On Saturday, March 14th, several (3+) visiting crew teams will drive to Lake McIntosh, rig their rowing shells and have an informal competitive race (a scrimmage) on Lake McIntosh. Racing should begin by ~10am and conclude by ~3pm. Then boats will be de-rigged and visiting teams depart. As host PTCRC cleans up and park is back to normal by ~4:30pm.

ADVERTISING

Estimated advertising budget for this event? \$ _____

In what publications/areas will you advertise this event? _____

This event will attract people from: Local/County Region State National

Lake McIntosh Park.
3501 TDK Boulevard
PTCPC Scrimmage, March 14, 2020



Spectator parking

parking

TDK Boulevard

handicapped parking

grass

grass

Trailer parking

Emergency vehicle access

Boat Ramp

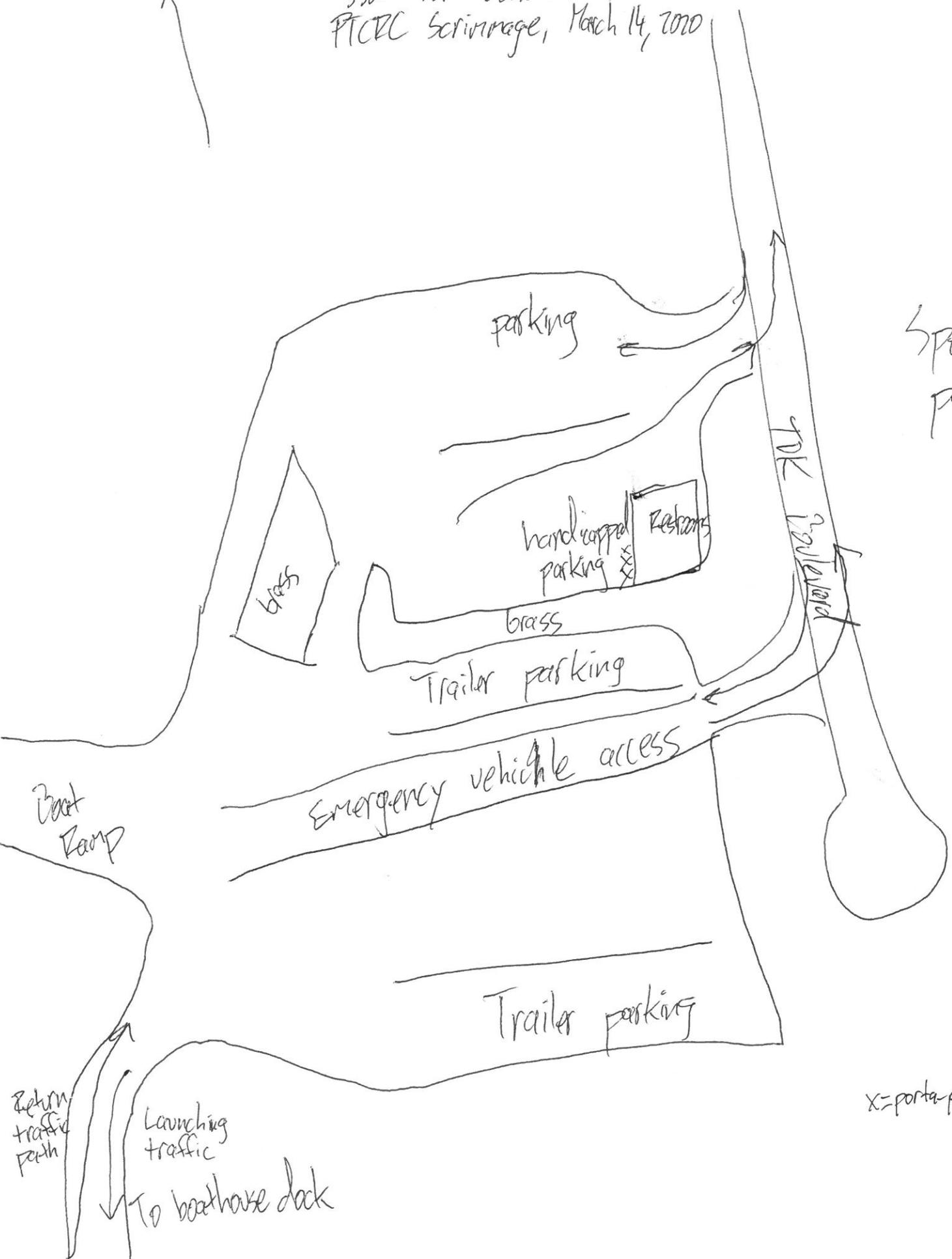
Trailer parking

X=porta-potty

Behind traffic path

Launching traffic

To beachhouse dock



SECURITY PLAN

- | | | |
|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>YES</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> | <p>Will this event cross any roads? If yes, please list below or attach in a separate document.</p> <p>Will your event need overnight security?</p> <p>Will you be employing a Sheriff Officer to develop and manage your event's security plan? If yes, you are required to provide a copy of the security company's valid private patrol operator license (see below).</p> |
|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Please describe your security plan including crowd, vehicle, and pedestrian control, internal security or venue safety, or attach the plan to this application.

Parent volunteers will be ready to direct spectator parking to appropriate spots. We don't anticipate that there will be any security issues or concerns.

FAYETTE COUNTY SHERIFF'S DEPARTMENT

Staffing of extra-duty assignments will be based upon officer availability and at the sole discretion of the Fayette County Sheriff's Department. The Fayette County Sheriff's Department has the right to reject any request. The Sheriff's Department will make final determination for number of officers needed.

THIS SECTION FOR SHERIFF'S DEPARTMENT USE ONLY

RATES

Traffic*	_____	X	\$40.00/hr	X	_____	=	_____
	# of Officers		Rate		# of Hours		TOTAL
Security*	_____	X	\$35.00/hr	X	_____	=	_____
	# of Officers		Rate		# of Hours		TOTAL

*Per officer per hour, with a four (4) hour minimum. Payment of these services is required by CHECK or MONEY ORDER within five (5) business days of the event, unless previously approved by the Sheriff's Department. NOTE: Applicant will be notified if rates change.

Approval of Security Company: _____ Date: _____

If the Sheriff Department is unable to provide event security, please list the security company you will be employing. NOTE: Fayette County Sherriff's Department will have final approval on all security companies used for events, as they will have the final deciaion in all matters involving safety and security at events.

SECURITY COMPANY					
Security Organization _____					
Address					
		Street _____			
		City _____		State _____	Zip _____
Telephone		Day _____	Evening _____	Fax _____	Cell _____
Email _____					
License#/County _____					
NOTE: Fayette County Sheriff's Department will have final approval on all security companies used for events, as they will have the final decision in all matters involving safety and security at events.					

FAYETTE COUNTY MARSHAL'S OFFICE

Staffing of extra-duty assignments will be based upon officer availability and at the sole discretion of the Fayette County Marshal's Office. The Fayette County Marshal's Office has the right to reject any request. The Marshal's Office will make final determination for number of officers needed.

THIS SECTION FOR MARSHAL'S OFFICE USE ONLY				
RATES				
	Marshal* _____ <small># of Officers</small>	X <u>\$35.00/hr</u> <small>Rate</small>	X _____ <small># of Hours</small>	= _____ <small>TOTAL</small>
*Per officer per hour, with a four (4) hour minimum. Payment of these services is required by CHECK or MONEY ORDER within five (5) business days of the event, unless previously approved by the Marshal's Office. NOTE: Applicant will be notified if rates change.				

MARKETING & PUBLIC RELATIONS

- | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>YES</p> <p><input type="checkbox"/></p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> | <p>Do you have a professional event organizer, event service provider, or commercial fundraiser hired by you that is authorized to work on your behalf to plan, produce and/or manage your event?</p> <p>Is the media contact the same as the applicant? If no, fill in contact information below.</p> <p>Do you plan on notifying the impacted residents and businesses?</p> <p>Will this event be marketed, promoted, or advertised in any manner?</p> <p>Will there be live media coverage during the event?</p> <p>Will media vehicles be parked within the event?</p> <p>Do you have a plan to distribute promotional brochures, posters, programs, etc.?</p> <p>Are patron admissions, entry (gate fee) or participant fees required? If yes, fee: \$ _____</p> <p>Vendor or other fees required? If yes, fee: \$ _____</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Event Planner/Media Contact _____

Address Street _____

City _____ State _____ Zip _____

Telephone Day _____ Evening _____ Fax _____ Cell _____

Email _____

If yes, please describe or provide an attachment of your plan.

APPLICANT'S ACKNOWLEDGEMENT OF REQUIREMENTS

1. The review period for special events does not begin until the completed application with Certificate of Insurance has been submitted. All special event applications at Fayette County facilities are subject to providing a refundable damage and clean-up deposit.
2. For any event on county property, Fayette County requires the applicant or the organization he/she represents, to have a liability insurance policy with limits set by Fayette County. The applicant must attach a Certificate of Insurance, covering all activities performed in accordance with this special event and listing Fayette County as an "additional insured." Proof of insurance coverage in proper form must be submitted prior to date of event. Fayette County reserves the right to request a copy of the entire policy of insurance.
3. The applicant agrees to fill out a post-event survey about the event including, but not limited to: receipts, disbursements, number of participants, and any other data requested.
4. The applicant agrees to remove all equipment from the Fayette County facility within 24 hours after the event. The applicant agrees not to park vehicles in unauthorized parking areas.
5. Fayette County exercises control over the setup of any equipment/materials on site. Fayette County reserves the right to refuse a special event permit if the parking of vehicles will substantially interfere with or destroy vegetation on Fayette County property.
6. It is understood that parade participants shall not engage in any behavior that creates a risk of bodily injury to other parade participants and the spectators at large. It is also to be understood that no fireworks or other explosive-type devices are used by parade participants to spectators along the route which may cause injury or danger to spectators or participants.
7. It is understood that the applicant shall be responsible for pre-event preparation. Fayette County will not supply any workers to prepare the fields, loan equipment, or supplies. Fayette County events and Fayette County-sponsored events are exempt.
8. The applicant understands that knowingly providing false information will automatically void the application and cancel the event.
9. The applicant further understands that at any time during the event, Fayette County Sheriff's Department or Fayette County Marshal's Office may order the termination of such event if it is in violation of any law or ordinance, or if it endangers the persons or participants or spectators, or if it threatens the peace and dignity of the community, or if it creates unmanageable problems for the public safety officials whereby the proper execution of their duties is endangered.
10. If the applicant purports to represent an organization in submitting an application for a Special Event, the applicant, if applicable, must attach proof of agency or letter of authorization showing his/her authority to represent the organization named herein prior to approval of this application.
11. The applicant agrees not to operate or conduct any event activities after the park is closed without advanced permission.
12. The applicant understands that the rate of pay to the officers for extra-duty employment shall be in the form of a CHECK or MONEY ORDER within five (5) business days prior to the event, unless previously approved.
13. The applicant understands that the staffing of extra-duty assignments will be based upon personnel availability and at the sole discretion of the Sheriff, Marshal, or Fire Department. The Fayette County Sheriff's, Marshal's, or Fire Department has the right to reject any request.
14. The applicant understands that, at all times, the public safety personnel have a primary obligation to Fayette County and in the event a situation should arise within the county consisting of an emergency or critical nature, determined at the sole discretion of the Fayette County Sheriff's, Marshal's, or Fire Department, the extra-duty employment personnel may be forced to terminate his/her extra-duty assignment.
15. The applicant understands that the extra-duty personnel are bound by departmental policies, rules, regulations, and standards of conduct while performing his/her duties. In addition, the applicant agrees not to provide the personnel with any gratuity or ask that the officer perform a function inconsistent with internal or external rules and regulations or enact that would compromise his or her ethics and integrity.
16. The applicant understands that the event must meet or exceed all applicable ordinances, codes, laws, and regulations including, but not limited to National Fire Prevention Association, Building, Plumbing, Electric, Land Development and County Codes. The County reserves the right to impose additional regulations if deemed necessary.
17. Events cancelled with less than 48 hours' notice will only be refunded 75% of their deposit. Reservation fees will not be refunded once the special event has been approved. If the event is cancelled due to inclement weather, it will be rescheduled based on facility availability.
18. Additional information and fees shall be required based on additional services requested. These include, but are not limited to the following: clean-up plan, sanitation plan, security plan, life safety plan, equipment delivery/pickup, directing traffic, utilities, insurance, field/landscaping preparation, inspections, etc.

INSURANCE REQUIREMENTS

Before the application can be accepted as complete, you will need proof of commercial general liability insurance or event insurance that names, as an additional insured, the Fayette County, 140 Stonewall Avenue West, Fayetteville, Georgia 30214," and any other public entities (e.g. County, volunteers, etc.) impacted by your event with waiver of subrogation in regards to workers compensation. Insurance coverage must be maintained for the duration of the event including setup and cleanup dates.

✓ **Insurance Requirement: \$1,000,000 Minimum**

APPLICANT'S AFFIDAVIT

I, applicant or authorized representative, have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted, is complete and in all aspects true and correct, to the best of my knowledge. Knowingly providing false information will automatically void this application and cancel the event.

HOLD HARMLESS AGREEMENT

I, applicant or authorized representative, agree to indemnify, hold harmless, and defend the Fayette County, Georgia, against all liability and expenses, including reasonable attorney fees, arising out of claims in connection with this event.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The applicant and/or organization further agrees to investigate, handle respond to, provide and/or defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the County for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the County or its employees.

This agreement shall be terminated by either party by providing written notice of its intent to terminate said relationship.

This permit may be cancelled by the Sheriff, Marshal, or Parks and Recreation Director at any time with or without cause.

MY SIGNATURE CONFIRMS THAT I HAVE READ AND UNDERSTAND THE PROVISIONS OF THIS APPLICATION AND WILL ACT IN FULL COMPLIANCE.

I, Matthew Fanny do certify that

I am Head Coach of Peachtree City Rowing Club, and

that I am authorized to sign this application and issue this hold harmless agreement, and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for this entity/organization.

Signature of Applicant or Authorized Representative:

Date:

Notary Public:

Subscribed and sworn to before me this _____ day of _____, 20____ who is personally known to me and/or produced _____ as identification.

My Commission Ends: _____

Please submit application to:

Anita Godbee, Director
Fayette County Parks & Recreation Department
140 Stonewall Avenue West
Fayetteville, Georgia 30214
agodbee@fayettecountyga.gov

Consent #8

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
 Charles W. Oddo, Vice Chairman
 Edward Gibbons
 Eric K. Maxwell
 Charles D. Rousseau

FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
 Dennis A. Davenport, County Attorney
 Tameca P. White, County Clerk
 Marlena Edwards, Deputy County Clerk



140 Stonewall Avenue West
 Public Meeting Room
 Fayetteville, GA 30214

MINUTES

February 13, 2020

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Chairman Randy Ognio called the February 13, 2020 Board of Commissioners meeting to order at 6:31 p.m. A quorum of the Board was present.

Invocation and Pledge of Allegiance by Commissioner Edward Gibbons

Commissioner Edward Gibbons offered the Invocation and led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Chairman Ognio moved to remove item #8 and to accept the agenda. Commissioner Eric Maxwell seconded. The motion passed 5-0.

PROCLAMATION/RECOGNITION:

1. Presentation by Fayette County's auditing firm, Nichols, Cauley & Associates, LLC, of the results of the Fiscal Year 2019 annual audit.

Greg Chapman with Nichols, Cauley & Associates, LLC, Fayette County's auditing firm provided the Board with the results of the Fiscal Year 2019 annual audit. Mr. Chapman stated that the audit was performed in accordance with Auditing Standards Generally Accepted in the United States of America (GAAS) and Government Auditing Standards (GAS). Mr. Chapman stated that the objective was to provide reasonable, not absolute, assurance that the basic financial statements are free from material misstatement. He stated that Nichols, Cauley and Associates consider the internal control structure in expressing their opinion on the County's basic financial statements and not for providing assurance on the County's internal control structure. He continued that the audit was unmodified "clean" opinion on the basic financial statements, presented fairly in accordance with accounting principles generally accepted in the United States of America (GAAP), and that the auditor's responsibility did not extend beyond the financial information contained in the report. Mr. Chapman stated that the significant accounting policies used by the County are described in Note one (1) of the basic financial statements, in considering the polices used by the County. The County was in accordance with generally accepted accounting principles and similar government organizations, the County implemented GASB No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions (OPEB)*, and that the County was not involved with any controversial or emerging issues for which guidance was not available.

Mr. Chapman stated that the County used various estimates as part of its financial reporting process – including valuation of accounts receivable (recording an allowance for uncollectible accounts) and pension and OPEB actuarial

assumptions, and that management's estimates used in the preparation of the financial statements were deemed reasonable in relation to the financial statements taken as a whole. Mr. Chapman stated that they considered this information and the qualitative aspects of management's calculations in evaluating the County's significant accounting estimates. Mr. Chapman stated that regarding the relationship with management that they received full cooperation from the County's management, staff and others. There were no disagreements with management on accounting issues or financial reporting matters. There were no significant issues discussed with management related to business conditions, plans, or strategies that may have affected the risk of material misstatement of the financial statements. Mr. Chapman stated that in accordance with American Institute of Certified Public Accountants (AICPA) standards, Nichols Cauley is independent with regard to the County and its financial reporting process.

PUBLIC HEARING: None.

PUBLIC COMMENT:

Jeff Grainer expressed his continued concerns regarding Airbnb regulations and management of tourist accommodations within the county. Mr. Grainer also acknowledged HB 523 and the need for the Board to oppose it. Mr. Grainer stated that this Bill would prevent county involvement and necessary restrictions.

Jim Jaquish with Atlanta Regional Commission (ARC) briefed the Board on two ARC programs. Mr. Jaquish stated that the first program was the Connect ATL Summit, which will discuss -- autonomous, connected, electric, and shared vehicles and Smart City Technology. Mr. Jaquish also discussed a new website tool which can be found at *MetroATL.org*. This tool allows individuals to determine the type of housing available in an area. Jim Jaquish stated that the Regional Leadership Institute would begin accepting application on Monday, February 17, 2020. He stated that this was a great program were an applicant can fine tune leadership skills, as well as gain a deeper understanding of common topic that affect all counties. He continued to highlight the Model Atlanta regional Commissioner which was geared toward high school student who are interested in government. Mr. Jaquish concluded stated that the Atlanta Regional Commission (ARC) was accepting applications for the Livable Centers Imitative Program, which provided grant money to help redevelop and redesign communities.

Tom Waller expressed his concern regarding an area off Sandy Creek Road, where he noticed increased debris, vehicles and police presence. Mr. Waller asked when this would be removed.

CONSENT AGENDA:

Vice Chairman Oddo moved to accept the Consent Agenda as written. Commissioner Gibbons seconded. The motion passed 5-0.

2. **Approval to appoint Deputy Fire Chief Jeff Hill to the West Georgia EMS Council to fill the unexpired vacant seat previously held by Tom Bartlett to expire on June 30, 2021.**
3. **Approval to reappointment Assistant Chief Kevin Baggett from Peachtree City Fire/Rescue to the West Georgia EMS Council for a two-year term to expire on June 30, 2022.**
4. **Approval to reappointment Operations Officer Chad Matheny from Peachtree City Fire/Rescue to the West Georgia EMS Council for a two-year term to expire on June 30, 2022.**
5. **Approval of Croy Engineering Task Order #35, in the amount of \$164,170, for the work required to produce Right of Way and Construction Plans for intersection improvements to the offset intersection of State Route 92 and Hampton Road in the Town of Woolsey.**

6. **Ratification of emergency Contract #1775-S, issued to Aquaguard Foundation Solutions, Inc. in the amount of \$24,137.20 for emergency repair flooding of the Jail / Courthouse Tunnel being funded from General Fund Contingency.**
7. **Approval of the January 23, 2020 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

NEW BUSINESS:

8. **Consideration of the approval of Croy Engineering Task Order #37, in the amount of \$222,865, for the work required to produce Final Design Plans for the East Fayetteville Bypass Bridge over Morning Creek, along with FEMA Letters of Map Revisions.**

This item was removed at the acceptance of the agenda.

9. **Consideration of Commissioner Eric Maxwell's request to recognize "Good Friday" by giving County employees a day off on April 10, 2020.**

Commissioner Maxwell moved to table this item to the February 27, Board of Commissioners meeting. The motion passed 5-0.

ADMINISTRATOR'S REPORTS:

- A. **Contract #1431-P: Transportation Engineer of Record Task Order #36: Fayette County Sheriff Vehicle Tactical Training Track**

Hot Project Updates:

Chairman Ognio provided a summary of the *Hot Project Updates*, stating that Dogwood Trail was currently closed to all through traffic for demolition of the two existing and failing 120-inch corrugated metal pipes. Construction of the culvert remains on hold until a 6-inch steel gas line was relocated. The utility temporary relocation work (which includes design, equipment delivery, construction, testing, etc.) is expected to be completed in April. Based on this timeframe, the culvert should be installed, and the road opened to traffic, this summer.

Chairman Ognio stated that the Intersection of SR 92, Veterans Parkway and Westbridge Road Project construction had begun with grading work and installation of the red light.

Chairman Ognio concluded stating that the Mourning Dove Drive Culvert Replacement was on-schedule to be completed in February.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Attorney Dennis Davenport stated that there was one item for Executive Session. One (1) item of Pending Litigation.

COMMISSIONERS' REPORTS:

Commissioner Gibbons:

Commissioner Gibbons stated, in reference to comments made regarding House Bill 523, that he was completely against it and would never support it. He stated that he felt that the Bill would impede the Board's ability to properly manage and efficiently

regulate rental properties, Airbnb's, and tourist accommodations and would take the power away from the County. Commissioner Gibbons stated that the Association of County Commissioners of Georgia (ACCG) was also against this Bill.

Commissioner Maxwell:

Commissioner Maxwell stated that he agreed with Commissioner Gibbons regarding the House Bill 523, and he was also against it. He stated that he would like to send a letter to the local delegation in opposition of this Bill.

Commissioner Maxwell stated that during the budget session last year he would want to discuss the judges' salary in early 2020. He continued that the issue seemed to be resolved and he no longer needed to discuss the judges' salaries until next year's budget season.

Commissioner Maxwell stated that he was aware of issues and concerns regarding the Second Amendment. He stated that his initial feeling was that it was in the best interest of the Board to monitor the State regarding Second Amendment. He stated that the Second Amendment was a State issue that needed local government involvement.

Commissioner Maxwell stated that he was against buses coming into Fayette County and would fight against any transportation efforts that would encourage buses to Fayette County.

Commissioner Rousseau:

Commissioner Rousseau stated that he was prepared to make a motion to send a letter in opposition of House Bill 523 regarding short term rentals. Chairman Ognio stated that it was his intent to prepare a letter, however he was waiting for additional information from the Association of County Commissioners of Georgia (ACCG) to gain a complete understanding of House Bill 523.

Commissioner Rousseau moved to have a draft letter prepared in opposition House Bill 523 regarding short term rentals Commissioner Gibbons seconded. The motion passed 5-0.

Commissioner Rousseau congratulated Benjamin Coker on his appointment as the circuit's fifth Superior Court Judge.

Commissioner Rousseau stated that during his attendance at various community events he had received good feedback regarding the upkeep and maintenance of Kenwood Park, and commended all the departments involved in those efforts.

Commissioner Rousseau stated that the Board should stay abreast of House Bill 523 and its effects on short term rentals and Bed and Breakfast owners. Commissioner Rousseau concluded commending staff for the work and efforts at Hwy. 92 and West Bridge Road.

Vice Chairman Oddo:

Vice Chairman Oddo commended the efforts and hard work of the Finance Department for their gleaming audit.

Vice Chair reiterated the issues and concerns the Board had regarding House Bill 523 and stated that he was against it also.

Vice Chairman welcomed his nephew who was visiting from Ecuador and was interested in seeing how local government ran.

Chairman Ognio:

Chairman Ognio commended the Finance Department for their hard work.

Chairman Ognio stated that he had been in communication with various legislators and planned to reach out to others regarding House Bill 523. He stated that the Board will send a letter in opposition House Bill 523 regarding short term rentals once he received additional information from ACCG and had a complete understanding of all its details.

Chairman Ognio encouraged all residents to participate in the upcoming Census. Chairman Ognio encouraged citizens who have questions regarding the new voting equipment to go to www.securevotega.com.

Commissioner Rousseau advised the Board that he and a few other Community Leaders would be hosting a demonstration session to help citizens become familiar with the new voting equipment. The event will be hosted at North Fayette Elementary at 6:30 p.m.

EXECUTIVE SESSION:

One item of pending litigation. Vice Chairman Oddo moved to go into Executive Session. Commissioner Gibbons seconded. The motion passed 5-0.

The Board recessed into Executive Session at 7:19 p.m. and returned to Official Session at 7:40 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice Chairman Oddo seconded the motion. The motion passed 5-0.

ADJOURNMENT:

Vice Chairman Oddo moved to adjourn the February 13, 2020 Board of Commissioners meeting. Commissioner Rousseau seconded. The motion passed 5-0.

The February 13, 2020 Board of Commissioners meeting adjourned at 7:41 p.m.

Marlena Edwards, Deputy County Clerk

Randy C. Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 27th day of February 2020. Referenced attachments are available upon request at the County Clerk's Office.

Marlena Edwards, Deputy County Clerk

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Commissioner Eric Maxwell's request to recognize "Good Friday" by giving County employees a day off on April 10, 2020. This item was tabled at the February 13, 2020 Board of Commissioners meeting.

Background/History/Details:

The County currently provides 10 paid holidays annually to County employees in accordance with Holidays Policy 420.11 which is attached for reference. A summary of paid holidays provided by adjacent municipalities and counties which ranges from 9 to 13 is attached for reference. The cost to the County of a paid holiday is approximately \$25,000 due to accrued time off for essential employees who are required to work on the holiday. If approved, the Holiday Policy will need to be amended accordingly along with the vacation accrual formula for 43 and 53 hour per week employee as holiday pay is factored into their annual leave calculations.

Commissioner Maxwell made a request during the January 9, 2020 board meeting to have this item placed on the agenda. This item was tabled at the February 13, 2020 Board of Commissioners meeting.

What action are you seeking from the Board of Commissioners?

Approval to recognize "Good Friday" by giving County employees a day off on April 10, 2020.

If this item requires funding, please describe:

There is adequate funding for this item in fund balance. The estimated financial impact is \$25,000.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**FAYETTE COUNTY
POLICIES AND PROCEDURES**

HR – LEAVE MANAGEMENT

**Holidays
420.11**

PURPOSE

The purpose of this policy is to provide guidelines for the request and use of established holidays.

POLICY

There shall be a consistent process for the observance of holidays approved by the Board of Commissioners.

PROCEDURE

Holidays

Fayette County shall observe the following holidays and other such holidays as may be prescribed by the Board of Commissioners.

New Year's Day	First day of January
Martin Luther King Day	Fifteenth day of January
Memorial Day	Last Monday in May
Independence Day	Fourth day of July
Labor Day	First Monday in September
Veteran's Day	Eleventh day of November
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving Day	Fourth Friday in November
Christmas Eve	Twenty-fourth day of December
Christmas Day	Twenty-fifth day of December

Observance

If any such holiday falls on Saturday then the Friday preceding the holiday shall be observed. If the holiday falls on Sunday, then the following Monday shall be observed. The Board of Commissioners may adjust the schedule to accommodate special circumstances.

Holiday Worked

If a regular full-time employee is required to work on a holiday, he/she shall receive regular pay plus holiday pay or compensatory time off. Pay for working the holiday in lieu of compensatory time off shall be approved by the County Administrator. All regular full-time employees of the County shall be entitled to holiday benefits equal to the employee's regularly scheduled hours of work. Regular part-time employees shall be entitled to holiday benefits if the holiday falls on a normally scheduled work day and the facilities are closed. Regular part-time employees shall receive holiday pay equal to the number of hours he/she would have worked on the holiday.

**FAYETTE COUNTY
POLICIES AND PROCEDURES****HR – LEAVE MANAGEMENT****Holidays****420.11**Unpaid Holiday

An employee who has an unpaid absence for part or all of the regularly scheduled work day prior to a holiday shall only receive compensation proportionate to the pay received for the prior work day.

Maximum Accumulation

Employees who are required to work on a holiday cannot accrue holiday leave beyond the following year. For example, employees who accrue leave from January through and including December, 2007 cannot carry over that accrued leave beyond December, 2008.

**FAYETTE COUNTY
POLICIES AND PROCEDURES**

**HR – LEAVE MANAGEMENT
Annual Leave
420.03**

PURPOSE

Annual leave is a type of paid leave accrued by an employee based on length of service and utilized under certain conditions. Annual leave is considered a benefit for eligible employees. Employees are eligible to take accrued annual leave from the date of employment. No employee may take annual leave in excess of the number of hours he/she has accrued. Employees separating from County employment, who have been employed a minimum of three (3) months, shall be paid for unused annual leave, up to the allowed maximum, upon retirement, resignation, termination or death.

Provide guidelines for the request and assignment of annual leave.

POLICY

There shall be a consistent process for the accrual and use of annual leave of regular full-time and part-time County employees.

PROCEDURE

Eligibility for Annual Leave

All regular full-time and regular part-time employees of Fayette County shall be eligible to accrue annual leave. Annual leave shall be charged to the nearest quarter hour.

Accrual Rate of Annual Leave

Annual leave for regular full-time employees shall be calculated on a per hour basis in accordance with the following schedule:

Years of Service	40 Hr. Workweek		43 Hr. Workweek		53 Hr. Workweek	
	Per Hr.	Days/year	Per Hr.	Days/year	Per Hr.	Shifts/year
Up to 1	.0231	6	.0615	16	.0696	8
1 up to 4	.0462	12	.0846	22	.0957	11
5 up to 9	.0577	15	.0961	25	.1088	12.5
10 up to 20	.0692	18	.1076	28	.1219	14
20+ years	.0808	21	.1192	31	.1349	15.5

Annual leave accruals for employees on a 43-hour workweek or a 24-hour duty schedule include holiday accrual.

Regular part-time employees who work thirty (30) hours or more but less than forty (40) hours during a work period shall accrue annual leave at the rate of one-half (1/2) the schedule of regular full-time employees.

**FAYETTE COUNTY
POLICIES AND PROCEDURES****HR – LEAVE MANAGEMENT
Annual Leave
420.03****Request for Annual Leave**

The earliest possible notice of intent to take annual leave shall be given by employees who are eligible to take annual leave. A request for annual leave shall be submitted to the employee's immediate supervisor a minimum of two weeks in advance. Department heads may grant annual leave with a shorter notice if the work load of the department permits. A Department may designate an annual sign up period.

Department heads shall be responsible for the scheduling of annual leave of employees without decreasing the operating efficiency of the department. The annual leave schedule shall be arranged in each department so that insofar as practicable; the department can function without hiring temporary help.

Annual Leave Carryover

Employees cannot accrue annual leave beyond the following year. For example, employees who accrue annual leave from January through and including December 2007 cannot carry over that accrued leave beyond December 2008.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of recommendation from the Selection Committee comprised of Fayette County Staff, to reappoint Frank Destadio to the Fayette County Water Committee for a term beginning immediately and expiring December 31, 2024.

Background/History/Details:

The purpose of the Water Committee is to fully explore water issues concerning Fayette citizens, to provide recommendations for short and long term priorities and goals, solicitation of federal funds, grants, etc., to assist with identification of funding sources, to assist with coordination between the County and the municipalities, to provide education in this community about water resources and to provide a forum for citizens to express concerns.

There is one citizen position available. The position was advertised in accordance with county policy 100.19; Board Appointment. Four applicants submitted applications for consideration, two subsequently withdrew. Interviews were conducted and the recommendation to the Board is to appoint Frank Destadio for a term beginning immediately and expiring December 31, 2024.

What action are you seeking from the Board of Commissioners?

Approval to appoint Frank Destadio to the Fayette County Water Committee for a term beginning immediately and expiring December 31, 2024.

If this item requires funding, please describe:

Not Applicable

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



RECEIVED
DEC 03 2019
BY: NO

APPLICATION FOR APPOINTMENT
Fayette County Water Committee

Thank you for your interest in being considered for appointment to the Fayette County Water Committee. Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Water Committee is comprised of seven voting members and two non-voting members who serve at the pleasure of the Board of Commissioners. Meetings are scheduled to be held on the second and fourth Wednesdays of each month at 8:00 a.m. Said meetings take place at the Fayette County Water System's Conference Room located at 245 McDonough Road, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Water Committee meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please complete the form and answer the questions. Please return your completed application, with a resume if available, to Tameca P. White, County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME FRANK J. DESTADIO

ADDRESS 404 TANTALLON

PEACHTREE CITY, GA 30269

TELEPHONE (home) (770) 632-7603 (cell) [REDACTED]

(email address) [REDACTED]

Frank J. Destadio
Signature

December 2, 2019
Date



APPLICATION FOR APPOINTMENT
Fayette County Water Committee

1. How long have you been a resident of Fayette County? *20 years THIS YEAR.*
2. Why are you interested in serving on the Fayette County Water Committee?
I BELIEVE CITIZENS SHOULD GET INVOLVED IN CITY AND COUNTY GOVERNMENT SO THEIR ELECTED INDIVIDUALS CAN HEAR CITIZEN CONCERNS.
3. What qualifications and experience do you possess that should be considered for appointment to the Water Committee? *PROFESSIONAL CIVIL ENGINEER FOR OVER 40 YEARS WORKED AS FAYETTE CO. CONSULTING ENGINEER FOR OVER TWO YEARS AND HAVE SERVED AS THE CITIZEN REPRESENTATIVE FOR THE REMAINDER OF CHIP CONNER'S TERM.*
4. List your recent employment experiences to include name of company and position.
*PARSONS ENGINEERING 2000 - 2010 (VP PROGRAM DIRECTOR)
CHZM HILL ENGINEERING 2010 - 2016 (VP REGIONAL BD MANAGER / PROJ DIR)*
5. Do you have any past experience related to this position? If so, please describe.
SERVED AS FAYETTE CO. WATER DEPT CONSULTING ENGR WHEN EMPLOYED WITH CHZM HILL, SERVED AS CITIZEN REPRESENTATIVE AFTER RETIRING
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? *CURRENTLY CHAIRMAN OF PTC PLANNING COMMISSION.*
7. Have you attended any Water Committee meetings in the past two years and, if so, how many? *YES, ALL MTG SINCE JUNE 2019 WITH EXCEPTIONS FOR RECENT FAMILY DEATH AND IMMEDIATE FAMILY ISSUES, I SINCERELY TRY TO ATTEND ALL MTGS.*
8. Are you willing to attend seminars or continuing education classes at county expense?
YES, NEVER TOO LATE TO LEARN NEW METHODS OR UPDATED METHODS, LAWS OR PROCESSES.
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Water Committee? *NONE.*
10. Are you in any way related to a County Elected Official or County employee? If so, please describe. *NO.*
11. Describe your current community involvement. *ACTIVE IN CHURCH, CIVIC AND MANY CITY GOVERNMENT ACTIVITIES.*
12. Have you have been given a copy of the county's Ethics Ordinance? *YES.*



APPLICATION FOR APPOINTMENT
Fayette County Water Committee

13. Is there any reason you would not be able to comply with the Ethics Ordinance?

NO. I BELIEVE EVERYONE SHOULD COMPLY!

OTHER APPLICANTS

FAYETTE *Press Release*

BOARD OF COMMISSIONERS

**ONE OPEN POSITION ON THE FAYETTE COUNTY
WATER COMMITTEE**

The **Fayette County Water Committee** is an advisory body to the Fayette County Board of Commissioners. The Water Committee discusses and makes recommendations on general Water System topics such as system improvements, bid openings, and water quality and availability concerns as directed by the Board of Commissioners.

The Water Committee's voting members include the Chairman of the Board of Commissioners or his/her designee, County Administrator, or his/her designee, the Water System Director, the Planning Director and three citizens who are appointed by the Board of Commissioners. Non-voting members are the County Attorney and the Water System's consulting engineer.

The Water Committee holds regularly scheduled meetings on the second and fourth Wednesday morning of each month beginning at 8:00 a.m. at the Water System's Conference Room located at 245 McDonough Road, Fayetteville, Georgia.

The Fayette County Board of Commissioners would like to notify interested Fayette County citizens that one citizen's position on the Water Committee is available for appointment with a term beginning **January 1, 2020 and expiring December 31, 2023**.

This is a nonpaid position.

The Fayette County Board of Commissioners will be accepting applications with resumes for this position. Applications can be obtained by visiting www.fayettecountyga.gov ; Public Notice section or by contacting Tameca White at twhite@fayettecountyga.gov. **All applications must be returned to Tameca P. White, County Clerk at 140 Stonewall Avenue West, Suite 100, Fayetteville, Georgia by 5:00 p.m. on Friday, December 13, 2019.**

Issued: November 12, 2019
Contact: Tameca P. White, County Clerk
Office: (770) 305-5103



RECEIVED
DEC 13 2019
BY: VO

APPLICATION FOR APPOINTMENT
Fayette County Water Committee

Thank you for your interest in being considered for appointment to the Fayette County Water Committee. Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Water Committee is comprised of seven voting members and two non-voting members who serve at the pleasure of the Board of Commissioners. Meetings are scheduled to be held on the second and fourth Wednesdays of each month at 8:00 a.m. Said meetings take place at the Fayette County Water System's Conference Room located at 245 McDonough Road, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. Applicants are encouraged to attend as many Water Committee meetings as possible in an effort to become familiar with the responsibilities of the post.

Please complete the form and answer the questions. Please return your completed application, with a resume if available, to Tameca P. White, County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 no later than 5:00 p.m. on Friday, December 13, 2019.

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME: Timothy D. Carter

ADDRESS 145 Marilyn Court, Fayetteville, GA 30214

TELEPHONE (home) N/A **(cell)** [REDACTED]

(email address) [REDACTED]

Tim Carter
Signature

12/13/19
Date



APPLICATION FOR APPOINTMENT
Fayette County Water Committee

1. How long have you been a resident of Fayette County?

I have been a resident of Fayette County for 4.5 years. (Since 7/2015)

2. Why are you interested in serving on the Fayette County Water Committee?

As a devoted member of the community, I would like to lend my knowledge and experience in discussion and recommendations on general water system topics such as system improvements and water quality and availability concern. I believe that my skills could be helpful to Fayette County.

3. What qualifications and experience do you possess that should be considered for appointment to the Water Committee?

For the past 3.5 years, I have had the pleasure of working with many qualified professionals while working with the Georgia Environmental Protection Division. In addition, I obtained intimate knowledge of water plant layout and design, as well as operations and regulatory experience while serving as a water plant inspector for 2 years. I also have a graduate level educational background in environmental sciences.

4. List your recent employment experiences to include name of company and position.

I work with the Land Branch of the Environmental Protection Division for the State of Georgia. Before that, I worked in the behavioral hospital field as an Operations Director and as an Environmental Health Specialist with a private company (UHS) and the State of Georgia (DBHDD).

5. Do you have any past experience related to this position? If so, please describe.

From 9/2016 to 3/2019, I served as a surface water plant inspector for the Georgia Environmental Protection Division. The territory I was responsible for monitoring included the City of Atlanta Water System, City of Gainesville, Macon Water Authority, and Augusta - Richmond and Columbia County Water Systems.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

No.

7. Have you attended any Water Committee meetings in the past two years and, if so, how many?

No.

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes.

9. Would there be any possible conflict of interest between your employment or your family and you serving on the Water Committee?

No.

10. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No.

11. Describe your current community involvement.

My family (wife and son) are regular attendees of Main Street Fayetteville activities, as well as an active voter, and general supporter of local businesses and festivals. I am looking to increase my involvement in meaningful way.

12. Have you have been given a copy of the county's Ethics Ordinance?

Yes.

13. Is there any reason you would not be able to comply with the Ethics Ordinance?

No.



APPLICATION FOR APPOINTMENT
Fayette County Water Committee

RECEIVED
NOV 21 2019
BY: [Signature]

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If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Cedric Davis

ADDRESS 3750 village drive

Atlanta, GA 30331

TELEPHONE (home) _____ (cell) [Redacted]

(email address) [Redacted]

[Signature]
Signature

11/21/2019
Date



APPLICATION FOR APPOINTMENT
Fayette County Water Committee

1. How long have you been a resident of Fayette County? **I'm Not**

2. Why are you interested in serving on the Fayette County Water Committee?
I've work in the water field for awhile an I enjoy this work.

3. What qualifications and experience do you possess that should be considered for appointment to the Water Committee?
I am certified in various areas of water treatment and I've work for multiple municipalities water department/distribution.

4. List your recent employment experiences to include name of company and position.
Union City Finance Department Coordinator

5. Do you have any past experience related to this position? If so, please describe.
Yes I've worked with East Point, DeKalb County, Roswell and Union City

6. Are you currently serving on a commission/board/authority or in and elected capacity with any government? **No**

7. Have you attended any Water Committee meetings in the past two years and, if so, how many? **Yes with Union City**

8. Are you willing to attend seminars or continuing education classes at county expense?
Yes I am

9. Would there be any possible conflict of interest between your employment or your family and you serving on the Water Committee? **No**

10. Are you in any way related to a County Elected Official or County employee? If so, please describe. **No**

11. Describe your current community involvement.
volunteer in my community

12. Have you have been given a copy of the county's Ethics Ordinance?
No



APPLICATION FOR APPOINTMENT
Fayette County Water Committee

Thank you for your interest in being considered for appointment to the Fayette County Water Committee. Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Water Committee is comprised of seven voting members and two non-voting members who serve at the pleasure of the Board of Commissioners. Meetings are scheduled to be held on the second and fourth Wednesdays of each month at 8:00 a.m. Said meetings take place at the Fayette County Water System's Conference Room located at 245 McDonough Road, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Water Committee meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please complete the form and answer the questions. Please return your completed application, with a resume if available, to Tameca P. White, County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

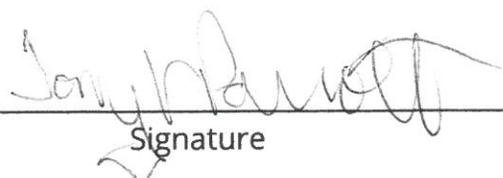
NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Tony V. Parrott

ADDRESS 245 Brayden Drive, Tyrone Georgia 30290

TELEPHONE (home) _____ (cell) 

(email address) 



Signature

November 30, 2019
Date



APPLICATION FOR APPOINTMENT
Fayette County Water Committee

1. How long have you been a resident of Fayette County?
more than 60 years
2. Why are you interested in serving on the Fayette County Water Committee?
I am a past employee of the Water System and still have an interest in the growth and operation of the System.
3. What qualifications and experience do you possess that should be considered for appointment to the Water Committee?
I was Director of the Water System for more than 30 years and a certified water plant operator for more than 40 years. I was there when both water plants were built and the three reservoirs. I served on regional and state committees and had additional training.
4. List your recent employment experiences to include name of company and position.
City of Fayetteville Water and Sewer Department 1972-1977
Fayette County Water System 1977-2015
5. Do you have any past experience related to this position? If so, please describe.
I served on the Water Committee as Director of the Water System.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?
Fayette County Library Board
7. Have you attended any Water Committee meetings in the past two years and, if so, how many?
Yes, August 8, 2018, September 26, 2018, October 24, 2018, Dec 12, 2018,
8. Are you willing to attend seminars or continuing education classes at county expense?
Yes
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Water Committee?
No
10. Are you in any way related to a County Elected Official or County employee? If so, please describe.
No
11. Describe your current community involvement.
Board member and Secretary for the Fayette County Historical Society, Vice-president of the Georgia Municipal Cemetery Association, President Fayette Heritage Project, Member Fayette County Library Board.
12. Have you have been given a copy of the county's Ethics Ordinance?
Yes



APPLICATION FOR APPOINTMENT
Fayette County Water Committee

13. Is there any reason you would not be able to comply with the Ethics Ordinance?

No

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Planning Commission Selection Committee's recommendation to the reappoint Brian Haren to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022.

Background/History/Details:

The Planning Commission consists of a body of members appointed by the Board of Commissioners to carry out the directives of the County ordinances and to carry out any other duties which may from time to time be assigned to the Planning Commission by the Board of Commissioners.

The Planning Commission consists of five (5) members residing within the County who shall be appointed by the Board of Commissioners.

The Selection Committee consisted of Danny England, Vice-Chairman of the Planning Commission, Pete Frisina, Director of Community Services, and Chanelle Blaine, Zoning Administrator.

What action are you seeking from the Board of Commissioners?

Approval to the reappoint Brian Haren to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

December 01, 2019
113 Hickory Avenue
Fayetteville, GA 30215

Tameca P. White
County Clerk
140 Stonewall Avenue West
Suite 100
Fayetteville, GA 30214



Subject: Fayette County Planning & Zoning Commission Appointment

Ms. White,

Enclosed you will find my resume and application for reappointment to the Fayette County Planning & Zoning Commission.

I have been a member of the Planning & Zoning Commission for the past four years and look forward to the opportunity to serve another term.

My personal and experience information is as follows:

1. How long have you been a resident of Fayette County? *Nineteen (19) years*
2. Why are you interested in serving on the Planning Commission? *I find the issues and challenges the Commission faces to be fascinating, plus I see it as part of my responsibility to my community*
3. What qualifications and experience do you possess that should be considered for appointment to the Planning Commission? *Please see the enclosed resume*
4. List your recent employment experiences to include name of company and position. *Currently employed by the City of Atlanta Department of Aviation (Hartsfield-Jackson Atlanta International Airport) as an Aviation Planner (employed since 2007)*
5. Do you have any past experience related to this position? *Yes. Please see the enclosed resume*
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? *No*
7. Have you attended any Planning Commission meetings in the past two years and, if so, how many? *Yes. I've attended virtually every Planning Commission meeting for the past four years*
8. Are you willing to attend seminars or continuing education classes at county expense? *Yes*
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Planning Commission? *No*

10. Are you in any way related to a County Elected Official or County employee? *Yes. My wife is employed as a teacher by the Fayette County Board of Education*
11. Describe your current community involvement.
- a. Current member, Fayette County Planning & Zoning Commission (2 terms)*
 - b. Past member (2 terms), Fayette County Zoning Board of Appeals*
 - c. Emergency communications support coordinator (Fayette ARES) for Fayette County EMA & National Weather Service, Peachtree City*
 - d. Special event communications support coordinator for the Southern Conservation Trust*
 - e. STEM technology mentor for various Fayette County schools*
 - f. Parish member, St. Gabriel Catholic Church*
12. Have you been given a copy of the county's Ethics Ordinance? *Yes*
13. Is there any reason you would not be able to comply with the ordinance? *No*

I thank you for the opportunity to continue serving Fayette County. If you have any further questions or need additional information I can be contacted at the email address or phone number below.

Sincerely,

Brian W. Haren



cf: Pete Frisina

Brian W. Haren
113 Hickory Avenue
Fayetteville, GA 30215

December 01, 2019

Fayette County Board of Commissioners
Attn: Tameca White
140 Stonewall Avenue West
Fayetteville, GA 30214

Subject: Fayette County Planning & Zoning Commission Appointment

Gentlemen,

As a longtime resident of Fayette County and with long service on both the county's Zoning Board of Appeals and the Planning & Zoning Commission I welcome the opportunity to continue serving our county as member of the Planning & Zoning Commission.

I feel my experience and education provide the unique perspective needed to make sound decisions for Fayette County that helps sustain and improve the quality of life and opportunity that our citizens and business owners have come to expect.

Experience

- Twenty-three years of experience as an Engineer officer with the US Army Corps of Engineers, specializing in general engineering, geospatial engineering, project planning and project management
- Five years of experience as a civilian with the Army Corps of Engineers as an environmental program manager
- Twelve years of experience with the City of Atlanta Department of Aviation as an Aviation Planner and GIS Services Manager
- Five years of service on the Fayette County Zoning Board of Appeals
- Four years of service on the Fayette County Planning & Zoning Commission

Education

- BA, Geology, Bowling Green State University, Ohio
- US Army Engineer Officer Advanced Course
- US Army Geospatial Engineering Advanced Course
- Extensive post-graduate course work focused on:

- Engineering project planning & management
- Environmental program management
- Technical engineering and materials quality analysis
- Hydrological analysis and wetlands management
- Infrastructure analysis and planning
- Geodetic and topographic survey planning
- State of Georgia planning & zoning regulations

I look forward to the opportunity to continue serving my home county and its citizens. Thank you for considering my application

Sincerely,

Brian W. Haren



Encl: Resume

cf: Pete Frisina

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Planning Commission Selection Committee's recommendation to the reappoint John Culbreth to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022.

Background/History/Details:

The Planning Commission consists of a body of members appointed by the Board of Commissioners to carry out the directives of the County ordinances and to carry out any other duties which may from time to time be assigned to the Planning Commission by the Board of Commissioners.

The Planning Commission consists of five (5) members residing within the County who shall be appointed by the Board of Commissioners.

The Selection Committee consisted of Danny England, Vice-Chairman of the Planning Commission, Pete Frisina, Director of Community Services, and Chanelle Blaine, Zoning Administrator.

What action are you seeking from the Board of Commissioners?

Approval to the reappoint John Culbreth to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

Thank you for your interest in being considered for appointment to the Fayette County Planning Commission.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Planning Commission is comprised of five members appointed to three-year terms. Meetings are scheduled to be held twice monthly. Commission members are compensated \$75.00 per meeting but no more than \$150 per month. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Planning Commission meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME John H. Culbreth

ADDRESS 170 Buckhorn Trail
Fayetteville, GA 30214

TELEPHONE (cell) [REDACTED] (home) 770-306-7182

(email address) [REDACTED]

John H. Culbreth
Signature

2 December 2019
Date



APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

PLEASE SEE ATTACHED SHEET FOR ALL RESPONSES TO THE QUESTIONS BELOW.

1. How long have you been a resident of Fayette County?
2. Why are you interested in serving on the Planning Commission?
3. What qualifications and experience do you possess that should be considered for appointment to the Planning Commission?
4. List your recent employment experiences to include name of company and position.
5. Do you have any past experience related to this position? If so, please describe.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?
7. Have you attended any Planning Commission meetings in the past two years and, if so, how many?
8. Are you willing to attend seminars or continuing education classes at county expense?
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Planning Commission?
10. Are you in any way related to a County Elected Official or County employee? If so, please describe.
11. Describe your current community involvement.
12. Have been given a copy of the county's Ethics Ordinance?
13. Is there any reason you would not be able to comply with the ordinance?

Responses to Fayette County Planning Commission Questionnaire John H. Culbreth

1. I have been a resident of Fayette County, Georgia, for 16.5 years.
2. I would like to serve as a responsible, involved citizen in my community and the Planning Commission allows me the opportunity to participate in the government.
3. I have held positions in the government as a City Planner and as an Assistant Zoning Administrator.
4. I am currently employed in the transportation industry as a Leasing and Sales Representative for Mercedes Benz Automobile Corporation.
5. I was an Urban Planner in the areas of zoning, economic development, and neighborhood planning. I also served as a Deputy Commissioner of Parks, Recreation, and Cultural Affairs wherein part of my role involved managing participation by the community and city government in the formulation of the 1-, 5-, and 15-year comprehensive plans.
6. I have served for 3 years on the Fayette County Planning Commission, and I am currently an active member of the Commission as a Planning Commissioner.
7. Yes.
8. Yes, I am willing to attend meetings, attend seminars, and take continuing education classes.
9. There is no conflict of interest with the Planning Commission within myself or any member of my family.
10. No, I am not related to any county elected official or county employee.
11. I am Chairman of the Board of Directors for the Heart of the Community Outreach Ministries. I serve in the capacity of Senior Pastor of the New Mt. Carmel A.M.E. Church in Sharpsburg, GA. In the past, I also served on the Board of Directors for the Fulton County Drug and Alcohol Treatment Center. Please see my attached resume for additional offices and organizational participation.
12. Yes, I am able to comply with the Ethics Ordinance.
13. No.

JOHN H. CULBRETH

██████████ (Cell)
770-306-7182 (Home)

CAREER HISTORY****Sales*******July 2008 – Present******Mercedes Benz of South Atlanta (Georgia)******Job Title: New and Pre-Owned Sales Representative***

Responsible for the sale and leasing of new and used vehicles. Provide support to dealership through direct marketing, solicitation, and database information. Demonstrate product and consult/advise customers on various vehicle makes and models. Provide after-sale follow-up with customers regarding vehicle performance.

January 2008 - June 2008***Lexus of Atlanta (Georgia)******Job Title: Sales Professional***

Responsible for the sale and leasing of new and used vehicles.

**** Government Experience (38 Years) *******January 2006 - May 2007******City of Jacksonville (Florida)******Department of Parks, Recreation, Entertainment & Conservation******Job Title: Director***

Responsible for management and development of the Park System of the Jacksonville/Duval County consolidated city and county government. Directs promoting, organization, and administration of the Divisions of Parks, Planning, Recreation, Special Events, Community Relations, Park Security, and Conservation Programs and Preserves.

- Management oversight of approximately 84,000 acres and over 300 parks--the largest urban park system in America.
- Leased facilities include 3 golf courses, youth sports facilities, race track, BMX track.
- Management oversight of museum/theater, 60 community centers (34 staffed), trails, greenspace, waterfront marinas, ecosystems, rivers, oceans parks, 36 swimming pools, various athletic fields, recreational programs. and over 900 facilities.
- Resource management of over 400 permanent employees and up to 900 seasonal employees.
- Manage operating budget of \$25 million.
- Manage capital budget of over \$40 million.

May 2001 - December 2005
Fulton County (Georgia)
Department of Parks and Recreation
Job Title: Director

Responsible for facility planning and design, recreational programming, park operations and preservation along with administrative support for all county owned park facilities in unincorporated Fulton County, provided strategic plans that offered a variety of leisure time activities for citizens.

- Managed 3,665 acres, 18 recreation centers, 96 tennis courts, 1 trap and skeet range, 5 gymnasiums, two indoor swimming pools, 84 athletic fields, 34 playgrounds, 3 nature centers and other multi-dimensional facilities
- Managed operating budget of \$12 million.
- Managed capital budget of \$1 million.

1999 - 2001
City of Atlanta (Georgia)
Department of Parks and Recreation and Cultural Affairs
Job Title: Deputy Commissioner

- Managed department which included 30 recreation centers, 3 year-round pools, 15 seasonal pools, 4 tennis centers, 1 multi-sports complex, six municipal golf courses, 3 arts and craft centers, 1 museum, Civic Center, and 2 outsourced amphitheaters.
- Resource management of over 300 permanent employees and 500 seasonal employees.
- Managed operating budget of \$20 million.
- Managed capital budget of \$30 million.

1994 - 1999
City of Atlanta (Georgia)
Department of Planning and Development - Bureau of Planning
Job Title: Principal Planner/Neighborhood Planning Unit (NPU) Coordinator

- Managed 24 neighborhood planning units (NPU) throughout Atlanta.
- Staffed oversight of Citywide Planning Board.
- Interfaced with government officials, corporation, institutions of higher education, and public schools.
- Established and implemented departmental goals and objectives.
- Developed and implemented plans and programs for housing and economic development.
- Conducted public hearings for land use recommendations from citizens throughout Atlanta.
- Prepared special legislation for regulation of cell towers.
- Prepared staff analyses for zoning cases and inspection reports for zoning changes.

1989 - 1994

City of Atlanta (Georgia)

Office of Economic Development

Job Title: Senior Economic Development Specialist

- Managed contract process for construction, architectural, service contracts and letters of agreement for Underground Atlanta.
- Responsible for comprehensive planning including capital improvement.
- Evaluated community development block grant proposals.
- Solicited proposals for architecture, construction and service.
- Total project budget program of \$140 million.

1970 - 1989

City of Atlanta (Georgia)

Department of Parks, Recreation and Cultural Affairs

Special Assistant to the Commissioner

Assistant to Bureau Director of Recreation

Management Services Officer

Administrative Assistant to Bureau Director for Business Administration Operations

District Recreation Manager NW Atlanta Community Centers

EDUCATION

Post Graduate - Georgia State University
Major: Urban Government Administration

B.A. - Clark Atlanta University
Major: Political Science, History

CAREER-RELATED AFFILIATIONS

- Former Chairman, City of Atlanta Pension Board, and current member of Atlanta Pension Fund
- Former Chairman, Fulton County Alcohol and Drug Treatment Facility Board
- Former Board Member of Atlanta Botanical Garden
- Former Member of the Atlanta Regional Commission
- Former Chair, Atlanta Urban League's Community Councils
- Served on Mayor's Task Force for Public Housing
- Former Member of Atlanta Business League/International Trade Committee
- Former Member of the Atlanta Chamber of Commerce - Legislative Action Committee, SW Area Council
- Former Board Member of West End Merchants Commercial Development Association
- Former Member of the Neighborhood Planning Unit - Served as Chairperson for 3 years in Southwest Atlanta
- Former Member of the Grady Hospital Board of Visitors
- Former President of Peachtree Towers Board of Directors
- McIntosh Trail Community Service Board
- Board Chairman, Heart of the Community Outreach Ministries
- Board Chairman, Fayette County, GA, Planning Commission

REFERENCES:

David Daniels, Fire Chief
Renton Fire Department
Seattle, Washington
(425) 691-7811

Glorious Johnson
City of Jacksonville
Jacksonville, FL 32202
(904) 962-4412

Linda Martinson, Head Master
The Galloway School
Atlanta, Georgia
(404) 403-6466

OTHER APPLICANTS



RECEIVED
DEC 13 2019
BY: VO

APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

Thank you for your interest in being considered for appointment to the Fayette County Planning Commission.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Planning Commission is comprised of five members appointed to three-year terms. Meetings are scheduled to be held twice monthly. Commission members are compensated \$75.00 per meeting but no more than \$150 per month. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Planning Commission meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Karen I Bremer

ADDRESS 139 Lees Lake Rd

Fayetteville, GA 30214

TELEPHONE (cell) [REDACTED] (home) 678-519-5239

(email address) karen@karenbremer.com

[Signature]
Signature

12/12/2019
Date

Please see next page.



Please see next page.

APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

1. How long have you been a resident of Fayette County?
2. Why are you interested in serving on the Planning Commission?
3. What qualifications and experience do you possess that should be considered for appointment to the Planning Commission?
4. List your recent employment experiences to include name of company and position.
5. Do you have any past experience related to this position? If so, please describe.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?
7. Have you attended any Planning Commission meetings in the past two years and, if so, how many?
8. Are you willing to attend seminars or continuing education classes at county expense?
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Planning Commission?
10. Are you in any way related to a County Elected Official or County employee? If so, please describe.
11. Describe your current community involvement.
12. Have you been given a copy of the county's Ethics Ordinance?
13. Is there any reason you would not be able to comply with the ordinance?

1. How long have you been a resident of Fayette County?
For 4 Years.
2. Why are you interested in serving on the Planning Commission?
I would like to be active in assisting the County I call home, with future planning to ensure that the quality of life for our citizens is maintained with thoughtful growth.
3. What qualifications and experience do you possess that should be considered for appointment to the planning Commission?
As a Certified Association Executive, I have many years of governance and parliamentary procedure experience. As a small business owner and as a leader of a statewide organization that represents an industry that is majority small business, I believe that I can add intellectual and antidotal knowledge. I am also very familiar with state and local government policies and procedures as I have worked with state regulatory agencies, the Georgia Municipal Association, and the Association of County Commissioners among others.
4. List your recent employment experiences to include name of company and position.
Please see attached resume & Bio.
5. Do you have any past experience related to this position? If so, please describe.
As the advocate for the restaurant industry, I am called upon to assist the state and local Health departments with understanding restaurant building standards and serve as a consultant to DPH when requested.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?
No.
7. Have you attended any Planning Commission meetings in the past two years and, if so, how many?
No, but I will be attending the meeting on the 19th. I, however, have attended many other county and city planning committee meetings statewide.
8. Are you willing to attend seminars or continuing education classes at county expense?
Yes, I would welcome the educational opportunity.
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Planning Commission?
No.
10. Are you in any way related to a County Elected Official or County employee? If so, please describe.
No.
11. Describe your current community involvement.
See attached bio.
12. Have you been given a copy of the county's Ethics Ordinance?
Yes.
13. Is there any reason you would not be able to comply with the ordinance?
No.



The Voice of Georgia's Restaurants
Advocacy | Education | Awareness



KAREN I. BREMER, CAE

CEO

Georgia Restaurant Association

260 Peachtree Street NW, Suite 1901

Atlanta, Georgia 30303

(404) 467-9000

www.garestaurants.org

With over 45 years in the hospitality industry, Bremer is the CEO of the Georgia Restaurant Association (GRA), representing one of the largest industries in the state. The GRA serves as the unified voice for over 18,400 eating and drinking place locations in the state of Georgia with total sales in excess of \$22.9 billion. Georgia's restaurants provide their communities with more than 488,000 jobs statewide. From large chains to single-location independents, the GRA helps make Georgia a better place for restaurants and restaurants better for Georgia.

Bremer is the former owner of Dailey's and City Grill restaurants and was a top executive with the Peasant Restaurant Group, starting out as a manager and ultimately being named its president. Bremer is a founding member of the GRA and the past president of the GRA Board. She serves on the advocacy committee for the National Restaurant Association, board of directors for the Atlanta Convention & Visitors Bureau (ACVB), and serves as president for the Council of State Restaurant Associations (CSRA). She also sits on the Industry Advisory Board of Georgia State University's Cecil B. Day School of Hospitality and is a member of Les Dames d'Escoffier International (LDEI).

Bremer has garnered numerous awards including the ACVB Member of the Year Award in 2002 for her role in founding Downtown Atlanta Restaurant Week. In 2015, she was inducted in the ACVB Hospitality Hall of Fame. In 2009, Bremer received the Lifetime Achievement GRACE (Georgia Restaurant Association Crystal of Excellence) Award for her outstanding contributions to Georgia's restaurant industry. In 2016, 2017, 2018 and 2019, Bremer was named one of Georgia Trend Magazine's "100 Most Influential Georgians of the Year" in addition to being listed as a notable Georgian by Georgia Trend Magazine in 2013, 2014 and 2015. She was also named as one of the Top Registered Lobbyists in 2017 and 2018 by James Magazine.

MEMBERSHIPS

American Society of Association Executives (ASAE)

Georgia Professional Lobbyist Association (GPLA)

Georgia Society of Association Executives (GSAE)

Les Dames d'Escoffier International (LDEI)

COMMUNITY INVOLVEMENT

Arby's Foundation, Trustee, 2012—2019

Atlanta Convention & Visitor's Bureau (ACVB), Board of Directors, 1999—2009, 2010—present; Executive Committee, 2004—2005, 2017—2019

Council of State Restaurant Associations (CSRA), President, 2019, Board of Directors and Executive Committee, 2014—present

DeKalb Convention & Visitor's Bureau (DCVB), Board of Directors, 2011—present

Industry Board of Georgia State University's Cecil B. Day School of Hospitality, Member, 2002—present

National Restaurant Association (NRA), Board of Directors, 2014—present

Rewards Network, Board of Directors, 2007, 2008

Karen Bremer
Association Affiliations and Board Seats

Organization	Term	Position
National Restaurant Association, Board of Directors	2002, 2003, 2015 - present	Board
Hospitality Business Network Foundation, Board of Directors	2015-present	Board
Council of State Restaurant Associations, Board of Directors	2014 - present	Board
Arby's Foundation, Board Trustee	2012-2019	Board
DeKalb Convention & Visitor's Bureau (CVB), Board of Directors	2011-present	Board
Georgia Professional Lobbyist Association	2011- present	Member
Industry Board of Georgia State University's Cecil B. Day School of Hospitality	2002-2009, 2010-present	Board
ASAE, Member	2010-present	Member
Atlanta Convention & Visitor's Bureau (ACVB), Board of Directors, Executive Committee	1999-2009, 2010-present	Board
Les Dames d'escoffier International, Member	2002-present	Member



RECEIVED
DEC 13 2019
BY: VO

APPLICATION FOR APPOINTMENT Fayette County Planning Commission

Thank you for your interest in being considered for appointment to the Fayette County Planning Commission.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Planning Commission is comprised of five members appointed to three-year terms. Meetings are scheduled to be held twice monthly. Commission members are compensated \$75.00 per meeting but no more than \$150 per month. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia.

Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Planning Commission meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Kevin C. Haggins

ADDRESS 210 Broadwater Dr

Fayetteville GA 30214

TELEPHONE (cell) [REDACTED] (home) _____

(email address) [REDACTED]

[Signature]
Signature

12/13/2019
Date

FAYETTE COUNTY
APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

NAME: Kevin C. Haggins
ADDRESS: 210 Broadwater Dr., Fayetteville GA, 30214
PHONE NUMBER: [REDACTED]
EMAIL: [REDACTED]

FAYETTE COUNTY
APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

1. How long you been a resident of Fayette County?

Since May 2016 (3.5 years)

2. Why are you interested in serving on the Planning Commission?

I retired from the US Army in 1996 and recently from the private sector. I have always been an advocate, supporter and leader in various community affairs. I am looking to direct my skills and interest towards the community by contributing to the recommendations involving the property and the overall plans in Fayette County.

Upon construction of our new home in Fayette County, I developed a newfound interest in the processes and laws surrounding zoning, plats, regulations, etc. This interest drove me to become a frequent user of the qPublicNet Fayette County, GA. I, in turn, use this information to assist my HOA Board of Directors with pertinent decisions involving our subdivision and the community alike.

3. What qualifications and experience do you possess that should be considered for appointment to the Planning Commission?

Degreed in the discipline of leadership management and an experienced logistics manager.

Bachelor of Science degree in Business Administration from James Madison University and Master of Science degree in Business Systems Management from Florida Institute of Technology.

Project Manager, Information Technology for several fortune large companies.

Major in the US Army, specializing logistics plans and operations.

- **Planned support for deploying units consisting of 10,000 soldiers and equipment in austere environments; land, sea, air and rail transportation of personnel and equipment.**
- **Managed provisioning of food and water, construction equipment, medical services, fuel and materiel maintenance support.**
- **Coordinated and executed all aspects of revenue development, operations, staffing and contract management for large organizations consisting of 1500 soldiers and 26 direct reports.**

4. List your recent employment experiences to include name of company position? Employment and positions include the following:

Home Depot | Peachtree City, Georgia

Sales Associate

Performed various duties consisting of customer sale, assisted with customer purchase decisions. Maintained detailed product knowledge a various equipment and providing answers about products, goods, services. Assisted management with product stockage and organization of store products.

Core-Mark | Atlanta, Georgia

Warehouse Supervisor

- Led team of 30 employees with a nightly production order of 90,000 commodity items.

Maintenance Technician

- Developed warehouse preventive maintenance checks and services plans (for materiel handling, ancillary equipment, tax stamp machines, forklifts & conveyors).

WiseThink Health Services | Atlanta, Georgia

A healthcare company specializing in connected care delivery technologies and strategies for personalized member care (patients and healthcare providers); an IT healthcare initiative.

Project Manager

- Developed processes and procedures for service partners
- Obtained government authorization for health service organizations
- Managed data/information meeting HIPPA standards.

5. Do you have any past experiences related to the position? If so, please describe.
Yes. I am an experienced planner and executor of systems and services support both as an IT Project Manager and US Army Logistician. Both require an understanding of requirements gathering, situation analyst and evaluation, risk management, budget management, solutions development and systems implementation that meet stakeholder expectations.
6. Are you currently serving on a commission/board/authority or in and elected capacity with any government?
No.
7. Have you attended any Planning Commission meetings in the past two years and, if so, how many?
No.
8. Are you willing to attend seminars of continuing education classes at county expense?

Yes.

9. Would there be any possible conflict of interest between your employment or your family and you serving on the Planning Commission?

No.

10. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No.

11. Describe your current community involvement.

Vice President and Business Manager of CSA Foundation, Inc, a non-profit 501 (c)(3) organization bringing awareness to breast cancer and charity donations to survivor organizations. Efforts have concluded with donations in excess of \$200K, over 15K participants and 22K sports cars. I successfully developed documentation for the submission to IRS to receive 501 (c)(3) designation.

Stillbrook Estates HOA Architectural Committee Member. Develop and maintains standards for structural improvement request. Assist and advises HOA board of directors concerning Fayette County ordinances and regulations. Assist where requested.

12. Have been give a copy of the county's Ethic Ordinance?

Yes.

13. Is there any reason you would not be able to comply with the ordinance?

No.



APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

Thank you for your interest in being considered for appointment to the Fayette County Planning Commission.

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Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME CHARLES T. HOSUTON

ADDRESS 704 CLARENDON PLACE

FAYETTEVILLE, GA 30215

TELEPHONE (cell) [REDACTED] (home) 770 460 1507

(email address) [REDACTED]

Charles T. Houston
Signature

12/4/2019
Date



APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

1. How long have you been a resident of Fayette County? BORN IN TYRONE 1934 MOVED BACK TO FAYETTEVILLE IN 1986
SERVED IN US NAVY 1951-1955 AND ATTENDED GA STATE AND JOHN MARSHALL
LAW SCHOOL . STARTED A TECHNOLOGY COMPANY IN 1980 AND LAST YEAR
SOLD AND STAYED TO HELP THEM GET STARTED .. MARRIED TO BARBARA FOR
58 YEARS
2. Why are you interested in serving on the Planning Commission?
APPLY MY YEARS OF BUSINESS EXPERIENCE AND HOPEFULLY CAN CONTRIBUTE TO THIS BOARD
3. What qualifications and experience do you possess that should be considered for appointment to the Planning Commission? ALMOST 60 YEARS OF BUSINESS EXPERIENCE WITH THE LAST 40 IN TECHNOLOGY ..
4. List your recent employment experiences to include name of company and position.
DOCUMENTOR ,INC PRESIDENT/CEO
5. Do you have any past experience related to this position? If so, please describe.
NO
6. Are you currently serving on a commission/board/authority or in and elected capacity with any government? NO
7. Have you attended any Planning Commission meetings in the past two years and, if so, how many? NO
8. Are you willing to attend seminars or continuing education classes at county expense?
YES
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Planning Commission? NO
10. Are you in any way related to a County Elected Official or County employee? If so, please describe.
NO
11. Describe your current community involvement. PAST MEMBER OF FAYETTE COUNTY KIAWANIS
12. Have been given a copy of the county's Ethics Ordinance? YES
13. Is there any reason you would not be able to comply with the ordinance? NO

APPLICATION FOR APPOINTMENT
Fayette County Planning Commission
Jimmy L. Huff Application (page 1 of 2)

RECEIVED
DEC 10 2019
BY: VO

NAME: Jimmy L. Huff

Address: 210 Emerald Lake Drive, Fayetteville, Georgia, 30215

Telephone: [REDACTED]/Cell; 678-489-3840/Home

Email: [REDACTED]

Signature:  **Date:** 12-10-2019

1. How long have you been a resident of Fayette County? **Response:** 6.5 years
2. Why are you interested in serving on the Planning Commission? **Response:** I have experience working for various levels of the government for over 40 years in positions of increased responsibility. Planning requirements are of great importance to maintaining a cohesive community, and I respect the rights of appealing due to alleged errors and/or decisions rendered. My interest in this process stem from many years working as a manager in local governments, and I have great appreciation regarding the importance of adhering to strict Planning concerns. In my opinion, proper planning requires a great deal of foresight, adherence to Fayette County Master Plan that is consistent with guidance from Fayette County Officials. Proper planning is consistent with maintaining a vital and upward mobile community.
3. What qualifications and experience do you possess that should be considered for appointment to the Planning Commission? **Response:** I served 22 years in the United States Air Force, Administration/Occupational Safety and Health, and an undergraduate degree in Resource Management from Troy State University, I am a Certified Public Manager, Southwest Texas State University, and I am a Senior Fellow, Partnership for Public Service. My educational background coupled with experience gained while serving as a Division Manager, Solid Waste Services, City of Austin, Austin Texas, Safety/Risk Manager, Government of District of Columbia and Corporate Occupational Safety and Health Manager for General Services Administration has afforded me the opportunity to interface with numerous governmental agencies. This experience afforded me an appreciation of the importance of governmental agencies to include Planning.
4. List your recent employment experiences to include name of company and position. **Response:** I was the Corporate Occupational Safety and Health Manager for General Services Administration. I managed corporate safety and health program extending to over 13,000 employees. This position required me to write standards, train managers and employees on requirements of the Occupational Safety and Health Processes. I was the Agency's primary contact for the Occupational Safety and Health Administration (OSHA) regarding the corporate program, responses to OSHA on concerns, and I authored and submitted the Agency's Annual Presidential Report to OSHA for review, and subsequent submittal to the Office of the President.

Jimmy L. Huff Application Planning (page 2 of 2)

5. Do you have any past experience related to this position? If so, please describe. **Response:** I have transferrable skills gained from serving with local and federal governmental agencies/departments. For example, I was on staff with the City of Austin, Austin Texas when the Department was looking for suitable locations for Solid Waste facilities - this endeavor involved coordination with the Planning Department.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? **Response:** No

7. Have you attended any Planning Commission meetings in the past two years and, if so, how many? **Response:** No. I did attend a briefing regarding transportation concerns for Fayette County.

8. Are you willing to attend seminars or continuing education classes at county expense? **Response:** Yes as this will be a "value-added" to serving

9. Would there be any possible conflict of interest between your employment or your family and you serving on the Planning Commission? **Response:** None. I do not anticipate conflicts.

10. Are you in any way related to a County Elected Official or County employee? If so, please describe. **Response:** No

11. Describe your current community involvement. **Response:** I have been actively involved with the Woodlands Property Owner Association. The Board appointed me to serve on a committee to research "custom street signage". I lead a team of 4 interested residents - we researched requirements of the Manual of Uniform Traffic Control Devices, contacted County Officials for advice and guidance, contacted vendors, evaluated proposals and made recommendations to the Board for adoption. Resulting from our works are beautiful custom street signage for our neighborhood. I am the "go-to" person for common irrigation concerns for my neighborhood.

12. Have been given a copy of the county's Ethics Ordinance? **Response:** Yes

13. Is there any reason you would not be able to comply with the ordinance? **Response:** No



RECEIVED
DEC 13 2019
BY: *js*

APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

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Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Planning Commission meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Oyini J. Mitchell

ADDRESS 145 Blackjack Ct
Fayetteville GA 30215

TELEPHONE (cell) [REDACTED] (home) _____

(email address) [REDACTED]

Oyini J. Mitchell
Signature

12/13/19
Date

Oyin J. Mitchell application for consideration Fayette County Planning & Zoning Commission

1. How long have you been a resident of Fayette County? 2.5 years
2. Why are you interested in serving on the Fayette County Planning Commission? My experience and leadership skills and commitment to community engagement will compliment the commission when developing long and short range plans to guide the growth of the unincorporated county Fayette. I believe my experience with implementation of Georgia State University's strategic plan strikes just the right balance for the competencies needed to move in the direction of our changing community.
3. What qualifications and experience do you possess that should be considered for appointment to the Planning Commission? I am invested in the long term growth of the County. As a mom of two elementary school children in the Fayette County schools, a business owner, and lifelong learner will add value to the commission. I hold an undergraduate degree in Human Resources Development, a graduate degree in Conflict Management, and a green belt in Lean Six Sigma with more than 15 years of professional experience in the private and public sector. Because Georgia State University operates as a small city, planning was required when creating events. I've led recognition programs, health & wellness initiatives, and organizational development events to positively impact the community. As an experienced professional, planner, project/program manager and leader in learning, my experience will allow me to offer an immediate contribution to the committee.
4. List your recent employment experiences to include name of company and position. Licensed Life & Health Agency Owner-2014- Current | Ga LEND Fellow 2019- Current | Author 2019 |co- Author 2019 | Georgia Department of Community Health- Associate Director of Learning & Development 2016-2018 | 2007-2014 Georgia State University - Organizational Development- Employee Engagement Officer| 2005-2007 Walgreen's- Assistant Manager | 1996-2005 Delta Airlines- Corporate Customer Care.
5. Do you have any past experience related to this position? I have experience working with state organizations implementing their strategic plan. I've served with groups to make informed decisions in support of the greater good, however, serving in this capacity for Fayette County would be a new opportunity for me.If so, please describe.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? No.
7. Have you attended any Planning & Zoning Board meetings in the past two years and, if so, how many? No.
8. Are you willing to attend seminars or continuing education classes at county expense? Yes.

Oyin J. Mitchell application for consideration Fayette County Planning & Zoning Commission

9. Would there be any possible conflict of interest between your employment or your family and you serving on the Planning & Zoning Board? None.

10. Are you in any way related to a County Elected Official or County employee? If so, please describe. No.

11. Describe your current community involvement. I am the fundraising chair for the local PTO, I was a candidate in Fayetteville's City Council municipal election. During the campaign, I met several Fayette County residents and municipal candidates running in Fayette County. I partnered with a small Fayette County business for my digital campaign strategy which resulted in a run-off and earning more than 70 votes less than 8 year incumbent and 80% of a segmented voting population. I was able to connect with a variety of county residents in the area. Many not knowing if they were city or county so I had an opportunity to meet and engage.

12. Have you been given a copy of the county's Ethics Ordinance? Yes, I have a copy.

13. Is there any reason you would not be able to comply with the ordinance? No.



RECEIVED
DEC 10 2019
BY: [Signature]

APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

Thank you for your interest in being considered for appointment to the Fayette County Planning Commission.

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NAME Shontk Walton

ADDRESS 225 Elysian Dr.

Fayetteville, GA 30214

TELEPHONE (cell) [Redacted] (home) _____

(email address) [Redacted]

[Signature]
Signature

12-10-19
Date



APPLICATION FOR APPOINTMENT
Fayette County Planning Commission

1. How long have you been a resident of Fayette County?
5 years.
2. Why are you interested in serving on the Planning Commission?
I am interested in serving on the Planning Commission to serve my community and to preserve the fantastic ideals of this city.
3. What qualifications and experience do you possess that should be considered for appointment to the Planning Commission? I have attended several training courses and seminars on urban planning. Furthermore, I am a licensed attorney who has practiced in the area of Real Estate law.
4. List your recent employment experiences to include name of company and position.
Walter Law Firm - Attorney
Taurus Property Systems - Real Estate Agent
5. Do you have any past experience related to this position? If so, please describe.
I was a past member of the Fayetteville Downtown Planning Committee.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? I am currently a member of the Fayetteville Downtown Mainstreet Tourism Board.
7. Have you attended any Planning Commission meetings in the past two years and, if so, how many? NO
8. Are you willing to attend seminars or continuing education classes at county expense?
yes
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Planning Commission? NO
10. Are you in any way related to a County Elected Official or County employee? If so, please describe.
NO
11. Describe your current community involvement.
I am a member of the Birch Elementary PTO, Girls Scouts volunteer, member of Alpha Kappa Alpha sorority and volunteer at my children's school.
12. Have you been given a copy of the county's Ethics Ordinance?
yes
13. Is there any reason you would not be able to comply with the ordinance?
NO

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Zoning Board of Appeals Selection Committee's recommendation to the reappoint John Tate to the Zoning Board of Appeals for term beginning January 1, 2020 and expiring December 31, 2023.

Background/History/Details:

The Zoning Board of Appeals is comprised of five members appointed to three-year terms. Applicants must be a legal resident of the State of Georgia and a resident of Fayette County for at least six months prior to the date an application is submitted.

The Selection Committee consisted of Marsha Hopkins, Chairman of the Zoning Board of Appeals, Pete Frisina, Director of Community Services, and Chanelle Blaine, Zoning Administrator.

What action are you seeking from the Board of Commissioners?

Approval to the reappoint John Tate to the Zoning Board of Appeals for term beginning January 1, 2020 and expiring December 31, 2023.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



RECEIVED
NOV 21 2019
BY: [Signature]

APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

Thank you for your interest in being considered for appointment to the Fayette County Zoning Board of Appeals.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Zoning Board of Appeals is comprised of five members appointed to three-year terms. Meetings are scheduled to be held on a monthly basis. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Zoning Board of Appeals meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

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NAME John R Tate

ADDRESS 336 Banks Rd

Fayetteville, Ga 30214

TELEPHONE (cell) [Redacted] (home) 770 716-3192

(email address) [Redacted]

John R Tate
Signature

11-20-19
Date



APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

1. How long have you been a resident of Fayette County?

15 years

2. Why are you interested in serving on the Zoning Board of Appeals? *wish to continue serving in that capacity as it involves maintaining Fayette County ordinances and involvement with the Fayette community.*

3. What qualifications and experience do you possess that should be considered for appointment to the Zoning Board of Appeals?

Prior service for 3 years, knowledge of legal issues and procedures as well as some previous housing code enforcement issues.

4. List your recent employment experiences to include name of company and position.

*SELF
John R Tate, attorney*

5. Do you have any past experience related to this position? If so, please describe.

yes, currently serving as board member

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? *yes, serving currently on 3 year term*

7. Have you attended any Zoning Board of Appeals meetings in the past two years and, if so, how many? *yes, as board member*

8. Are you willing to attend seminars or continuing education classes at county expense?

yes

9. Would there be any possible conflict of interest between your employment or your family and you serving on the Zoning Board of Appeals?

NO

10. Are you in any way related to a County Elected Official or County employee? If so, please describe.

NO

11. Describe your current community involvement.

*Keeping abreast of issues to voice opinions in my community.
Currently serving on board of appeals*

12. Have you have been given a copy of the county's Ethics Ordinance?

yes

13. Is there any reason you would not be able to comply with the Ethics Ordinance?

NO

**RESUME
OF
JOHN R. TATE
336 Banks Rd.
Fayetteville, Ga. 30214**



OBJECTIVES

Involvement in service related activities whereby I can provide assistance and guidance to others and a sense of accomplishment for myself.

SKILLS

Motivated individual willing to handle challenges and seek solutions to various legal issues encountered by others. Good communication skills with persons of varying levels of achievement.

EDUCATION/EXPERIENCE

Member of State Bar of Georgia

J.D. Degree – John Marshall Law School (Atlanta Law School)

B.S. Degree – Knoxville College Knoxville, TN

2007 to present...

John R. Tate, P.C., Attorney at Law

Self-employed as attorney handling various civil matters in addition to work in probate, wills and divorce law.

1991 to 2007

City of Atlanta – Public Defender

Attorney representing indigent clients charged with criminal offenses in addition to housing code violations.

Prior work history involved working in account management for LaRoche Industries, and working as insurance underwriter with INA and Commercial Union Insurance Companies.

HOBBIES

Traveling, listening to and recording music, reading



APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

Thank you for your interest in being considered for appointment to the Fayette County Zoning Board of Appeals.

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Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 no later than 5:00 p.m. on Friday, December 13, 2019.

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Derryll Olivia Anderson

ADDRESS 150 Church Street
Fayetteville, Georgia 30214

TELEPHONE (cell) [redacted] (home) NA

(email address) [redacted]

Derryll Olivia Anderson
Signature

December 13, 2019
Date



APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

1. How long have you been a resident of Fayette County?

I have lived in Fayette County since birth. I left and returned for at least 30 years.

2. Why are you interested in serving on the Zoning Board of Appeals?

As a resident it is good to have someone who can relate to the citizens of Fayette County.

3. What qualifications and experience do you possess that should be considered for appointment to the Zoning Board of Appeals?

I was a Planning and Zoning Commissioner for the City of Fayetteville for 15 years and I am a Realtor.

4. List your recent employment experiences to include name of company and position.

For the past 25 years I have been a Realtor with Re/Max Legacy in Peachtree City.

5. Do you have any past experience related to this position? If so, please describe.

As a Realtor I am familiar with property taxes.

6. Are you currently serving on a commission/board/authority or in and elected capacity with any government?

For the past 17 years I have served as a Poll Manager with the Fayette County Board of Elections.

7. Have you attended any Zoning Board of Appeals meetings in the past two years and, if so, how many?

Just one time.

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes indeed, that would be a good learning experience.

9. Would there be any possible conflict of interest between your employment or your family and you serving on the Zoning Board of Appeals?

No

10. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No

11. Describe your current community involvement.

I am active with the Fayette Elections office and I conduct Voter Registrations.

I am also involved in my Church Street and Booker Ave community.

12. Have you have been given a copy of the county's Ethics Ordinance?

No

13. Is there any reason you would not be able to comply with the Ethics Ordinance?

No

APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals
Jimmy L. Huff Application (page 1 of 2)



NAME: Jimmy L. Huff

Address: 210 Emerald Lake Drive, Fayetteville, Georgia, 30215

Telephone: [REDACTED] /Cell; 678-489-3840/Home

Email: [REDACTED]

Signature: *Jimmy L. Huff* **Date:** 12-10-2019

1. How long have you been a resident of Fayette County? **Response:** 6.5 years

2. Why are you interested in serving on the Zoning Board of Appeals? **Response:** I have experience working for various levels of the government for over 40 years in positions of increased responsibility. Zoning requirements are of great importance to maintaining a cohesive community, and I respect the rights of appealing due to alleged errors and/or decisions rendered. I realize that Zoning ensures the best use of land space; thereby, preserving the integrity and character of the County.

3. What qualifications and experience do you possess that should be considered for appointment to the Zoning Board of Appeals? **Response:** I served 22 years in the United States Air Force, Administration/Occupational Safety and Health, and an undergraduate degree in Resource Management from Troy State University, I am a Certified Public Manager, Southwest Texas State University, and I am a Senior Fellow, Partnership for Public Service. My educational background coupled with experience gained while serving as a Division Manager, Solid Waste Services, City of Austin, Austin Texas, Safety/Risk Manager, Government of District of Columbia and Corporate Occupational Safety and Health Manager for General Services Administration has afforded me the opportunity to interface with numerous governmental agencies. This experience afforded me an appreciation of the importance of governmental agencies to include Zoning. My career is replete with compliance/administration of federal regulations/codes, local ordinances coupled with evaluating and recommending granting variances when warranted.

4. List your recent employment experiences to include name of company and position. **Response:** I was the Corporate Occupational Safety and Health Manager for General Services Administration. I managed corporate safety and health program extending to over 13,000 employees. This position required me to write standards, train managers and employees on requirements of the Occupational Safety and Health Processes. I was the Agency's primary contact for the Occupational Safety and Health Administration (OSHA) regarding the corporate program, responses to OSHA on concerns, and I authored and submitted the Agency's Annual Presidential Report to OSHA for review, and subsequent submittal to the Office of the President.

5. Do you have any past experience related to this position? If so, please describe. **Response:** I have transferrable skills gained from serving with local and federal governmental agencies/departments. For

Jimmy L. Huff Application Zoning (page 2 of 2)

example, I was on staff with the City of Austin when the Department was looking for suitable locations for Solid Waste facilities - this endeavor involved compliance with current Zoning requirements.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? **Response:** No
7. Have you attended any Zoning Board of Appeals meetings in the past two years and, if so, how many? **Response:** No
8. Are you willing to attend seminars or continuing education classes at county expense? **Response:** Yes as this will be a "value-added" to serving
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Zoning Board of Appeals? **Response:** None. I do not anticipate conflicts.
10. Are you in any way related to a County Elected Official or County employee? If so, please describe. **Response:** No
11. Describe your current community involvement. **Response:** I have been actively involved with the Woodlands Property Owner Association. The Board appointed me to serve on a committee to research "custom street signage". I lead a team of 4 interested residents - we researched requirements of the Manual of Uniform Traffic Control Devices, contacted County Officials for advice and guidance, contacted vendors, evaluated proposals and made recommendations to the Board for adoption. Resulting from our works are beautiful custom street signage for our neighborhood. I am the "go-to" person for common irrigation concerns for my neighborhood.
12. Have been given a copy of the county's Ethics Ordinance? **Response:** Yes
13. Is there any reason you would not be able to comply with the ordinance? **Response:** No



RECEIVED
DEC 11 2019
BT: VO

APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

Thank you for your interest in being considered for appointment to the Fayette County Zoning Board of Appeals.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Zoning Board of Appeals is comprised of five members appointed to three-year terms. Meetings are scheduled to be held on a monthly basis. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Zoning Board of Appeals meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Shonte Walton

ADDRESS 225 Elysian Dr., Fayetteville, GA 30214

TELEPHONE (cell) [REDACTED] (home) _____

(email address) [REDACTED]

[Signature]
Signature

12-11-19
Date



APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

1. How long have you been a resident of Fayette County?

5 years

2. Why are you interested in serving on the Zoning Board of Appeals?

I am interested in serving my community through leadership and stewardship roles that will benefit this wonderful county.

3. What qualifications and experience do you possess that should be considered for appointment to the Zoning Board of Appeals?

I am currently an attorney who has practiced in the area of Real Estate law. Furthermore, I have served on the Fayetteville Mainstreet Board for over a year.

4. List your recent employment experiences to include name of company and position.

Walton law Firm - attorney

Real Estate Agent - Taurus Property Systems

5. Do you have any past experience related to this position? If so, please describe.

I was a past member of the Fayetteville Downtown Planning Committee.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

I am currently a member of the Fayetteville Downtown Tourism Board.

7. Have you attended any Zoning Board of Appeals meetings in the past two years and, if so, how many?

NO

8. Are you willing to attend seminars or continuing education classes at county expense?

yes

9. Would there be any possible conflict of interest between your employment or your family and you serving on the Zoning Board of Appeals?

NO

10. Are you in any way related to a County Elected Official or County employee? If so, please describe.

NO

11. Describe your current community involvement.

I am currently a member of the Burch Elementary PTO, volunteer with the Girl Scouts, member of Alpha Kappa Alpha sorority and volunteer in the school system.

12. Have you been given a copy of the county's Ethics Ordinance?

yes

13. Is there any reason you would not be able to comply with the Ethics Ordinance?

NO



RECEIVED
DEC 13 2019
BY: VO

APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

Thank you for your interest in being considered for appointment to the Fayette County Zoning Board of Appeals.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Zoning Board of Appeals is comprised of five members appointed to three-year terms. Meetings are scheduled to be held on a monthly basis. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Zoning Board of Appeals meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Lane Watts

ADDRESS 201 Patricia Lane
Fayetteville GA 30214

TELEPHONE (cell) [REDACTED] (home) 770-461-9794

(email address) [REDACTED]

[Handwritten Signature]

Signature

12/13/19

Date



APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

1. How long have you been a resident of Fayette County?
2. Why are you interested in serving on the Zoning Board of Appeals?
3. What qualifications and experience do you possess that should be considered for appointment to the Zoning Board of Appeals?
4. List your recent employment experiences to include name of company and position.
5. Do you have any past experience related to this position? If so, please describe.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?
7. Have you attended any Zoning Board of Appeals meetings in the past two years and, if so, how many?
8. Are you willing to attend seminars or continuing education classes at county expense?
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Zoning Board of Appeals?
10. Are you in any way related to a County Elected Official or County employee? If so, please describe.
11. Describe your current community involvement.
12. Have you have been given a copy of the county's Ethics Ordinance?
13. Is there any reason you would not be able to comply with the Ethics Ordinance?

ANSWERS TO QUESTIONNAIRE

1. 36 years.
2. I have a desire to serve this community that I love and am always looking for a way to give back.
3. I have 24 years of experience in residential real estate, primarily in the South Metro Atlanta area. Also, I have been a residential real estate appraiser since 2003.
4. Previously, I was Vice President, Sales Associates and Appraiser at Watts Realty and Appraisal Group, our family owned company. Currently, I'm an agent at Larry Alexander and Company Realty.
5. No.
6. Currently a member of the Fayette County Board of Equalization, serving since 2016.
7. No, I have not.
8. Yes, I am.
9. No.
10. No, I am not.
11. As previously listed, I serve on the Board of Equalization for Fayette County. I have also been active in the political arena here in the county for a number of years and I remain so.
12. Yes.
13. No.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Zoning Board of Appeals Selection Committee's recommendation to the reappoint Therol Brown to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023.

Background/History/Details:

The Zoning Board of Appeals is comprised of five members appointed to three-year terms. Applicants must be a legal resident of the State of Georgia and a resident of Fayette County for at least six months prior to the date an application is submitted.

The Selection Committee consisted of Marsha Hopkins, Chairman of the Zoning Board of Appeals, Pete Frisina, Director of Community Services, and Chanelle Blaine, Zoning Administrator.

What action are you seeking from the Board of Commissioners?

Approval to the reappoint Therol Brown to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

DEC 04 2019
VO

Thank you for your interest in being considered for appointment to the Fayette County Zoning Board of Appeals.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Zoning Board of Appeals is comprised of five members appointed to three-year terms. Meetings are scheduled to be held on a monthly basis. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Zoning Board of Appeals meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions on the reverse side of this form and return it with a resume, if available, to Tameca White, Interim County Clerk, 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 no later than 5:00 p.m. on Friday, December 30, 2016.

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Therol R. Brown

ADDRESS 282 Ebenezer Rd.

Fayetteville, Ga. 30215

TELEPHONE (day) [REDACTED] (cell)

(evening) _____

(email address) [REDACTED]

Therol R. Brown
Signature

12-4-2019
Date

1. How long have you been a resident of Fayette County? **74 years**

2. Why are you interested in serving on the Zoning Board of Appeals?

To serve A GREAT County which has served me well!

3. What qualifications and experience do you possess that should be considered for appointment to the Zoning Board of Appeals? **Common Sense; BBA degree; MANY YEARS OF MANAGEMENT Experience w/ exposure TO Real Property & Land Use issues.**

4. List your recent employment experiences to include name of company and position. **I AM Retired. I was employed by GA DOT for 30+ yrs; Served as Exec Dir of GA Hwy Contractors Assoc;**

5. Do you have any past experience related to this position? If so, please describe. **Yes, I have served as a member of ZBA for THE PAST 3 yrs; Also have exp. in Real Estate**

6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? **Yes - Member of ZBA.**

7. Have you attended any Zoning Board of Appeals meetings in the past two years and, if so, how many?

Yes, All but two meetings.

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes

9. Would there be any possible conflict of interest between your employment or your family and you serving on the Zoning Board of Appeals?

No

10. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No.

11. Describe your current community involvement.

Attend Numerous Ch. of Commerce Events; Serve on Board of Covada - Fayette EMC; Fayetteville Lodge # 711. Fayette Hist. Soc.

12. Have you been given a copy of the county's Ethics Ordinance?

Yes

13. Is there any reason you would not be able to comply with the Ethics Ordinance?

No

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the Zoning Board of Appeals Selection Committee's recommendation to the reappoint Thomas Waller to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023.

Background/History/Details:

The Zoning Board of Appeals is comprised of five members appointed to three-year terms. Applicants must be a legal resident of the State of Georgia and a resident of Fayette County for at least six months prior to the date an application is submitted.

The Selection Committee consisted of Marsha Hopkins, Chairman of the Zoning Board of Appeals, Pete Frisina, Director of Community Services, and Chanelle Blaine, Zoning Administrator.

What action are you seeking from the Board of Commissioners?

Approval to the reappoint Thomas Waller to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE *Press Release*
BOARD OF COMMISSIONERS

**THREE OPEN POSITIONS ON THE FAYETTE
COUNTY ZONING BOARD OF APPEALS**

The **Fayette County Zoning Board of Appeals** is a body comprised of five members who are appointed to three-year terms. The purpose of the Zoning Board of Appeals is to hear and decide upon appeals where it is alleged there is error in any order, requirement, decision, or determination made by the Zoning Administrator in the enforcement of regulations. The Zoning Board of Appeals may, in conformity of the provisions of regulations, reverse or affirm the order, requirement, decision, or determination of the Zoning Administrator. The Board may also direct the issuance of a permit. The Zoning Board of Appeals may also authorize, upon appeal in specific cases, a variance from the terms of regulations as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of regulations will, in an individual case, result in practical difficulty or unnecessary hardship, so that the spirit of the regulations shall be observed, public safety and welfare secured, and substantial justice done.

Each member of the Fayette County Zoning Board of Appeals must be a resident of Fayette County. No member of the Zoning Board of Appeals may hold any other public office, except that one (1) member may also be a member of the Planning Commission.

The Zoning Board of Appeals meets, as needed, on a monthly basis at 7:00 p.m. at the Fayette County Administrative Complex located at 140 Stonewall Avenue West, Fayetteville, Georgia 30214. Board members are compensated \$75.00 per meeting but no more than \$150.00 per month.

The Fayette County Board of Commissioners would like to notify interested Fayette County citizens that THREE positions on the Zoning Board of Appeals is available for appointment with a term beginning January 1, 2020 and expiring December 31, 2023.

Applications can be obtained by visiting www.fayettecountyga.gov; Public Notices. All applications must be returned to Tameca White, County Clerk at twhite@fayettecountyga.gov or at 140 Stonewall Avenue West, Suite 100, Fayetteville, Georgia **no later than 5:00 p.m. on Friday, December 13, 2019.**

Issued: November 12, 2019
Contact: Tameca P. White, County Clerk
Office: (770) 305-5103





APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

Thank you for your interest in being considered for appointment to the Fayette County Zoning Board of Appeals.

Applicants must be a legal resident of the State of Georgia and have been a resident of Fayette County for at least six months prior to the date an application is submitted.

The Zoning Board of Appeals is comprised of five members appointed to three-year terms. Meetings are scheduled to be held on a monthly basis. Said meetings take place at the Fayette County Administrative Complex, 140 Stonewall Avenue West, Fayetteville, Georgia. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings. **Applicants are encouraged to attend as many Zoning Board of Appeals meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca White, County Clerk, via email at twhite@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, December 13, 2019.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME THOMAS S. WALLER

ADDRESS 639 Sandy Creek Road
Fayetteville, GA 30214

TELEPHONE (cell) [REDACTED] (home) —

(email address) [REDACTED]

Thomas S. Waller
Signature

19 Oct 2019
Date



APPLICATION FOR APPOINTMENT
Fayette County Zoning Board of Appeals

1. How long have you been a resident of Fayette County?
Ten plus years
2. Why are you interested in serving on the Zoning Board of Appeals?
To perform service to the community.
3. What qualifications and experience do you possess that should be considered for appointment to the Zoning Board of Appeals?
College degree from North Georgia
Masters degree in Government - from GA State
4. List your recent employment experiences to include name of company and position.
Retired in 2003 from Fed Govt Third
MP Group, CID, as Chief Resource Mgmt Div.
5. Do you have any past experience related to this position? If so, please describe.
yes, served for three years, currently vice.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government?
yes as above
7. Have you attended any Zoning Board of Appeals meetings in the past two years and, if so, how many?
yes, every one held, normally once a month.
8. Are you willing to attend seminars or continuing education classes at county expense?
yes
9. Would there be any possible conflict of interest between your employment or your family and you serving on the Zoning Board of Appeals?
no, currently retired.
10. Are you in any way related to a County Elected Official or County employee? If so, please describe.
~~x~~ No
11. Describe your current community involvement.
GS teacher, Historical Society, Master Gardener, supporter of Plant a Row Program
12. Have you been given a copy of the county's Ethics Ordinance?
yes.
13. Is there any reason you would not be able to comply with the Ethics Ordinance?
NO.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of request from the Georgia Department of Transportation (GDOT) for execution of "Contract for Acquisition of Right of Way" for replacement of bridge on Ebenezer Church Road over Whitewater Creek (GDOT Project: CSBRG-0008-00(598) and PI No.: 0008598).

Background/History/Details:

Originally programmed in 2007, GDOT has recently been developing bridge replacement plans for this structure and are preparing for right-of-way (ROW) acquisition later this year. For this project, GDOT is responsible for funding and managing all work associated with design and construction and the local agency (i.e., Fayette County) is responsible for right-of-way and utilities. The costs associated with the different phases of project delivery are provided as backup.

With approval of this Contract, Fayette County would be responsible for acquisition of all fee simple right-of-way and easements required for the project. The preliminary cost estimate for the ROW phase is \$160,000 and any costs incurred by Fayette County are non-reimbursable. A separate Agenda Request will be presented to the Board for authorization to acquire ROW once the ROW plans are final.

A separate agreement will be prepared for the utility (UTL) phase, if required.

GDOT provided four hard copies of the ROW Contract for signature.

What action are you seeking from the Board of Commissioners?

Approval of the GDOT "Contract for Acquisition of Right of Way" for replacement of bridge on Ebenezer Church Road over Whitewater Creek (GDOT Project: CSBRG-0008-00(598); GDOT PI No.: 0008598 and County 2017 SPLOST No. 17TAA) and authorization for the Chairman to sign all required paperwork.

If this item requires funding, please describe:

GDOT has estimated up to \$160,000 will be needed for ROW. There is \$659,500 available for the work under 2017 SPLOST 17TAA.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

This is a Fayette County 2017 SPLOST Project, No. 17TAA. This project is anticipated to be closed beyond one (1) year.



Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

January 23, 2020

The Honorable Randy Ognio, Chairman
Fayette County Board of Commissioners
140 Stonewall Avenue West, Suite 100
Fayetteville, GA 30214

Phil. McMillan
Bridge Replacement

Dear Chairman Ognio:

**RE: PROJECT CSBRG-0008-00(598) Fayette
P. I. 0008598**

DESCRIPTION: CR 287/Ebenezer Church Road over Whitewater Creek

Transmitted for your further handling for execution are four sets of the Contract for Acquisition of Right of Way on the above subject project. **Please omit the date at the top of page one, as this date will be inserted by the Department at the time of execution.** Please return **four** original executed sets to this office for execution by the Commissioner and the Treasurer. Once the contracts have been signed, our office will return a fully executed set to you for your use.

Any questions regarding this matter should be directed to the District Local Government R/W Coordinator, **Jeff D. Franklin, at (706) 646-7551. Any written correspondence should be sent to 115 Transportation Blvd., Thomaston, Georgia 30286-7000.**

Yours very truly,

Michael Presley, P.E.
District Engineer

Adam Smith

By: Adam Smith, P E.
District Preconstruction Engineer

Enclosures

Revised 03/15/13
Revised 11/18/16
Revised 08/25/16
Revised 01/6/17
Revised 5/22/2017

**CONTRACT FOR ACQUISITION OF RIGHT OF WAY
FEDERAL OR STATE-AID PROJECT
Non-Reimbursable**

**PROJECT: CSBRG-0008-00(598)
LOCAL GOVERNMENT: FAYETTE
STATE ROUTE: NA
LOCAL GOVERNMENT ROAD: 287/Ebenezer Church
P. I. NO.: 0008598**

**STATE OF GEORGIA
COUNTY OF FAYETTE**

This Agreement made and entered into this ____ day of _____, _____ by and between the **DEPARTMENT OF TRANSPORTATION** (hereinafter called the **DEPARTMENT**) and the **LOCAL GOVERNMENT OF FAYETTE COUNTY** (hereinafter called the **LOCAL GOVERNMENT**).

- CFDA # 20.205 Highway Plan and Construction Cluster**
- CFDA # 20.219 Recreation Trails Program**

WITNESSTH THAT:

WHEREAS, the **DEPARTMENT** and the **LOCAL GOVERNMENT** propose to let to construction the above indicated project located on **CR 287/Ebenezer Church Road over Whitewater Creek**, without cost to the **DEPARTMENT** except as hereinafter specified; and

WHEREAS, the **DEPARTMENT** is authorized to enter into this contract with the **LOCAL GOVERNMENT** by virtue of Section 32-2-2 (a) of the Official Code of Georgia Annotated; and

WHEREAS, the **LOCAL GOVERNMENT** is authorized to enter into this contract by virtue of Sections 32-3-3 (e), 32-4-41 (5), 32-4-42 (a) and 32-4-61 of the Official Code of Georgia Annotated and that certain resolution of the Board of Commissioners adopted the ____ day of _____, _____; and

WHEREAS, said rights of way are to be acquired by the **LOCAL GOVERNMENT** in accordance with certain specified requirements of the Federal-Aid Highway Act of 1970, as amended, and regulations of the **DEPARTMENT** in order for the construction cost of said project to be eligible for Federal participation; and

NOW, THEREFORE, in consideration of Ten (\$10.00) Dollars in hand paid to the **LOCAL GOVERNMENT**, the receipt of which is hereby acknowledged, and the mutual promises and covenants hereinafter set out, the **DEPARTMENT** and the **LOCAL GOVERNMENT** agree as follows:

ITEM I

The **LOCAL GOVERNMENT** shall ensure at the time of closing that the legal descriptions and plats in hand reflect the latest revised or current required right of way and/or easements.

Rights of way lying on a designated state or federal route (on-system) are to be acquired in the **DEPARTMENT'S** name by the **LOCAL GOVERNMENT** when closed by deed. Rights of way lying on a designated state or federal route (on-system) requiring condemnation are to be condemned in the **LOCAL GOVERNMENT'S** name and then transferred to the **DEPARTMENT** by quit claim deed after the condemnation is complete and after the **LOCAL GOVERNMENT** has full and final possession of the right of way. Rights of way lying on a non-designated state or federal route (off-system) are to be acquired in the **LOCAL GOVERNMENT'S** name by the **LOCAL GOVERNMENT** when closed by deed and remain in the **LOCAL GOVERNMENT'S** name. Rights of way lying on a non-designated state or federal route (off-system) requiring condemnation are to be condemned in the **LOCAL GOVERNMENT'S** name and remain in the **LOCAL GOVERNMENT'S** name.

ITEM II

The **LOCAL GOVERNMENT** will provide without cost to the **DEPARTMENT**, all legal counsel and services associated with the Acquisition of Rights of Way, including, but not limited to, the preparation and filing of all condemnation petitions in the name of the **LOCAL GOVERNMENT**.

ITEM III

The **LOCAL GOVERNMENT** will without cost to the **DEPARTMENT**, demolish and remove in their entirety all buildings, walls, fences, gates, underground storage tanks, signs or any other improvement or structures of any nature or description, lying wholly or partially situated within the right of way and/or easement area. The demolition and removal shall be in accordance with procedures approved by the **DEPARTMENT**.

Any and all contaminated properties will require **DEPARTMENT** approval before being acquired by the **LOCAL GOVERNMENT**.

The **LOCAL GOVERNMENT** also agrees and binds itself in accordance with Title 40 of the Georgia Code, that it will not pass any laws, rules, regulations or ordinances which penalize, hinder or otherwise obstruct the free movement of vehicular traffic on said roadway, including angle parking, nor erect any traffic signals, towers, lights on said right of way without written consent of the **DEPARTMENT**.

ITEM IV

During the life of this contract and prior to completion of the construction work and final acceptance of the project by the **DEPARTMENT**, the **LOCAL GOVERNMENT** agrees not to use convict labor in any way on or in connection with this project.

ITEM V

To the extent allowed by law, The **LOCAL GOVERNMENT** will without cost to the **DEPARTMENT**, defend and hold harmless the **DEPARTMENT** for any and all suits, if any should arise, involving property titles associated with the acquisition of Rights of Way, any liability or consequential damages resulting from personal injury, property damages, or inverse condemnation, except that which is the result of the sole negligence of the **DEPARTMENT**.

ITEM VI

Once the environmental clearance is obtained and the right of way plans are approved, the **LOCAL GOVERNMENT** can begin acquisition activities; however, if the approved environmental document is not current within six (6) months from the plan approval date, an environmental re-evaluation will be required and right of way negotiations and acquisition cannot be initiated until the approval of the re-evaluation.

ITEM VII

The **LOCAL GOVERNMENT** will, in its right of way acquisition procedure observe and comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Public Law 91-646, as amended, and Section 32-8-1 of the Official Code of Georgia Annotated, and in accordance with the requirements as outlined in the Relocation Assistance Manual prepared by the **DEPARTMENT**. The **LOCAL GOVERNMENT** will be responsible for making payments to owners as required under this procedure for incidental expenses on the transfer of real property for rights of way purposes and such other moving and relocation cost as required under the law and determined to be proper by the **DEPARTMENT**. The **LOCAL GOVERNMENT** will designate a party to be responsible for accepting, reviewing, and preparing responses to appeals of relocation assistance benefits. The **LOCAL GOVERNMENT** will in their acquisition of the right of way, comply with the procedures set forth in Attachment No. 1 - Memorandum of Instructions. During the performance of this Contract, the **LOCAL GOVERNMENT** will also comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in Federally-assisted programs of said Department in accordance with the stipulations as indicated under Appendix "A" attached.

ITEM VIII

Where determined to be desirable by Department Inspectors, the **LOCAL GOVERNMENT** will provide without cost to the **DEPARTMENT**, rodent control measures as required by the U.S. Department of Transportation prior to the demolition or removal of improvements located within the right of way of the project. The measures employed shall be in accordance with procedures approved by State and local laws and regulations governing rodent control.

ITEM IX

The **LOCAL GOVERNMENT** will make ample provisions each year for the proper maintenance of said roadway after completion of the proposed improvements for off-system projects.

ITEM X

This contract is the total agreement between the **DEPARTMENT** and the **LOCAL GOVERNMENT** and no modification of this contract shall be binding unless attached hereto and signed by both the **DEPARTMENT** and the **LOCAL GOVERNMENT**. No representation, promise or inducement not included in this contract shall be binding upon either the **DEPARTMENT** or the **LOCAL GOVERNMENT**.

ITEM XI

1. **TIME IS OF THE ESSENCE IN THIS CONTRACT.**
2. **TERM OF CONTRACT. UNLESS OTHERWISE AMENDED BY THE MUTUAL WRITTEN AGREEMENT OF THE PARTIES HERETO, THIS CONTRACT WILL EXPIRE NO LATER December 31, 20____.**

3. This Agreement is made and entered into in Fulton County, Georgia, and shall be governed and construed under the laws of the State of Georgia.
4. If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in force and unaffected to the fullest extent permitted by law and regulation.
5. This Agreement shall inure to the benefit of, and be binding upon the parties hereto, and their respective heirs, executors, successors and assigns.
6. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.
7. The Preamble, Recitals, Exhibits, Addendums and Appendices hereto are a part of this Agreement and are incorporated herein by reference.

{REMAINDER OF PAGE LEFT INTENTIONALLY BLANK}

IN WITNESS WHEREOF, this instrument has been and is executed on behalf of the **DEPARTMENT OF TRANSPORTATION** by the Commissioner of the **DEPARTMENT OF TRANSPORTATION** and on behalf of **FAYETTE COUNTY** being duly authorized to do so by the Board of Commissioners.

Executed on Behalf of the
GEORGIA DEPARTMENT OF TRANSPORTATION

Executed on Behalf of Fayette County

this ____ day of _____, 20 ____.

this ____ day of _____, 20 ____.

By:

COMMISSIONER

CHAIRMAN

BOARD
OF COMMISSIONERS
This Contract approved by the
_____Commission at a meeting
held at _____

ATTEST:

the _____ day of _____, 20____.

TREASURER

CLERK OF THE BOARD OF COMMISSIONERS

Witness for _____:

RESOLUTION OF THE LOCAL GOVERNMENT

STATE OF GEORGIA

FAYETTE COUNTY

BE IT RESOLVED by the Fayette County Board of Commissioners and it is hereby resolved, that the foregoing attached Agreement, relative to Project CSBRG-0008-00(598), located in Fayette County be entered into by the Fayette County Board of Commissioners, and that _____ as Chairman, and _____ as Clerk, be and they are, thereby authorized and directed to execute the same for and in behalf of said Board of Commissioners.

PASSED AND ADOPTED, this _____ day of _____, 20 _____.

ATTEST:

CLERK

BY: _____

STATE OF GEORGIA
GEORGIA

I, _____ as Clerk of the Board of Commissioners do hereby certify that I am custodian of the books and records of the same, and that the above and foregoing copy of the original is now on file in my office, and was passed by the Board of Commissioners.

Witness by hand and official signature, this the _____ day of _____, 20 _____.

BY: _____

CLERK

ATTACHMENT NO. 1**MEMORANDUM OF INSTRUCTIONS**

These instructions are to set forth the procedures necessary for the Political Subdivisions of the State of Georgia to follow when acquiring right of way on highway projects where it is proposed to acquire or construct said project with Federal participation for on system projects. On systems projects are those on designated state or federal routes. The Political Subdivision shall make every effort to acquire expeditiously all real property when authorized to proceed.

The Political Subdivision may, when they consider it appropriate, attempt to secure the right of way by donation. To assure the property owner is fully informed of his rights, the request for donation must be made in writing and also set forth that they are entitled to receive just compensation, if they so desire. A letter prepared by the Department will be made available to use as a guide. If a property owner requests payment of just compensation, the provisions of paragraph one (1) must be followed.

Nothing herein shall be construed to prevent a person whose real property is being acquired from making a gift or donation of such property, or any part thereof, or of any compensation paid therefore, after such person has been fully informed of his right to receive just compensation for the acquisition of his property.

1. At the initiation of negotiations each owner must be fully informed of his right to receive just compensation for the acquisition of his property. In order to assure just compensation is being offered, the following steps must be taken:
 - A) A General Certified Appraiser and other valuation damage experts, who is on the Department's approved list, must utilize an appropriate valuation method (appraisal/data book/cost estimate) as determined by the Department.
 - B) The appraiser must give the owner or his designated representative an opportunity to accompany him during his inspection of the property. A statement is to be in the report that this opportunity was provided.
 - C) The report must be adequately documented to support the conclusion of the appraiser and shall be prepared in accordance with the guidelines set forth by the Department.
 - D) The Department must review the appraisal and approve in writing the estimated amount of just compensation to be offered to the property owner.
 - E) The offer must be made in writing for the full amount of the aforesaid estimate of just compensation. Where appropriate, the written offer must state separately the amount for the real property being acquired and the amount attributable to damages to the remaining property.
2. No person occupying real property shall be required to move from his home, farm, or business without at least three (3) months written notice or two (2) months written notice from the time of the closing or condemnation.
3. The Department will furnish copies of letters, settlement and disbursement statements and such other forms as it may deem necessary or desirable.
4. Copies of all letters, forms, deeds and status reports used in the acquisition of Rights of Way for this project must be forwarded to the Department upon request, for future reference.
5. The LOCAL GOVERNMENT will be responsible for determining benefits and preparing relocation assistance packages. Packages must be submitted to the Department for review and approval prior to offers of benefits being made.
4. 6. Any consultant contracted for negotiation services for the acquisition of right of way for the LOCAL GOVERNMENT must hold either a Real Estate License and be affiliated with a broker, or hold a Real Estate Brokers License in accordance with Title 43, Chapter 40 of the Official Code of Georgia Annotated. Said consultant must attend any present and all future mandatory training classes required by the DEPARTMENT

APPENDIX "A"

- A. **COMPLIANCE WITH REGULATIONS:** The contractor shall comply with the regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, Title 49, Codes of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the regulations), which are herein incorporated by reference and made a part of this contract.
- B. **NONDISCRIMINATION:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color or national origin in the selection and retention of sub- contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the regulations, including employment practices when the contract covers a program set forth in APPENDIX "B" of the regulations.
- C. **SOLICITATIONS FOR SUB-CONTRACTS, INCLUDING PROCUREMENT OF MATERIALS AND EQUIPMENT:** In all solicitation either by competitive bidding or negotiation made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the regulations relative to nondiscrimination on the grounds of race, color or national origin.
- D. **INFORMATION AND REPORTS:** The contractor shall provide all information and reports required by the regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such regulation or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- E. **SANCTIONS FOR NONCOMPLIANCE:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the State Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
1. Withholding of payments to the contractor or under the contract until the contractor complies, and/or
 2. Cancellation, termination or suspension of the contract, in whole or in part.
- F. **INCORPORATION OF PROVISIONS:** The contractor shall include the provisions of Paragraphs "A" through "F" in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contract or procurement as the State Department of Transportation or Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request the State Department of Transportation to enter into such litigation to protect the interest of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

ADDENDUM 1

GDOT Title VI Assurances

The Georgia Department of Transportation (hereinafter referred to as the "Recipient"), HEREBY AGREES THAT as a condition to receiving any federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation- Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations), and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This Assurance is required by Subsection 21.7(a)(1) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances to its Federal Aid Highway Program.

1. That the Recipient agrees that each "program" and each "facility" as defined in Subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations made in connection with Federal Aid Highway and in adapted form in all proposals for negotiated agreements:

"The Georgia Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d-42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award."

3. That the Recipient shall insert the clauses of Appendix A of this Assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives federal financial assistance to construct a facility, or part of a facility, the Assurance shall extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient received federal financial assistance in the form, or for the acquisition of real property, or an interest in real property, the Assurance shall extend rights to space on, over, or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this Assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of, or access to space on, over, or under, real property acquired or improved under the Federal Aid Highway Program.
8. That this Assurance obligates the Recipient for the period during which federal financial assistance is extended

APPENDIX A (of ADDENDUM 1)

The text below, in its entirety, is in all contracts entered into by GDOT. All of the text except the final section, entitled "Incorporation of Provisions," should be included in any contract entered into by any GDOT contractor.

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor"), agree as follows:

1. Compliance with Regulations

The Contractor shall comply with the Regulations relative to nondiscrimination in federally- assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination

The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of material and leases of equipment. The Contractor shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, or national origin.

4 Information and Reports

The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Georgia Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the Georgia Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance

In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the Georgia Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the Contractor under the contract until the Contractor complies; and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions

The Contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontract or procurement as the Georgia Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance:

Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Georgia Department of Transportation to enter into such litigation to protect the interests of the Georgia Department of Transportation and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States

APPENDIX B (of ADDENDUM 1)

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures, or improvements thereon, or interest therein from the United States.

Granting Clause

NOW, THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the Georgia Department of Transportation will accept Title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways and the policies and procedures prescribed by Federal Highway Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. .2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the Georgia Department of Transportation all the right, Title and interest of the Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part hereof.

Habendum Clause

TO HAVE AND TO HOLD said lands and interests therein unto Georgia Department of Transportation and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the Georgia Department of Transportation, its successors and assigns.

The Georgia Department of Transportation, in consideration or the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on over or under such lands hereby conveyed [,] [and]* (2) that the Georgia Department of Transportation shall use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended [,] and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.¹

¹ Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.

APPENDIX C (of ADDENDUM 1)

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the Georgia Department of Transportation pursuant to the provisions of Assurance 7(a)

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land, that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, SubTitle A, office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

*[Include in licenses, leases, permits, etc.]**

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to re-enter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.

*[Include in deed.]**

That in the event of breach of any of the above nondiscrimination covenants, Georgia Department of Transportation shall have the right to reenter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of Georgia Department of Transportation and its assigns.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by Georgia Department of Transportation pursuant to the provisions of Assurance 7(a) and 7(b).

The LESSEE for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds, and leases add "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin shall be excluded from participation in, denied the benefits of, or he otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the ground of, race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, SubTitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation- Effectuation of Title VI of the Civil Rights Act of 1964), and as said Regulations may be amended.

*[Include in licenses, leases, permits, etc.]**

That in the event of breach of any of the above nondiscrimination covenants, The STATE shall have the right to terminate the [license, lease, permit, etc.] and to reenter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

*[Include in deed.]**

That in the event of breach of any of the above nondiscrimination covenants, The STATE shall have the right to reenter said land and facilities there-on, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of Georgia Department of Transportation and its assigns.

* Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contract No. and Name: _____

Name of Contracting Entity: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify,* in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation at the time the subcontractor(s) is retained to perform such service.

EEV / E-Verify™ User Identification Number

Date of Authorization

BY: Authorized Officer or Agent
(Name of Person or Entity)

Date

Title of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 201__

[NOTARY SEAL]

Notary Public

My Commission Expires: _____

* or any subsequent replacement operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603

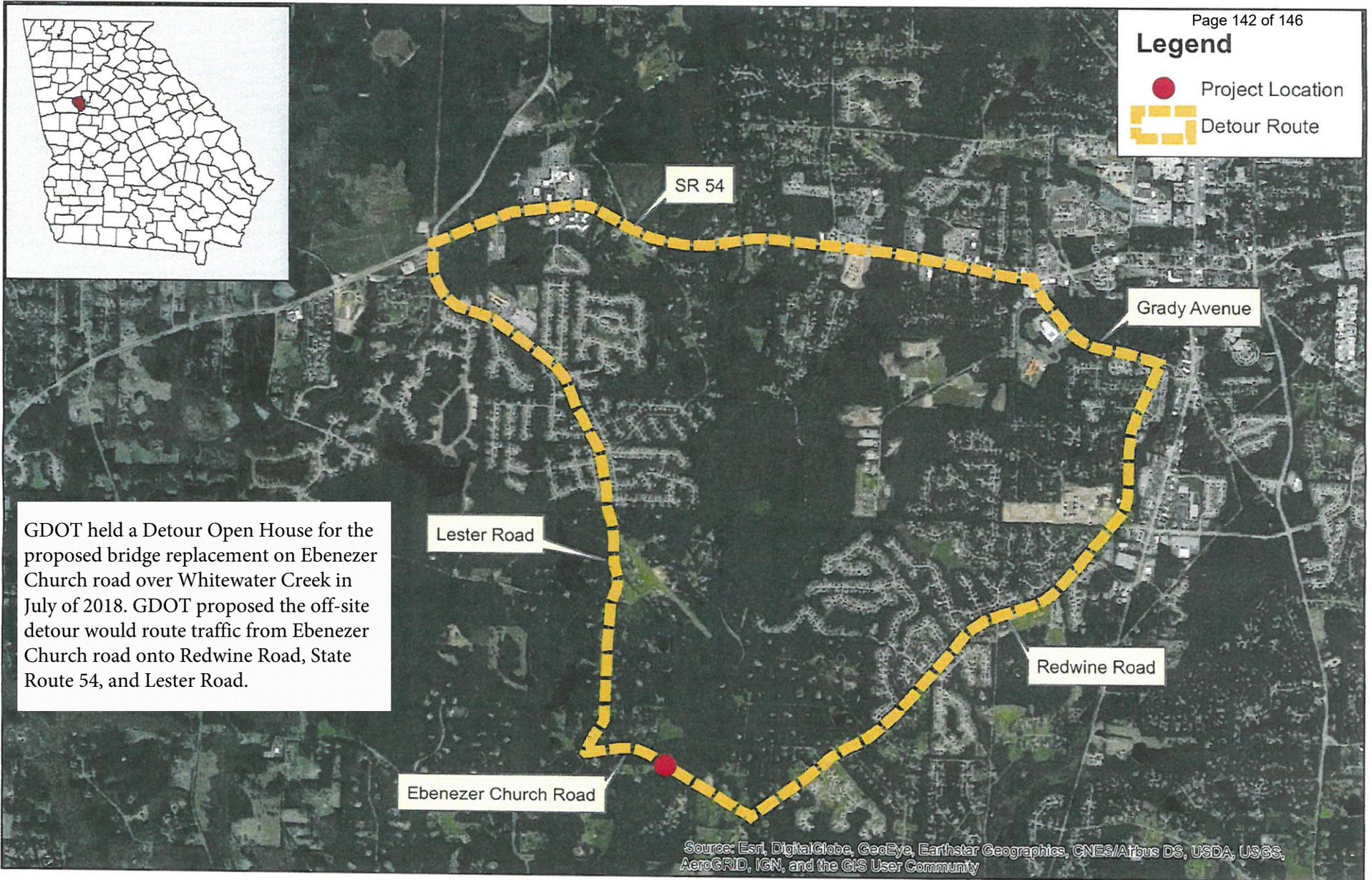
Atlanta Regional Commission Transportation Projects Report

FA-349	EBENEZER CHURCH ROAD BRIDGE REPLACEMENT	Jurisdiction Fayette County	Existing 2	Planned 2	Length (mi.) 0.4	Network Year <input type="text"/>
<input type="text" value="0008598"/>	AT WHITEWATER CREEK	Sponsor GDOT				
Programmed		Service Type Roadway / Bridge Upgrade	Analysis Exempt from Air Quality Analysis (40 CFR 93)			
						LCI <input type="text"/> Flex <input type="text"/>

Status	Year	Fund Type	Funds			Total
			Federal	State	Local	
PE AUTH	2016	STP - Urban (>200K) (ARC)	\$572,746	\$143,187	\$0,000	\$715,933
ROW	2020	Local Jurisdiction/Municipality Funds	\$0,000	\$0,000	\$160,000	\$160,000
UTL	2020	Local Jurisdiction/Municipality Funds	\$0,000	\$0,000	\$196,500	\$196,500
CST	2020	Surface Transportation Block Grant (STBG) Program - Urban (>200K) (ARC)	\$720,000	\$0,000	\$1,562,363	\$2,282,363
			\$1,292,746	\$143,187	\$1,918,863	\$3,354,796

Legend

- Project Location
-  Detour Route



GDOT held a Detour Open House for the proposed bridge replacement on Ebenezer Church road over Whitewater Creek in July of 2018. GDOT proposed the off-site detour would route traffic from Ebenezer Church road onto Redwine Road, State Route 54, and Lester Road.

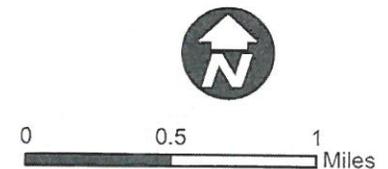
Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Figure 1

Detour Map

CR 287/Ebenezer Church Road at Whitewater Creek GDOT Project PI No. 0008598 Fayette County, GA

Author: MM Date Saved: 6/19/2018
Document Path: H:\GDOT\MPOPD1701071(Volkert BB 2_5)\0008598\ENVE\NEPA\GIS\0008598 Survey Area.mxd



COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by George W. Boggs, for tax years 2017, 2018 and 2019 in the amount of \$239.00.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a Refund under O.C.G.A. 48-5-380. This request is given to the Tax Assessors' Office in order to be reviewed in detail by the County Attorney. Appropriate recommendation(s) are then forwarded to the Board of Commissioner's for their final approval of said requests.

A memo from the County Attorney is provided as backup with an explanation to approve tax refund request for tax years 2017, 2018 and 2019.

What action are you seeking from the Board of Commissioners?

Approval of disposition of tax refund, as requested by George W. Boggs, for tax years 2017, 2018 and 2019 in the amount of \$239.00.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

To: Fayette County Tax Assessor's Office,

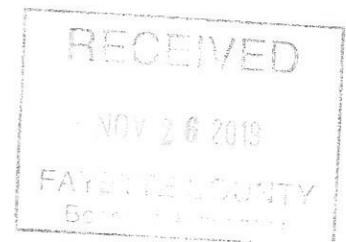
From: George W. Boggs Jr.

Date: 11/27/2019

My name is George W. Boggs Jr. and I reside at 215 Arrowoowd Rd. Tyrone, GA 30290. This letter is a request for a refund for my Homestead exemption that was cancelled in 2014 due to a confusion with a correction done to the deed of my residence.

Sincerely,

George W. Boggs Jr



LAW OFFICES
McNALLY, FOX, GRANT & DAVENPORT

A PROFESSIONAL CORPORATION

100 HABERSHAM DRIVE

FAYETTEVILLE, GEORGIA 30214-1381

WILLIAM R. McNALLY
 PATRICK J. FOX
 PHILIP P. GRANT
 DENNIS A. DAVENPORT
 PATRICK A. STOUGH
 MEREDITH F. McCLURE
 E. ALLISON IVEY COX

TELEPHONE: (770) 461-2223

FACSIMILE: (770) 719-4832
 (770) 461-5863

MEMORANDUM

To: Fayette County Board of Commissioners

From: McNally, Fox, Grant & Davenport, P.C. *E. Allison Ivey Cox*

Date: January 28, 2020

Re: Tax Refund Request – Mr. George W. Boggs

On November 26, 2019 Mr. George W. Boggs, Jr. requested a refund of local property taxes based upon the erroneous removal of homestead exemption. Approval is recommended.

Mr. George Boggs. acquired a residence at 215 Arrowood Road in Tyrone on April 30, 2012. George Boggs was the recorded grantee of the property. He applied for homestead exemption on the property on June 21, 2012. At that time, Mr. Boggs executed the application document as “George W. Boggs, Jr.”. The exemption was granted for tax years 2013 and later. In 2013, Mr. Boggs refinanced the home. The refinancing caused the filing of a corrective deed wherein the grantee was changed from George Boggs to George W. Boggs, Jr. Upon filing, this deed triggered an automatic removal of the homestead exemption by the tax assessor’s system, based on a perceived change of ownership.

Qualification for homestead exemption in Fayette County requires residency in Georgia; occupation of the residence by the applicant; and ownership of the residence by the applicant. A change in ownership recorded in the County deed record will cause the assessors system to remove a homestead exemption based on a failure of the ownership element for homestead exemption. In this case, ownership did not change with the filing of the deed, there was merely a correction of the grantee’s name. Mr. Boggs has maintained each element of the homestead exemption, including ownership, since his June 12, 2012 application. The removal of the homestead exemption was a system error.

The refund provisions operate to return taxes that have been assessed and collected either in error or illegally; and to return those taxes that were voluntarily or involuntarily overpaid by the taxpayer. The removal of this homestead was an error. This error caused an increase in assessment and collection of taxes. A refund is recommended.

Tax years prior to 2017 are barred by the 3-year statute of limitations. Refund calculations for 2017, 2018 and 2019 are set forth below. The error has been corrected for the future.

TAX YEAR	AMOUNT	RECOMMENDED ACTION
2017	\$80.22	Approval
2018	\$79.64	Approval
2019	\$79.14	Approval

TOTAL RECOMMENDED REFUND = \$239.00



ADMINISTRATION
140 Stonewall Avenue West, Ste. 100
Fayetteville, Georgia 30214
770-305-5400
www.fayettcountyga.gov

February 18, 2020

George W. Boggs
215 Arrowood Rd
Tyrone, GA 30290

RE: Tax Refund Request

Dear Mr. Boggs:

This letter is to notify you that your request for tax refund has been slated to appear on the Thursday, February 27, 2020 Agenda of the regularly scheduled meeting of the Fayette County Board of Commissioners, at 6:30 P.M.

That meeting will take place in the Public Meeting Room of the Board of Commissioners located at 140 Stonewall Avenue West, Fayetteville 30214.

Your request will be discussed and a decision to grant or deny your request will be made at that meeting.

Should you desire to be heard on the matter, please be present and prepared to address the commissioners at the appropriate time.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tameca P. White", is written over the word "Sincerely,".

Tameca P. White, MBA, CMC
County Clerk

Cc: Joel Benton, Chief Tax Assessor
Kristie King, Tax Commissioner
Ali Cox, Assistant County Attorney