

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
Edward Gibbons, Vice Chairman
Eric K. Maxwell
Charles W. Oddo
Charles D. Rousseau



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

February 11, 2021

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Invocation and Pledge of Allegiance by Commissioner Charles Oddo

Acceptance of Agenda

PROCLAMATION/RECOGNITION:

1. Presentation by the Fayette Fire Foundation of 156 Snagger Tools to equip all members of Fire & Emergency Services operations division with issued personal safety equipment. (page 3)
2. Presentation by Fayette County's auditing firm, Nichols, Cauley & Associates, LLC, of the results of the Fiscal Year 2020 annual audit. (pages 4-20)

PUBLIC HEARING:

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

3. Approval of Water Committee recommendation to approve the amendment to the Metropolitan North Georgia Water Planning District (MNGWPD) Memorandum of Agreement for the single-family toilet rebate program rebate structure change and approval for the Chairman to sign the related document. (pages 21-25)
4. Approval of Water Committee recommendation to approve the amendment to the Metropolitan North Georgia Water Planning District (MNGWPD) Memorandum of Agreement for the multi-family toilet rebate program rebate structure change and approval for the Chairman to sign the related document. (pages 26-29)
5. Approval of the January 28, 2021 Board of Commissioners Meeting Minutes. (pages 30-39)

OLD BUSINESS:

NEW BUSINESS:

6. Consideration of staff's recommendation to appoint Zulema Green to the Fayette County Library Board for a four-year term beginning January 1, 2021 and expiring December 31, 2025. (pages 39-43)
7. Consideration of staff's recommendation to appoint Valerie Mallon to the Fayette County Library Board for a four-year term beginning January 1, 2021 and expiring December 31, 2025. (pages 44-58)
8. Consideration of staff's recommendation to approve Task Order 2 for Contract #1825-B, Annual Contract for Waterline Extensions for Fiscal Year 2021, to allow Shockley Plumbing to proceed with the Veteran's Parkway water main extension, with a not-to-exceed price of \$471,050. (pages 59-64)

ADMINISTRATOR'S REPORTS:

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Presentation by the Fayette Fire Foundation of 156 Snagger Tools to equip all members of Fire & Emergency Services operations division with issued personal safety equipment.

Background/History/Details:

The Fayette Fire Foundation (FFF) is a 501-C-3 organization supporting the Department of Fire and Emergency Services through donations of equipment and training for the department and community. They have made the purchase of 156 Snagger Tools at a price of \$7,910.00 to issue to each member of Fire & EMS Operations. The Snagger Tool will assist firefighters in a variety of ways during fireground operations. The idea was brought forward from Fire/EMS members that work in operations.

Video will be played showing the Snagger Tool.

FFF Chairperson Vicki Turner will present Fire/EMS members with Snagger Tools during the meeting.

What action are you seeking from the Board of Commissioners?

Presentation by the Fayette Fire Foundation of 156 Snagger Tools to equip all members of Fire & Emergency Services operations division with issued personal safety equipment.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

4 of 64

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Presentation by Fayette County's auditing firm, Nichols, Cauley & Associates, LLC, of the results of the Fiscal Year 2020 annual audit.

Background/History/Details:

Nichols, Cauley & Associates, LLC has completed the independent audit of the County's accounting records for the 2020 fiscal year. The firm will be presenting the results of the audit via PowerPoint to the Board of Commissioners.

What action are you seeking from the Board of Commissioners?

No action is requested from the Board. This presentation is for informational purposes.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



2020 Audit Presentation for Fayette County, Georgia



Presented by:

Nichols, Cauley & Associates, LLC
Gregory M. Chapman, CPA,

Auditor's Discussion and Analysis

Results of the Audit

Required Communications

Financial Highlights

Other Matters and Questions

Results of the Audit

■ Our responsibility

- Our audit was performed in accordance with Auditing Standards Generally Accepted in the United States of America (GAAS) and Government Auditing Standards (GAS)
- Our objective is to provide reasonable, not absolute, assurance that the basic financial statements are free from material misstatement.
- We consider the internal control structure in expressing our opinion on the County's basic financial statements and not for providing assurance on the County's internal control structure
- The basic financial statements are the responsibility of the County's Management.

Results of the Audit

■ Auditor's Opinion

- Unmodified “clean” opinion on the basic financial statements
- Presented fairly in accordance with accounting principles generally accepted in the United States of America (GAAP)
- Our responsibility does not extend beyond the financial information contained in our report

Required Communications

- **Significant Accounting Policies**

- The significant accounting policies used by the County are described in Note 1 to the basic financial statements
- In considering the policies used by the County, we noted they are in accordance with generally accepted accounting principles and similar government organizations

Required Communications

- **Management Judgment / Accounting Estimates**

- The County uses various estimates as part of its financial reporting process – including valuation of accounts receivable (recording an allowance for uncollectible accounts) and pension and OPEB actuarial assumptions.
- Management's estimates used in the preparation of the financial statements were deemed reasonable in relation to the financial statements taken as a whole. We considered this information and the qualitative aspects of management's calculations in evaluating the County's significant accounting estimates.

Required Communications

- **Financial Statement Disclosures**

- The notes to the financial statements are also an integral part of the financial statements and the process used by management to accumulate the information included in the disclosures was the same process in accumulating the statements. The overall neutrality, consistency, and clarity of the disclosures was considered as part of our audit.

Required Communications

- **Relationship with Management**

- We received full cooperation from the County's management, staff and others.
- There were no disagreements with management on accounting issues or financial reporting matters.

- **Audit adjustments**

- Adjustments were proposed to the records of the County and have been recorded in the County's financial statements.

- **Passed Audit Adjustments**

- There were no passed audit adjustments

Required Communications

- **Representations from Management**

- We requested, and received, written representations from management relating to the accuracy of information included in the financial statements and the completeness and accuracy of various information requested by us.

- **Significant Issues Discussed with Management**

- There were no significant issues discussed with management related to business conditions, plans, or strategies that may have affected the risk of material misstatement of the financial statements.

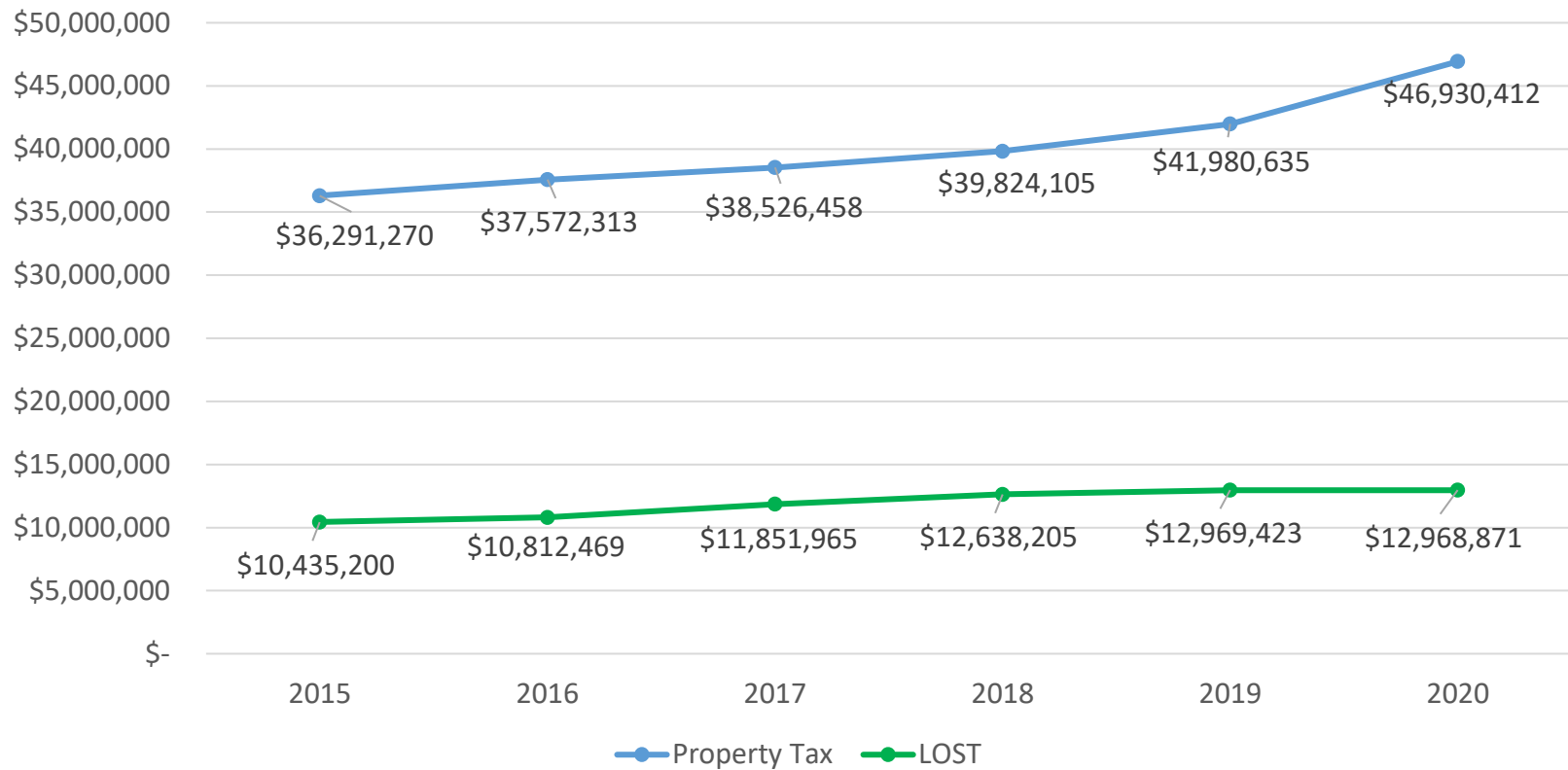
Required Communications

- **Auditor's independence**

- In accordance with AICPA standards, Nichols Cauley is independent with regard to the County and its financial reporting process.
- There were no fees paid to Nichols Cauley for management advisory services during fiscal year 2020 that might affect our independence as auditors.

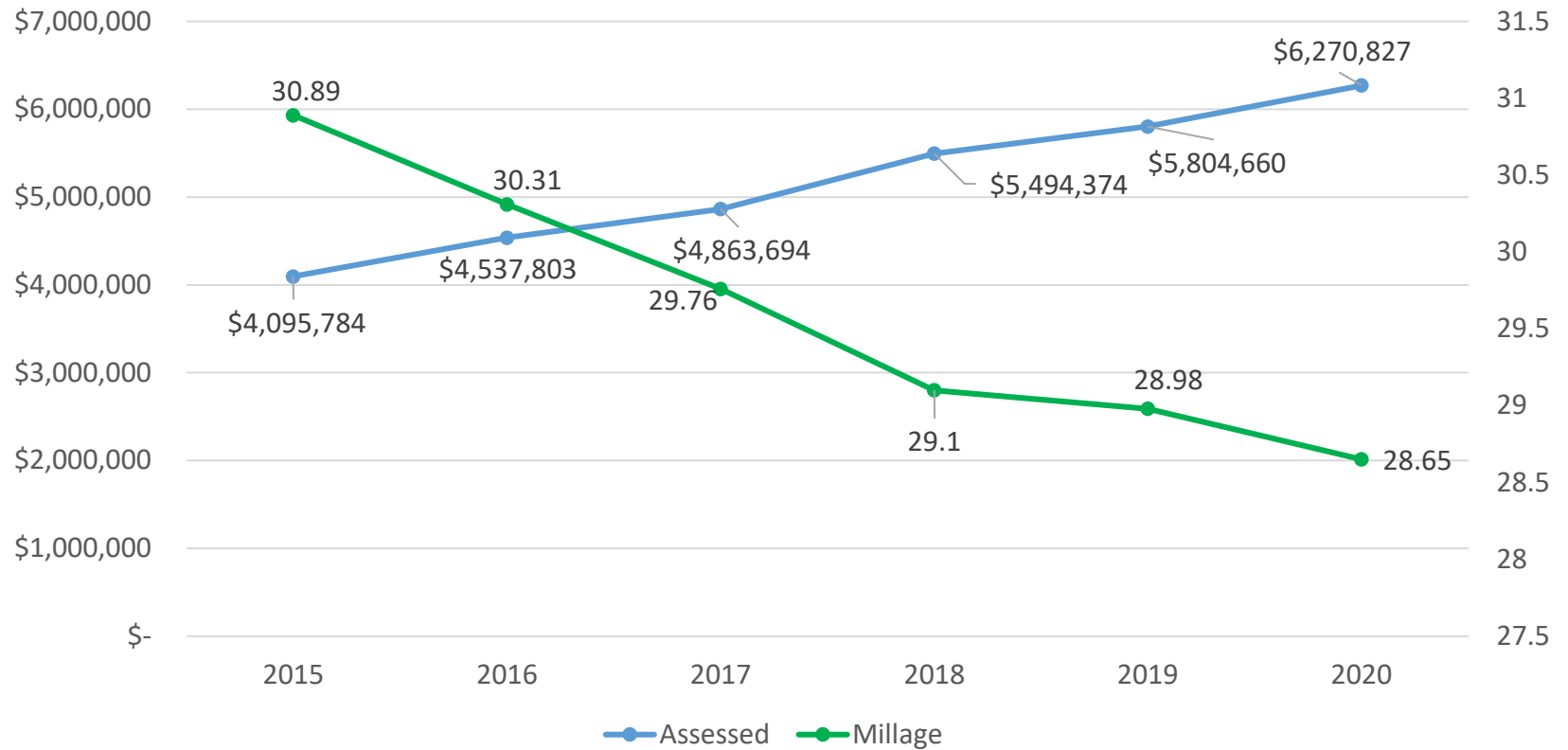
Financial Highlights

Major Tax Trends



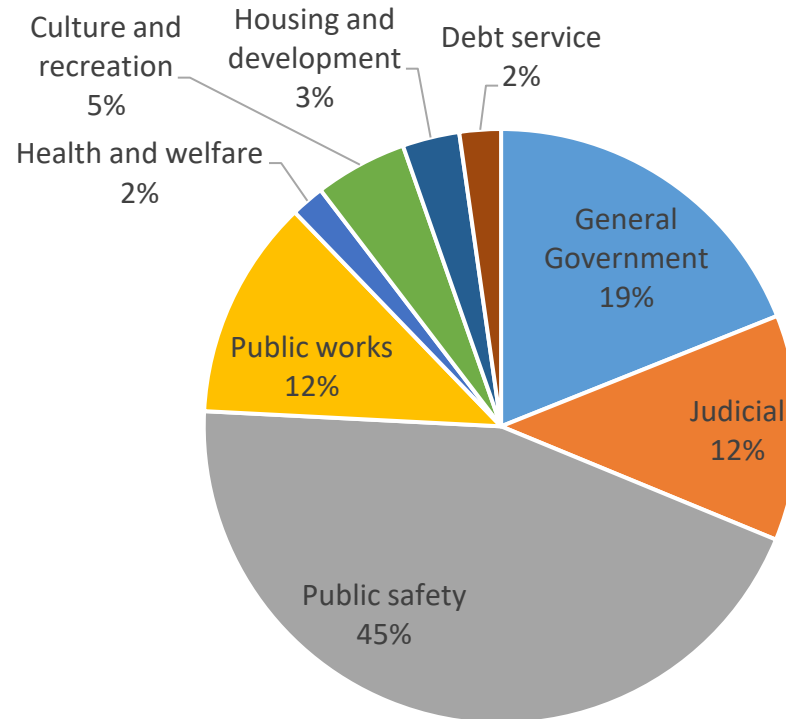
Financial Highlights

Evaluation of Property Tax



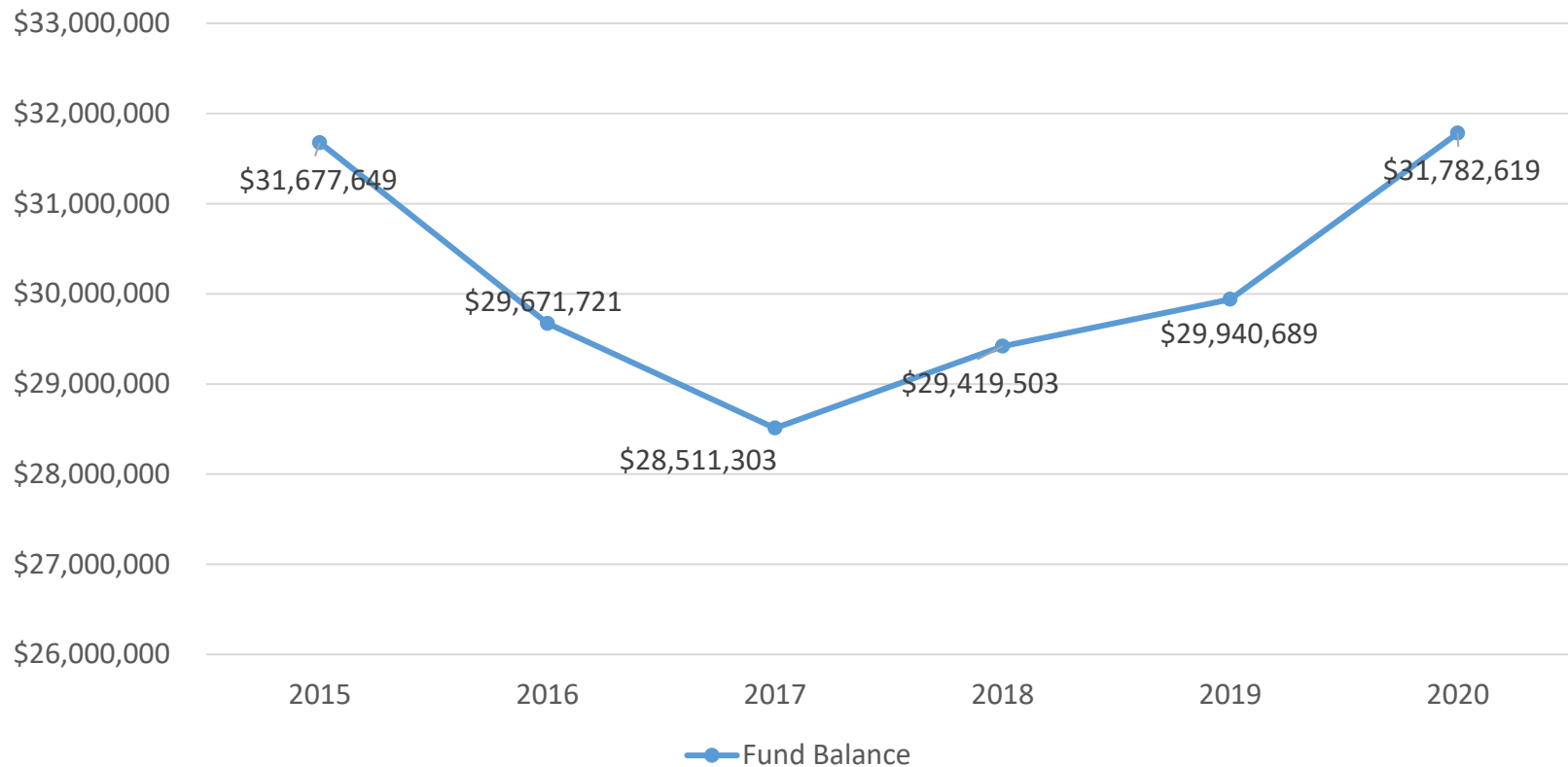
Financial Highlights

General Fund Expenditures - Year Ended June 30, 2020



Financial Highlights

General Fund Balance



Other Matters

- New GASB Pronouncements for Future Years
 - GASB Statement No. 84, *Fiduciary Activities*, will require the City to revisit its fiduciary funds with a focus on (1) whether the City is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom the fiduciary relationship exists. All fiduciary funds will require a statement of changes in fiduciary net position. Applicable for June 30, 2021.
 - GASB Statement No. 87, *Leases*, will require all lease agreements to be recoded as a liability under full accrual accounting. Many of these leases were previously considered operating leases and payments were expensed as incurred with no liability accrued. Applicable for June 30, 2022

Conclusion

Comments and Questions?

*We appreciate the opportunity to serve
Fayette County, Georgia*

COUNTY AGENDA REQUEST

21 of 64

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Water Committee recommendation to approve the amendment to the Metropolitan North Georgia Water Planning District (MNGWPD) Memorandum of Agreement for the single-family toilet rebate program rebate structure change and approval for the Chairman to sign the related document.

Background/History/Details:

The Metropolitan North Georgia Water Planning District (MNGWPD) is moving to a new rebate structure for the single- and multi-family toilet rebate program to encourage customers to go beyond current plumbing code requirements. Amending the existing agreement will include the change in rebate amounts.

From January 1, 2021 through June 30, 2021, each ultra-high-efficiency toilet (UHET) using 1.1 gpf or less will have a maximum rebate face value of \$100.00 per toilet. Each high-efficiency toilet (HET) using 1.28 gpf will have a maximum rebate face value of \$50.00 per toilet.

From July 1, 2021 and forward, UHET toilets using 1.1gpf or less will have a maximum rebate face value of \$75 per toilet. HET toilets using 1.28 gpf will not longer be eligible for rebates.

In February 2008, the Fayette County Water System began participating in the District's Toilet Rebate Program for single family residential customers. The customer applies for the rebate and supplies the receipts to the District. The approved customer list is sent to the Water System and then the Water System applies a credit to the water customers account for the amount approved for the toilet rebate. Customer bills have to be current to receive the credit.

What action are you seeking from the Board of Commissioners?

Approval of Water Committee recommendation to approve the amendment to the Metropolitan North Georgia Water Planning District (MNGWPD) Memorandum of Agreement for the single-family toilet rebate program rebate structure change and approval for the Chairman to sign the related document.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?

Backup Provided with Request?

STAFF USE ONLY

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**MEMORANDUM OF AGREEMENT
FOR PARTICIPATION IN THE DISTRICT-WIDE
SINGLE FAMILY TOILET RETROFIT PROGRAM**

THIS AGREEMENT is made and entered into as of this _____ day of _____ 20_____, by and between, _____ (hereinafter referred to as the “Utility”) and the Metropolitan North Georgia Water Planning District (hereinafter referred to as the “District”) and is in effect as of _____ 20_____.

WITNESSETH:

WHEREAS, the Utility is responsible for developing and implementing a water conservation program within its service area; and

WHEREAS, the District will coordinate and manage a District-wide Toilet Retrofit Program (“the Program”) for single family residential customers by providing administrative services as stated in Duties of the District and

WHEREAS, the Utility desires to participate in the District-wide Program.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. Duties of the Utilities

- a. Follows the administrative procedures developed by the District for the management of the program.
- b. Receives weekly notifications from the District of rebates to be processed and issue rebate credits to customers in a timely manner.
- c. Upon receipt of notification by the District of a customer’s eligibility for the toilet rebate, the Utility will respond to the District within 5 business days with notification of acceptance or rejection of each eligible customer and the reason for rejection.
- d. Answers customer questions about the status of their rebate credits (once their confirmation letters have been received).
- e. Agrees to pay District the processing fee for each toilet approved for rebate.
- f. Promotes the program through link on Utility websites, bill inserts, mailers, and/or other forms of communication.
- g. Verification of toilet installation is optional but would be the responsibility of the Utility.

2. Duties of the District

- a. Provides administrative services to process the rebate applications.
- b. Maintains a website, application form, and reporting database for utilities.
- c. Maintains a telephone number and email address for customer questions about the program and processing applications.
- d. Mails or makes available applications to single family residential customers only.
- e. Receives rebate application from customer and verifies eligibility. Eligibility is determined based on date of home construction, receipt of original toilet purchase receipt, copy of recent water bill in name of applicant and confirmation of eligible toilet model.
- f. Notifies the Utility of rebate amount to credit customer.
- g. Sends a confirmation/rejection letter to each customer.
- h. Provides management reports for Utilities to access on a regular basis.
- i. Invoices the Utility for the \$10.00 administrative fee for each toilet approved for rebate.
- j. Maintains billing accounts and financial records for three years after the completion of this Agreement and provide periodic status updates to the Utilities.
- k. Provides periodic invoices to each participating Utility for administrative fees.

3. Costs Paid by the Utility

The Utility hereby agrees to provide funding of \$_____ for this program for the term of the agreement unless the agreement is terminated at which time the Utility would fund any applications that have been approved by the District and Utility prior to termination. Funding is the total annual amount allocated by the Utility for rebate and administration fees for the term of this Agreement. In the event the Utility meets the previously stated funding amount prior to the expiration of this Agreement, the Utility is no longer obligated to provide rebates or administration fees.

The Utility further agrees that the District will only process rebates for toilets that have received the EPA WaterSense label.

From January 1, 2021 through June 30, 2021, each ultra-high-efficiency toilet (UHET) using 1.1 gpf or less will have a maximum rebate face value of \$100.00 per toilet. Each high-efficiency toilet (HET) using 1.28 gpf will have a maximum rebate face value of \$50.00 per toilet.

From July 1, 2021 and forward, UHET toilets using 1.1gpf or less will have a maximum rebate face value of \$75 per toilet. HET toilets using 1.28 gpf will no longer be eligible for rebates.

Additionally, the Utility agrees that an administrative charge of \$10.00 for each toilet approved for rebate will be charged. A customer can only receive two toilet rebates per property.

4. Payment Method

Utility will pay the \$10.00 administrative fee for each toilet approved for rebate to the District through periodic billings. Rebates will be issued by the Utility to participating Utility customers until the allotted rebate amount for the Utility is exhausted. The Utility may add additional funding at any time during their program participation by amending this Agreement.

5. Term

This Agreement shall become effective as of the date first written above and shall continue in full force and effect until _____. Either party may terminate this Agreement without cause by providing the other party written notice sixty (60) days prior to termination. This Agreement may be amended upon agreement of the parties. In the event of such termination, the Utility shall be obligated to pay all issued rebates and administrative costs associated with rebates approved prior to such termination.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement as of the date first above written.

UTILITY

By: _____

Title: _____

METROPOLITAN NORTH GEORGIA
WATER PLANNING DISTRICT

By: _____

Title: Chairperson

COUNTY AGENDA REQUEST

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Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Water Committee recommendation to approve the amendment to the Metropolitan North Georgia Water Planning District (MNGWPD) Memorandum of Agreement for the multi-family toilet rebate program rebate structure change and approval for the Chairman to sign the related document.

Background/History/Details:

The Metropolitan North Georgia Water Planning District (MNGWPD) is moving to a new rebate structure for the single- and multi-family toilet rebate program to encourage customers to go beyond current plumbing code requirements. Amending the existing agreement will include the change in rebate amounts.

From January 1, 2021 through June 30, 2021, each ultra-high-efficiency toilet (UHET) using 1.1 gpf or less will have a maximum rebate face value of \$100.00 per toilet. Each high-efficiency toilet (HET) using 1.28 gpf will have a maximum rebate face value of \$50.00 per toilet.

From July 1, 2021 and forward, UHET toilets using 1.1gpf or less will have a maximum rebate face value of \$75 per toilet. HET toilets using 1.28 gpf will not longer be eligible for rebates.

In February 2008, the Fayette County Water System began participating in the District's Toilet Rebate Program for single family residential customers. The customer applies for the rebate and supplies the receipts to the District. The approved customer list is sent to the Water System and then the Water System applies a credit to the water customers account for the amount approved for the toilet rebate. Customer bills have to be current to receive the credit.

What action are you seeking from the Board of Commissioners?

Approval of Water Committee recommendation to approve the amendment to the Metropolitan North Georgia Water Planning District (MNGWPD) Memorandum of Agreement for the multi-family toilet rebate program rebate structure change and approval for the Chairman to sign the related document.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?

Backup Provided with Request?

STAFF USE ONLY

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**MEMORANDUM OF AGREEMENT
PARTICIPATION IN THE DISTRICT'S MULTI-FAMILY TOILET REBATE
PROGRAM**

THIS AGREEMENT is made and entered into as of this _____ day of _____ 20_____, by and between, _____ (hereinafter referred to as the "Utility") and the Metropolitan North Georgia Water Planning District (hereinafter referred to as the "District") and is in effect as of _____ 20_____.

WITNESSETH:

WHEREAS, the Utility is responsible for developing and implementing a water conservation program within its service area,

WHEREAS, the District will coordinate and manage a District-wide Multi-Family Toilet Rebate Program ("the Program") for certain multi-family residential customers by providing administrative services as stated in Duties of the District, and

WHEREAS, the Utility desires to participate in the District-wide Program, and

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. Duties of the Utilities

- a. Follows the administrative procedures developed by the District for the management of the Program.
- b. Receives weekly notifications from the District of rebates to be processed and issue rebate credits to customers in a timely manner.
- c. Upon receipt of notification by the District of a customer's eligibility for the toilet rebate, the Utility will respond to the District within 5 business days with notification of acceptance or rejection of each eligible customer and the reason for rejection.
- d. Answers customer questions about the status of their rebate credits (once their confirmation letters have been received).
- e. Agrees to pay District the administrative charge for each application approved for rebate.
- f. Promotes the Program through a link on the Utility's website, bill inserts, mailers, and/or other forms of communication.
- g. On site verification of toilet installation is optional but would be the responsibility of the Utility.

2. Duties of the District

- a. Provides administrative services to process pre-approvals, rebate applications, and post-installation verification, which includes a virtual inspection of select toilets at each customer location when technically feasible.
- b. Maintains a website, pre-approval and application forms, and reporting database for utilities.

- c. Maintains a telephone number and email address for customer questions about the Program and processing applications.
- d. Makes available applications to multi-family residential customers only.
- e. Receives rebate application from customer and verifies eligibility. To be eligible, applicants must at a minimum (i) own or represent the owners of a multi-family residential building (no institutional or commercial buildings) on a master meter and built prior to 1994, (ii) plan to install a tank-type toilet (not flush-valve toilets), (iii) be current on their water bill, (iv) be applying to replace at least 30 toilets but not more than _____, and (v) obtain preapproval, install the new toilets, and schedule post-installation verification within a 90-day period.
- f. Inspect and approve new toilets in a post-installation virtual inspection with customer.
- g. Notifies the Utility of rebate amount to credit customer.
- h. Sends a confirmation/rejection letter to each customer.
- i. Provides management reports for Utilities to access on a regular basis.
- j. Invoices the Utility for the per-application administrative charges.
- k. Maintains billing accounts and financial records for three years after the completion of this Agreement and provide periodic status updates to the Utilities.

3. Costs Paid by Utility

The Utility hereby agrees to provide funding of \$_____ for this program for the term of the agreement unless the agreement is terminated at which time the Utility would fund any applications that have been approved by the District and Utility prior to termination. Funding is the total annual amount allocated by the Utility for rebate and administration fees for the term of this Agreement. In the event the Utility meets the previously stated funding amount prior to the expiration of this Agreement, the Utility is no longer obligated to provide rebates or administration fees.

The Utility further agrees that the District will only process rebates for toilets that have received the EPA WaterSense label.

From January 1, 2021 through June 30, 2021, each ultra-high-efficiency toilet (UHET) using 1.1 gpf or less will have a maximum rebate face value of \$100.00 per toilet. Each high-efficiency toilet (HET) using 1.28 gpf will have a maximum rebate face value of \$50.00 per toilet.

From July 1, 2021 and forward, UHET toilets using 1.1gpf or less will have a maximum rebate face value of \$75 per toilet. HET toilets using 1.28 gpf will no longer be eligible for rebates.

Additionally, the Utility agrees that an administrative charge of \$400 for rebate applications covering 30 to 90 toilets and \$675 for rebate applications covering 91 or more toilets.

4. Payment Method

Utility will pay administrative charges to the District through periodic billings. Rebates will be issued by the Utility to participating Utility customers until the allotted rebate amount for the Utility is exhausted. The Utility may add additional funding at any time during their Program participation by amending this Agreement.

5. Term

This Agreement shall become effective as of the date first written above and shall continue in full force and effect until_____. Either party may terminate this Agreement without cause by providing the other party written notice sixty (60) days prior to termination. This Agreement may be amended upon agreement of the parties. In the event of such termination, the Utility shall be obligated to pay all issued rebates and administrative charges associated with rebates approved prior to such termination.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date and year first above written.

| |
|---|
| <p>UTILITY</p> <p>By: _____,</p> <p>Title: _____.</p> |
| <p>DISTRICT</p> <p>By: _____,</p> <p>Title: Chairperson</p> |

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
Edward Gibbons, Vice Chairman
Eric K. Maxwell
Charles W. Oddo
Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

MINUTES

January 28, 2021

6:30 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 6:30 p.m.

Call to Order

Vice Chairman Edward Gibbons called the January 28, 2021 Board of Commissioners meeting to order at 6:30 p.m. A quorum of the Board was present. Chairman Lee Hearn and Commissioner Charles Rousseau attended the meeting virtually via Microsoft Teams as allowed during the pandemic.

Invocation and Pledge of Allegiance by Commissioner Eric Maxwell

Commissioner Eric Maxwell offered the Invocation and led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Commissioner Charles Oddo moved to accept the agenda as written. Commissioner Eric Maxwell seconded. The motion passed 5-0.

PROCLAMATION/RECOGNITION:**PUBLIC HEARING:**

Community Development Director Pete Frisina read the Public Hearings Introduction and process procedures. Mr. Frisina stated the meeting was unique in that it was being held during a time declared as a State of Public Emergency due to the COVID-19 (coronavirus) pandemic. In the abundance of caution concerning the COVID-19 (coronavirus), the meeting would be livestreamed and the call-in number 770-305-5277 would be available for those who wanted to make public comment on any of the items during the public hearings portion of the meeting.

- 1. Consideration of staff's recommendation to approve a new 2021 Retail Alcohol Beer and Wine License (C20-00657) for Edward Wyatt, doing business as South Fayette Station, which is located at 1552 Hwy 85 S, Fayetteville, Georgia 30215. The Board voted to continue this item at the December 10, 2020 Board of Commissioners meeting.**

Mr. Frisina stated that the applicant, Edward Wyatt, asked to have his 2021 Retail Alcohol Beer and Wine License (C20-00657) application withdrawn.

No one spoke in favor or opposition.

Commissioner Oddo moved to approve to withdraw the request for a new 2021 Retail Alcohol Beer and Wine License (C20-00657) for Edward Wyatt, doing business as South Fayette Station, which is located at 1552 Hwy 85 S, Fayetteville, Georgia 30215. Commissioner Maxwell seconded. The motion passed 5-0.

2. Consideration of staff's recommendation to approve a new 2021 Retail Alcohol Beer and Wine License (C21-00016) for Harvey Strickland III, doing business as Berry Mart Inc., which is located at 1467 Hwy 92 North Fayetteville, GA 30214.

Mr. Frisina stated that both Code Enforcement and the Marshals Office had reviewed the application and found it to be in compliance with County regulations.

No one spoke in favor or opposition.

Vice Chairman Gibbons moved to approve a new 2021 Retail Alcohol Beer and Wine License (C21-00016) for Harvey Strickland III, doing business as Berry Mart Inc., which is located at 1467 Hwy 92 North Fayetteville, GA 30214. Commissioner Oddo seconded. The motion passed 5-0.

3. Consideration of Ordinance 2021-01, amendments to Chapter 110. Zoning Ordinance, Regarding Sec. 110-173. – Transportation Corridor Overlay Zone concerning the SR54 West Overlay Zone.

Mr. Frisina stated that there had been a lot of work happening on the Highway 54 west corridor. He added that there was also on-going discussions and review of the internal access storage facilities in the County. Mr. Frisina stated that his office was currently working with an internal access storage facilities owner. Mr. Frisina stated that his office along with the Planning Commission recommended to amend the architectural requirements on the Highway 54 corridor. He stated that the architectural requirements, on the Highway 54 corridor, are currently in the zoning ordinance and would be netted together in a different format. He provided pictures for the Board as a part of the back-up in the agenda packet. He stated that these pictures illustrated the type of structures they would anticipate building on the Highway 54 Corridor. Mr. Frisina stated that without the proposed amendments they would not be able to build these type structures. The proposed amendments discuss materials, the horizontal length of a building, blank and articulated walls and etcetera. Mr. Frisina stated that both the Planning and Zoning Office and the Planning Commissioner recommend these amendments for approval.

Mr. Brett Vincent stated that he was a resident of Fayetteville and had recently purchased 5.5 acres on the Highway 54 corridor to construct an internal access storage facility. He stated that he liked the architectural standards being proposed and that he wanted to do what he could to maintain the rural feel of the area. Mr. Vincent stated that the existing standards make it very difficult to maintain a residential look on a commercial building.

No one spoke in opposition.

Vice Chairman Gibbons asked if the city of Peachtree City and Fayetteville would also be amending their architectural requirements/ standards on the Highway 54 west corridor.

Mr. Frisina stated that both cities have current standards, and each application was reviewed on a case-by-case basis.

Commissioner Oddo moved to approve Ordinance 2021-01, amendments to Chapter 110. Zoning Ordinance, Regarding Sec. 110-173. – Transportation Corridor Overlay Zone concerning the SR54 West Overlay Zone. Commissioner Maxwell seconded. The motion passed 5-0.

4. Consideration of Ordinance 2021-02, amendments to Chapter 110. Zoning Ordinance, Regarding Sec. 110-105. – Standards for Telecommunications Antennas and Towers.

Mr. Frisina stated that his office ran into a situation where there was a sizable piece of property on the south part of the County. He stated that on a piece of property was a house and a tower and the property owner, for state purposes, would like to subdivide the property to separate the house from the remaining property, then sell the house. Mr. Frisina stated that the ordinance required that the tower have a setback to an off-site residence, but there is no setback requirement for an onsite residence. He stated that when the tower was built, the house was not an issue, but now as a result of the request to subdivide the property, the house cannot meet the distance requirements for the setback of the tower. Mr. Frisina stated that there had been a few past rezoning requests with similar issues. He stated that the amendment to eliminate the offsite residence setback requirement had been reviewed and was being recommended for approval by both staff and the Planning Commission. Mr. Frisina stated that the tower would still have to meet a setback to the property line, which was equal to the height of the tower, plus 10 feet. Mr. Frisina continued stating that if the tower were to fall, theoretically it would not fall outside the boundary of the property. Mr. Frisina concluded that there were also a few housekeeping updates included in these amendments.

Mr. Don Spaller from Brooks, Georgia stated that he and his brother had inherited a 125-acre property. Mr. Spaller stated that on the property was a house and a cell tower. He stated that they would like to sell the house but keep the remaining property and cell tower. Mr. Spaller stated that under the current provision, they were not able to sell it because the house was not the required distance away from the cell tower and the only option they had would be to bundle the cell tower with the house sell, which would in essence split the property in half and as a result, make it difficult to access the remaining property.

No one spoke in opposition.

Commissioner Oddo moved to approve Ordinance 2021-02, amendments to Chapter 110. Zoning Ordinance, Regarding Sec. 110-105. – Standards for Telecommunications Antennas and Towers. Vice Chairman Gibbons seconded. The motion passed 5-0.

5. Consideration of Petition RDP-015-20 to revise the Development Plan of Whitewater Creek Planning Unit Development (PUD) to reduce the 100-foot front yard setback on Redwine Road to 65 feet on Lot 117 - Final Plat of Highgrove on Whitewater Creek Phase Four.

Mr. Frisina stated that back in the early 90's the western portion of Whitewater Creek was brought in for a redevelopment plan, that was different than the original Planned Unit Development (PUD) in 1983. Mr. Frisina stated that part of the staff recommendation for the redevelopment plan was that the setback be increased to 100 feet along Redwine Road, because it was believed then that Redwine Road would become a four-laned road. He stated that now there was a property owner on Redwine Road that had a lot with three frontages that were somewhat compromised. He stated that the property owner would like to build a pool, a garage and gazebo. Mr. Frisina stated that the Fayette County Public Works and Engineering Office confirmed that there were no current plans to convert Redwine Road into a four-lane road. He added that they stated that although it was not anticipated, if capacity was increased in a north/south direction it would be to widen State Route 85, not Redwine Road. Mr. Frisina stated that the recommendation was to reduce the setback from 100 feet to 65 feet and if approved, the applicant would have to process a revision to his final plat to show the setback. Mr. Frisina stated that the Planning Commission recommended the Petition for approval.

Mr. Mark McCullough stated that he had spoken with his neighbors and they did not have any concerns or objections with this request.

Vice Chairman Gibbons moved to approve Petition RDP-015-20 to revise the Development Plan of Whitewater Creek Planning Unit Development (PUD) to reduce the 100-foot front yard setback on Redwine Road to 65 feet on Lot 117 - Final Plat of Highgrove on Whitewater Creek Phase Four. Commissioner Oddo seconded. The motion passed 5-0.

- 6. Consideration of Petition No. 1302-20, Charlotte Hearn, Owner, request to rezone 2.00 acres from A-R to R-70 to develop one (1) residential lot; property located in Land Lot 18 of the 9th District and fronts on SR 92 North. The applicant has requested to withdraw the petition.**

Mr. Frisina stated that the applicant asked to have Petition No. 1302-20 withdrawn.

No one spoke in favor or opposition.

Chairman Lee Hearn lost internet reception and was disconnected from the meeting.

Commissioner Oddo moved to approve withdrawal of Petition No. 1302-20, Charlotte Hearn, Owner, request to rezone 2.00 acres from A-R to R-70 to develop one (1) residential lot; property located in Land Lot 18 of the 9th District and fronts on SR 92 North. The applicant has requested to withdraw the petition. Commissioner Maxwell seconded. The motion passed 4-0.

PUBLIC COMMENT:

Frank Gardner expressed his disappointment and upset in the Board, based on their actions at the previous Board Meeting. Mr. Gardner stated that he did not think, based on the quality of Commissioners in Fayette County, that they would act in that manner. Mr. Gardner suggested having the Chairman and Vice Chairman positions be a rotating position, which would allow each Commissioner to serve. He stated that he would like the Financial Officer to place an expenditure report in the paper each month to allow citizens the opportunity to see where and how County funds are spent. Mr. Gardner stated that he was having an issue reaching the County Commissioner Office, either receiving a busy signal or being placed on hold during the hours of 8:00 a.m. -5:00 p.m. Mr. Gardner concluded stating that last year there were visitors from another country that were not recognized, and he felt that they should have been recognized and acknowledged.

CONSENT AGENDA:

Commissioner Oddo moved to accept the Consent Agenda as written. Commissioner Maxwell seconded. Commissioner Rousseau asked to have item #9 removed for discussion.

Commissioner Oddo amended his motion to accept the Consent Agenda as written, except item #9. Commissioner Maxwell amended his second. The motion passed 4-0.

- 7. Approval of staff's recommended Mid-Year Budget Adjustments to the FY 2021 budget and approval to close completed Capital Improvements Plan (CIP) Projects.**
- 8. Approval of staff's recommendation to award Contract #1867-P to Arcadis, Inc. to perform engineering services on an as-needed basis for the Water System and Solid Waste department for the period ending June 30, 2022, and with the provision for two one-year renewals, in amounts to be determined by each task order as assigned.**
- 9. Approval of staff's recommendation to adopt Ordinance 2021-03 that adds Section 28-18 to Article I of Chapter 28, Fayette County Code of Ordinance establishing provisions pertaining to detecting unauthorized use of water from private fire lines.**

Commissioner Rousseau asked, referencing the Dix Lee On subdivision private water system emergency water connection as an example, how was the County monitoring water system connections by private water system owners to ensure that private water system owners are not establishing unauthorized connection to the County systems.

James Munster Water Systems Field Operations Director stated that when the Dix Lee On subdivision private water system connected, a water meter was installed at cost. He stated that the water meter was turned on and activated for a specific period of time, once that time elapsed the meter connection was disconnected. Mr. Munster stated that connection was only for temporary use.

Commissioner Rousseau stated that in his review of the backup documentation he noted that the term "customer" was used as opposed to "owner" on page #2 of the ordinance. Commissioner Rousseau asked as clarification if this would penalize residents. He wanted to ensure that the onus to maintain compliance and potential penalty would be placed on the water systems owners, and not that of the residents.

Water System Director Vanessa Tigert stated that the ordinance applied to the customers, and mainly dealt with fire lines that customers had installed mostly in commercial facilities.

Vice Chairman Gibbons moved to approve to adopt Ordinance 2021-03 that adds Section 28-18 to Article I of Chapter 28, Fayette County Code of Ordinance establishing provisions pertaining to detecting unauthorized use of water from private fire lines. Commissioner Oddo seconded. The motion passed 4-0.

10. Approval of staff's recommendation to adopt Ordinance 2021-04 that adds Section 28-19 to Article I of Chapter 28, Fayette County Code of Ordinance establishing provisions pertaining to landscape irrigation system requirements.

11. Approval of a request from Kristie King, Tax Commissioner, to provide an updated resolution giving authority to the Tax Commissioner to waive penalties and interest.

12. Approval of the January 14, 2021 Board of Commissioners Meeting Minutes.

OLD BUSINESS:

NEW BUSINESS:

13. Consideration of recommendation from the Selection Committee comprised of Fayette County Staff, to appoint Jim Poff to the Fayette County Water Committee to an unexpired term expiring December 31, 2021 and the subsequent term beginning January 1, 2022, expiring December 31, 2025, as allowed per county Policy 100.19; Board Appointment.

Commissioner Oddo moved to approve the Selection Committee comprised of Fayette County Staff, to appoint Jim Poff to the Fayette County Water Committee to an unexpired term expiring December 31, 2021 and the subsequent term beginning January 1, 2022, expiring December 31, 2025, as allowed per county Policy 100.19; Board Appointment. Commissioner Maxwell seconded. The motion passed 4-0.

14. Consideration of staff's recommendation to award Contract #1879-B, Contractor Resurfacing FY21, to E.R. Snell Contracting, Inc. in the amount of \$864,679.74.

Roads Director Steve Hoffman stated that this item was to award Contract #1879-B, which was a resurfacing contract and part of the 2021 budget. Mr. Hoffman stated that the contract was being awarded to E.R. Snell Contracting, Inc. in the amount of \$864,679.74. He stated that this contract included resurfacing Redwine Road from around Quarters Road north to the city limits of Fayetteville and included resurfacing all the roads in the Ridgemont subdivision. This totaled 6.3 miles of resurfaced roadway.

Vice Chairman Gibbons asked as clarification if this was the lowest bid.

Mr. Hoffman stated they received eight competitive bids for the resurfacing project and E.R. Snell Contracting, Inc. was the lowest bidder.

Vice Chairman Gibbons asked if the County had worked with E.R. Snell Contracting, Inc. before.

Mr. Hoffman stated absolutely, the County had worked with E.R. Snell Contracting, Inc. many times before. He stated that they had been a vendor for purchasing asphalt as well as a contractor on other resurfacing projects.

Commissioner Maxwell asked what type of resurfacing project this would be.

Mr. Hoffman stated that this would be a traditional hot mix resurfacing project, which would consist of a 1.5-inch overlay over the entire road surface. Mr. Hoffman stated that Ridgemont subdivision would be milled back to original curb and gutter grade along with road patching as necessary, with plant mix/hot mix asphalt. He added that once the resurfacing was completed the roadway would be back to original grade.

Commissioner Rousseau asked to include the vendor performance forms in the backup for review moving forward, for vendors who have worked with the County previously.

Mr. Hoffman stated that a vendor performance form was completed but not included in the backup and E.R. Snell Contracting, Inc. performed flawlessly.

Vice Chairman Gibbons moved to approve Contract #1879-B, Contractor Resurfacing FY21, to E.R. Snell Contracting, Inc. in the amount of \$864,679.74. Commissioner Oddo seconded. The motion passed 4-0.

Chairman Lee Hearn reconnected to the BOC Meeting via phone conference.

Commissioner Rousseau stated that he had some reservations regarding Chairman Hearn being present and voting for part of the meeting but not the other.

Delegation/Appointments by the Chairman for board appointments to the following:

A. Board of Health

Chairman Hearn appointed Vice Chairman Gibbons to serve on the Fayette County Board of Health.

Commissioner Rousseau moved to approve Commissioner Edward Gibbons to serve as Chairman Hearn Board of Health appointee.

Commissioner Oddo asked if the appointments required a vote.

Attorney Ali Cox from the County Attorney's Office stated that the appointments did not need a vote by the Board

B. Water Committee

Chairman Hearn appointed himself to serve on the Fayette County Water Committee.

C. Retirement/Pension Committee

Chairman Hearn appointed Commissioner Maxwell to serve on the Fayette County Retirement/Pension Committee.

ADMINISTRATOR'S REPORTS:

Hot Projects

County Administrator Steve Rapson advised that an updated "Hot Projects" listing was sent out via email to the Board to keep them abreast of the status of various projects throughout the county. He highlighted the Kenwood Road culvert replacement, Mercedes Trail culvert replacement, and Fire Station #2. Mr. Rapson stated that he had sent out emails regarding Fire Station #2 related to the construction delays and liquidated damages. He also stated that an email regarding the Kenwood/Mercedes Trail project had been sent out.

Redwine Road Annexation

Mr. Rapson stated that an email had also gone out regarding staff's position on the Redwine Road Annexation that the County received from the City of Peachtree City.

Use of Force

Mr. Rapson stated that the Use of Force policies was recently submitted by the Marshals Office and the Sheriff's Office, according to the established guidelines developed by the Department of Justice. He stated that these policies were done pursuant to an Executive Order on Safe Policing for Safe Communities. Mr. Rapson stated that both policies were approved.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Attorney Ali Cox stated that there were two items for executive session. There was one item of pending litigation and the review of the January 14, 2021 Executive Session Minutes for consideration in Executive Session.

COMMISSIONERS' REPORTS:

Commissioner Maxwell

Chairman Election

Commissioner Maxwell in response to Mr. Gardner's comments stated that he appreciated him coming to the meeting and expressing his thoughts regarding the election of the Chairman. Commissioner Maxwell stated that he was disappointed that it happened the way that it did. He stated that he did the best he could to reach out to and talk with the members of the Board who expressed interest in serving as Chairman. Commissioner Maxwell stated that he had participated in nine separate Chairmanship election over the years and typically they are controversial. He stated that these things happen, and it was politics. Commissioner Maxwell apologized if it upset him. He stated that having been Chairman in the past, the Chairman position involves a lot more. Commissioner Maxwell stated that as a newly elected commissioner the first two years, you are learning how to be a commissioner, and typically the Board would not want someone who was in their first year as a commissioner serving as Chairman. He stated that obviously that was not what this Board did, this year. He stated that Chairman Hearn came in with four years' experience. He stated that outside the board meetings, the Chairman would have to attend Atlanta Regional Commission (ARC) meetings a few times a month in Atlanta. Commissioner Maxwell stated that other ARC members were full time employees and paid a full salary. He stated that although he knew none of the commissioners were serving for the pay but served because they enjoyed serving, having a rotating Chairman could become overwhelming and jeopardize an established rapport and synergy a previous Chairman had begun to create. Commissioner Maxwell stated if the Chairman position was simply about running the board meeting, he would agree with rotating the position, but he really felt that the Chairman position should be a four-year term. Commissioner Maxwell stated that he felt that the Board over the years had created a problem for itself by the fluctuation in the Chairman, who in turn serves as a member on the Atlanta Regional Commission. Commissioner Maxwell added that the ARC was important because that was where the County received a lot of its funding, be it state and/or federal funds.

Posting Financial Reports

Commissioner Maxwell stated that he did not have an opinion regarding posting the financials in the paper but stated that generally the financial are typically the same each month with personnel being the biggest cost; with a few items that hit the

budget at different times specifically at the beginning of the fiscal year on July 1. He stated that he did not have a problem with posting it but that would be something that the County Administrator could do.

Commissioners Office Telephones

Commissioner Maxwell stated that when he called the office, he had never not gotten an answer. He stated that there were three ladies that run the front office and they always answered the phone. Commissioner Maxwell stated that he will sneak and call the County line and if he does not get an answer, then we need to do a better job.

Lynching Markers

Commissioner Maxwell stated that he received an email from Alice Jones, which among other things outlined a project to recognize individuals who were not given due process and were lynched in Fayette County. Commissioner Maxwell stated that the project would recognize these individuals with a plaque. He stated that he had no problem recognizing these individuals but acknowledged he did not know the appropriate words to use on the plaque. Commissioner Maxwell stated that he would like to get more information on the wording of the plaque and the appropriate location to place the plaque. He stated that he would encourage Mrs. Jones to continue in her efforts. Commissioner Maxwell stated the lynching put a stain on Fayette County, Georgia, the South, and the North and although they were not committed by anyone in the Board Room; there may still be individuals alive that remember these events. He stated that he knew a little bit about the lynchings in Fayette County via his research of county history. Commissioner Maxwell stated that he would welcome more information regarding the true history of Fayette County. He stated that the lynchings were the killing of an individual without due process, which was not appropriate. He stated that we should honor the individuals who unfortunately died this way. Commissioner Maxwell encouraged Mrs. Jones to provide the details and he would be her advocate to get the project through.

Commissioner Oddo

Commissioner Oddo stated in response to an email that he received regarding the Commissioners not properly setting the example as it relates to COVID-19. Commissioner Oddo stated that although difficult to show, the Board was following guidelines. He stated that everyone was spaced 6-feet apart, if not more. Commissioner Oddo stated that just about everyone in the audience and staff was wearing a mask. He stated that when he goes out in public, he wore his mask and would presume that his colleagues did the same. Commissioner Oddo stated that the Board was doing their best to work through the pandemic and was doing their part to follow the guidelines the Center of Disease Control (CDC) had setup.

Commissioner Rousseau

Lynching Markers

Commissioner Rousseau stated to Commissioner Maxwell that he had done some research about the issue Mrs. Jones emailed the Board about and he would be happy to share his findings. He acknowledged that it may not be fully in depth but was more information than Commissioner Maxwell currently had. Commissioner Rousseau stated that he was pleasantly surprised to hear that Commissioner Maxwell was willing to favorably consider Mrs. Jones' request.

Hank Aaron

Commissioner Rousseau stated that he wanted to take a moment to acknowledge the memory of Mr. Henry "Hank" Louis Aaron, who recently passed away. Commissioner Rousseau stated that Hank Aaron was an icon, a pillar, a virtuous man; whose style and grace under extreme pressure was demonstrated decades ago, as he approached what was once thought to be an unapproachable milestone in Major League Baseball. Commissioner Rousseau stated that he would like to offer, as a Body, condolences, prayer, and support to the Aaron family as they celebrated his life.

Commissioner Gibbons

Lynching Markers

Commissioner Gibbons stated that he echoed Commissioner Maxwell's comments regarding the proposed memorial plaques. Commissioner Gibbons stated to Commissioner Rousseau that he would also like to receive the addition research information, and was willing to work with his colleagues, Mrs. Jones and the Historical Society to have the appropriate recognition done.

Chairman Hearn

Chairman Hearn apologized for losing his connection and missing a portion of the meeting. Chairman Hearn stated that he looked forward to coming home next week. He thanked Commissioner Oddo for his comments regarding COVID- 19 and reiterated that the County and Board was being safe and trying to set a good example.

EXECUTIVE SESSION:

One item of pending litigation and the review of the January 14, 2021 Executive Session Minutes for consideration in Executive Session. Commissioner Oddo moved to go into Executive Session. Commissioner Maxwell seconded. The motion passed 5-0.

The Board recessed into Executive Session at 7:36 p.m. and returned to Official Session at 8:00 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Commissioner Oddo moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice Chairman Gibbons seconded the motion. The motion passed 5-0.

Approval of the January 14, 2021 Executive Session Minutes: Commissioner Oddo moved to approve the January 14, 2021 Executive Session Minutes. Vice Chairman Gibbons seconded the motion. The motion passed 5-0.

ADJOURNMENT:

Commissioner Oddo moved to adjourn the January 28, 2021 Board of Commissioners meeting. Vice Chairman Gibbons seconded the motion. The motion passed 5-0.

The January 28, 2021 Board of Commissioners meeting adjourned at 8:00 p.m.

Marlena M. Edwards, Chief Deputy County Clerk

Lee Hearn, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 11th day of February 2021. Documents are available upon request at the County Clerk's Office.

Marlena M. Edwards, Chief Deputy County Clerk

COUNTY AGENDA REQUEST

39 of 64

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's recommendation to appoint Zulema Green to the Fayette County Library Board for a four-year term beginning January 1, 2021 and expiring December 31, 2025.

Background/History/Details:

The Fayette County Library Board is an advisory board to the Board of Commissioners but has some decision-making authority in its relationship to the Regional Library Board. The Library Board is composed of seven members who serve four-year terms each. Four of the seven members are appointed by jurisdictions within Fayette County, namely, the cities of Fayetteville and Peachtree City and the towns of Tyrone and Brooks. The Fayette County Board of Commissioners then, essentially, ratifies the nominations made by the jurisdictions to the Library Board.

Zulema Green is a Fayette County resident of nine years and a library patron. She has a background in the area of law as well as Compliance Training. As a Library Board Member, she will share ideas of how the library can engage with the citizens more and strengthen the library's presence within the community and its constituents. Ms. Green would serve as a great resource as a Library Board Member.

The Selection Committee was comprised of Library Director Michelle Bennett-Copeland and Library Board member Page McDonald.

What action are you seeking from the Board of Commissioners?

Approval to appoint Zulema Green to the Fayette County Library Board for a four-year term beginning January 1, 2021 and expiring December 31, 2025.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT Fayette County Library Board



Thank you for your interest in being considered for appointment to the Fayette County Library Board.

The Fayette County Library Board consists of seven volunteer members appointed to four-year terms. Meetings are held no less than four times per year, and are held at the Fayette County Library, 1821 Heritage Park Way, Fayetteville, Georgia 30214. Applicant must reside in Fayette County. There is no compensation provided with appointments to the Library Board. **Applicants are encouraged to attend as many Library Board meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca Smith, County Clerk, via email at tsmith@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, November 13, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Zulema Green

ADDRESS 130 Dockstreet Alley

Peachtree City, GA 30269

TELEPHONE (cell) [REDACTED] (home) 678-364-0699

(email address) [REDACTED]

Zulema Green
Signature

11/8/2020
Date



APPLICATION FOR APPOINTMENT Fayette County Library Board

1. How long have you been a resident of Fayette County? **8 years**
2. Why are you interested in serving on the Library Board? **As an avid book lover, I wish to take an active role in the direction of libraries in my county.**
3. What qualifications and experience do you possess that should be considered for appointment to the Library Board? **As a licensed attorney, my organizational, management, and leadership skills are a tremendous asset to the Library Board.**
4. List your recent employment experiences to include name of company and position.
I currently work as Regional Managing Attorney for Portfolio Recovery Associates. I am also co-owner of Five Deep Healthy Vending.
5. Do you have any past experience related to this position? If so, please describe.
I serve on the board of BFAM, Inc. which is a non-profit organization that I legally created and continue to serve as Secretary of that board.
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? **No.**
7. Have you attended any Library Board meetings in the past two years and, if so, how many?
No.
8. Are you willing to attend seminars or continuing education classes at county expense?
Yes.
9. What is your vision of the county's future related to the duties of the Fayette County Library Board? **To be a competitive compository of literature of research and innovation for all residents to enjoy, students to research and enjoy, a place for the business community to educate themselves, and a gathering place for community engagement.**
10. Would there be any possible conflict of interest between your employment or your family and you serving on the Library Board? **No.**
11. Are you in any way related to a County Elected Official or County employee? If so, please describe.
No.
12. Describe your current community involvement. **I currently volunteer at each of my children's school, serve on the praise and worship team of my church, and donate to various local charities.**
13. Have you been given a copy of the county's Ethics Ordinance? Is there any reason you would not be able to comply with the ordinance? **Yes. No.**

ZULEMA GREEN

130 DOCKSTREET ALLEY • PEACHTREE CITY, GA 30269 • [REDACTED] • [REDACTED]

PROFESSIONAL SUMMARY

CORPORATE COUNSEL with nearly 15 years of experience in regulatory compliance, operations management, business development, human resources, legal documentation, litigation strategy, contracts and agreements, legal investigations, and risk mitigation across diverse facets of the law. Analytical, detail-oriented professional with a proven track-record of developing high-performance teams that skillfully anticipate organizational risk and provide strategic legal counsel to ensure compliance to institutional, state, and federal guidelines and regulations. Inspirational, versatile leader skilled at developing turnkey litigation solutions and implementing streamlined workflows, automation initiatives, and enhanced communications that bolster efficiency and functionality, in addition to leveraging hands-on management and communication skills to guide diverse, cross-functional teams to achieve dynamic organizational goals.

AREAS OF EXPERTISE

- | | | |
|---|---|---------------------------------------|
| ✓ <i>Regulatory & Policy Compliance</i> | ✓ <i>Enterprise Risk Management</i> | ✓ <i>Legal Consultation</i> |
| ✓ <i>Litigation Strategy</i> | ✓ <i>Strategic Planning</i> | ✓ <i>Legal Investigations</i> |
| ✓ <i>Operations Management</i> | ✓ <i>Client & Member Relations</i> | ✓ <i>Negotiations & Contracts</i> |
| ✓ <i>Hiring & Recruiting</i> | ✓ <i>Risk Mitigation & Advisory</i> | ✓ <i>Team Leadership</i> |

SELECTED ACCOMPLISHMENTS

- Established expertise in the development of compliance and legal policies in alignment with both corporate and government policies and regulations; designed and implemented FDCPA, FCRA, TCPA, and related case law compliance documentation and procedures to govern the Litigation Department at Portfolio Recovery Associates.
- Drove implementation and execution of comprehensive legal strategies at Portfolio Recovery Associates that enabled an increase in quarterly revenue by more than \$15M during tenure as Managing Attorney.
- Oversaw annual audits of partner firms across all 50 states prior to entering into vendor contract negotiations, ensuring the highest quality service delivery on a consistent basis at Portfolio Recovery Associates.
- Assumed human resources responsibilities in the construction and development of the national litigation function for Portfolio Recovery Associates, managing all hiring, firing, training, motivation, and team building exercises that have resulted in unmatched employee engagement and satisfaction throughout tenure.

PROFESSIONAL EXPERIENCE & ACCOMPLISHMENTS

Portfolio Recovery Associates, LLC – Norfolk, VA

2008 – Present

Regional Managing Attorney

2009 – Present

- Led tactical legal and action planning for a team of 24 attorneys across nine states, successfully implementing standard operating procedures (SOP) enabling the department to handle more than 1,000 counter claims within oversight region, paying out in only five cases during tenure; drafted and updated SOPs on an annual basis.
 - Built and implemented all legal strategies from scratch, developing service delivery benchmarks to ensure consistency and quality across all regions.
- Selected for promotion from Associate Counsel to lead the development of litigation strategies for both internal attorneys and external partner law firms in corresponding regions.
- Drove implementation and execution of comprehensive legal strategies at Portfolio Recovery Associates that enabled an increase in quarterly revenue by more than \$15M during tenure as Managing Attorney.
- Led comprehensive planning and long-term execution of annual strategy meeting initiatives, providing executive-level leadership in the implementation of procedures and workflows to drive profitability and departmental success.
- Spearheaded the recruitment and onboarding of new team members, providing training on best practices and strategies; implemented a culture of excellence and loyalty, successfully reducing turnover to nearly zero.

PROFESSIONAL EXPERIENCE & ACCOMPLISHMENTS CONTINUED

Associate Counsel

2008 – 2009

- Recruited to the company to oversee litigation as the lead plaintiff's attorney across debtor-creditor issues within the State of Georgia, in addition to designing, developing, and implementing all litigation strategy to enable long-term sustainability of the in-house counsel function for the state.
- Managed a support staff the development and execution of litigation efforts resulting in the successful recovery of more than \$1M annually across disputed accounts within state, federal, and bankruptcy court.
- Established a demonstrated record of settling 100% of cases after the implementation of effective litigation strategies, leveraging strong case selection and management experience alongside relationships with key stakeholders to drive positive results for the corporation.

Wolpoff & Abramson – Atlanta, GA

2008

Associate Counsel

- Led a support staff in a high-volume practice, serving as the lead plaintiff's attorney in civil litigation across disputed and distressed consumer accounts; successfully recovered more than \$8M on disputed accounts during tenure.
- Oversaw case management and administration of financial decisions on trouble consumer accounts, spearheading case strategy, motions, and trials practice.

Fulton County Public Defender's Office – Atlanta, GA

2006 – 2008

Associate Public Defender

- Served as a defense attorney overseeing full responsibility for a heavy caseload of up to 150 cases weekly, managing initial investigations, trial planning, motion practice, discovery and legal research through to courtroom appearances.
 - Drove the entire process for non-violent criminal cases from start to finish, in addition to spearheading the preliminary hearing phase for violent cases.
- Established a track record and reputation for ability to successfully negotiate dismissals, acquire reduced charges, and leverage diversion programs on behalf of clients.

Previous Experience:**UCLA Center for Community Health – Project Assistant – Los Angeles, CA**

2001 – 2004

Los Angeles Metropolitan Medical Center – Admissions Representative – Los Angeles, CA

1998 – 2000

EDUCATION & CERTIFICATIONS

Master of Health Administration | *Anticipated Graduation in 2018*
University of Southern California (USC) – Los Angeles, CA

Juris Doctor (JD)

Southwestern University School of Law – Los Angeles, CA

Bachelor of Science (BS), Health Promotion & Disease Prevention

University of Southern California (USC) – Los Angeles, CA

Licensed to Practice Law in Georgia, Alabama & North Carolina

AFFILIATIONS

American Bar Association – Member • National Bar Association – Member
Recognized by the National Bar Association as a Top 40 Advocate Under 40 (2013)

National Association of Retail Collection Attorneys – Member
Presented a Lecture on Litigation Trends (2016)

American College of Healthcare Executives (ACHE) – Member
Healthcare Financial Management Association (HFMA) – Member

BFAM Inc. – Founding Member

COUNTY AGENDA REQUEST

44 of 64

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's recommendation to appoint Valerie Mallon to the Fayette County Library Board for a four-year term beginning January 1, 2021 and expiring December 31, 2025.

Background/History/Details:

The Fayette County Library Board is an advisory board to the Board of Commissioners but has some decision-making authority in its relationship to the Regional Library Board. The Library Board is composed of seven members who serve four-year terms each. Four of the seven members are appointed by jurisdictions within Fayette County, namely, the cities of Fayetteville and Peachtree City and the towns of Tyrone and Brooks. The Fayette County Board of Commissioners then, essentially, ratifies the nominations made by the jurisdictions to the Library Board.

Valerie Mallon is a Fayette County resident and an employee of Fayette County School System. As a Library Board Member she will advise and share ideas of how the library can be a stronger resource to families and children of the community. She has adapted to changes as an educator and is willing to share resources and tools that could be instrumental to the library. Valerie Mallon would serve as a great resource as a Library Board Member.

The Selection Committee was comprised of Library Director Michelle Bennett-Copeland and Library Board member Page McDonald.

What action are you seeking from the Board of Commissioners?

Approval to appoint Valerie Mallon to the Fayette County Library Board for a four-year term beginning January 1, 2021 and expiring December 31, 2025.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT
Fayette County Library Board

Thank you for your interest in being considered for appointment to the Fayette County Library Board.

The Fayette County Library Board consists of seven volunteer members appointed to four-year terms. Meetings are held no less than four times per year, and are held at the Fayette County Library, 1821 Heritage Park Way, Fayetteville, Georgia 30214. Applicant must reside in Fayette County. There is no compensation provided with appointments to the Library Board. **Applicants are encouraged to attend as many Library Board meetings as possible in an effort to become familiar with the responsibilities of the post.**

Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca Smith, County Clerk, via email at tsmith@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, November 13, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Valerie Mallon

ADDRESS 1083 Old Greenville Road
Fayetteville, GA 30215

TELEPHONE (cell) [REDACTED] (home) N/A

(email address) [REDACTED]

Valerie Mallon
 Signature

11/11/2020
 Date

VALERIE C MALLON

1083 Old Greenville Road, Fayetteville, GA 30215 | [REDACTED] | [REDACTED]

Dedicated teacher with experience in grades 1-8
seeking a teaching position at the elementary or middle school level

CERTIFICATIONS

Middle Grades Education (4-8) – Math, Social Studies, Language Arts
Elementary Education (P-5)
Gifted Endorsement

EDUCATION

Bachelor of Science in Education, Middle Grades Education (4-8), West Georgia College, 1992
Master of Education, Middle Grades Math (4-8), State University of West Georgia, 2008
Gifted Endorsement, West Georgia RESA, 2013

PROFESSIONAL EXPERIENCE

Middle School Teacher, Whitewater Middle School, 7/19 - present

- Responsible for teaching English-Language Arts as part of a four teacher team in accordance with Georgia Standards of Excellence for Grade 6
- Responsible for teaching Literacy standards daily to a small group of students which focuses on improving comprehension skills
- Utilize technology via 1:1 Chromebook use with students
- Maintain data for Response to Intervention for Tier 2 students and benchmark testing

Elementary Teacher, White Oak Elementary, 8/17 – 6/19

- Responsible for teaching science, reading, and language arts as part of a two teacher team in accordance with Georgia Standards of Excellence for Grade 5
- Utilize technology via 1:1 Chromebook use with students
- Maintain data for Accelerated Reader Program, Response to Intervention for Tier 2 students, and quarterly benchmark testing

Teacher of the Gifted, White Oak Elementary and Canongate Elementary, 8/13-6/17

- Responsible for teaching integrated units, Grades 1-5
- Utilized STEM elements to further develop students critical thinking processes
- Facilitated research practices to encourage independent learning
- Conducted testing of potential gifted students three times a year

Elementary Teacher, Moreland Elementary, 8/09-6/13

- Responsible for teaching math, science, and social studies for Grade 4 and math and science for Grade 5 as part of a two-teacher team using the Georgia Performance Standards
- Incorporated hands-on learning and technology supported instruction with traditional teaching practices
- Co-taught with EIP teacher to guide independent learning of identified students

Elementary Teacher, Atkinson Elementary, 8/08-6/09

- Responsible for teaching EIP math, reading, and language arts for Grade 5
- Developed differentiated lessons to foster independent learning

Paraprofessional, Moreland Elementary, 8/07-6/08

- Assisted in a 3rd grade classroom to provide small group instruction
- Assisted with 1st grade team to provide small group instruction

Middle School Teacher, Bear Creek Middle School, Fairburn, GA, 8/98-6/00

- Responsible for teaching Grade 6 science and language arts on a three teacher team
- Taught and developed lessons based on the Georgia QCC Standards

Middle School Teacher, Lockerman Middle School, Denton, MD, 8/93-6/98

- Responsible for teaching Grade 7 and 8 general math, pre-algebra, and algebra on a six teacher team
- Developed and facilitated lessons based on the Maryland School Performance Program

KEY CONTRIBUTIONS

Coweta-Fayette EMC Bright Ideas Grant Winner, 2016

Coweta Distinguished STEM Educator Award, 2016

Coweta Distinguished STEM Educator Award, 2015

Coweta STEM-certified teacher, 2014

Sponsor of Science Olympiad Team, White Oak Elementary, 9/13-present

PBIS Committee, White Oak Elementary, 8/17-present

Co-Sponsor School Store, White Oak Elementary, 8/13-6/17

Grade Level Chair, Moreland Elementary, 2012-13

SST Chair for Grade Level, Moreland Elementary, 2012-13

Math Chair, Moreland Elementary, 2011-12

SBLT Committee, Moreland Elementary, 2010-12

Co-Sponsor Garden Club, Moreland Elementary, 2010-13

COMMUNITY INVOLVEMENT

Summer Lunch Coordinator, Fayetteville First United Methodist Church, 2014-present

Building Corporation Member, Alpha Xi Delta Building Corporation-Carrollton, GA, 2015-present

Area Facilitator, Georgia Chapters of Alpha Xi Delta, 2005-2007

Chapter Advisor, Zeta Omega Chapter of Alpha Xi Delta, University of West Georgia, 1999-2005

APPLICATION FOR APPOINTMENT Fayette County Library Board

1. How long have you been a resident of Fayette County?

I have resided in Fayette County for a little over 8 years since June 2012.

2. Why are you interested in serving on the Library Board?

Our local Library is an important part of our community. There are so many great programs and services that are offered to Fayette County residents. I am interested in being a part of the Library Board to assist with communicating and promoting what the library has to offer. This could be done through a partnership with the school system such as getting students their own library card and reaching out to areas in the county with a BookMobile or other programming where families can participate.

3. What qualifications and experience do you possess that should be considered for appointment to the Library Board?

I am a teacher with 18 years experience in a variety of disciplines in grades 1 through 8. I am currently a 6th grade English-Language Arts teacher at Whitewater Middle School. Utilization of the Library and the services it provides are vitally important to a successful learning experience. I understand the importance of the role the Library plays in our community and believe I can work towards making a more cohesive experience for Fayette County residents.

4. List your recent employment experiences to include name of company and position.

Fayette County School System, Whitewater Middle School - 6th Grade English-Language Arts Teacher, 2019 - present

Coweta County School System, White Oak Elementary School - 5th Grade ELA, Science; Grades 1-5 Gifted Teacher, 2013-2019

Additional teaching experiences are listed on my attached resume.

5. Do you have any past experience related to this position? If so, please describe.

While I have not specifically been a part of a Library Board before, I have had many committee and leadership experiences including participation in my church's Mission Committee where I have served as the Summer Lunch Coordinator for the past 6 years and membership of the Building Corporation of Alpha Xi Delta at the University of West Georgia where I have served for the past 5 years.

6. Are you currently serving on a commission/board/authority or in an elected capacity with any Government? I am not currently serving on any commission, board, authority or in any elected capacity.

7. Have you attended any Library Board meetings in the past two years and, if so, how many?

No, I have not attended any Library Board meetings but I have reviewed the minutes of past meetings in order to better understand the role of the Board.

Valerie Mallon

8. Are you willing to attend seminars or continuing education classes at county expense?
Absolutely! I am excited to learn more about how the library can participate in our community.

9. What is your vision of the county's future related to the duties of the Fayette County Library Board?

Based on the minutes I have read, the Library Board seems to lend itself mostly as a sounding board for staff. I would like to see the Library Board be more active in reaching out to resident communities and pursuing partnerships with service organizations like Fayette FACTOR, Fayette Samaritans, or Health Care facilities in our area.

10. Would there be any possible conflict of interest between your employment or your family and you serving on the Library Board?

I do not foresee any conflict of interest from my employer or any family member.

11. Are you in any way related to a County Elected Official or County employee? If so, please describe.

Phil Mallon, Public Works Director for Fayette County is my husband.

12. Describe your current community involvement.

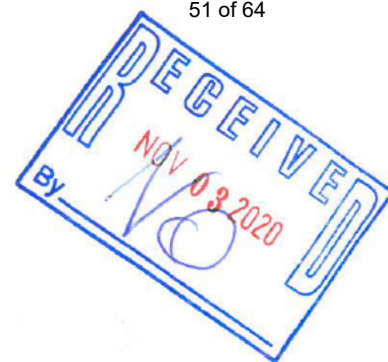
My community involvement has primarily been an extension through other groups of which I am a member. My most recent involvement has been the Summer Lunch Coordinator for my church, Fayetteville First United Methodist Church. I work with the Director of the Smart Kid, Smart Lunch program to provide lunches for children during the summer months. We provide lunch on Tuesdays and my responsibilities include purchasing supplies, organizing volunteers, and filling in as a sandwich maker, lunch packer, or delivery driver when needed.

13. Have you been given a copy of the county's Ethics Ordinance? Is there any reason you would not be able to comply with the ordinance?

I have reviewed the Ethics Ordinance in the application packet. I am able¹ to comply with the ordinance.

1

OTHER APPLICANTS



APPLICATION FOR APPOINTMENT Fayette County Library Board

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Please take a few minutes to complete the form and answer the questions below and return with a resume, if available, to Tameca Smith, County Clerk, via email at tsmith@fayettecountyga.gov or 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on Friday, November 13, 2020.**

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Mary Hollowell

ADDRESS 104 Madison Ave.

Peachtree City, GA 30269

TELEPHONE (cell) [REDACTED] (home) 770-487-4420

(email address) [REDACTED]

Mary Hollowell
Signature

Nov. 2, 2020
Date

APPLICATION FOR APPOINTMENT

FAYETTE COUNTY LIBRARY BOARD

1. I have been a resident of Fayette County, GA, for 16 years.
2. I am enthusiastic and would welcome the civic opportunity.
3. I was a school library volunteer at Mount Kenya Academy in 2018 & 2019. I also visited rural school libraries in that region and helped develop a new library at King'ong'o Primary School in Nyeri.

My qualifications include a wealth of experience with literature, especially children's literature. As a Fulbright Teaching Scholar in Xi'an, China, in 2013, I taught a graduate course in children's literature at Shaanxi Normal University Teachers College.

I attended the most recent ALA regional conference in Atlanta. I am familiar with the international Hans Christian Andersen Award and the history of the national Newbery and Caldecott Medals. In 2012, I presented at the International Board of Books for Young People (IBBY) in London and photographed Peter Sis receiving the Hans Christian Andersen Award for best illustrator.

I have been fortunate to attend 9 Children's Literature New England symposiums, in my lifetime, and they were premier children's literature workshops. I served as a book discussion leader during 2 symposiums.

Parents' Choice online magazine, the nation's oldest nonprofit guide to children's books, media, and toys has published over 40 of my children's book and product reviews.

I am an avid reader, myself, and a published author with a second nonfiction book manuscript in circulation. My love of literature will last a lifetime.

4. Mount Kenya Academy, volunteer teacher
Clayton State University (CSU), professor of education
Griffin-Spalding County Schools, teacher
5. More past experience includes grant writing experience. I received grants while

at CSU and am able to direct others in successful grant writing. I won seven foundation grants while teaching in Griffin.

I am an experienced note taker, having been trained in qualitative research at UNC-Chapel Hill (i.e., participant-observation, document review, and interview). I use self-taught shorthand and can substitute as a secretary, if necessary.

I have also taught multicultural education courses. In 2010, I won the Equity & Social Justice Advocacy Award from the National Association for Multicultural Education. I know it is important to include authors from many cultures in library collections.

6. No, I am not on a government board, although I serve on the Board of Trustees for a nonprofit in Atlanta. It also meets on a quarterly basis.
7. No, but I have read the posted minutes and examined digital archives related to our county libraries.
8. Yes, I enjoy good professional development.
9. Former Fayette County Library director Christeen Snell is someone whom I admire, and the library has a particularly good collection of children's books. Let's maintain the quality literature and service. In fact, all of our county libraries have good collections, overall, and the Brooks Library is interesting.

Continue the good work. I believe library staff in Fayette County are doing a fine job. Let's support them and their directors. Keep up with good programming such as author visits, local author showcases, ALA's Banned Books Week displays, picture book storytime, and technological advancement. Encourage Friends of the Library groups.

10. no conflict of interest
11. I am not related to a county elected official or employee
12. - church-related involvement in Central Presbyterian Church in downtown Atlanta, across from the state capital - I have been a volunteer in the CPC night shelter. I also participated in advocacy day at the capital in an effort to reduce homelessness and have helped serve the homeless.
13. Yes, I've received the ordinance and will comply.

Mary Hollowell

Mary Nix Hollowell
 104 Madison Ave.
 Peachtree City, GA 30269
 C 4 [REDACTED] H 770-487-4420
 [REDACTED]

EDUCATION

M.A.T. in Science Education & Ph.D. in Social Foundations of Education
 The University of North Carolina - Chapel Hill (1991, 1994)

Bachelor of Science in Biology
 Davidson College, Davidson, North Carolina (1986)

PROFESSIONAL EXPERIENCE

Volunteer Teacher
Mount Kenya Academy, Nyeri, Kenya (2018, 2019) <https://mtkenyaacademy.ac.ke/>

Professor of Education
Clayton State University, Morrow, Georgia (2007 – 2018)

Science Teacher, Science Enrichment Center
Griffin-Spalding County Schools, Griffin, Georgia (2004 – 2007)

Director of Education, **Cincinnati Museum Center** (2002 – 2003)
 Position required managing school programs, museum on wheels, IMAX school visits, & teacher workshops. Budgeting, curriculum development, & exhibit design were also involved.

Associate Professor of Education
The University of Alabama at Birmingham (1999 – 2002)

Assistant/Associate Professor of Education
State University of New York College at Buffalo (1994 – 1999)

LICENSE

North Carolina Professional Educator's License: Science (Grades 9-12) **Expires 6/30/24**

PUBLICATIONS

Books

Hollowell, M (pending). *Anti-Geoengineering Activism 101: A Primer*

Hollowell, M (under consideration). *Alone Together in China: A Travelogue*

Hollowell, M. (2011) Paperback Edition. *The Forgotten Room: Inside a Public Alternative School for At-Risk Youth*. Lanham, MD: Lexington Books.

Book Chapter

Hollowell, M. & Moye, D. (2013). Therapeutic Art, Poetry, and Personal Essay: Old and New Perspectives. In Goodman, G.S. [Ed.] *Educational Psychology Reader*. Revised Edition. New York: Peter Lang.

Sample Articles

Hollowell, Mary (2013). Mentoring a Young Professor in China or Vice Versa? In Vera Stenhouse (Ed.) *What's the IDEA?: A Publication of the Georgia Chapter of the National Association for Multicultural Education*, Vol.3, No.1, 10-11.

Hollowell, M. & Jeffries, R.(2004). Worldviews of Urban Iroquois Faculty: A Case Study Buffalo's Native American Magnet School. *American Indian Quarterly*.28(3-4) 764-785.

Jeffries, R., Hollowell, M., Powell, T. (2004). Urban American Indian Students in a Nonpunitive Alternative High School. *American Secondary Education*. 32(2),63-78.

Book Reviews

40 + children's book & product reviews in *Parents' Choice* magazine, the oldest nonprofit guide to children's books, media, & toys in the nation (1998 – present) <http://www.parents-choice.org>

Awards

2013 Fulbright Teaching Scholarship, Shaanxi Normal University, Xi'an, China

2010 Equity & Social Justice Advocacy Award, National Association for Multicultural Education (NAME)

Winner 2nd Place in Nonfiction at a Sandhills Writers Conference (2004) Augusta, GA

Grants

2007 Kids in Need grant for terrariums & curriculum development

2006 National Education Association (NEA) grant to integrate science & literacy

2006 Toyota Tapestry grant to teach freshwater ecology

2006 Toshiba grant to teach oceanography

2006 Ted Turner Captain Planet Foundation grant for organic gardening

2006 Partners in Education grant for carnivorous plants/backyard bogs, teacher workshop

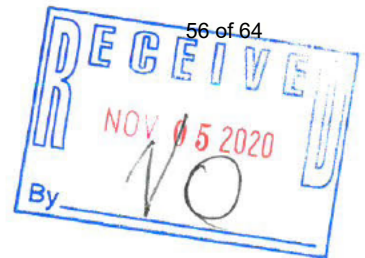
2005 National Dairy Council grant for student nutrition instruction & associated field trip

Board of Trustees Member

Children's Literature for Children* is a 501(c)(3) nonprofit organization that uses children's literature to improve children's lives by bringing children's books to schools, hospitals, & libraries around the globe. > 2 million books shipped internationally & locally. <https://childrensliterature.org/who-we-are/>

* The organization has been nominated for a 2021 Astrid Lindgren Memorial Award in Sweden. <https://alma.se/en/nomination/candidates/>

Memberships American Educational Studies Association (AESA), Fulbright Association, National Association for Multicultural Education (NAME)



APPLICATION FOR APPOINTMENT
Fayette County Library Board

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If you have any questions, please call (770) 305-5103.

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NAME Jeffrey Bruckwicki

ADDRESS 210 Longshore Way, Fayetteville, GA 30215

TELEPHONE (cell) [REDACTED] (home) _____

(email address) [REDACTED]

[Signature]
Signature

11-5-20
Date



APPLICATION FOR APPOINTMENT Fayette County Library Board

1. How long have you been a resident of Fayette County?

1.5 years

2. Why are you interested in serving on the Library Board?

Literacy and the exploration of the written word are deep passions of mine.

3. What qualifications and experience do you possess that should be considered for appointment to the Library Board?

I went to school for English and Creative Writing, however, I am now an R&D Solution Specialist in a manufacturing facility helping ESL employees understand complex operations. The written word has driven this.

4. List your recent employment experiences to include name of company and position.

R&D - Fellfab LLC, Owner - Nock Co.

5. Do you have any past experience related to this position? If so, please describe.

Being part of a group of leaders driving progress an implimentation is what I am lucky to do everyday.

6. Are you currently serving on a commission/board/authority or in and elected capacity with any government?

NO

7. Have you attended any Library Board meetings in the past two years and, if so, how many?

No, Covid has largely held me from attending.

8. Are you willing to attend seminars or continuing education classes at county expense?

Yes.

9. What is your vision of the county's future related to the duties of the Fayette County Library Board?

I see each day people in certain communities that can not read and I would like to see programs to reach out to those communities to expand thier literacy and access to books.

10. Would there be any possible conflict of interest between your employment or your family and you serving on the Library Board?

No

11. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No

12. Describe your current community involvement.

We are involved deeply in our neighborhood. With the isolation that Covid has brought we have leaned more on our neighbors and less on our church family in this time of unknown.

13. Have you been given a copy of the county's Ethics Ordinance? Is there any reason you would not be able to comply with the ordinance?

No, and no.

JEFFREY BRUCKWICKI

210 Longshore Way, Fayetteville, GA 30215

Profile

Foundation in soft goods engineering, planning, process, and management. Strong sense of business professionalism. Years of designing for manufacture, LEAN Six Sigma management, and achieving KPIs. Over a decade of production and personnel management experience in small and large scale factories. Experience with sourcing materials, accessing labor times, and constructing BOMs for costing.

Set and abide by timelines. Works with other team members to create a productive and efficient workplace while being able to take charge and lead. Dedicated to quick thinking and problem solving.

Experience**R&D Engineer at FELLFAB**

April 2020 - Present

Create new products, develop new processes while refining current processes. Work with senior leadership and customers to define and create new and effective solutions.

Production Line Manager at FELLFAB

July 2019 - April 2020

Oversee production lines, ensure quality, manage workload and schedule to achieve KPIs. Responsible for the drapery and industrial production lines including RF welding. Ensure process efficiency. Acts as a liaison between engineering and operations to ensure accuracy of product construction.

Sr. Design/Production Development Engineer at Nock Corporation

August 2013 - August 2019(6 years)

Product concept, design, and manufacturing process. Overseeing the production process and QC. Worked with off site factories to create manufacturing partnerships to maintain quality and meet demand. Managed a team of workers. Set sales and production goals. Sourced materials. Worked with suppliers to secure appropriate terms and pricing.

Design/Production Manager at JPM Coachworks

February 2013 - February 2014 (1 year 1 month)

Worked with current products to improve the quality of final fit and production methods. Set deadlines for production, created and implemented an IMS to track raw materials to the finished product.

Oversaw the cut room and helped maintain the production schedule. Helped develop new product opportunities.

Design Lead/Project Manager at Alter Manufacturing

August 2011 - April 2013 (1 year 9 months)

Designed product line. Contacted retailers. Oversaw production process. Stayed up-to-date on trends. Familiarized with current fabrics and select appropriate specs for products.

EDUCATION**Bachelor of Art**

2011-2012
Georgia State University
Atlanta, GA

Bachelor of Art

2008-2010
Central Michigan University
Mount Pleasant, MI

CERTIFICATIONS**LEAN Manufacturing**

2019
Yellow Belt
(working on Green Belt)

Tiloring

2014
Gentleman Jim
Certificate of Lutherie
2005
Roberto-Venn of Lutherie
Phoenix, AZ

SKILLS

Written Communication
Verbal Communication

Process Development
Product Development
Creative Direction

Adobe Illustrator, Premiere, Lightroom
Patterning
Sewing
Metal Working
CAD

COUNTY AGENDA REQUEST

59 of 64

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of staff's recommendation to approve Task Order 2 for Contract #1825-B, Annual Contract for Waterline Extensions for Fiscal Year 2021, to allow Shockley Plumbing to proceed with the Veteran's Parkway water main extension, with a not-to-exceed price of \$471,050.

Background/History/Details:

The Veterans Parkway loop completion of approximately 3285 LF of 16" DIP water main and appurtenances along Veteran's Parkway from SR 54 to Georgia Military College will provide better redundancy for water service for Piedmont Fayette Hospital when they develop the infrastructure for the proposed entrance off Veteran's Parkway. In addition, it could potentially provide better access to water for the proposed data center poised to occupy the Lester Family property in the immediate vicinity.

What action are you seeking from the Board of Commissioners?

Approval of staff recommendation to award Contract #1825-B, Annual Contract for Waterline Extensions for Fiscal Year 2021, to the low bidder Shockley Plumbing, with not-to-exceed price for this project in the amount of \$471,050.

If this item requires funding, please describe:

Project funding in the amount of \$537,921 is available in project 507-117607-1VPWE.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:




WATERLINE EXTENSION COST ESTIMATE SHEET


| Project Name: | | Veterans Parkway | | |
|---|------|-------------------|------------|------------------|
| | | Project Estimate: | | \$471,050 |
| Description | Unit | Quantity | Unit Price | Total Price |
| Mobilization - Primary (See Specification Section 01010) | EA. | 1 | \$2,000 | \$2,000 |
| 16" Dia. Class 300 DIP, complete | L.F. | 3,145 | \$90 | \$283,050 |
| D.I. Fittings, complete including hydrant tees, gaskets & hardware Weight based on Star Pipe Products Weight Guide, or ENGINEER-approved equivalent | TON | 1.2 | \$7,500 | \$7,650 |
| Fire Hydrant Assemblies, complete including 6" gate valve, valve box, hydrant lead pipe, restraining devices, concrete & crushed stone | EA. | 6 | \$4,000 | \$24,000 |
| 24" Dia. Steel Casing & 16" Dia. Carrier Pipe w/Casing Spacers | | | | |
| Bore & Jack | L.F. | 140 | \$325 | \$45,500 |
| Freebore for 16" pipe w/out casing, complete | L.F. | 70 | \$140 | \$9,800 |
| 16" Dia. Butterfly valve (BV) w/box & valve marker, complete | EA. | 2 | \$4,000 | \$8,000 |
| Grassing (DS3), complete including maintenance and temporary grassing (DS2) | ACRE | 1.5 | \$5,500 | \$8,250 |
| Silt Fence (Sd1), complete | L.F. | 1,200 | \$3 | \$3,000 |
| Rip-Rap (St), GDOT Type 3 | TON | 100 | \$50 | \$5,000 |
| Mulch Mat (Ss), complete | S.Y. | 250 | \$2 | \$500 |
| Concrete Encasement, complete | C.Y. | 18 | \$75 | \$1,350 |
| Concrete Thrust Blocking, complete | C.Y. | 4 | \$200 | \$800 |
| Omitted 20" X 20" Wet Tap | EA. | 1 | \$20,000 | \$20,000 |
| REPAIR OF EXISTING WATERLINE W/OWNER PROVIDED MATERIALS INCLUDING TRAVEL TIME TO AND FROM SITE | | | | |
| Trackhoe | HOUR | 8 | \$150 | \$1,200 |
| 5 Man Crew | HOUR | 10 | \$250 | \$2,500 |
| OVERDEPTH TRENCH EXCAVATION, BACKFILL & COMPACTION FOR WATERMAIN INSTALLATIONS DEEPER THAN SIX FEET (6') | | | | |
| 6' - 8' Trench Depth | L.F. | 150 | \$1 | \$150 |
| 8' - 10' Trench Depth | L.F. | 100 | \$3 | \$300 |
| Payment & Performance Bonds | L.S. | 1 | \$20,000 | \$20,000 |
| SUBTOTAL | | | | \$443,050 |
| Potential Expense Contingency | | | | |
| Additional Fitting with Concrete | | | | \$3,000 |
| Unsuitables | C.Y. | 10 | \$100 | \$1,000 |
| Rock Excavation | C.Y. | 50 | \$450 | \$7,500 |
| Alternative Casing and DIP difference | | | | \$10,500 |
| Alternative Fitting with Concrete | | | | \$6,000 |
| TOTAL | | | | \$471,050 |



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess 

From: Natasha M. Duggan 

Date: February 11, 2021

Subject: Contract 1825-B: Annual Contract for Waterline Extension
 Task Order 2: Veteran's Parkway Waterline Extension

The Water System must respond to needs for emergency or other non-routine repairs, extensions, or similar work on the water distribution system. On October 8, 2020 the Board of Commissioners awarded Contract 1825-B to Shockley Plumbing Co., Inc. which allows task orders to be issued to establish a not-to-exceed or fixed price for each project.

This task order requests authorization to extend approximate 3,285 LF of 16" DIP water main and appurtenances along Veteran's Parkway from SR 54 to Georgia Military College. This extension will provide better redundancy for water service to Piedmont Fayette Hospital when they develop the infrastructure for the proposed entrance off Veteran's Parkway. In addition, it could potentially provide better access to water for the proposed data center poised to occupy the Lester Family property in the immediate vicinity.

Specifics of the proposed task order are as follows:

| | | |
|-----------------------------|---|---------------------------------------|
| Contract Name | #1825-B: Annual Contract for Waterline Extension | |
| Contractor | Shockley Plumbing Co., Inc. | |
| Type of Contract | Annual, indeterminate quantity, fixed unit price contract | |
| Task Order 2 | Veteran's Parkway Waterline Extension | |
| Not to Exceed Amount | \$471,050.00 | |
| Budget: | | |
| Fund | 507 | Water System CIP |
| Org Code | 507 | Water System CIP |
| Object | 117607 | Waterlines |
| Project | 1VPWE | Veteran's Parkway Waterline Extension |
| Available | \$537,921.00 | As of 1/29/2021 |

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

| VENDOR INFORMATION | COMPLETE ALL APPLICABLE INFORMATION |
|---|--|
| Company Name: Shockley Plumbing, Inc. | Contract Number: 1506-B |
| Mailing Address: 1749 Habersham Church Road | Contract Description or Title: Annual Contract for Waterline Extensions |
| City, St, Zip Code: Perkins, GA 30442 | Contract Term (Dates) From: 7/1/2018-6/30/2020 |
| Phone Number: N/A | Task Order Number: N/A |
| Cell Number: 770-550-5085 | Other Reference: for award of contract 1825-B Annual Contract for Waterline Extensions |
| E-Mail Address: robertshockley@att.net | |

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

| Criteria (includes change orders / amendments) | Out-standing | Exc | Sat | Un-Sat | Not Apply |
|--|--------------|-----|-----|--------|-----------|
| 1. Work or other deliverables performed on schedule | | | X | | |
| 2. Condition of delivered products | | | X | | |
| 3. Quality of work | | | X | | |
| 4. Adherence to specifications or scope of work | | | X | | |
| 5. Timely, appropriate, & satisfactory problem or complaint resolution | | | X | | |
| 6. Timeliness and accuracy of invoicing | | | | X | |
| 7. Working relationship / interfacing with county staff and citizens | | | X | | |
| 8. Service Call (On-Call) response time | | | X | | |
| 9. Adherence to contract budget and schedule | | | X | | |
| 10. Other (specify): | | | | | |
| 11. Overall evaluation of contractor performance | | | X | | |

EVALUATED BY

| | |
|-----------------------------|-----------------------------------|
| Signature: James Munster | Date of Evaluation: 09/24/2020 |
| Print Name: James Munster | Department/Division: Water System |
| Title: Distribution Manager | Telephone No: 770-320-6082 |

CONTRACTOR PERFORMANCE EVALUATION **Explanation of Outstanding or Unsatisfactory Ratings**

Page 2

Company Name:

Contract Number:

EXPLANATIONS / COMMENTS

1. Do not submit page 2 without page 1.
2. Use this page to explain evaluations of *Outstanding* or *Unsatisfactory*.
3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)

6. Timeliness and accuracy of invoicing

Invoicing for completed work should be submitted in a more timely manner.

Purchasing Department Comments (e.g. did the vendor honor all offers; submit insurance, bonds & other documents in a timely manner; and provide additional information as requested?):



WATERLINE EXTENSION COST ESTIMATE SHEET

Project Name:
Veterans Parkway
Project Estimate:
\$471,050

| Description | Unit | Quantity | Unit Price | Total Price |
|---|------|----------|------------|------------------|
| Mobilization - Primary (See Specification Section 01010) | EA. | 1 | \$2,000 | \$2,000 |
| 16" Dia. Class 300 DIP, complete | L.F. | 3,145 | \$90 | \$283,050 |
| D.I. Fittings, complete including hydrant tees, gaskets & hardware Weight based on Star Pipe Products Weight Guide, or ENGINEER-approved equivalent | TON | 1.2 | \$7,500 | \$7,650 |
| Fire Hydrant Assemblies, complete including 6" gate valve, valve box, hydrant lead pipe, restraining devices, concrete & crushed stone | EA. | 6 | \$4,000 | \$24,000 |
| 24" Dia. Steel Casing & 16" Dia. Carrier Pipe w/Casing Spacers | | | | |
| Bore & Jack | L.F. | 140 | \$325 | \$45,500 |
| Freebore for 16" pipe w/out casing, complete | L.F. | 70 | \$140 | \$9,800 |
| 16" Dia. Butterfly valve (BV) w/box & valve marker, complete | EA. | 2 | \$4,000 | \$8,000 |
| Grassing (DS3), complete including maintenance and temporary grassing (DS2) | ACRE | 1.5 | \$5,500 | \$8,250 |
| Silt Fence (Sd1), complete | L.F. | 1,200 | \$3 | \$3,000 |
| Rip-Rap (St), GDOT Type 3 | TON | 100 | \$50 | \$5,000 |
| Mulch Mat (Ss), complete | S.Y. | 250 | \$2 | \$500 |
| Concrete Encasement, complete | C.Y. | 18 | \$75 | \$1,350 |
| Concrete Thrust Blocking, complete | C.Y. | 4 | \$200 | \$800 |
| Omitted 20" X 20" Wet Tap | EA. | 1 | \$20,000 | \$20,000 |
| REPAIR OF EXISTING WATERLINE W/OWNER PROVIDED MATERIALS INCLUDING TRAVEL TIME TO AND FROM SITE | | | | |
| Trackhoe | HOUR | 8 | \$150 | \$1,200 |
| 5 Man Crew | HOUR | 10 | \$250 | \$2,500 |
| OVERDEPTH TRENCH EXCAVATION, BACKFILL & COMPACTION FOR WATERMAIN INSTALLATIONS DEEPER THAN SIX FEET (6') | | | | |
| 6' - 8' Trench Depth | L.F. | 150 | \$1 | \$150 |
| 8' - 10' Trench Depth | L.F. | 100 | \$3 | \$300 |
| Payment & Performance Bonds | L.S. | 1 | \$20,000 | \$20,000 |
| SUBTOTAL | | | | \$443,050 |
| Potential Expense Contingency | | | | |
| Additional Fitting with Concrete | | | | \$3,000 |
| Unsuitables | C.Y. | 10 | \$100 | \$1,000 |
| Rock Excavation | C.Y. | 50 | \$450 | \$7,500 |
| Alternative Casing and DIP difference | | | | \$10,500 |
| Alternative Fitting with Concrete | | | | \$6,000 |
| TOTAL | | | | \$471,050 |