

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
Edward Gibbons, Vice Chairman
Eric K. Maxwell
Charles W. Oddo
Charles D. Rousseau



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

February 10, 2022

5:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 5:00 p.m.

Call to Order

Invocation and Pledge of Allegiance by Chairman Lee Hearn

Acceptance of Agenda

PROCLAMATION/RECOGNITION:

1. Presentation by Fayette County's auditing firm, Nichols, Cauley & Associates, LLC, of the results of the Fiscal Year 2021 annual audit. (page 3)

PUBLIC HEARING:

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

2. Approval of staff's request for the Board of Commissioners to establish the annual Budget Calendar for Fiscal Year 2023, which begins July 1, 2022 and ends June 30, 2023. (pages 4-5)
3. Approval of the Water Committee's recommendation to approve the request from Peachtree City Rowing Club to close Lake McIntosh Park for a rowing scrimmage on March 12, 2022. (pages 6-17)
4. Approval of a request from Fayette County Juvenile Court to accept a supplemental grant award from the Criminal Justice Coordinating Council in the amount of \$72,379.00 for the Juvenile Justice Incentive Grant. (pages 18-20)
5. Approval of the January 27, 2022 Board of Commissioners Meeting Minutes. (pages 21-26)

OLD BUSINESS:

6. Reconsideration of an ordinance, establishing the composition and responsibilities of the Fayette County Retirement Committee. This item was tabled at the December 9, 2021 meeting. (pages 27-38)

7. Reconsideration of an ordinance amendment to the membership of the Fayette County Transportation Committee. This item was tabled at the December 9, 2021 meeting. (pages 39-44)

NEW BUSINESS:

ADMINISTRATOR'S REPORTS:

- A. Contract #1867-P: Water System Engineer of Record Task Order 22-01: FY22 On-Call Support Services Change order 1: increase funding (page 45)
- B. Contract #1867-P: Water System Engineer of Record Task Order 22-09: Hoseless Solids Collection System Services During Construction (page 46)
- C. Contract #1477-S: Carbyne Public Safety Ecosystem Renewal 1 (pages 47-48)

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Page 3 of 48

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Presentation by Fayette County's auditing firm, Nichols, Cauley & Associates, LLC, of the results of the Fiscal Year 2021 annual audit.

Background/History/Details:

Nichols, Cauley & Associates, LLC has completed the independent audit of the County's accounting records for the 2021 fiscal year. The firm will be presenting the results of the audit to the Board of Commissioners.

The firm will present their findings, via PowerPoint, during the meeting.

What action are you seeking from the Board of Commissioners?

No action is requested from the Board. This presentation is for informational purposes.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Page 4 of 48

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of staff's request for the Board of Commissioners to establish the annual Budget Calendar for Fiscal Year 2023, which begins July 1, 2022 and ends June 30, 2023.

Background/History/Details:

Annually, the county conducts a budget process for the purpose of developing a balanced budget to present to the Board of Commissioners for their consideration regarding the upcoming fiscal year.

A recommended budget calendar for FY2023 is attached. Staff is requesting the Board to adopt the proposed calendar as presented.

What action are you seeking from the Board of Commissioners?

Approval of staff's request for the Board of Commissioners to establish the annual Budget Calendar for Fiscal Year 2023, which begins July 1, 2022 and ends June 30, 2023.

If this item requires funding, please describe:

No applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FY 2023 Budget Calendar
Staff Recommended

2022 DATE		PARTICIPANTS	BUDGET TASK
March 21, 2022	Mon	Finance / Departments / Agencies	Budget forms, budget calendar, instructions published. Budget entry available
<i>TBD</i>	<i>TBD</i>	<i>Finance</i>	<i>Next Year Budget Entry Training - New personnel</i>
April 4, 2022	Mon	Agencies / Finance	Budget requests submissions due from Agencies
April 8, 2022	Fri	Departments / Finance	Budget requests submissions due from County Departments
April 8, 2022	Fri	Human Resources / Finance	Human Resources - Post Salary/Benefits projection to budget projection
April 18, 2022	Wed	Finance / County Administrator	Countywide budget requests to the County Administrator
April 25 - April 27	Mon - Wed	County Administrator / County Staff	Budget Workshops as necessary
April 28 - May 1	Thu - Sun	Coummissioners / County Administrator / County Staff	Annual ACCG Conference Savannah
May 13, 2021	Fri	Commissioners / County Staff (Open to the Public)	BOC Annual Retreat - Policy and Board of Commissioner Discussions
May 25, 2022	Wed	Finance / County Administrator	Publish the FY 2023 Proposed Budget Summary and Public Hearings dates and times in local newspapers and on the County's website. Make available detail binders of the FY 2023 Proposed Budget.
May 26, 2022	Thu	Commissioners / County Administrator / County Staff (Open to the Public)	Conduct Special Called Budget Meeting to formally present the FY 2023 Proposed Budget to the Board of Commissioners.
June 9, 2022	Thu		Hold first Public Hearing on the FY 2023 Proposed Budget.
June 23, 2022	Thu		Hold second Public Hearing on the FY 2023 Proposed Budget. Request BOC to adopt FY 2023 Budget.

COUNTY AGENDA REQUEST

Page 6 of 48

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of the Water Committee's recommendation to approve the request from Peachtree City Rowing Club to close Lake McIntosh Park for a rowing scrimmage on March 12, 2022.

Background/History/Details:

Peachtree City Rowing Club plans to host a scrimmage on Saturday, March 12, 2022. This is a one day special event and they will need Lake McIntosh Park closed for the event.

They have been good stewards in the past and have followed all the guidelines required by the County. They are an affiliate of the County under an intergovernmental agreement (IGA) with Parks and Recreation; this is a sanctioned recreational activity.

A sign will be placed at the park prior to the event to notify the public of the park being closed during this time. The event will begin at 8:00 am and will dismantle around 4:00 pm.

What action are you seeking from the Board of Commissioners?

Approval of a recommendation from the Water Committee to approve the request from Peachtree City Rowing Club to close Lake McIntosh Park for the scrimmage on March 12, 2022.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

DATE: 01/21/2022

SIGNAGE

Temporary signage for special events is permitted, but must comply with Fayette County Code of Ordinances. In general, signs cannot be placed within the medians or rights-of-way of most roadways within the county. A detailed sign plan, including the size of the signs and the proposed locations should be provided as a part of your application.

YES NO
☒ ☐
☐ ☒
☐ ☒
☐ ☒

Will there be any signage at this event?

Does any of the event signage exceed the maximum 35 square foot limit? Or 5' in height?

Will signage have sponsorship or advertising message? If yes, include sign design/drawing.

Will signage be placed on or along roads, street corners, sidewalks, medians, utility poles, fences, trees, or any other natural objects? If yes, include placement locations on route/site map.

If yes to any of the above questions, please describe or provide an attachment.

The only signage is if teams want to bring a banner OR flag that states their team name, for example, AJRA, who helps sponsor pits & flags in parking lot.

All signage must be picked up immediately after the event. Each sign recovered after the event will be charged a \$200 recovery fee. Signs/Balloons attached to utility signs, natural objects, and signs are prohibited.

ENTERTAINMENT & RELATED ACTIVITIES

YES NO
☐ ☒
☐ ☒
☐ ☒
☐ ☒
☐ ☒
☐ ☒
☒ ☐
☐ ☒

Are there any musical entertainment features related to your event? Any dance component?

Will sound amplification be used? Will sound checks be conducted prior to event? If yes, describe start & finish times below.

Will there be any inflatable recreation (e.g. moonwalk) at this event?

Will you need electricity at the event? If yes, please list how much amperage your equipment will use. (page 3)

Does Your event include the use of generators?

Do you plan on selling or launching balloons at this event?

Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics?

Does your event include any live animals, carnival or amusement rides? If yes, describe below.

Does your event include any tents or canopies?

Do your event plans include any casino games, bingo games, drawings or lottery opportunities?

If yes to any of the above questions, please describe or provide an attachment.

Teams may choose to put up a small tent in parking lot area by their boat trailers. No special tents/canopies below ordered. Bring your own only policy.

TENTS/CANOPIES

A certificate of fire resistance is required for all tents larger than 10' x 10' (100 square feet). Tents larger than 500 SF require an interior layout plan be provided and an inspection by the Fire Marshal. Tents should be secured to the ground with a 40lb weight on each leg, no stakes allowed. If cooking is conducted under a tent, you must meet additional requirements.

Number of 10' x 10' Tents	Number of 20' x 40' Tents	Number of ____' x ____' Tents		Setup	Date	Time	Day of Week
				Pickup	Date	Time	Day of Week

Tent Company

Address

NA

Street

City

State

Zip

Telephone

Day

Evening

Fax

Cell

*Tent/Canopy locations must be indicated on your site plan.

PORTABLE RESTROOMS

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event.

Number of regular portable toilets	Number of ADA Portable toilets	Number of Handwashing Stations	Setup	Date <u>3/11/22</u>	Time <u> </u>	Day of Week <u>Friday</u>	
<u>3</u>	<u>Port 3 Rec facility</u>	<u>3</u>		<u>3/12/22 event</u>			
			Pickup	Date <u>3/13/22</u>	Time <u> </u>	Day of Week <u>Sunday</u>	

Restroom Company

Z'ters national US company

Address

Street

Z'ters.com website

City

Atlanta

State

GA

Zip

Telephone

Day

Evening

Fax

Cell

*Portable restroom locations must be indicated on your site plan.

1-866-214-3242

SANITATION & RECYCLING

YES ☒ **NO** ☐

Will you or your organization empty all trash cans at the end of your event? If no, you must hire a sanitation company.

Number of Trash Cans	Number of Dumpsters*	Number of Recycling Bins	Setup	Date <u> </u>	Time <u> </u>	Day of Week <u> </u>
<u> </u>	<u> </u>	<u> </u>		Date <u> </u>	Time <u> </u>	Day of Week <u> </u>

*Estimate (1) eight-yard dumpster for every increment of 500 people attending the event or any event over 16 consecutive hours.

Sanitation Company

Address

Street

City

State

Zip

Telephone

Day

Evening

Fax

Cell

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event.

EQUIPMENT/UTILITIES

YES NO

- ☐ ☒ Will you need *Pedestrian Barricades* for this event?
- ☐ ☒ Will you need *Traffic Barricades* for this event?
- ☐ ☒ Will you need *Traffic Barrels* for this event?
- ☒ ☐ Will you need *Traffic Cones* for this event?
- ☐ ☒ Will you *Tables* be set up for this event?
- ☐ ☒ Will you *Chairs* be set up for this event?
- ☐ ☐ Will you need Electricity for this event?

How many?	Cost Per Unit	Total Cost
	X TBD	
	X TBD	
	X TBD	
24	X TBD	
	N/A	
	N/A	
How many amps?	\$TBD electrical fee	
Total cost of equipment needed		

Please describe or provide an attachment of where equipment will be placed. **NOTE: Equipment will be delivered to central location only; event organizer(s) responsible for setup and clean-up of equipment.**

traffic cones only to be used to block off certain parking entrances

FOOD CONCESSIONS OR PREPARATIONS & CONCESSIONAIRES

YES NO

- ☒ ☐ Does your event include food concession and/or preparation areas? If yes, describe below.
- ☐ ☒ Do you intend to cook food in the event area? If yes, describe method (gas, electric, charcoal, other) below.
- ☒ ☐ Will items or services be sold at your event? If yes, attach a complete list of vendors and include a sample of the vendor pass.
- ☐ ☒ Will items or services sold at your event present unique liability issues (e.g. guns, body piercing, animal rides, etc.)? If yes, please describe and attach a complete list of vendors.

If yes, please describe or provide an attachment of your plan.

At this time, our team is looking into possibility of having one or two food concession trucks.

NOTE: For existing concession stands within county facilities, please coordinate with the Recreation Department.

PARKING & SHUTTLE PLAN

- YES** ☐ **NO** ☒ Will your event involve the use of a transportation shuttle?
☒ ☐ Will you be utilizing a parking facility from an adjoining property? If yes, please attach agreement.
☐ ☒ Do you need all county vehicles removed from the facility parking lots for your event?
☒ ☐ Have you provided ADA accessible parking?

If yes to any of the above questions, please describe or provide an attachment.

Hand Mailed Agreement Pending with private land owner as it goes past Grass field across Lake Mac Parking lot

SITE PLAN/ROUTE MAP

Event Site Plan: One (1) clear and clean paper copy must be brought to the Fayette County Parks & Recreation Department. The plans should be clearly and accurately drawn to include the items listed below.

Does your event plan/route map comply with or show the following?	YES	N/A
(a) Name of the event, address, boundaries, date, north arrow, and scale of the plan;	<input type="checkbox"/>	<input type="checkbox"/>
(b) The location and name of all existing streets adjacent to and within the event;	<input type="checkbox"/>	<input type="checkbox"/>
(c) Assembly area, disbanding area, and route to be traveled (use arrows to indicate the direction of travel);	<input type="checkbox"/>	<input type="checkbox"/>
(d) Identify vehicular and pedestrian circulation plans, access points, travel ways, parking, loading, stacking, sidewalks, and multi-use paths;	<input type="checkbox"/>	<input type="checkbox"/>
(e) Health and sanitation facilities (portable toilets, restrooms);	<input type="checkbox"/>	<input type="checkbox"/>
(f) Communication facilities and equipment (ham radios, event communication tent);	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(g) Medical treatment facilities and equipment (first aid and ambulances);	<input type="checkbox"/>	<input type="checkbox"/>
(h) Vehicle access and parking requirements (parking spaces available);	<input type="checkbox"/>	<input type="checkbox"/>
(i) The location of all canopies, tents, booths, and other temporary structures;	<input type="checkbox"/>	<input type="checkbox"/>
(j) Exit locations of outdoor events that are fenced and/or locations within tents and tent structures;	<input type="checkbox"/>	<input type="checkbox"/>
(k) The location of all stages, platforms, scaffolding, bleachers, and grandstands;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(l) The location of amplified sound equipment (speakers, bullhorn);	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(m) Food vendor and water supply locations (cooking areas, water spigots);	<input type="checkbox"/>	<input type="checkbox"/>
(n) A detail or close-up of the food booth and cooking area configuration including booth identification of all Vendors cooking with flammable gases or barbecue grills;	<input type="checkbox"/>	<input type="checkbox"/>
(o) The location of additional lighting, generators, and /or source of electricity;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(p) The location of all signage, banners, and inflatables recreation;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(q) Placement of trash, dumpster, and recycling receptacles;	<input type="checkbox"/>	<input type="checkbox"/>
(r) Placement of vehicles and/or trailers 9if these are to remain throughout the event);	<input type="checkbox"/>	<input type="checkbox"/>
(s) The location of fencing, cones, barriers, and/or barricades, indicating any removable fencing /tape for emergency access;	<input type="checkbox"/>	<input type="checkbox"/>
(t) The provision of minimum of twenty foot (20') emergency access lanes throughout the event venue;	<input type="checkbox"/>	<input type="checkbox"/>
(u) Other related event components not listed above.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

NARRATIVE

Please provide a narrative and timeline of your event. You may provide this information as an attachment if necessary.

Pending concessions will get elements above to County. There are no planned changes to this

ADVERTISING

Estimated advertising budget for this event? \$ 100

In what publications/areas will you advertise this event? Facebook PTCRC page

This event will attract people from: ☒ Local/County ☒ Region ☐ State ☐ National

SECURITY PLAN

- | | | |
|--|--|--|
| YES
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/> | NO
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> | <p>Will this event cross any roads? If yes, please list below or attach in a separate document.</p> <p>Will your event need overnight security?</p> <p>Will you be employing a Sheriff Officer to develop and manage your event's security plan? If yes, you are required to provide a copy of the security company's valid private patrol operator license (see below).</p> |
|--|--|--|

Please describe your security plan including crowd, vehicle, and pedestrian control, internal security or venue safety, or attach the plan to this application.

FAYETTE COUNTY SHERIFF'S DEPARTMENT

Staffing of extra-duty assignments will be based upon officer availability and at the sole discretion of the Fayette County Sheriff's Department. The Fayette County Sheriff's Department has the right to reject any request. The Sheriff's Department will make final determination for number of officers needed.

THIS SECTION FOR SHERIFF'S DEPARTMENT USE ONLY

RATES

Traffic*	_____	X	\$40.00/hr	X	_____	=	_____
	# of Officers		Rate		# of Hours		TOTAL
Security*	_____	X	\$35.00/hr	X	_____	=	_____
	# of Officers		Rate		# of Hours		TOTAL

*Per officer per hour, with a four (4) hour minimum. Payment of these services is required by CHECK or MONEY ORDER within five (5) business days of the event, unless previously approved by the Sheriff's Department. NOTE: Applicant will be notified if rates change.

Approval of Security Company: _____ Date: _____

If the Sheriff Department is unable to provide event security, please list the security company you will be employing. NOTE: Fayette County Sheriff's Department will have final approval on all security companies used for events, as they will have the final decision in all matters involving safety and security at events.

SECURITY COMPANY

Security Organization _____

Address _____

Street _____

City _____

State _____

Zip _____

Telephone _____

Day _____

Evening _____

Fax _____

Cell _____

Email _____

License# / County _____

NOTE: Fayette County Sheriff's Department will have final approval on all security companies used for events, as they will have the final decision in all matters involving safety and security at events.

FAYETTE COUNTY MARSHAL'S OFFICE

Staffing of extra-duty assignments will be based upon officer availability and at the sole discretion of the Fayette County Marshal's Office. The Fayette County Marshal's Office has the right to reject any request. The Marshal's Office will make final determination for number of officers needed.

THIS SECTION FOR MARSHAL'S OFFICE USE ONLY

RATES

Marshal* _____

of Officers

X \$35.00/hr
Rate

X _____

of Hours

= _____

TOTAL

*Per officer per hour, with a four (4) hour minimum. Payment of these services is required by CHECK or MONEY ORDER within five (5) business days of the event, unless previously approved by the Marshal's Office. NOTE: Applicant will be notified if rates change.

LIFE SAFETY PLAN

- YES** ☐ **NO** ☒ Will you have fireworks/lighting/pyrotechnics at your event?
☒ ☐ Will part of your event take place in any Fayette County lake/pond?
☒ ☐ Will you be employing a first aid provider to develop and manage your event's life safety plan? If yes, you are required to provide the contact information of the first aid provider (see below).

Please describe your medical plan including your communication plan, the number, certification levels (MD, RN, Paramedic, EMT) and types of resources that will be at your event and the manner in which they will be managed and deployed. Your plan should include hours of setup and dismantle of medical aid areas. You may attach the plan to this application if necessary.

Rowing events will be on Lake McIntosh where Peachtree City Rowing practices 5 days per week. Same lanes on the water.

We will be getting a volunteer EMS person to be at event. This is still pending. Perhaps same person we have utilized in past years. We were not seeking \$ from County on this but can do if preferred.

NOTE: Fireworks must be permitted by Fayette County Probate Court no less than thirty days before the event.

FIRE/EMS DEPARTMENT

Staffing of extra-duty assignments will be based upon Fire/EMS availability and at the sole discretion of the Fayette County Fire and Emergency Services Department. The Fayette County Fire & EMS Department has the right to reject any request. Fayette County will make the final determination for the number of Fire/EMS staff needed.

THIS SECTION FOR FIRE DEPARTMENT USE ONLY

RATES

Fire/EMS Personnel*

of Personnel

NA

X \$35.00/hr
Rate

X _____ = _____
of Hours TOTAL

*Per paramedic/EMT per hour, with a two (2) hour minimum and two personnel minimum. Payment of these services is required by CHECK or MONEY ORDER within five (5) business days of the event, unless previously approved by the Fire/EMS Department.

NOTE: Applicant will be notified if rates change.

MARKETING & PUBLIC RELATIONS

- | | | |
|---|---|--|
| YES
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/> | NO
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> | <p>Do you have a professional event organizer, event service provider, or commercial fundraiser hired by you that is authorized to work on your behalf to plan, produce and/or manage your event?</p> <p>Is the media contact the same as the applicant? If no, fill in contact information below.</p> <p>Do you plan on notifying the impacted residents and businesses?</p> <p>Will this event be marketed, promoted, or advertised in any manner? <i>(Facebook page - PTCRC)</i></p> <p>Will there be live media coverage during the event?</p> <p>Will media vehicles be parked within the event?</p> <p>Do you have a plan to distribute promotional brochures, posters, programs, etc.?</p> <p>Are patron admissions, entry (gate fee) or participant fees required? If yes, fee: \$ _____</p> <p>Vendor or other fees required? If yes, fee: \$ _____</p> |
|---|---|--|

Event Planner/Media Contact

Beth Parker Media Relations PTCRC

Address

Street _____

City _____

State _____

Zip _____

Telephone

Day _____

Evening _____

Fax _____

Cell _____

Email _____

If yes, please describe or provide an attachment of your plan.

no admission fee, no media

APPLICANT'S ACKNOWLEDGEMENT OF REQUIREMENTS

1. The review period for special events does not begin until the completed application with Certificate of Insurance has been submitted. All special event applications at Fayette County facilities are subject to providing a refundable damage and clean-up deposit.
2. For any event on county property, Fayette County requires the applicant or the organization he/she represents, to have a liability insurance policy with limits set by Fayette County. The applicant must attach a Certificate of Insurance, covering all activities performed in accordance with this special event and listing Fayette County as an "additional insured." Proof of insurance coverage in proper form must be submitted prior to date of event. Fayette County reserves the right to request a copy of the entire policy of insurance.
3. The applicant agrees to fill out a post-event survey about the event including, but not limited to: receipts, disbursements, number of participants, and any other data requested.
4. The applicant agrees to remove all equipment from the Fayette County facility within 24 hours after the event. The applicant agrees not to park vehicles in unauthorized parking areas.
5. Fayette County exercises control over the setup of any equipment/materials on site. Fayette County reserves the right to refuse a special event permit if the parking of vehicles will substantially interfere with or destroy vegetation on Fayette County property.
6. It is understood that parade participants shall not engage in any behavior that creates a risk of bodily injury to other parade participants and the spectators at large. It is also to be understood that no fireworks or other explosive-type devices are used by parade participants to spectators along the route which may cause injury or danger to spectators or participants.
7. It is understood that the applicant shall be responsible for pre-event preparation. Fayette County will not supply any workers to prepare the fields, loan equipment, or supplies. Fayette County events and Fayette County-sponsored events are exempt.
8. The applicant understands that knowingly providing false information will automatically void the application and cancel the event.
9. The applicant further understands that at any time during the event, Fayette County Sheriff's Department or Fayette County Marshal's Office may order the termination of such event if it is in violation of any law or ordinance, or if it endangers the persons or participants or spectators, or if it threatens the peace and dignity of the community, or if it creates unmanageable problems for the public safety officials whereby the proper execution of their duties is endangered.
10. If the applicant purports to represent an organization in submitting an application for a Special Event, the applicant, if applicable, must attach proof of agency or letter of authorization showing his/her authority to represent the organization named herein prior to approval of this application.
11. The applicant agrees not to operate or conduct any event activities after the park is closed without advanced permission.
12. The applicant understands that the rate of pay to the officers for extra-duty employment shall be in the form of a CHECK or MONEY ORDER within five (5) business days prior to the event, unless previously approved.
13. The applicant understands that the staffing of extra-duty assignments will be based upon personnel availability and at the sole discretion of the Sheriff, Marshal, or Fire Department. The Fayette County Sheriff's, Marshal's, or Fire Department has the right to reject any request.
14. The applicant understands that, at all times, the public safety personnel have a primary obligation to Fayette County and in the event a situation should arise within the county consisting of an emergency or critical nature, determined at the sole discretion of the Fayette County Sheriff's, Marshal's, or Fire Department, the extra-duty employment personnel may be forced to terminate his/her extra-duty assignment.
15. The applicant understands that the extra-duty personnel are bound by departmental policies, rules, regulations, and standards of conduct while performing his/her duties. In addition, the applicant agrees not to provide the personnel with any gratuity or ask that the officer perform a function inconsistent with internal or external rules and regulations or an act that would compromise his or her ethics and integrity.
16. The applicant understands that the event must meet or exceed all applicable ordinances, codes, laws, and regulations including, but not limited to National Fire Prevention Association, Building, Plumbing, Electric, Land Development and County Codes. The County reserves the right to impose additional regulations if deemed necessary.
17. Events cancelled with less than 48 hours' notice will only be refunded 75% of their deposit. Reservation fees will not be refunded once the special event has been approved. If the event is cancelled due to inclement weather, it will be rescheduled based on facility availability.
18. Additional information and fees shall be required based on additional services requested. These include, but are not limited to the following: clean-up plan, sanitation plan, security plan, life safety plan, equipment delivery/pickup, directing traffic, utilities, insurance, field/landscaping preparation, inspections, etc.

INSURANCE REQUIREMENTS

Before the application can be accepted as complete, you will need proof of commercial general liability insurance or event insurance that names, as an additional insured, the Fayette County, 140 Stonewall Avenue West, Fayetteville, Georgia 30214, and any other public entities (e.g. County, volunteers, etc.) impacted by your event with waiver of subrogation in regards to workers compensation. Insurance coverage must be maintained for the duration of the event including setup and cleanup dates.

✓ **Insurance Requirement: \$1,000,000 Minimum**

Understood, will get this to you, as we do yearly. Application MT complete until done

APPLICANT'S AFFIDAVIT

I, applicant or authorized representative, have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted, is complete and in all aspects true and correct, to the best of my knowledge. Knowingly providing false information will automatically void this application and cancel the event.

HOLD HARMLESS AGREEMENT

I, applicant or authorized representative, agree to indemnify, hold harmless, and defend the Fayette County, Georgia, against all liability and expenses, including reasonable attorney fees, arising out of claims in connection with this event.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The applicant and/or organization further agrees to investigate, handle respond to, provide and/or defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the County for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the County or its employees.

This agreement shall be terminated by either party by providing written notice of its intent to terminate said relationship.

This permit may be cancelled by the Sheriff, Marshal, or Parks and Recreation Director at any time with or without cause.

MY SIGNATURE CONFIRMS THAT I HAVE READ AND UNDERSTAND THE PROVISIONS OF THIS APPLICATION AND WILL ACT IN FULL COMPLIANCE.

I Mark Tremblay do certify that
APPLICANT NAME
 I am Director of Operations of Peachtree City Rowing Club, and
TITLE OR POSITION ENTITY OR ORGANIZATION

that I am authorized to sign this application and issue this hold harmless agreement, and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for this entity/organization.

Signature of Applicant or Authorized Representative:

Date: 11/21/22

Notary Public:

Subscribed and sworn to before me this _____ day of _____, 20____ who is personally known to me and/or produced _____ as identification.

My Commission Ends: _____

Please submit application to:

Anita Godbee, Director
Fayette County Parks & Recreation Department
140 Stonewall Avenue West
Fayetteville, Georgia 30214
agodbee@fayettecountyga.gov

COUNTY AGENDA REQUEST

Page 18 of 48

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of a request from Fayette County Juvenile Court to accept a supplemental grant award from the Criminal Justice Coordinating Council in the amount of \$72,379.00 for the Juvenile Justice Incentive Grant.

Background/History/Details:

Fayette County was awarded \$82,714 from the Criminal Justice Coordinating Council for the 2021/2022 Juvenile Justice Incentive Grant. The Court has seen an increase in grant eligible youth and is requesting the supplement to serve an additional 14 families.

The grant allows eligible youth to participate in Functional Family Therapy. Functional Family Therapy program (FFT) provides a diversionary service for youth at-risk of commitment to Department of Juvenile Justice (DJJ) custody with the goal of reducing felony, STP (Short Term Program), and total commitments to DJJ and reducing new instances of secure detention admissions. FFT helps troubled youth and their families to overcome delinquency, substance abuse and violence. It is a treatment strategy that helps pave the way for motivating individuals and families to become more adaptive and successful in their functioning.

There is no match associated with this grant.

What action are you seeking from the Board of Commissioners?

Approval of a request from Fayette County Juvenile Court to accept a supplemental grant award from the Criminal Justice Coordinating Council in the amount of \$72,379.00 for the Juvenile Justice Incentive Grant.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Stacy Bayer

From: Kathleen E. Cunningham
Sent: Thursday, January 27, 2022 3:11 PM
To: Stephen Ott; Steve Rapson; Stacy Bayer; Sheryl Weinmann
Subject: Fw: Grant funds

Great news! Thank you all for supporting our request for additional funds.

Stacy, I will send you the new docs when I receive them. Please let me know if you need anything else from me.

Thank you,

Katie

From: Haley McKinney <haley.mckinney@cjcc.ga.gov>
Sent: Thursday, January 27, 2022 2:35 PM
To: Kathleen E. Cunningham <kcunningham@fayettecountyga.gov>
Subject: RE: Grant funds

External Email Be cautious of sender, content, and links

Hi Katie,

Fayette County have been approved for \$72, 379.00 in additional funding. I will get a new SER over to you either later tonight or tomorrow

Haley Dunn-McKinney

Planning and Policy Development Specialist II, Juvenile Justice

[Criminal Justice Coordinating Council](#)

104 Marietta St. NW, Suite 440, Atlanta, GA 30303

O: 404.657.1956 | D: 404.654.1781



NOTICE OF ADJUSTMENT REQUEST APPROVAL

SUBGRANT #: Y22-8-014
SUBGRANTEE: Fayette County BOC
PROJECT TITLE: Alternatives to Commitments and STP
PROJECT ID: Y22-8-014

APPROVAL OF ADJUSTMENT REQUEST # 2

NATURE OF ADJUSTMENT

<input checked="" type="checkbox"/> REVISED BUDGET	<input type="checkbox"/> PROJECT PERSONNEL
<input type="checkbox"/> PROJECT PERIOD AND/OR EXTENSION	<input type="checkbox"/> GOALS AND OBJECTIVES
<input type="checkbox"/> PROJECT OFFICIALS/ADDRESSES	<input type="checkbox"/> OTHER

TO SUBGRANTEE:

Pursuant to your Adjustment Request # 2 dated 02/03/22 the requested change, amendment, or adjustment in the above referenced subgrant project is approved with the following added Special Conditions or remarks. Enclosed is Adjustment Request # 3 which reflects all changes to this subgrant. Please use this form to submit any future requests.

NO SPECIAL CONDITIONS WERE ADDED AS A RESULT OF THIS ADJUSTMENT.

REMARKS

SAR #2 processed to add an additional \$72,379 to the budget to fund an additional 14 youth.

CRIMINAL JUSTICE COORDINATING COUNCIL

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
Edward Gibbons, Vice Chairman
Eric K. Maxwell
Charles W. Oddo
Charles D. Rousseau

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

MINUTES

January 27, 2022

5:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 5:00 p.m.

Call to Order

Vice Chairman Edward Gibbons called the January 27, 2022 Board of Commissioners meeting to order at 5:21 p.m. A quorum of the Board was present. Chairman Lee Hearn was absent.

Invocation and Pledge of Allegiance by Commissioner Charles Rousseau

Commissioner Charles Rousseau offered the Invocation and led the Board and audience in the Pledge of Allegiance.

Acceptance of Agenda

Commissioner Oddo moved to accept the agenda as written. Commissioner Rousseau seconded. The motion passed 4-0. Chairman Lee Hearn was absent.

PROCLAMATION/RECOGNITION:**1. Recognition of the retirement of Community Services Director Pete Frisina for 32 years of service to Fayette County.**

County Administrator Steve Rapson, on behalf of the Board, recognized Community Services Director Pete Frisina for 32 years of service to Fayette County. Mr. Rapson congratulated Mr. Frisina on his retirement and thanked him for his 32 years of dedicated service and countless contributions to Fayette County. He added that he would truly be missed.

Water System Director Vanessa Tigert stated that Mr. Frisina had served as the Water Committee Chairman since 2000. She expressed her appreciation to Mr. Frisina for his efforts and commitment as he served on the Water Committee.

Mr. Frisina expressed his appreciation for having worked in Fayette County and was thankful for the opportunity. He stated that there had been a lot of changes in the county over his 32 years with several successes and some "not-successes". Mr. Frisina stated that what made his time with Fayette County special was the people he had the opportunity to work with. He noted that this included staff, administration, elected officials, both in the County and the municipalities, as well as developers, surveyors and engineers. Mr. Frisina expressed his appreciation to Mr. Rapson and the Board for the recent recruitment and retention pay increases which would do a lot in retaining employees. He added that he hoped they stayed for 32 years. He concluded with his heartfelt appreciation to his wife who worked double duty raising their children and working secularly, allowing him the opportunity to do what he needed for Fayette County.

2. Recognition of Water Committee Chairman and Planning & Zoning recognized Pete Frisina for his service to the Water Committee.

Water System Director Vanessa Tigert, on behalf of the Water Committee and Planning & Zoning recognized Pete Frisina for his service to the Water Committee.

PUBLIC HEARING:

3. Consideration of Petition No. 1313-21 A, Phillip & Thomas Real Estate Holdings, LLC, Owner, and William T. James, Agent, request to rezone 2.09 acres from R-70 to R-45 to develop a residential subdivision; property located Land Lot 21 of the 7th District and fronts on Eastin Road and Sandy Creek Road.

Vice Chairman Gibbons moved to table this item until the February 24, 2022 Board of Commissioners Meeting. Commissioner Maxwell seconded.

Commissioner Maxwell stated as clarification that this item was not being tabled arbitrarily but based on Fayette County ordinance regarding Public Hearings. A petitioner had the option to table or postpone consideration of an item until the next Board of Commissioners Public Hearing, if less than a full Board was present at the Board meeting, provided that the Petitioner made this request prior to the presentation of the item and only one such request could be made. He stated that in an effort to follow the county ordinance the item would be tabled to the February 24, 2022 Board of Commissioners Meeting.

Item tabled until the February 24, 2022 Board of Commissioners Meeting.

4. Consideration of Petition No. 1313-21 B, Phillip & Thomas Real Estate Holdings, LLC, Owner, and William T. James, Agent, request to rezone 2.09 acres from R-70 to R-45 to develop a residential subdivision; property located Land Lot 21 of the 7th District and fronts on Eastin Road.

Item tabled until the February 24, 2022 Board of Commissioners Meeting.

Community Services Director Pete Frisina read the Introduction to Public Hearings.

5. Consideration of Petition No. 1315-21, Brandon Harp, Owner, request to rezone 6.34 acres from A-R to R-70 to develop three (3) residential lots; property located Land Lot 247 of the 4th District and fronts on S.R. 92 South and Hills Bridge Road.

Mr. Frisina stated that because there was not a full Board present, the Petitioner had the option to table this item if he desired prior to presentation of the Public Hearing.

Petitioner Brandon Harp stated that he would like to proceed with the Public Hearing with less than a full Board.

Mr. Frisina stated that both Planning and Zoning and the Planning Commission recommended Petition No. 1315-21 for approval, with one condition that the applicant would dedicate the required right-of-way along Hillsbridge Road.

No one spoke in favor or opposition.

Commissioner Oddo moved to approve Petition No. 1315-21, Brandon Harp, Owner, request to rezone 6.34 acres from A-R to R-70 to develop three (3) residential lots; property located Land Lot 247 of the 4th District and fronts on S.R. 92 South and Hills Bridge Road, with one condition. Vice Chairman seconded. The motion passed 4-0. Chairman Lee Hearn was absent.

6. Consideration of the Fayette County Comprehensive Plan 2017-2040 Update for the submittal of the plan to the Atlanta Regional Commission and Georgia Department of Community Affairs for review.

Mr. Frisina stated that to maintain the “qualified local government” status/qualifications it was required that the county have a Comprehensive Plan. Which the county does and every five years, that plan needed to be reviewed and updated, then submitted to the state for review and approval. Mr. Frisina stated that in 2017 an extensive planning effort was initiated. At that time an updated Comprehensive Plan was adopted which included new policies, new land use, and public input. He stated that the plan was a 20-year plan and ran through 2040. Mr. Frisina stated that as a part of this 5-year review being presented before the Board, there were no major policy changes, no land use changes, and no density increases or decreases. There were some data enhancements included on various graphs and charts. Mr. Frisina stated that a Steering Committee was comprised to assist with reviewing the Comprehensive Plan and public input was gathered. He stated that there was an initial public hearing earlier in the process to get public input and this was the second public hearing. Mr. Frisina stated that if approved by the Board, the document would be sent to the Atlanta Regional Commission (ARC) and Department of Community Affairs (DCA) for review and subsequent approval. He added that if any correction or additions were requested by ARC and DCA, although he would be retired, he would be available to come back and assist. Mr. Frisina stated that the only new component of the Comprehensive Plan was the broadband element. Which was a part of the broadband initiative being facilitated by the State. He stated that the broadband element honed in on census tracts within the county where internet download and upload speeds were at a lower level. Mr. Frisina stated that most of these areas were the least populated in the county and included the northwestern corner but were mainly in the southern portion of the county where population was very sparse. He stated that the broadband element included two steps, the first of which was included with the county’s Comprehensive Plan. He added that his recommendation was that the county work towards obtaining a “broadband ready designation” from the State. Mr. Frisina stated that with his recommendation the goal was for the county to begin a dialogue with the two major broadband providers on ways they could initiate/facilitate broadband accessibility within the county. He continued that it was recommended that the County adopt an ordinance, which would outline a responsive time that the County must respond when a provider requested access to go into county right-of-way to place fiber, wire, or cable to facilitate broadband availability. Mr. Frisina stated that the ordinance should include a single contact person that would be contacted for such matters, which he suggested should be the “County Engineer or his/her designee”.

No one spoke in favor or opposition.

Commissioner Rousseau thanked Mr. Frisina for his effort and acknowledged how tedious this process was. He also expressed he appreciation to citizens and stakeholders who provided input during the review process of the Comprehensive Plan. Commissioner Rousseau stated that being a part of the Comprehensive Plan process helped to educate citizens on zoning, growth pattern etc. within Fayette County. He stated that he was very interested in some of the comments that were received from public input and from the Steering Committee, with respect to the future outlook of the County, such as automated/electric vehicles, park space, and senior services. He stated that if ARC continues to say that Fayette County was an aging in place community, he wanted to know if our service delivery strategizes were adequate enough to meet that need, and now was the time to prepare for it. Commissioner Rousseau stated that he had noticed an increased interest in paths and wanted to encourage heightened dialogue amongst the Board regarding interconnectivity within the County. He also noted broadband accessibility as a concern. In light of the pandemic, broadband accessibility and the lack there of, was a major discussion point with the school board.

Commissioner Oddo moved to approve the Fayette County Comprehensive Plan 2017-2040 Update for the submittal of the plan to the Atlanta Regional Commission and Georgia Department of Community Affairs for review. Commissioner Rousseau seconded. The motion passed 4-0. Chairman Lee Hearn was absent.

PUBLIC COMMENT:

CONSENT AGENDA:

Commissioner Oddo moved to accept the Consent Agenda as written. Commissioner Rousseau seconded. The motion passed 4-0. Chairman Lee Hearn was absent.

7. **Approval of Resolution 2022-03 to adopt the Fayette County 2021 Annual Report on Fire Services Impact Fees (FY2021), including Comprehensive Plan amendments for updates to the Capital Improvements Element and Short-Term Work Program (FY2022-FY2026).**
8. **Approval to authorize staff to acquire all fee simple right-of-way, easements, and appraisals for the proposed 2017 SPLOST Stormwater; Category II, Tier II Project: 448 Inman Road Culvert Replacement (20SAD).**
9. **Approval to authorize staff to acquire all fee simple right-of-way, easements, and appraisals for the proposed 2017 SPLOST; Stormwater; Category II, Tier II Project: 170 Ridge Way Culvert Replacement (19SBM).**
10. **Approval of staff's recommendation to award RFP #2018-P, Public Works Engineer of Record to Pond & Company, expiring on June 30, 2023 with provisions for two 12-month renewals.**
11. **Approval of the January 13, 2022 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

NEW BUSINESS:

12. **Consideration of staff's recommendation to award Bid #2035-B HA 5, High Density Mineral Bond to Blount Construction Company, Inc. in the amount of \$352,077.54.**

Road Director Steve Hoffman asked for Board approval to award Bid #2035-B for HA 5 which was a high-density mineral bond to Blount Construction Company, Inc. in the amount of \$352,077.54.

Commissioner Rousseau moved to approve to award Bid #2035-B HA 5, High Density Mineral Bond to Blount Construction Company, Inc. in the amount of \$352,077.54. Commissioner Oddo seconded. The motion passed 4-0. Chairman Lee Hearn was absent.

13. **Consideration of staff's recommendation to award Bid #2014-B Micro Surfacing to Asphalt Paving Systems, Inc. in the amount of \$550,783.00.**

Road Director Steve Hoffman asked for Board approval to award Bid #2014-B micro surfacing to Asphalt Paving Systems, Inc. in the amount of \$550,783.00.

Commissioner Rousseau moved to approve to award Bid #2014-B Micro Surfacing to Asphalt Paving Systems, Inc. in the amount of \$550,783.00. Commissioner Oddo seconded. The motion passed 4-0. Chairman Lee Hearn was absent.

ADMINISTRATOR'S REPORTS:

A. Contract 1823-S: Vertical Software Maintenance & Support Services Amendment 3: Analog to IP

Hot Projects

County Administrator Steve Rapson advised that an updated "Hot Projects" listing was sent out via email to the Board to keep them abreast of the status of various projects throughout the county. He highlighted the Brogdon Road and New Hope Road roundabout, Silverleaf Drive culvert replacement and Patricia Lane culvert replacement.

Criminal Justice Coordinating Council (CJCC)

Mr. Rapson stated that he received notification today, January 27, 2022, that the Criminal Justice Coordinating Council (CJCC) had approved a grant request from Juvenile Court for \$72,379 that would be presented before the board at a future meeting for ratification.

ATTORNEY'S REPORTS: County Attorney Dennis Davenport stated that there were no items for executive session.

COMMISSIONERS' REPORTS:

Commissioner Maxwell

Commissioner Maxwell thanked Mr. Frisina for his years of service. He added that he had lived in Fayette County a little longer than Mr. Frisina worked here, and he appreciated the way the county looked and how he was leaving it. Commissioner Maxwell stated that Mr. Frisina had done a wonderful job.

He stated that he did not make it to the previous Board meeting but was glad the Board was able to elect a Chairman and Vice Chairman. He added that if he had been present, he would have voted for both the Chairman and Vice Chairman.

Commissioner Oddo

Commissioner Oddo thanked Mr. Frisina and added that he appreciated all his efforts. Commissioner Oddo noted that Mr. Frisina worked tirelessly to help each applicant, citizen, or developer do what they were requesting to do, which he appreciated greatly.

Commissioner Rousseau

Commissioner Rousseau echoed previous sentiments and thanked Mr. Frisina for his willingness to return for the Comprehensive Plan, if needed. He stated that recruitment and retention was a major factor for any agency or company and retaining someone with as much institutional knowledge as Mr. Frisina was valuable. He stated that he hoped for an easily and smooth transition.

Commissioner Rousseau stating that it was good to see Frank who had not attended the Board meeting in a while and added that he had been missed. He concluded by extending a Happy New Year to all in attendance.

Vice Chairman Gibbons

Vice Chairman Gibbons reiterated the comments expressed by the Board and thanked Mr. Frisina for his service. To that note, Vice Chairman Gibbons provided a few personal anecdotes relaying his firsthand experience with Mr. Frisina demonstrating his dedication and hard work. Vice Chairman stated that he knew it was a difficult helping his wife as she worked through the zoning process so she could fulfill one of her lifelong dreams of building her training facility, and she was one of many that Mr. Frisina helped through the process.

Vice Chairman conclude stated that one of his best friends had recently decided to move to Fayette County from another state, and the reason he chose Fayette was because he visited and felt "it looked great". Vice Chairman stated that he and his friend recently went on a drive through some of the surrounding counties and his friend acknowledged that there was a visible difference as you cross county lines. Vice Chairman proudly stated "welcome to Fayette County".

EXECUTIVE SESSION: None

ADJOURNMENT:

Commissioner Oddo moved to adjourn the January 27, 2022 Board of Commissioners meeting. Vice Chairman Gibbons seconded the motion. The motion passed 4-0. Chairman Lee Hearn was absent.

The January 27, 2022 Board of Commissioners meeting adjourned at 5:55 p.m.

Marlena M. Edwards, Chief Deputy County Clerk

Lee Hearn, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 10th day of February 2022. Referenced attachments are available upon request at the County Clerk's Office.

Marlena Edwards, Deputy County Clerk

COUNTY AGENDA REQUEST

Page 27 of 48

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Reconsideration of an ordinance, establishing the composition and responsibilities of the Fayette County Retirement Committee. This item was tabled at the December 9, 2021 meeting.

Background/History/Details:

When the County began the defined benefit program in 2009 the Retirement Committee was formed to oversee the management of funds in the defined benefit and defined contribution programs and to make decisions about the administration of the two programs. No formal documentation was created at the time establishing the composition and responsibilities of the committee.

At the October 14, 2021 Board of Commissioners meeting, the Board denied Ordinance 2021-15 establishing the Retirement Committee and directed staff and legal to resubmit the ordinance with changes as discussed at that meeting. The Board again voted to table this item to the February 10, 2022 meeting for discussion before a full Board.

The attached ordinance provides a formal structure for this committee.

What action are you seeking from the Board of Commissioners?

Approval of an ordinance, establishing the composition and responsibilities of the Fayette County Retirement Committee.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Page 28 of 48

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

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Background/History/Details:

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At the October 14, 2021 Board of Commissioners meeting , the Board denied Ordinance 2021-15 establishing the Retirement Committee and directed staff and legal to resubmit the ordinance with changes as discussed at that meeting.

The attached ordinance provides a formal structure for this committee.

What action are you seeking from the Board of Commissioners?

Approval of an ordinance, establishing the composition and responsibilities of the Fayette County Retirement Committee.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY OF FAYETTE

STATE OF GEORGIA

ORDINANCE NO.

2021 – ____

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF FAYETTE COUNTY TO REAFFIRM AN EXISTING ADVISORY COMMITTEE KNOWN AS THE FAYETTE COUNTY RETIREMENT PENSION COMMITTEE; TO PROVIDE FOR TERMS OF OFFICE; TO PROVIDE FOR THE MEMBERSHIP; TO PROVIDE FOR THE FILLING OF VACANCIES; TO PROVIDE FOR A REQUIREMENT OF REGULAR MEETINGS; TO PROVIDE FOR REMOVAL OF MEMBERS; TO PROVIDE FOR COMPENSATION; TO PROVIDE FOR QUALIFICATIONS; TO PROVIDE FOR OFFICERS; TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE; AND FOR OTHER PURPOSES.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FAYETTE COUNTY AND IT IS HEREBY ENACTED PURSUANT TO THE AUTHORITY OF THE SAME THAT ARTICLE VI OF CHAPTER 2 OF THE CODE OF ORDINANCES FOR FAYETTE COUNTY PERTAINING TO THE ESTABLISHMENT OF BOARDS AND COMMISSIONS BE AMENDED BY ADDING A NEW DIVISION TO PROVIDE FOR THE ESTABLISHMENT OF THE FAYETTE COUNTY RETIREMENT PENSION COMMITTEE AS FOLLOWS:

Section 1. By adding a new division with appropriate sections to Article VI of Chapter 2 to be numbered and to be entitled as follows:

DIVISION 6. FAYETTE COUNTY RETIREMENT PENSION COMMITTEE

Section 2. By adding the following sections to Division 6 creating the Fayette County Retirement Pension Committee providing for the makeup and functioning of the Fayette County Retirement Pension Committee to be numbered and to read as follows:

Section 2-550. Purpose.

The purpose of the Fayette County Retirement Pension Committee (the “Committee”) is to oversee, to the extent applicable, the administration and the investments of the Fayette County Board of Commissioners Employee Retirement Plan, the Fayette County, Georgia 457 (b) Deferred Compensation Plan, and the ACCG Defined Benefit Plan for the Fayette County Employees. This Ordinance shall serve as the establishing legislation to re-create and re-affirm that committee known as the Fayette County Retirement Pension Committee. This Ordinance shall also serve as the Bylaws to provide the internal governance of the Fayette County Retirement Pension Committee.

Section 2-551. Membership.

(a) **Membership.** The Committee consists of seven appointed members employed with the County comprised of: the County Administrator; the Chief Financial Officer; the Director of Human Resources; the head of Fire & Emergency Services; the Director of the Water System; the Sheriff (or his/her designee); and the

head of Public Works, all of whom shall serve at the pleasure of the Fayette County Board of Commissioners. An additional member shall be appointed by the Board of Commissioners as an ex-officio member. This additional member shall be one of the members of the Board of Commissioners and shall serve as Chairman of the Committee. The ex-officio member may join in the discussion and run the meeting but the ex-officio member is not allowed to vote. The ex-officio member shall not be counted to determine whether a quorum is present.

(b) Term and vacancies. The County shall appoint the members of the Committee in writing. Committee members may be added or removed only by the County. Any Committee member may resign by written notice to the County and the Committee. If a Committee member ceases to be an employee of the County, his or her Committee membership shall be automatically terminated without the need for further action by the County. Vacancies in the Committee arising by resignation, removal, or otherwise, shall be filled by the County.

Section 2-552. Officers.

(a) Officers. The Committee shall appoint ~~one of its members as Chairman and shall appoint~~ a Secretary, who may or may not be a member of the Committee.

(b) Officer responsibilities. If the Chairman is absent from a meeting, the members present at the meeting shall elect a member to act as Chairman for the meeting.

(c) Secretary responsibilities. The Secretary of the Committee shall be the Benefits Manager and shall have the following duties and responsibilities:

- (1) To maintain a current list of the membership of the Committee;
- (2) To notify Committee members of meetings;
- (3) To coordinate and disseminate information to the members of the Committee;
- (4) To prepare and maintain official summaries, minutes, and records of all proceedings of the Committee;
- (5) To respond to requests received by the Committee under the Georgia Open Records Act;
- (6) To prepare prior to each meeting of the Committee an agenda of business showing all matters known in advance that are due to come up;
- (7) To track the educational requirements for Committee members under applicable Georgia law;
- (8) To provide prior notice of meetings and post agendas as required by the Georgia Open Meetings Act; and
- (9) To coordinate agenda items and presentations for the Committee.

Section 2-553. Meetings.

(a) Meeting schedule. The Committee shall meet once each calendar quarter. The Chairman or members of the Committee may call additional meetings of the Committee.

(b) Meeting location. The Committee shall meet at the Commissioners' Conference Room located at the Fayette County Administrative Complex unless the Chairman or a majority of the members designates another location.

(c) Public notice of regular meetings. The Secretary shall cause a notice of the time, place, and dates of regular meetings to be posted and maintained in a conspicuous place available to the public. The date, time, and place for Committee meetings shall also be posted on the County's website along with the agendas, summaries, and minutes. The Secretary shall cause such notices to be posted at least five business days prior to the date of a regular meeting. The Secretary shall give 24 hours' written notice of any change to the time or place of a regular meeting of the Committee.

(d) Special meetings. Special meetings may be called by the Chairman upon 24 hours' notice to the Committee members. Such notice may be oral, written, or electronic.

(e) Emergency meetings. The Chairman may call an emergency meeting of the Committee giving less than 24 hours' notice. Such notice may be oral, written, or electronic. The reason for providing less than the required 24 hours' notice shall be entered on the minutes of the meeting. Each member attending an emergency meeting shall file a written waiver of notice with the Secretary.

(f) Meetings by teleconference. Under circumstances necessitated by emergency conditions involving public safety or the preservation of property of the County, the Committee may meet by means of teleconference so long as proper

notice is provided and means are afforded for the public to have simultaneous access to the teleconference meeting.

(g) Attendance by teleconference. As long as a quorum is achieved in person at a meeting, a member may participate in a meeting of the Committee by teleconference if necessary due to reasons of health or absence from the jurisdiction; provided that absent emergency conditions or the written opinion of a physician or other health professional that reasons of health prevent a member's physical presence, no member of the Committee may participate by teleconference more than twice in one calendar year.

(h) Meeting materials. The Secretary shall prepare a written or electronic agenda for each meeting that will be mailed or electronically transmitted with any materials supplied for the members' information one week prior to the meeting.

Section 2-554. Conduct of meetings.

(a) Quorum. A majority of the Committee members, excluding the ex-officio member, shall constitute a quorum. A quorum is required to conduct the business of the Committee. ~~A vacant position shall not be considered for purposes of determining a quorum.~~

(b) Meeting agendas. After the meeting is called to order, any member of the Committee may move to add or delete from the agenda or move to add an item to a future meeting's agenda. Addition or deletion of any item requires the affirmative vote of a majority of the members present.

(c) Proxies not authorized. Proxy voting by the members shall not be authorized, and no member of the Committee may designate a substitute to sit and act in the member's place.

(d) Rules of order. The Committee hereby adopts Robert's Rules of Order as its rules for the proceedings of a deliberative body; however, by a vote of the majority of the members, the Committee may suspend the applicability of Robert's Rules of Order for a special purpose or during a certain time period for a meeting. Any reference to Robert's Rules of Order means the latest published edition of such rules at the time an issue arises with respect to such rules. An action of the Committee that is otherwise valid is not invalid because of the failure to follow Robert's Rules of Order.

(e) Closed sessions. Closed session meetings that are not open to the general public may be held in accordance with the Georgia Open Meetings Act.

Section 2-555. Summary and minutes.

(a) Summaries. Within two business days of a public meeting of the Committee, the Secretary shall prepare a summary of the subjects acted on and those members present, which shall be written. A draft summary shall be distributed to each member of the Committee for review. As soon as reasonably possible after the summary is approved by the members of the Committee, the Secretary shall cause the summary to be posted on the County's website.

(b) Minutes. The Secretary shall take minutes of all meetings of the Committee. All minutes shall be prepared and maintained in accordance with the

Georgia Open Meetings and Open Records Acts. Minutes of a closed session shall be maintained separately from minutes of the public meetings.

(c) Approval process. Draft minutes of each Committee meeting shall be prepared by the Secretary and mailed to the members of the Committee at least five days before the next regular meeting of the Committee. Draft minutes shall be approved or corrected by vote of the Committee at the next regular meeting of the Committee. The Secretary shall then cause the minutes to be published on the County's website.

Section 2-556. Compensation and expenses.

(a) Compensation. Non-County employee members of the Committee shall serve without compensation. County employee members of the Committee who already receive full-time pay shall serve without additional compensation.

(b) Expenses. The Committee may authorize reimbursement to members for all reasonable and proper expenses incurred in performing their duties.

Section 2-557. Reports.

The Committee shall make such other reports and disclosures as may be required by law or by the applicable plan.

Section 2-558. Miscellaneous.

(a) Amendment of bylaws. These bylaws may be amended at any time by written action of the Board of Commissioners.

(b) Review of bylaws. The Committee shall periodically review and assess the adequacy of these Bylaws and recommend any desired changes to the Board of Commissioners for approval in accordance with subsection (a) of this Code section.

Section 6. This Ordinance shall become effective immediately upon its adoption.

Section 7. In any event any section, subsection, sentence, clause or phrase of this Ordinance shall be declared or adjudged invalid or unconstitutional, such adjudication shall in no manner affect other sections, subsections, sentences, clauses or phrases of this Ordinance, which shall remain in full force and effect as if the section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were not a part thereof. The Board of Commissioners hereby declares that it would have passed the remaining parts of this Ordinance if it had known that such part or parts hereof would be declared or adjudged invalid or unconstitutional.

Section 8. All other ordinances and parts of ordinances in conflict with this Ordinance shall be deemed repealed.

SO ORDAINED this ____ day of _____, 2021.

BOARD OF COMMISSIONERS OF
FAYETTE COUNTY, GEORGIA

(SEAL)

By: _____
LEE HEARN, Chairman

ATTEST:

Tameca P. Smith, County Clerk

APPROVED AS TO FORM:

County Attorney

COUNTY AGENDA REQUEST

Page 39 of 48

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Reconsideration of an ordinance amendment to the membership of the Fayette County Transportation Committee. This item was tabled at the December 9, 2021 meeting.

Background/History/Details:

At the October 14, 2021 Board of Commissioners meeting, the Board denied Ordinance 2021-16, amendments to the membership of the Transportation Committee and directed staff and legal to resubmit the ordinance with changes discussed at this meeting. The Board again voted to table this item to the February 10, 2022 meeting for discussion before a full Board.

The proposed ordinance is to comply with the direction of the Board.

What action are you seeking from the Board of Commissioners?

Approval of an ordinance amendment to the membership of the Fayette County Transportation Committee.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Page 40 of 48

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Reconsideration of an ordinance amendment to the membership of the Fayette County Transportation Committee.

Background/History/Details:

At the October 14, 2021 Board of Commissioners meeting, the Board denied Ordinance 2021-16, amendments to the membership of the Transportation Committee and directed staff and legal to resubmit the ordinance with changes discussed at this meeting.

The proposed ordinance is to comply with the direction of the Board.

What action are you seeking from the Board of Commissioners?

Approval of an ordinance amendment to the membership of the Fayette County Transportation Committee.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY OF FAYETTE

STATE OF GEORGIA

ORDINANCE NO.

2021 – ____

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF FAYETTE COUNTY TO PROVIDE FOR AN AMENDMENT TO THE MEMBERSHIP TO THE FAYETTE COUNTY TRANSPORTATION COMMITTEE; TO PROMOTE THE PUBLIC HEALTH, SAFETY AND WELFARE; AND FOR OTHER PURPOSES.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FAYETTE COUNTY AND IT IS HEREBY ENACTED PURSUANT TO THE AUTHORITY OF THE SAME THAT DIVISION 3 OF ARTICLE VI OF CHAPTER 2 OF THE CODE OF ORDINANCES FOR FAYETTE COUNTY PERTAINING TO THE FAYETTE COUNTY TRANSPORTATION COMMITTEE BE AMENDED AS FOLLOWS:

Section 1. By deleting paragraph (2) of subsection (a) of Section 2-477 pertaining to Membership in its entirety and by enacting, in lieu thereof, a new paragraph (2) of subsection (a) of Section 2-477 pertaining to Membership to read as follows:

(2) Two members shall be current members of the board of commissioners.

However, beginning March 28, 2022, the two members of the board of commissioners will be replaced by an additional county staff member and a county citizen with technical expertise which is consistent with the committee's purpose;

Section 2. By deleting paragraph (6) of subsection (a) of Section 2-477 pertaining to Membership in its entirety, and by enacting, in lieu thereof, a new paragraph (6) of subsection (a) of Section 2-477 pertaining to Membership to read as follows:

6. Terms.

a. The terms of the members shall be for three years, ~~except that, in the appointment of the first county transportation committee under the terms of this section, five members (the two members from the board of commissioners, the two members from the county staff, the member from the sheriff's office) shall be appointed for a term of three years; five members (the five members from the municipalities) shall be appointed for a term of two years, and one member (the county citizen with technical expertise) shall be appointed for one year.~~

Beginning March 28, 2022, the terms of the members originally identified from the board of commissioners and changed to a county staff person and a county citizen shall continue to be for three years.

b. ~~The board of commissioners of the county, within 60 days of the passage of this ordinance, shall appoint the following members: Two members from the board of commissioners; two county staff members; and one county citizen with technical expertise.~~ The terms of all members shall begin on the first day of the month following the month in which the county transportation committee is activated.

c. Except as otherwise provided herein, all members of the county transportation committee shall, if necessary, hold over until their successors are

appointed and qualified. The successors shall be appointed in the same manner as the initial members in the month immediately preceding the expiration of the members' respective terms of office. Any member of the county transportation committee may be re-selected and re-appointed to serve a succeeding term. ~~All elected officials are eligible to serve so long as they remain in office. Should any elected official no longer hold his/her elected office, his/her seat shall be deemed vacant upon the end of the term of the elected office.~~ The occurrence of any vacancy ~~due to an elected official no longer being in office~~ shall be filled ~~by the municipality where the vacancy occurred~~ in the same manner as the original appointment was made for the remainder of the unexpired term.

d. No elected officials shall serve on the transportation committee. Should any elected official currently be serving on the transportation committee, the seat held by such elected official shall be deemed vacant as of March 28, 2022.

Section 3. This ordinance shall become effective as of March 28, 2022.

Section 4. All other ordinances and parts of ordinances in conflict with this ordinance shall be deemed repealed.

SO ORDAINED this ____ day of _____, 2021.

BOARD OF COMMISSIONERS OF
FAYETTE COUNTY, GEORGIA

(SEAL)

By: _____
LEE HEARN, Chairman

ATTEST:

Tameca P. Smith, County Clerk

APPROVED AS TO FORM:

County Attorney

Administrator's Report: A



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *LB*

From: Natasha M. Duggan *ND*

Date: January 14, 2022

Subject: Contract 1867-P: Water System Engineer of Record
 Task Order 22-01: FY22 On-Call Support Services
 Change Order 1: Increase funding

Arcadis U. S., Inc. currently serves as the Water System Engineer of Record. Task Order 22-01 provides for technical services for the Water System for tasks related to water infrastructure facilities, permitting support, and general service needs. Arcadis provides staff augmentation on an as-needed basis through June 30, 2022, to assist the Water System in executing projects.

This change order requests additional funding to cover expenses not originally budgeted for in the original task order. The Water System is in the midst of several projects and discussions pertaining to, but not limited to, SCADA plant upgrades, clearwell repairs at South Fayette, private water system acquisitions, engineer-led inspection assistance and hazard mitigation grants for backup EOC.

The Water System states they need the additional funds to continue work on the above projects.

Specifics of the proposed contract change order are as follows:

Contract Name	#1867-P: Water System Engineer of Record	
Task Order	22-01 On-Call Support Services	
Contractor	Arcadis U. S., Inc.	
Not to Exceed Amount	\$50,000.00	
Change Order 1	<u>25,000.00</u>	
Revised Not to Exceed Amount	\$75,000.00	
Budget:		
Org Code	50541010	Water System
Object	521211	Engineering Services
Available	\$107,248.00	As of 1/11/2022

Approved by: _____

Date: _____

1/14/2022

Place on County Administrator's Report? ☒ Yes ☐ No

On Agenda Dated: 2/10/2022

Administrator's Report: B

**Purchasing Department**

140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *LB*

From: Natasha Duggan *ND*

Date: January 18, 2022

Subject: Contract 1867-P: Water System Engineer of Record
 Task Order 22-09: Hoseless Solids Collection System Services During Construction

Arcadis U. S., Inc. currently serves as the Water System Engineer of Record. The Crosstown and South Fayette Water Treatment Plants Hoseless Solids Collection System project was awarded by the Board of Commissioners on August 12, 2021, under Contract 1914-B.

This task order will provide engineering support and proportional construction management services for the implementation of the hoseless solids collection system which will improve the sludge collection systems at the sedimentation basins for both water treatment plants.

Specifics of the proposed contract task order are as follows:

Contract Name	#1867-P: Water System Engineer of Record		
Task Order	#22-09: Hoseless Solids Collection System Services During Construction		
Contractor	Arcadis U. S., Inc. <i>Both WTP CM Services</i>		
Not to Exceed Amount	<u>\$128,482.00</u>		
Budget:			
Fund	Crosstown	S. Fayette	Water System CIP
Org Code	507	507	Water System CIP
Object	117616	117616	
Project	8SHDC	21WSA	
NTE Amount	\$ 77,089.00	\$ 51,393.00	\$128,482.00
Available	\$1,296,418.38	\$557,927.00	As of 1/11/2022

Approved by: _____

Date: _____

1/18/2022

Place on County Administrator's Report? ☒ Yes ☐ No

On Agenda Dated: 2/10/2022



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *LB*

From: Natasha M. Duggan *ND*

Date: January 28, 2022

Subject: Contract #1477-S: Carbyne Public Safety Ecosystem
 Renewal 1

Carbyne is a proprietary IP-based emergency communication platform that integrates into existing public safety infrastructure. It enables real-time video, instant indoor and outdoor location accuracy, call prioritization, and text-to-911. The contract has six one-year renewal options. This request is for the approval of the first of six renewals.

911 Communications proposes to renew the contract with Carbyne, Inc. A Contract Performance Evaluation for previous work is attached (Attachment 1).

Specifics of the proposed contract renewal are as follows:

Contract Name	#1477-S: Carbyne Public Safety Ecosystem	
Contractor	Carbyne, Inc.	
Annual Contract Amount	\$192,000.00	
Budget:		
Fund	215	911 Communications
Org Code	21530800	911 Communications
Object	522236	Software Maintenance
Amount Budgeted	\$197,237.12	As of 1/27/2022

Place on County Administrator's Report? ☒ Yes ☐ No

On Agenda Dated: 2/10/2022

1/31/2022

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Carbyne, Inc.	Contract Number: 1477-S
Mailing Address: 150 West 30 th Street	Contract Description or Title: Carbyne Public Safety Ecosystem
City, St, Zip Code: New York, NY 10001	Contract Term (Dates) From:
Phone Number:	Task Order Number: n/a
Cell Number: N/A	Other Reference: for award of Renewal 1 (1/29/2022-1/28/2023)
E-Mail Address:	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: <i>Katye Vogt</i>	Date of Evaluation: <i>1/27/22</i>
Print Name: <i>Katye Vogt</i>	Department/Division: <i>911 Communications</i>
Title: <i>911 Director</i>	Telephone No: <i>770-38320-6053</i>