

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
Edward Gibbons, Vice Chairman
Eric K. Maxwell
Charles D. Rousseau
Charles W. Oddo



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

May 9, 2024

5:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 5:00 p.m.

OFFICIAL SESSION:

Call to Order
Invocation and Pledge of Allegiance by Commissioner Eric Maxwell
Acceptance of Agenda

PROCLAMATION/RECOGNITION:

1. Recognition of the Fire & Emergency Services Citizen Fire Academy graduates on their successful completion of the 10-week Citizen Fire Academy and presentation of certificates to the graduates. (page 3)
2. Recognition of National Public Works Week, May 19-25, 2024 in Fayette County. (page 4)

PUBLIC HEARING:

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

3. Approval of the Fire & Emergency Services Medical Director's agreement in the amount of \$23,000 effective July 1, 2024. (pages 6-16)
4. Approval to appoint Fayette County Fire Chief Jeffrey Hill to Position 2 of the Region 4 Emergency Medical Services (EMS) Advisory Council for a three-year term to expire June 30, 2027. (pages 17-18)
5. Acknowledgment of Sheriff Barry H. Babb's decision to accept one (1) 2024 Polaris Ranger Crew XD 1500 Multipurpose Off-Highway Motor Vehicle (Side By Side) from the inmate communications vendor, Securus. (page 19)
6. Approval of the April 23, 2024 Board of Commissioners Meeting Minutes. (pages 20-25)

OLD BUSINESS:

NEW BUSINESS:

7. Request to approve Resolution 2024-04 to adopt the Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023), including Comprehensive Plan amendments for updates to the Capital Improvements Element and Short-Term Work Program (FY2024-FY2028.) (pages 26-36)
8. Request to award Contract #2370-Q to Pond and Company for the Safe Streets and Roads for All (SS4A) Planning Study for a Not to Exceed (NTE) amount of \$390,000, for engineering and design services. (pages 37-42)
9. Request to accept a Supplemental Local Maintenance and Improvement Grant (LMIG) in the amount of \$1,177,594.80 received from Georgia Department of Transportation (GDOT) and allow the Finance Department to amend FY24 revenue and expense budgets appropriately. (page 43)
10. Request to approve Contract #2000-P, Change Order No. 3, Badger Meter, Schedule of Values Adjustment, with a not-to-exceed amount of \$355,850, taken from contingency allowance, to provide additional adjustments for meter boxes, lids and large meter retrofit components. (pages 44-46)

ADMINISTRATOR'S REPORTS:

A: Contract #2411-A: Deer Forest Failing Pipe System Repairs (pages 47-49)

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Recognition of the Fire & Emergency Services Citizen Fire Academy graduates on their successful completion of the 10-week Citizen Fire Academy and presentation of certificates to the graduates.

Background/History/Details:

Fire & Emergency Services hosted the Citizen Fire Academy (CFA). This course began on March 5, 2024 and completed on May 9, 2024 with this presentation of certificates. Members of the class had the unique opportunity to experience the behind the scenes operations and the training of department members.

Class members received their heart saver CPR certification, were trained in First Aid, to use a fire extinguisher, and completed EMA preparedness training. CFA members observed department members performing vehicle extrication with the "Jaws of Life," toured the Fire Safety Education Bus, toured fire stations and had dinner at a fire station with the on-duty crew, toured the 911 Center and Emergency Operations Center (EOC), and learned first hand about thermal imaging cameras, cardiac monitors, LUCAS devices, and self-contained breathing apparatus.

Members from each shift presented a variety of Fire and EMS demonstrations including fire truck and ambulance demonstrations, flowing hose lines for firefighting purposes, ladder truck operations, and a full scale operation demonstrating a house fire response.

This class was attended by 13 members of the community from 6:30 p.m. to 9:00 p.m. each evening at the EOC or off-site at various locations.

What action are you seeking from the Board of Commissioners?

Recognition of the Fire & Emergency Services Citizen Fire Academy graduates on their successful completion of the 10-week Citizen Fire Academy and presentation of certificates to the graduates.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Fire & Emergency Services will provide certificates and bring them to the meeting. PowerPoint with pictures of the academy will also be provided to play during the presentation.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Recognition of National Public Works Week, May 19-25, 2024 in Fayette County.

Background/History/Details:

National Public Works Week is observed during the third full week of May to recognize the importance of public works in communities. The week-long observation sheds light on the essential role that the public works employees play in our lives. From the sanitation of roads to the dams and power grids, public works are an indispensable part of any community.

This year's theme, "Advancing Quality of Life for All", illustrates how public works professionals contribute to and enhance the quality of life in all the communities they proudly serve.

What action are you seeking from the Board of Commissioners?

Recognition of National Public Works Week, May 19-25, 2024 in Fayette County.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Source: <https://nationaltoday.com/public-works-week/>
<https://www.apwa.org/events/national-public-works-week-npww/>

FAYETTE COUNTY BOARD OF COMMISSIONERS

Proclamation**NATIONAL PUBLIC WORKS WEEK**

Whereas, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of FAYETTE COUNTY; and,

Whereas, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment, and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

Whereas, it is in the public interest for the citizens, civic leaders, and children in FAYETTE COUNTY to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

Whereas, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association.

NOW THEREFORE, the Fayette County Board of Commissioners does hereby proclaim the week of May 19-25, 2024, as **NATIONAL PUBLIC WORKS WEEK**. We urge all citizens to join with representatives of the American Public Works Association and government agencies and pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and “Advancing Quality of Life for All.”

So proclaimed this 9th day of May 2024

Lee Hearn, Chairman
Fayette County Board of Commissioners

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of the Fire & Emergency Services Medical Director's agreement in the amount of \$23,000 effective July 1, 2024.

Background/History/Details:

The medical advisor for the County's ambulance service has been receiving payment of \$18,000 per year since 2001. Effective July 1, 2024, the medical advisor will include added duties and responsibilities as the medical advisor for not only the County's ambulance services but also the Fire & Emergency Services EMS Educational programs.

These added duties will cause an increase in the doctor's medical malpractice insurance and an increased amount of availability and time spent with AEMT (Advanced Emergency Medical Technicians) and Paramedic students involved in the Fire & Emergency Services educational programs. This also provides the required agreement with the medical advisor that allows us to maintain accreditation of the training program.

This request includes two installment payments of \$11,500, one in December and one the last week of June, for the total \$23,000.

What action are you seeking from the Board of Commissioners?

Approval of the Fire & Emergency Services Medical Director's agreement in the amount of \$23,000 effective July 1, 2024.

If this item requires funding, please describe:

27230600 521216: The medical advisor payment is built into the EMS operational budget annually. FY2025 budget will be available as of July 1, 2024.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

STATE OF GEORGIA

COUNTY OF FAYETTE

MEDICAL ADVISOR AGREEMENT

This Agreement made and entered into this ____ day of _____, 2024, between Fayette County, Georgia, a political subdivision of the State of Georgia acting by and through its Board of Commissioners, hereinafter the "County" and Dr. Christa Springston, hereinafter "Dr. Springston" a physician licensed to practice medicine in the State of Georgia, for the purpose of enhancing the provision of emergency medical care in Fayette County consistent with Official Code of Georgia Annotated § 31-11-50.

WITNESSETH;

WHEREAS, the County has determined that, consistent with State law and to enhance the provision of emergency medical care, the County desires to contract with Dr. Springston as the Medical Advisor for the County's ambulance service and EMS educational program; and

WHEREAS, the duties of the Medical Advisor shall be to provide medical direction and training for the ambulance service personnel in conformance with acceptable emergency medical practices and procedure; and

WHEREAS, Dr. Springston has expressed an interest in serving in the capacity as the County's Medical Advisor as hereinbefore described

NOW, THEREFORE, for and in consideration of the mutual promises contained herein, the sufficiency of which is hereby acknowledged by both parties, the County desires to retain Dr. Springston, and Dr. Springston desires to serve in the capacity as the County's Medical Advisor pursuant to the following conditions:

1.

The County requires that the Medical Advisor be Board Certified in Emergency Medicine, Family Practice or Internal Medicine with privileges at Piedmont Fayette Hospital. The Medical Advisor shall show documentation consistent with these qualifications to the County at the County's request.

Responsibilities of Medical Advisor

2.

The Medical Advisor shall provide final approval of policies and procedures affecting patient care. The ambulance service of the County currently has written policies governing the operation of the service. The Medical Advisor shall provide final approval of these current written policies and any future policies which are implemented by the ambulance service of the County.

3.

The Medical Advisor shall be responsible for the approval of existing, and formulation of future, medical and communications protocols that:

- A. Outline appropriate interventions for a specified emergency;
- B. Identify whether or not the medics working for the ambulance service for the County may function under standing orders, and if so, under what conditions; and
- C. Identify which interventions may be performed under standing orders, if any, and which interventions require direct voice order.

4.

The Medical Advisor shall be responsible for approval of existing, and formulation of future, training objectives and the evaluation thereof, through:

- A. Review of emergency pre-hospital care reports;
- B. Participation in in-service training; and
- C. The evaluation of performances by reviewing the pre-hospital care reports; post-run interviews and care conferences, and test results in conjunction with in-service training.

5

The Medical Advisor shall have the following quality control responsibilities including the

evaluation of protocols, procedures and field techniques in accordance with accepted pre-hospital care standards:

- A. On-the-spot correction or critiques of simulated or actual patient cases;
- B. Investigation of complaints or incident reports; and
- C. Coordinating with medical control, regional medical personnel, hospital emergency department physicians, and other agencies such as law enforcement and fire departments.

6

The Medical Advisor shall have the responsibility, during the term of this Agreement, of assuring compliance with record-keeping and accountability requirements related to patient care for the ambulance service of the County and its personnel. The Medical Advisor shall further, coordinate with regional and state medical direction.

7

Within the parameters of the foregoing enumerated responsibilities, the Medical Advisor shall timely perform the following specific duties:

- A. Review and approve policies, procedures, guidelines, protocols/standing orders, clinical pathways, and related medical documents;

- B. Review monthly CQI data, customer service reports, and related documents;
- C. Provide approval and physician direction for procurement of pharmaceuticals;
- D. Attend and participate in quarterly staff meetings;
- E. Prepare and present in-service training as requested for special topics or CQI follow up;
- F. Participate in ride-alongs for direct observation periodically; and
- G. Serve as primary medical consultant to the Fire Chief.

8

The Medical Advisor shall serve as Medical Director for the County's EMS Educational Program and perform the following specific duties:

- A. Review and approval of the educational content of the program to include didactic, laboratory, clinical experience, field experience, and capstone field internship to ensure it meets current standards of medical practice.

The medical director will evaluate current curriculum, schedule and ensure the content meets the national EMS educational standards as well as current medical standards of

practice. The medical director will also approve the student minimum competencies and hours required for clinical, field and capstone experiences to ensure competency.

- B. Review and approval of the required minimum numbers for each of the required patient contacts and procedures listed in CoAEMSP and CAAHEP standards.

The medical director will review current state student minimum competencies utilized by the program and add additional contact hours or contact requirements as deemed necessary to ensure national EMS educational standards are being met.

- C. Review and approval of the instruments and processes used to evaluate students in didactic, laboratory, clinical, field experience and capstone field internship.

The medical director will provide extensive input during the creation of student evaluations as well as clinical, field and capstone internship forms. Lab forms used to evaluate skills are provided by the State of Georgia with approval from the medical director.

- D. Review of the progress of each student throughout the program, and assist in the determination of appropriate corrective measures.

The medical director will have input for all evaluations from students, and clinical, field and capstone preceptors. The medical director will also review student surveys annually, have access to assignments given to the students as well as grades throughout the duration of the program.

- E. Ensuring the competence of each graduate of the program in the cognitive, psychomotor, and affective domains.

The medical director will perform skill checkoffs with students throughout the program as well as an exit interview to ensure entry level paramedic competency prior to signing the terminal competency form required to graduate the program.

- F. Engage in cooperative involvement with the program director.

The medical director and program director will work closely to address all aspects of the paramedic program, continually review student progression throughout the program.

The directors will hold meetings (virtual or in-person), actively participate in the advisory committee and be available via phone call for any issues that arise.

- G. Participate in advisory committee meetings.

The medical director will participate in the program's advisory committee meetings which are to be held at a minimum biannually.

- H. The medical director will provide post course competency evaluations.

Attest and document all candidates successfully completing all competencies required for graduation from the paramedic education program as entry level competent and eligible for National Certification examination and state licensure within CoAEMSP policies and procedures.

Responsibilities of the County

9

The County represents to the Medical Advisor that the foregoing enumerated responsibilities and specific duties of the Medical Advisor can be adequately accomplished in fifteen (15) to twenty (20) hours per month. The County shall cause the Medical Advisor to be compensated in an amount not to exceed \$23,000.00 for the satisfactory performance of this Agreement. Two payments of \$11,500.00 shall be paid to the Medical Advisor as follows:

- A. The first \$11,500.00 installment shall be paid to the Medical Advisor on or about the last week in December; and

- B. The second \$11,500.00 installment shall be paid to the Medical Advisor on or about the last week of June.

Term of Agreement

10

This Agreement shall be in effect for a term of twelve (12) months beginning July 1, 2024, and ending June 30, 2025. This Agreement shall automatically renew for a twelve (12) month period, hereinafter the "Renewal Term" in the absence of either party desiring to terminate the Agreement. The Renewal Term shall commence on July 1, 2025 and run through June 30, 2026. In the absence of either party desiring to terminate the Agreement, the Agreement shall automatically renew for successive renewal terms of twelve (12) consecutive months in duration. Should either party desire to terminate this Agreement, the party desiring to terminate the Agreement shall provide written notice of its desire to terminate at least thirty (30) days prior to

the end of the then current term.

Entire Agreement

11.

This Agreement shall constitute the entire agreement between the parties and no modifications shall be binding upon the parties unless evidence by a subsequent written agreement signed by the County, and the Medical Advisor.

Choice of Laws

11.

This Agreement shall be governed in all respects as to validity, construction, capacity, performance, or otherwise, by the laws of the State of Georgia. Venue for any action which may arise as a result of this Agreement shall be in Fayette County, Georgia.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

BOARD OF COMMISSIONERS OF
FAYETTE COUNTY

By: _____

LEE HEARN, Chairman

(SEAL)

ATTEST:

County Clerk

CHRISTA SPRINGSTON, M.D

(SEAL)

WITNESS:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval to appoint Fayette County Fire Chief Jeffrey Hill to Position 2 of the Region 4 Emergency Medical Services (EMS) Advisory Council for a three-year term to expire June 30, 2027.

Background/History/Details:

Fayette County is designated within Region 4 (West Georgia) of the Office of Emergency Medical Services (OEMS) regional system. Region 4 is comprised of 12 counties located south of Atlanta. Each county has designated seats on the professional services council, of which Fayette County has four (4) seats. This council is tasked with the oversight of the Emergency Medical Services 911 zoning systems and the Regional communication plan. Appointees to the council meet quarterly to address issues regarding response systems and to disseminate region wide information.

What action are you seeking from the Board of Commissioners?

Approval to appoint Fayette County Fire Chief Jeffrey Hill to Position 2 of the Region 4 Emergency Medical Services (EMS) Advisory Council for a three-year term to expire June 30, 2027.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Region 04 Emergency Medical Services Advisory Council

www.ems.ga.gov

404-323-4798

Sam Polk
Council Chair

April 26, 2024

Thomas Woodruff
Vice-Chair

Tameca Smith
Fayette County Board of Commissioners
tsmith@fayettecountyga.gov

Brian Beckworth
Secretary

Dear Mrs. Smith,

Scott Roberts
Parliamentarian

The bylaws for the Region 4 EMS (REMSAC) Council allots Fayette County four positions on the REMSAC based on your population. Position 1 will expire on June 30, 2026 and currently occupied by David Winkles. Position 2 is currently occupied by Jeff Hill and will expire on June 30, 2024. Position 3 is occupied by Kevin Bagett and will expire on June 30, 2025. Position 4 is occupied by Scott Roberts and will expire on June 30, 2025.

Region 4 EMS Council
Counties

- Butts
- Carroll
- Coweta
- Fayette
- Heard
- Henry
- Lamar
- Meriwether
- Pike
- Spalding
- Troup
- Upson

The Region 4 Council asks that the Fayette County Board of Commissioners to please send in another letter or proclamation naming an appointee to Position 2 with an expiration date of **June 30, 2027**. In your letter please include the position number, person being appointed, their email, phone number, and the term expiration. Please email those letters or proclamations to Vincent.harris@dph.ga.gov.

Respectfully,

Vincent Harris EFO, FO, ACEM, M.S. ESM
Regional EMS Director- Region 4
Georgia Office of EMS and Trauma
Division of Health Protection
Georgia Department of Public Health
Vincent.harris@dph.ga.gov
Cell- [404-323-4798](tel:404-323-4798)
DPH EMS Online: <https://dph.georgia.gov/EMS>

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Acknowledgment of Sheriff Barry H. Babb's decision to accept one (1) 2024 Polaris Ranger Crew XD 1500 Multipurpose Off-Highway Motor Vehicle (Side-By-Side) from the inmate communications vendor, Securus.

Background/History/Details:

The inmate communications vendor, Securus has purchased one (1) 2024 Polaris Ranger Crew XD 1500 Multipurpose Off-Highway Motor Vehicle (Side By Side) bearing VIN# 3NSX6E1R3RM409223 with commissions earned by the Sheriff's Office for inmate communications. The vehicle is valued at \$34,215.26 and is purchased for the Fayette County Sheriff's Office for law enforcement use.

This vehicle (Side By Side) is accepted by the Sheriff's Office and should be placed on the master asset list and insurance.

What action are you seeking from the Board of Commissioners?

Acknowledgment of Sheriff Barry H. Babb's decision to accept one (1) 2024 Polaris Ranger Crew XD 1500 Multipurpose Off-Highway Motor Vehicle (Side-By-Side) from the inmate communications vendor, Securus.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

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Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Finance staff - add to asset system for insurance purposes.

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
 Edward Gibbons, Vice Chairman
 Eric K. Maxwell
 Charles D. Rousseau
 Charles W. Oddo

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator
 Dennis A. Davenport, County Attorney
 Tameca P. Smith, County Clerk
 Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
 Public Meeting Room
 Fayetteville, GA 30214

MINUTES

April 23, 2024

5:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 5:00 p.m.

OFFICIAL SESSION:**Call to Order**

Chairman Lee Hearn called the April 23, 2024 Board of Commissioners meeting to order at 5:00 p.m. A quorum of the Board was present. Vice Chairman Edward Gibbons was absent.

Invocation and Pledge of Allegiance by Commissioner Charles Oddo

Commissioner Charles Oddo offered the invocation and led the audience in the Pledge of Allegiance.

Acceptance of Agenda

Commissioner Oddo moved to accept the agenda as written. Commissioner Eric Maxwell seconded. The motion passed 4-0. Vice Chairman Gibbons was absent.

PROCLAMATION/RECOGNITION:**PUBLIC HEARING:****PUBLIC COMMENT:**

The following residents made comments during public comments: Abriel (last name not provided), Taryn Prestidge, Elodie Prestidge, Laura Line, Cassier Reiss, Victoria Trevillian, Jenefer Alvarez, Stacia Godwin, Darby Alvarez, Joel Harrelson, Rick DeLoach, Debbie Carroll, Suzanne Aaron, Mary Ellen Willey, Anne Wittenburg, Rae Sansom, Stephanie Cohran, Vanessa Parker, Kate Osborn, Cynthia Saracino, Tami Hurst, Gail Drouillard, and Paul Austin.

Comments included concerns and frustration regarding the new animal shelter. Citizens expressed their disappointment with the size of the kennels, the lack of outdoor space/runs, the lack of appropriate shade, lessened interest in the care of the cats, lack of community input, insufficient use of funds, and lack of strategic design of the facility.

One Citizen also expressed his concern regarding being a concession vendor at the parks with the local sports associations and access to information regarding the process to do so.

Mr. Rapson stated that staff had met with Mr. Austin explaining the process for becoming a concession vendor with the local sport association. He noted that Mr. Austin did not agree with the answers provided. Mr. Rapson stated that staff would continue to provide guidance and assist Mr. Austin in any way possible.

Mr. Rapson stated that during public comment he wrote down 23 animal shelter improvement suggestions. He stated that it was his goal to do better and incorporate these suggestions to find solutions. Mr. Rapson noted that as soon as he was aware of the concerns and issues at the animal shelter, he began looking for ways to rectify the problems. He openly acknowledged the need for changes and stated that he was willing to accept input from subject matter experts regarding the animal shelter facility's design. His goal was to have an efficient animal shelter that represented Fayette County well.

CONSENT AGENDA:

Commissioner Maxwell moved to approve the Consent Agenda. Commissioner Oddo seconded. The motion passed 4-0. Vice Chairman Gibbons was absent.

1. **Approval to purchase Nutanix server and storage main computing infrastructure package from reseller CDWG for a total invoice amount of \$189,316.06.**
2. **Approval to purchase a Ventrac 4500 series slope mower in the amount of \$40,525 for replacement of Kut-Kwick slope master.**
3. **Approval of the April 11, 2024 Board of Commissioners Meeting Minutes.**

OLD BUSINESS:

NEW BUSINESS:

4. **Request to approve the Parks and Recreation Selection Committee's recommendation to appoint Kynthia Gaines to the Recreation Commission for a term beginning April 1, 2024 and expiring March 31, 2028.**

Parks and Recreation Director Anita Godbee stated that after going through the interview process, the Selection Committee recommended the appointment of Kynthia Gaines to the Recreation Commission. She stated that the selection committee felt Ms. Gaines would bring a wealth of knowledge, experience, and excitement to the Recreation Commission.

Commissioner Maxwell moved to approve the Parks and Recreation Selection Committee's recommendation to appoint Kynthia Gaines to the Recreation Commission for a term beginning April 1, 2024 and expiring March 31, 2028. Commissioner Rousseau seconded. The motion passed 4-0. Vice Chairman Gibbons was absent.

Commissioner Maxwell asked Mrs. Godbee how long she had work with Fayette County.

Mrs. Godbee stated that it would 37 years in August.

Commissioner Maxwell thanked her for her dedicated service. He noted that she was one of his favorite department heads to work with. He stated that he was very proud of her and knew the hard work and effort she had consistently provided to the citizens and residents of Fayette County. He noted that he did not appreciate the verbal attack mentioned in public comments. Commissioner Maxwell stated that the County was in the midst of a big Parks and Recreation facility project and he hoped this facility would be a great success, with no problems.

Mrs. Godbee stated that she was taking notes and used every chance as a learning opportunity.

Chairman Hearn thanked Mrs. Godbee for her leadership and stated that it does not go unnoticed.

Commissioner Rousseau reiterated comments regarding Mrs. Godbee's leadership and dedication and added that of the County Clerk, Tameca Smith, as she served in her position appropriately maintaining county records and access to such as outlined by the law.

5. Request to submit a grant application and accompanying letter of commitment and resolution for the existing SR 279 Realignment project (PI 0017813) to the Atlanta Regional Commission (ARC) in response to the 2024 Transportation Improvement Program (TIP) solicitation with an estimated project cost of \$26,779,691.

Public Works Director Phil Mallon stated that the next four items would be presented collectively but subsequently voted on separately. He stated that these items were seeking approval to submit three grant applications to the Atlanta Regional Commission (ARC) for federal aid transportation projects. He was additionally seeking approval to provide a letter of support for the County's prorated share of a Clayton County project that was in the best interest to participate in. Mr. Mallon stated that the application submission deadline was May 6th. If awarded, the County would be notified later in the year. He noted that the start of these project was at least 18 months out, with the actual construction was about 7-9 years out. Mr. Mallon stated that each of these projects had a local match requirement. He noted that he worked with Mr. Rapson and the Finance Department in reviewing the existing SPLOST programs to ensure the local match funding was available. He stated that the projects were submitted to the ARC in an order of priority and they would be presented to the Board in that recommended order, feedback regarding the order of priority was welcome.

Transportation Engineer, Paola Kimball, provided the Board a brief overview of the projects being recommended for the 2024 Transportation Improvement Program (TIP) solicitation via the Atlanta Regional Commissioner (ARC). She outlined that the project schedule would be for 2025-2028. Ms. Kimball stated that the ARC utilized a "Key Decision Point (KDP) Framework which outlined how projects were selected. The key points were Eligibility and Policy Filters, Project Evaluation, Finals Factors, and Funding Decisions. She continued highlighting the four recommended projects (in order of priority): Project A: SR 279 Realignment project (PI 0017813), with an estimated project cost of \$26,779,691. She noted that the PE (preliminary engineering) funding was available for this project. The application would be for right-of-way, utilities, and construction. Project B: Resurfacing project with an estimated project cost of \$8,521,371. This application would be for all phases of the project. Project C: Clayton County McDonough Road Improvement with an estimated project cost of \$1,050,000. This project would be a Clayton County application for preliminary engineering with Fayette County support. Project D: Intersection Improvements to Sandy Creek Road, Eastin Road, Sams Drive, and Trustin Lake Drive with an estimated project cost of \$5,000,000. This application would be for all phases of the project. Ms. Kimball provided a funding breakdown for each project, highlighting the local match requirement for each.

Mr. Rapson advised that on the dais for Board's review, was the Atlanta Regional Commission (ARC) TIP solicitation which tied back to the Fayette County resurfacing project #6, which noted Dividend Drive as a requested Peachtree City allocation but was not included in this application based on Board direction.

Chairman Hearn stated that it looked good that we were working with Clayton County with the McDonough Road project and added that he liked the project order of priority as presented.

Commissioner Maxwell asked with the pending May 6th submission deadline, was Peachtree City aware of the Dividend Drive resurfacing project being excluded from the application.

Mr. Rapson stated that he sent an email to the City Manager advising him.

Commissioner Maxwell stated that a similar situation occurred years ago and resulted in Peachtree City missing out on valuable federal aid. He noted that they needed the County more than the County needed them, and the goal was to work together as partners. He stated that he was in support of all the projects.

Commissioner Maxwell moved to approve to submit a grant application and accompanying letter of commitment and resolution for the existing SR 279 Realignment project (PI 0017813) to the Atlanta Regional Commission (ARC) in response to the 2024 Transportation Improvement Program (TIP) solicitation with an estimated project cost of \$26,779,691. Commissioner Rousseau seconded. The motion passed 4-0. Vice Chairman Gibbons was absent.

6. Request to submit a Resurfacing grant application and accompanying letter of commitment and resolution to the Atlanta Regional Commission (ARC) in response to the 2024 Transportation Improvement Program (TIP) solicitation with an estimated project cost of \$8,521,371.

Commissioner Maxwell moved to approve to submit a Resurfacing grant application and accompanying letter of commitment and resolution to the Atlanta Regional Commission (ARC) in response to the 2024 Transportation Improvement Program (TIP) solicitation with an estimated project cost of \$8,521,371. Commissioner Oddo seconded. The motion passed 4-0. Vice Chairman Gibbons was absent.

7. Request to support a Clayton County McDonough Road Improvement grant application and accompanying letter of commitment and resolution to the Atlanta Regional Commission (ARC) in response to the 2024 Transportation Improvement Program (TIP) solicitation with an estimated project cost of \$1,050,000.

Commissioner Maxwell moved to approve to support a Clayton County McDonough Road Improvement grant application and accompanying letter of commitment and resolution to the Atlanta Regional Commission (ARC) in response to the 2024 Transportation Improvement Program (TIP) solicitation with an estimated project cost of \$1,050,000. Commissioner Oddo seconded. The motion passed 4-0. Vice Chairman Gibbons was absent.

8. Request to submit a grant application and accompanying letter of commitment and resolution, for Intersection Improvements to Sandy Creek Road, Eastin Road, Sams Drive, and Trustin Lake Drive to the Atlanta Regional Commission (ARC) in response to the 2024 Transportation Improvement Program (TIP) solicitation with an estimated project cost of \$5,000,000.

Commissioner Maxwell moved to approve submit a grant application and accompanying letter of commitment and resolution, for Intersection Improvements to Sandy Creek Road, Eastin Road, Sams Drive, and Trustin Lake Drive to the Atlanta Regional Commission (ARC) in response to the 2024 Transportation Improvement Program (TIP) solicitation with an estimated project cost of \$5,000,000. Commissioner Oddo seconded. The motion passed 4-0. Vice Chairman Gibbons was absent.

Mr. Rapson advise that during the meeting, he sent an email to the Interim City Manager of Peachtree City advising of Board direction and deadline of notice, if a favorable response was received.

County Attorney Dennis Davenport outlined the process of posting notice and scheduling of a Called Meeting, if the City of Peachtree City did respond favorable.

ADMINISTRATOR'S REPORTS:

Chairman Hearn expressed his appreciation on how Mr. Rapson handled the discussion regarding improvements at the Animal Shelter.

Hot Projects

Mr. Rapson stated that the Hot Projects report was forwarded to the Board and included updates on the Parks and Recreation multi-use facility, Redwine Road multi-use path, Redwine Road/Bernhard Road/Peachtree Parkway roundabout, Coastline Bridge improvements, and a Water System update.

ACCG Annual Conference

Mr. Rapson advised that leadership staff would be attending the upcoming ACCG Annual Conference held in Savannah April 24-29.

Swearing-In Ceremony

He advised that County Clerk, Tameca Smith, would be sworn-in as the new secretary of the Georgia County Clerks Association during the Conference.

Savannah Port Tour

Mr. Rapson also gave a shout out to Road Department Assistant Director, Bradley Klinger, for facilitating a Savannah port tour for staff attending the Conference.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Attorney Dennis Davenport stated that there were two items for Executive Session. One item involving threatened litigation and the review of the April 11, 2024 Executive Session Minutes.

COMMISSIONERS' REPORTS:

Commissioner Rousseau

Commissioner Rousseau expressed appreciation to Mr. Rapson for his engagement with and response to concerns regarding the Animal Shelter, they have been adequate. He relayed encouragement to Interim Animal Shelter Director, Reginald Jordan and his team and expressed his appreciation for their continued efforts. He stated that while the Animal Shelter was important, his focus had shifted to providing "human services" to the community. Commissioner Rousseau stated that from his vantage point providing human services in the form of the new Recreation multi-use facility and the renovation of the new Health Center was the priority. He acknowledged that improvements were needed as it related to the Animal Shelter and would be addressed. He stated that he was available to listen to residents' concerns regarding needed improvements.

Commissioner Rousseau expressed his condolences to the family of Wilma Baxter a 96-year-old resident of Fayette County and a dear friend, who recently passed away. He added that he would celebrate her life this evening as he mourned her loss.

Commissioner Oddo

Commissioner Oddo stated that the Board was listening during public comment as residents expressed their concerns and frustration and suggestions provided would be analyzed for consideration, the overall goal was to make things better.

Chairman Hearn

Chairman Hearn stated that he had visited the Animal Shelter and hears the concerns expressed by residents. He noted that the Board cared about the safety and wellbeing of the animals at the Shelter and would put measures in place to "do better", with that in mind he asked for patience.

EXECUTIVE SESSION:

One item involving threatened litigation and the review of the April 11, 2024 Executive Session Minutes. Commissioner Oddo moved to go into Executive Session. Commissioner Rousseau seconded. The motion passed 4-0. Vice Chairman Gibbons was absent.

The Board recessed into Executive Session at 7:22 p.m. and returned to Official Session at 7:31 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Commissioner Oddo moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Commissioner Rousseau seconded. The motion passed 4-0.

Approval of the April 11, 2024 Executive Session Minutes: Commissioner Oddo moved to approve the April 11, 2024 Executive Session Minutes. Commissioner Maxwell seconded the motion. The motion passed 4-0. Vice Chairman Gibbons was absent.

ADJOURNMENT:

Commissioner Oddo moved to adjourn the April 23, 2024 Board of Commissioners meeting. Commissioner Rousseau seconded. The motion passed 4-0. Vice Chairman Gibbons was absent.

The April 23, 2024 Board of Commissioners meeting adjourned at 7:31 p.m.

Marlena M. Edwards, Chief Deputy County Clerk

Lee Hearn, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 9th day of May 2024. Attachments are available upon request at the County Clerk's Office.

Marlena Edwards, Chief Deputy County Clerk

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Request to approve Resolution 2024-04 to adopt the Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023), including Comprehensive Plan amendments for updates to the Capital Improvements Element and Short-Term Work Program (FY2024-FY2028.)

Background/History/Details:

As required by the Georgia Development Impact Fee Act and the Minimum Planning Standards, Fayette County in collaboration with Tyrone, Brooks, and Woolsey, has prepared the Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023), including Comprehensive Plan amendments for updates to the Capital Improvements Element and Short-Term Work Program (FY2024-FY2028.) Public hearings were held by the Fayette County Board of Commissioners on February 22, 2024, and by the three (3) towns. Each entity approved the report for transmittal to Atlanta Regional Commission (ARC) for coordination of state and regional review.

We have received notifications of compliance from the Georgia Department of Community Affairs (DCA) and ARC for the 2023 Fire Services Impact Fee Report including amendment to the Capital Improvements Element and Short Term Work Program of the Comprehensive Plan. The next step is for each local government to adopt this report and for the adopting Resolutions to be transmitted to ARC. The deadline for this adoption and transmittal of the adopting Resolutions to ARC is June 30, 2024. These actions are required for each government to retain its Qualified Local Government status.

What action are you seeking from the Board of Commissioners?

Approval of Resolution 2024-04 to adopt the Fayette County 2021 Annual Report on Fire Services Impact Fees (FY2023), including Comprehensive Plan amendments for updates to the Capital Improvements Element and Short-Term Work Program (FY2024-FY2028.)

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

**0COUNTY OF FAYETTE
STATE OF GEORGIA**

RESOLUTION NO. 2024-04

A RESOLUTION TO ADOPT THE FAYETTE COUNTY 2023 ANNUAL REPORT ON FIRE SERVICES IMPACT FEES (FY2023), INCLUDING COMPREHENSIVE PLAN AMENDMENTS FOR UPDATES TO THE CAPITAL IMPROVEMENTS ELEMENT AND SHORT-TERM WORK PROGRAM (FY2024 - FY2028)

WHEREAS, Fayette County has, in collaboration with the towns of Tyrone, Brooks, and Woolsey, prepared the “Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023), Including, Comprehensive Plan Amendments for Updates to the Capital Improvements Element and the Short-Term Work Program (FY2024-FY2028),” and

WHEREAS, the annual update was prepared in accordance with requirements of the Georgia Development Impact Fee Act and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

WHEREAS, on the 22nd day of February 2024, the Fayette County Board of Commissioners conducted a public hearing on the 2023 Fire Services Impact Fee Report and proposed Comprehensive Plan amendments; approved that report and authorized transmittal to the Atlanta Regional Commission for coordination of regional and state review; and

WHEREAS, the Regional and State reviews have been completed and a notification of compliance has been received from ARC.

BE IT THEREFORE RESOLVED THAT the Fayette County Board of Commissioners does hereby adopt the “Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023) Including Comprehensive Plan Amendments for Updates to the Capital Improvements Element and the Short-Term Work Program (FY2024-FY2028).”

ADOPTED by the Fayette County Board of Commissioners this 9th day of May 2024.

**FAYETTE COUNTY
BOARD OF COMMISSIONERS**

Lee Hearn, Chairman
Board of Commissioners

ATTEST:

Clerk/Deputy Clerk

Fayette County Impact Fee Financial Report FY2023	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2023 By Jurisdiction	
Fayette County	107,557.01
Accrued Interest	146.65
(Administrative Other Costs)	(3,132.51)
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	(104,571.15)
Impact Fee Fund Balance Ending FY 2023	\$0.00
Impact Fees Encumbered	\$0.00

**TOWN OF BROOKS
STATE OF GEORGIA**

RESOLUTION NO. 2024-002-1

A RESOLUTION TO ADOPT THE FAYETTE COUNTY 2023 ANNUAL REPORT ON FIRE SERVICES IMPACT FEES (FY 2023), INCLUDING COMPREHENSIVE PLAN AMENDMENTS FOR UPDATES TO THE CAPITAL IMPROVEMENTS ELEMENT AND SHORT-TERM WORK PROGRAM (FY2024- FY2028) – BROOKS SUBSECTION

WHEREAS, Fayette County has in collaboration with the towns of Tyrone, Brooks, and Woolsey prepared the “Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023), Including, Comprehensive Plan Amendments for Updates to the Capital Improvements Element and the Short-Term Work Program (FY2024-FY2028),” and

WHEREAS, the annual update was prepared in accordance with requirements of the Georgia Development Impact Fee Act and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

WHEREAS, on the 22nd day of January 2024, the Brooks Town Council conducted a public hearing on the 2023 Fire Services Impact Fee Report and proposed Comprehensive Plan amendments; approved that report and authorized transmittal to the Atlanta Regional Commission for coordination of regional and state review; and

WHEREAS, the Regional and State reviews have been completed and a notification of compliance has been received from ARC.

BE IT THEREFORE RESOLVED THAT the Brooks Town Council does hereby adopt the “Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023) Including Comprehensive Plan Amendments for Updates to the Capital Improvements Element and the Short-Term Work Program (FY2024-FY2028)” – Brooks Subsection.

ADOPTED by the Brooks Town Council this 15th day of April, 2024.

BROOKS, GEORGIA


Daniel C. Langford, Jr., Mayor,

ATTEST:


Town Clerk

Brooks Impact Fee Financial Report FY2023	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2023 By Jurisdiction	
Brooks	1,201.14
Accrued Interest	1.63
(Administrative Other Costs)	(34.98)
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	(1,167.79)
Impact Fee Fund Balance Ending FY 2023	\$0.00
Impact Fees Encumbered	\$0.00

**TOWN OF TYRONE
STATE OF GEORGIA**

RESOLUTION NO. 2024- 04

A RESOLUTION TO ADOPT THE FAYETTE COUNTY 2023 ANNUAL REPORT ON FIRE SERVICES IMPACT FEES (FY 2023), INCLUDING COMPREHENSIVE PLAN AMENDMENTS FOR UPDATES TO THE CAPITAL IMPROVEMENTS ELEMENT AND SHORT-TERM WORK PROGRAM (FY2024- FY2028) – TYRONE SUBSECTION

WHEREAS, Fayette County has in collaboration with the towns of Brooks, Tyrone, and Woolsey prepared the “Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2022), Including, Comprehensive Plan Amendments for Updates to the Capital Improvements Element and the Short-Term Work Program (FY2024-FY2028),” and

WHEREAS, the annual update was prepared in accordance with requirements of the Georgia Development Impact Fee Act and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

WHEREAS, on the 1st day of February 2024, the Tyrone Town Council conducted a public hearing on the 2023 Fire Services Impact Fee Report and proposed Comprehensive Plan amendments; approved that report and authorized transmittal to the Atlanta Regional Commission for coordination of regional and state review; and

WHEREAS, the Regional and State reviews have been completed and a notification of compliance has been received from ARC.

BE IT THEREFORE RESOLVED THAT the Tyrone Town Council does hereby adopt the “Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023) Including Comprehensive Plan Amendments for Updates to the Capital Improvements Element and the Short-Term Work Program (FY2024-FY2028)” – Tyrone Subsection.

ADOPTED by the Tyrone Town Council this 4 day of Apr, 2024.

TYRONE, GEORGIA



Eric Dial, Mayor,

ATTEST:



Town Clerk

Tyrone Impact Fee Financial Report FY2023	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2023 By Jurisdiction	
Tyrone	3,002.85
Accrued Interest	3.06
(Administrative Other Costs)	(87.45)
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	(2,918.46)
Impact Fee Fund Balance Ending FY 2023	\$0.00
Impact Fees Encumbered	\$0.00

**TOWN OF WOOLSEY
STATE OF GEORGIA**

RESOLUTION NO. 2024-04

A RESOLUTION TO ADOPT THE FAYETTE COUNTY 2023 ANNUAL REPORT ON FIRE SERVICES IMPACT FEES (FY 2023), INCLUDING COMPREHENSIVE PLAN AMENDMENTS FOR UPDATES TO THE CAPITAL IMPROVEMENTS ELEMENT AND SHORT-TERM WORK PROGRAM (FY2024- FY2028) – WOOLSEY SUBSECTION

WHEREAS, Fayette County has in collaboration with the towns of Brooks, Tyrone, and Woolsey prepared the “Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023), Including, Comprehensive Plan Amendments for Updates to the Capital Improvements Element and the Short-Term Work Program (FY2024-FY2028),” and

WHEREAS, the annual update was prepared in accordance with requirements of the Georgia Development Impact Fee Act and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989; and

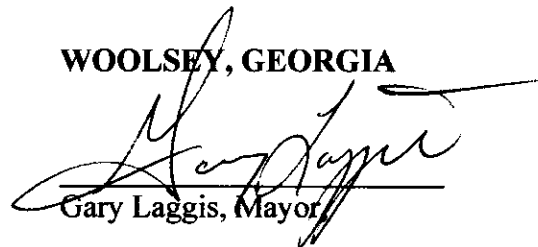
WHEREAS, on the 8th day of January 2024, the Woolsey Town Council conducted a public hearing on the 2023 Fire Services Impact Fee Report and proposed Comprehensive Plan amendments; approved that report and authorized transmittal to the Atlanta Regional Commission for coordination of regional and state review; and

WHEREAS, the Regional and State reviews have been completed and a notification of compliance has been received from ARC.

BE IT THEREFORE RESOLVED THAT the Woolsey Town Council does hereby adopt the “Fayette County 2023 Annual Report on Fire Services Impact Fees (FY2023) Including Comprehensive Plan Amendments for Updates to the Capital Improvements Element and the Short-Term Work Program (FY2024-FY2028)” – Woolsey Subsection.


ADOPTED by the Woolsey Town Council this 8th day of April, 2024.

WOOLSEY, GEORGIA



Gary Laggis, Mayor

ATTEST:



Stacey Collins, Town Clerk

Woolsey Impact Fee Financial Report FY2023	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2023 By Jurisdiction	
Woolsey	-
Accrued Interest	-
(Administrative Other Costs)	-
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	-
Impact Fee Fund Balance Ending FY 2023	\$0.00
Impact Fees Encumbered	\$0.00

Fayette County and Towns of Brooks, Tyrone, and Woolsey Summary Impact Fee Financial Report FY2023 *	
	Fire Services
Total Impact Fee Balance From Previous Fiscal Year	\$0.00
Impact Fees Collected in FY 2023 By Jurisdiction	
Fayette County	107,557.01
Brooks	1,201.14
Tyrone	3,002.85
Woolsey	-
Total	\$111,761.00
Accrued Interest	151.34
(Administrative Other Costs)	(3,254.94)
(Impact Fee Refunds)	\$0.00
(Impact Fee Expenditures)	(108,657.40)
Impact Fee Fund Balance Ending FY 2023	\$0.00
Impact Fees Encumbered	\$0.00

* The service area for the Fire Impact Fee does not include Peachtree City and Fayetteville.

Fayette County Comprehensive Plan Amendment - Capital Improvement Element - Project Update FY2024 - FY2028
Public Facility - Fire Services

Project Description	FY Project Start	FY Project End	Actual / Estimated Cost of Project	Funding from Impact Fees	Percent By Impact Fees	Other Funding Sources	Current Year Impact Fee Applied	Impact Fee Applied Previous Years	Remaining amount to be funded from impact fees	Status / Remarks
Construct Fire Station 1: SR 279	FY 2002	FY 2002	\$ 872,836	\$ 471,331	54.00%	Fire Tax	na	\$471,331	\$0	Completed in FY 2002
Construct Fire Station 10: Seay Road	FY 2002	FY 2002	\$ 838,295	\$ 687,402	82.00%	Fire Tax	na	\$687,402	\$0	Completed in FY 2002
Construct Fire Station 5: SR 85 South	FY 2002	FY 2003	\$ 1,191,565	\$ 369,385	31.00%	Fire Tax	na	\$369,385	\$0	Completed in FY 2003
Construct Fire Station 7: Hampton Road	FY 2003	FY 2003	\$ 1,066,472	\$ 586,559	55.00%	Fire Tax	na	\$586,559	\$0	Completed in FY 2003
Purchase Acreage for Future Fire Station - McElroy Road	FY 2004	FY 2004	\$ 25,000	\$ 25,000	100.00%	None	na	\$25,000	\$0	Completed in FY 2004
Purchase two (2) Quints	FY 2006	FY 2007	\$ 675,000	\$ 675,000	100.00%	None	na	\$675,000	\$0	Purchased in FY 2007
Emergency Operations Center	FY 2012	FY 2015	\$ 1,107,921	\$ 131,864	83.50%	Fire Tax / Grant	na	\$131,864	\$0	Completed in FY15
Construct Fire Training Center (Burn Building)	FY 2018	Future	\$ 1,120,000	\$ 253,680	22.65%	Fire Tax	na	\$253,680	\$0	Estimated FY2024
Construct FS2: S.R. 92N	FY 2018	FY2021	\$ 1,644,000	\$ 164,400	10.00%	Fire Tax	na	\$164,400	\$0	Completed in FY2021
Construct FS14: Sandy Creek/Flat Ck	Future	Future	\$ 1,613,773	\$ 1,613,773	100.00%	None	\$108,657	\$184,934	\$1,320,182	Future/Planned
Construct FS15: Ginger Cake/Graves	Future	Future	\$ 2,061,333	\$ 2,061,333	100.00%	None	\$0	\$0	\$2,061,333	Future/Planned
Rescue Truck (1)	Future	Future	\$ 224,334	\$ 224,334	100.00%	None	\$0	\$0	\$224,334	Estimated FY2023
Brush Truck (1)	Future	Future	\$ 57,011	\$ 57,011	100.00%	None	\$0	\$0	\$57,011	Estimated FY2025
Engine/Pumpers (8) - 2 Purchased in FY2018; 1 Purchased in FY2019; 1 purchased in FY2020;	FY 2018	Future	\$ 3,252,082	\$ 3,252,082	100.00%	None	\$0	\$0	\$3,252,082	In Progress
Totals			\$ 15,749,622	\$ 10,573,155			\$ 108,657	\$ 3,549,555	\$6,914,942	

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Request to award Contract #2370-Q to Pond and Company for the Safe Streets and Roads for All (SS4A) Planning Study for a Not to Exceed (NTE) amount of \$390,000, for engineering and design services.

Background/History/Details:

On September 8, 2022, the Board directed staff to apply for a Safety Action Plan grant under the SS4A program through the Infrastructure Investment and Jobs Act (IIJA). On February 1, 2023, the Federal DOT recommended award of a grant to Fayette County. This project is a discretionary grant program with FHWA (Federal Highway Association).

The purpose of the SS4A program is to "improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development and implementation focused on ALL users." Having an Action Plan is a prerequisite for submitting an Implementation Plan Grant application in subsequent years.

Development of the Safety Action Plan will be a comprehensive process seeking support by all stakeholders, including the unincorporated County, municipalities, Georgia Department of Transportation (GDOT), Atlanta Regional Commission (ARC), etc. The Action Plan includes the following components: 1) a leadership commitment and goal setting; 2) a planning structure; 3) a safety analysis; 4) public engagement and collaboration; 5) policy and process changes; and 6) a strategy and project selection process for reaching the safety goals.

The project schedule is 12 months. Deliverables include a Safety Action Plan that identifies goals, priority of projects and actions.

What action are you seeking from the Board of Commissioners?

Approval to award Contract #2370-Q to Pond and Company for the Safe Streets and Roads for All (SS4A) Planning Study for a Not to Exceed (NTE) amount of \$390,000, for engineering and design services.

If this item requires funding, please describe:

Funding is available from the 2023 SPLOST. This project is an 80/20 match and the local match is \$78,000. Creation of project T24AA from T23AP-Transportation Studies for Safe Streets and Roads.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *TJB*

Date: May 9, 2024

Subject: Contract #2370-Q: Transportation Planning & Engineering – Safety Action Plan

The Department of Public Works has secured a federal grant through the FHWA Safe Streets for All (SS4A) discretionary program to develop a Comprehensive Safety Action Plan. The Plan will define the goals, needs, and priorities toward the goal of zero deaths and serious injuries. It will encompass Peachtree City, Fayetteville, Tyrone, Brooks, Woolsey, and unincorporated Fayette County.

In compliance with federal requirements, staff used the Quality Based Selection (Brooks Act) process to solicit and evaluate engineering firms.

The Purchasing Department issued Request for Qualifications #2370-Q to secure a consulting firm for the project. Notice of the opportunity was emailed to 47 companies. Advertisement was sent through the web-based Georgia Procurement Registry, to vendors who had registered under commodity code 90740 (Engineering Services), 90772 (Safety Engineering & Accident Studies), 91104 (CIP, Architect/Engineer Extra Services), 91107 (Architectural & Engineering Services), 92536 (Engineering Services – Not Otherwise Classified), 92535 (Environmental Engineering), 92549 (Highways, Streets, Airport Pay-Parking Lots Engineering), and 92555 (Inspecting, General Engineering). Eight companies were notified who had registered on the Small Business Administration's data base, as required by federal rules. The offer was also advertised through Fayette News, Georgia Local Government Access Marketplace, the Fayette County website and Channel 23.

Nine companies submitted Statements of Qualifications (Attachment 1). Three firms were short-listed, invited to submit proposals, and to interview.

Public Works and Purchasing staff negotiated the content of the tasks and a fair and reasonable price with the best scoring firm, Pond and Company. Public Works recommends award of the contract to Pond and Company. A Contractor Performance Evaluation for work previously done by Pond and Company is attached. (Attachment 2).

To fund this opportunity, it is requested that a new Project #T24AA be approved, and \$78,000.00 of 2023 SPLOST funds be transferred from Project #T23AP (Transportation Studies) to provide the required 20% match. This will be added to the \$312,000.00 federal grant, for a total of \$390,000.00.

Specifics of the proposed contract are as follows:

Contract Name #2370-Q: Transportation Planning & Engineering – Safety Action Plan

Contractor Pond & Company

Not-to-Exceed Amount \$390,000.00

Budget:

Fund	327	2023 SPLOST
Org Code	32740220	Road SPLOST
Object	541210	Other Improvements
Project	T24AA	Safe Streets for All (new project requested)
Available	\$390,000.00	If approved

Attachment 1

RFQ #2370-Q
Transportation Planning & Engineering – Safety Action Plan
Firms Who Submitted Statements of Qualifications

AECOM Technical Services, Inc.

AtkinsRéalis USA, Inc.

BCC Engineering, LLC dba Heath & Lineback*

Croy Engineering, LLC

Forsite Group, LLC

Gresham Smith*

KCI Technologies, Inc.

Pond & Company*

Rummel, Klepper & Kahl, LLP

*Short-Listed Firm

	FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION	Page 1
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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Pond & Company	Contract Number: #2370-Q
Mailing Address: 3500 Parkway Lane, Suite 500	Contract Description or Title: SS4A Planning Study
City, St, Zip Code: Peachtree Corners, GA 30092	Contract Term (Dates) From: _____ To: _____
Phone Number: 770-598-1142	Task Order Number:
Cell Number: 678-336-7744	Other Reference:
E-Mail Address: Richard.Fangmann@pondco.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place “X” in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products	X				
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution	X				
6. Timeliness and accuracy of invoicing	X				
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time	X				
9. Adherence to contract budget and schedule	X				
10. Other (specify):					
11. Overall evaluation of contractor performance	X				

EVALUATED BY

Signature: <i>Paola Kimbell</i>	Date of Evaluation: 04/26/2024
Print Name: Paola Kimbell	Department/Division: Public Works
Title: Transportation Engineer	Telephone No: 770-320-6041

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Request to accept a Supplemental Local Maintenance and Improvement Grant (LMIG) in the amount of \$1,177,594.80 received from Georgia Department of Transportation (GDOT) and allow the Finance Department to amend FY24 revenue and expense budgets appropriately.

Background/History/Details:

On April 11, 2024, the Board of Commissioners approved an application for a Supplemental LMIG grant from GDOT in the amount of \$1,177,594.80.

These funds will be used to complete a project list that was approved by the Board on April 11, 2024 and submitted to GDOT.

What action are you seeking from the Board of Commissioners?

Approval to accept a Supplemental LMIG grant in the amount of \$1,177,594.80 received from Georgia Department of Transportation (GDOT) and allow the Finance Department to amend FY24 revenue and expense budgets appropriately.

If this item requires funding, please describe:

No local match is required for this grant.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Revenue and expense budgeted in FY2025.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Request to approve Contract #2000-P, Change Order No. 3, Badger Meter, Schedule of Values Adjustment, with a not-to-exceed amount of \$355,850, taken from contingency allowance, to provide additional adjustments for meter boxes, lids and large meter retrofit components.

Background/History/Details:

The Badger Advanced Metering Infrastructure project began full deployment mid-January 2024. Since then, various changes have been identified as necessary to support continued project operations.

- 1) The original contract prescribed 633 meter boxes to be replaced during this project. Based on deployment conditions in the field, a significantly higher volume of boxes is required. To date the box replacement rate is 26 percent. An additional 4,000 boxes are needed to be purchased and installed totaling \$349,680.
- 2) The original contract prescribed replacing a 10-in meter for same. Analysis showed this meter should be an 8-in. meter requiring an additional reducer and flanged spool and labor to install, totaling \$2,830.
- 3) The original contract Statement of Values did not include 600 oval lid replacements totaling \$1,800.
- 4) Seven large Octave meters are being retrofitted and (7) 25 ft. Nicor cables are needed to connect the existing meter to new endpoint totaling \$1,540.

What action are you seeking from the Board of Commissioners?

Approval of Contract #2000-P, Change Order No. 3, Badger Meter, Schedule of Values Adjustment, with a not-to-exceed amount of \$355,850, taken from contingency allowance, to provide additional adjustments for meter boxes, lids and large meter retrofit components.

If this item requires funding, please describe:

Funding of \$355,850 is available in Contract #2000-P contingency allowance.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval


Administrator's Approval


Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess 

From: Natasha M. Duggan 

Date: May 9, 2024

**Subject: Contract 2000-P: Advanced Metering Infrastructure
 Change Order 3: Schedule of Values Adjustment**

On March 9, 2023, the Board of Commissioners awarded contract 2000-P to Badger Meter, Inc. for Advanced Metering Infrastructure (AMI). Change Orders 1 and 2 approved the addition of 1.5" and 2" E-Series meters, spool charges and flange adapter kits to the project Schedule of Values (SOV).

Change Order 3 requests additional adjustments to the SOV which includes reducing the 10" Universal Refining meter to an 8" meter, increasing the DFW 1200 Series box quantity and labor units, the addition of Oval Lid installation, and additional retrofit components for seven Master Meters. Badger Meter's Project Assessment Memo, Attachment 1, provides the technical details for the requested changes. The cost breakdown is:

10" meter reduce size	\$ 2,830
DFW 1200 Series Box – increase SOV	\$349,680
Oval Lid Install Labor – add to SOV	\$ 1,800
Master Meter Octaves – Additional Material	<u>\$ 1,540</u>
Total	\$355,850

The Water System requests approval to use \$355,850 of the remaining \$439,185.44 contingency allowance included in the contract. If Change Order 3 is approved, the balance remaining in the contingency allowance will be \$83,335.44.



Specifics of the proposed contract change order are as follows:

Contract Name	2000-P: Advanced Metering Infrastructure
Contractor	Badger Meter, Inc.
Change Order 3	Schedule of Values Adjustment
Not to Exceed Amount	\$12,712,905.00
Change Order 1:	
1.5" & 2" Meters	59,723.50
Allowance	(59,723.50)

Change Order 2:	
Spool Charges/4" Flange	1,091.06
Allowance	<u>(1,091.06)</u>
Change Order 3:	
SOV Adjustment	355,850.00
Allowance	<u>(355,850.00)</u>
Not to Exceed Amount	\$12,712,905.00
Budget:	
No Budget Impact	



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson
Through: Ted L. Burgess 
From: Natasha M. Duggan 
Date: April 12, 2024

Subject: Contract 2411-A: Deer Forest Failing Pipe System Repairs

A failing pipe system at 130 Deer Forest Road has caused a 6' x 6' x 12' hole which requires immediate repair. Repairs include, but are not limited to, removal of trees in the easement, replacement of pipe under the roadway, replacing the downstream catch basin, and replacing the existing PVC waterline with ductile iron pipe (DIP). Delaying repairs could cause further damage to the County right of way and the road.

The Environmental Management department contacted six contractors to submit quotes to repair the pipe system. Of the six, two contractors responded:

Hughes Siteworks	\$210,914.35
Crawford Grading & Pipeline	\$138,723.00

It has been stated that this should be treated as an emergency repair. For that reason, formal bids were not solicited.

Environmental Management recommends awarding to the lowest, responsive responder, Crawford Grading & Pipeline, Inc. A Contractor Performance Evaluation is attached for previous work (Attachment 1).

Specifics of the proposed contract are as follows:

Contract Name	2411-A: Deer Forest Failing Pipe System Repairs	
Contractor	Crawford Grading & Pipeline, Inc.	
Contract Amount	\$138,723.00	
Budget:		
Fund	375	CIP
Org Code	37540250	Environmental Management
Object	541210 Other Improvements	
Project	194AA	Non-SPLOST Countywide
Available	\$487,435.64	As of 4/12/2024

Approved by:  _____ Date: 4/12/24

Place on County Administrator's Report? Yes No

On Agenda Dated: 5/9/2024

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION**COMPLETE ALL APPLICABLE INFORMATION**

Company Name: Crawford Grading & Pipeline, Inc.	Contract Number: #1947-B
Mailing Address:	Contract Description or Title: 17SAA – Graves Road Culvert Replacement
City, St, Zip Code:	Contract Term (Dates) From:
Phone Number:	Task Order Number:
Cell Number: N/A	Other Reference:
E-Mail Address:	

DEFINITIONS

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4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance					X

EVALUATED BY

Signature: <i>Courtney Hassenzahl</i>	Date of Evaluation: 4/12/2024
Print Name: Courtney Hassenzahl	Department/Division: Environmental Management
Title: Asst. Director	Telephone No: 770-305-5410

