

BOARD OF COUNTY COMMISSIONERS

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FAYETTE COUNTY, GEORGIA

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Dennis A. Davenport, County Attorney
Tameca P. White, County Clerk
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

March 12, 2020

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Invocation and Pledge of Allegiance by Vice Chairman Charles Oddo

Acceptance of Agenda

PROCLAMATION/RECOGNITION:

PUBLIC HEARING:

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

1. Approval of staff's request to accept a Georgia County Internship Program (GCIP) grant award in the aggregate amount of \$2,607.60 to hire an Environmental Education intern and approval of the Grant Agreement. (pages 3-23)
2. Approval of Resolution 2020-03 to update the schedule of fees assessed for an emergency activation fee for drinking water. (pages 24-48)
3. Approval of the February 27, 2020 Board of Commissioners Meeting Minutes. (pages 49-55)

OLD BUSINESS:

4. Consideration of Commissioner Eric Maxwell's request to recognize "Good Friday" by giving County employees a day off on April 10, 2020. This item was tabled at the February 27, 2020 Board of Commissioners meeting. (pages 56-63)

NEW BUSINESS:

5. Consideration for staff to modify the existing GEMA Hazard Mitigation Grant Program (HMGP) grant application to include the rehabilitation of Kozisek Dam (2017 SPLOST project 5509C) and to provide the additional required local funding match of 25 percent if the grant is awarded by GEMA. (pages 64-67)

ADMINISTRATOR'S REPORTS:

A: Contract #1764-B: Water System Administrative Building TPO Roof Replacement (pages 68-70)

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

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Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's request to accept a Georgia County Internship Program (GCIP) grant award in the aggregate amount of \$2,607.60 to hire an Environmental Education intern and approval of the Grant Agreement.

Background/History/Details:

Fayette County is one of thirty-six counties that the Association of County Commissioners of Georgia (ACCG)'s GCIP Grant Review Committee selected to receive grant funding as part of their 2020 Summer GCIP program. ACCG awarded the grant funding for the proposed Environmental Education Intern between May 1, 2020 and September 1, 2020, and acceptance of the award does not require fund contribution from the County. ACCG will reimburse funds associated with the intern's salary, FICA, and workers compensation in accordance with the GCIP Grant Agreement.

The Environmental Education intern that will improve and expand upon EMD's stormwater pollution prevention programs and resources, as well as outreach activities. An overview of proposed assignments for the intern include: 1) Development of facility-specific non-point source pollution prevention training programs for County employees based on the County's Pollution Prevention Plan; and 2) Modification, expansion and/ or re-design of Fayette County's Environmental Management web pages and supplemental educational materials. Improving these items will help better service and educate citizens, as well as more effectively and efficiently reduce non-point sources of pollution, through a community-focused update of current stormwater pollution prevention programming and materials.

The ACCG GCIP award culminated in ACCG offering reimbursement of total internship costs up to \$2,607.60, designated for the intern's salary, FICA and worker's compensation. The Grant Agreement designates \$2,400 towards the intern's salary (\$12/hour up to 200 hours worked), \$183.60 for FICA, and up to \$24.00 for workers' compensation costs.

What action are you seeking from the Board of Commissioners?

Approval of staff's request to accept a Georgia County Internship Program (GCIP) grant award in the aggregate amount of \$2,607.60 to hire an Environmental Education intern and approval of the Grant Agreement.

If this item requires funding, please describe:

Environmental Management has available funds for the program and will receive a full reimbursement up to \$2,607.60.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



GEORGIA COUNTY INTERNSHIP PROGRAM GRANT AGREEMENT

This **AGREEMENT** is made and entered into by and between the **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.**, (the “**FOUNDATION**”), having its principal office at 191 Peachtree Street, Suite 700, Atlanta, Georgia, 30303, and _____**FAYETTE**_____County (“**COUNTY**”), having its principal office at _____140 Stonewall Avenue W, STE. 203, Fayetteville, GA 30214_____. In exchange for valuable consideration, the parties agree as follows.

I. GENERAL TERMS.

A. Agreement Term:

This Agreement shall be effective as of the last date of execution by the parties. Pursuant to O.C.G.A. § 36-10-1, approval by the COUNTY’S governing authority and entry on the COUNTY’S minutes is necessary before the parties may execute. Evidence thereof shall be provided to the Foundation from the **COUNTY** Clerk’s Office as requested and incorporated into this Agreement.

B. Purpose of Agreement:

The **FOUNDATION** is providing grant funding through the Georgia County Internship Program pursuant to the grant award letter (“Grant Award Letter”) (**Exhibit A**) to reimburse certain costs to the **COUNTY** to employ interns to complete projects as described in the county grant application (“County Grant Application”) (**Exhibit B**) from May 1, 2020 until September 1, 2020. This Agreement provides the terms and conditions under which the **COUNTY** may receive reimbursement from the **FOUNDATION**.

II. REIMBURSEMENT TO COUNTY.

In exchange for the **COUNTY** hiring the intern(s) to perform projects as described in the approved County Grant Application and to learn about the operations of county government, the **FOUNDATION** shall provide reimbursement to the **COUNTY** as follows:

A. Use of Grant Funds.

1. Amount of Reimbursement

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- a. **Hourly Rate.** The **FOUNDATION** shall reimburse the **COUNTY** for the cost of wages at the rate of \$12.00 per hour for each hour worked up to 200 hours, for a maximum reimbursement of \$2,400.00 for wages per intern, per internship, unless the **COUNTY** has agreed to pay a percentage of the costs as described within the County Grant Application.

The **COUNTY** may pay the intern at a higher rate than \$12.00 per hour at its own expense as provided for in their approved County Grant Application or as established at a later time by the **COUNTY**. In either case, the **COUNTY** shall be responsible for payment for all the costs above the reimbursed hourly rate of \$12.00 per hour, including workers' compensation and FICA.

- b. **Workers' Compensation.** The **FOUNDATION** shall reimburse the **COUNTY** for a portion of the cost to cover the intern under the **COUNTY'S** workers' compensation plan in the Foundation's sole discretion up to a maximum reimbursement rate of up to \$24.00 per intern, per internship.
- c. **FICA.** The **FOUNDATION** shall reimburse the **COUNTY** for a portion of the cost of paying Federal Insurance Contributions Act (FICA) in the Foundation's sole discretion at a maximum reimbursement of up to \$183.60 per intern, per internship.

2. **Additional Compensation for Intern.** The **COUNTY** may pay the intern(s) in an amount greater than \$12.00 per hour or allow the intern(s) to work more than 200 hours during the grant period. However, the **COUNTY** will not be entitled to additional grant reimbursement for wages, workers' compensation, FICA or any other employment costs for the additional wages or hours.

III. Obligations of COUNTY:

- A. **Use of Grant Funds.** Grant reimbursement is limited to the actual amount of wages paid and approved employment costs for up to 200 hours of actual work performed by a qualified intern, from May 1, 2020 to September 1, 2020, for the Foundation approved internship project as described within the attached County Grant Application.
- B. **Compensation.** The **COUNTY** shall pay interns funded in whole or in part by this grant a minimum of \$12.00 per hour for each hour suffered or permitted to be worked by the intern.
- C. **Internship Requirements.** All interns must have on site supervision, be provided with work projects as provided in the approved County Grant Application submitted by the **COUNTY** and be afforded the opportunity to learn about the operations of county government.
- D. **Required Information: Proof of Payment of Intern and Reporting Requirements.** Upon completion of the internship, the **COUNTY** shall provide the following information

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to the **FOUNDATION**: (1) copy of the offer letter provided to the intern upon hire; (2) employment verification, including the E-Verify usage and acknowledgement form (E-Verify Usage and Acknowledgement Form”) (**Exhibit C**); (3) proof of payment for each payment period for every intern receiving funding through this Agreement; (4) signed and completed reimbursement form (“Reimbursement Form”) (**Exhibit D**); and (5) completed Intern Evaluation Form (**Exhibit E**). All required information shall be submitted by the **COUNTY** and received by the **FOUNDATION** by September 25, 2020 in order to be eligible to receive grant reimbursement.

- E. Hiring of Intern.** In order to be eligible to receive the reimbursement provided for in Paragraph A of Section II of this Agreement, the **COUNTY** must hire an intern who is an undergraduate student, graduate student, recent college graduate, or a high school student 16 years of age or older who is dually enrolled in a college program, as an employee to perform the projects as provided for in the approved County Grant Application. The **COUNTY** may not hire an intern as an independent contractor for reimbursement under this Agreement. The intern hired must be willing and agreeable to having certain information shared about them and their internship pursuant to this Agreement. The **COUNTY** must submit to the **FOUNDATION** no later than July 15, 2020:); intern consent form (“Intern Consent Form”)(**Exhibit F**); the intern information form (“Intern Information Form” (**Exhibit G**); and an intern photograph.
- F. Tax Withholdings.** The **COUNTY** is responsible for withholding all applicable state and federal income taxes on an intern’s earnings.
- G. Nondiscrimination in Employment Practices.** The **COUNTY** agrees to comply with federal and state laws, rules and regulations, relative to nondiscrimination in employment practices because of political affiliation, religion, race, color, sex, disability, age over 40 years, national origin or any other protected class as provided by law. Nondiscrimination in employment practices is applicable to employees, applicants for employment, promotions, demotions, dismissal and other elements affecting employment/employees.
- H. Compliance with Applicable Provisions of Federal and State Laws and Regulations.** The **COUNTY** agrees to comply with all applicable federal and state laws, including, but not limited to:
1. **The Americans with Disabilities Act.** The **COUNTY** agrees to comply with all applicable provisions of the Americans with Disabilities Act (ADA) and any relevant federal and state laws, rules and regulations regarding employment practices toward individuals with disabilities and the availability/accessibility of programs, activities, or services for clients with disabilities.
 2. **Fair Labor Standards Act**
 3. **Georgia Security and Immigration Compliance Act.** The **COUNTY** agrees to comply with all of the E-Verify usage and hiring requirements as provided for in O.C.G.A. § 13-10-91(a).

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- I. **Duty to Notify FOUNDATION.** It shall be the duty of the **COUNTY** to notify the **FOUNDATION** if an intern quits or is terminated by the **COUNTY** within five (5) days of separation.
- J. **Nepotism.** If the **COUNTY** has a nepotism policy for new hires, that policy shall apply to the hire and engagement of any intern reimbursed in whole or in part through this grant. In the absence of such a policy, the **COUNTY** shall refrain from hiring interns who are closely related by blood or marriage to **COUNTY** employees or officials who have a hiring or supervisory role over the intern. The **COUNTY** shall apply its personnel policies on dating in the workplace to any intern hired through this grant. If the **COUNTY** fails to follow these requirements, the **COUNTY** will not receive grant funding for any of the interns who have been involved in any of the aforementioned activities at the sole discretion of the **FOUNDATION**.
- K. **Campaign and Other Impermissible Activities.** Interns hired through the Georgia County Internship Program and paid through grant funding are not permitted to work on campaigns for elections of commissioners or for any other elected official as part of their work with the **COUNTY**. Interns are further not permitted to run personal errands for **COUNTY** officials and staff or work on projects that are unrelated to county government. If the **COUNTY** fails to follow these requirements, they will not receive grant funding for any of the interns who have been involved in any of the aforementioned activities at the sole discretion of the **FOUNDATION**.

IV. CONTRACT MODIFICATION

No amendment, modification, or alteration of this **AGREEMENT** shall be valid or effective unless such modification is made in writing and signed by both parties.

V. TERMINATION

This Agreement may be terminated in the following circumstances:

- A. **Due to default or for cause.** The **FOUNDATION** may terminate this **AGREEMENT** at any time if the **COUNTY** fails to perform any of its obligations under this **AGREEMENT** and fails to cure any breach within 10 days of a notice of breach and intention to terminate by the **FOUNDATION**. The **COUNTY** shall be required to submit all required information not later than 20 days after the date of written notice of termination. The **COUNTY** shall not receive any grant reimbursement for costs incurred after the date of termination or in the event a breach occurred that could not be satisfied.
- B. **Due to Early Separation of Intern.** Should the intern funded by this grant be separated from the **COUNTY'S** employment prior to the expiration of their internship period, this **AGREEMENT** shall terminate within 20 days of the separation unless another undergraduate student, graduate student, recent graduate, or a high school student 16 years

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of age or older who is dually enrolled in a college program, is hired to continue and complete the approved internship within the grant period and at least 100 hours are remaining of the internship.

- C. **Natural Termination.** Unless otherwise terminated, this Agreement shall terminate December 31, 2020.
- D. **Survival.** The following sections shall survive termination for any reason of this Agreement: Access to Records, Records Retention, and Investigation; Hold Harmless; Program Publicity and COUNTY Participation;

VI. **Access to Records, Records Retention, and Investigation**

- A. The **FOUNDATION** shall have access to any pertinent books, documents, papers, and records of the **COUNTY** for the purpose of making audit examinations, excerpts, and transcripts. The **COUNTY** shall retain all records related to this grant for seven years from submission of the required information. If any litigation, claim, or audit is started before the expiration of the seven-year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.
- B. The **COUNTY** agrees that the **FOUNDATION** has the authority to investigate any allegation of misconduct made by the **COUNTY** pertaining to this Agreement. The **COUNTY** agrees to cooperate fully in such investigations by providing the **FOUNDATION** reasonable access to its records and any other resources as necessary to investigate the allegation.

VII. **Hold Harmless**

To the extent permitted by law, the **COUNTY** agrees to hold harmless the **FOUNDATION**, Association County Commissioners of Georgia, their employees and agents for any claim growing out of any action performed by the **COUNTY**, its agents or employees under any provision of this contract.

VIII. **Program Publicity and COUNTY Participation**

- A. The **COUNTY** agrees to allow preplanned site visits from the **FOUNDATION** for the purpose of interviewing the intern(s) and supervisor, taking photographs, video, or audio, and reviewing projects that have been assigned. The **COUNTY** further agrees that any photographs or information obtained during such site visits may be used to promote the Georgia County Internship Program and **FOUNDATION**, which may include, but is not limited to, usage through websites, social networking sites, brochures, press releases, and other forms of media.

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- B. The **COUNTY** further agrees that any promotional information by the **COUNTY** regarding the Georgia County Internship Program must be preapproved by the **FOUNDATION**.
- C. The **COUNTY** additionally agrees that any research, study, review, or analysis relative to the Georgia County Internship Program, or internship, conducted by or on behalf of the **COUNTY** must be reviewed and approved by the **FOUNDATION**.

XI. Miscellaneous Provisions

- A. The intern is an employee of the county. At no time shall the intern be considered an employee or independent contractor of the **FOUNDATION**, or the Association County Commissioners of Georgia.
- B. Neither the **FOUNDATION** nor any of its employees, agents, or subcontractors shall be considered a partner, employee, or agent of the **COUNTY**.
- C. Neither party to this **AGREEMENT** shall have the authority to bind the other party.

This **AGREEMENT** is executed and shall be controlled by the laws of the State of Georgia.

XII. CONTRACT EXHIBIT INCLUSION:

This contract includes the following exhibits, which are attached and incorporated herein by reference:

Exhibit A	Grant Award Letter
Exhibit B	County Grant Application
Exhibit C	E-Verify Usage and Acknowledgement Form
Exhibit D	Reimbursement Form
Exhibit E	Intern Evaluation Form
Exhibit F	Intern Consent Form
Exhibit G	Intern Information Form

COUNTY:

**ASSOCIATION COUNTY COMMISSIONERS OF
GEORGIA CIVIC AFFAIRS FOUNDATION, INC:**

ACCG Civic Affairs Foundation

Printed Name

Dave Wills

Title:

Title: Secretary-Treasurer

This ____ day of _____, 202__

This ____ day of _____, 202__

COUNTY CLERK CERTIFICATION:

The undersigned Clerk of the governing authority of County, DOES HEREBY CERTIFY that the foregoing pages of typewritten matter constitute a true and correct copy of the resolution adopted on authorizing resolution date:_____ by the governing authority of County in a meeting that was properly advertised and open to the public, and that the original of said authorizing resolution appears of record in the minute book of the governing authority of County, which is in my custody and control.

WITNESS my hand and the official seal of the governing authority of County.

(SEAL)

Clerk

ACCG Civic Affairs Foundation

February 14, 2020

Ms. Stacy Bayer
140 Stonewall Avenue, Suite 101
Fayetteville, GA 30214

Dear Ms. Bayer:

I am pleased to inform you that Fayette County has been awarded a Georgia County Internship Program (GCIP) grant from the Association County Commissioners of Georgia Civic Affairs Foundation ("ACCG Civic Affairs Foundation") contingent upon the parties entering into the terms and conditions of the Georgia County Internship Program Grant Agreement (the "Agreement") that this grant award letter is incorporated hereto. A grant contract package is enclosed for you to complete and return. Upon proper completion of such as solely determined by the ACCG Civic Affairs Foundation, this grant is awarded for the 2020 summer program in the amount of **\$2,607.60** for the **Environmental Education** intern project to cover **one** internship. The grant provided must be used to fund costs associated with the intern's salary, FICA, and worker's compensation as specified in the Agreement.

Please contact Michele NeSmith at mnesmith@accg.org or at 404-522-5022 if you need assistance with grant requirements or in publicizing the proposed internship position. While the ACCG Civic Affairs Foundation will post this position through their website and help to publicize it through other channels, it is the responsibility of the County to recruit, interview and hire the intern. In the event the County is unable to hire a summer intern for the project description provided, the grant award designated for this purpose will be rescinded in full.

Congratulations and thank you for participating in the GCIP 2020 grant program.

Sincerely,



Dave Wills

Association County Commissioners of Georgia Civic Affairs Foundation Secretary-Treasurer

cc: Chairman Randy Ognio
Bryan Keller
Tameca White
Steve Rapson



Georgia County Internship Program Grant Application Summer 2020

Applicants should read the entire GCIP Application Packet prior to completing this form.

This application has three sections. Section I requires the applicant to indicate the grant category for the application. Section II requires the applicant to provide answers to a series of questions and Section III requires a detailed description of the internship project being proposed, the need it addresses, and the expected benefits to the county. More information on how to complete the application can be found in the GCIP Application Process and Guidelines document.

The application deadline for the 2020 GCIP grant program is **Monday, January 6, 2020**

Applications should be sent to **Michele NeSmith** at the Foundation via email to mnesmith@accg.org or by mail to:

**ACCG Civic Affairs Foundation
191 Peachtree Street NE, Suite 700
Atlanta, GA 30303**

Please note that factors that influence consideration include but are not limited to the type of project submitted, the overall impact and benefit to the county of the project(s) proposed, the ability to partially fund the internship position(s), collaboration with other counties, regional commissions, colleges/universities, and/or non-profits, and the number of interns requested.

Reminder: Interns should be currently enrolled in college as undergraduate or graduate students, or have recently graduated from college within one year of the grant period. High school students 16 years of age or older who are dually enrolled in a college or university are eligible. General high school students who have not yet begun college are not eligible. Interns cannot work more than 200 total hours during the grant period. The county and the intern can decide how many hours the intern works per week and the total number of weeks worked. It is recommended that the minimum hours worked per week be no less than 15 hours.



Section I: Grant Category

Select (X) the grant category for this application.

General GCIP Grant	
Verizon Rural Grant (55,000 or less population with no previous GCIP Participation)	
Kundell Environmental Grant	X
Garner Health and Human Services Grant	

Section II: General Grant Information

County Name:	<u>Fayette County</u>
County E-Verify Number:	<u>47566</u>
Number of Interns Requested:	<u>1</u>

Are you submitting an application that includes a partner?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
List partners:			
Is your partner a nonprofit, college or university?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
List contribution level	<u> </u> Other		
<i>(Partners can include other counties, regional commissions, colleges/universities, and/or non-profit organizations. Partnerships with colleges/universities, and/or non-profit organizations must include at least a 25% funding contribution from those entities.)</i>			

Name of Grant Coordinator or other Primary Contact:	Stacy Bayer		
County:	Fayette County		
Department:	Finance		
Position:	Financial Analyst / Grant Coordinator		
Address:	140 Stonewall Avenue, Fayetteville, GA 30214 Suite 101		
Email:	Sbayer@fayettecountyga.gov	Phone:	(770) 305-5106



Is the county providing partial funding of the amount needed to fund the internship? (Total cost of the internship is \$2400 plus FICA and WC supplement)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
What amount?		\$:	
OR			
Is the county providing additional funding? (on top of the grant amount)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
What amount?		\$:	
Who will be the supervisor for the intern?			
<input type="checkbox"/> Same as grant coordinator or other primary county contact <input checked="" type="checkbox"/> Other			
Name:	Bryan Keller		
Department:	Environmental Management		
Position:	Environmental Management Director		
Address:	140 Stonewall Avenue, Fayetteville, GA 30214 Suite 203		
Email:	bkeller@fayettecountyga.gov	Phone:	770-305-5412
Has this individual previously supervised interns?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Is adequate space available to support an intern?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is adequate equipment available (computer, software programs, etc.) for the intern to complete the proposed project(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will outside technical assistance be required for the intern to complete the project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If Yes, who will provide it:		
Has your county previously had an intern?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Has your county ever had an intern in this field?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Has your county previously received a Georgia County Internship Program (GCIP) grant for interns?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a college or university located in your county?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a technical college located in your county?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
What special skills should the intern have to be able to complete the project, such as knowledge of certain types of software, experience using certain types of equipment, etc.? (Note this is for a student so years of work in a certain field should not be included.)		
The following skills would assist the intern in completing their project: utilizing Microsoft Office programs and simple video editing.		
Will any special training be provided to the intern?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If Yes, please describe:		



Section III: Project Description and Intern Position Title

Project Information

Internship position title:	Environmental Education Intern
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In the gray space below, please FULLY describe the internship position being proposed, the need it addresses, the benefits to the county, and the necessary intern qualifications. The space will expand when you start to type. Include no more than 1-2 additional pages to describe the internship. More information can be found in the GCIP Application Process and Guidelines document

The Environmental Management Department (EMD), located in Fayette County, Georgia, is seeking a motivated, independent, and creative student to take initiative in the development and improvement of stormwater pollution prevention trainings, educational resources and outreach activities. Eligible students pursuing degrees in environmental sciences, environmental education, public policy, biological science, or related degrees will possess the desired qualifications for the Summer 2020 Environmental Education Intern.

The Environmental Education Intern will work under the guidance and supervision of the Environmental Management staff members to improve and expand the department's existing stormwater pollution prevention educational programs and resources, as well as outreach activities, to exceed the minimum local requirements set forth in the County's Stormwater Management Program (SWMP).

The intern's project, improving and expanding Environmental Management's existing programs, resources and outreach activities will include the following:

1) Development of facility-specific non-point source pollution prevention training programs for County employees based on the County's Pollution Prevention Plan.

The intern will develop training programs, likely videos or hands-on training activities, and complementary educational materials, such as posters, for County facilities that are associated with an increased risk for stormwater pollution. Training programs developed by the intern will be administered annually by County staff.

2) Modification, expansion and/ or re-design of Fayette County's Environmental Management webpages and supplemental educational materials.

The Environmental Education Intern will make appropriate changes and additions to existing County educational resources and webpages to more effectively communicate information related to the County's SWMP goals and SPLOST program to target audiences. Through the course of the internship, staff will take time to discuss local issues related to stormwater pollution with the student. The intern



will then synthesize this information in order to prioritize the material modifications or re-designs that will most effectively target local sources of non-point source pollution.

While working towards developing more locally-relevant and effective education and outreach programs and materials, the intern will gain real world experience with staff members. This experience will include:

- Understanding, applying and communicating state and local regulations related to stormwater management or non-point source pollution prevention to target audiences.
- Gaining an understanding of the practical applications of stormwater management programs and the need for SPLOST programs through accompanying staff on a variety of field inspections and investigations of customer service requests.
- Assisting in facilitation of County outreach and involvement events, such as Adopt-a-Stream or Rivers Alive events, as needed.

The goal of this real world experience is to prepare interns for common duties and challenges associated with environmental management careers in local and state government entities, and provide additional perspective to allow interns to more effectively and independently complete tasks associated with their project. By working for Fayette County EMD, the intern would have the opportunity to create a pollution prevention training program, educational materials and webpages from start to finish, and gain valuable experience in the environmental management field.

Improving these programs will help Fayette County better service and educate citizens, as well as more effectively and efficiently reduce non-point sources of pollution, through a community-focused update of current stormwater pollution prevention programming and materials. Reduction of non-point source pollutants through education will help the County improve water quality as a whole and move towards meeting water quality standards in impaired streams.

EMD is a dynamic office that manages SPLOST projects, stormwater programs, development regulations and compliance with, as well as administration of, state and district environmental regulatory programs. With the help of an Environmental Education Intern, EMD can better address the deep-rooted need in many government entities to tailor state and district educational resources to local needs, and create new programming to keep citizens and other audiences informed.

Intern Qualifications

- Completion of twelve or more credit hours in undergraduate courses related to Environmental Sciences, Environmental Education, Public Policy or a related degree;
- Familiarity with Microsoft Office and Adobe Acrobat (*preferred*);
- Experience with customer service and/ or education and outreach (*preferred*).

For questions, email mnesmith@accg.org or call (404)522-5022 ext. 195



The Georgia County Internship Program is offered by the ACCG Civic Affairs Foundation thanks to the generosity and support of our donors and supporters. The Foundation is a nonprofit 501 (c) (3) organization. For more information, visit www.civicaffairs.org.



Georgia County Internship Program (GCIP) E-Verify Usage and Acknowledgement Form

Georgia law through O.C.G.A. §13-10-91(a) requires all counties to use E-Verify to verify the employment eligibility of all newly hired employees. All intern participants in the GCIP must be verified through this process by the county when they are hired. Failure to complete this process will result in the forfeiture of grant funds by the ACCG Civic Affairs Foundation to the county.

The following information should be prepared by the Human Resources Director or person for your county who processes new employees to verify that the county did use E-Verify to verify the employment eligibility of interns hired through the GCIP. This form is to be submitted along with a copy of the offer letter to complete the proof of hire grant requirement. The county should not submit the E-Verify confirmation issued by USCIS, I9 form, or other sensitive information such as copies of a driver's license, passport, or social security card to satisfy this requirement.

I, _____, acknowledge that _____ County used the E-Verify program to verify the employment eligibility of _____, GCIP summer intern, on the _____ day of _____ 2020.

County Position

Signature

Date

E-Verify Number

Date of E-Verify Authorization



Georgia County Internship Program (GCIP) Grant Reimbursement Request Form

Grant reimbursements will be mailed to the County before the end of the contract period, upon proper completion and submission of all required information and obligations pursuant to this Agreement.

County Requesting Reimbursement: _____

Requested By: _____

Intern Information

Name: _____

Department Hired: _____

Number of Hours Worked: _____

Cost of Wages: _____

Cost of FICA: _____

Cost of Worker's Compensation: _____

Total Amount of Reimbursement Requested: _____

For illustrative purposes, the County may request up to the maximum reimbursement amount of \$2607.60 as follows and pursuant to the Agreement. Where any conflict arises between this exhibit and the terms and conditions of the Agreement, the terms and conditions shall control.

Intern wages are paid through the grant at a rate of \$12.00 per hour for each hour worked up to 200 hours, for a maximum reimbursement of \$2,400.00 for wages per intern, per internship, unless the **COUNTY** has agreed to pay a percentage of the costs as described within the County Grant Application.

Reimbursement for Worker's Compensation may be requested at a rate of \$1 per \$100 salary for a maximum reimbursement of \$24.00.

Reimbursement for FICA may be requested at a rate of .0765% multiplied by salary for a maximum reimbursement of \$183.60.

All interns are required to be covered under the County's Workers Compensation Plan. The funds provided for Workers Compensation and for FICA must be used for those purposes. Any wages paid at a rate higher than \$12 per hour shall be paid by the county as well as the cost of FICA and Worker's Compensation associated with wages above that rate.

I, _____, swear and attest that the information provided in this request is accurate to the best of my knowledge. I further understand that I am required to submit proof of payment by submitting pay stubs and any additional documentation that confirms the funds were properly administered by **September 25, 2020**.

Signature

Date

ACCG Civic Affairs Foundation

Georgia County Internship Program (GCIP) Intern Evaluation Form

Please answer the following questions thoroughly to help the GCIP learn about the details of your internship. When completed, submit to Michele NeSmith at mnesmith@accg.org.

Name: _____

County: _____

1. Before this internship, were you familiar with county government operations?
2. What have you learned about county government from your internship?
3. What were your major internship responsibilities as you understood them? Please specify.
4. What do you believe were your most significant successes during the internship? Please specify.
5. What was the favorite part of your internship?
6. What specific skills, experiences or knowledge did you gain during the internship? Do you believe these will be useful in helping you meet your future career goals and, if so, how?
7. What advice would give your peers who are considering a county internship?
8. Based on your internship, would you consider a career in county government?



Georgia County Internship Program (GCIP)

INTERN CONSENT FORM

I, _____, authorize the Association County Commissioners of Georgia Civic Affairs Foundation, Inc., and _____ County to use my name, college or university, year in school, major, terms of employment, image, audio, video, quotations, internship evaluation, interviews and any other pertinent information related to my internship in the Georgia County Internship Program for reporting, promotional, and data collection and analysis purposes, which may include, but is not limited to social networking sites, website, brochures, publications, press releases, videos, photographs and other forms of print and digital media.

Signature of Intern

Date



GEORGIA COUNTY INTERNSHIP PROGRAM INTERN INFORMATION FORM			
COUNTY INFORMATION			
Name of Supervisor:		Title:	
County:		Department:	
Street Address:			
City:		State:	ZIP Code:
Phone Number:		Email Address:	
INTERNSHIP POSITION INFORMATION			
Full Name of Intern (Hired):			
Street Address:			
City:		State:	ZIP Code:
Phone Number:		Personal Email address:	
College/University Student Attends:		Program or Major:	Expected Year of Graduation:
Post Graduation Plans:			
Intern Position Title:		Department:	
Start Date:	End Date:		Hours Worked Per Week:
SIGNATURES			
Signature of County Supervisor:			Date:
Signature of Hired Intern:			Date:

This form must be completed in full for each intern the county has hired who is being paid through Georgia County Internship Program grant funds. No funding will be granted without this form.

COUNTY AGENDA REQUEST

Page 24 of 70

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Resolution 2020-03 to update the schedule of fees assessed for an emergency activation fee for drinking water.

Background/History/Details:

On March 22, 2018, The Board of Commissioners adopted Resolution 2018-06 providing a schedule of fees to be assessed for an emergency activation fee for drinking water. The amounts of the schedule of fees are incorrect. The adopted schedule assessed a \$10 fee multiplied by each household on the respective state permit. The numbers on the respective permits do not represent households, but population. The appropriate fee should have been \$20 as applied against the number of service connections. The February 14, 2018 minutes of the Water Committee (provided as backup) explains this issue.

The correct schedule of fees has been computed with the correct information and it is attached as Exhibit "A" to the proposed resolution. The proposed resolution states it is updating the schedule of fees accordingly.

What action are you seeking from the Board of Commissioners?

Approval of Resolution 2020-03 to update the schedule of fees assessed for an emergency activation fee for drinking water.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

SCHEDULE OF FEES

(Approved by Board of Commissioners March ~~22~~12, ~~2018~~2020)

The Emergency Activation Fee is ~~\$10~~\$20 per ~~household~~service connection as listed on the State permit for the private water system. The Emergency Activation Fee shall be due and payable each time the private water system owner requests an emergency supply of drinking water. The Emergency Activation Fee for each known private water system permit holder is as follows:

1. Fayette Mobile Home Park: \$ ~~780~~600.00;
2. Dix Lee'On Estates: ~~\$5,560~~4,280.00;
3. Newton Plantation: ~~\$3,000~~2,480.00;
4. Rolling Meadows Estates: ~~\$2,990~~2,300.00;
5. Four Seasons Mobile Home Park: ~~\$6,000~~4,200.00;
6. Long's Mobile Home Park: \$ ~~780~~700.00;
7. Woodland Road Water Association: \$ ~~390~~300.00;
8. Fernwood Mobile Home Park: ~~\$720~~1,220.00;
9. Starr's Mill Ridge Subdivision: ~~\$1,510~~1,040.00;
10. Line Creek Estates: ~~\$2,910~~1,940.00;
11. Wendell Coffee Golf Center: \$ ~~250~~20.00; and
12. Corinth Woods Subdivision: \$ ~~290~~580.00.

STATE OF GEORGIA

COUNTY OF FAYETTE

RESOLUTION

NO. 2020 - ____

A RESOLUTION OF THE BOARD OF COMMISSIONERS FOR FAYETTE COUNTY; TO ADOPT AN UPDATED SCHEDULE OF FEES PERTAINING TO AN EMERGENCY ACTIVATION FEE; TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE; AND FOR OTHER PURPOSES.

WHEREAS, the Board of Commissioners for Fayette County (the “Board of Commissioners”) is the duly elected governing authority for Fayette County; and

WHEREAS, Article VIII of Chapter 28 of the Fayette County Code of Ordinances provides for the emergency supply of drinking water to private water systems and wells; and

WHEREAS, said Article VIII also provides that certain fees may be assessed against the owner of a private water system or a well for activating the emergency flow of drinking water from the Fayette County Water System to the private drinking water source; and

WHEREAS, pursuant to Section 28-354 of said Article VIII, the Board of Commissioners adopted a schedule of fees on March 22, 2018; and

WHEREAS, the Board of Commissioners desires to update the aforesaid schedule of fees by basing the fee on the number of service connections listed on the State permits for the respective private water systems and wells as shown on Exhibit “A”, with such Exhibit “A” being made a part hereof by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Board of Commissioners hereby adopts its updated schedule of fees for private water systems

and wells attached hereto as Exhibit "A", with said fees to be assessed as described in Article VIII of Chapter 28 of the Fayette County Code of Ordinances.

SO RESOLVED this ____ day of _____, 2020.

BOARD OF COMMISSONERS OF
FAYETTE COUNTY, GEORGIA

(SEAL)

By: _____
RANDY OGNIO, Chairman

ATTEST:

Tameca P. White, County Clerk

Approved as to form:

County Attorney

SCHEDULE OF FEES

(Approved by Board of Commissioners _____, 2020)

The Emergency Activation Fee is \$20 per service connection as listed on the State permit for the private water system. The Emergency Activation Fee shall be due and payable each time the private water system owner requests an emergency supply of drinking water. The Emergency Activation Fee for each known private water system permit holder is as follows:

- | | | |
|-----|----------------------------------|---------------|
| 1. | Fayette Mobile Home Park: | \$ 600.00; |
| 2. | Dix Lee'On Estates: | \$4,280.00; |
| 3. | Newton Plantation: | \$2,480.00; |
| 4. | Rolling Meadows Estates: | \$2,300.00; |
| 5. | Four Seasons Mobile Home Park: | \$4,200.00; |
| 6. | Long's Mobile Home Park: | \$ 700.00; |
| 7. | Woodland Road Water Association: | \$ 300.00; |
| 8. | Fernwood Mobile Home Park: | \$1,220.00; |
| 9. | Starr's Mill Ridge Subdivision: | \$1,040.00; |
| 10. | Line Creek Estates: | \$1,940.00; |
| 11. | Wendell Coffee Golf Center: | \$ 20.00; and |
| 12. | Corinth Woods Subdivision: | \$ 580.00. |

EXHIBIT "A"

**2018 RESOLUTION
AND
SCHEDULE**

STATE OF GEORGIA

FAYETTE COUNTY

RESOLUTION

NO. 2018-06

A RESOLUTION OF THE BOARD OF COMMISSIONERS FOR FAYETTE COUNTY; TO ADOPT A SCHEDULE OF FEES PERTAINING TO AN EMERGENCY ACTIVATION FEE; TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE, AND FOR OTHER PURPOSES.

WHEREAS, the Board of Commissioners for Fayette County (the “County”) is the duly elected governing authority for the County; and

WHEREAS, Article VIII of Chapter 28 of the Fayette County Code of Ordinances provides for the emergency supply of drinking water to private water systems and wells; and

WHEREAS, said Article VIII also provides that certain fees may be assessed against the owner of a private water system or a well for activating the emergency flow of drinking water from the Fayette County Water System to the private drinking water source; and

WHEREAS, pursuant to Section 28-254 of said Article VIII, the Board of Commissioners desires to adopt the schedule of fees attached hereto as Exhibit “A”, and made a part hereof by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for Fayette County that the Board hereby adopts the schedule of fees attached hereto as Exhibit “A”, with said fees to be assessed as described in Article VIII of Chapter 28 of the Fayette County Code of Ordinances.

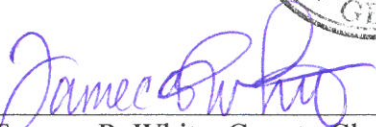
RESOLVED this 22nd day of March, 2018.

BOARD OF COMMISSIONERS OF
OF FAYETTE COUNTY, GEORGIA

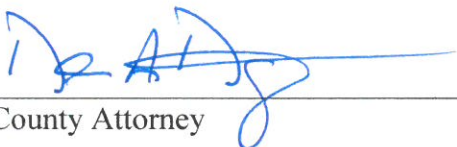
(SEAL)



ATTEST:


Jameca P. White, County Clerk

Approved as to form:


County Attorney

By: 
ERIC K. MAXWELL, Chairman

SCHEDULE OF FEES

(Approved by Board of Commissioners March 22, 2018)

Emergency Activation Fee is \$10 per household as listed on the State permit for the private water system. The activation fee shall be due and payable each time the private water system owner requests an emergency supply of drinking water. The Emergency Activation Fee for each known private water system permit holder is as follows:

- | | | |
|-----|----------------------------------|-------------|
| 1. | Fayette Mobile Home Park: | \$ 780; |
| 2. | Dix Lee'On Estates: | \$5,560; |
| 3. | Newton Plantation: | \$3,000; |
| 4. | Rolling Meadows Estates: | \$2,990; |
| 5. | Four Seasons Mobile Home Park: | \$6,000; |
| 6. | Long's Mobile Home Park: | \$ 780; |
| 7. | Woodland Road Water Association: | \$ 390; |
| 8. | Fernwood Mobile Home Park | \$ 720; |
| 9. | Starr's Mill Ridge Subdivision: | \$1,510; |
| 10. | Line Creek Estates: | \$2,910; |
| 11. | Wendell Coffee Golf Center: | \$ 250; and |
| 12. | Corinth Woods Subdivision: | \$ 290. |

EXHIBIT "A"

WATER COMMITTEE
FEBRUARY 14, 2018
MINUTES

MEMBERS PRESENT:

Pete Frisina, Chairman
 James Preau, Vice Chairman
 Steve Rapson, County Administrator
 Lee Pope, Water System Director
 Commissioner Steve Brown

ABSENT:

NON-VOTING MEMBERS:

Dennis Davenport, County Attorney

GUESTS:

Harvell Walker, Frank Andre, William Andrews

STAFF PRESENT:

Russell Ray, Matt Bergen
 Carrie Gibby, Anita Godbee

The meeting was called to order by Chairman Pete Frisina at 8:00 A.M.

I. APPROVAL OF MINUTES FROM THE MEETING ON JANUARY 24, 2018.

Lee Pope made the motion and Vice Chairman Jimmy Preau seconded, to approve the minutes from the meeting on January 24, 2018. The motion passed unanimously.

II. PRIVATE WATER SYSTEM EMERGENCY ORDINANCE DISCUSSION.

Attorney Davenport explained the document before the committee has some minor revisions, supplementing the last meeting. The first change comes up on page 3, Section 28-253, one of the things that we noticed in the permits for example for Fayette Mobile Home Park the permit has it down as a population of 78. We looked at that population of 78 as being 78 connections. It is not 78 households, it is 78 persons. When you convert that to households the connections were actually 30. Every system on this list was a downward adjustment because the population number was not the service connection number. It did not translate one to one. For example, Fayette Mobile Home Park went from 78 to 30, Dix Lee'On went from 556 to 214, Newton Plantation from 300 to 124, Rolling Meadows from 299 to 115, Four Seasons from 600 to 210, Longs Mobile Home Park from 78 to 35, Woodland Road Water Association from 39 to 15, Fernwood from 72 to 61, Starr's Mill Ridge from 151 to 52, Line Creek Estates from 291 to 97, Wendell Coffee from 25 to 1. That answered the age old question of what the 25 was there for the Wendell Coffee Golf Club. Now we know it is one connection. Corinth Woods subdivision is 29; the additional language there is this system is listed as Clayton County with the State. We do not have a Corinth Woods subdivision in our subdivision list; Corinth Drive comes off Corinth Road in Fayette County. There are two lots in Fayette County accessing on Corinth Drive, neither of their deeds make reference to Corinth Woods subdivision, etc. Mr. Davenport said it stays at 29. That translates into different dollars on the resolution.

Mr. Davenport explained there was a minor adjustment on page 6, in section 28-254 paragraph sub-section B line item vii. This was changed from \$2,000 feet to 20 feet as the distance to the nearest county line from the Woodland Road Water Association. He stated that is the extent of the changes from the last meeting.

Chairman Frisina commented this is up for re-consideration for the Committee to look at one more time before going to the Board of Commissioners. Mr. Rapson explained that he took those updated quantities from the permit and where we had used \$10.00 as a jumping point to figure out what the schedule of fees would be, he used \$10.00, \$15.00 and \$20.00 and then sent that to the Board. The majority of the folks he heard back from all said the \$20.00 would be the best, which is what you see in the fee schedule, all based on whatever the quantity is for the permit times \$20.00.

Mr. Davenport stated that fee schedule, even though it is times \$20.00, the numbers you are looking at, except for Fernwood and Corinth, all the others have decreases.

Mr. Harvell Walker with Woodland Road Water Association said on that particular one that is correct they had the wrong numbers. Why jump from \$10.00 to \$20.00, nothing has changed other than there was an error on that. He asked if somebody could explain that to him. He said he knows the dollar amount went down, but that is a hundred percent increase.

Mr. Davenport said to keep in mind there is not any current charge now. This whole process is to determine the baseline information to use to start up a brand new ordinance. The \$10.00 was not set in stone. It was a place setter to begin with and when the numbers were adjusted on the permit figure itself, we looked at the total package of what would be charged to a private water system. A private water system that pays nothing into the water system at all for the water infrastructure; what would be fair and equitable to the balance of the water system customers to allow a private water system to tap on. These numbers with the \$20.00 insert seemed more equitable to the group as opposed to the \$10.00.

Mr. Pope added for clarification that every customer in this Water System pays a meter and tap fee that assists us with the infrastructure required to meet them with services. When you come on as a private water system and bring twenty something customers, none of them paid that \$1,800.00 or whatever the cost for the size of meter, we did not feel it would be fair to charge you \$1,800.00 times twenty something customers. That would have been astronomical, so we tried to come up with a fee to assist with recouping some funds towards the infrastructure to deliver that. He explained infrastructure is the plants, the piping and the tanks in the system that is required to deliver services. Everybody else in the system paid for that service by paying a meter and tap fee. That is part of the capital cost recovery for that infrastructure. He said we tried to come up with a fee that was fair. You are not paying that per customer, so we are trying to come up with a fee that we feel like you did pay in something because potentially those other customers could come and say that water system that I paid \$1,800.00 to be a part of, why is he getting to be part of it for even \$20.00 or \$30.00. We felt like that was a fair amount because you do have some infrastructure on your end.

Mr. Walker asked if that is an average cost for anybody that taps on now, if you have a house and you just want to tap on, is it \$1,800.00 for the meter. Mr. Bergen said the cost for a standard meter is \$1,300.00, and then we have the infrastructure charge of \$3.50 per foot on your road frontage in addition to those fees.

Mr. Walker said he knows they made a correction, but then we go from \$10.00 to \$20.00, is that only because now it is less number because those were wrong before? Mr. Rapson said to keep in mind the \$10.00 was a function of whatever denominator was the number. When you look at this now, of the 12 fees we had, the fees being proposed even though the denominator went from \$10.00 to \$20.00, 10 of those are less than what we had proposed before for the total fee. In your particular case for Woodland Water Association, the original proposal was to charge \$390.00 that has actually been lowered to \$300.00. He said he thinks it is all a function of the math. Since we didn't have the right numerator to begin with it changed the function of the equation.

Mr. Davenport commented it is a fluid starting point for recommendation to the Board of Commissioners. The group selected \$10.00 because of the numbers that were there on the permit. When those numbers came down, the dollars did not work, they worked better with the \$20.00 as opposed to the \$10.00. It is not like we have been doing this for five years and all of a sudden we are going to raise it 100%. We haven't been doing it at all. We are trying to figure what is the right starting point and we figured \$20.00 was the right starting point.

Mr. Walker said he does not know about the other systems, but he knows it is going to be less than the number of houses that are there. They will have one connection, if this goes through and they do it the way it is now. You have one meter and it is probably going to be 4 inch and he knows all the other houses, five of them do have meters and ten of them do not have anything. It is just a flat fee because they quote on the system. They have one meter and that is like one \$1,300.00, he knows this is less than that, but is there any consideration for you are only hooking up at one place in their system if they do this. Has that been thought about? Does that make any difference?

Mr. Davenport responded what makes a difference is what you can have, not what you do have. Your permit allows you to have a particular number and that is what the fee is set at, what you can have. Mr. Walker said they are not going to hook up to the county water. Mr. Davenport said he understands that, we are not going to supply you with water on a regular basis either. This is only for an emergency. Mr. Walker said he understands. Mr. Davenport said you should not need us at all, but if you do, this is what it is going to cost you.

Mr. Pope commented what we are trying to do is get ahead of the curve to put something in place because traditionally water systems continue to age and we generally have to kind of help one another. We are trying to put something in place; we already have things in place with larger systems to assist us and us to assist them. What we are trying to do is take care of those in house right now, that are within the county that have their own water system,

but we are trying to put a vehicle in place so that if you do have an emergency and have to have assistance we have some language to give us direction on that. In the past, we have just said, what do we do? There is no method to the madness. Sometimes they got taps, sometimes they didn't, and there was no organization to it at all. We are trying to put something in place so that if something happens in a water system in this county that is not on the county system what is in place to take care of that system. So, when EPD comes and says "you guys have a problem, and you need to find somewhere else to get water for a few days so you can get this resolved", we have an agreement in place. He said he has only been here four years and he knows in the past there was no organized ordinance or anything to give any direction.

Mr. Pope stated most utilities such as Clayton County are an authority; they don't allow private systems to hook up to their water system because it doesn't meet their infrastructure requirements on minimum standards. Their ordinance says it is not going to happen.

Mr. Walker commented somewhere down the road, if this goes through and they decide to do it, do they just call the Water System and somebody comes out and looks at their system to see whether we can give it to you at some point or do whatever with it. But, somebody will evaluate it to see whether it is up to Fayette County standards?

Mr. Pope responded we are going to evaluate all the private water systems. We did a few through a task order last year that was brought to our attention from Commissioners and people living in the Districts, but this is the County Manager right here and his direction from him moving forward is next year to have all the rest of the systems reviewed. We will have a conditional assessment of where they are at as of today so we can make some plans, so yes, to answer Mr. Walkers question, we will be looking at the condition of your system.

Mr. Davenport commented there is an initial analysis done specifically for tapping on in an emergency basis which is different from what Mr. Pope is talking about. If you need emergency water there is an analysis made by the Water System to determine whether or not you are eligible for emergency water and that is what this ordinance is for. What he is talking about is the next step is you become a part of the system; there is a different analysis for that.

Mr. Rapson suggested discussing the items in the email from Derek Bunch. Mr. Pope asked Matt Bergen to go over the email in detail. Mr. Bergen said Mr. Bunch is with Georgia Community, which is Line Creek Estates and Starr's Mill. He is the owner of those systems.

Mr. Bergen read the email: "Hello, Mr. Pope, I would like you to reconsider your recommendations regarding your proposed stance on supplying the water to privately owned public water systems, it is troubling that a privately owned system will be charged a different rate than publicly owned."

Mr. Davenport commented that the first statement needs to be corrected. We are not supplying water to privately owned water systems; we are making water available on an emergency basis to privately owned water systems. There is a marked difference in that statement. If we were looking at supplying water to private water systems it is a different discussion.

Mr. Bergen continued reading the email: “Additionally, I am unsure why you are treating privately owned systems desiring a connection to the county water any differently than commercial accounts with master meters such as apartment complexes, condos, or subdivisions. “

Mr. Rapson commented that he thinks that goes back to what Mr. Davenport just said. Mr. Davenport added the meter cost. Mr. Rapson said this isn’t an apartment complex or commercial complex that is asking us to supply water for them. That would be handled completely different. Mr. Davenport asked about the cost of a meter for a commercial account. Mr. Bergen stated if it is multi-family, again you are looking at somewhere around \$50,000.00 to \$60,000.00 range.

Mr. Davenport said if we treated them the same way as a multi-family account we would charge them \$60,000.00. He said he is trying to correct what Mr. Bunch is saying in his email. He is looking at this like all the people that are on the system are paying is the monthly charge. To get on the system, they had to pay \$50,000.00 or \$60,000.00 to get on the system, which is a substantially higher rate than the cost stated in the emergency water ordinance. Mr. Rapson said we would not connect that type of a system to one master meter. When you connect a system to a master meter, and you have a bunch of other folks that are paying money towards that, like it was an HOA, which is inherent to a lot of problems he does not think this Board would want. We bill individual meters, not a master meter; even that scenario is not likely. We probably need to have that discussion with him as well; he is just trying to put it on the record.

Mr. Bergen continued with the email from Mr. Bunch: “Regrettably, I was unable to attend the original meeting as I did not receive the letter informing me of the meeting until after the meeting was held. I just learned of this morning’s meeting a few minutes ago. This quick note does not list all of my concerns, but would like you to present them to this morning’s meeting. From the outside looking in, there seems to be a conflict of interest that presents bad optics when the county presents such seemingly harsh guidelines. I think the county system should be pleased if all private systems were connected to yours. Such connections provide additional revenue with very little additional effort, while at the same time, providing the security of additional water to county constituents. However, your proposals make such connections unfeasible. While that may be the goal, it is odd that the county is working hard to sell more water, but when it comes to privately owned systems the county is seemingly doing its best to throw up barriers. Private systems are purchasers of water that the county is then not required to maintain lines, read meters and handle billing. If you are open to discussing this proposal I would be happy to meet with you, please let me know when a convenient time is to meet. Thank you for your consideration. Derek”

Mr. Davenport stated he would like to expand on what Mr. Pope said earlier. Before this discussion with this ordinance, if Derek wanted to tie on, we would say no. If Derek had an emergency and wanted to tie on we would say no. Anybody with a private water system that wanted to tie on for any reason, we always said no. We didn't allow private systems to tie on simply because of the problems we have been talking about. One of the main reasons he understands we are even discussing this issue right now is because we know there could be an emergency issue arise, where it is necessary to have some type of water source on an emergency basis. Because, quite frankly, if one of your systems ran out of water today and you went to the State; the State would come to us and say "ya'll need to figure something out". That is what would happen. We are trying to figure something out before that happens. It might not be the prettiest thing; it might not cover all the bases. But, we see it as a starting point and we are trying to recognize those emergency situations where we could work with private water systems. We are trying to define what those parameters are. We welcome suggestions, just because we don't agree with some of the opinions doesn't mean that they are wrong. We just need to understand what the lay of the land is. This is a two-step process where we get information for the Water Committee; the Water Committee makes a recommendation to the Board of Commissioners and the Board of Commissioners goes through this whole thing all over again; and they make a final decision. It all points to this process. We welcome public input and he thinks if Mr. Bunch wanted to come to the next meeting, he is welcome to do that. This is a hot button issue. We are trying our best to at least have an alternative for people that are in an emergency situation. This is not your regular run of the mill supply me water. This is emergency situations only.

Mr. Pope commented he thinks that is where there is some confusion. He thinks they either think we are trying to take over their systems or we are trying to force them to have a connection. That is not what is happening at all.

Mr. Rapson said his only concern is he said he was not aware; he did not receive the letter. His question is, is this brand new to him? Mr. Bergen said he was aware. He stated that he did not receive that particular letter until the meeting was held. Mr. Pope commented we have sent two letters. Mr. Rapson said what we need to do as a Board is decide do we want to have a meeting with him prior to making a recommendation to the Board of Commissioners?

Mr. Davenport commented you can respond to him and let him know that we meet the 2nd and 4th Wednesday and he is welcome to come to any meeting and discuss this topic if he wants to. The Water Committee will make a recommendation and if you want to come to the Water Committee, fine, if you want to go to the Board of Commissioners, fine, but we can't stop because one person sends an email because he couldn't make a meeting.

Mr. Pope said we are just a recommendation board, we will make a recommendation and it will be on the Board of Commissioners meeting and he can certainly come to those meetings. Mr. Davenport said he does not know what meetings they will be, but once we make the recommendation Tameca will take that and calendar it at the particular meeting.

She can let the Water Committee know and if the Water Committee wants to let Mr. Bunch know, that is fine. All the meetings are published, all you have to do is look on the web site and find what is going on with all the meetings.

Frank Andre with the Woodland Road Water Association commented he has been a resident and taxpayer of this county for over 35 years. He said he applauds what you gentlemen are trying to do, but he has a couple of questions. He does not agree at all with the definition in the minutes of February 7 about water unavailable. This is sort of a logical question where a private water system or a well experiencing low pressure is not deemed to have water unavailable. That needs a little bit more finesse. He said he does not agree with that. If you gentlemen were all in a line and you have a well in your back yard and you had the end receptacle for water, he might have water pressure and you might have one half psi. Therefore, according to your definition you don't have water. He said that needs to be finessed a little bit.

Mr. Davenport explained the distinction is water not available from the source. In the example, water is available from the source; it becomes a mechanical issue, a pumping issue as opposed to a source issue. If you have water available at the source and you have, as in the example, low pressure for the last guy, get better pumps. If you don't have enough water to get out there because you don't have water at the source, now you have water unavailable. It is a matter of can you fix it, or is it something that is just not available. Mr. Davenport said he is not wed to the particular wording for that definition that is the concept; we don't want to fix a pump problem. We want to address a situation where you don't have water period. That is what we are trying to address; your well is dry.

Mr. Andre commented on the statement that people receiving emergency water haven't paid any of that, so the emergency rate is triple the rate of the normal rate for water system. He said he finds that by definition probably a little punitive. He said he does not see why someone in an emergency situation has to be put to the wall so to speak, and pay a triple rate. They are hurting, they need water. He said he applauds the efforts here to straighten this out; an emergency is something unforeseen by a catastrophic nature. Charging somebody a triple rate in a time of need he does not think is much of a Christian attitude.

Mr. Pope said part of that goes back to us recovering what it costs to put our system in place. We traditionally pay higher rates if we have to purchase water from other systems and what we don't want is for it to become habitual use. He said that is also outlined in the agreement. We don't want people to say, it is going to cost me \$15,000.00 to fix that pump or drill another well, I can just keep buying water and keep supplying to my customers and I have no incentive to fix that well. If you are paying a much higher rate, there will be an incentive there in place to say I need to get off that system as quickly as possible. There is nothing punitive, we are letting you know way in advance what the rate is, so you can put other systems in place to back up. For instance, you may say what I don't ever want to have to do is enact that emergency agreement. So, what I am going to do is buy an extra pump and put it in the warehouse so I never have to worry about it. I can just switch pumps. Or maybe I will put some redundancy in my chemical treatment processes. He

said that is what we do in our plants; we have redundant pumps, so you could put some other things in place in lieu of having to enact this.

Mr. Andre said this is for 30 days, maybe 60 days only, so if it is not going to go past that under the system you guys set up. Mr. Davenport responded practically speaking, yes. But, when you look at a situation with somebody as Mr. Pope just talked about, where the cost to fix your system is \$50,000.00 and I can ride that out for 120 days as opposed to fixing the system. This ordinance says you can't do it for more than 60 days. But, what are we going to do at the end of 60 days? The fact of the matter is, we don't have a whole lot we can do on the back end if we don't take care of it on the front end.

Mr. Davenport said he would argue and contrary to what Mr. Pope is saying, he thinks it is designed to be punitive for two reasons. Number one, you don't pay the tap fee and number two we don't want you on the system for more than 30 days. If we made it easy, you would have an incentive to stay on the system for more than 30 days. You either stay on the private water system or you come to the county system, that is the choice, but there is nothing punitive about charging somebody that rate for a 30 day period when it is a fraction of what everybody else pays that bought into the system. You look at it as punitive because it is coming out of your pocket at that particular time, but it never came out of your pocket on the front end when people paid \$1,500.00 and \$1,800.00 to tap onto the system. They paid for the ability to have a lower rate per month. No one on the private system paid for that ability to have a lower rate per month so you are getting a higher rate. In water contracts with people between jurisdictions for example, governments charge other governments higher rates if they don't pay some type of a tap fee or some type of a operations and maintenance fee. That is common in the industry to charge higher rates for people that don't pay those tap fees. You look at it as punitive and he would agree it looks punitive, but it is that way for a reason; those two reasons that he talked about; you don't pay the tap fee and you shouldn't be on the system for any more than 30 days period. Your system is independent. You are getting potable water and you should be getting it at a pressure level that is consistent with the minimum standards of the State. There is no reason for us to be involved. But, in an emergency, a lot of this is us telling you, folks, let's plan together. Let's get this done. This is what we are looking at here. You may not like the numbers, but it is a source, it is an alternative. Before this, there was no alternative. He said he is not pushing the triple rate. The triple rate is in there to promote this discussion; it may carry the day as far as the Water Committee is concerned. But, we are not trying to keep you on as a customer. We are trying to tell you get off as quickly as you can because this costs you more than it costs everybody else and we want you to go back onto your own system. Because that is how it should be working. You should be on your system, and we are on our system. For those two reasons, he would say yes, it is punitive, but it is punitive for a reason.

Mr. Andre asked Mr. Davenport to define tap fee. Is it just the meter or is it when you pay a tap fee is it really more than just the meter that you are paying the tap fee.

Mr. Bergen said the \$3.50 per foot on your road frontage helps offset the cost for the pipe, the infrastructure that goes in the ground to serve that parcel. That fee is in addition to your meter and your tap fee.

Mr. William Andrews asked about the stipulations for getting off the private water system; as far as getting away from the private system and tap into the county system. Mr. Davenport said it first has to be a desire on the part of the owner of the system to make that happen. Our biggest hurdle right now is the owners of systems want to be paid compensation for their system and we don't desire to pay any compensation to put you on our system because there is a lot that has to be done to put you on the system by way of upgrading of lines.

Mr. Pope said the infrastructure does not meet our minimum standards so we would be paying for a system for no benefit to us because we would have to redo the lines. It is almost like we are laying lines for a whole new subdivision.

Mr. Walker questioned the ordinance saying your system has to be up to standards and it is the private owner's job to have it up to standards before you can even hook into your system for the long time if you wanted to. Mr. Davenport commented there are two things happening here. The emergency connection; we are telling you where we are, we can say as long as you are a less than 6" line subdivision, you don't need a vault and you pay the emergency activation fee and you pay triple the water rate and you can have water for up to 30 days. That is pretty much all we are going to do. If you get past that thirty days, now you need to tell us what you are doing to fix this, because if you are not, we need to transition you to the county Water System. That takes an evaluation process and we are not going to pay that owner of that system anything for that system because he or she has two choices. He either upgrades and makes the fixes to the system and keeps it private or he transitions it over to us and we don't pay for that. We wind up looking at what that cost is going to be, and we work out whatever we need to work out with the owner of that system without paying him value for the system but get his assistance to give us as much of a contribution to upgrade that system as possible. It is going to be a give and take relationship at that point.

Mr. Walker said he understands we are getting away from the emergency now, we are onto the other, and this is something we need to look at further down the road. Is it the private owner or in their case, the group has to bring their system up to standards to hook up to you forever from now on, or do you all come in and make those corrections, whatever they might be.

Mr. Davenport said the easiest process to look at is we would go out and survey your system to determine where you are, what size pipes you have, what is the integrity of the pipes, how old are they, see how that compares to our minimum standards, to the extent it does not meet our minimum standards, we have to evaluate what the cost would be to bring it up to our minimum standards. We can put a dollar amount to that. We can say in order for you to come onto our system it is going to cost you, let's say \$350,000.00. Who pays that cost? First of all, we are not interested in paying that cost, because if it were done like it

was done from day one, the developer pays for that cost and then gives it to us. That is how it is done traditionally. If you want to get onto our system, if you want us to do the work, it is going to cost you \$350,000.00 for us to do the work. And if you don't want to pay the \$350,000.00 stay a private system.

Mr. Walker commented it is not a matter of wanting, it is a matter of can't do it. Mr. Davenport said he hears him, he is just saying that is the starting point. It is going to be a give and take relationship. We don't have all the answers here for that kind of situation today. But, those are the dollars we are talking about and how it is going to work out.

Mr. Pope said in reality as a private system, you can get a business loan to upgrade your system to minimum standards; or you could try to get grant money to do that. Mr. Walker said there are fifteen people. There is no option. Mr. Pope said USDA could probably get them a grant.

Mr. Andrews asked who oversees the owner of the private water system to ascertain that he has met the requirements from the EPA. Mr. Pope said that would be EPD. Mr. Pope said he has no jurisdiction himself.

Mr. Andrews made a comment that he has met the minimum standard of 20 psi, correct? When your fire truck goes in there, it is not 20 psi, so what is the minimum your fire truck requires to get their system working? Mr. Pope said as long as they can get water in their trucks they can boost the pressure to what they need within the truck. Mr. Andrews said they put the water in the trucks, but they exhaust all that water, so they have to get new water. What is the minimum psi that they must have for the truck to work. Mr. Pope said they actually pump out of onsite pump pool; they have a daisy chain system where trucks come in and dump water into that pool. It is a temporary pool and they pump the water out of that.

Mr. Andrews then asked the 20 psi, is that constant all the time, he can guarantee you, if 50% of residents were to turn their faucets on at the same time; you will not have 20 psi going into the home. If his wife is taking a shower, he waits until she is through. Who is the over seer here to ascertain that the owner maintains that 20 psi constant pressure. Mr. Pope said that would be EPD. That has nothing to do with us. Mr. Andrews said that is the problem he has. His understanding is the owner sits on the Board. He sits on the EPD Board.

Mr. Davenport asked if he is Newton Plantation. Mr. Andrews replied yes. Mr. Davenport stated Senator Rick Jeffares owns that system, correct. Mr. Andrews said yes. Mr. Davenport said he does not think he sits on the Board, but he is a State Senator. Mr. Andrews stated that is a conflict of interest because he owns the system, he has a problem with the system; he has been told there are several violations that have not been corrected. It makes sense he sits on the Board, he is not going to do anything about it. If the county wants to purchase that system he has to get it up to...He keeps hearing this thing about it will cost a million dollars to get this system going over a 30 year period. Now, if your predecessors thought that way, you would not have paved streets today. You wouldn't

have street lighting, and Ford was the first one to make a V8 engine. If he thought about getting a return on his money yesterday or tomorrow, we would not have the V8 engine today. What you are doing is for future generations, not for us. That is a safety issue, for just something that is a situation that is not yours. Say, you go out of town and you have a fire in your subdivision and your house is affected. The fire truck goes there, push into that thing, nothing. This is not welfare. He said he went to a meeting down in your complex and there were animal rights. He said he is a dog lover and he does not see. The money was there. Last Thursday, GDOT, they want something done and the Commissioner tried to hold the money out. It is human life. You cannot put a price on human life. You can do something today, generations down the road, they will benefit from it. He said he thinks it is up to our spokesperson or the EPD who has more power than us, to put some pressure on the owner of the system and get it upgraded or whatever it takes. Month after month, it is just like an exercise in futility, because nothing is done. We don't have enough clout. We can come and speak, but we need people in authority, whether it is the commissioners, the State or what to do something about it. These people pay taxes. He said he was waiting on Mrs. Smith, she is the spokesperson, but she has not arrived. He said those are his concerns.

Mr. Rapson commented that one of the things that he is working with Commissioner Rousseau is we are going to evaluate the remaining systems. Your subdivision has been evaluated in regards to what it would take to bring that infrastructure up to the Water System standards. We have not done all of them, we are going to do a task order to do all of them, once we have all that information, at that point the Water Committee would decide do we want to move forward with trying to replace some of those systems and that would be something we would have to talk to the Board about; whether the Board of Commissioners agrees that that is a logical approach. He said he would agree that those are some of the concerns; you raised valid concerns. Over twenty percent of the county has the same water issues that you have. In your particular case, you may have fire hydrants, but we do not count on that system in regards to fire response any differently than if we go into a neighborhood in areas of the county that do not have any water lines. They handle the dispatch and they handle fire services different in those areas. They don't count on those systems. There isn't any fire suppression issues associated with this because we have already responded with our protocols to make sure that we don't have that issue. Therefore, we daisy chained those pumpers. That is why we have pumpers in the system. One of the things that Mr. Pope is working on in his long term plan is to actually put water lines in and connect those areas where waterlines currently don't exist so that we can get ourselves less and less resistant to having to do those types of protocols. The answer to your question, each of those systems has to be individually analyzed. No different than if there were no homes there and they put a brand new system in; when they get that system done and that system is connected and they put that infrastructure in, that system then is donated over to the county and we assume ownership of that system. In your particular case, he thinks with your subdivision it has been evaluated and they said we would have to replace all those pipes. But, you have to understand, we can't even take over that system because right now it is not part of our water service area, because it is actually delegated to another permit through EPD to that owner, so we have to negotiate with that owner to even

alter that equation. But, before we take that step we really have to know where we are with all the systems and that will be the next step we take.

Mr. Pope commented that he thinks what he is asking is, to clarify, is he is asking for help. What he is saying is we have a private system that is owned by someone who you think is not taking the action to take care of you. That is really not our jurisdiction. It is EPD. Mr. Pope said he can assist with setting up meetings, because it sounds like you need to have a meeting with your system owner and EPD at the same table.

Mr. Andrews said the system owner was present at one of the meetings at the church and he raised that issue with him about the pressure. He said when he got back to his office he would turn it up. Mr. Andrews said he is still waiting. He said thank you for the update and allowing him to speak.

Mr. Rapson recommended that the Water Committee recommend to the Board of Commissioners consideration of this item on the March 22 Board of Commissioners meeting. He said he thinks that is far enough out in advance that if we need to have a couple of more of these meetings with folks that could not make it, then we can provide a better update to the Board of Commissioners for that March 22 meeting. Mr. Pope commented they could also go to that meeting and speak. They could come see us for every meeting we have until then and they can still go that meeting and speak to the actual board.

Mr. Rapson made this a motion and Mr. Pope seconded. The motion passed unanimously.

III. MNGWPD REGIONAL MULTI-FAMILY TOILET REBATE PROGRAM.

Mr. Pope explained when we talked about this last time we all agreed to move forward because it satisfies one of our action items with our agreement with the Metropolitan Planning District. What we did not do is clarify a couple of the blanks that have to filled out in the document. He said he just wanted to inform the Committee of his recommendation. On the second page letter E requires us to set a limit to the number of toilets. The statement (iv) reads be applying to replace at least 30 toilets but not more than, he said he recommends the more than be 400 toilets. That would cover our largest system we have identified. Mr. Rapson agreed with this.

Mr. Pope went on to the next blank which is cost paid by utility, number 3. He recommended we allocate funds in our next budget which would be the next fiscal year beginning July 1, 2018, of \$100,000.00. That would be enough to cover several systems. In fact, just about all the systems if they chose to participate in this program. Moving forward in the fiscal budget we will continue to leave those funds available for those systems. The agreement says that it ends and we always put in there when funds are expended, so we can actually go during a calendar year and add funds should those funds be expended. That is how we have handled the other toilet rebate program. He commented there is an update in every meeting packet on the current toilet rebate program. Today's report shows \$11,170.00 available. Should anyone apply for toilets between now and July 1 we could utilize those funds if those funds became expended as

always, we could come back and say we need to add funds to that. He said he does not anticipate that would happen because he does not think the initiative from Metropolitan Planning District is really going to kick this thing up until later next year anyway.

Mr. Pope said his recommendation is that we make it a maximum of 400 toilets at a time, and we allocate \$100,000.00 in the budget starting July 1 and the terms to be as funds are expended. Mr. Pope said generally they let us know way ahead of time when funds are getting low. Then we will come back to the Committee to let them know we need to add funds. Fortunately, he said he does not think that has happened mid-stream since he has been here.

Mr. Pope made a motion to recommend 400 for the maximum toilets, \$100,000.00 for the funds to fill out the document with those numbers. Vice Chairman Preau seconded. The motion passed unanimously.

IV. WATER PLANT UPDATE.

Russell Ray reported there has not been much activity lately. Lakeshore has done some cleaning in the pipe gallery and we should be finished in that area, the painting contractor will be back to touch up some more of the pipes in the pipe gallery. The work that was done to correct some problems has been successful, but there is some painting still to be done.

Mr. Ray said two projects at Crosstown were done. A liquid lime system (lime slurry system) was installed. The second system was a chlorine dioxide system; both the companies that represent those products have done an excellent job of working through issues and maintaining that equipment. That is what we had planned on and hoped for. That has continued to happen.

CH will be continuing the plans for our work at the South Fayette Plant which will occur in the next fiscal year. He said he will bring a final slide to the Committee in the near future showing Lakeshores final cost and completion of that contract.

Mr. Pope commented we will schedule a meeting down there once the cleaning and the painting is finished. Everybody will be able to tour the facility and see the new equipment. It is all new and everyone can see the final product.

V. DISCUSSION OF WATER COMMITTEE MEETING MEMBERSHIP.

Mr. Davenport stated we have talked in the past about how there is no formal template for guidelines for membership of the Water Committee, terms, etc. We have gone back in the history of the county records and really could find nothing since the Water Authority was sought to be established back in the 80's. He said what you have before you is a draft ordinance which is similar to the committees we have put together for Fayette County in the recent past. Specifically the Transportation Committee and the Public Arts Committee; if you look on page 2 you will see how much of a template this is because under

section 2 about 7 lines down it says the Fayette County Senior Water Committee. This is also the planning document for the Senior Services Council. That senior will be omitted, obviously. This is a template to show you the types of issues that need to be addressed by the Water Committee. For example, under section 2, there is a blank there. He said he was hoping to get some input as to what the purpose and goals are of the Water Committee. That is the first issue to deal with. Under section 3 on page 3, membership from conversations he heard Commissioner Brown speak of at the last meeting, he promotes 7 members to the Board. Mr. Davenport said he put in 5 members slash 7 members because he wanted to make you aware that while we don't know what the correct number is until you provide a recommendation, we currently have 6 and 6 is probably not a good number. He said pick one of these, 5 or 7 and it is going to drive everything else. For example, a quorum of 4 members, if you pick 5 a quorum will be 3 members. It is half plus one. He said if there are questions with anything else within the document he will be happy to answer them to the best of his ability. This is our attempt to make this look more like the committees we have recently established.

Mr. Rapson suggested everyone review the document and be prepared to decide what to do with it at the next meeting. Then we will make sure to get a copy of it to Commissioner Brown for his input as well.

Mr. Pope asked if we decide to expand to 7, can we put stipulations on who those 7 are? Can we state they are the head of another department in the county, or could it be another city we could request to place somebody on the Board. Mr. Davenport referred to page 3, paragraph 2B. Mr. Rapson stated right now it is the Chairman, his designee, County Administrator, Director of the Water System, and then Planning and Zoning, and then we are saying 3 residents. If you want to put restrictions, you can say 3 residents and one of the residents has whatever type experience you would like to add to it. He said he is not sure you can be completely restrictive. It is preferable to have residents that have an interest in the Water System, obviously.

Mr. Davenport commented those are the three wild cards as far as the membership that will either be one or three. It can be whoever the Committee thinks will be a good pool to work from. If you want to look at another department head or somebody from Peachtree City, that is when you would put that in, as 2B. Mr. Rapson said the makeup for these three citizens would follow the same process with the Board of Commissioners we currently do for Committee appointments and that is we would ask for two of the Board of Commissioners to be on the flushing Committee and they would go through that process. Obviously, we would encourage them to have the Water Director in those interviews, but that is really up to those two Commissioners to decide. That is the process we have today.

Mr. Pope said we would not consider saying that we wanted our City to place someone on the Board, we would not do that? Mr. Davenport said he is not saying that, he is saying this is where you would take up that recommendation. Right now, it just says 3 residents or Water System customers, that is all it says. Mr. Pope said he is only asking for discussion. Mr. Davenport said it could be one or three.

Mr. Rapson commented we will put that on the next agenda and make sure that everybody understands we will talk about it and finalize it.

VI. PUBLIC COMMENT.

Mr. Walker asked when the minutes are posted. Mrs. Speegle explained the minutes are posted online once they are approved by the Committee. Mr. Pope stated he appreciates the gentlemen being here and if they would like to have agendas sent to them, we could add them to an email list on a regular basis. If a topic is being discussed and they would like to attend, we will always welcome their attendance. They are always welcome to come to any meeting.

Mr. Rapson shared the updated Water Committee meeting schedule with Mr. Walker and commented that we do have a couple of meetings that are at 6:30 at night. Mrs. Speegle stated the meeting schedule is also posted online. Mr. Walker asked about the Commissioners meeting. Mr. Rapson stated the Private Water System Emergency Ordinance will be on the March 22 meeting of the Board of Commissioners. That meeting starts at 6:30 p.m. at Stonewall.

Peachtree City Rowing Club RowRun Biathlon Challenge

Anita Godbee explained she would like to brief the Committee on a Special Event Application that they received from Peachtree City Rowing Club. They are going to have a RowRun Biathlon Challenge on March 17. It will be from 6:30 a.m., which is when they will start setting up that day, and it will end at 3:00 p.m. Basically they will be running within the park and then they will be rowing on land. It will not involve the water reservoir; they will be using the ergs that are inside their storage area. They are anticipating spectators at peak times to be as much as 150 and participants to be 100. She said they have not sent her a site plan yet, this is one thing she is waiting on, to see how they are running, what they are anticipating set up to be. They will have tents set up; a lot of the events will be in the parking lot. She said with the number, we may want to look at closing the park during that time frame. She said she is not sure if the general public can come in to utilize the amenities like they would want to. The general public is welcome to come and watch and participate, they are taking registration now. She said she is here to brief the Committee and see what the Committees wishes would be regarding this event.

Mr. Pope said we definitely would want to get the sign down there from the Road Department. Mr. Rapson said we can put the sign down there, the question is do we want to close the park and go ahead and announce that to everybody. Mr. Pope said he thinks it would be wise to go ahead and close it. He can't see anybody being able to bring a boat in there and be fishing. They will be totally at a loss.

Mr. Pope made a motion to recommend to the Board of Commissioners to close the Lake McIntosh Park on March 17 for this event from 6:30 a.m. until 4:00 p.m. Steve Rapson seconded. The motion passed unanimously.

VII. ADJOURNMENT.

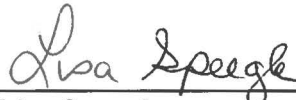
Vice Chairman Jimmy Preau made a motion to adjourn the Water Committee February 14, 2018 meeting. Steve Rapson seconded. The motion passed unanimously.

There being no further business, Chairman Pete Frisina adjourned the meeting at 9:00 A.M.



Peter A. Frisina

The foregoing minutes were approved at the regular Water Committee meeting on the 28th day of February, 2018.



Lisa Speegle

BOARD OF COUNTY COMMISSIONERS

Randy Ognio, Chairman
 Charles W. Oddo, Vice Chairman
 Edward Gibbons
 Eric K. Maxwell
 Charles D. Rousseau

Consent #3

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator
 Dennis A. Davenport, County Attorney
 Tameca P. White, County Clerk
 Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West
 Public Meeting Room
 Fayetteville, GA 30214

MINUTES

February 27, 2020

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Chairman Randy Ognio called the February 27, 2020 Board of Commissioners meeting to order at 6:30 p.m. A quorum of the Board was present. Commissioner Edward Gibbons was absent.

Invocation and Pledge of Allegiance by Commissioner Eric Maxwell

Commissioner Eric Maxwell offered the Invocation and led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Vice-Chairman Charles Oddo moved to accept the agenda as written. Commissioner Charles Rousseau seconded. The motion passed 4-0. Commissioner Gibbons was absent.

PROCLAMATION/RECOGNITION:**1. Proclamation to recognize April 1, 2020 as "Fayette Census Day" in Fayette County, Georgia.**

Fayette County Planning and Zoning Director Pete Frisina read the "Fayette Census Day" Proclamation recognizing April 1, 2020 as "Fayette Census Day" in Fayette County, Georgia, which explained why participating in the upcoming census was so important.

PUBLIC HEARING:**2. Consideration of staff's request to adopt Resolution 2020-02; pertaining to the Fayette County 2019 Annual Report on Fire Services Impact Fees and to transmit the document to the Atlanta Regional Commission and the Department of Community Affairs for Regional and State review prior to adoption.**

Fayette County Planning and Zoning Director, Pete Frisina stated that this year, \$129,614.19 was collected in fees which was slightly higher than last year. He expressed his appreciation for both the Finance Department, who assisted with generating the numbers, and Fire Chief David Scarbrough, who analyzed the project list. Mr. Frisina stated that Fayette County along with the Towns of Brooks, Tyrone, and Woolsey, were working in coordination to prepare the Fayette County 2019 Annual Report on Fire Services Impact Fees (FY2019). He stated that this report included the Comprehensive Plan amendments for updates to the Capital Improvements Element and Community Work Program (FY2020 - FY2024).

Vice-Chairman Oddo moved to adopt Resolution 2020-02; pertaining to the Fayette County 2019 Annual Report on Fire Services Impact Fees and to transmit the document to the Atlanta Regional Commission and the Department of Community Affairs for Regional and State review prior to adoption. Commissioner Rousseau seconded. The motion passed 4-0. Commissioner Gibbons was absent.

PUBLIC COMMENT:

Susan Sampson expressed her concern regarding the upcoming election season. Ms. Sampson asked the Board to reconsider allowing the Elections Office to utilize the Fayette County Public Meeting Room as its voting venue this year. She stated that as a result of new voting equipment and machine concerns, such as, lack of space and privacy, has presented themselves, as well as accessibility complaints in getting upstairs to the Elections Office. Ms. Sampson acknowledged that using the Fayette County Public meeting Room comes with its own set of obstacles, however in the best interest of Fayette County citizens, these obstacles could be combated. Ms. Sampson asked if the Fayette County Public meeting Room was not an option, could the Fayette County Library be used.

Sheryl Cork expressed her concern regarding the lack of fresh food on the north side of the county. Ms. Cork also asked if the Board had future plans to add a recreation/aquatic center to Kenwood Park. She stated that as an advocate for the young people in her area, she felt they would benefit from a recreational center/ aquatic center on the north side of the county, rather than having to drive to Peachtree City to participate in various activities.

Rebecca Reynolds expressed her opposition, displeasure and concern regarding the use of Fluoride in Fayette County's drinking water. Mrs. Reynolds quoted various studies and articles that highlighted the danger in fluoridated drinking water and listed numerous risks for those who consume it.

Ben Nelms expressed his concern and issue with the use of fluoride in Fayette County drinking water. He stated that in 2014, with a previous Board, there was citizen feedback, concern, and opposition in fluoridating drinking water in Fayette County. He stated that about a month ago he sent each member of the Board a copy of a position paper from May 1999 written by the Union of Scientist at the Environmental Protection Agency (EPA) headquarters in Washington DC. Mr. Nelms quoted from portions of the position paper which stated that "the Union of Scientist initially became interested in fluoridating drinking water accidentally, also acknowledging that like most people, many of the Union of Scientist thought the effects of fluoride were only beneficial." He continued reading the position paper stating that "as EPA was engaged in revising its drinking water standards for fluoride in 1985, an employee came to the Union of Scientist with a complaint, stating that he was being forced to write into the regulations a statement to the effect, "that EPA thought it was ok for children to have fluorosis", "it was ok" EPA said because it considered that condition a cosmetic affect and not an adverse health affect. We tried to settle this ethics issue quiet and in the family but EPA was unwilling or unable to resist external political pressure." Mr. Nelms continued stating that as a result of these findings a lawsuit did follow. He expressed his concern regarding the manufacturing standard and grading of the fluoride chemicals used in Fayette County.

CONSENT AGENDA:

Vice-Chairman Oddo moved to accept the Consent Agenda as written. Commissioner Maxwell seconded. The motion passed 4-0. Commissioner Gibbons was absent.

3. **Approval of staff's request for the Board of Commissioners to establish the annual Budget Calendar for Fiscal Year 2021, which begins July 1, 2020 and ends June 30, 2021.**
4. **Approval of staff's recommended Mid-Year Budget Amendments to the FY2020 budget and approval to close completed Capital Improvement Plan (CIP) Projects.**

5. **Approval to award Contract #1739-P for Animal Shelter Architectural and Engineering Service, to the firm of Carter Watkins Associates for the not to exceed price of \$70,000.00.**
6. **Approval to award bid # 1753-A to D & D Electric in the amount of \$110,300.00 for purchase and installation of three (3) replacement backup generators at Fire Stations #1, #5 and #10.**
7. **Approval of Water Committee's recommendation to close Lake McIntosh Park on March 14, 2020 from 6:30 a.m. until 5:00 p.m. for the Peachtree City Rowing Club Rowing Scrimmage Event.**
8. **Approval of the February 13, 2020 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

9. **Consideration of Commissioner Eric Maxwell's request to recognize "Good Friday" by giving County employees a day off on April 10, 2020. This item was tabled at the February 13, 2020 Board of Commissioners meeting.**

Commissioner Maxwell moved to table this item until the March 12, 2020 BOC meeting. The motion passed 4-0. Commissioner Gibbons was absent.

NEW BUSINESS:

10. **Consideration of recommendation from the Selection Committee comprised of Fayette County Staff, to reappoint Frank Destadio to the Fayette County Water Committee for a term beginning immediately and expiring December 31, 2024.**

Vice-Chairman moved to reappoint Frank Destadio to the Fayette County Water Committee for a term beginning immediately and expiring December 31, 2024. Commissioner Maxwell seconded. The motion passed 4-0. Commissioner Gibbons was absent.

11. **Consideration of the Planning Commission Selection Committee's recommendation to the reappoint Brian Haren to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022.**

Commissioner Rousseau moved to reappoint Brian Haren to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022. Commissioner Maxwell seconded. The motion passed 4-0. Commissioner Gibbons was absent.

12. **Consideration of the Planning Commission Selection Committee's recommendation to the reappoint John Culbreth to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022.**

Vice-Chairman Oddo moved to reappoint John Culbreth to the Planning Commission for a term beginning January 1, 2020 and expiring December 31, 2022. Commissioner Rousseau seconded. The motion passed 4-0. Commissioner Gibbons was absent.

13. **Consideration of the Zoning Board of Appeals Selection Committee's recommendation to the reappoint John Tate to the Zoning Board of Appeals for term beginning January 1, 2020 and expiring December 31, 2023.**

Vice-Chairman Oddo moved to reappoint John Tate to the Zoning Board of Appeals for term beginning January 1, 2020 and expiring December 31, 2023. Commissioner Maxwell seconded. The motion passed 4-0. Commissioner Gibbons was absent.

14. Consideration of the Zoning Board of Appeals Selection Committee's recommendation to the reappoint Therol Brown to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023.

Vice- Chairman Oddo moved to reappoint Therol Brown to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023. Commissioner Maxwell seconded. The motion passed 4-0. Commissioner Gibbons was absent.

15. Consideration of the Zoning Board of Appeals Selection Committee's recommendation to the reappoint Thomas Waller to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023.

Commissioner Maxwell moved to reappoint Thomas Waller to the Zoning Board of Appeals for a term beginning January 1, 2020 and expiring December 31, 2023. Chairman Ognio seconded. The motion passed 4-0. Commissioner Gibbons was absent.

16. Consideration of request from the Georgia Department of Transportation (GDOT) for execution of "Contract for Acquisition of Right of Way" for replacement of bridge on Ebenezer Church Road over Whitewater Creek (GDOT Project: CSBRG-0008-00(598) and PI No.:0008598).

Public Works Director Phil Mallon stated that this was a request from Georgia Department of Transportation (GDOT) for the Board to execute an agreement for right-of-way (ROW) acquisition as part of a bridge replacement project on Ebenezer Church Road. Mr. Mallon stated that for this project Fayette County was responsible for right-of-way acquisition and utilities and GDOT was responsible for funding and managing all work associated with design and construction.

Commissioner Maxwell asked what the bridge rating was and if it was one of the lowest rated bridges in the County.

Mr. Mallon stated that it was one a lower rated bridge however not the lowest rated by far. He stated that the need for this replacement came from a combination of the rating, weight restriction, along with the need to meet upgraded design criteria and standards.

Commissioner Maxwell stated that one of his biggest concerns regarding the bridge was tractor trailer truck usage. Commissioner Maxwell stated that this project had been anticipated for about 10 years and needed to be completed. Commissioner Maxwell asked how this project was being funded.

Mr. Mallon stated that it would be funded via the 2017 SPLOST.

Chairman Ognio acknowledged that this project would cause an extensive road closure and wanted to make sure citizens would be advised once construction began.

Vice-Chairman Oddo moved to approve request from the Georgia Department of Transportation (GDOT) for execution of "Contract for Acquisition of Right of Way" for replacement of bridge on Ebenezer Church Road over Whitewater Creek (GDOT Project: CSBRG-0008-00(598) and PI No.:0008598). Commissioner Maxwell seconded. The motion passed 4-0. Commissioner Gibbons was absent.

17. Consideration of the County Attorney's recommendation to approve a disposition of tax refund, as requested by George W. Boggs, for tax years 2017, 2018 and 2019 in the amount of \$239.00.

County Attorney Dennis Davenport stated that Mr. George Boggs applied for a tax refund in November 2019 for an erroneous removal of a homestead exemption. Mr. George Boggs applied for homestead exemption on the property on June 21, 2012. At that time, Mr. Boggs executed the application document as "George W. Boggs, Jr.". Mr. Davenport stated that the exemption was granted for tax years 2013 and later. In 2013, Mr. Boggs refinanced the home. The refinancing caused the filing of a corrective deed, wherein the grantee was changed from "George Boggs" to "George W. Boggs, Jr." Mr. Davenport stated that upon filing, this deed triggered an automatic removal of the homestead exemption by the tax assessor's system, based on a perceived change of ownership. Mr. Davenport stated that the error caused an increase in assessment and collection of taxes. He stated that a refund was recommended.

Commissioner Rousseau moved to approve a disposition of tax refund, as requested by George W. Boggs, for tax years 2017, 2018 and 2019 in the amount of \$239.00. Vice-Chairman Oddo seconded. The motion passed 4-0. Commissioner Gibbons was absent.

ADMINISTRATOR'S REPORTS:

County Administrator Mr. Rapson brief the Board on the "Headset Heeler Program" and introduced them to the newest recruit "Ellie" the puppy 911 was fostering. Mr. Rapson stated that the "Headset Heeler Program" was a joint initiative with Fayette County 911 and Fayette County Animal Control to help relieve stress, which would promote mental wellbeing for the 911 communications officers and reduce the stress of animals at the animal shelter due to physiological and behavioral adjustments, helping them cope with their new environment and add in a smoother transition upon adoption.

Mr. Rapson stated that he had sent the Board an email advising them that the County had received the \$185,000 in LMIG funds, which was for eight 2015 flood related storm water projects. He expressed his appreciation to both the Public Works department, as well as the Environmental Management department for their continuous work in acquiring these funds.

Mr. Rapson stated that the County posted on the website information regarding the Coronavirus (COVID-19).

Mr. Rapson advised that there was a need for Selection Committee for the Development Authority, Hospital Authority, and the McIntosh Trail Service Board.

Chairman Ognio moved to nominate Commissioner Rousseau and Commissioner Maxwell to sit on the Selection Committee for the Development Authority. Vice-Chairman Oddo seconded. The motion passed 4-0. Commissioner Gibbons was absent.

Commissioner Rousseau moved to nominate Chairman Ognio and Vice-Chairman Oddo to sit on the Selection Committee for the McIntosh Trail Service Board. Commissioner Brown seconded. The motion passed 4-0. Commissioner Gibbons was absent.

Commissioner Rousseau moved to nominate Commissioner Maxwell and Commissioner Gibbons to sit on the Selection Committee for the Hospital Authority. The motion passed 4-0. Commissioner Gibbons was absent.

Mr. Rapson stated in response to Ms. Sampson regarding use of the Public meeting Room as a voting venue, that based on legal requirement the Public meeting Room is not an option.

Mr. Davenport stated that based on election law if your name appears on a ballot and you step foot in a Room used as a voting venue for anything other than to vote you could be committing a misdemeanor.

Mr. Rapson stated in response to Ms. Cork, that discussions of a possible multiuse facility would be had at the upcoming April Retreat and would include details on funding and location. Mr. Rapson stated in response to Mrs. Reynolds and Mr. Nelms that the Board had sent in the previous two years proclamation requests to the state asking that they remove the requirement of adding fluoride to the drinking water, but the Board had not received any feedback regarding those requests. Mr. Rapson concluded announcing that Sheryl Weinmann was selected as the new Fayette County Chief Financial Officer.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Attorney Dennis Davenport informed the Board that there were two items involving threatening litigation and the review of the Executive Session minutes for February 13, 2020.

COMMISSIONERS' REPORTS:

Commissioner Maxwell:

Commissioner Maxwell asked about the library as an alternate voting venue, in response to Ms. Sampson.

Mr. Rapson stated that when this issue started over a year ago the Elections Office reviewed the library, Kiwanis Park, and Suite 210 at the Administration Complex, and at that time all were deemed insufficient and ruled out. He continued that if anything had changed, he would be open to reviewing those locations again.

Commissioner Maxwell acknowledged that the Board was aware of the issues related to the Election Office which included difficulty in accessing the office and confined space which contributed to long lines. He stated that he had personally seen citizens leave because of lack seating. He stated that the Board wanted to assist in finding an alternative venue and felt the library may be the best option.

Commissioner Maxwell stated, in response to Ms. Cork that the County doesn't have any swim facilities, the swim facility in Peachtree City was established without County involvement.

Commissioner Maxwell stated that he would also enjoy more fresh fruit but acknowledge that fresh produce is generally available in the city. He stated that the Board does not make decisions on where to build a restaurant, that's left up to a developer.

Commissioner Maxwell stated that he heard all the comments and concern regarding the issue of fluoride. He stated that fluoridating drinking water was a State requirement and the Board was following the law.

Vice Chairman Oddo:

Vice Chairman Oddo stated that his wife had been gone but had finally returned and he was happy to have her back home.

Chairman Ognio:

Chairman Ognio stated that he was open and willing to assist the Elections Office in finding a more suitable location to use as a voting venue. He continued however that the Public Meeting Room would not work based on the wording of state law, even after voting machines were removed and the Public Meeting Room was used to hold a Board meeting, the Commissioners would be in violation. He stated that was not a risk the Board was willing to take.

Chairman Ognio stated that the Board needed to review House Bill 937 and the effect it could have on the County. Chairman Ognio stated that although fluoridated drinking water was a State requirement and he felt the Board could do more to garner State analysis of the requirement. He added that not only do the citizens not want it, there was also a cost associated with having it added to the water supply. He suggested that the topic of fluoridating drinking water, could be left to a vote by the people of the County and not a State requirement.

Chairman Ognio stated that he attended an Atlanta Regional Commission (ARC) Meeting on February 26, 2020 and acknowledged that Public Works Director Phil Mallon made a well-received presentation and apologized for missing it. He stated that based on some of the feedback he received, he hoped the ARC was looking favorably at the County's TIP applications but will not know for a few more months.

Chairman Ognio stated that after much prayer he had decided to run for re-election.

Commissioner Rousseau:

Commissioner Rousseau stated that the Board was open to assisting in finding a more suitable voting venue for the Elections Office. He suggested that the new Fayetteville City Hall, upon its completion, might be a long-term option.

Commissioner Rousseau encouraged all citizens to participate in the upcoming 2020 Census expressing its importance and the affect it has on the community.

EXECUTIVE SESSION:

Two items involving threatening litigation and, and the review of the Executive Session minutes for February 13, 2020.

Commissioner Rousseau moved to go into Executive Session. Vice Chairman Oddo seconded. The motion passed 4-0.

Commissioner Gibbons was absent.

The Board recessed into Executive Session at 7:32 p.m. and returned to Official Session at 7:42 a.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Chairman Ognio moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice-Chairman Oddo seconded the motion. The motion passed 4-0. Commissioner Gibbons was absent.

County Attorney Dennis Davenport stated that there was a settlement agreement with Tetra Tech, previous engineer of record, for a stormwater project for the County. The County was not satisfied with the work performed. Tetra Tech has agreed to reduce the invoice to the County by \$6,400.

Vice-Chairman Oddo moved to approve a settlement agreement and release with Tetra Tech in the amount of \$6,400, and to have the work performance be reflected in the vendor evaluation. Chairman Ognio seconded. The motion passed. 4-0
Commissioner Gibbons was absent.

Approval of the July 26, 2018 Executive Session Minutes: Chairman Ognio moved to approve the February 13, 2020 Executive Session Minutes. Vice Chairman Oddo seconded. The motion passed 4-0. Commissioner Gibbons was absent.

ADJOURNMENT:

Chairman Ognio moved to adjourn the February 27, 2020 Board of Commissioners meeting. Vice Chairman Oddo seconded. The motion passed 4-0. Commissioner Gibbons was absent

The February 27, 2020 Board of Commissioners meeting adjourned at 7:44 p.m.

Marlena Edwards, Deputy County Clerk

Randy Ognio, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 12th day of March 2020. Referenced attachments are available upon request at the County Clerk's Office.

Marlena Edwards, Deputy County Clerk

COUNTY AGENDA REQUEST

Page 56 of 70

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Commissioner Eric Maxwell's request to recognize "Good Friday" by giving County employees a day off on April 10, 2020. This item was tabled at the February 27, 2020 Board of Commissioners meeting.

Background/History/Details:

The County currently provides 10 paid holidays annually to County employees in accordance with Holidays Policy 420.11 which is attached for reference. A summary of paid holidays provided by adjacent municipalities and counties which ranges from 9 to 13 is attached for reference. The cost to the County of a paid holiday is approximately \$25,000 due to accrued time off for essential employees who are required to work on the holiday. If approved, the Holiday Policy will need to be amended accordingly along with the vacation accrual formula for 43 and 53 hour per week employee as holiday pay is factored into their annual leave calculations.

Commissioner Maxwell made a request during the January 9, 2020 board meeting to have this item placed on the agenda. This item was tabled at the February 27, 2020 Board of Commissioners meeting.

What action are you seeking from the Board of Commissioners?

Approval to recognize "Good Friday" by giving County employees a day off on April 10, 2020.

If this item requires funding, please describe:

There is adequate funding for this item in fund balance. The estimated financial impact is \$25,000.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Page 57 of 70

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Page 58 of 70

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Paid Holiday Analysis

[illegible]

FAYETTE COUNTY POLICIES AND PROCEDURES

HR – LEAVE MANAGEMENT

Holidays 420.11

PURPOSE

The purpose of this policy is to provide guidelines for the request and use of established holidays.

POLICY

There shall be a consistent process for the observance of holidays approved by the Board of Commissioners.

PROCEDURE

Holidays

Fayette County shall observe the following holidays and other such holidays as may be prescribed by the Board of Commissioners.

New Year's Day	First day of January
Martin Luther King Day	Fifteenth day of January
Memorial Day	Last Monday in May
Independence Day	Fourth day of July
Labor Day	First Monday in September
Veteran's Day	Eleventh day of November
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving Day	Fourth Friday in November
Christmas Eve	Twenty-fourth day of December
Christmas Day	Twenty-fifth day of December

Observance

If any such holiday falls on Saturday then the Friday preceding the holiday shall be observed. If the holiday falls on Sunday, then the following Monday shall be observed. The Board of Commissioners may adjust the schedule to accommodate special circumstances.

Holiday Worked

If a regular full-time employee is required to work on a holiday, he/she shall receive regular pay plus holiday pay or compensatory time off. Pay for working the holiday in lieu of compensatory time off shall be approved by the County Administrator. All regular full-time employees of the County shall be entitled to holiday benefits equal to the employee's regularly scheduled hours of work. Regular part-time employees shall be entitled to holiday benefits if the holiday falls on a normally scheduled work day and the facilities are closed. Regular part-time employees shall receive holiday pay equal to the number of hours he/she would have worked on the holiday.

**FAYETTE COUNTY
POLICIES AND PROCEDURES**

**HR – LEAVE MANAGEMENT
Holidays
420.11**Unpaid Holiday

An employee who has an unpaid absence for part or all of the regularly scheduled work day prior to a holiday shall only receive compensation proportionate to the pay received for the prior work day.

Maximum Accumulation

Employees who are required to work on a holiday cannot accrue holiday leave beyond the following year. For example, employees who accrue leave from January through and including December, 2007 cannot carry over that accrued leave beyond December, 2008.

FAYETTE COUNTY POLICIES AND PROCEDURES

HR – LEAVE MANAGEMENT Annual Leave 420.03

PURPOSE

Annual leave is a type of paid leave accrued by an employee based on length of service and utilized under certain conditions. Annual leave is considered a benefit for eligible employees. Employees are eligible to take accrued annual leave from the date of employment. No employee may take annual leave in excess of the number of hours he/she has accrued. Employees separating from County employment, who have been employed a minimum of three (3) months, shall be paid for unused annual leave, up to the allowed maximum, upon retirement, resignation, termination or death.

Provide guidelines for the request and assignment of annual leave.

POLICY

There shall be a consistent process for the accrual and use of annual leave of regular full-time and part-time County employees.

PROCEDURE

Eligibility for Annual Leave

All regular full-time and regular part-time employees of Fayette County shall be eligible to accrue annual leave. Annual leave shall be charged to the nearest quarter hour.

Accrual Rate of Annual Leave

Annual leave for regular full-time employees shall be calculated on a per hour basis in accordance with the following schedule:

40 Hr. Workweek			43 Hr. Workweek			53 Hr. Workweek		
Years of Service	Per Hr.	Days/year		Per Hr.	Days/year		Per Hr.	Shifts/year
Up to 1	.0231	6		.0615	16		.0696	8
1 up to 4	.0462	12		.0846	22		.0957	11
5 up to 9	.0577	15		.0961	25		.1088	12.5
10 up to 20	.0692	18		.1076	28		.1219	14
20+ years	.0808	21		.1192	31		.1349	15.5

Annual leave accruals for employees on a 43-hour workweek or a 24-hour duty schedule include holiday accrual.

Regular part-time employees who work thirty (30) hours or more but less than forty (40) hours during a work period shall accrue annual leave at the rate of one-half (1/2) the schedule of regular full-time employees.

**FAYETTE COUNTY
POLICIES AND PROCEDURES****HR – LEAVE MANAGEMENT
Annual Leave
420.03****Request for Annual Leave**

The earliest possible notice of intent to take annual leave shall be given by employees who are eligible to take annual leave. A request for annual leave shall be submitted to the employee's immediate supervisor a minimum of two weeks in advance. Department heads may grant annual leave with a shorter notice if the work load of the department permits. A Department may designate an annual sign up period.

Department heads shall be responsible for the scheduling of annual leave of employees without decreasing the operating efficiency of the department. The annual leave schedule shall be arranged in each department so that insofar as practicable; the department can function without hiring temporary help.

Annual Leave Carryover

Employees cannot accrue annual leave beyond the following year. For example, employees who accrue annual leave from January through and including December 2007 cannot carry over that accrued leave beyond December 2008.

COUNTY AGENDA REQUEST

Page 64 of 70

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration for staff to modify the existing GEMA Hazard Mitigation Grant Program (HMGP) grant application to include the rehabilitation of Kozisek Dam (2017 SPLOST project 5509C) and to provide the additional required local funding match of 25 percent if the grant is awarded by GEMA.

Background/History/Details:

On June 27, 2019 the BOC approved staff to apply to GEMA's Hazard Mitigation Grant Program (HMGP) for funding assistance on the Longview Dam rehabilitation project (2017 SPLOST 5509F). The application was based on an order-of-magnitude construction cost of \$2,260,418. Under that option, Longview Dam would be constructed to meet Category 1 standards with no detention provided from Kozisek Dam.

After preliminary review, GEMA suggested that Kozisek Dam be included as part of the application package. The order-of-magnitude construction cost for both projects is \$2,927,665. Combining the projects results in significant cost savings since detention in Kozisek reduces the scope of work required on Longview. The order-of-magnitude breakdown for Longview and Kozisek, if done jointly, is \$1,389,587 and \$1,538,078, respectively. The estimated 25 percent required local funding match would be \$731,916.

Note: Revised cost estimates are being prepared by the Engineer and those revised project estimates will be used to update the GEMA application and the 25 percent required local funding match. Approval of the GEMA's Hazard Mitigation Grant Program (HMGP) for these Dam projects would come back before the Commission for your final consideration and approval.

What action are you seeking from the Board of Commissioners?

Approval for staff to modify the existing GEMA Hazard Mitigation Grant Program (HMGP) grant application to include the rehabilitation of Kozisek Dam (2017 SPLOST project 5509C) and to provide the additional required local funding match of 25 percent if the grant is awarded by GEMA.

If this item requires funding, please describe:

Additional funding in 2017 SLOST, Longview Dam, 5509F, Stormwater Category I; \$122,078 and 2017 SPLOST; Kozisek Dam, 5509C, Stormwater Category I; is \$78,028 with the remainder coming from the \$1,973,902 in the 2017 SPLOST Stormwater Contingency.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

**** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.***

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Approval of this request will bring the grant total for both Longview Dam and Kozisek Dam to \$2,927,665. The approval of the GEMA's Hazard Mitigation Grant Program (HMGP) for these Dam projects would come back before the Commission for your final consideration and approval.

WALDEN, ASHWORTH & ASSOCIATES, INC.
CONSULTING ENGINEERS



PHILLIPS LAKE DAM
ORDER OF MAGNITUDE
OPINION OF CONSTRUCTION COST
OPTION 1A - 30' LABYRINTH & BRIDGE (KOZISEK REHAB)

Description	Quantity	Units	Unit Price	Cost
OPTION 1A - 30' LABYRINTH & BRIDGE (KOZISEK REHAB)				
Mobilization	1	LS	\$20,000.00	\$20,000
Erosion Control	1	LS	\$20,000.00	\$20,000
Clearing & Grubbing	2.5	AC	\$5,000.00	\$12,500
Control of Water	1	LS	\$20,000.00	\$20,000
Concrete (labyrinth)	47	CY	\$1,000.00	\$47,000
Concrete (chute & stilling basin)	316	CY	\$1,000.00	\$316,000
Under Drain Sand	68	TN	\$50.00	\$3,400
Under Drain # 89 Stone	61	TN	\$39.50	\$2,410
Under Drain # 57 Stone	128	TN	\$39.50	\$5,056
Under Drain Pipe	532	LF	\$20.00	\$10,640
Earthwork (spillway)	1,200	CY	\$10.00	\$12,000
Earthwork (flatten slopes borrow area)	7,200	CY	\$15.00	\$108,000
Grassing	12,000	SY	\$2.50	\$30,000
Rip Rap	750	TN	\$80.00	\$60,000
18" Low Level Drain	130	FT	\$200.00	\$26,000
Bridge	660	SF	\$200.00	\$132,000
Undercutting	21,500	CY	\$10.00	\$215,000
Blanket / Chimney Drain	1,000	TN	\$50.00	\$50,000
Toe Drain	550	LF	\$80.00	\$44,000
Toe Drain Outlets / Clean Outs	2	EA	\$2,500.00	\$5,000
SUBTOTAL				\$1,139,006
GENERAL CONDITIONS (7%)				\$79,730
OVERHEAD & PROFIT (15%)				\$170,851
SUBTOTAL				\$250,581
Total Estimated Construction Cost Budget				\$1,389,587

The American Association of Cost Engineers recommends dividing engineering construction cost estimates into three basic categories: Order-of-Magnitude, Budget and Definitive Estimates. The Order of Magnitude Estimate is defined as follows:

This is an estimate made without detailed engineering data. Examples are estimate from cost-capacity curves, an estimate using scale-up or scale-down factors and an approximate ratio estimate. This type of estimate would be accurate within +50 percent to -30 percent.

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**KOZISEK LAKE DAM
ORDER OF MAGNITUDE
OPINION OF CONSTRUCTION COST
OPTION 1C - SLIPLINE CULVERT WORK**

Description	Quantity	Units	Unit Price	Cost
OPTION 1C - SLIPLINE CULVERT WORK				
Slip Line Existing Culverts	138	LF	\$690.00	\$95,220
SUBTOTAL				\$95,220
GENERAL CONDITIONS (7%)				\$6,665
OVERHEAD & PROFIT (15%)				\$14,283
SUBTOTAL				\$20,948
Total Estimated Construction Cost Budget				\$116,168

The American Association of Cost Engineers recommends dividing engineering construction cost estimates into three basic categories: Order-of-Magnitude, Budget and Definitive Estimates. The Order of Magnitude Estimate is defined as follows:

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Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson
Through: Ted L. Burgess *LB*
From: Natasha M. Duggan *ND*
Date: February 18, 2020
Subject: Contract 1764-B: Water System Administrative Building TPO Roof Replacement

The Purchasing Department issued Invitation to Bid #1764-B to secure a contractor to replace the TPO roof and gutters at the Water System Administrative building. Notice of the opportunity was emailed to 37 companies. Another 633 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity codes #91066 (Roofing, Gutters, and Downspouts Maintenance and Repair Services) and #91473 (Roofing and Siding). The offer was also advertised through Georgia Local Government Access Marketplace, Channel 23, and the Fayette County website.

Seven companies submitted quotes. One company was disqualified due to an unsealed bid. The tally sheet is attached for your review. (Attachment 1)

Building and Grounds completed a contractor evaluation and it is attached. (Attachment 2)

Specifics of the proposed contract are as follows:

Contract Name	#1764-B: Water System Administrative Building TPO Roof Replacement		
Contractor	Dusty Greer Roofing, Inc.		
Contract Amount	\$88,270.00		
Budget:			
	Fund	507	
	Org Code	507	Water System CIP
	Object	117616	
	Project	9WSAR	WS Administration Roof
	Available	\$142,103.00	As of 2/12/2020

Approved by: _____

Date: _____

2/18/2020

Invitation to Bid #1764-B: Water System TPO Roof Replacement

	Riley Contracting, Inc.	Hawk Construction Company, LLC	Core Roofing Systems, Inc.	Roof Management, Inc.	SHC Roofing, Inc.	Rycars Construction, LLC	Dusty Greer Roofing, Inc.
Base Bid		\$ 145,950.00	\$ 87,646.00	\$ 90,000.00	\$ 83,080.00	\$ 85,000.00	\$ 64,400.00
Allowance		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Total Base Bid	Disqualified*	\$ 155,950.00	\$ 97,646.00	\$ 100,000.00	\$ 93,080.00	\$ 95,000.00	\$ 74,400.00
Alternate: Gutter & Downspout Replacement		\$ 4,580.00	\$ 12,589.00	\$ 6,589.00	\$ 10,004.00	\$ 7,970.00	\$ 13,870.00
Total with Alternate		\$ 160,530.00	\$ 110,235.00	\$ 106,589.00	\$ 103,084.00	\$ 102,970.00	\$ 88,270.00

*Disqualified due to submission of an unsealed bid.

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Dusty Greer Roofing, Inc.	Contract Number: 1536-B
Mailing Address: 415 Lakeshore Drive	Contract Description or Title: Stonewall TPO Roof
City, St, Zip Code: Monroe, GA 30655	Contract Term (Dates) From: 10/5/2018-5-22-2019
Phone Number: 770-207-5277	Task Order Number:
Cell Number: n/a	Other Reference: This is for Water System TPO Roof Replacement - Contract 1764-B
E-Mail Address: dustygreerroofing@yahoo.com	

DEFINITIONS

OUTSTANDING - Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule		X			
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature: 	Date of Evaluation: 02/07/2020
Print Name: Anthony Ballard	Department/Division: Building & Ground Maintenance
Title: Assistant Director Building Maintenance	Telephone No: 770-320-6000