

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
Edward Gibbons, Vice Chairman
Eric K. Maxwell
Charles D. Rousseau
Charles W. Oddo



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

AGENDA

September 12, 2024

5:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 5:00 p.m.

OFFICIAL SESSION:

Call to Order
Invocation and Pledge of Allegiance by Vice Chairman Edward Gibbons
Acceptance of Agenda

PROCLAMATION/RECOGNITION:

PUBLIC HEARING:

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

1. Approval of a disposition of tax refund, as requested by Ruchir Agrawal, in the amount of \$2,883.62 for tax year(s) 2021, 2022 and 2023. (page 3)
2. Approval of disposition of tax refund, as requested by Claude E. Peek Sr., in the additional amount of \$1,401.15 for tax year(s) 2022 and 2023. (page 4)
3. Approval of a disposition of tax refund, as requested by Joel P. Volle, in the amount of \$454.51 for tax year(s) 2021, 2022 and 2023. (page 5)
4. Approval of the donation of three (3) transport vehicles to Fayette County Senior Services, totaling \$134,355, as part of the 2023 SPLOST (Special Local Option Sales Tax) to enable Fayette County Senior Services to maintain control/ownership of the vehicles and to approve the donation of future transport vehicles, as described in the 2023 SPLOST. (pages 7-8)
5. Approval of the August 22, 2024 Board of Commissioners Meeting Minutes. (pages 9-20)

OLD BUSINESS:

NEW BUSINESS:

6. Consideration of Chairman Lee Hearn's recommendation to appoint Leonardo McClarty to the Atlanta Regional Commission (ARC) Workforce Development Board. (pages 21-24)
7. Consideration of a recommendation from the Selection Committee comprised of Chairman Lee Hearn and Vice Chairman Gibbons to reappoint Sharon White to a term beginning July 1, 2024 and expiring June 30, 2027 to the McIntosh Trail Community Service Board. (pages 25-41)
8. Request of the Water Committee's recommendation to close Lake McIntosh Park on October 24 - 27, 2024 for the Greater Atlanta Air Show. (pages 42-58)
9. Request to approve the proposed 2025 Local Maintenance & Improvement Grant (LMIG) project list for unincorporated Fayette County and authorization for the Chairman to sign the LMIG Application and related documents. (pages 59-67)
10. Request to award Bid #2431-B: 2017 SPLOST; Stormwater Category II, Tier II; 19SBI Cedar Trail Culvert Replacement to the lowest responsive, responsible bidder, The K&E Group USA, LLC, in the amount of \$172,823.38 and to transfer \$19,804.00 from 17SAS Stormwater Improvement Plans CAT IV. (pages 68-72)

ADMINISTRATOR'S REPORTS:

- A: Contract #2801-A: Hauling Services – Secondary Contractor Renewal #2 (pages 73-75)
- B: Contract #2094-B: Annual Pavement Striping Renewal #2 (pages 76-77)
- C: Contract #2118-A: Vegetation Grinding Services Renewal #2 (pages 78-80)
- D: Contract #2225-B: Grass Cutting Services Renewal #1 (pages 81-82)
- E: Contract #2265-A: Road Temporary Labor Renewal #1 (pages 83-85)
- F: Contract #2271-A: Annual Hauling Contract Renewal #1 (pages 86-87)
- G: Contract #2373-B: Grass Cutting Services for Brooks and Kiwanis Parks (pages 88-89)
- H: Contract #2388-P: Audit Services (pages 90-94)
- I: Contract #2425-A: Fiber for Fayette County Sheriff's Training Center (page 95)
- J: Contract #2444-A: Dust Control Services (pages 96-98)

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of a disposition of tax refund, as requested by Ruchir Agrawal, in the amount of \$2,883.62 for tax year(s) 2021, 2022 and 2023.

Background/History/Details:

When a taxpayer feels that an error has occurred with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a refund under O.G.G.A. 48-5-380. This request is given to the Tax Assessor's Office in order to be reviewed in detail. Appropriate recommendation(s) are then forwarded to the Board of Commissioners' for final approval of said requests.

Request made by Ruchir Agrawal for commercial parcel 07-1916-006. On August 14, 2024, a request for a partial refund of taxes was received. The request was based upon an error in estimating the square footage of the second story attic of the commercial structure. The original sketch of tax year 2000, shows the appraiser estimated the upper attic space as future office space in the attic. After inspection, future office space is not available and there is no unfinished attic area. Taxpayer is eligible under the refund statute for a partial refund for tax year 2021, 2022 and 2023.

Board of Assessors' recommend approval.

What action are you seeking from the Board of Commissioners?

Approval of a disposition of tax refund, as requested by Ruchir Agrawal, in the amount of \$2,883.62 for tax year(s) 2021, 2022 and 2023.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of disposition of tax refund, as requested by Claude E. Peek Sr., in the additional amount of \$1,401.15 for tax year(s) 2022 and 2023.

Background/History/Details:

Request was received for residential parcel 05-3715-009 on June 11, 2024, for a partial refund of taxes. The request was based on the erroneous removal of homestead exemption for tax years 2022 and 2023.

The taxpayer is eligible under the refund statute for a partial refund for tax years 2022 and 2023. The Board of Assessors' recommended approval.

The amount of the refund was calculated incorrectly at \$3,258.00. The total amount should have been \$4,659.15, leaving a balance due to Mr. Peek of \$1,401.15.

What action are you seeking from the Board of Commissioners?

Approval of disposition of tax refund, as requested by Claude E. Peek Sr., in the additional amount of \$1,401.15 for tax year(s) 2022 and 2023.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Director Type of Request:

Wording for the Agenda:

Approval of a disposition of tax refund, as requested by Joel P. Volle, in the amount of \$454.51 for tax year(s) 2021, 2022 and 2023.

Background/History/Details:

When a taxpayer believes that an error has occurred, with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a refund under O.G.G.A. 48-5-380. This request is given to the Tax Assessor's Office for review of the details. Appropriate recommendation(s) are then forwarded to the Board of Commissioners' for final consideration of said requests.

Request made by Joel P. Volle, for residential parcel 07-42-047. On August 8, 2024, a request for a partial refund of taxes was received. The request was based on an erroneous acreage calculation. Previous owner combined two lots showing a total of 4.8 acres. Current owner split the property into the two originally platted lots. However, the total of the two lots is only 3.96 acres. Taxpayer is eligible under the refund statute for a partial refund for tax years 2021, 2022 and 2023.

Board of Assessors' recommend approval.

What action are you seeking from the Board of Commissioners?

Approval of a disposition of tax refund, as requested by Joel P. Volle, in the amount of \$454.51 for tax year(s) 2021, 2022 and 2023.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

07-42-047

I am requesting a refund for over paying my Tax
do To INCORRECT ACRS

JOEL VOLLE



235 Whisperwood TRAIL
TYRONE GA
30290



COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of the donation of three (3) transport vehicles to Fayette County Senior Services, totaling \$134,355, as part of the 2023 SPLOST (Special Local Option Sales Tax) to enable Fayette County Senior Services to maintain control/ownership of the vehicles and to approve the donation of future transport vehicles, as described in the 2023 SPLOST.

Background/History/Details:

Included in the 2023 SPLOST (Special Local Option Sales Tax) approved projects is project R23AB - Senior Services Transport Vehicles with a budget of \$675,000. On Friday, August 30, Fayette County purchased three (3) transport vehicles from R23AB 2023 SPLOST funds with a total cost of \$134,355. The purchase included:

- 2024 Honda Odyssey EXL Passenger Van 5FNRL6H64RB070402
- 2024 Honda Odyssey EXL Passenger Van 5FNRL6H69RB073800
- 2024 Honda Odyssey EXL Passenger Van 5FNRL6H62RB058927

Staff recommends donating these vehicles to Fayette County Senior Services per the 2023 SPLOST for Senior Services to maintain control/ownership of these vehicles for the purposes of title, tag, insurance, and maintenance/repair.

The 2023 SPLOST R23AB projects includes the purchase of four (4) transport vehicles per year for the next three (3) years. Staff is requesting the Board to approve the donation of these future Senior Services transport vehicles as well.

What action are you seeking from the Board of Commissioners?

Approval of the donation of three (3) transport vehicles to Fayette County Senior Services, totaling \$134,355, as part of the 2023 SPLOST (Special Local Option Sales Tax) to enable Fayette County Senior Services to maintain control/ownership of the vehicles and to approve the donation of future transport vehicles, as described in the 2023 SPLOST.

If this item requires funding, please describe:

Expenses to date in R23AB is \$134,355 and an encumbrance of \$114,226. Remaining balance is \$675,000 less these expenses equal \$426,419 to be used for future transport vehicle purchases for Fayette County Senior Services.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

Finance will ensure that the status of these assets are changed to donation/transfer in the asset system.

FY2023 CIP / CAPITAL - PROJECT REQUEST FORM

Project Code: (for Finance use only)

All fields must be completed for submission. Incomplete forms will be rejected.

Project Name:

Senior Services Enhancements - Transport Vehicles, Café & Meals on Wheels

Department:

PARKS & RECREATION

Department Contact(s):

Anita Godbee
770-716-4321

Is this a construction project? Yes/No Yes If yes, is a permit required? Yes

If this is a continuation or add-on to an existing project, provide the full account number (include existing project number):

31560110 541320 216AE

Total Requested Project Funds by Fiscal Year (\$):

FY23	710,000
FY24	135,000
FY25	135,000
FY26	135,000
FY27	135,000

Other Funding Sources:

FY23	
FY24	
FY25	
FY26	
FY27	

Other Funding Source Type:

Estimated Total Cost (\$): 1,250,000

6. Estimated Useful Life: 40

Detailed Project Description/Cost Breakdown:

Include as much information as possible. If necessary, attach additional sheets. **Requests with insufficient detail will be returned.**

Fayette Senior Services operates the Senior Life Enrichment Center for all Senior Services. The Center is a 23,000 square foot facility that is the gathering place for the socialization and recreation of senior citizens. Facilities include a dining room, fitness room, multi-purpose rooms, fellowships areas, card and puzzle room, and a full commercial kitchen and café, and location for Meals on Wheels program. Programming includes nutritional, social service case management services, in-home services, transportation services, and wellness programs. Overall, Fayette Senior Services utilizes 20,000 volunteer hours to annually serve approximately 5,000 citizens per year; delivering 80,000 meals to homes; serving 28,000 meals in the café; and transporting seniors 25,000 times primarily to medical destinations with a fleet of 13 vehicles. The Senior Services Enhancements requested include three components: \$675,000 Transport Vehicles, \$325,000 Café Renovation, and \$250,000 Meals on Wheels Walk-In Freezer.

Transport vehicles support the efforts of providing a low-cost, flexible transportation for the County's disabled and older adults. This request is to replace 4 of these enhanced vans each year, over the next three years, to continue to provide enhanced transportation services to the aging community. Van usage averages 25,000 trips per year, uses include 35% of trips are dialysis, 10% hospital and majority medical appointment related trips, 20% deliver seniors to and from the Center to meet county obligations under the Older Americans Act. Vehicle cost includes wrap, radio, and camera installation.

The Café renovation is an expansion of the café area that would double the current café serving options and allow for a fitness and multipurpose area when café is not in use. The renovation would enclose the café patio with a screened in porch so we can double our existing café serving options on the south portion of that covered porch and use the north end for covered fitness and multipurpose area. The Café meal attendance average is 2,200 per month with an existing Center capacity of 2,000. Currently, 6,000 visits per month to building, plus over 2,000 meals = 8,000 visits per month. This expansion would yield multi-purpose activities and provide café seating useable in all fair weather.

The Meals on Wheels program demand continues to increase in our senior population and requires an expansion that includes a walk-in refrigerator and freezer and an enclosed walkway. The walk-in freezer unit would require an expansion to the existing structure and pantry storage. Currently staff uses 4 reach-in double door cooler/freezers with overflow storage kitchen walk-in. Current operations require 100% inventory exchange daily due to space limitations. Project would also serve as more refrigerated space and emergency space for Café Operations. Over 200 Volunteers supply vehicles & gas & delivery at own expense, to deliver 170-200 daily meal recipients. There is also an opportunity to receive 100K per year of additional groceries and nutrition at minimal cost if more cold storage becomes available.

Separate Detail Sheet Attached: Yes/No No

Start Date (estimate): 07/01/23 8a. Completion Date (estimate): 12/31/27

Project Cost - Budget Line Items (Object Code)

Account Description	\$ Amount
541110 - Land	
541111 - ROW	
541210 - Other Improvements	
541320 - Building and Structures	1,250,000
Total Project Cost	\$ 1,250,000

Impact on Operating Budget (Future Annual Fees/Cost to any M&O Account)	
Budget Line Items	Annual Amount (\$)
Personnel Costs	-
Maintenance/Repairs	5,000
Capital Outlay	
Utilities	6,000
Other	1,000
Total	\$ 12,000

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
Edward Gibbons, Vice Chairman
Eric K. Maxwell
Charles D. Rousseau
Charles W. Oddo

Consent #5

FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk



140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214

MINUTES

August 22, 2024

5:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 5:00 p.m.

OFFICIAL SESSION:

Call to Order

Chairman Lee Hearn called the August 22, 2024 Board of Commissioners meeting to order at 5:01 p.m. A quorum of the Board was present.

Invocation and Pledge of Allegiance by Commissioner Charles Rousseau

Commissioner Charles Rousseau offered the invocation and led the audience in the Pledge of Allegiance.

Acceptance of Agenda

Vice Chairman Gibbons motioned to accept the agenda as written. Commissioner Oddo seconded. The motion passed 5-0.

PROCLAMATION/RECOGNITION:

PUBLIC HEARING:

Planning and Zoning Director Deborah Bell read the Introduction to Public Hearings.

- 1. Consideration of Petition No.1349-24, Wright Chancey McBride, LLC, Owner, Steven L. Jones, Agent, requests to rezone 114.228 acres from A-R (Agricultural-Residential) to R-80 (Single-Family Residential) for the purposes of residential development; property located in Land Lot 249 of the 4th District and fronts on Antioch Road.**

Ms. Bell advised the Board that this request was to rezone 114.228 acres from A-R to R-80 for the purposes of residential development. She stated that as defined in the Fayette County Comprehensive Plan, Rural Residential-3 (1 unit/3acres) was designated for this area, so the request for R-80 zoning was appropriate. The property had not been rezoned previously and was currently undeveloped land. Ms. Bell noted that both staff and the Planning Commission recommended conditional approval with the following two (2) conditions: 1. If a new road is constructed to access the lots, the entrance shall have a deceleration lane and acceleration taper per the Fayette County Entrance and Striping Detail. 2. Antioch Road is a collector road. The owner/developer shall dedicate land to Fayette County as needed to provide a minimum 40-ft of right of way as measured from the existing centerline of Antioch Road.

Ms. Bell continued an overview of the property including its location within the County as well as the current zoning characteristics of the subject property in relation to the surrounding area.

Dana Morris, representative for Rod Wright Corp., stated that the request was to rezone 114.228 acres from A-R to R-80 for the purpose of residential development with a purchase price of \$1M and up. She stated that they agreed with the outlined conditions as advised by staff.

No one spoke in favor.

Kathleen Ivanoff of Fayetteville expressed her concerns regarding the intended use of the property. She asked about the number of proposed lots, subdivision ingress and egress layout, setback requirements, and the watershed protection plans.

Ms. Bell provided a tentative overview of the proposed development in response to Ms. Ivanoff's questions. She advised that this request was only regarding the rezoning phase of the property. Questions related to the proposed project could not be answered fully because there were additional phases of development that would have to be evaluated and reviewed, then approved, before certain specifics, regarding the project could be determined.

Micheal Martin of Fayetteville expressed his concern regarding his desire to maintain the tranquility of the area and asked if an increased buffer between his property and the proposed development could be required. He stated that his biggest concern was water runoff, because his property was positioned downstream from the proposed development, he was afraid his driveway would be washed away. Mr. Martin asked what size retention ponds the development would have and the maintenance schedule for it.

Ms. Morris, representative for Rod Wright Corp., stated that this development should have a minimum impact to stormwater based on the property layout and evaluated soil reports.

Vice Chairman Gibbons moved to approve Petition No.1349-24, Wright Chancey McBride, LLC, Owner, Steven L. Jones, Agent, requests to rezone 114.228 acres from A-R (Agricultural-Residential) to R-80 (Single-Family Residential) for the purposes of residential development; property located in Land Lot 249 of the 4th District and fronts on Antioch Road, with two (2) conditions. Commissioner Oddo seconded.

Chairman Hearn asked the Petitioner if she was ok with the outlined conditions.

Ms. Morris stated that they agreed with the outlined conditions.

Commissioner Maxwell stated that he would be voting for this rezoning request because it met County requirements. However, he did have concerns regarding what was required for a rezoning request by a developer. He stated that in other jurisdiction the rezoning request included much more detail, which would be helpful in making a decision. As well as for neighbors in the area who have concerns and questions regarding what the proposed project included.

Commissioner Rousseau stated in response to Commissioner Maxwell's comments, that he recently asked the same questions with the same concerns. He noted that it was frustrating as a neighbor not knowing what a proposed project included and its impact on the surrounding area. He encouraged the Petitioner to consider and evaluate the concerns mentioned today in an effort to be a "good neighbor". He agreed that the Board needed to review/evaluate the rezoning request requirements, so they would include higher standards and more detail.

Vice Chairman Gibbons moved to approve Petition No.1349-24, Wright Chancey McBride, LLC, Owner, Steven L. Jones, Agent, requests to rezone 114.228 acres from A-R (Agricultural-Residential) to R-80 (Single-Family Residential) for the purposes of residential development; property located in Land Lot 249 of the 4th District and fronts on Antioch Road, with two (2) conditions. Commissioner Oddo seconded. The motion passed 5-0.

2. Consideration of Petition No. 1350-24, Seen & Heard, LLC, Applicant; Yvonne C. Kendrick, Owner; Randy Boyd, Agent, request to rezone 1.91 acres from C-H Conditional (Highway Commercial w/Conditions) to C-H (Highway

Commercial w/no Conditions) for the purposes of commercial development; property located in Land Lot 69 & 70 of the 5th District and fronts on State Route 85.

Ms. Bell stated that this was a request to rezone 1.91 acres from C-H Conditional (Highway Commercial w/Conditions) to C-H (Highway Commercial w/no Conditions) for the purposes of commercial development. She stated that as defined in the Fayette County Comprehensive Plan, Commercial Uses are designated for this area, so the request for C-H zoning was appropriate. The conditions that were originally applied to the property preclude many C-H uses. Ms. Bell added that both staff and the Planning Commissioner recommended approval with no conditions. Ms. Bell continued providing an overview of the property including its location within the County as well as the current zoning characteristics of the subject property in relation to the surrounding area.

Randy Boyd, Agent advised that this request was to rezone 1.91 acres from C-H Conditional (Highway Commercial w/Conditions) to C-H (Highway Commercial w/no Conditions) for the purposes of commercial development. He asked for the Board's favorable approval.

No one spoke in favor or in opposition.

Commissioner Oddo moved to approve Petition No. 1350-24, Seen & Heard, LLC, Applicant; Yvonne C. Kendrick, Owner; Randy Boyd, Agent, request to rezone 1.91 acres from C-H Conditional (Highway Commercial w/Conditions) to C-H (Highway Commercial w/no Conditions) for the purposes of commercial development; property located in Land Lot 69 & 70 of the 5th District and fronts on State Route 85. Vice Chairman Gibbons seconded. The motion passed 5-0.

3. Consideration of Petition No. 1351-24, Reign R Enterprises, LLC, Owner; Jeff Lammes, Agent, request to rezone 9.74 acres from A-R (Agricultural-Residential) to R-70 (Single-Family Residential, minimum lot size 2.0 acres) for the purposes of residential development; property located in Land Lot 65 of the 5th District and fronts on Lester Road and Davis Road.

Ms. Bell stated that this request was to rezone 9.74 acres from A-R (Agricultural-Residential) to R-70 (Single-Family Residential, minimum lot size 2.0 acres) for the purposes of residential development. As defined in the Fayette County Comprehensive Plan, Rural Residential-2 (1 unit /2 acres) is designated for this area, so the request for R-70 zoning was appropriate.

Ms. Bell stated that on August 10, 2024, the Planning Commission amended the agenda item to change the request from R-70 to R-78, with applicant's assent. The Planning Commission recommended conditional approval to rezone to R-78 as a response to neighborhood concerns regarding minimum house size. The developer agreed to this change. However, the existing house did not meet the minimum square footage requirements for R-78, which was 3,000 sq. ft., therefore, staff recommended conditional approval rezone to R-70. The house did meet the minimum square footage requirements for R-70 with the following recommended conditions: 1. Lester Rd is a County Minor Arterial on Fayette Co. Thoroughfare Plan. Developer shall dedicate land, as needed, to provide 50 ft. right-of-way measured from existing centerline of Lester Rd. 2. Davis Rd is a County Collector on the Fayette Co. Thoroughfare Plan. Developer shall dedicate land, as needed, to provide 40 ft. right-of-way as measured from the existing centerline of Lester Rd. 3. Submittal of all warranty deed(s) & legal descriptions for ROW dedications shall be provided to County w/in 60 days of approval or prior to plat. Ms. Bell continued providing an overview of the property including its location within the County as well as the current zoning characteristics of the subject property in relation to the surrounding area.

Jeff Lammes, stated that he was available for any questions.

No one spoke in favor.

Norman Nolde of Fayetteville expressed his concerns regarding proximity to the nearby airport, property footage requirements for the proposed zoning, and road safety concerns.

Mr. Lammes stated that the development would follow staff recommendations.

Chairman Hearn asked if the additional two acres would be going to a family member.

Mr. Lammes stated no it would not. The plan was to build a home on the property.

Commissioner Maxwell asked if rezoning the property to R-78 would work or was R-70 the better option.

Mr. Lammes stated that the existing home on the 9+ acres, did not conform to R-78 because it does not meet the minimum square footage requirements.

Commissioner Maxwell stated that he would assume that the plan was to develop a property larger than the 1,500 sq. ft. on the 2-acre property, that would garner a good profit and that would be consistent with existing properties in the area.

Mr. Lammes stated that was a correct assumption.

Commissioner Rousseau stated that he was somewhat confused. For clarity he asked if the rezoning request was for R-70 or R-78.

Ms. Bell advised that the original request was for rezoning to R-70. She added that the Planning Commission recommended conditional approval to rezone to R-78 in response to the neighborhood concerns regarding minimum house size. The developer agreed to this change. Ms. Bell stated that the existing house did not meet the minimum square footage requirements for R-78, which was 3,000 sq. ft., therefore, staff recommended conditional approval rezoning to R-70. The house did meet the minimum square footage requirements for R-70.

Vice Chairman Gibbons moved to approve Petition No. 1351-24, Reign R Enterprises, LLC, Owner; Jeff Lammes, Agent, request to rezone 9.74 acres from A-R (Agricultural-Residential) to R-70 (Single-Family Residential, minimum lot size 2.0 acres) for the purposes of residential development; property located in Land Lot 65 of the 5th District and fronts on Lester Road and Davis Road, with three (3) conditions. Commissioner Oddo seconded.

Chairman Hearn asked the Petitioner if he was ok with the outlined conditions as proposed.

Mr. Lammes stated yes.

Commissioner Oddo stated that the zoning minimum square footage requirements for R-70 was 1,500 sq. ft. which meant the property had to at least meet that square footage. It could always be larger, which presumable this development would be.

Vice Chairman Gibbons moved to approve Petition No. 1351-24, Reign R Enterprises, LLC, Owner; Jeff Lammes, Agent, request to rezone 9.74 acres from A-R (Agricultural-Residential) to R-70 (Single-Family Residential, minimum lot size 2.0 acres) for the purposes of residential development; property located in Land Lot 65 of the 5th District and fronts on Lester Road and Davis Road, with three (3) conditions. Commissioner Oddo seconded. The motion passed 5-0.

4. Consideration of Petition No. 1352-24, Daryl Keith Harris, Melissa L. Harris; D. Keith Harris & Connie Harris Redd, Trustees of Ernest Guy Harris Irrevocable Trust, Owners, request to rezone 2.88 acres from A-R (Ag-Res) to R-70 (Single-Family Residential, min. lot size 2.0 acres) to reconfigure parcels between family members; property located in Land Lot 65 of the 5th District and fronts on Harris Rd.

Ms. Bell stated that this was a request to rezone 2.88 acres from A-R (Ag-Res) to R-70 (Single-Family Residential, minimum lot size 2.0 acres) to reconfigure parcels between family members. As defined in the Fayette County Comprehensive Plan, Rural Residential-2 (1 unit /2 acres) was designated for this area, so the request for R-70 zoning was appropriate. She noted that both homes meet or exceeded the square footage requirements for their current and proposed zoning districts. Both staff and the Planning Commission recommended approve of this request.

Ms. Bell provided an overview of the property including its location within the County as well as the current zoning characteristics of the subject property in relation to the surrounding area.

Mr. Harris stated that this request was to subdivide 11.99 acres from his father's estate. The request was to rezone 2.88 acres from A-R (Ag-Res) to R-70 (Single-Family Residential, minimum lot size 2.0 acres) to reconfigure parcels between him and his sister. He stated that the remaining 9.11 acres would be added to his 5-acre parcel, immediately to the north of the subject property.

No one spoke in favor or in opposition.

Vice Chairman Gibbons moved to approve Petition No. 1352-24, Daryl Keith Harris, Melissa L. Harris; D. Keith Harris & Connie Harris Redd, Trustees of Ernest Guy Harris Irrevocable Trust, Owners, request to rezone 2.88 acres from A-R (Ag-Res) to R-70 (Single-Family Residential, min. lot size 2.0 acres) to reconfigure parcels between family members; property located in Land Lot 65 of the 5th District and fronts on Harris Rd. Commissioner Oddo seconded. The motion passed 5-0.

5. Consideration of Petition No. RDP-019-24, Camp Southern Ground, Inc., owner; Dan Davis, agent; request to Revise the Development Plan for Camp Southern Ground to meet the changing needs of the program. Property fronts on Ebenezer Church Road and Arnold Road.

Ms. Bell stated that this request was to revise the Development Plan for Camp Southern Ground to meet the changing needs of the program. The lot was a legal lot of record and meets or exceeds all the requirements of the PUD-PRL zoning district. The applicant was requesting a revision to the Development Plan for Camp Southern Ground. The proposal included additions to staff housing; archery pavilion; fire pit; additional restroom facilities; program shops, bike park and shop; and a future maintenance building. The requested changes to the plan are all still within the original areas of proposed activities. The changes were a response to the changing needs of the program as it has evolved over time. Staff's opinion was that this change in the development was not likely to adversely impact surrounding properties or the nature of the PUD-PRL. Both staff and the Planning Commission recommended approval of this request. Ms. Bell provided an overview of the property including its location within the County as well as the current zoning characteristics of the subject property in relation to the surrounding area.

Drake Bivins, Chief Financial & Operations Officer, with Camp Southern Grounds provided a brief overview of the proposed changes to the Development Plan for Camp Southern Ground. He stated that the two area of focus for these revisions were the fire pits as well as staff housing. He stated that these revisions directly reflected changes in their program needs and would have no impact to traffic or changes in the use of the property.

No one spoke in favor or in opposition.

Commissioner Oddo moved to approve Petition No. RDP-019-24, Camp Southern Ground, Inc., owner; Dan Davis, agent; request to Revise the Development Plan for Camp Southern Ground to meet the changing needs of the program. Property fronts on Ebenezer Church Road and Arnold Road. Vice Chairman Gibbons seconded.

Commissioner Maxwell stated that he lived in the area in the past and never heard anything from the property, nor had he received any complaints. He stated it looked like they were doing a good job, and he supported their efforts.

Chairman Hearn stated that he appreciated Camp Southern Grounds and their effort to be a good neighbor.

Commissioner Oddo moved to approve Petition No. RDP-019-24, Camp Southern Ground, Inc., owner; Dan Davis, agent; request to Revise the Development Plan for Camp Southern Ground to meet the changing needs of the program. Property fronts on Ebenezer Church Road and Arnold Road. Vice Chairman Gibbons seconded. The motion passed 5-0.

6. Consideration of Ordinance 2024-05 amending Chapter 110. Zoning Ordinance, amending Sec. 110-125. - A-R, Agricultural-Residential, to add a provision to allow an existing home to remain temporarily while a new home is being built.

Ms. Bell stated that this request was for Ordinance 2024-05 amending Chapter 110. Zoning Ordinance, amending Sec. 110-125. - A-R, Agricultural-Residential, to add a provision to allow an existing home to remain temporarily while a new home was being built. Ms. Bell stated that this request was submitted by a resident of the county under Sec. 110-293. - Initiation of amendments, which stated that applications to amend the text of this chapter may be initiated by the planning commission, board of commissioners, staff, or by a member of the general public. Ms. Bell advised that the Planning Commission recommended approval to add as a permitted use in the A-R District: (7) During the construction of a new primary dwelling structure, the original primary dwelling structure on the parcel may be retained on the property under the following circumstances: (a). The original, primary dwelling structure shall remain for a period of time that does not exceed 15 months. Applicants may request no more than two (2) six-month extensions; and (b). The original, primary dwelling structure shall at all times be occupied for residential purposes by the property owner; and (c). Occupancy of the original, primary dwelling structure is merely a temporary residency during the period of time necessary to complete construction of a new primary dwelling structure on the property, in no event to exceed a period of 15 months; and (d). The Certificate of Occupancy for the new dwelling structure shall not be issued until the original primary dwelling structure has been properly demolished. A demolition permit would be required.

Ms. Bell stated that both staff and legal did not support this amendment request because it created a situation that was in violation with provisions of the ordinance. However, if approved, the most appropriate section for such a provision was in Sec. 110-125. - A-R Zoning District as a permitted use subject to specific criteria as noted.

Andrea Erwin, property owner, stated that this request steamed from a position of need. As a military family this request would allow her daughter to begin school and provide housing for the family during construction of the new house while her husband finalizes his military service out of state. Mrs. Erwin stated that construction was estimated to take between 6-12 months and, if approved, set to begin early 2025. Once construction was complete the existing dwelling would be demolished. She stated that they understood that the new home certificate of occupancy could not be issued until the demolition was completed. She noted that this request also was prompted by raising rental prices combined with construction costs, which would add a significant financial burden on her family. Being able to utilize the existing property during the construction phase would help control that burden. She stated that she was also a primary caregiver for her aging grandparents and being able to stay near them would make caring for them more feasible and efficient. She stated that she was in agreement with the conditions outlined by the Planning Commission, if approved. Mrs. Erwin stated that she did speak with several neighbors in her area who signed a petition in support of her request, although unable to attend the meeting.

Randy Boyd stated that this type of request was becoming more and more frequent. He noted that there was a need and would benefit not only this family but other families in the future.

Susan Griffith stated that in her opinion this was a logical request that seemingly benefited both the County and the community.

Bobby Jones stated that he was in support of this request. He added that coming from a military background he understood these challenges and felt that anyway we could help provide stability for this family we should do.

Cynthia Saracino expressed her support to the request.

Chairman Hearn stated that he knew of past incidence where similar requests were approved. He also knew of occasions where citizens used travel trailers during the construction phase of a project. He stated that he wanted to assist in finding solution to this situation that would assist this family.

County Attorney Dennis Davenport stated that approval of this request would affect multiple provisions throughout the zoning ordinance. He noted that changing this one provision would not solve the problem. Mr. Davenport highlighted the requirement/provision that allowed no more than one principal structure on any residentially zoned property. He noted that

approving this request and allowing this permit for this property would violate that provision of county code and would need to be changed. Along with other provisions that relate to that code. Mr. Davenport stated that additionally this request would not be an exception to just this property but would apply to all A-R zoned property throughout the county and could set the precedent for other zonings, as it related to more than one principal structures on a lot. Mr. Davenport stated that the Board could choose to provide direction to make this change however making this one change would not solve the problem. He emphasized that approving this request would have far reaching ramifications to multiple provisions in the code. Mr. Davenport stated in addressing the use of travel trailers that it was permissible because travel trailers were not principal structures but was personal property and moveable.

Commissioner Maxwell asked Ms. Bell her thoughts regarding this request.

Ms. Bell stated that she did not support this amendment request because it would affect other parts of the code. She also stated concerns about how it would be maintained or enforced if it became a more popular request.

Commissioner Maxwell asked who wrote the ordinance.

Mr. Davenport stated that he did not personally write the ordinance. However, staff from his office and Planning and Zoning worked with the property owner to comprise appropriate ordinance text language.

Commissioner Maxwell stated that he also would have liked to see notes and/or minutes from the Planning Commission to provide perspective and insight. He stated that he did not support amending an ordinance for one individual. As advised by legal approving this ordinance amendment would change the ordinance and have a trickle-down effect.

County Administrator Steve Rapson stated that a primary concern was regarding future requests and the issue of having two principal structures on a lot. Allowing this would create a situation that was in violation with provisions of our current code. And although the subject property was in A-R this change would expand to the other zoning categories as well.

Commissioner Rousseau moved to deny Ordinance 2024-05 amending Chapter 110. Zoning Ordinance, amending Sec. 110-125. - A-R, Agricultural-Residential, to add a provision to allow an existing home to remain temporarily while a new home is being built. Vice Chairman Gibbons seconded.

Vice Chairman Gibbons stated that obviously the Board did not want to hinder this family from building their home. However, the mechanism that was recommended to do so was to make a whole cell change that would/could affect every County zoning category. This change would have far reaching ramification that he could not support.

Commissioner Oddo stated that as noble and well-intended as this request was its implication and affect to other properties throughout the County, future requests and other zoning categories was too vast and something he could not support.

Commissioner Rousseau moved to deny Ordinance 2024-05 amending Chapter 110. Zoning Ordinance, amending Sec. 110-125. - A-R, Agricultural-Residential, to add a provision to allow an existing home to remain temporarily while a new home is being built. Vice Chairman Gibbons seconded. The motion passed 4-1, with Chairman Hearn voting in opposition.

PUBLIC COMMENT:

Lotte Commerford, Cynthia Saracino, Robin Allgood, Lynne Lasher, Tracy Florczak, Susan Griffith, Laura Line, Anne Whittenburg, Carla Mulkey, Tammie Hurst, Debbie Carroll, Gale Botwick, and Fe Williams made public comments.

Commenters expressed their appreciation for the wonderful job the new Animal Shelter Director was doing and added that she was full of good ideas to help fix issues at the shelter and hoped the Board would do all they could to help her be successful. They also expressed concerns and frustration regarding disappointment with the size and number of kennels and issues with the RO/holding area; appropriate animal care/treatment, the need for additional staff, increased signage [paw print design] or directions to the shelter, updating to the euthanasia [list] policy and procedure, animal diet concerns, updating the payment

processing system and allowing credit card/debit card payments, the ability to submit adoption applications online, increased cat care, capacity concerns, and the need for continued county and citizen/community engagement and teamwork.

CONSENT AGENDA:

Vice Chairman Gibbons to approve the Consent Agenda. Commissioner Oddo moved seconded. The motion passed 5-0.

7. Approval of the August 8, 2024 Board of Commissioners Meeting Minutes.

OLD BUSINESS:

NEW BUSINESS:

8. Request to award Contract #2458-S, AV for the new Health Building, to Sound Principles Pro Multi Media, Inc. in the amount of \$255,846.99.

Tim Symonds, Project manager, advised the Board that the renovation of the Public Health Facility was moving forward and reached the point where the audio-visual equipment needed to be ordered. Before the Board was a request to award Contract #2458-S, AV for the new Health Building, to Sound Principles Pro Multi Media, Inc. in the amount of \$255,846.99. Mr. Symonds stated that Sound Principles Pro Multi Media, Inc. was the preferred vendor for the County.

Vice Chairman Gibbons moved to approve to award Contract #2458-S, AV for the new Health Building, to Sound Principles Pro Multi Media, Inc. in the amount of \$255,846.99. Commissioner Maxwell seconded.

Commissioner Rousseau asked if this was a sole sourced project.

Mr. Symonds stated yes it was.

Commissioner Rousseau asked what that sole sourcing was based on.

Mr. Symonds stated that he asked if there was a preferred vendor and he was advised yes, Sound Principles.

Commissioner Rousseau stated that this was not how our purchasing process worked. He stated that in his opinion, this should have gone out for a bid and was not a sole source project, just because we have used them before for previous projects at other facilities within the County. Commissioner Rousseau stated that he had some serious objections to this request, and it not being properly bided out to prospective vendor. He stated that this process seemed very suspect, and he was not in favor of moving on with this item.

Commissioner Maxwell stated that because we had worked with this vendor previously and was familiar with their work and had great results, he was comfortable and in support of moving forward.

Mr. Rapson stated that there had been a competitive process when we initially started working with this vendor. Sound Principles had done work at the Court house, the Administrative Complex, and several other buildings around the County. The goal in selecting them again was to maintain consistency in service delivery and continuity amongst the systems and equipment quality and efficiency.

Vice Chairman Gibbons moved to approve to award Contract #2458-S, AV for the new Health Building, to Sound Principles Pro Multi Media, Inc. in the amount of \$255,846.99. Commissioner Maxwell seconded. The motion passed 4-1, with Commissioner Rousseau voting in opposition.

9. Request to approve an agreement to proposed easement for Georgia Power for the new Fire Training Classroom Building and Training Tower.

Mr. Symonds stated that this request was for an agreement for proposed easement for Georgia Power for the new Fire Training Classroom Building and Training Tower. He stated that the Fire Training Classroom Building and Training Tower project which was currently under construction. To provide power to the building a new line would need to be installed from the existing transformer near the Sheriff's Office Training Center underground to the Fire Training Building, as this is on land owned by the County. Georgia Power required an easement agreement for the new line.

Commissioner Oddo moved to approve an agreement to proposed easement for Georgia Power for the new Fire Training Classroom Building and Training Tower. Vice Chairman Gibbons seconded. The motion passed 5-0.

10. Update to the Board of Commissioners regarding the ongoing Safe Streets and Roads for All (SS4A) Planning Study (25TAA).

Public Works Director Phil Mallon stated that the purpose of this item was to provide an update on the ongoing Safe Streets and Roads for All (SS4A) Planning Study (25TAA). He added that this project had, in his opinion, three (3) major goals: 1. identify safety issues in both unincorporate Fayette County and the cities; 2. develop policies and/or project to help address outlined issues; and 3. by completing this plan would make the County eligible for future federal grants to help deliver some of the outlined projects. Mr. Mallon encouraged citizens to visit the County website where a survey and interactive map was available for review and to provide feedback.

Matt Flynn, Traffic Engineer and Deputy Project Manager with Pond provided the Board a brief overview of the ongoing Safe Streets and Roads for All (SS4A) Planning Study (25TAA). He stated that he was joined by the Project Manager Richard Fangman. Mr. Flynn outlined the Fayette County SS4A Project Management Team, which was comprised of member of the various jurisdiction in Fayette County as well as individuals in state and federal agencies creating a collaborative team. He stated that the Safe Systems approach used in this project, utilized several data inputs which included: community input, stakeholder input, data analysis, best practices, context sensitivity, and countermeasures. He encouraged all in attendance to come to the upcoming public meeting about the safety action plan on Tuesday, August 27, 2024. He noted that they were currently in the process of data collection which would help guide some of the project recommendations. Through this process the goal was to establish a framework for successful implementation via agency partnerships like the Federal Highway Administration, Atlanta Regional Commission, and Georgia Department of Transportation. As a part of the plan evaluations and monitoring initiatives would be set up once the action plan was complete to help in maintain a successful long-term implementation. Mr. Flynn outlined the project schedule highlighting a few milestone/events. He noted that August 27th was the initial public meeting, by the end of August/Early September a draft Needs Assessment (Baseline Conditions) Report would be issued for review. He stated that additional stakeholders meeting would be held throughout the year to provide updates and garner community feedback. The draft Action Plan should be completed around the end of December followed by a final stakeholder meeting on January 14 with the final Action Plan being completed around the end of February. Mr. Flynn continued that some goals and priorities that they hoped to achieve through this process was creating a clear identified list of projects, policies, and programs for implementation. He noted that the following key safety challenges were the determining factor for developing the project list. These challenges included safe road users, safe vehicles, safe speed, safe roads, and post-crash care. He stated that all of this would be achieved through the countermeasures established throughout the county and would include Speed Management; Intersection Design / Roadway Departure Prevention Measures; High Visibility, Lighting Conditions, Pedestrian / Bicycle Infrastructure. Mr. Flynn noted that some preliminary analysis was available for review highlighting a crash density map.

Chairman Hearn stated that he hoped the process was evaluating and analyzing crashes throughout the county. He noted that he would like to see a priority list of areas/intersections that needed the most attention/improvement due to an increased number of crashes. Chairman Hearn also stated that he would like to use a commonsense approach.

Commissioner Rousseau in reviewing the crash density map asked if the yellow dots represented singular crashes.

Mr. Flynn stated that the yellow dots signified singular fatality events comprised of vehicular, commercial truck, and pedestrian/bike/golf-cart crashes.

Commissioner Rousseau stated that he would wait for the completed project list recommendation but noted his concern regarding safety and dangerous road conditions on Helmer Road and Peters Road.

Commissioner Maxwell asked if the scope of this plan would be evaluating state roads or just county roads.

Mr. Flynn advised that this plan would be reviewing and evaluating both state and county roads with that in mind the goal was to be strategic about partnering with GDOT for financial partnership/aid to ensure funding would be available for both state and county roads.

Further discussion continued.

Mr. Flynn concluded advising citizens to visit the County website where a survey and interactive map was available for review and to provide feedback.

No vote was taken

11. Request to create a new 2017 SPLOST Project - Pedestrian Safety Improvements with a budget of \$150,000.

Mr. Mallon stated that this request was seeking Board approval to reallocate funds from a generic "path bucket" from the 2017 SPLOST and allocate \$150K to be used on existing County sidewalks, paths, and roads. Examples of work to be completed by this project included grinding flush uneven sidewalks, replacing sections of damaged sidewalk, removing trees that are impacting sidewalk, path, or road infrastructure, construction of new ADA ramps, installation of pedestrian crosswalks, replacement of curb and gutter, installation of sidewalk to fill-in missing sections, and replacement of damaged catch basin tops.

Commissioner Maxwell asked if this project would be used for county roads or include city roads also.

Mr. Mallon stated this would be a County project for county roads and sidewalks only.

Commissioner Oddo moved to approve to create a new 2017 SPLOST Project - Pedestrian Safety Improvements with a budget of \$150,000. Vice Charman Gibbons seconded. The motion passed 5-0.

ADMINISTRATOR'S REPORTS:

Hot Projects Update

Mr. Rapson stated that the Hot Projects report was forwarded to the Board and included updates on the Parks and Recreation multi-use facility, Redwine Road multi-use path, Redwine Road/Bernhard Road/Peachtree Parkway roundabout, Coastline Bridge improvements, and a Water System AMI project update.

He advised there was a ribbon cutting ceremony for the Redwine Road roundabout today for the completion of the project. He noted that press release was forthcoming.

He advised the Board that on August 15th a comprehensive update of progress on the Public Health Facility was sent for review.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Dennis Davenport stated that there were three items for Executive Session. One item involving threatened litigation, one item involving real estate acquisition, and the review of the August 8, 2024, Executive Session Minutes.

COMMISSIONERS' REPORTS:

Commissioner Maxwell

Commissioner Maxwell asked how much the budget for the Peachtree City Recreation was that the county approved.

Mr. Rapson stated that it was \$150K.

Commissioner Maxwell asked if the first quarterly payment had been made.

Mr. Rapson stated yes, it had.

Commissioner Maxwell asked when was the next scheduled payment?

Mr. Rapson stated within the next 30-days.

Commissioner Maxwell stated that he would like to review the agreement for this. He stated that he recently received a call from a Georgia Power representative Sister Ward who advised that there were two meetings scheduled on August 29th for citizens to attend to discuss an on-going project.

Commissioner Rousseau

Commissioner Rousseau offered sincere condolences to a local family that recently endured a tragic domestic incident. He stated that he heard a lot regarding changes to voter registration and elections and wanted to make sure our team was up-to-date and prepared to meet the need of our citizens if changes were implemented. He asked to be kept in the loop. In reference to item #5, he asked what responsibility the Board had in vetting or verifying property owners as it related to irrevocable trusts and rezoning requests.

Mr. Davenport stated that at this stage the request was only to rezone the property not for it to be divided. There were processes in place to request subdivision of properties and in that phase was when applicant(s) would have to provide verification of property ownership.

Commissioner Oddo

Commissioner Oddo thanked all involved in the development of the Redwine Road roundabout and path, job well done. He wished everyone a Happy Labor Day.

Chairman Hearn

Chairman Hearn stated that the board meeting had been held at 5:00 p.m. for the past several years and that this time assisted in allowing business to be conducted in a timely manner and allow staff the opportunity to get home afterwards, safely and not too late. He also noted that the new Animal Shelter Director Tracy Thompson was doing a great job and had the Board's full support.

EXECUTIVE SESSION:

One item involving threatened litigation, one item involving real estate acquisition, and the review of the August 8, 2024, Executive Session Minutes. Vice Chairman Gibbons moved to go into Executive Session. Commissioner Oddo seconded. The motion passed 5-0.

The Board recessed into Executive Session at 8:00 p.m. and returned to Official Session at 8:18 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Commissioner Oddo moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice Chairman Gibbons seconded. The motion passed 5-0.

Approval of the August 8, 2024 Executive Session Minutes: Commissioner Oddo moved to approve August 8, 2024 Executive Session Minutes. Vice Chairman Gibbons seconded. The motion passed 5-0.

ADJOURNMENT:

Chairman Hearn moved to adjourn the August 22, 2024 Board of Commissioners meeting. The motion passed 5-0.

The August 22, 2024 Board of Commissioners meeting adjourned at 8:19 p.m.

Marlena M. Edwards, Chief Deputy County Clerk

Lee Hearn, Chairman

The foregoing minutes were duly approved at an official meeting of the Board of Commissioners of Fayette County, Georgia, held on the 12th day of September 2024. Attachments are available upon request at the County Clerk's Office.

Marlena Edwards, Chief Deputy County Clerk

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Chairman Lee Hearn's recommendation to appoint Leonardo McClarty to the Atlanta Regional Commission (ARC) Workforce Development Board.

Background/History/Details:

The Atlanta Regional Workforce Development Board (ARWDB) is responsible for providing policy guidance for the Workforce Innovation and Opportunity Act Service Area 7, representing Cherokee, Clayton, Douglas, Fayette, Gwinnett, Henry and Rockdale counties.

This is a Fayette County private sector representative appointment to serve on the Atlanta Regional Workforce Development Board.

Mr. Leonardo McClarty, is the President and CEO of the Fayette Chamber of Commerce. Leonardo previously worked in DeKalb and served on their workforce board, so he understands the issues and commitments. According to state regulations, Chamber of Commerce staff qualify as a private sector representative.

Mr. McClarty has agreed to serve and apologies for not being able to attend this meeting due to a previous schedule conflict.

What action are you seeking from the Board of Commissioners?

Approval to appoint Leonardo McClarty to the Atlanta Regional Commission (ARC) Workforce Development Board.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

The Board meets at 10:30 a.m. on the fourth Wednesday of March, May, August, October, and the first Wednesday in December at ARC. Please note that meeting times and places can sometimes change.

Outcomes oriented executive experienced in economic development and related disciplines. Astute leader and consummate professional with an ability to connect with people of all backgrounds and experiences. Highly driven individual who is adept at multi-tasking and working in complex, volatile, and highly political environments. Ability to provide team leadership leading to increased performance, program improvement, and quality initiatives, while simultaneously leading external initiatives to reverse community apathy.

- Proactive, visionary business leader known for ability to win loyal community and business support, develop key coalitions, and build crucial relationships with a shared sense of purpose.
- Locally recognized for creating change and developing programs that serve the business community. Deeply committed to improving the business environment.
- Success in working in difficult circumstances – praised by executives and board members for coalition building, rightsizing programs, elevating morale, and overcoming negative community opinions and adversarial relations with key community stakeholders.

Professional Experience

HOWARD COUNTY CHAMBER OF COMMERCE **PRESIDENT/CEO**

NOV 2014 – PRESENT

Chief executive for a business membership organization located in dynamic the business market of Howard County, a community nestled between Baltimore and Washington DC. Responsibilities include working in close relationship with the Howard County government, the corporate community and related partner organizations in economic and tourism development. The collective goal is to promote, advocate for and expand business while further developing and marketing Howard County's advantages as a premier location for doing business. The Chamber has a 36-member volunteer Board of Directors, a 6-member staff, two contractors and an operating budget of \$1 million.

Key Accomplishments:

- Navigated the organization through the Covid 19 pandemic leading to a 100% increase in actual net income over budget
- Led organization to positive net income the last five fiscal years (2016 – 2021)
- Established new and cultivated existing relationships resulting in community awareness and regional collaboration
- Organized several new initiatives and programs including the annual County Executive Small Business Summit, Women's Leadership Conference, and annual multi-cultural business event with over five ethnic business groups
- Spearheading the first Intercity Visit to garner community development best practices and civic coalition building
- Annually recognized by the Baltimore Business Journal as one of the top one or two chambers of commerce in Greater Baltimore area
- Rightsized and revamped key government contracting initiative as well as instituted new sponsorship programs that has led to increased program revenue and participation
- Worked with the board and related committees to modify and implement new financial and board related policies
- Developed organization metrics and key performance indicators thereby laying the foundation for new strategic plan
- Through written and oral testimony, raised the organization's profile with the General Assembly and developed the framework for the organization's legislative agenda
- Led effort to begin the formation of a 501c3 chamber foundation

Personal Info

Phone – [REDACTED]

Email – [REDACTED]

LinkedIn – [REDACTED]

<http://www.linkedin.com/in/lmcclarty>

Summary of Qualifications

- Economic Development
- Marketing
- Project Management
- Strategic Planning/Organization
- Staff Development & Training
- Coalition Building
- Public & Community Relations
- Executive Leadership & Supervision
- Program Development & Implementation
- Advocacy & Public Policy
- Board Relations
- Non-profit Governance

Education & Professional Certifications

Clemson University – Clemson, South Carolina
Master of City and Regional Planning

Furman University – Greenville, South Carolina
Bachelor of Arts in Political Science

American Association of Chamber of Commerce Executives (ACCE)
Certified Chamber of Commerce Executive – August 2016

United States Chamber of Commerce
Institute for Organizational Management – June 2011

National Development Council (NDC)
Certified Economic Development Finance Professional – May 2000

CITY OF YORK**JUN 2014 – NOV 2014****DIRECTOR, DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT**

One of five members that comprise the Mayor's cabinet responsible for five direct reports and an overall budget of approximate \$4M with a total staff of nearly 30. Provided guidance and direction to the Bureaus of Economic Development, Health, Housing Services, and Permits, Planning, & Zoning. In addition, served as the Secretary to the Redevelopment Authority (RDA). Other responsibilities included making formal presentations to the business and civic community, advising the mayor on policy, programs, and projects, serving as liaison to the community and to the city council, and creating real estate development opportunities.

Key Accomplishments:

- Developed a set financial policies and procedures for the City of York Redevelopment Authority which outlined processes for deposits, expenditures, operations, and signature limits.
- Responsible for the drafting of the Economic Development Bureau RFP for the development of a five-year economic development strategic plan.
- Led efforts to add Tenant Occupied Property inspections from the Fire/Rescue Department into the Permits, Planning, & Zoning Bureau.
- Recruited and filled key department positions one of which had been vacant for nearly a year.
- Developed and orchestrated the department's e-newsletter and Twitter page.

DEKALB CHAMBER OF COMMERCE**SEPT 2004 – MAY 2014****PRESIDENT/CEO**

Recruited to formulate and execute strategic plan to turn around a historic but floundering business organization with low membership and lagging program development. Wholly responsible for operational and fiscal oversight of \$650,000 annual budget with five employees and working alongside a board of approximately 45 business and civic leaders. Developed, implemented, and oversaw organizational development. Led business, community and government agency relationship-building initiatives and advocated for the business community with state government officials to establish a pro-business climate.

Key Accomplishments:

- Increased public visibility and awareness of the organization by reestablishing key relationships with elected officials, top business executives, and influential civic leaders resulting in an increase of expectations and organizational involvement in top county initiatives.
- Reversed history of membership decline and decreasing annual revenue by creating and implementing programs that have grown membership by 50% resulting in a budgetary increase of 50%. Also managed a consulting firm which resulted in the successful execution of a capital campaign.
- Successfully accomplished the rightsizing of operation.
 - Spearheaded, organized, and directed the daily operations leading to improved fiscal performance
 - Championed educational programs and formed strategic alliances with major companies leading to cost saving benefits for the membership
 - Developed a fundraising strategy to generate revenue by organizing and promoting numerous special events, programs, and activities
- Oversaw public policy and advocacy campaigns through written correspondence, white papers and formal presentations resulting in increased awareness as to how policy decisions affect the business community. Also participated in regional efforts to bring forth attention to issues that threaten economic prosperity in the region.
- Created an affiliate 527 political organization to allow the organization and business community to play an active role in future Board of Education by endorsing candidates.

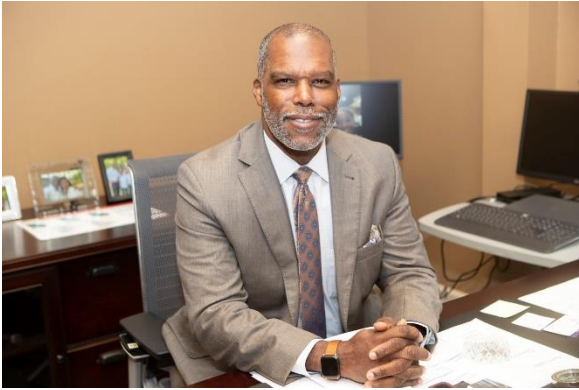
Civic Engagement

- Commissioner, Association of Chamber of Commerce Executive's CCE Board, 2020 to present
- Board Member, Johns Hopkins Howard County Medical Center, 2022 – Present
- Board Member, Columbia Downtown Housing Corporation, 2021 to present
- Member, Howard County General Plan Advisory Committee, 2020 to present
- Member, Howard County Race & Equity Taskforce, 2020
- Co-Chair, Howard County Economic Opportunity & Prosperity Taskforce, 2018 – 2019
- Member, Howard County Executive Calvin Ball Economic Development Committee Transition Team, 2018
- Treasurer, Association of Chamber of Commerce Executives Board of Directors – 2018 to 2020
- Board Member, Association of Chamber of Commerce Executives Board of Directors – 2015 to 2020
- Maryland Association of Chamber of Commerce Executives Board of Directors – 2017 to 2019
- President – Maryland Association of Chamber of Commerce Executives Board of Directors – 2018
- Board Member – Howard County Workforce Investment Board, 2015 - 2018
- Board Member – Maryland Chamber of Commerce, present and 2015 - 2016

Professional Accolades

- MD Association of Chamber of Commerce Executives CEO of the Year, 2022

Leonardo McClarty, CCE



Leonardo McClarty is the President/CEO of the Fayette Chamber of Commerce where he is charged with the strategic direction and growth of the 625-member organization. His specific duties are largely centered in four distinct areas, organizational leadership and business development, marketing and program management, public policy and community relations, and fiscal management. Prior to coming to Fayette County, McClarty was

the President/CEO of the Howard County Chamber of Commerce in Columbia, MD. During his nine years at the helm, the Howard County Chamber was annually one of the top chambers in the Greater Baltimore region in terms of membership. McClarty was also named Maryland Chamber Executive of the Year in 2022.

He also served as Director of Economic and Community Development for the City of York, PA where he was responsible for promoting the city to the private sector in efforts to foster economic investment and neighborhood redevelopment. Within his purview were the Bureaus of Economic Development, Health, Housing, and Planning-Permits-Zoning. A native of the Atlanta area, McClarty served as the President/CEO of the DeKalb Chamber of Commerce for nearly 10 years. A career economic development professional, McClarty has also worked for the City of Roswell, GA, DeKalb County, GA, and the Georgia Department of Community Affairs. In his nearly 20 year chamber career, McClarty has served on countless boards, taskforces, and commissions. He holds an undergraduate degree in Political Science from Furman University and a graduate degree in City and Regional Planning from Clemson University. He is a Certified Chamber of Commerce Executive (CCE) through the Association of Chamber of Commerce Executives (ACCE), Certified Economic Development Finance Professional through the National Development Council (NDC) and is a graduate of the US Chamber's Institute for Organization Management. McClarty is married to Shaneka McClarty, and they have three daughters, Sage and identical twins Sydney and Sarai.

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of a recommendation from the Selection Committee comprised of Chairman Lee Hearn and Vice Chairman Gibbons to reappoint Sharon White to a term beginning July 1, 2024 and expiring June 30, 2027 to the McIntosh Trail Community Service Board.

Background/History/Details:

The McIntosh Trail Community Service Board is a public entity created by the Georgia legislature in 1993 to provide for mental health, developmental disability, and addictive disease services to residents living in Butts, Fayette, Henry, Lamar, Pike, Spalding and Upson Counties. The mission of the McIntosh Trail Community Service Board is to offer individuals experiencing symptoms associated with mental illness, addictive disease and/or developmental disability the hope for optimal functioning by providing quality behavioral health services and supports. The McIntosh Trail Community Service Board is comprised of fifteen members appointed from each of the seven counties of which Fayette County has three members. Two of the Fayette County's members are appointed from the citizenry by the Fayette County Board of Commissioners and the other member is required to be an elected official or designated county appointee.

One available position was advertised and there was one applicant, Sharon White.

Reappointment was recommended by the McIntosh Trail Service Board members as well.

What action are you seeking from the Board of Commissioners?

Approval to reappoint Sharon White to a term beginning July 1, 2024 and expiring June 30, 2027 to the McIntosh Trail Community Service Board.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



APPLICATION FOR APPOINTMENT
McIntosh Trail Community Service Board

Thank you for your interest in being considered as Fayette County's appointment to the **McIntosh Trail Community Service Board**.

McIntosh Trail Community Service Board members represent seven counties throughout central-western Georgia to terms which generally last three years. Meetings are typically held once every month anywhere within its seven-county district. Please do not apply if you will be unable to attend a minimum of eighty percent (80%) of all meetings.

Please take a few minutes to complete the application and return it with a resume, if available, to Tameca P. Smith, County Clerk, via email at tsmith@fayettecountyga.gov or at 140 Stonewall Avenue, West, Suite 100, Fayetteville, GA 30214 **no later than 5:00 p.m. on August 9, 2024**.

If you have any questions, please call (770) 305-5103.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME : Sharon Jackson White

ADDRESS : 505 Waters Way
Fayetteville, Georgia 30215

TELEPHONE : (cell) [REDACTED] (home) 770-716-1935

EMAIL ADDRESS : [REDACTED]

Sharon Jackson White
Signature

08/12/2024
Date



APPLICATION FOR APPOINTMENT
McIntosh Trail Community Service Board

1. How long have you been a resident of Fayette County? *18 Years*
2. Why are you interested in serving on the McIntosh Trail Community Service Board? *I desire to continue my current appointment on the board representing Fayette County.*
3. What qualifications and experience do you possess for appointment to the McIntosh Trail Community Service Board? *1) Currently on board representing Fayette County
2) PhD in Healthcare field 3) Personal experiences w/ family w/ mental illness*
4. List your recent employment experiences to include name of company and position.
*A) Asst. Professor - Emory Univ - New B) Asst. Professor - Clayton State - 2019-2020
C) Varying healthcare roles - 1993 - 2018*
5. Do you have any past experience relating to the McIntosh Trail Community Service Board? If so, please describe. *Board of directors representing Fayette County (McIntosh Trail CSB)*
6. Are you currently serving on a commission/board/authority or in an elected capacity with any government? *Yes → Board of directors at McIntosh Trail CSB representing Fayette County*
7. Have you attended any McIntosh Trail Community Service Board meetings in the last two years and, if so, how many? *100%*
8. Are you willing to attend seminars or continuing education classes at county expense? *Yes*
9. What is your vision of the county's future related to the duties of the McIntosh Trail Community Service Board? *To continue to be progressive with and improve mental health, disability, and substance abuse issues in Fayette County*
10. Would there be any possible conflict of interest between your employment or your family and you serving on the McIntosh Trail Community Service Board? *No*
11. Are you in any way related to a County Elected Official or County employee? If so, please describe. *No*
12. Describe your current community involvement. *Volunteer with Promise Place, Bloom Closet, and Midwest Food Bank*
13. Have you been given a copy of the county's Ethics Ordinance? *Yes*
14. Is there any reason you will not be able to comply with the County's Ethics Ordinance? *No*

Curriculum Vita
for
Sharon Jackson White, PhD, RN, FNP-BC, NP-C

Sharon Jackson White 505 Waters Way Fayetteville, Georgia 30215



Educational Background

December 2020 PhD in Nursing, Georgia State University, Atlanta, Georgia
 (Graduating Magna Cum Laude; Overall G.P.A. = 3.89)

December 2002 M.S. in Nursing, Emory University, Atlanta, Georgia
 (Graduated Summa Cum Laude; Overall G.P.A. = 4.00)

June 1993 B.S. in Nursing, Troy State University, Troy, Alabama
 (Graduated Magna Cum Laude; Overall G.P.A. = 3.73)

Licensure/Certification

Graduate Faculty Status: Clayton State University School of Nursing, Morrow, Georgia

Registered Nurse: Registered Nurse Licensure Compact (License Number: RN 129857 NP)

Nurse Practitioner: Certified Family Nurse Practitioner (AANP & ANCC Certifications)

Peer Review: Certified Peer Reviewer (Elsevier Researcher Academy)

Other: CITI (Collaborative Institutional Training Initiative), WIRB-Copernicus Group Academy
 Certification, Certified Nephrology Nurse, and Healthcare Provider CPR/AED
 Certifications

Skills

Computers/Learning Platforms: Microsoft Office Suite (MS Word, Excel, Power Point, Outlook), MS Teams,
 Blackboard, Shadow Health, ACEMAPP, and Brightspace/Desire 2 Learn

Healthcare Platforms: EPIC, Cerner, and Practice Fusion

Statistical Programs: SPSS

Academic Appointments/Committees

Aug 2022 - Present Institutional Review Board – Clayton State University

Aug 2021 - Present Graduate Admission & Progression (MSN Program of Study) – Clayton State
 University School of Nursing

Aug 2021 - Present Faculty Senate – Clayton State University

- Aug. 2020 - Present Faculty Development Committee – Clayton State University School of Nursing
- Aug. 2019 - Present Graduate Faculty Committee – Clayton State University School of Nursing

Non-Academic Appointments/Committees

- July 2017 - Present Georgia Hospice & Palliative Care Organization – Palliative Care Board Member
- Sept. 2015 – Present McIntosh Trail Community Service Board (www.mctrail.org) – Board of Directors (Appointed Position)
- August 2015 - Present Council for the Advancement of Nursing Science - Membership Services Task Force Member (Appointed Position)
- June 2015 – Present Palliative Care Research Cooperative Group – Organization Lead (Appointed Position)
- June 2015 – Present Institutional Review Board (IRB) - Piedmont Healthcare (Appointed Position)
- Jan. 2019 - Dec. 2021 CAPN Clinics (www.capn.org/) – Board of Directors (Appointed Position)
- Jan. 2015 – Dec. 2018 Piedmont Cancer Committee – Piedmont Healthcare (Appointed Position)
- March 2014 – June 2014 Nursing PhD Program Committee – Georgia State University (Appointed Position)
- Feb. 2013 – Feb. 2014 Vice – President (Elected Position)
Sigma Theta Tau (Alpha Epsilon Chapter – Emory University)
- Sept. 2012 – Feb. 2013 Board Member & Leadership Succession Committee Co-Chair (Appointed Position)
Sigma Theta Tau (Alpha Epsilon Chapter – Emory University)
- Jan. 2012 – Dec. 2018 Ethics Committee Board Member – Piedmont Fayette Hospital (Appointed Position)

Research Writing/Journal Publication Experiences

- April 2024 Mojtaba, M. Miladina, M., Jahangiri, M., **White, S.J.**, Karimpourian, H., Inno, A., Chan, S.W., Ganji, R., Maniati, M., Zarea, K., Ghalamkari, M., Farahat, A., & Fagerström, C. 5-EPIFAT Trial Protocol: A Multi-center, Randomized, Placebo-controlled Trial of the Efficacy of Pharmacotherapy for Fatigue Using Methylphenidate, Bupropion, Ginseng, and Amantadine in Advanced Cancer Patients on Active Treatment. *Trials*, 25 (230), 1 – 12. <https://doi.org/10.1186/s13063-024-08078-w>.
- February 2023 **Jackson White, S.** (2023). Palliative Care and the Role of the Nurse Practitioner Practicing In the Hospital Setting. *International Journal of Nursing and Healthcare Sciences*, 3 (4), 1 – 4.
https://columbuspublishers.com/uploads/articles/202304071353099194389_ijnhcs_2023_206.pdf
- December 2020 **Jackson White, S.** (2020). Palliative care referral behavior among nurse practitioners in hospital medicine [Doctoral Dissertation, Georgia State University]. ScholarWorks.

- February 2016 **Jackson White, S.,** & Minick, P. (2016). The Perceptions of Non--Palliative Care Hospitalist Physicians Referring Patients to a Hospital Palliative Care Program. *Journal of Hospice & Palliative Nursing*, 18(1), 39–45.
- Sept./Oct. 2014 McKee-Waddle, R., **Jackson White, S.,** Shapiro, S. E., Hall, M., Thomas, F., Barbir, D. & Hanfelt, J. (2014). Blood Glucose Levels of Patients With Diabetes in the Immediate Post-Acute Hemodialysis Period: An Exploratory Study. *Nephrology Nursing Journal*, 41(5), 499–506.
- May 2014 **White, S.J.** (May 2014). Physician perception and utilization of a hospital palliative care consult service. (Pilot study for nursing PhD qualitative research methods course)
- April 2014 Razavi, S. A., Still, M. D., **White, S. J.,** Buchman, T. G., & Connor, M. J. (2014). Comparison of circuit patency and exchange rates between 2 different continuous renal replacement therapy machines. *Journal of Critical Care*, 29, 272 - 277.

Research Awards and Grants

- March 2023 Research Grant (100 million Rials; International Clinical Trial; Ahvaz Jundishapur University of Medical Sciences; Ahvaz, Iran)
- March 2018 Doctoral Nursing Student Leadership Award (Georgia State University)
- March 2016 Doctoral Nursing Student Research Award (Georgia State University)
- May 2015 Montague Boyd Excellence In Publishing Award (Piedmont Healthcare)
- March 2011 Evidence Based Practice Research Grant (\$5,000; American Nephrology Nurses Association)

Research Experience

- December 2022 – Present **“5-EPIFAT Trial Protocol: A Multi-center, Randomised, Placebo-controlled Trial of the Efficacy of Palliative Pharmacotherapy for Fatigue Using Methylphenidate, Bupropion, Ginseng, and Amantadine in People with Advanced Cancer on Active Treatment”**: Co - Principal Investigator; International Study in Iran.; Protocol manuscript accepted for publication.
- August 2016 – December 2020 **“Palliative Care Referral Behavior among Nurse Practitioners in Hospital Medicine”**: Principal Investigator; Dissertation study.
- May 2015 – Sept. 2015 **“Improving Palliative Care Consultation in a Trauma ICU and Step – Down Unit”**: Vanderbilt University & Vanderbilt University Medical Center; Collected data; Analyzed data; Drafted integrated review of literature manuscript for research.
- August 2014 – July 2015 **“The Perceptions of Non-palliative Care Hospital Physicians Referring Patients to a Hospital Palliative Care Program”**: Served as principal investigator of this qualitative study in the Doctor of Philosophy of nursing program at Georgia State University; Drafted research protocol, supporting documents, and data collection tools; Conducted qualitative interviews for data gathering;

Prepared/submitted manuscript for publication.

May 2014

White, S.J. (May 2014). Physician perception and utilization of a hospital palliative care consult service. (Pilot study for nursing PhD qualitative research methods course)

Summer 2010 –
July 2013

“Blood Glucose Levels of Diabetic Patients in the Immediate Post Acute Hemodialysis Period: An Exploratory Study” (Nurse Executive Lead: Susan E. Shapiro, RN, PhD)/Council for the Advancement of Nursing Science abstract presentation on 09/15/2012/American Nephrology Nurses Association’s national symposium abstract presentation on 04/30/2012: Serve as Co-Investigator. Pilot study began May 2011 with full IRB study that began April 2012. Submitted IRB application for pilot study and full study. Completed evidence based practice research grant to fund study (awarded monies Spring 2011). Drafted research protocol, supporting documents, data collection tools and data Excel spreadsheets. Educated nursing staff and physicians on research study. Conducted patient interviews and performed physical assessments for study enrollment; Participating in research team meetings. Submitted quarterly progress reports to grant organization funding study. Drafted journal manuscript. Submitted journal manuscript to Nephrology Nursing Journal for publication.

Oct. 2008 –
August 2012

“CRRT Equipment Performance and Nurse Satisfaction in the Acute Critical Care Setting: A Comparative Study”: Serve as Co-Investigator. Study time frame = 12/2011 – 06/2012. Drafted research protocol, physician order sets, data collection tools and other supporting documents. Organized training of nursing staff directly involved in study. Organized all pre-study initiation meetings regarding this study. Participated in research team meetings as appropriate. Worked closely with all physicians, nurses, and representatives from equipment companies involved in this study. Analyzed study data. Drafted journal manuscript.

Editing/Peer Review Experience

Nov. 2023 - Present

Copy Editor, Frontier Nursing University. Editing DNP capstone papers via SQUIRE and EBP guidelines. Readyng DNP capstone papers for publication.

Sept. 2023 - Present

Editor, RCS Education Foundation, Inc. Editing a healthcare related book for publishing.

Sept. 2018 - Present

Editorial Board Member, American Journal of Hospice & Palliative Medicine. Editorial responsibilities for the *American Journal of Hospice & Palliative Medicine*.

July 2018 - Present

Peer Reviewer, Nursing Research. Reviews manuscript submissions before publication for *Nursing Research*.

June 2018 - Present

Peer Reviewer, Nursing Outlook. Reviews manuscript submissions before publication for *Nursing Outlook*.

June 2018 - Present

Peer Reviewer, Journal of Palliative Medicine. Reviews manuscript submissions before publication for the *Journal of Palliative Medicine*.

- April 2018 - Present **Peer Reviewer, Journal of the American Association of Nurse Practitioners.** Reviews manuscript submissions before publication for the *Journal of the American Association of Nurse Practitioners*.
- April 2018 - Present **Peer Reviewer, The Journal for Nurse Practitioners.** Reviews manuscript submissions before publication for *The Journal for Nurse Practitioners*.
- April 2018 - Present **Peer Reviewer, American Journal of Hospice & Palliative Medicine.** Reviews manuscript submissions before publication for the *American Journal of Hospice & Palliative Medicine*.
- April 2018 - Present **Peer Reviewer, Journal of Hospice & Palliative Nursing.** Reviews manuscript submissions before publication for the *Journal of Hospice & Palliative Nursing*.
- April 2018 - Present **Peer Reviewer, American Journal of Nursing.** Reviews manuscript submissions before publication for the *American Journal of Nursing*.
- March 2015 – Present **Abstract Review Committee Member, Southern Nursing Research Society.** Reviews nursing research abstracts submitted for the Council for the Advancement of Nursing Science conferences.
- March 2014 – Present **Abstract Review Committee Member, Council for the Advancement of Nursing Science.** Reviews nursing research abstracts submitted for the Council for the Advancement of Nursing Science conferences.

Teaching/Curriculum Development Experience

- January 2024 – Present **Adjunct Nursing Faculty, BSN/MSN Programs, Emory University, Nell Hodgson Woodruff School of Nursing.** Teaching evidence based practice courses to BSN & MN students.
- August 2021 – Present **Adjunct Nursing Faculty, MSN Program, Wilkes University, Passan School of Nursing.** Teaching online graduate nursing courses (nursing research, nursing theory, advanced practice roles) within the FNP & PMHNP tracks of the MSN program of study.
- May 2020 – July 2021 **Adjunct Nursing Faculty, MSN Program (Family Nurse Practitioner Track), South University, Online University.** Evaluated students' clinical performances at the practicum sites at midterm and/or final with written evaluations for review with students and submitted to the College of Nursing. Participated in evaluation of the quality of the nursing students' experiences at the clinical practicum sites (including assessment of the clinical site and the preceptor).
- July 2019 – Present **Assistant Professor, MSN Program (Family Nurse Practitioner Track), Clayton State University, Atlanta, Georgia.** Teaching multiple courses per semester within a graduate nursing program utilizing a blended/hybrid model: *Advanced Practice Roles in Society [Course Coordinator]* *Advanced Health Assessment, Health Promotions and Problems of the Elderly and Their Families (includes a clinical practicum)*, *Health Promotions and Problems of Adults and Their Families (includes a clinical practicum)*, and *Research for Evidence-Based Nursing Practice (Course Coordinator & Capstone Project Advisor)*; Advise MSN students; Coordinate and teach courses within the BSN nursing program of study: *Cultural Diversity and Interactive Communication*

April 2006 – Dec. 2011

Emory Healthcare: →

Teaching: Educated audiences of physicians, registered nurses, and physical therapists regarding nephrology. Taught renal and endocrine courses in various certification review courses and nursing orientation courses/residencies. Utilized live lecture with power point presentations, video-on-demand, tele-/video conferencing, and online learning with HealthStream educational delivery strategies. Rendered monthly, 4 – 6 hours long initial and maintenance CRRT (Continuous Renal Replacement Therapy) courses. Lectured 8-hour, quarterly renal and endocrine classes in critical care orientation. Taught 8-hour lectures in the quarterly peritoneal dialysis and CRRT super trainer academy courses for registered nurses. Rendered ANCC Magnet readiness lectures quarterly to new registered nursing employees. Provided “one on one” and “just in time” registered nursing student sessions as needed for training and course material clarification as it related to CRRT and peritoneal dialysis.

Curriculum Development: Constructed learning objectives and teaching outlines for all courses taught (updated annually). Developed curriculum for initial/maintenance competency for CRRT and Renal/Endocrine didactics. Compiled nephrology nursing orientation manual and learning guide. Filmed as one of two featured instructors in a video of teaching didactics of CRRT that is still used today via HealthStream for registered nursing education. Coordinated educational needs assessment quarterly forums for registered nurses for future course developments. Developed curriculum for the following: → ANCC Magnet readiness 4-hour training session, Peritoneal Dialysis super trainer academy, advanced CRRT 2-hour course, & CRRT super trainer academy. Wrote test question items for renal pre- and post- tests for registered nursing students’ assessments and recognition of achievement of course materials. Completed/submitted all documentation needed for registered nursing students to maintain contact hours for advanced CRRT courses per Georgia Nurses Association approval standards. Coordinated classes and enrolled students into them as far out as one year in advance.

Student Management: Utilized HealthStream online portal as an instructor for uploading courses, enrolling/grading registered nursing students, & managing course availability/completion data. Kept five years of manual rosters of registered nursing students’ attendance in courses. Developed electronic data reports for nursing leadership for monitoring registered nursing students’ performances/completion of course work. Prepared post-course work registered nurse student surveys so as to assess the effectiveness of teaching to facilitate changes needed in future course delivery to enhance learning. Electronically managed student course completion records to meet Georgia Nurses Association's contact hour credit approval standards. Managed registered nursing students’ class coordination and enrollment as far out as one year in advance.

Clinical Work Experience

Dec. 2023 – Present

Family Nurse Practitioner, Inspire Hospice & Palliative Care, Fayetteville, Georgia.

Assess, diagnose, and treat adult home hospice patients. Complete Face-to-Face hospice recertification physical examinations. Make patient referrals. Conduct patient interviews. Order and interpret diagnostic data. Render end-of-life care. Counsel patients and their family members.

Jan. 2019 – May 2019

Nurse Practitioner/In Basket Manager in the internal medicine department, Kaiser Permanente, Atlanta, Georgia.

Assessed, diagnosed, and treated adult patients across the life span with acute and chronic illnesses. Managed patients’ prescription refills, telephone messages, and emails for multiple clinics and healthcare providers. Rendered appointments with patients. Documented patient care.

- Dec. 2011 – Dec. 2018 **Nurse Practitioner/Administrative Lead in the palliative care department, Piedmont Fayette Hospital, Fayetteville, Georgia.** Assisted in development of clinical practice guidelines / standards in support of quality palliative care as requested by supervisor. Directed regulatory readiness. Facilitated research within the department. Provided consultation in palliative care, symptom management and supportive care to meet the needs of the patient as requested by the referring healthcare team members. Facilitated clarification of patient and family goals of care. Fostered access to appropriate support models of care (i.e., hospice, rehabilitation, on-going aggressive treatment). Assisted with diagnosis, treatment and management of acute and chronic health conditions. Held advance care planning meetings with patients and families. Orchestrated completion of advanced directives (including POLST). Developed streamlined and effective employee orientation processes of all providers, including comprehensive onboarding clinical staff manual(s) and self/preceptor evaluation platforms. Strategized efforts to assure metrics and other significant data are aligned for the monitoring and promotion of quality patient care. Worked diligently to enhance palliative care billing processes to maximize revenue recovery for sustainability. Taught/trained clinical staff (of all levels) as needed. Assessed and adjusted the clinical documentation templates continuously so as to promote quality patient care and safeguard appropriateness of billing captures for patient encounters.
- Apr. 2006 – Dec. 2011 **Nurse Practitioner and Clinical Nurse Specialist in the renal department, Emory University Hospital, Atlanta, Georgia.** Performed physical assessments on renal and diabetic patients. Gave health, nutritional and treatment option counseling of diabetic and pre-renal/acute/chronic renal failure patients. Served as relief for the diabetes educator at Emory Hospitals. Developed educational curriculum and currently implementing continuous renal replacement therapy education to the nurses in the intensive care units and in the hemodialysis units. Created new patient treatment order sets. Delivered direct patient care. Made rounds on and review lab results of hemodialysis, peritoneal dialysis and continuous renal replacement therapy patients. Facilitated unit practice councils for the implementation of shared governance. Taught renal and endocrine courses in various certification review courses and nursing orientation courses/residencies. Sat on various committees to assist in improving length of stay of hospitalized renal and diabetic patients. In serviced general nursing staff on renal failure, dialysis accesses and renal failure nutrition. Wrote patient care protocols, policies and procedures. Coordinated resources for nursing staff and patients. Served as expert in hemodialysis units and intensive care units for electronic documentation of renal patient care. Developed, organized and updated/revised order sets designed for computerized provider order entry. Assisted in organizing annual skills competency fairs for RNs, LPNs and nurse technicians at Emory University Hospital. Functioned as a Co-Investigator of two research projects (*1. Assessing blood glucose after hemodialysis; 2. Comparing two Continuous Renal Replacement Therapy equipments*). Guest lecturer at Emory University School of Nursing and Emory University School of Physical Therapy. Developed and actively managed the Continuous Renal Replacement Therapy Super Trainer and Peritoneal Dialysis Super Trainer programs at Emory University Hospital. Participated as a member of the transformational leadership magnet subcommittee for Emory Hospitals.
- Mar. 2003 – Aug. 2009 **Family Nurse Practitioner in Family Practice, Community Advanced Practice Nurses, Inc. (an urban community clinic for the indigent population and a homeless shelter for women and children), Atlanta, Georgia.** Assessed, diagnosed and treated adults and children. Performed complete physical exams (including annual gynecological exams, hearing screenings, vision screenings and Denver Developmental testing). Assessed, diagnosed and treated acute and chronic health problems. Made

patient referrals. Conducted patient interviews. Ordered and interpreted diagnostic data. Counseled patients. Performed venipuncture on patients. Administered vaccinations/booster injections. Gave and dispensed medications from in-house pharmacy. Provided case management and patient health education. Triageed seriously ill patients to an acute care facility (arranged ambulance transport if needed).

Oct. 2003 – Apr. 2006

Family Nurse Practitioner in Primary Care/Internal Medicine, The Emory Clinic, Atlanta, Georgia. Assessed, diagnosed and treated adult patients. Managed patients with chronic health conditions and diseases. Managed patients with acute health problems. Made appropriate specialist referrals when needed. Conducted patient interviews. Ordered and interpreted diagnostic data. Monitored and notified all patients of test results (laboratory and/or radiological). Performed complete physical examinations (including annual gynecological exams and annual governmental employees' physical exams). Read X-Rays. Performed specialized procedures under physician supervision. Documented the delivery of care in the patients' medical records. Implemented pharmacological and non-pharmacological interventions in the treatment plan of patients. Served as a patient advocate. Provided accurate verbal and written health education for patients at all times. Reassessed and/or modified the patients' plans of care as necessary to achieve optimal health outcomes. Trained other health care professionals. Collaborated with and served as an active team member with other professional colleagues in the primary care practice setting to achieve optimal patient care, quality patient outcomes and excellent patient satisfaction.

Dec. 1996 – Oct. 2003

Nurse Clinician of a 50-bed GYN/Plastics/Urological/Medical/Surgical unit, Crawford Long Hospital, Atlanta, Georgia. Delivered direct patient care. Trained new employees (RNs, LPNs, Nurse Technicians). Supervised RNs, LPNs, nurse technicians and unit clerks. Implemented patient and staff education. Administered conscious sedation to patients. Monitored the adherence to documentation standards. Checked the appropriateness of patient care assignments based on patient care requirements and staff competence. Conducted interdisciplinary conferences with patients and families. Examined compliance and adherence to policies and procedures. Generated continuous quality improvement. Chaired the safety committee and was a member of the education and staff retention committees. Coordinated, facilitated and ensured development and revision of standards of care to meet the patients' changing needs.

Jan. 1996- Aug. 1996

Registered Nurse Unit Manager of a 33-bed Medicare resident hall and of a 30-bed non-Medicare resident hall, Luverne Nursing Facility, Luverne, Alabama. Delivered direct patient care. Supervised RNs, LPNs and nursing assistants. Evaluated critically ill and injured residents daily. Completed RN physical assessments on new residents and weekly RN physical assessments on all Medicare residents. Performed skin assessment audits. Developed and updated residents' care plans. Created infection control reports. Reviewed residents' weights and addressed weight problems with weight committee weekly.

Nov. 1993- Jan. 1996

Charge/Staff Nurse of a ten-station rural outpatient hemodialysis clinic, Troy Nephrology Referral Center, Troy, Alabama. Delivered direct patient care. Supervised RNs, LPNs and patient care technicians. Dialyzed hemodialysis patients. Educated and encouraged compliance of patients on in-center dialysis treatments and drug therapy, home medication therapy and dietary limitations. Maintained short-term care plans, long-term care plans and accurate charting on ten primary patients assigned to me for 25 months. Prepared lab data and subjective/objective patient data. Wrote and participated in monthly, semi-annual and annual patient care conferences. Trained new RNs and patient care technicians.

June 1993 – Nov. 1993 **Charge/Staff Nurse of a 30-bed medical/surgical unit, Edge Regional Medical Center, Troy, Alabama.** Delivered direct patient care. Supervised RNs, LPNs and nursing assistants. Promoted and provided patient education. Participated in the clinical training of new RNs and LPNs.

Presentations

Oral Presentations

April 10, 2024	“Healthcare Advocacy Through a Global Lens: Utilization of a Multipronged Approach”. Virtual podium presentation at the MBAA International Conference to healthcare administration executives, Chicago, Illinois.
February 16, 2021	“All About Nursing”. Topic presented at Kennesaw State University to American Medical Student Association members, Atlanta, Georgia.
March 2, 2018	“Overview of Dissertation Study from Statistical Perspective”. Topic presented at Georgia State University to graduate level statistics students, Statistical Consulting Trial Class, Department of Mathematics and Statistics, Atlanta, Georgia.
September 30, 2016	“The Perceptions of Non-Palliative Care Hospital Physicians Referring Patients to a Hospital Palliative Care Program”. Poster presentation at the Palliative Care 2016 International Conference to multidisciplinary healthcare professionals, Toronto, Canada.
March 26, 2015	“The Perceptions of Non-Palliative Care Hospital Physicians Referring Patients to a Hospital Palliative Care Program”. Podium presentation at the MBAA International Conference to healthcare administration executives, Chicago, Illinois.
February 22, 2010	“The Renal System and Renal Disorders”. Topic presented at Emory University to physical therapy students, Atlanta, Georgia.
February 27, 2009	“The Renal System and Renal Disorders”. Topic presented at Emory University to physical therapy students, Atlanta, Georgia.
May 4, 2008	Presented Emory Healthcare’s philosophy of nursing education for Continuous Renal Replacement Therapy. Topic presented at National Training Institute, Chicago, IL.
November 6 – 8, 2007	“Health Issues”. Various health topics presented at the College of Christian Education to adults of all ages, Atlanta, Georgia.
November 5, 2002	“Family Violence”. Topic presented at Emory University to graduate nursing school professors and students, Atlanta, Georgia.
May 15, 2002	“Documentation”. Lecture given at Crawford Long Hospital to registered nurses, Atlanta, Georgia.

- April 18, 2002 “Nursing and Safety at Crawford Long Hospital”. Lecture given at Crawford Long Hospital to hospital security officers in orientation, Atlanta, Georgia.
- August 27, 2001 “Nursing and Occupational Stress”. Lecture given at Crawford Long Hospital to RNs, LPNs, nurse technicians and unit clerks, Atlanta, Georgia.
- April 24, 2001 “Nurse Practitioner Effectiveness”. Topic presented at Emory University to graduate nursing school professors and students, Atlanta, Georgia.
- December 6, 2000 “Should HIV-infected Childbearing Females Voluntarily Become Pregnant?”. Paper presented at Emory University to graduate nursing school professors and students, Atlanta, Georgia.
- July 26, 2000 “Kaposi’s Sarcoma”. Topic presented at Emory University to graduate nursing school professors and students, Atlanta, Georgia.

Poster Presentations

- March 2, 2023 “Palliative Care Referral Behavior Among Nurse Practitioners in Hospital Medicine”. Poster presented to attendees at the Southern Nurses Research Society conference, Orlando, Florida.
- September 30, 2016 “The Perceptions of Non-Palliative Care Hospital Physicians Referring Patients to a Hospital Palliative Care Program”. Poster presented to attendees at the International Palliative Care Conference, Toronto, Canada.
- March 7, 2015 “The Perceptions of Non-Palliative Care Hospital Physicians Referring Patients to a Hospital Palliative Care Program”. Poster presented at Georgia Institute of Technology (The Historic Academy of Medicine) to attendees at the Georgia Gerontological Advanced Practice Nurses Association/Atlanta Regional Geriatric Education Center Annual Conference, Atlanta, Georgia.
- November 1, 2014 “The Perceptions of Non-Palliative Care Hospital Physicians Referring Patients to a Hospital Palliative Care Program”. Poster presented at Georgia Nursing Leadership Coalition Doctoral Symposium to nursing doctoral colleagues and judges, Atlanta, Georgia.
- October 9, 2009 “Determining the Accurate Time Frame Post-Hemodialysis to Assess Finger Stick Blood Glucose Levels in Type 1 and Type 2 Diabetic Patients Receiving Insulin in the Acute Care Setting”. Poster presented at Emory University Hospital Midtown to nursing audience and judges at the first Emory Healthcare Nursing Research Symposium, Atlanta, Georgia.
- February 27, 2002 “Varicella”. Poster presented at Emory University to graduate nursing school professors and students, Atlanta, Georgia.
- July 26, 2000 “Healthcare in Germany”. Poster presented at Emory University to graduate nursing school professors and students, Atlanta, Georgia.

Professional/Academic Workshops Attended

February 28, 2023 –

March 2, 2023	Southern Nursing Research Society, 2023 Annual Conference, Orlando, Florida
Dec. 1, 2022 – Dec. 2, 2022	National Organization of Nurse Practitioner Faculty, 2022 Fall Conference, Bethesda, Maryland
June 26, 2018 – June 30, 2018	American Association of Nurse Practitioners, 2018 Annual Conference, Denver, Colorado
March 22, 2018 – March 24, 2018	Southern Nursing Research Society, 2018 Annual Conference, Atlanta, Georgia
March 22, 2017 – March 25, 2017	National Nursing Ethics Conference, 2017 Annual Conference, Los Angeles, California.
March 9, 2016 – March 12, 2016	American Academy of Hospice and Palliative Medicine and Hospice and Palliative Nurses Association, 2016 Annual Assembly, Chicago, Illinois.
February 9, 2016 – February 12, 2016	Southern Nursing Research Society, 2016 Annual Conference, Williamsburg, Virginia.
March 26, 2015 – March 29, 2015	MBAA International, Annual Conference, Chicago, Illinois.
February 26, 2015 – March 1, 2015	American Academy of Hospice and Palliative Medicine and Hospice and Palliative Nurses Association, Annual Assembly, Philadelphia, Pennsylvania.
March 30, 2014 – April 1, 2014	American Association of Nurse Practitioners 2014 Health Policy and Leadership Conference, Arlington, Virginia
February 12, 2014 – February 15, 2014	Southern Nursing Research Society, 2014 Annual Conference, San Antonio, Texas
November 7, 2013 – November 9, 2013	Center to Advance Palliative Care, National Seminar, Dallas, Texas
March 14, 2013 – March 16, 2013	American Academy of Hospice and Palliative Medicine and Hospice and Palliative Nurses Association, Annual Assembly, New Orleans, Louisiana.
February 14, 2013- February 16, 2013	Sigma Theta Tau International, Region 7 Conference, Ft. Lauderdale, Florida.
March 7, 2012 – March 10, 2012	American Academy of Hospice and Palliative Medicine and Hospice and Palliative Nurses Association, Annual Assembly, Denver, Colorado.
April 26, 2011 – April 30, 2011	Spring Clinical Meetings, given by National Kidney Foundation, Las Vegas, Nevada (4 day renal conference with sessions)

December 4, 2010 Primary Care Seminar, given by Practicing Clinicians Exchange, Atlanta, Georgia

April 13, 2010 –
April 17, 2010 Spring Clinical Meetings, given by National Kidney Foundation, Orlando, Florida (4 day renal conference with sessions)

April 12, 2010 Pri-Med Seminar (Primary Care Seminar), given by Pri-Med, Atlanta, Georgia.

February 24, 2010 –
February 25, 2010 Basic Peritoneal Dialysis Workshop, given by Baxter Renal, Atlanta, Georgia.

Oct. 7 – 8, 2009 Pri-Med Seminar (Primary Care Seminar), given by Pri-Med, Atlanta, Georgia.

March 31, 2009 –
April 4, 2009 Spring Clinical Meetings, given by National Kidney Foundation, Nashville, Tennessee (4 day renal conference with sessions).

November 15, 2008 Primary Care Seminar, given by Practicing Clinicians Exchange, Atlanta, Georgia

April 28, 2007 Pri-Med Seminar (Primary Care Seminar), given by Pri-Med, Atlanta, Georgia.

April 11 – 14, 2007 Spring Clinical Meetings, given by National Kidney Foundation, Orlando, Florida (4 day renal conference with sessions).

May 2005 “National Conference for Nurse Practitioners”, given by Lippincott Williams and Wilkins, Orlando, Florida (3 day conference with seminars).

August 25, 2004 “Laboratory Tests”, given by Pesi Healthcare, Atlanta, Georgia (8 hour course).

August 24, 2004 “Breaking the Cycle in Antibiotic Resistance in the Treatment of Ear Infections”, given by National Association of Managed Care Physicians, Atlanta, Georgia (4 hour course).

April 8, 2004 “Advancing COPD Therapy in the Primary Care Office”, given by University of Wisconsin Medical School, Peachtree City, Georgia (2 hour course).

December 3, 2003 “Effectively Timing the Treatment of Hypertension”, given by University of California, Irvine College of Medicine, Atlanta, Georgia (2 hour course).

April 30, 2003 “2003 Annual Conference on Women and Their Health”, given by Emory University Regional Training Center, Atlanta, Georgia (8 hour course).

Feb. 19, 2003 “Understanding X-Rays: A Plain English Approach”, given by Pesi Healthcare, Atlanta, Georgia (8 hour course).

Nov. 11, 2002 “12 Lead ECG Analysis”, given by Emory University, Atlanta, Georgia (8 hour course).

Nov. 6, 2002 “Asthma Management”, given by Meniscus Educational Institute, Union City, Georgia (3 hour course).

November 2002 “Contraceptive Technology”, given by Grady Memorial Hospital, Atlanta, Georgia (1 hour course).

- Oct. 1, 2002 “Using Brain Chemistry to Select an Antidepressant”, given by Henry Medical Center, Inc., Stockbridge, Georgia (1 hour course).
- May 3, 2002 “Osteoporosis and Incontinence”, given by Emory University, Atlanta, Georgia (8 hour course).
- April 5, 2002 Suturing workshop, given by Emory University, Atlanta, Georgia (4 hour course).
- February 2002 “Interpreting Pap Smear Results”, given by Grady Memorial Hospital, Atlanta, Georgia (1 hour course).
- February 2002 “Chronic Pelvic Pain”, given by Grady Memorial Hospital, Atlanta, Georgia (1 hour course).
- Oct. 26, 2001 “Women and HIV/AIDS”, given by Emory University, Atlanta, Georgia (4 hour course).

Professional Affiliations

American Association of Nurse Practitioners
Council for the Advancement of Nursing Science
Southern Nursing Research Society
AANP Network for Research
Hospice and Palliative Nurses Association
International Academy of Nursing Editors
American Nurses Association
Sigma Theta Tau International
Palliative Care Research Cooperative Group
Psychometric Society
Advanced Practice Provider Executives, Inc.
Phi Kappa Phi National Honor Society
United Advanced Practice Registered Nurses of Georgia
American Nephrology Nurses Association
National Association of Professional Women
Troy University Alumni Association
Emory University Alumni Association

Honors/Awards

Sigma Theta Tau International (Graduate and Undergraduate Studies Inductions)
Doctoral Nursing Student Leadership Award, Georgia State University, 2018
Doctoral Nursing Student Research Award, Georgia State University, 2016
Montague Boyd Excellence in Publishing, Piedmont Healthcare, 2015
Summa Cum Laude Graduate, Emory University, 2002
Magna Cum Laude Graduate, Troy State University, 1993
Phi Kappa Phi National Honor Society, Troy State University, 1992
Outstanding Microbiology Student, Troy State University, May 1991

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Request of the Water Committee's recommendation to close Lake McIntosh Park on October 24 - 27, 2024 for the Greater Atlanta Air Show.

Background/History/Details:

The Greater Atlanta Air Show, LLC has requested Lake McIntosh Park be closed to the public October 24 - 27, 2024. Lake McIntosh Park will be part of the safe-fly zone and the event organizers are requesting the park be closed to the public all four days for safety reasons.

A sign will be placed at the park prior to the event to notify the public of the park being closed during this time.

What action are you seeking from the Board of Commissioners?

Approval of the Water Committee recommendation to close Lake McIntosh Park on October 24 - 27, 2024 for the Greater Atlanta Air Show.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



SPECIAL EVENTS APPLICATION

PARKS AND RECREATION DEPARTMENT

140 W. STONEWALL AVE., FAYETTEVILLE, GA. 30214

770-716-4320

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Fee: _____

Check/Cash: _____

Office Use Only

APPLICATION FEE: \$10.00

The application permit fee *partially* offsets the cost of reviewing your permit application and coordinating the event review process. Payment of the application fee does not guarantee that your special event permit application is complete nor does it guarantee that any or all aspects of the application will be approved.

NAME OF EVENT: _____

APPLICANT TYPE	APPLICANT INFORMATION
<input checked="" type="checkbox"/> Regular <input type="checkbox"/> Non-Profit (501c) Must provide copy of IRS letter <input type="checkbox"/> County Sponsored Event <input type="checkbox"/> Other	Host Organization: <u>Greater Atlanta Air Show LLC</u> Chief Officer of Host Organization: <u>Bryan Lilley</u> Applicant Name: <u>Steven Webster</u> Address: Street <u>Po Box 360857</u> City <u>Melbourne</u> State <u>FL</u> Zip <u>32936</u> Telephone: Home _____ Cell <u>(443) 235-9888</u> Email: _____

DATES REQUESTED	FIRST CHOICE: _____ / _____ / _____	SECOND CHOICE: _____ / _____ / _____
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EVENT TYPE	ACTIVITY DESCRIPTION	CHECK ALL THAT APPLY TO THIS ACTIVITY
<input type="checkbox"/> Athletic/Tournament <input checked="" type="checkbox"/> Exhibit/Special Attraction <input type="checkbox"/> Festival/Wedding <input type="checkbox"/> Parade/Procession/March <input type="checkbox"/> Concert/Performance <input type="checkbox"/> Farmer/Outdoor Market <input type="checkbox"/> Run/Walk/Bike <input type="checkbox"/> Fundraiser <input type="checkbox"/> Other	<u>Public Air Show event featuring Military and Civilian</u> <u>aviation performances</u> _____ _____ _____ _____ _____ _____ _____ _____ _____	<input checked="" type="checkbox"/> Alcohol <input checked="" type="checkbox"/> Require Fire/EMS <input checked="" type="checkbox"/> Signage/Banners <input checked="" type="checkbox"/> Require Police <input checked="" type="checkbox"/> Amplified Sound/Music _____ Require Public Work Staff <input checked="" type="checkbox"/> Tents/Canopies <input checked="" type="checkbox"/> Cones/Barrels/Barricades _____ Fireworks/Lasers <input checked="" type="checkbox"/> Transportation Shuttle <input checked="" type="checkbox"/> Generators/Electricity <input checked="" type="checkbox"/> Vendors/Concessions <input checked="" type="checkbox"/> Portable Restrooms <input checked="" type="checkbox"/> Require Hotel Rooms <input checked="" type="checkbox"/> Trash & Recycling <input checked="" type="checkbox"/> Media Coverage/Press <input checked="" type="checkbox"/> Crossing/Closing Roads _____ Other (describe) <input checked="" type="checkbox"/> Lake/Pond Use _____ Carnival/Rides/Inflatable Recreation

ADMISSION	LOCATION DESCRIPTION
<input type="checkbox"/> Public Event (no cost) <input checked="" type="checkbox"/> Tickets/Entry Fees <input type="checkbox"/> Pre-Registration Only <input type="checkbox"/> Registration at Event <input type="checkbox"/> Private Event <input type="checkbox"/> Other	<u>Atlanta Regional Airport - Falcon Field, Peachtree City, Georgia</u> _____ _____ _____ _____ _____ FIELD #s (circle all that apply): 1 2 3 4 5 6 7 8 9 10 11 21 22 23 24 25

ATTENDANCE	ANTICIPATED SPECTATORS	ANTICIPATED PARTICIPANTS	EVENT DATE/TIME DATE
Estimated Total	7000	20	SET UP DATE: 10/22/2024 SET UP TIME: 0800
Estimated at Peak Time	1300		EVENT START DATE: 10/26/2024 EVENT START TIME: 0900
Total Attendance	7020		EVENT END DATE: 10/27/2024 EVENT END TIME: 1700
			DISMANTLE DATE: 10/28/2024

ADDITIONAL INFORMATION AND FEES SHALL BE REQUIRED BASED ON ADDITIONAL SERVICES REQUESTED. THESE INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING: RENTAL FEES, CLEAN UP PLAN, SANITATION PLAN, SECURITY PLAN, LIFE SAFETY PLAN, EQUIPMENT DELIVERY/PICKUP/SETUP, DIRECTING TRAFFIC, UTILITIES, INSURANCE, FIELD/LANDSCAPING PREPARATION, INSPECTIONS, ETC.

SIGNATURE OF APPLICANT OR	DATE:
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SIGNAGE

Temporary signage for "special events" is permitted, but must comply with Fayette County Code of Ordinances. In general, signs cannot be placed within the medians or rights-of-way of most roadways within the county. A detailed sign plan, including the size of the signs and the proposed locations should be provided as a part of your application.

YES NO

Will there be any signage at this event?

Does any of the event signage exceed the maximum 35 square foot limit? Or 5' in height?

Will signage have sponsorship or advertising message? If yes, include sign design/drawing.

Will signage be placed on or along roads, street corners, sidewalks, medians, utility poles, fences, trees, or any other natural objects? If yes, include placement locations on route/site map.

If yes to any of the above questions, please describe or provide an attachment.

All signage must be picked up immediately after the event. Each sign recovered after the event will be charged a \$200 recovery fee. Signs/Balloons attached to utility signs, natural objects, and signs are prohibited.

ENTERTAINMENT & RELATED ACTIVITIES

YES NO

Are there any musical entertainment features related to your event? Any dance component?

Will sound amplification be used? Will sound checks be conducted prior to event? If yes, describe start & finish times below.

Will there be any inflatable recreation (e.g. moonwalk) at this event?

Will you need electricity at the event? If yes, please list how much amperage your equipment will use. (page 3)

Does Your event include the use of generators?

Do you plan on selling or launching balloons at this event?

Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics?

Does your event include any live animals, carnival, or amusement rides? If yes, describe below.

Does your event include any tents or canopies?

Do your event plans include any casino games, bingo games, drawings, or lottery opportunities?

If yes to any of the above questions, please describe or provide an attachment.

TENTS/CANOPIES

A certificate of fire resistance is required for all tents larger than 10' x 10' (100 square feet). Tents larger than 500 SF require an interior layout plan be provided and an inspection by the Fire Marshal. Tents should be secured to the ground with a 40lb weight on each leg, **no stakes allowed**. If cooking is conducted under a tent, you must meet additional requirements.

Number of 10' x 10' Tents	Number of 20' x 40' Tents	Number of ____' x ____' Tents							
			Setup	Date		Time		Day of Week	
			Pickup	Date		Time		Day of Week	

Tent Company

Address

Street _____

City _____ State _____ Zip _____

Telephone

Day _____ Evening _____ Fax _____ Cell _____

*Tent/Canopy locations must be indicated on your site plan.

PORTABLE RESTROOMS

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event.

Number of regular portable toilets	Number of ADA Portable toilets	Number of Handwashing Stations	Setup	Date 10/24/2024	Time 0800	Day of Week Thursday
50	5	3	Pickup	Date 10/28/2024	Time 0700	Day of Week Monday

Restroom Company TBD

Address Street _____
 City _____ State _____ Zip _____

Telephone Day _____ Evening _____ Fax _____ Cell _____

*Portable restroom locations must be indicated on your site plan.

SANITATION & RECYCLING

YES **NO**

Will you or your organization empty all trash cans at the end of your event? If no, you must hire a sanitation company.

Number of Trash Cans	Number of Dumpsters*	Number of Recycling Bins	Setup	Date 10/24/2024	Time 0800	Day of Week Thursday
TBD	4 to 6	TBD	Pickup	Date 10/28/2024	Time 0700	Day of Week Monday

*Estimate (1) eight-yard dumpster for every increment of 500 people attending the event or any event over 16 consecutive hours.

Sanitation Company GFL

Address Street _____
 City _____ State _____ Zip _____

Telephone Day _____ Evening _____ Fax _____ Cell _____

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event.

EQUIPMENT/UTILITIES

YES NO

- Will you need *Pedestrian Barricades* for this event?
- Will you need *Traffic Barricades* for this event?
- Will you need *Traffic Barrels* for this event?
- Will you need *Traffic Cones* for this event?
- Will you *Tables* be set up for this event?
- Will you *Chairs* be set up for this event?
- Will you need Electricity for this event?

How many?	Cost Per Unit	Total Cost
	X TBD	
	X TBD	
	X TBD	
	X TBD	
	N/A	
	N/A	
How many amps?	\$TBD <small>electrical fee</small>	
Total cost of equipment needed		

Please describe or provide an attachment of where equipment will be placed. **NOTE: Equipment will be delivered to central location only; event organizer(s) responsible for setup and clean-up of equipment.**

FOOD CONCESSIONS OR PREPARATIONS & CONCESSIONAIRES

YES NO

- Does your event include food concession and/or preparation areas? If yes, describe below.
- Do you intend to cook food in the event area? If yes, describe method (gas, electric, charcoal, other) below.
- Will items or services be sold at your event? If yes, attach a complete list of vendors and include a sample of the vendor pass.
- Will items or services sold at your event present unique liability issues (e.g. guns, body piercing, animal rides, etc.)? If yes, please describe and attach a complete list of vendors.

If yes, please describe or provide an attachment of your plan.

NOTE: For existing concession stands within county facilities, please coordinate with the Recreation Department.

PARKING & SHUTTLE PLAN

- | YES | NO | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Will your event involve the use of a transportation shuttle? |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Will you be utilizing a parking facility from an adjoining property? If yes, please attach agreement. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Do you need all county vehicles removed from the facility parking lots for your event? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Have you provided ADA accessible parking? |

If yes to any of the above questions, please describe or provide an attachment.

SITE PLAN/ROUTE MAP

Event Site Plan: One (1) clear and clean paper copy must be brought to the Fayette County Parks & Recreation Department. The plans should be clearly and accurately drawn to include the items listed below.

<i>Does your event plan/route map comply with or show the following?</i>	YES		N/A
(a) Name of the event, address, boundaries, date, north arrow, and scale of the plan;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) The location and name of all existing streets adjacent to and within the event;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c) Assembly area, disbanding area, and route to be traveled (use arrows to indicate the direction of travel);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d) Identify vehicular and pedestrian circulation plans, access points, travel ways, parking, loading, stacking, sidewalks, and multi-use paths;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(e) Health and sanitation facilities (portable toilets, restrooms);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(f) Communication facilities and equipment (ham radios, event communication tent);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(g) Medical treatment facilities and equipment (first aid and ambulances);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(h) Vehicle access and parking requirements (parking spaces available);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(i) The location of all canopies, tents, booths, and other temporary structures;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(j) Exit locations of outdoor events that are fenced and/or locations within tents and tent structures;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(k) The location of all stages, platforms, scaffolding, bleachers, and grandstands;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(l) The location of amplified sound equipment (speakers, bullhorn);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(m) Food vendor and water supply locations (cooking areas, water spigots);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(n) A detail or close-up of the food booth and cooking area configuration including booth identification of all Vendors cooking with flammable gases or barbecue grills;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(o) The location of additional lighting, generators, and /or source of electricity;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(p) The location of all signage, banners, and inflatables recreation;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(q) Placement of trash, dumpster, and recycling receptacles;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(r) Placement of vehicles and/or trailers 9if these are to remain throughout the event);	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(s) The location of fencing, cones, barriers, and/or barricades, indicating any removable fencing /tape for emergency access;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(t) The provision of minimum of twenty foot (20') emergency access lanes throughout the event venue;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(u) Other related event components not listed above.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NARRATIVE

Please provide a narrative and timeline of your event. You may provide this information as an attachment if necessary.
See attached sheet

ADVERTISING

Estimated advertising budget for this event? \$ ^{60K}_____

In what publications/areas will you advertise this event? Atlanta Regional Metro Market

This event will attract people from: Local/County Region State National

SECURITY PLAN

YES **NO**

- Will this event cross any roads? If yes, please list below or attach in a separate document.
- Will your event need overnight security?
- Will you be employing a Sheriff Officer to develop and manage your event's security plan? If yes, you are required to provide a copy of the security company's valid private patrol operator license (see below).

Please describe your security plan including crowd, vehicle, and pedestrian control, internal security or venue safety, or attach the plan to this application.

See Attached security plan

FAYETTE COUNTY SHERIFF'S DEPARTMENT

Staffing of extra-duty assignments will be based upon officer availability and at the sole discretion of the Fayette County Sheriff's Department. The Fayette County Sheriff's Department has the right to reject any request. The Sheriff's Department will make final determination for number of officers needed.

THIS SECTION FOR SHERIFF'S DEPARTMENT USE ONLY

RATES

Traffic*	_____	X	<u>\$55.00/hr</u>	X	_____	=	_____
	# of Officers		Rate		# of Hours		TOTAL
Security*	_____	X	<u>\$45.00/hr</u>	X	_____	=	_____
	# of Officers		Rate		# of Hours		TOTAL

*Per officer per hour, with a four (4) hour minimum. Payment of these services is required by CHECK or MONEY ORDER within five (5) business days of the event, unless previously approved by the Sheriff's Department. NOTE: Applicant will be notified if rates change.

Approval of Security Company: _____ Date: _____

If the Sheriff Department is unable to provide event security, please list the security company you will be employing. NOTE: Fayette County Sherriff's Department will have final approval on all security companies used for events, as they will have the final deciaion in all matters involving safety and security at events.

SECURITY COMPANY

Security Organization Skylar Secuirty

Address Street 84 Peactree NW

City Atlanta State GA Zip 30303

Telephone Day _____ Evening _____ Fax _____ Cell _____

Email _____

License#/County _____

NOTE: Fayette County Sheriff's Department will have final approval on all security companies used for events, as they will have the final decision in all matters involving safety and security at events.

FAYETTE COUNTY MARSHAL'S OFFICE

Staffing of extra-duty assignments will be based upon officer availability and at the sole discretion of the Fayette County Marshal's Office. The Fayette County Marshal's Office has the right to reject any request. The Marshal's Office will make final determination for number of officers needed.

THIS SECTION FOR MARSHAL'S OFFICE USE ONLY

RATES

$$\text{Marshal*} \frac{\text{_____}}{\text{\# of Officers}} \times \frac{\$45.00/\text{hr}}{\text{Rate}} \times \frac{\text{X} \text{_____}}{\text{\# of Hours}} = \frac{\text{_____}}{\text{TOTAL}}$$

*Per officer per hour, with a four (4) hour minimum. Payment of these services is required by CHECK or MONEY ORDER within five (5) business days of the event, unless previously approved by the Marshal's Office. NOTE: Applicant will be notified if rates change.

LIFE SAFETY PLAN

- YES** **NO** Will you have fireworks/lighting/pyrotechnics at your event?
- Will part of your event take place in any Fayette County lake/pond?
- Will you be employing a first aid provider to develop and manage your event's life safety plan? If yes, you are required to provide the contact information of the first aid provider (see below).

Please describe your medical plan including your communication plan, the number, certification levels (MD, RN, Paramedic, EMT) and types of resources that will be at your event and the manner in which they will be managed and deployed. Your plan should include hours of setup and dismantle of medical aid areas. You may attach the plan to this application if necessary.

Peachtree City Fire/EMS

NOTE: Fireworks must be permitted by Fayette County Probate Court no less than thirty days before the event.

FIRE/EMS DEPARTMENT

Staffing of extra-duty assignments will be based upon Fire/EMS availability and at the sole discretion of the Fayette County Fire and Emergency Services Department. The Fayette County Fire & EMS Department has the right to reject any request. Fayette County will make the final determination for the number of Fire/EMS staff needed.

THIS SECTION FOR FIRE DEPARTMENT USE ONLY

RATES

Fire/EMS Personnel* $\frac{\text{_____}}{\text{\# of Personnel}}$ X $\frac{\$40.00/\text{hr}}{\text{Rate}}$ X $\frac{\text{_____}}{\text{\# of Hours}}$ = $\frac{\text{_____}}{\text{TOTAL}}$

*Per paramedic/EMT per hour, with a two (2) hour minimum and two personnel minimum. Payment of these services is required by CHECK or MONEY ORDER within five (5) business days of the event, unless previously approved by the Fire/EMS Department.

NOTE: Applicant will be notified if rates change.

MARKETING & PUBLIC RELATIONS

- | | | |
|--|--|---|
| <p>YES</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> | <p>Do you have a professional event organizer, event service provider, or commercial fundraiser hired by you that is authorized to work on your behalf to plan, produce and/or manage your event?</p> <p>Is the media contact the same as the applicant? If no, fill in contact information below.</p> <p>Do you plan on notifying the impacted residents and businesses?</p> <p>Will this event be marketed, promoted, or advertised in any manner?</p> <p>Will there be live media coverage during the event?</p> <p>Will media vehicles be parked within the event?</p> <p>Do you have a plan to distribute promotional brochures, posters, programs, etc.?</p> <p>Are patron admissions, entry (gate fee) or participant fees required? If yes, fee: \$_____</p> <p>Vendor or other fees required? If yes, fee: \$_____</p> |
|--|--|---|

Event Planner/Media Contact

Chris Dirato

Address

Street _____

City Fort Lauderdale State FL Zip 33334

Telephone

Day _____ Evening _____ Fax _____ Cell (917) 921-9070

Email

If yes, please describe or provide an attachment of your plan.

APPLICANT'S ACKNOWLEDGEMENT OF REQUIREMENTS

1. The review period for special events does not begin until the completed application with Certificate of Insurance has been submitted. All special event applications at Fayette County facilities are subject to providing a refundable damage and clean-up deposit.
2. For any event on county property, Fayette County requires the applicant or the organization he/she represents, to have a liability insurance policy with limits set by Fayette County. The applicant must attach a Certificate of Insurance, covering all activities performed in accordance with this special event and listing Fayette County as an "additional insured." Proof of insurance coverage in proper form must be submitted prior to date of event. Fayette County reserves the right to request a copy of the entire policy of insurance.
3. The applicant agrees to fill out a post-event survey about the event including, but not limited to: receipts, disbursements, number of participants, and any other data requested.
4. The applicant agrees to remove all equipment from the Fayette County facility within 24 hours after the event. The applicant agrees not to park vehicles in unauthorized parking areas.
5. Fayette County exercises control over the setup of any equipment/materials on site. Fayette County reserves the right to refuse a special event permit if the parking of vehicles will substantially interfere with or destroy vegetation on Fayette County property.
6. It is understood that parade participants shall not engage in any behavior that creates a risk of bodily injury to other parade participants and the spectators at large. It is also to be understood that no fireworks or other explosive-type devices are used by parade participants to spectators along the route which may cause injury or danger to spectators or participants.
7. It is understood that the applicant shall be responsible for pre-event preparation. Fayette County will not supply any workers to prepare the fields, loan equipment, or supplies. Fayette County events and Fayette County-sponsored events are exempt.
8. The applicant understands that knowingly providing false information will automatically void the application and cancel the event.
9. The applicant further understands that at any time during the event, Fayette County Sheriff's Department or Fayette County Marshal's Office may order the termination of such event if it is in violation of any law or ordinance, or if it endangers the persons or participants or spectators, or if it threatens the peace and dignity of the community, or if it creates unmanageable problems for the public safety officials whereby the proper execution of their duties is endangered.
10. If the applicant purports to represent an organization in submitting an application for a Special Event, the applicant, if applicable, must attach proof of agency or letter of authorization showing his/her authority to represent the organization named herein prior to approval of this application.
11. The applicant agrees not to operate or conduct any event activities after the park is closed without advanced permission.
12. The applicant understands that the rate of pay to the officers for extra-duty employment shall be in the form of a CHECK or MONEY ORDER within five (5) business days prior to the event, unless previously approved.
13. The applicant understands that the staffing of extra-duty assignments will be based upon personnel availability and at the sole discretion of the Sheriff, Marshal, or Fire Department. The Fayette County Sheriff's, Marshal's, or Fire Department has the right to reject any request.
14. The applicant understands that, at all times, the public safety personnel have a primary obligation to Fayette County and in the event a situation should arise within the county consisting of an emergency or critical nature, determined at the sole discretion of the Fayette County Sheriff's, Marshal's, or Fire Department, the extra-duty employment personnel may be forced to terminate his/her extra-duty assignment.
15. The applicant understands that the extra-duty personnel are bound by departmental policies, rules, regulations, and standards of conduct while performing his/her duties. In addition, the applicant agrees not to provide the personnel with any gratuity or ask that the officer perform a function inconsistent with internal or external rules and regulations or an act that would compromise his or her ethics and integrity.
16. The applicant understands that the event must meet or exceed all applicable ordinances, codes, laws, and regulations including, but not limited to National Fire Prevention Association, Building, Plumbing, Electric, Land Development and County Codes. The County reserves the right to impose additional regulations if deemed necessary.
17. Events cancelled with less than 48 hours' notice will only be refunded 75% of their deposit. Reservation fees will not be refunded once the special event has been approved. If the event is cancelled due to inclement weather, it will be rescheduled based on facility availability.
18. Additional information and fees shall be required based on additional services requested. These include, but are not limited to the following: clean-up plan, sanitation plan, security plan, life safety plan, equipment delivery/pickup, directing traffic, utilities, insurance, field/landscaping preparation, inspections, etc.

INSURANCE REQUIREMENTS

Before the application can be accepted as complete, you will need proof of commercial general liability insurance or event insurance that names, as an additional insured, the Fayette County, 140 Stonewall Avenue West, Fayetteville, Georgia 30214, and any other public entities (e.g. County, volunteers, etc.) impacted by your event with waiver of subrogation in regards to workers compensation. Insurance coverage must be maintained for the duration of the event including setup and cleanup dates.

X **Insurance Requirement: \$1,000,000 Minimum**

APPLICANT'S AFFIDAVIT

I, applicant or authorized representative, have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted, is complete and in all aspects true and correct, to the best of my knowledge. Knowingly providing false information will automatically void this application and cancel the event.

HOLD HARMLESS AGREEMENT

I, applicant or authorized representative, agree to indemnify, hold harmless, and defend the Fayette County, Georgia, against all liability and expenses, including reasonable attorney fees, arising out of claims in connection with this event.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The applicant and/or organization further agrees to investigate, handle respond to, provide and/or defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the County for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the County or its employees.

This agreement shall be terminated by either party by providing written notice of its intent to terminate said relationship.

This permit may be cancelled by the Sheriff, Marshal, or Parks and Recreation Director at any time with or without cause.

MY SIGNATURE CONFIRMS THAT I HAVE READ AND UNDERSTAND THE PROVISIONS OF THIS APPLICATION AND WILL ACT IN FULL COMPLIANCE.

I Steven Webster do certify that
APPLICANT NAME

I am Event Manager of Greater Atlanta Air Show LLC, and
TITLE OR POSITION ENTITY or ORGANIZATION

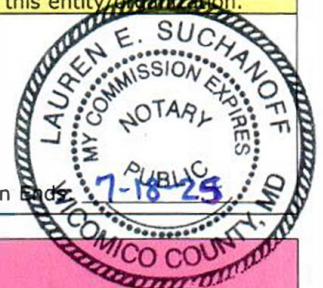
that I am authorized to sign this application and issue this hold harmless agreement, and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for this entity/organization.

Signature of Applicant or Authorized Representative:

Date:

Notary Public:

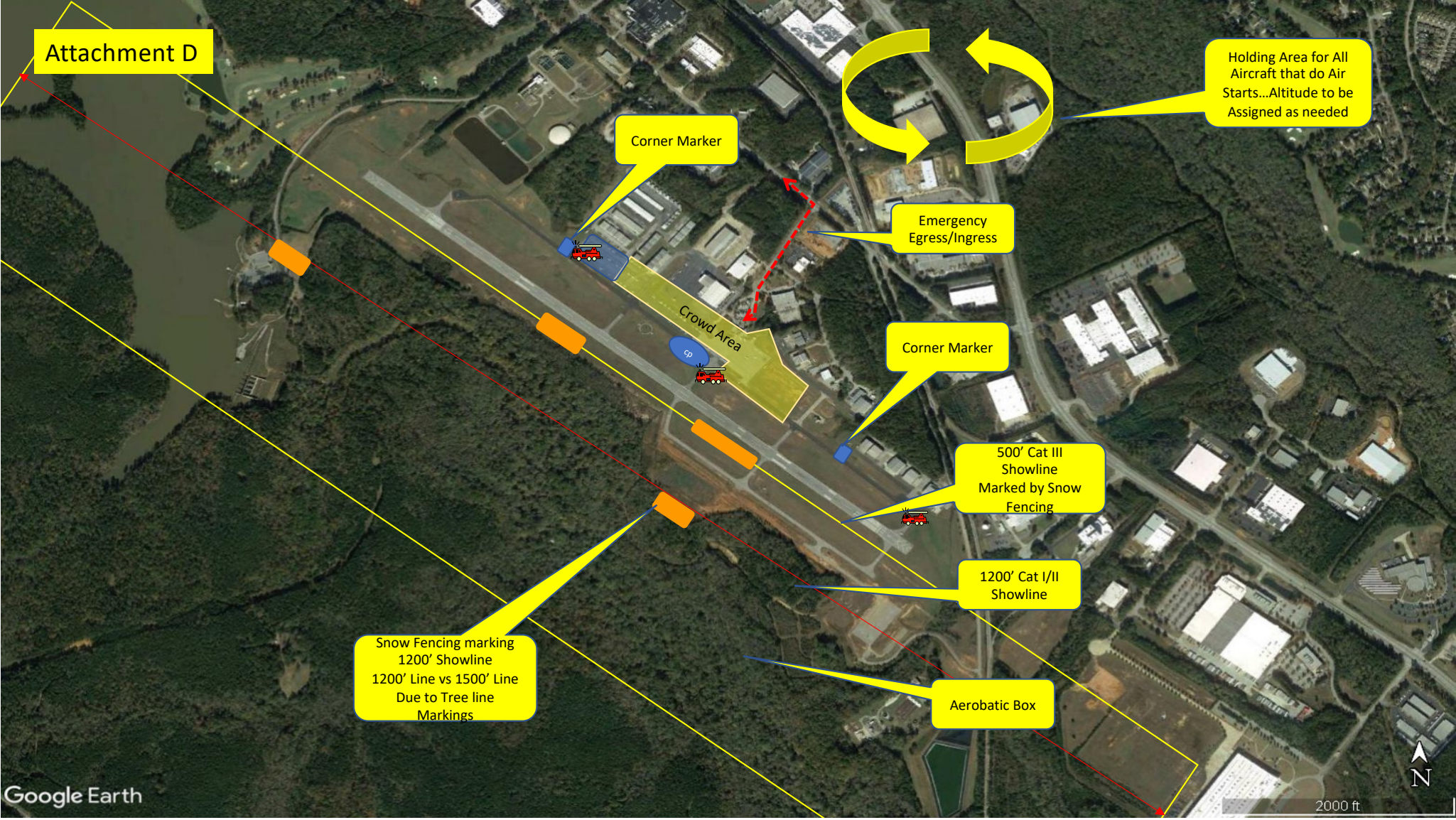
Subscribed and sworn to before me this 12th day of June, 2024 who is personally known to me and/or produced MD Drivers License as identification.



My Commission Expires

Please submit application to:

Anita Godbee, Director
Fayette County Parks & Recreation Department
140 Stonewall Avenue West
Fayetteville, Georgia 30214
agodbee@fayettecountyga.gov



ATLANTA AIR SHOW October 26-27, 2024 OPERATIONS TIMELINE

ATLANTA AIR SHOW October 26-27, 2024 OPERATIONS TIMELINE		
	Saturday Oct 19, 2024 to Tuesday, Oct 29, 2024	
KEY	Version #1	
Saturday, Oct 19th		
<u>TIME</u>	<u>Activity</u>	<u>Company</u>
9am	Pickup of Hertz Supply truck in Melbourne FL	B Lilley Team
9am-12pm	Loading of supply truck at MLB hanger, Melbourne FL	B Lilley Team
Tuesday Oct 22nd		
<u>TIME</u>	<u>Activity</u>	<u>Company</u>
9am-12pm	Truck and B Lilley Team arrive in Atlanta	B Lilley Team
Afternoon TBD	All Hands Good to Go meeting with Fire/Police/Airport/B Lilley Team	ALL
1pm-5pm	Supplies offloaded at Falcon Field	B Lilley Team
Wednesday Oct 23rd		
<u>Time</u>	<u>Activity</u>	<u>Company</u>
TBD	Airport Closes Show Site Area; aircraft relocated from ramp tbd; Dixie Wing ramp?	Falcon Field Airport
7am-5pm	B Lilley Team on site for unloading of traffic cones for parking lots (SANY, Eaton, others) and safety need of parked aircraft and eyelets	B Lilley Team
7am-5pm	Fencing starts (NOTE: add in description of affected areas)	Fence Company & B Lilley Team
7am-5pm	Golf Carts arrive/offload	Golf Cart Provider
7am-12pm	Hospitality & Operations to start marking TENT & EXHIBITOR spaces.	B Lilley Team/ADC
10am-12pm	Tent setup to start in VIP checkin and VIP Chalets area first proceeding as fencing is installed	Tent Company
10am-12pm	Delivery and placement of dumpsters	Waste Company
12pm	Port O Lets will be arriving for staging in various locations including parking lots	Port O Let Company
TBD	Radios will be delivered and setup for team in headquarters of operations onsite	B Lilley Team
Thursday Oct 24th		
<u>Time</u>	<u>Activity</u>	<u>Company</u>
All Day/Overnight	Any security teams required in place	Skylar Security/Police
All Day	Planes arriving for tie down, safety cones around perimeter for static display TBD	Flight Operations
7am	Tenting construction continues and load in of Tables and chairs.	Tent Company
All Day	Sound System will be arriving to start set up. They will be parking their Trailer at the show center point and will be starting to Unload.	In Concert Productions
8am	Parking team to start construction of all needs in all parking lots. To include golf cart parking areas	Solutions Parking
8am-5pm	Concessions will arrive and start to construct locations starting with the load in of their Main Vending Areas. Then moving in to secondary vending locations. These are food areas are operated by individual companies managed by Puff&Stuff Concessions. They will have multiple numbers of people in these condensed areas.	San Francisco Puffs N Stuff
9am	Port-o-Lets . Zone 1 Hospitality areas. Regular and Handicap units will start to be loaded in to the GA part of show site.	Port O Let Company
9am	Event Merchandise and Kid Zone team to load in.	Plane Things
10am	Generators and cooling hardware to be placed starting in EMS area's and for VIP Restroom(Friday) and then in the Chalets & Food areas.	Generator Provider
12pm	Fire extinguishers delivered for tents and aircraft needs	All Fire Safety

12pm	Control barricades, cones, VTs signs and other various parking/directional signage staged outside of show site	B Lilley Team
12pm	Team to drop Fire Extinguishers in locations where they are needed	B Lilley Team
8am-5pm	Catering to arrive to setup for Flight Line Club areas	Catering Vendor
6pm	Park closes for weekend dawn to dusk	Fayette County
Friday Oct 25th		
Time	Activity	Company
All Day/Overnight	Any security teams required in place	Skylar Security/Police
All Day	Performers and aircraft arrive TBD/Static Display placement	Flight Operations
8am	Parking team to finish construction of all needs in all parking lots.	Solutions Parking
9am	Decoration Load-In to start for all hospitality.	B Lilley Team/Volunteer Corps
8am-5pm	Optimal Load-In Times:All Exhibitors and Vendors	ALL
9am	Ticketing Set Up	CTS
9:30am-1pm	STEM Students to arrive at show site to be seated in Flight Line Club area TBD	B Lilley Team
10am	Sound team will be setting up and testing systems	In Concert Productions
12pm-4pm	TFR in effect	Flight Operations
12pm-4pm	Directional parking signage outside show site placed	B Lilley Team
12pm-4pm	Signage installation onsite and around perimeter roads as applicable	B Lilley Team
12pm-4pm	Sponsor Banners Go Up	B Lilley Team
12pm-4pm	Practice for show	Flight Operations
TBD	Parking leads and bus leads briefed by Solutions parking team	Solutions Parking
TBD	Security leads briefing	Skylar Security
2pm	VIP Trailer arrives for Corporate Chalet Area	Port O Let Provider
4pm	Final Code Inspection until gates open if needed.	FIRE/HEALTH INSPECTORS
5pm	ALL LOAD-IN IS DONE	<u>ALL</u>
Saturday Oct 26th		
Show Day		
Time	Activity	Company
6am	Cones and traffic control barricades placed	B Lilley Team
7am	Golf cart crossing begins at J Cowman parkway and TDK	POLICE
7am	Security Teams in place	Skylar Security
7am	Fire/EMS in place	FIRE/EMS
7am	Sound team will be setting up and testing systems	In Concert Productions
7am	Any Road Closures/crossings in effect: Dividend drive closes to through traffic Saturday 5am between tdk blvd and falcon drive (and perhaps even further east if possible to aviation way ?). Dividend will be accessible only by golf carts , vip parking passes, show busses and special passes for airport personnel and local business Maintenance workers. This stretch of Dividend will be accessible only by golf carts with with pre purchases parking passes or buying them at the golf cart parking lots. Cars or golf carts with vip parking passes, show shuttle busses and cars with special passes for noah, airport personnel and local business Maintenance workers.	POLICE
8am	Busses start in phases per separate schedule	Solutions Parking
8am	Generators turned on at Box Office/Ticketing.Gas for GENERATORS FILL THE NIGHT BEFORE	CTS
8am	Trash Pick Up team Arrives, Move around trash Rollers.	Waste Management company
8am	Truck for Golf Cart Maintenance arrives	Golf Cart Provider
9am	Main Gate Opens	B Lilley Team

9am	VIP Trailer Unlocked	B Lilley Team
10am	VIP areas open	B Lilley Team
11:30am	Lunch Opens up in VIP areas.	B Lilley Team
12pm-4pm	TFR in effect	Flight Operations
12pm	Show Starts:	ALL
3pm	VIP Services end. Beer Service Ends. Show Site to empty out.	
4pm	Gates Close and Show Site Flip & Security Sweep	NASSF
TBD	Port-O-let/VIP trailer Cleaning	Port-O-Let company
TBD	Food, Beverage, Ice Truck Change out.	San Francisco Puffs N Stuff
TBD	Waste Management arrives through gate to change out dumpsters for the day	Waste Management company
Sunday Oct 27th	Show Day	
Time	Activity	Company
7am	Security Teams in place	Skylar Security
7am	Fire/EMS in place	FIRE/EMS
7am	Sound team will be setting up and testing systems	In Concert Productions
7am	Any Road Closures/crossings in effect	POLICE
8am	Generators turned on at Box Office/Ticketing.Gas for GENERATORS FILL THE NIGHT BEFORE	CTS
8am	Trash Pick Up team Arrives, Move around trash Rollers.	Waste Management company
8am	Truck for Golf Cart Maintenance arrives	Golf Cart Provider
9am	Main Gate Opens	B Lilley Team
9am	VIP Trailer Unlocked	B Lilley Team
10am	VIP areas open	B Lilley Team
11:30am	Lunch Opens up in VIP areas.	B Lilley Team
12pm-4pm	TFR in effect	Flight Operations
12pm	Show Starts:	ALL
3pm	VIP Services end. Beer Service Ends. Show Site to empty out.	
3pm	Hospitality tear out (linens/centerpieces/fold up of tables/chairs)	B Lilley Team, Volunteer Corps
4pm	Show Site Close and Clean Up HARD Security Sweep	Skylar Security/Police/B Lilley Team
5pm-8pm	All exhibitors vacate site, Food vendors & merchandise Vendors to tear down	All
5pm-8pm	Parking Lots to be cleared of all equipment. Signage removal and Cone pickup by B Lilley Team.	Solutions Parking/B Lilley Team
Monday Oct 28th		
Time	Activity	Company
6am	Trash & Port-o-lets to be removed. Can stage out in the parking lot if extra time is needed.	Waste/Port O Let Companies
7am	West to East and then remaining Tents to come down	Tent Company
7am	Concessions to clear site	San Francisco Puffs N Stuff
9am	Radios packed for shipping	B Lilley Team
11am	30 yard Trash receptacles and totters to be picked up.	Waste Management
7am-12pm	Fencing Coming Down	Fence Company; B Lilley Team
12pm	Truck is loaded and Departs	B Lilley Team
TBD	Final ALL Clear of show site	B Lilley Team

Atlanta Air Show 2024

Non-Law Enforcement Security Plan

Location: Atlanta Regional Airport/Falcon Field

Operational Periods:

- Saturday October 26, 2024 0730-1600
- Sunday October 27, 2024 0730-1600

Private Security will be contracted and provided by Skylar Security and will be managed by the Emergency Services Lead for B. Lilley Productions, the producers of the Atlanta Air Show.

Skylar Security will provide onsite crowd management services to include:

- Bag Checks at designated event entry locations.
- Spectator ingress control to ensure orderly ingress to the event viewing areas
- Spectator egress control to ensure timely egress from the show site after the event is concluded
- Spectator egress control in coordination with law enforcement in event of an emergency, or weather event involving rapid, controlled evacuation of the show site as determined by the Incident Commander, Air Boss, and the air show production company representative.
- Event perimeter security on the airfield to prevent spectators from entering unauthorized areas and to prevent spectators from entering any flight operation areas as designated by the Airport Authority and the FAA.
- Other non-law enforcement security services as requested by the event management team.
- All security members will be outfitted with two-way radio communications with direct contact to a supervisor and the event Emergency Management Lead.
- If a situation arises that requires a law enforcement representative, Skylar will request an officer via two-way communication with the security supervisor and Emergency Services Lead.
- The Emergency Management Lead will be in direct contact with Incident Command and Air Boss for the duration of the event either face to face or via two-way radio and will relay any important information between the security supervisor and incident command.
- **Due to the configuration of the air show performance "box", Lake McIntosh and Lake McIntosh Park must be closed and monitored by law enforcement during all practice and performance periods.**

Contact Information:

- Skylar Security
Jamine Moton
P.O. Box 1444
Jonesboro, GA 30237
678-878-7263
Jamine.moton@skylarsecurity.com
- B. Lilley Productions
Scott Gaenicke, Emergency Services Lead
P.O Box 360857
Melbourne, FL 32936
321-302-6287 cell
scottgaenicke@gmail.com

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Request to approve the proposed 2025 Local Maintenance & Improvement Grant (LMIG) project list for unincorporated Fayette County and authorization for the Chairman to sign the LMIG Application and related documents.

Background/History/Details:

The Georgia Department of Transportation's LMIG program is designed to help local governments make needed improvements to local and state roads. Fayette County's LMIG formula amount for CY 2025 is \$969,141.51.

In accordance with LMIG program guidelines, County staff has prepared a project list in excess of this amount. The focus of the 2025 list is on roadway pavement maintenance; including asphalt resurfacing, milling, patching, micro surfacing and striping. A minimum 30 percent match (\$290,742.45) of the LMIG funding is required on all projects.

Fayette County's LMIG application and project list must be submitted to GDOT by January 1, 2025. A check for the grant, up to \$969,141.51 will then be sent to Fayette County.

Fayette County received \$950,853.04 for 2024 LMIG annual amount and an additional \$1,177,594.80 Supplemental LMIG funds.

What action are you seeking from the Board of Commissioners?

Approval of the proposed 2025 Local Maintenance & Improvement Grant (LMIG) project list for unincorporated Fayette County and authorization for the Chairman to sign the LMIG Application and related documents.

If this item requires funding, please describe:

The revenue and expenses, including the match, are budgeted in the FY2025 budget. Once awarded, the revenue and match will be adjusted based upon the actual grant amount.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Public Works Department

115 McDonough Road
Fayetteville, GA 30214
Phone: 770-461-3142
www.fayettecountyga.gov

September 12, 2024

Ms. Brandy Spiller
Local Government Coordinator
115 Transportation Blvd
Thomaston, GA 30286

RE: Fayette County – 2025 LMIG request and status update of 2024 LMIG Project

Dear Ms. Spiller,

Enclosed is Fayette County's Local Maintenance & improvement Grant (LMIG) application package for 2025. Our project list (attached) includes asphalt resurfacing, micro surfacing and mill patching.

2024 LMIG Status Update – Fayette County has completed 100% of the 2024 LMIG and the *Statement of Final Expenditures* was sent to your attention on July 30th, 2024.

2024 SUPPLEMENTAL LMIG Update – Fayette County is currently in the process of expending these funds on the approved project list submitted April 11, 2024 and is currently expected to have this grant closed out by June 30th, 2025.

Please call Bradley Klinger at 770-320-6039 or bklinger@fayettecountyga.gov if you need any additional information pertaining to this request.

Fayette County remains appreciative of the LMIG program. It is administered well and the money it provides to local governments is essential for maintaining off-system infrastructure.

Sincerely,

Lee Hearn, Chairman
Fayette County Board of Commissioners

Enclosures

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT
GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2025
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Lee Hearn (Name), the Chairman (Title), on behalf of Fayette County Board of Commissioners (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), Immigration Sanctuary Policies; prohibition; penalties (O.C.G.A. § 36-80-23), and the Local Government Budgets and Audits Act (O.C.G.A. § 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government’s Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment Act (TIA) (O.C.G.A. § 48-8-240).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application (“Loss”). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a project shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department’s Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

_____ (Signature)

_____ (Print)

Mayor / Commission Chairperson

_____ (Date)

LOCAL GOVERNMENT SEAL (required):

E-Verify Number

Sworn to and subscribed before me,

This ____ day of _____, 20____.

In the presence of:

NOTARY PUBLIC

My Commission Expires:

NOTARY PUBLIC SEAL (required):

**CERTIFICATION OF COMPLIANCE WITH
ANNUAL IMMIGRATION REPORTING REQUIREMENTS/
NO SANCTUARY POLICY/FEDERAL LAW ENFORCEMENT COOPERATION**

By executing this document, the undersigned duly authorized representative of the Local Governing Body, certifies that the Local Governing Authority:

- 1) has filed a compliant Annual Immigration Compliance Report with the Georgia Department of Audits & Accounts (“GDA&A”) for the preceding calendar year required by O.C.G.A. § 50-36-4(b), or has been issued a written exemption from GDA&A from doing so;
- 2) has not enacted a “Sanctuary Policy” in violation of O.C.G.A. § 36-80-23(b); and,
- 3) is in compliance with O.C.G.A. §§ 35-1-17 et seq. regarding its obligation to cooperate with federal immigration enforcement authorities to deter the presence of criminal illegal aliens.

As an ongoing condition to receiving funding from the Georgia Department of Transportation, the Local Governing Body shall continue to remain fully compliant with O.C.G.A. §§ 50-36-4, 36-80-23 and 35-1-17 et seq. for the duration of time the subject agreement is in effect.

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent

Date

2025 LMIG PROJECT REPORT
COUNTY/CITY: FAYETTE COUNTY

ROAD NAME	BEGINNING	ENDING	LENGTH (Miles)	DESCRIPTION OF WORK	CONTRACTOR PROJECT COST
Adams Road	Tyrone Road	Sandy Creek Rd	3.09	Patching and Micro Surfacing	\$284,280.00
Brookshire Drive	Redwine Road	Ebenezer Church Rd	1.37	Patching and Micro Surfacing	\$126,040.00
Coogler Way	Hardy Road	Dead End	0.37	Patching and Micro Surfacing	\$34,040.00
Eli Run	New Hope Rd	Whitney Way	0.42	Mill Patching and Resurfacing	\$134,400.00
Flat Creek Trail	Tyrone Road	Sandy Creek Rd	2.43	Milling, Binder & Resurfacing	\$913,218.30
Grant Road	Brooks Woolsey Rd	McIntosh Rd	4.05	Patching and Micro Surfacing	\$372,600.00
Middling Lane	Whitney Way	Dead End	0.37	Mill Patching and Resurfacing	\$118,400.00
Milam Road	Lee's Lake Rd	County Line	1.08	Mill Patching and Resurfacing	\$345,600.00
Morning Road	Kenwood Road	SR 279	0.50	Patching and Micro Surfacing	\$46,000.00
Nix Court	Point Ridge Tr	Dead End	0.62	Mill Patching and Resurfacing	\$198,400.00
Old Sandy Creek Rd	S. Sandy Creek Rd	Dead End	0.12	Mill Patching and Resurfacing	\$38,400.00
Point Ridge Trail	Gingercake Rd	Dead End	0.46	Mill Patching and Resurfacing	\$147,200.00
Ravens Landing	County Line Road	Dead End	0.37	Patching and Micro Surfacing	\$34,040.00
Starrs Mill Drive	Padgett Rd	Dead End	0.35	Mill Patching and Resurfacing	\$112,000.00
Whitney Way	New Hope Rd	Dead End	0.61	Mill Patching and Resurfacing	\$195,200.00
2025 Formula Amount	\$969,141.51		16.21	ESTIMATED TOTAL	\$3,099,818.30
2025 County Match	\$290,742.45				
2025 TOTAL	\$1,259,883.96				

Roadway Construction, Utility Relocation and ROW Quantity Calculations

Roadway Construction	Removal Unit Cost	Installation Unit Cost	Amount	Total Cost
Pavement (SF)	\$ 0.73	\$ 4.87	156.00	\$ 874.43
Curb and Gutter (LF)	\$ 28.56	\$ 30.60	0.00	\$ -
Drain Inlet (EA)		\$ 3,000.00	0.00	\$ -
4" Sidewalk (SY)	\$ 13.56	\$ 36.90	0.00	\$ -
Guardrail (LF)	\$ 4.88	\$ 49.09	0.00	\$ -
End Anchorage (EA)		\$ 1,380.00	0.00	\$ -
Subtotal				\$ 874.43

Grading Complete (5% of Rwy Items & Drng Total \$) \$ 1,346.09

Roadway Total \$ 2,220.52

Drainage	Removal Unit Cost	Installation Unit Cost	Amount	Total Cost
Trench Excavation (CY)		\$ 10.38	115.56	\$ 1,199.47
48" CMP (LF)	\$ 24.60		52.00	\$ 1,279.20
48" RCP (LF)		\$ 193.20	52.00	\$ 10,046.40
Class A Conc (CY)		\$ 892.19	13.70	\$ 12,222.98
Steel (lb)		\$ 1.42	0.00	\$ -
Pipe Bedding (CY)		\$ 48.60	11.56	\$ 561.60
Trench Backfill (CY)		\$ 2.99	91.35	\$ 272.96
Trench Compaction (CY)		\$ 6.36	73.08	\$ 464.81

Drainage Total \$ 26,047.41

Signing and Marking	Installation Unit Cost	Amount	Total Cost
Permanent Striping (LF)	\$ 0.71		\$ -

Signing and Marking Total \$ -

Staging	Installation Unit Cost	Amount	Total Cost
Clearing and Grubbing (Acre)	\$ 10,260.00	0.08	\$ 769.50
Temporary Pavement			0
Temporary Drainage (Stream Diversion)	\$ 4,428.00	1.00	\$ 4,428.00

Staging Total \$ 5,197.50

Erosion Control	Installation Unit Cost	Amount	Total Cost
Fine Grading and Seeding (SY)	\$ 4.39	17.33	\$ 76.13
Temporary Grassing (AC)	\$ 855.60	0.00	\$ -
Type C Silt Fence (LF)	\$ 4.24	208.00	\$ 881.09
Check Dam Type C Silt Fence (LF)	\$ 6.79	208.00	\$ 1,412.74
Erosion Control Mats (SY)	\$ 1.87	0.00	\$ -
Landscape Mulch (SY)	\$ 3.58	0.00	\$ -
Perm Grassing (AC)	\$ 1,402.20	0.00	\$ -
Rip Rap Type 3 12" (SY)	\$ 60.98	8.00	\$ 487.87
Plastic Filter Fabric (SY)	\$ 5.72	8.00	\$ 45.79
4" Ditch Paving (SY)	\$ 54.65	0.00	\$ -

Erosion Control Total \$ 2,903.62

Construction Cost Total \$ 36,369.05

Traffic Control (8% of Construction Total \$) \$ 2,909.52

Construction Cost Grand Total \$ 39,278.58

Utility Relocation	Removal Unit Cost	Installation Unit Cost	Amount	Total Cost
Electric				
Aerial	\$ 11.00	\$ 55.00	0.00	\$ -
Buried	\$ 16.50	\$ 82.50	0.00	\$ -
Wooden Pole	\$ 82.50	\$ 605.00	0.00	\$ -
Phone				
Aerial	\$ 11.00	\$ 27.50	0.00	\$ -
Buried	\$ 16.50	\$ 55.00	0.00	\$ -
Wooden Pole	\$ 82.50	\$ 605.00	0.00	\$ -
Cable				
Aerial	\$ 11.00	\$ 27.50	0.00	\$ -
Buried	\$ 16.50	\$ 55.00	0.00	\$ -
Wooden Pole	\$ 82.50	\$ 605.00	0.00	\$ -
Gas				
4" main	\$ 16.50	\$ 66.00	0.00	\$ -
Water				
8" main	\$ 16.50	\$ 93.50	0.00	\$ -
Sewer				
12" main	\$ 16.50	\$ 82.50	0.00	\$ -
Utility Relocation Total				\$ -

Right of Way (Sq Ft)	Cost/ Sq Ft	Sq Ft	Total Cost
Permanent Easement	\$ 4.00	\$ -	\$ -
ROW Total			\$ -

COUNTY AGENDA REQUEST

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Request to award Bid #2431-B: 2017 SPLOST; Stormwater Category II, Tier II; 19SBI Cedar Trail Culvert Replacement to the lowest responsive, responsible bidder, The K&E Group USA, LLC, in the amount of \$172,823.38 and to transfer \$19,804.00 from 17SAS Stormwater Improvement Plans CAT IV.

Background/History/Details:

On March 21, 2017, the citizens of Fayette County voted to enact a Special Purpose Local Option Sales Tax (SPLOST) to replace failing infrastructure throughout the unincorporated area of Fayette County. Cedar Trail Culvert Replacement is listed as a 2017 Stormwater SPLOST Category II, Tier II project.

This project consists of the removal of the existing deteriorated 48-inch Corrugated Metal Pipe (CMP) beneath Cedar Trail and replacing it with 48-inch Reinforced Concrete Pipe (RCP) and concrete headwalls.

What action are you seeking from the Board of Commissioners?

Approval to award Bid #2431-B: 2017 SPLOST; Stormwater Category II; 19SBI Cedar Trail Culvert Replacement to the lowest responsive, responsible bidder, R&B Developer, Inc., in the amount of \$172,823.38 and to transfer \$19,804.00 from 17SAS Stormwater Improvement Plans CAT IV.

If this item requires funding, please describe:

Available funding in 2017 SPLOST; Stormwater Category II; 19SBI Cedar Trail is \$153,020.02. The additional funding of \$19,804.00 is available in 17SAS Stormwater Improvement Plans CAT IV.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

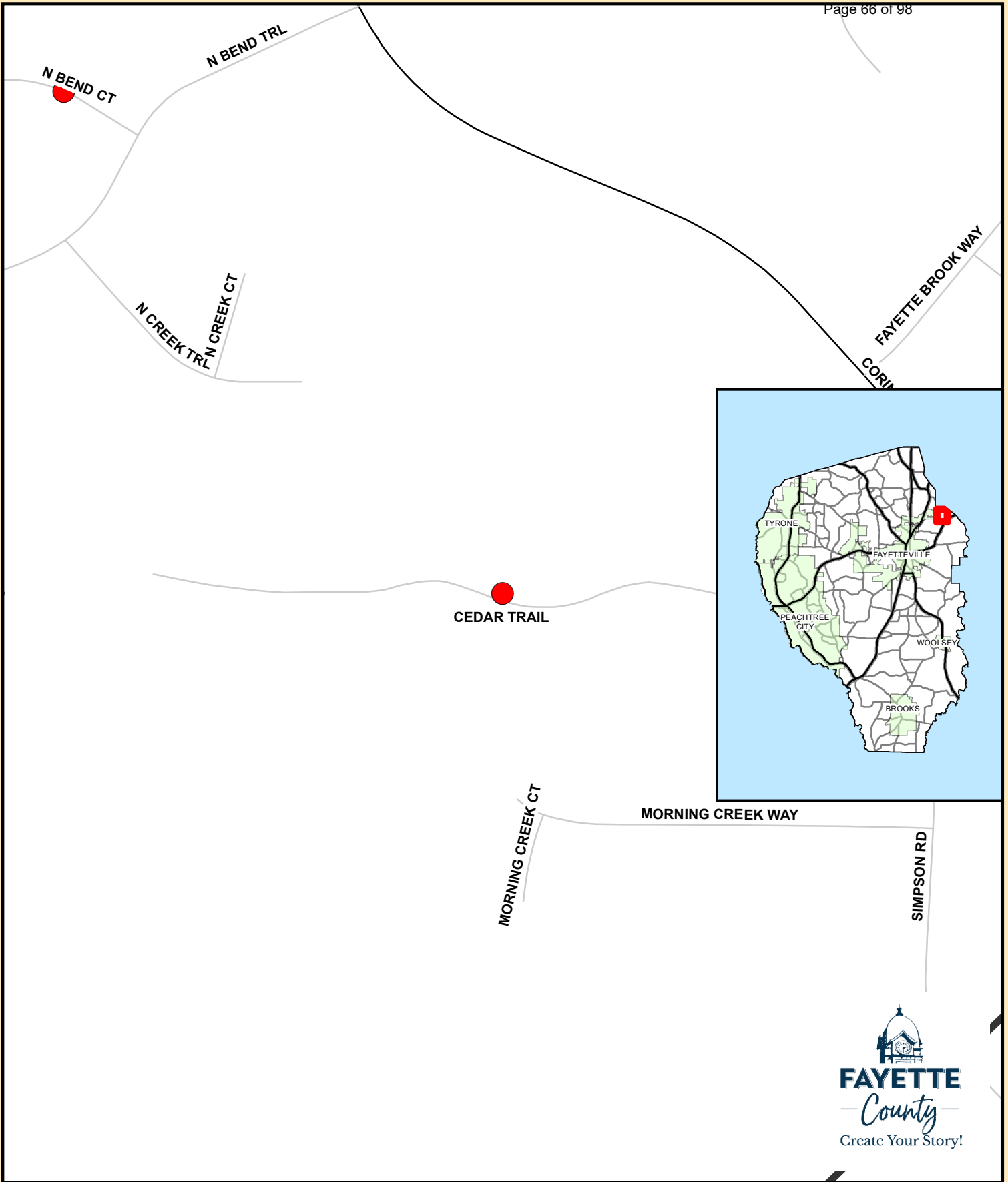
Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



● Project Location

Fayette County
2017 Stormwater SPLOST
19SBI - 223 Cedar Trail
Culvert Replacement



GENERAL SHEET NOTES:

1. ALL CONCRETE FORMWORK AND REINFORCING BARS TO BE INSPECTED BY THE ENGINEER OR OWNER FOR FIELD REPRESENTATIVE IN CONJUNCTION WITH THE CONTRACTOR'S REPRESENTATIVE BEFORE CONCRETE IS PLACED.
2. AS-BUILT DRAWINGS SHALL CONTAIN ALL RELEVANT ELEVATIONS AND INVERTS. (SHALL BE CERTIFIED BY A GEORGIA REGISTERED LAND SURVEYOR)
3. CONTRACTOR TO BE RESPONSIBLE FOR THE REPAIR OF ANY DAMAGED CURB, DRIVEWAYS, ASPHALT, FENCING OR ROADWAY DURING CONSTRUCTION.
4. ALL DAMAGED, DEMOLISHED, OR REMOVED SOD TO BE REPLACED IN-KIND WITH SOD.

GRADING NOTES:

1. RIPRAP TO BE PLACED WHERE SHOWN ON PLAN FOR SCOUR PROTECTION.
2. ROAD TO BE GRADED FROM CROWN TO EDGE OF ASPHALT AT 1/4" PER 1'
3. MINIMUM SHOULDER WIDTH TO BE PROVIDED IS 6'. SHOULDER SHALL BE GRADED AT 1/2" PER 1'.
4. ROAD CROSS SECTION BETWEEN ROAD STATIONS 9+62 AND 10+36 SHALL COMPLY WITH FAYETTE COUNTY STANDARDS (SEE SHEET C3/C-502)
5. MAXIMUM SLOPES ALLOWED WITHIN FAYETTE COUNTY RIGHT-OF-WAY SHALL BE 3:1. PROVIDE 3:1 SLOPES WHERE POSSIBLE.

NOTE REGARDING ALL EXISTING UTILITIES:
UTILITIES DEPICTED ARE FOR INFORMATIONAL PURPOSES ONLY.

THE STATIONING LOCATION IS TAKEN FROM THE SURVEY AND UTILITY INFORMATION PROVIDED BY FAYETTE COUNTY. THE DEPTH OF ALL EXISTING UTILITIES IS ASSUMED. THE CONTRACTOR SHOULD EXERCISE CARE WHEN EXCAVATING, TO PRESERVE, PROTECT, AND RELOCATE EXISTING UTILITIES, AS NECESSARY.

SHEET LEGEND

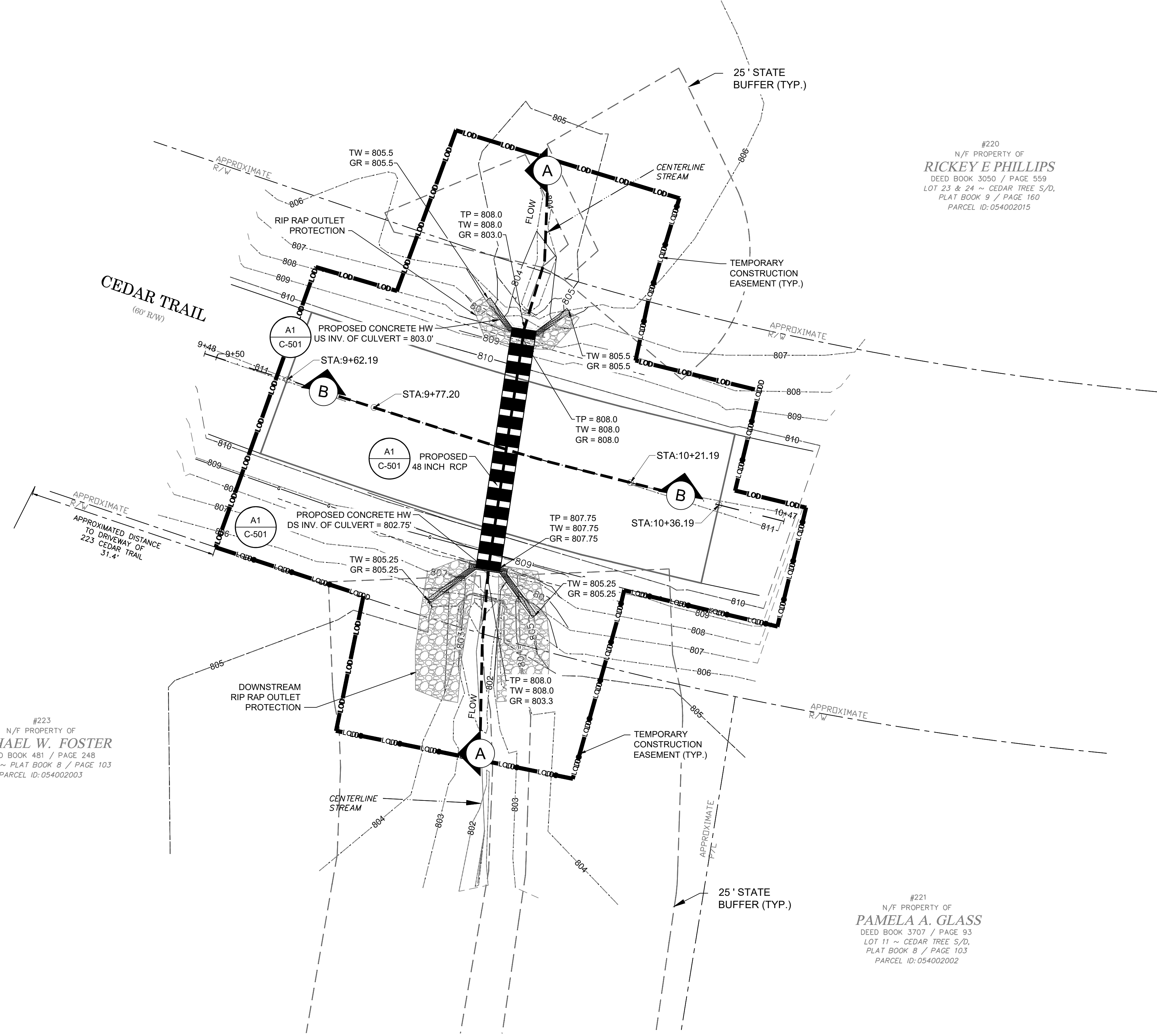
- LOD — LOD — LIMIT OF DISTURBANCE AND TEMPORARY EASEMENT
- RIPRAP OUTLET PROTECTION
- 25 FOOT STATE BUFFER
- US UP STREAM
- DS DOWN STREAM

FLOW SUMMARY TABLE

FLOW SUMMARY TABLE				
STORM FREQUENCY	FLOW (CFS)	HEADWATER ELEVATION (FT)	OUTLET VELOCITY (FPS)	DOWNSTREAM VELOCITY (FPS)
10-YEAR	41.6	805.97	8.14	4.75
25-YEAR	60.7	806.91	9.00	4.88
100-YEAR	95.3	809.23	14.48	5.37

DRAINAGE AREA = 41.4 ACRES
AVERAGE STREAM SLOPE = 1.00%

WALL ELEVATION:
TW = TOP OF WING CAP PANEL
BW = BOTTOM OF WALL
GR = GROUND ELEVATION

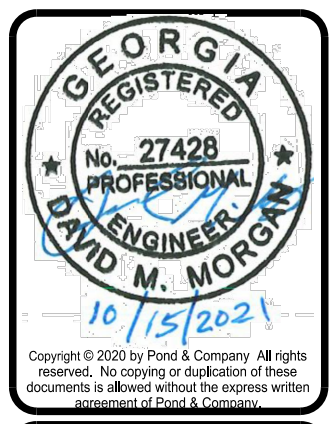


#220
N/F PROPERTY OF
RICKEY E PHILLIPS
DEED BOOK 3050 / PAGE 559
LOT 23 & 24 ~ CEDAR TREE S/D,
PLAT BOOK 9 / PAGE 160
PARCEL ID: 054002015

#223
N/F PROPERTY OF
MICHAEL W. FOSTER
DEED BOOK 481 / PAGE 248
LOT 12 ~ PLAT BOOK 8 / PAGE 103
PARCEL ID: 054002003

#221
N/F PROPERTY OF
PAMELA A. GLASS
DEED BOOK 3707 / PAGE 93
LOT 11 ~ CEDAR TREE S/D,
PLAT BOOK 8 / PAGE 103
PARCEL ID: 054002002

A1 CIVIL GRADING AND DRAINAGE PLAN
SCALE: 1" = 10'



MARK	DATE	DESCRIPTION
1	08/07/2020	APPR.

DESIGNED BY: MIA	DATE: OCTOBER 15, 2021
DRAWN BY: MDNA	SOLICITATION NO.:
CHD BY: MDNA	CONTRACT NO.:
SUBMITTED BY: DM	FILE NUMBER:
FILE NAME: CG-101	PLOT DATE:
SIZE: 2P x 34"	PLOT SCALE:

FAYETTE COUNTY
140 STONEWALL AVE W, SUITE 203,
FAYETTEVILLE, GA, 30214
POND
500 Parkway Lane, Suite 500
Fayetteville, GA 30215
Phone 878.336.7740
Fax 878.336.7741
POND REGISTRATION #1183990

**CEDAR TRAIL
CULVERT REPLACEMENT**
FAYETTE COUNTY, GA, 30214
**CIVIL GRADING AND DRAINAGE
PLAN**

SHEET IDENTIFICATION
CG-101

811 Know what's below.
Call before you dig.
Dial 811
Or Call 800-282-7411

General Information		Map	
Project ID			
Street Name	223 Cedar Trail		
Site Visit Date	1/21/2016		
Road Classification	Minor road		
Project Notes			
Field Notes			
Design (Existing Site Features)			
Existing Road Laneage	2-13'		
Existing Shld Width (paved and grass) (feet)	1'		
Existing Side Slopes	2:1		
Existing Guardrail	None		
Depth fm Pavement to Top of Culvert (ft):	4'		
Pipe Type and Size	48" CMP		
Pipe Condition (1-5) (1 is new)	4-5		
Condition Notes: Rusted out bottoms, no headwalls. Streambed blowout on downstream side			
Pavement Type/Condition	Asphalt/Good		
Environmental Features			
Wetlands			
Ditches	Roadside drainage ditches		
State Waters			
Utilities (Visual Inspection)			
Electric	Unknown		
Cable	Unknown		
Phone	Unknown		
Gas	Unknown		
Water	Unknown		
Sewer			
Other			
Proposed Design			
Roadway Section	Typical		
Culvert Size & Material	48" round RCP with straight headwall		
Utility Relocations			
Guardrail Replacement			
Miscellaneous Features			
Planning Cost Estimate			
Type	Notes	Total	
Design	Includes 10% of Construction Cost and surveying needs	\$8,928	
Right of Way Cost	Project entirely in ROW	\$0	
Utility Relocation Cost	None identified	\$0	
Construction Cost		\$39,279	
Environmental Permits	Assuming minimal environmental permitting required	\$10,000	
Total Planning Estimate		\$58,206	



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess 

Date: September 12, 2024

Subject: Contract #2431-B: Cedar Trail Culvert Replacement

The 48-inch metal culvert under Cedar Trail has corroded, is out of round, has scoured and undercut at the upstream side, and has no headwalls. Project #19SBI to replace the culvert was included in the 2017 SPLOST manual.

Invitation to Bid #2431-B was issued to replace the metal culvert with a new 48-inch reinforced concrete pipe and headwalls, utility coordination, and waterline relocation.

Eight companies submitted bids (Attachment 1). Environmental Management recommends awarding to the lowest bidder, The K&E Group USA, LLC in the amount of \$172,823.38. The project budget has a current balance of only \$153,020.02 so a transfer of \$19,804.00 is requested from Project 17SAS, Stormwater Improvement Plans CAT IV. It is recommended to transfer funds from that project because they were placed there in 2024 to specifically support projects like Cedar Trail culvert replacement.

A Contractor Performance Evaluation is attached for previous work (Attachment 2). The Evaluation shows that there were some issues with a subcontractor in the earlier project. At that time, K&E agreed that the subcontractor's work was unacceptable and brought in a new crew. After that, the work was deemed acceptable.

Specifics of the proposed contract are as follows:

Contract Name	2431-B Cedar Trail Culvert Replacement	
Contractor	The K&E group USA, LLC	
Contract Amount	\$172,823.38	
Budget:		
Fund	322	2017 SPLOST
Org Code	32240320	Stormwater Management
Object	541210	Other Improvements
Project	19SBI	223 Cedar Trail
Available	\$172,824.02	After requested transfer

ITB 2431-B: Cedar Trail Culvert Replacement

				Site Engineering, Inc.	Piedmont Paving, Inc.	Crawford Grading & Pipeline, Inc.	Summit Construction & Development, LLC	Hughes Site Works, LLC	Blount Construction	R&B Developer, Inc.	K&E Group USA, LLC
PAY ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	EXTENDED AMOUNT	EXTENDED AMOUNT	EXTENDED AMOUNT	EXTENDED AMOUNT	EXTENDED AMOUNT	EXTENDED AMOUNT	EXTENDED AMOUNT	EXTENDED AMOUNT
150-1000	TRAFFIC CONTROL	1.00	LS	\$25,000.00	\$10,050.00	\$35,723.00	\$33,825.00	\$28,560.79	\$26,468.18	\$10,500.00	\$2,500.00
163-0232	TEMPORARY GRASSING	0.13	AC	13.00	1,072.50	13.00	1,612.00	209.00	66.95	260.00	1,300.00
163-0240	MULCH	0.26	TN	260.00	286.00	26.00	260.00	780.00	535.60	390.00	910.00
165-0030	MAINTENANCE OF TEMPORARY SILT FENCE, TP C	374.00	LF	748.00	2,408.56	374.00	935.00	935.00	329.12	561.00	561.00
171-0030	TEMPOARY SILT FENCE, TP C	624.00	LF	3,744.00	4,031.04	4,992.00	2,808.00	1,872.00	2,895.36	3,120.00	3,120.00
201-1500	CLEARING & GRUBBING	1.00	LS	20,000.00	29,085.00	15,000.00	12,500.00	20,362.59	11,398.12	12,500.00	15,000.00
207-0203	FOUND BKILL MATL, TP II	40.00	CY	12,000.00	6,830.00	3,200.00	4,800.00	6,667.60	4,100.80	4,200.00	7,000.00
210-0100	GRADING COMPLETE-	1.00	LS	75,000.00	155,250.00	18,400.00	82,526.27	57,138.99	26,356.82	81,700.00	20,000.00
310-5060	GR AGGR BASE CRS, 6 INCH, INCL MATL	24.00	SY	2,400.00	2,329.20	7,200.00	2,760.00	4,925.76	6,415.68	1,200.00	3,000.00
402-3103	RECYCLED ASPH CONC 9.5 MM SUPERPAVE, TYPE I	17.81	TN	10,686.00	6,438.32	19,591.00	7,124.00	5,920.93	6,235.82	5,343.00	4,007.25
402-3190	RECYCLED ASPH CONC 19 MM SUPERPAVE, GP 1 O	23.75	TN	14,250.00	7,094.13	23,750.00	9,500.00	5,920.88	6,504.41	5,937.50	3,443.75
413-0750	TACK COAT	10.28	GL	1,027.75	416.75	4,111.00	513.88	150.15	34.64	154.16	513.88
441-0600a	CONCRETE HEADWALL, 6 FT WING	1.00	EA	40,000.00	14,035.00	18,000.00	12,500.00	12,752.39	10,999.65	5,500.00	15,000.00
441-0600b	CONCRETE HEADWALL, 9 FT WING	1.00	EA	55,000.00	16,195.00	22,000.00	16,000.00	13,513.11	11,253.28	5,500.00	17,500.00
550-1480	STORM DRAIN PIPE, 48 IN, H 1-10	40.00	LF	32,000.00	42,200.00	56,000.00	30,000.00	21,120.80	14,954.00	16,000.00	18,000.00
603-2180	STN DUMPED RIP RAP, TP 3, 12 IN	46.00	SY	11,500.00	2,311.50	4,600.00	4,370.00	2,743.90	5,494.70	3,910.00	9,200.00
603-7000	PLASTIC FILTER FABRIC	50.00	SY	500.00	362.50	1,000.00	125.00	991.00	514.00	400.00	2,500.00
670-1040	WATER MAIN, 4 IN, DIP	128.00	LF	19,200.00	8,576.00	48,000.00	28,160.00	18,950.40	25,972.48	6,400.00	9,600.00
670-2002	VALVE MARKER	2.00	EA	400.00	216.00	250.00	160.00	1,897.80	412.00	150.00	250.00
670-2040	GATE VALVE, 4 IN	2.00	EA	2,000.00	4,150.00	6,000.00	7,000.00	1,897.80	10,300.00	5,000.00	350.00
670-9235	STEEL CASING, 8 IN	40.00	LF	12,000.00	4,840.00	8,000.00	3,200.00	4,158.00	6,509.60	4,000.00	9,000.00
700-6910	PERMANENT GRASSING	0.04	AC	40.00	440.00	100.00	260.00	280.53	92.70	200.00	1,000.00
700-7000	AGRICULTURAL LIME	0.02	TN	40.00	110.00	100.00	100.00	13.23	103.00	90.00	200.00
700-8000	FERTILIZER MIXED GRADE	0.01	TN	10.00	27.50	50.00	50.00	6.28	25.75	22.50	50.00
700-8100	FERTILIZER NITROGEN CONTENT	0.57	LB	57.00	313.50	57.00	17.10	1.14	20.55	57.00	142.50
700-9300	SOD	210.00	SY	8,400.00	3,927.00	3,780.00	2,625.00	1,365.00	4,336.50	3,150.00	3,675.00
999-1000	ALLOWANCE	1.00	LS	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Total Bid				\$371,275.75	\$347,995.49	\$325,317.00	\$288,731.25	\$238,135.07	\$207,329.70	\$201,245.16	\$172,823.38

	FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION	Page 1
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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: The K&E Group USA, LLC	Contract Number: #1701-A
Mailing Address: 3800 Campcreek Pkwy Bldg. 1800, Suite 100	Contract Description or Title: New Curb, Gutter, Sidewalk, & Spillway
City, St, Zip Code: Atlanta, GA 30331	Contract Term (Dates) From: 8/2019 To: 10/2019
Phone Number:	Task Order Number: N/A
Cell Number:	Other Reference:
E-Mail Address:	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule				X	
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution				X	
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens				X	
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: <i>Steven L. Hoffmann</i>	Date of Evaluation: <i>7 / 15 / 2024</i>
Print Name: <i>Steven L. Hoffmann</i>	Department/Division: <i>Road</i>
Title: <i>Road Dept. Director</i>	Telephone No: <i>770-320-6012</i>



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess *EB*
 From: Sherry White *SW*
 Date: July 4, 2024
 Subject: Contract #2081-A Hauling Services - Secondary Contractor
~~Notice of Award~~ - Renewal #2

Rock-It Sand & Gravel Inc provides secondary hauling services for the Road Department. The County entered into contract #2081-A: Hauling Services - Secondary Contractor for Fiscal Year 2023. This is an annual contract with two 12-month renewal options coinciding with the county's fiscal year. This request is for the approval of the second renewal.

The Road Department recommends renewing for FY2025. A Contractor Performance Evaluations is attached. (Attachment 1)

Specifics of the proposed contract are as follows:

Contract Name	#2081-A: Hauling Services - Secondary Contractor	
Contractor	Rock-It Sand & Gravel Inc.	
Type of Contract	Annual Contract	
Not to Exceed Amount	\$50,000.00	

Budget

Fund	100	General Fund
Org Code	1040220	Road Department
Object	522111	Hauling Services
Available	\$150,000.00	As of 7/3/24

Approved by: *[Signature]* Date: 7/9/24

	FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION	Page 1
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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: ROCK-IT SAND & GRAVEL INC	Contract Number: 2081-B
Mailing Address: 101 BLANTON RD	Contract Description or Title: Hauling Services
City, St, Zip Code: GRIFFIN, GA 30224	Contract Term (Dates) From: 04/22/2023 – 06/30/2024
Phone Number:	Task Order Number:
Cell Number:	Other Reference: Renewal #2
E-Mail Address: ROCKITHAULING@AOL.COM	

DEFINITIONS

- OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.
- EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.
- SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.
- UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: <i>Bradley Klinger</i>	Date of Evaluation: <i>7/3/24</i>
Print Name: <i>Bradley Klinger</i>	Department/Division: <i>ROAD</i>
Title: <i>Asst. Director</i>	Telephone No: <i>6039</i>

Account Inquiry [FAYETTE COUNTY, GA]

Close Search Browse Output Print Display PDF Save Excel Word Email Schedule Attach Detail Months Seg Find Totals User Defined Fields

Account Inquiry [FAYETTE COUNTY, GA]

Account

Fund 100 GEN FUND Acct 100 -40-40200-40220-00-00-522111-
 Org 10040220 RD DEPT Acct name HAULING SERVICES Account Notes
 Object 522111 HAUL SERV Type Expense Status Active
 Project Account Notes
 Rollup Account Notes
 Sub-Rollup Account Notes
 MultiYr Fund

4 Year Comparison

Current Year History 4 Year Graph History Graph

Yr/Per 2024/13	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2022	Fiscal Year 2025
Original Budget	100,000.00	140,000.00	144,094.00	150,000.00
Transfers In	.00	8,370.28	.00	.00
Transfers Out	.00	-90,000.00	.00	.00
Revised Budget	100,000.00	58,370.28	144,094.00	150,000.00
Actual (Memo)	112,386.19	52,754.40	105,654.47	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00			.00
Available	-12,386.19	5,615.88	38,439.53	150,000.00
Percent used	112.39	90.38	73.32	.00

Display detail information for current account.



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson
Through: Ted L. Burgess *TB*
From: Sherry White *AW*
Date: July 3, 2024
Subject: Contract #2094-B: Annual Pavement Striping
Renewal #2

Peek Pavement Markings, LLC. provides temporary striping, permanent striping, and raised pavement markings as part of regular construction and maintenance of county roads.

The County entered into contract #2094-B: Annual Pavement Striping for Fiscal Year 2023. This is an annual contract coinciding with the county's fiscal year. The contract has two 12-month renewal options. This request is for the approval of the second renewal.

The Road Department recommends renewal for Fiscal Year 2025. The Contractor Performance Evaluation is attached (Attachment 1).

Specifics of the proposed contract are as follows:

Contract Name	#2094-B: Annual Pavement Striping
Contractor	Peek Pavement Markings, LLC
Type of Contract	On-Demand Service
Not to Exceed Price	<u>\$100,000.00</u>

Budget:

Organization Code:	10040220	Road Dept M&O
Object Code:	521316	Tech Serv.
Project	n/a	
Available	\$2,893,123.00 As of 7/3/24	

Approved by: *Steve Rapson* Date: 7/9/24

Placed on Administrator's Report? Yes No Placed on Agenda Dated: _____

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Peek Pavement Marking, LLC	Contract Number: 2094-B
Mailing Address: PO Box 7737	Contract Description or Title: Annual Pavement Striping
City, St, Zip Code: Columbus, GA 31908-7337	Contract Term (Dates) From: 7/21/2023 – June 30, 2024 Current
Phone Number: 706-563-5867	Task Order Number: N/A
Cell Number: N/A	Other Reference: Renewal #2
E-Mail Address: hho@peeksafety.com	

DEFINITIONS

- OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.
- EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.
- SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.
- UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: <i>Brad Kinney</i>	Date of Evaluation: 7/3/24
Print Name: <i>Bradley Kinney</i>	Department/Division: ROAD
Title: <i>Asst. Director</i>	Telephone No: 6039



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *EB*

From: Sherry White *SW*

Date: July 3, 2024

Subject: Contract #2118-A: Vegetation Grinding Services
 Renewal #2

McCoy Grading, Inc. provides yearly yard waste grinding services at the county's transfer station. The County entered into contract #2118-A: Vegetation Grinding Services for Fiscal Year 2023. This is an annual contract coinciding with the county's fiscal year. The contract has two 12-month renewal options. This request is for the approval of the second renewal.

The Road Department recommends renewal for Fiscal Year 2025. The Contractor Performance Evaluation is attached (Attachment 1).

Specifics of the proposed contract are as follows:

Contract Name	#2118-A: Vegetative Debris Grinding
Contractor	McCoy Grading, Inc.
Type of Contract	Annual Contract
Contract Amount	\$4.30/CY not to exceed \$118,500.00

Budget:

Organization Code:	54040500	Solid Waste
Object Code:	521317	Landfill
Available	\$120,000.00	as of 7/3/24

Approved by: _____ *[Signature]* _____ Date: 7/9/24

Placed on Administrator's Report? Yes No

Placed on Agenda Dated: _____

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: MCCOY GRADING, INC.	Contract Number: 2118-A
Mailing Address: 450 CALLAWAY ROAD	Contract Description or Title: Vegetative Debris Grinding
City, St, Zip Code: GREENVILLE, GA 30222	Contract Term (Dates) From: 07/01/2023 TO 06/30/2024 Current
Phone Number: 706-672-2690	Task Order Number:
Cell Number:	Other Reference: Renewal 2
E-Mail Address: ksinclair@mccoygrading.com	

DEFINITIONS

- OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.
- EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.
- SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.
- UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			✓		
2. Condition of delivered products			✓		
3. Quality of work			✓		
4. Adherence to specifications or scope of work					
5. Timely, appropriate, & satisfactory problem or complaint resolution			✓		
6. Timeliness and accuracy of invoicing		✓			
7. Working relationship / interfacing with county staff and citizens		✓			
8. Service Call (On-Call) response time					✓
9. Adherence to contract budget and schedule			✓		
10. Other (specify):					✓
11. Overall evaluation of contractor performance			✓		

EVALUATED BY

Signature: <i>Steven L. Hoffman</i>	Date of Evaluation: <i>7/3/2024</i>
Print Name: <i>Steven L. Hoffman</i>	Department/Division:
Title: <i>Director</i>	Telephone No: <i>770-320-6012</i>

Account Inquiry [FAYETTE COUNTY, GA]

Close |
 Search |
 Blows |
 Output |
 Print |
 Display |
 PDF |
 Save |
 Excel |
 Word |
 Email |
 Schedule |
 Attach |
 Detail |
 Months |
 Seq Find |
 Totals |
 User Defined Fields

Account Inquiry [FAYETTE COUNTY, GA]

Account

Fund	540	SOLID WST	Acct	540 -40-40500-00000-00-00-521317-	
Org	54040500	SD WASTE	Acct name	LANDFILL SERVICES	
Object	521317	LANDFILL	Type	Expense	Status Active
Project			Rollup		
			Sub-Rollup		
			<input type="checkbox"/> MultiYr Fund		

[Account Notes](#)

[4 Year Comparison](#) |
 [Current Year](#) |
 [History](#) |
 [4 Year Graph](#) |
 [History Graph](#)

Yr/Per 2024/13	Fiscal Year 2024	Fiscal Year 2023	Fiscal Year 2022	Fiscal Year 2025
Original Budget	75,400.00	55,000.00	41,000.00	120,000.00
Transfers In	7,324.80	.00	.00	.00
Transfers Out	.00	.00	-13,806.00	.00
Revised Budget	82,724.80	55,000.00	27,194.00	120,000.00
Actual (Memo)	82,724.80	50,792.10	35,164.21	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00			.00
Available	.00	4,207.90	-7,970.21	120,000.00
Percent used	100.00	92.35	129.31	.00



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess *TB*
 From: Ted Crumbley *TC*
 Date: April 23, 2024
**Subject: Contract #2225-B: Grass Cutting Services
 Renewal #1**

The county entered into Contract #2225-B with Rubber Boots Lawn Care Services, Inc. for grass cutting services at the Justice Center and McCurry Park in Fiscal Year 2023. The Building and Grounds department recommends renewal for Fiscal Year 2025. The Contractor Performance Evaluation is attached for the first renewal period. (Attachment 1)

Specifics of the proposed contract renewal are as follows:

Contract Name	Contract #2225-B: Grass Cutting Services	
Renewal Number	Renewal #1, for Fiscal Year 2025	
Vendor	Rubber Boots Lawn Care Services, Inc.	
Type of Contract	Annual, with two renewal options	
Amount	\$ 72,550.00	
Contractor	Rubber Boots Lawn Care	
Location	Justice Center	McCurry Pk
Org Code	10020090	10060110
Object	522140	522140
Contract Amt.	\$31,600.00	\$40,950.00
Budget Requested	\$32,000.00	\$41,000.00

Approved By*:  Date: 4/30/24

*Note: Approval is conditional upon funds being budgeted in the Fiscal Year 2025 budget.

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Rubber Boots Lawn Care Service, Inc.	Contract Number: 2225-B
Mailing Address: 115 Cade Cove	Contract Description or Title: Grass Cutting Services
City, St, Zip Code: Fayetteville, Ga. 30215	Contract Term (Dates) From: July 1, 2023 To: June 30, 2024
Phone Number:	Task Order Number:
Cell Number:	Other Reference: This is for Contract #2225-B Grass Cutting Services – Renewal 1
E-Mail Address:	

DEFINITIONS

- OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.
- EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.
- SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.
- UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			✓		
2. Condition of delivered products			✓		
3. Quality of work			✓		
4. Adherence to specifications or scope of work			✓		
5. Timely, appropriate, & satisfactory problem or complaint resolution			✓		
6. Timeliness and accuracy of invoicing					✓
7. Working relationship / interfacing with county staff and citizens			✓		
8. Service Call (On-Call) response time			✓		
9. Adherence to contract budget and schedule			✓		
10. Other (specify):					✓
11. Overall evaluation of contractor performance			✓		



EVALUATED BY

Signature: <i>Shane Bishop</i>	Date of Evaluation: 4-23-24
Print Name: Shane Bishop	Department/Division: Building + Grounds
Title: Grounds Supervisor	Telephone No: 770-891-3547

Administrator's Report: E



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess 
 From: Sherry White 
 Date: August 2, 2024
 Subject: Contract #2265-A Road Temporary Labor
 Renewal 1

The Road Department enters a contract each year to provide temporary road workers. This is an annual contract with two 12-month renewal options coinciding with the county's fiscal year. This request is for the approval of the first renewal.

The Road Department recommends renewing for FY2025. A Contractor Performance Evaluations is attached. (Attachment 1)

Specifics of the proposed contract renewal are as follows:

Contract Name	#2265-A Road Temporary Labor
Contractor	Worldscape LLC.
Type of Contract	Annual Contract
Contract Amount	\$158,400.00

Budget:

Fund	100	General Fund
Org Code	40220	Road Department
Object	521316	Technical Services
Available	\$2,435,230.01 As of 8/2/24	

Approved by:  Date: 8/2/24

Placed on Administrator's Report? Yes No

Placed on Agenda Dated: _____

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

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VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: WORLDSCAPES LLC	Contract Number: 2265-A
Mailing Address: PO BOX 1164	Contract Description or Title: ROAD TEMPORARY LABOR
City, St, Zip Code: ATLANTA, GA 30301	Contract Term (Dates) From: 07/1/2023 To June 30, 2024/Current
Phone Number: 855) 401-6311	Task Order Number:
Cell Number: 404) 399-3362	Other Reference: Renewal 1
E-Mail Address: andre@worldscapesllc.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule				X	
2. Condition of delivered products					X
3. Quality of work			X		
4. Adherence to specifications or scope of work					X
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature:	Date of Evaluation:
Print Name:	Department/Division:
Title:	Telephone No:

CONTRACTOR PERFORMANCE EVALUATION

Explanation of Outstanding or Unsatisfactory Ratings

Company Name:

Contract Number:

EXPLANATIONS / COMMENTS

1. Do not submit page 2 without page 1.
2. Use this page to explain evaluations of *Outstanding* or *Unsatisfactory*.
3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)

Providing labor to pick-up trash and dead animals is a challenging task. Most days the department receives two laborers minimum but the contract calls for 4. Of and On we have 3 to 4 but not consistently.

Purchasing Department Comments (e.g. did the vendor honor all offers; submit insurance, bonds & other documents in a timely manner; and provide additional information as requested?):



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson
 Through: Ted L. Burgess *[Signature]*
 From: Sherry White *[Signature]*
 Date: July 3, 2024
 Subject: Contract #2271-A Annual Hauling Contract
 Renewal #1

Faultless Business Center Inc. provides hauling services for the Road Department. The County entered into Contract #2271-A Annual Hauling Contract for Fiscal Year 2024. This is an annual contract with two 12-month renewal options coinciding with the county's fiscal year. This request is for the approval of the first renewal.

The Road Department recommends renewing for FY2025. A Contractor Performance Evaluations is attached. (Attachment 1)

Specifics of the proposed contract are as follows:

Contract Name	#2271-A Annual Hauling Contract
Contractor	Faultless Business Center Inc.
Not to Exceed Amount	\$100,000.00

Budget

Fund	100	M&O Fund
Org Code	40220	Road Dept.
Object	522111	Other Improvement
Available	\$150,000.00	as of 7/3/2024

Approved by: *[Signature]* Date: 7/9/24

Placed on Administrator's Report? Yes No

Placed on Agenda Dated: _____

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
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VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: FAULTLESS BUSINESS CENTER INC.	Contract Number: 2271-A
Mailing Address: 425 NEW MORN DR	Contract Description or Title: Hauling Services
City, St, Zip Code: MCDONOUGH, GA 30253	Contract Term (Dates) From: 07/1/2023 To June 30, 2024/Current
Phone Number: 404-886-2113	Task Order Number:
Cell Number:	Other Reference: Renewal 1
E-Mail Address: FAULTLESSBCINC@GMAIL.COM	

DEFINITIONS

- OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.
- EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.
- SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.
- UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: <i>Bradley Klinge</i>	Date of Evaluation: 7/3/24
Print Name: <i>Bradley Klinge</i>	Department/Division: ROAD
Title: <i>Asst. Director</i>	Telephone No: 26039



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson
Through: Ted L. Burgess *TLB*
From: Ted Crumbley *TC*
Date: April 22, 2024
Subject: Contract #2373-B: Grass Cutting Services for Brooks and Kiwanis Parks

The Purchasing Department issued Invitation to Bid #2373-B to secure a contractor for mowing services at Brooks, and Kiwanis Parks. Notice of the opportunities were emailed to 63 companies. Another 2,659 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code # 98836 (Grounds and Roadside Maintenance: Mowing, Edging, Plant, Not Tree Trimming, etc.). The offer was also advertised through Georgia Local Government Access Marketplace, the county website and Fayette News.

Four companies submitted quotes (Attachment 1).

The Building and Grounds Department recommends awarding to Grand Landscapes. They have not contracted with the county in the past, so a Contractor Performance Evaluation is not attached. A positive response from all their references was received.

Specifics of the proposed contract are as follows:

Contract Name	#2373-B Grass Cutting Services
Contractor	Grand Landscapes
Contract amount	\$99,200.00
Fiscal Year Difference	Previous price for both parks was \$105,175.00 (Kiwanis Park \$60,600.00; Brooks Park \$44,575.00)

Budget:

Location	Kiwanis Park	Brooks Park
Org Code	10060110	10060110
Object	522140	522140
Contract Amt.	\$68,672.00	\$30,528.00
Budget Requested	\$69,000.00	\$31,000.00

Approved by*: *[Signature]* Date: 4/23/24

*Note: Approval is conditional upon funds being budgeted and approved in the Fiscal Year 2025 budget.

Placed on Administrator's Report? Yes No Placed on Agenda Dated: _____

#2373-B Grass Cutting Services
TALLY SHEET

3:00pm March 5, 2024

Attachment 1

		RUBBER BOOTS LAWN CARE		WORLD SCAPES LLC		GRAND LANDSCAPES		LAWN AUTHORITY LAWN CARE LLC	
BROOKS PARK									
LOCATION	ESTIMATED CUTS PER YEAR	PRICE PER CUT	EXTENDED PRICE	PRICE PER CUT	EXTENDED PRICE	PRICE PER CUT	EXTENDED PRICE	PRICE PER CUT	EXTENDED PRICE
BROOKS PARK -FIRST CUT (MONDAY)	31	\$750.00	\$23,250.00	\$750.00	\$23,250.00	\$288.00	\$8,928.00		
BROOKS PARK - SECOND CUT (THURSDAY) THIS CUT INCLUDES ALL OUTLINES AND PARK AREAS	30	\$1,500.00	\$45,000.00	\$1,400.00	\$42,000.00	\$720.00	\$21,600.00		
	TOTAL ANNUAL AMT.		\$68,250.00		\$65,250.00		\$30,528.00		
KIWANIS PARK									
LOCATION	ESTIMATED CUTS PER YEAR	PRICE PER CUT	EXTENDED PRICE	PRICE PER CUT	EXTENDED PRICE	PRICE PER CUT	EXTENDED PRICE	PRICE PER CUT	EXTENDED PRICE
KIWANIS PARK -FIRST CUT - BALL FIELDS ONLY (MONDAY)	31	\$1,700.00	\$52,700.00	\$1,650.00	\$51,150.00	\$512.00	\$15,872.00	\$1,175.00	\$36,425.00
KIWANIS PARK - SECOND CUT - BALL FIELDS AND PARK OUTLINES TO INCLUDE COMMON AREAS (THURSDAY)	30	\$2,700.00	\$81,000.00	\$3,150.00	\$94,500.00	\$1,760.00	\$52,800.00	\$2,175.00	\$65,250.00
	TOTAL ANNUAL AMT.	\$	\$133,700.00		\$145,650.00		\$68,672.00		\$101,675.00
	TOTAL ANNUAL AMOUNT FOR BOTH LOCATIONS		\$201,950.00		\$210,900.00		\$99,200.00		



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson
Through: Ted L. Burgess
From: Sherry White *SW*
Date: June 5, 2024
Subject: Contract #2388-P: Audit Services

The Purchasing Department issued Request for Proposal #2388-P to contract with an independent audit firm to conduct the county's annual audit. Notice of the opportunity was emailed to past interested companies. Another 105 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #94620 (Audit Services). The offer was also advertised through Georgia Local Government Access Marketplace, and the county website.

Three companies submitted proposals (Attachment 1).

The Finance Department recommends Nichols Cauley & Associates. A Contractor Performance Evaluations is attached (Attachment 2). This contract can be renewed for up to 4 consecutive years at the rate shown in the price table (Attachment 3).

Specifics of the proposed contract are as follows:

Contract Name	#2388-P: Audit Services		
Contractor	Nichols, Cauley & Associates, LLC		
Contract Amount	\$62,000 (First Year)		
Budget:			
Org.	Object	Amount	Department
10010510	521210	\$31,625	Finance Department
50541010	521210	\$25,875	Water System
10030310	521210	\$4,500	Sheriff Office (single audit)

Approved by:  Date: 6/14/24

Placed on Administrator's Report? Yes No Placed on Agenda Dated: _____

**RFP 2388-P Auditing Services
Evaluation Scoring Sheet**

Technical Merit	Max Points	Nichols Cauley & Assoc	Mauldin & Jenkins	CKH CPAs & Advisors, LLC
1. Project understanding	30	30	27.5	15
2. Project Team	15	12.5	12.5	5
3. Organization's background and experience	15	15	12.5	5
4. Proposed schedule	10	10	9	10
Technical Merit Score	70	67.5	61.5	35
Proposed Pricing (5 year total)		\$325,000.00	\$549,500.00	\$307,065.00
Pricing Score	30	28	6	30
Total Overall Points	100	95.5	67.5	65

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Nichols, Cauley & Associates, Inc.	Contract Number: 2284-S
Mailing Address: 1300 Bellevue Avenue	Contract Description or Title: Audit Service
City, St, Zip Code: Dublin, Georgia 31021	Contract Term (Dates) From: July 1, 2023 To: June 30, 2024
Phone Number: 478-275-1163	Task Order Number: NA
Cell Number:	Other Reference: Contract 2388-P
E-Mail Address: gchapman@nicholscauley.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule	X				
2. Condition of delivered products	X				
3. Quality of work	X				
4. Adherence to specifications or scope of work	X				
5. Timely, appropriate, & satisfactory problem or complaint resolution	X				
6. Timeliness and accuracy of invoicing	X				
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time	X				
9. Adherence to contract budget and schedule	X				
10. Other (specify):					
11. Overall evaluation of contractor performance	X				

EVALUATED BY

Signature: <i>Sheryl Weinmann</i>	Date of Evaluation: June 4, 2024
Print Name: Sheryl Weinmann	Department/Division: Finance
Title: CFO	Telephone No: 770-305-5186

RFP 2388-P: Auditing Services
Proposed Pricing

	<u>FY 24</u>	<u>FY 25</u>	<u>FY 26</u>	<u>FY 27</u>	<u>FY 28</u>	<u>5-Year Total</u>
NICHOLS, CAULEY, & ASSOC., LLC						
Financial Statement Audit	52,500	54,000	55,500	57,000	58,500	277,500
Single Audit	4,500	4,500	4,500	4,500	4,500	22,500
Drafting Fin. Stmts. & Notes	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>25,000</u>
Total	<u>62,000</u>	<u>63,500</u>	<u>65,000</u>	<u>66,500</u>	<u>68,000</u>	<u>325,000</u>



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess 

Date: August 1, 2024

Subject: Contract #2425-A: Fiber for Fayette County Sheriff's Training Center


The Purchasing Department issued Request for Quotes 2425-A to secure a contractor to install fiber and conduit, and perform testing for installation defects, at the new training center. Notice of the opportunity was emailed to 38 companies. Another 327 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code 96218 (Cable Construction, Installation & Maint., Fiber Optic, etc.). The offer was also advertised through Georgia Local Government Access Marketplace and the County website.

Thirteen companies submitted quotes. One company's quote was disqualified because they did not include the conduit in their offer (Please see attached).

The Project Manager, Morgan Mill Consulting, recommends awarding to the lowest, responsive responder, NextEdge Networks Holdings, LLC. A Contractor Performance Evaluation is not available since this is the first time contracting with NextEdge. The Project Manager checked their references, and the results were favorable.

Specifics of the proposed contract are as follows:

Contract Name	#2425-A: Fiber for Fayette County Sheriff's Training Center		
Contractor	NextEdge Networks Holdings, LLC		
Contract Amount	\$53,534.52		
Budget:			
Fund	375	Capital Improvement Project	
Org Code	37530310	Sheriff's Administration	
Object	541320	Buildings & Structures	
Project	5565H	Sheriff's Training Center	
Available	\$354,343.20	As of 8/1/2024 per Finance Dept	

Approved by:  _____ Date: 8/2/24

Place on County Administrator's Report? Yes No

On Agenda Dated: _____



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To: Steve Rapson
Through: Ted L. Burgess *TB*
From: Sherry White *SW*
Date: July 23, 2024
Subject: Contract #2444-A: Dust Control Services

The Purchasing Department issued Request for Quote #2444-A to secure a contractor to provide and supply road stabilizing and dust control agent on specified county roads. Notice of the opportunity was emailed to 5 companies. Another 56 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #75045 (Dust Control Agents). The offer was also advertised through Georgia Local Government Access Marketplace and the county website.

The Purchasing Department received one quote from Southeastern Road Treatment, Inc. Southeastern Road Treatment is the only distributor for the calcium chloride in the Atlanta Area.

The submitted quote total amount was \$146,151.14 to treat 38,056 estimated miles of road in Fall 2024 and 78,239 miles in the Spring of 2025. Due to the estimated miles the Road Department requested pricing per gallon for calcium chloride. Southeastern Road Treatment provided a price of \$1.25 per gallon in the Fall and \$1.26 per gallon in the Spring. Southeastern Road Treatment has agreed to a not to exceed of 116,295 gallons.

A Contractor Performance Evaluation is attached. (Attachment 1)

*Prev. Year
1.2 1.22*

Specifics of the proposed contract are as follows:

Contract Name	#2293-A: Dust Control Services		
Contractor	Southeastern Road Treatment, Inc.		
Contract Type	Fixed Unit Price per gallon (\$1.25 Fall & \$1.26 Spring)		
Not-to-exceed amount	\$146,151.14 (116,295 gallons)		
Budget:			
Org Code	10040220	Road	
Object	521316	Technical Services	

Approved by: *[Signature]*

Date: 7/23/24

Placed on Administrator's Report? Yes No

Placed on Adenda Dated: _____

RFQ #2444-A Dust Control Service
TALLY SHEET
3:00PM, Monday, July 9, 2024

	South Eastern		
Application Season	Gallon	Price Per Gallon estimated spread rate of 0.3 gal/sy.	Extended Total
Fall Application	38,056	1.25	\$47,570.00
Spring Application	78,239	1.26	\$98,581.14
TOTAL PROJECT AMOUNT	116,295		\$146,151.14

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: South Eastern Road Treatment, Inc.	Contract Number: 2067-A
Mailing Address: PO Box 1058	Contract Description or Title: Dust Control Services
City, St, Zip Code: Evans, GA 30809	Contract Term (Dates) From: 7/1/2023 – 6/30/2024
Phone Number: 706-860-1893	Task Order Number: N/A
Cell Number:	Other Reference: for award of Contract 2444-A
E-Mail Address: richie@southeasternroadtreatment.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products			X		
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):		X			
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature: <i>Bradley Klinger</i>	Date of Evaluation: 7/22/24
Print Name: <i>Bradley Klinger</i>	Department/Division: <i>Road</i>
Title: <i>Asst. Director</i>	Telephone No: <i>6039</i>