

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
Edward Gibbons, Vice Chairman
Eric K. Maxwell
Charles D. Rousseau
Charles W. Oddo



FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator
Dennis A. Davenport, County Attorney
Tameca P. Smith, County Clerk
Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
Public Meeting Room
Fayetteville, GA 30214



AGENDA

June 26, 2025
5:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 5:00 p.m.

OFFICIAL SESSION:

Call to Order
Invocation and Pledge of Allegiance by Chairman Lee Hearn
Acceptance of Agenda

PROCLAMATION/RECOGNITION:

1. Recognition of the Fayette County State Court Summer Interns. (page 3)

PUBLIC HEARING:

2. Second of two Public Hearings on Fayette County's proposed annual budget for Fiscal Year 2026 which begins on July 1, 2025 and ends June 30, 2026 and to approve Resolution 2025-06 to adopt the Fiscal Year 2026 Annual Budget. (pages 4-21)
3. Consideration of Amendments to Chapter 110. Zoning Ordinance, regarding Article IV- District use requirements. - Sec. 110-146. – M-1 (Light Industrial District), to add Pet Crematory (animal remains only) as a conditional use. (pages 22-41)

PUBLIC COMMENT:

Speakers will be given a five (5) minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Speakers must direct comments to the Board. Responses are reserved at the discretion of the Board.

CONSENT AGENDA:

4. Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Landis L. Brown, in the amount of \$1,161.39 for tax year 2024. (pages 42-43)
5. Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Jennifer Burr, in the amount of \$2,466.68 for tax year(s) 2022, 2023, and 2024. (pages 44-45)

6. Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Barbara Edwards, in the amount of \$810.59 for tax year(s) 2022, 2023, and 2024. (pages 46-47)
7. Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Terri Harper, in the amount of \$8,308.44 for tax year 2024. (pages 48-49)
8. Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Joy Hay, in the amount of \$1,679.06 for tax year 2024. (pages 50-51)
9. Approval of June 12, 2025 Board of Commissioners Meeting Minutes. (pages 52-60)

OLD BUSINESS

NEW BUSINESS:

10. Request to renew Contract #1447-S, Renewal 4 for Carbyne, Inc. in the amount of \$285,500 to provide maintenance and support for continued operation of the 911 phone system for the period January 29, 2025 through January 28, 2026. (pages 61-64)
11. Request to approve Contract #2550-B: Water Treatment Chemicals for Brenntag Mid-South, Inc., Chemtrade Chemicals US LLC, and Southern States Chemicals, for a total not-to-exceed amount of \$579,681.74. (pages 65-74)

ADMINISTRATOR'S REPORTS:

- A. Contract #1431-P: Transportation Engineer of Record; Task Order #35: SR92/Hampton Rd Survey Database and Construction Documents Prep; Change Order #2: Enlarged Footprint (pages 75-80)
- B. Contract #2036-Q: Fayette County Resurfacing FY2022; Task Order #3: Materials Testing Services (pages 81-92)
- C. Contract #2537-A: Kenwood and Kiwanis Park Court Resurfacing (pages 93-94)
- D. Contract #2592-S: Fayette Senior Services Renovation – A&E Services (pages 95-103)

ATTORNEY'S REPORTS:

COMMISSIONERS' REPORTS:

EXECUTIVE SESSION:

ADJOURNMENT:

COUNTY AGENDA REQUEST

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Department: State Court

Presenter(s): Judge Jason B. Thompson

Meeting Date: Thursday, June 26, 2025

Type of Request: Proclamation/Recognition #1

Wording for the Agenda:

Recognition of the Fayette County State Court Summer Interns.

Background/History/Details:

State Court Judge Jason B. Thompson would like to recognize the 2024-2025 interns who worked in Fayette County's State Court. Therefore, Judge Thompson will be honoring the following interns:

List of 2024-2025 Interns:

High School: Taylor Bonner, Sheefa Keshawani, Ansley Nieber, Dominic DeGeorge, Hastee Mehdipour, Elizabeth Toth, Brandon Smith, and Keanu Macayan

College: Maya Wilson, Thalia Tran, Sara Matthews, Isabel Bland, Madeline Sheffield, Nicholas Skipper, Liam Prouty, Taliah Chestnut, and Olivia Holm

Law School: Madeline Sparks, and Dennis Martinez

What action are you seeking from the Board of Commissioners?

Recognition of the Fayette County State Court Summer Interns.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years? No

If so, when?

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? Yes

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Not Applicable

Reviewed by Legal Not applicable

Approved by Purchasing Not Applicable

County Clerk's Approval Yes

Administrator's Approval

Staff Notes:

COUNTY AGENDA REQUEST

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Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Second of two Public Hearings on Fayette County's proposed annual budget for Fiscal Year 2026 which begins on July 1, 2025 and ends June 30, 2026 and to approve Resolution 2025-06 to adopt the Fiscal Year 2026 Annual Budget.

Background/History/Details:

On June 12, 2025, the Board of Commissioners held its first public hearing for the proposed Fiscal Year (FY) 2026 Budget. A copy of the presentation is provided as backup.

This will be the second of two public hearings on the proposed budget for FY2026, as presented. Details of the budget are available for public review in the Board of Commissioners' Office, the Fayette County Public Library, and Fayette County's website. Input from the public is welcome.

Staff recommends approval of Resolution 2025-06 to adopt the Fiscal Year 2026 Annual Budget.

What action are you seeking from the Board of Commissioners?

Approval of Resolution 2025-06 to adopt the Fiscal Year 2026 Annual budget.

If this item requires funding, please describe:

Not applicable.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

FAYETTE COUNTY, GEORGIA

FY2026 Budget Presentation

FIRST PUBLIC HEARING
JUNE 12, 2025

General Fund Balance Financial Projection – FY2025

Fund Balance	FY2024	FY2025 Est
Non-Spendable:		
Inventories	392,958	78,000
Committed To:		
Stabilization	19,990,810	20,080,053
Restricted:		
Assigned To:		
Emergencies	2,000,000	2,000,000
CIP	6,061,021	7,132,551
Unassigned	2,961,752	944,754
Total Fund Balance	31,406,541	30,235,358

FY2026 Budget Summary

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FY 2026 BUDGET		Revenue	Transfers In	Total Revenue And Other Sources	Expenditures	Transfers Out	Total Exp. And Other Uses	Impact to Fund Balance
OPERATING BUDGET								
100	General Fund	86,501,423	-	86,501,423	82,900,730	1,237,000	84,137,730	2,363,693
205	Law Library	60,000	-	60,000	48,120	-	48,120	11,880
214	Accountability State Court	378,649	-	378,649	283,407	-	283,407	95,242
215	911 Communications	5,881,654	-	5,881,654	5,665,211	-	5,665,211	216,443
216	Jail Surcharge	315,000	390,000	705,000	703,159	-	703,159	1,841
217	Juvenile Supervision	3,500	-	3,500	10,000	-	10,000	(6,500)
218	Victims Assistance	126,500	-	126,500	126,500	-	126,500	-
219	Drug Abuse and Treatment	464,000	-	464,000	575,498	-	575,498	(111,498)
270	Fire Services	20,523,637	-	20,523,637	16,989,071	725,000	17,714,071	2,809,566
271	Street Lights	422,000	-	422,000	365,962	-	365,962	56,038
272	EMS	10,490,674	-	10,490,674	5,832,881	375,000	6,207,881	4,282,793
291	Animal Control Spay Neuter	23,000	32,000	55,000	55,000	-	55,000	-
	Special Revenue Funds	38,688,614	422,000	39,110,614	30,654,809	1,100,000	31,754,809	7,355,805
	Governmental Funds	125,190,037	422,000	125,612,037	113,555,539	2,337,000	115,892,539	9,719,498
505	Water System	24,019,000	-	24,019,000	20,391,070	3,627,930	24,019,000	-
540	Solid Waste	335,000	65,000	400,000	399,807	-	399,807	193
	Enterprise Funds	24,354,000	65,000	24,419,000	20,790,877	3,627,930	24,418,807	193
TOTAL OPERATING BUDGET		149,544,037	487,000	150,031,037	134,346,416	5,964,930	140,311,346	9,719,691
CAPITAL/CIP BUDGET								
37_	Capital/CIP Funds (372/375)	-	2,763,053	2,763,053	2,763,053	-	2,763,053	-
	General Fund - fund balance	-	-	-	-	2,666,729	2,666,729	(2,666,729)
	911 Communications - fund balance	-	-	-	-	49,450	49,450	(49,450)
	Fire Services - fund balance	-	-	-	-	40,000	40,000	(40,000)
	EMS - fund balance	-	-	-	-	6,874	6,874	(6,874)
	Governmental	-	2,763,053	2,763,053	2,763,053	2,763,053	5,526,106	(2,763,053)
507	Water System CIP	-	3,627,930	3,627,930	3,627,930	-	3,627,930	-
545	Solid Waste CIP	-	-	-	-	-	-	-
	Enterprise	-	3,627,930	3,627,930	3,627,930	-	3,627,930	-
610	Vehicles/Equipment	-	1,850,000	1,850,000	1,216,138	-	1,216,138	633,862
TOTAL CAPITAL BUDGET		-	8,240,983	8,240,983	7,607,121	2,763,053	10,370,174	(2,129,191)
TOTAL BUDGET		149,544,037	8,727,983	158,272,020	141,953,537	8,727,983	150,681,520	7,590,500

Fayette County, Georgia

FY2026 Proposed Budget
Items Presented on May 22

Budget Discussion Item #1 Vehicle Transfers

- The presentation on May 22, included 2 ambulances funded through SPLOST. This was informational and should not be included in the vehicle transfers

610 Vehicles/Equipment | - | 1,850,000 | 1,850,000 || 2,226,278 | - | 2,226,278

- The vehicle transfers should total \$1,216,138 = \$2,226,278 less \$1,010,140

4	327	EMS	2025 Ford F-450 Ambulance	\$77,605	\$427,465	\$505,070	\$505,070
5	327	EMS	2025 Ford F-450 Ambulance	\$468,445	\$36,625	\$505,070	\$505,070
			Total - EMS	\$546,050	\$464,090	\$1,010,140	\$1,010,140

Budget Discussion Item #2

Pay & Comp Study

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- Included in proposed FY2026 budget are adjustments based upon the most recent Pay& Comp Study involving Building & Grounds Maintenance, Fleet Maintenance, Road Department, and Solid Waste
- As of May 22, \$125,713 was included in the budget for these payroll adjustments
- Today's request is to increase by an additional \$69,154 to encompass all recommended changes = \$194,867

Budget Discussion Item #3

Animal Control Staffing

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- Abolish:
 - Existing Assistant Animal Control Director position
- Establish:
 - Animal Control Field Operations Supervisor
 - Net savings of (\$19,109)
- Promote:
 - Senior Animal Control Officer to Animal Control Customer Service Supervisor
 - Increase of \$6,213

Budget Discussion Item #3

Animal Control Staffing

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- This is a net savings = \$12,896
- These changes will create 3 Supervisor positions within Animal Control – Kennel, Field Operations, and Customer Service
- These 3 Supervisor positions will report to the Animal Control Director
- To more efficiently manage the needs of Animal Control

Budget Discussion Item #4

Cooperative Extension Merit

- Increase UGA Cooperative Extension contract to include a 3.83% proposed merit, including salary, FICA/Medicare, and Retirement
- Included in the proposed FY2026 budget, an increase of \$6,706 for Cooperative Extension personnel

Budget Discussion Item #5

Public Defender Merit

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- Increase the Public Defender's contract to include 3.75% proposed merit, including salary, FICA/Medicare, and Retirement
- Included in the proposed FY2026 budget, an increase of \$17,554 for Fayette County's portion of Public Defender's expenses, including merit

Budget Discussion Item June 26 Griffin Circuit Transition

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- This item will be presented at the June 26 public hearing
- As of July 1, 2025, the accounting for the Griffin Judicial Circuit (GJC) will transition to an external audit firm
- Fayette County will still retain the management and tracking of the ARPA Judicial grant through the end of 2025
- This transition will require modifications in the financial system as to where the employees in the GJC will be paid from

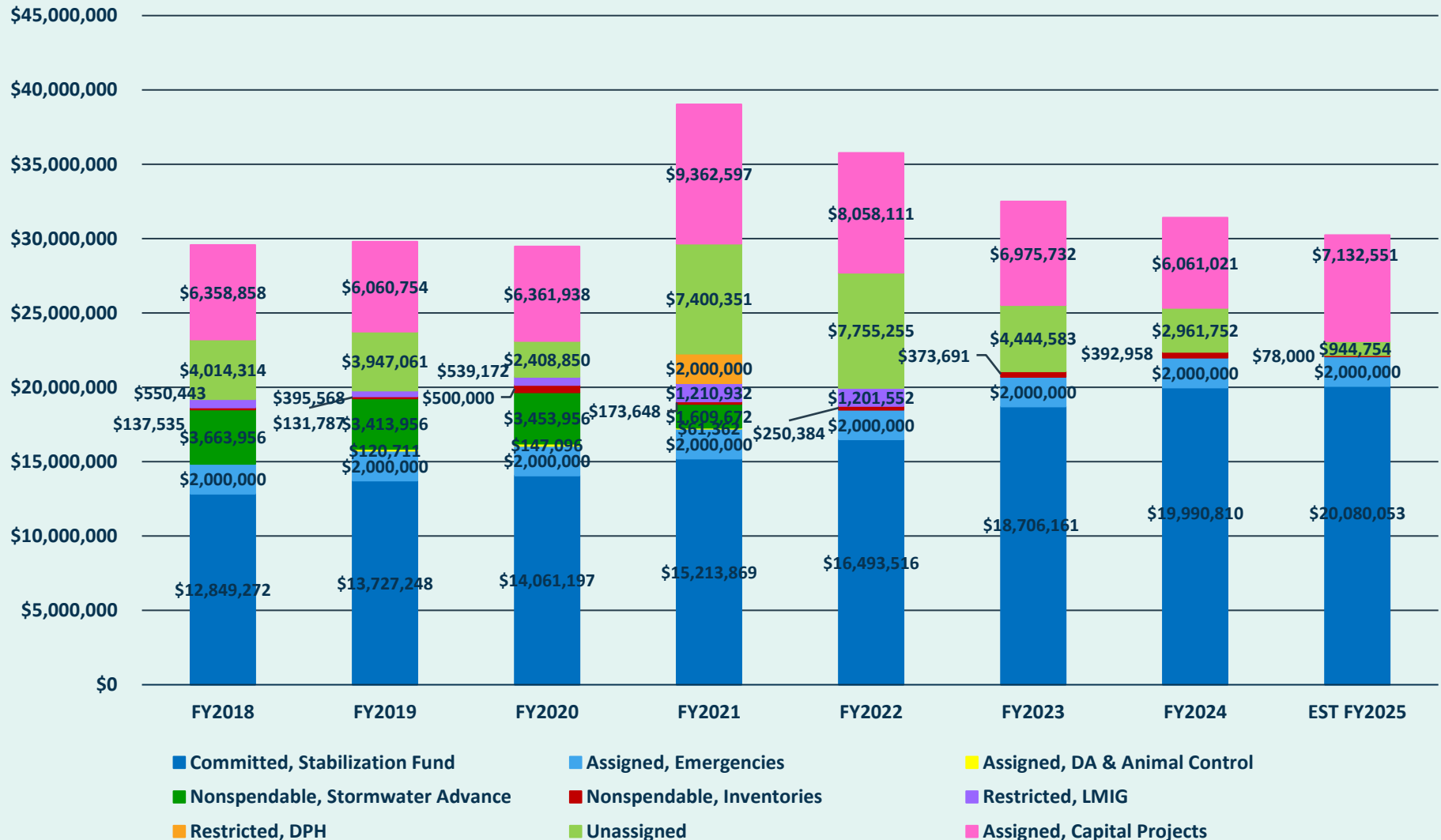
Budget Discussion Item June 26

Griffin Circuit Transition

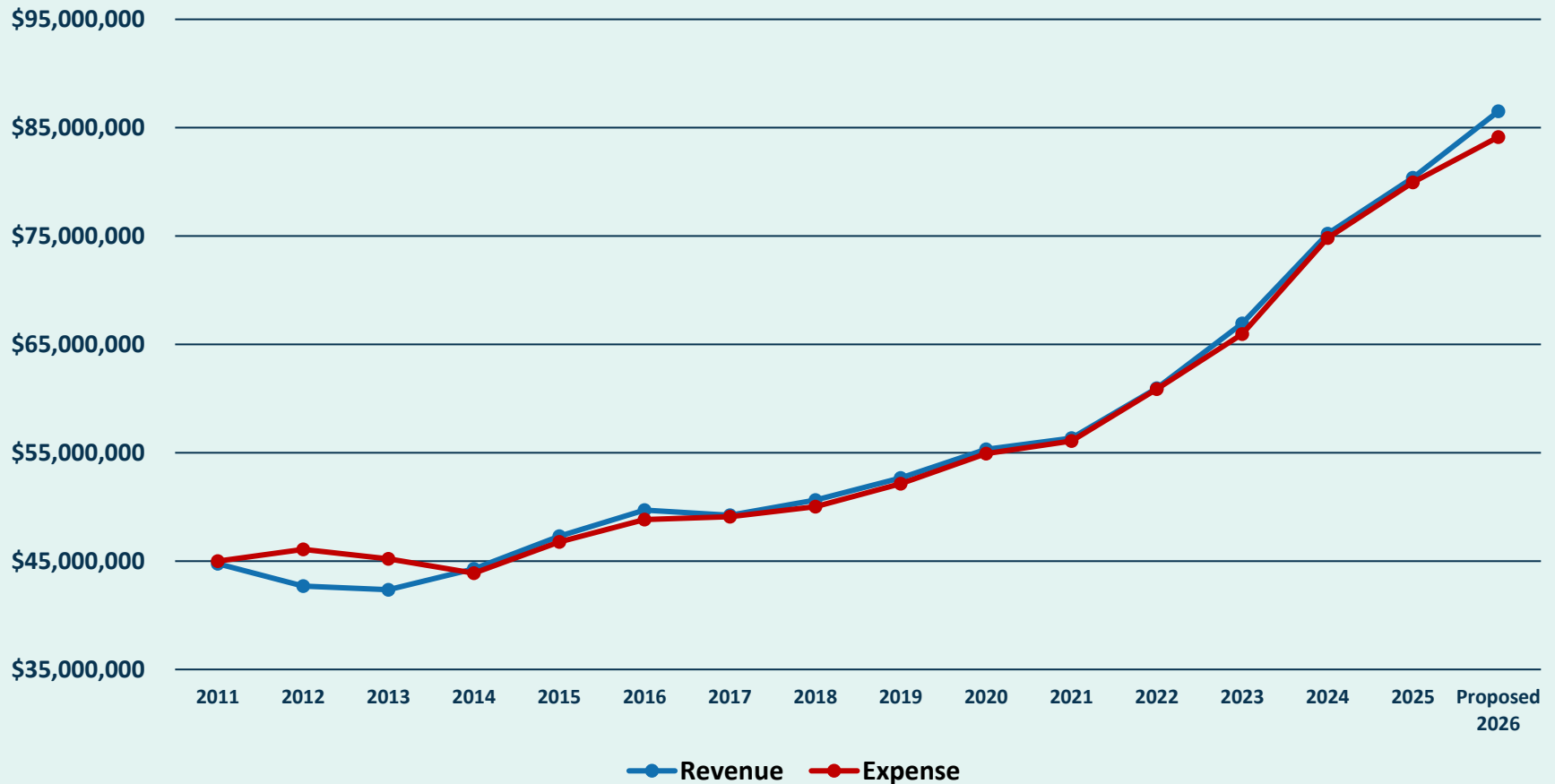
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- For FY2026 (and future), Fayette County will still be responsible for paying 63% of the GJC budget
- Of this 63%, 99% of those expenses are payroll related
- This means that Fayette County will pay more than our allocated costs due to the GJC, which will require the GJC to reimburse Fayette County monthly for any expenses over the required allocation

General Fund Fund Balance Trends – Last 7 FY



General Fund Original Adopted Budget



FY2026 Budget Highlights

- **Significant operational budget considerations:**
 - Millage Rate remains at 3.763
 - General Fund impact from maintenance & operations is positive
 - Proposed Budget increases General Fund Balance \$2,363,693
 - Funds Rolling 5 Year Capital Improvement Program of \$7,132,551
 - Changes in Personnel levels protect the existing outstanding service delivery to our Citizens.
 - Budget continues to maintain the commitment to balance current year revenues with current year expenses.
 - Maintains Employee Benefits – Medical/Dental/Vision & Retirement
 - County-Wide departmental cooperation continues to yield positive results.

Future Public Hearings

- Second Public Hearing – Budget Adoption
 - Thursday, June 26, 2025, at 5:00 p.m.

STATE OF GEORGIA**COUNTY OF FAYETTE****RESOLUTION NO. 2025-06****BUDGET FOR FISCAL YEAR 2025 – 2026**

WHEREAS, the Board of Commissioners of Fayette County, Georgia is authorized by Georgia law to establish and adopt a budget for the purpose of providing appropriations for the proper and orderly operation of government in Fayette County, Georgia.

NOW THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED by the Board of Commissioners of Fayette County, Georgia, that the Fayette County budget for the 2025-2026 fiscal year be adopted for the purpose of providing appropriations in the following amounts for the proper and orderly operation of government in Fayette County:

	<u>Expenditures</u>	<u>Transfers and Other Uses</u>	<u>Total Appropriations</u>
General Fund	83,243,657	1,237,000	84,480,657
Law Library	48,120	-	48,120
Accountability State Court	283,407	-	283,407
911 Communications	5,665,211	-	5,665,211
Jail Surcharge	703,159	-	703,159
Juvenile Supervision	10,000	-	10,000
Victims Assistance	126,500	-	126,500
Drug Abuse and Treatment	575,498	-	575,498
Fire Services	16,989,071	725,000	17,714,071
Street Lights	365,962	-	365,962
EMS	5,832,881	375,000	6,207,881
Animal Control Spay Neuter	55,000	-	55,000
Water System	20,391,070	3,627,930	24,019,000
Solid Waste	399,807	-	399,807
Capital/CIP Funds	2,763,053	2,763,053	5,526,106
Water System CIP	3,627,930	-	3,627,930
Vehicles/Equipment	1,216,138	-	1,216,138
TOTAL BUDGET	142,296,464	8,727,983	151,024,447

DULY ADOPTED by the Board of Commissioners of Fayette County, Georgia this 26th day of June, 2025.

**BOARD OF COMMISSIONERS
OF FAYETTE COUNTY**

Lee Hearn, Chairman

ATTEST:

Tameca P. Smith, County Clerk

COUNTY AGENDA REQUEST

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Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Consideration of Amendments to Chapter 110. Zoning Ordinance, regarding Article IV- District use requirements. - Sec. 110-146. – M-1 (Light Industrial District), to add Pet Crematory (animal remains only) as a conditional use.

Background/History/Details:

The zoning ordinance provides for a human crematorium in conjunction with a human cemetery in A-R & C-H districts as a conditional use. It allows pet cemetery in A-R & C-H districts as a conditional use but makes no mention of a pet crematory. The applicant is not proposing a pet cemetery, but a standalone pet crematory in the M-1 district.

On June 5, 2025, the Planning Commission voted 4-0 to recommend that the matter be presented to the Board of Appeals for further consideration.

If the Board of Commissioners determines that they would like this amendment to proceed, staff recommends adding Pet Crematory as a Conditional Use in the M-1 zoning district, with the following condition:

1. A crematorium shall be set back 300 feet from all property lines.

What action are you seeking from the Board of Commissioners?

Staff requests that the Board approve the addition of Pet Crematory as a conditional use in the M-1 zoning district.

If this item requires funding, please describe:

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

TO: Board of Commissioners

FROM: Debbie Bell, Director

DATE: June 26, 2025

SUBJECT: TA-0007-25: Request to amend Zoning Ordinance, Sec. 110-146. – M-1, Light Industrial District. (c) Conditional uses.

The applicant, OLisa Rainey, requests to amend Sec. 110-146., to allow a Pet Crematory as a conditional use in the M-1, Light Industrial, zoning district. Applicant states, "There are no existing pet cremation providers in Fayette County, despite a high demand for ethical pet aftercare. A standalone pet crematory is distinct from a human facility and poses minimal traffic or environmental burden. The proposed facility will meet all fire, health, and safety requirements, including afterburner and emissions compliance. This business provides a compassionate service that many residents are currently forced to leave the county to obtain." The applicant submitted an email providing additional details regarding the proposed business, which is included with this report.

Staff Assessment:

The current zoning ordinance provides for a human crematorium in conjunction with a human cemetery in the A-R and C-H zoning districts as a conditional use. It allows a pet cemetery in A-R and C-H zoning districts as a conditional use but makes no mention of a pet crematory. The applicant is not proposing a pet cemetery, but a standalone pet crematory in the M-1 district.

On June 5, 2025, the Planning Commission voted 4-0 (Mr. John Kruzan was absent) to recommend that this request proceed to the BOC for consideration.

Staff recommends approval of the request to add Pet Crematory as a conditional use in the M-1, Light Industrial zoning district, with the following condition:

- 1. A crematorium shall be set back 300 feet from all property lines.**

The current ordinance for the M-1 Zoning District is as follows:

Sec. 110-146. - M-1, Light Industrial District.

(a) *Description of district.* This district is composed of certain lands and structures which are suitable for light industrial development, but where proximity to existing or proposed residential or commercial districts make it desirable to limit the manner and extent of industrial operations and thereby protect the nearby residential or commercial land.

(b) *Permitted uses.* The following permitted uses shall be allowed in the M-1 zoning district:

- (1) Ambulance service, including non-emergency medical transport service;
- (2) Amusement and recreational facilities, indoor or outdoor (athletic/sports instruction facilities and recreation and athletic fields and facilities);
- (3) Appliance sales and/or repair;
- (4) Architectural and/or design firms;
- (5) Armories, for meeting and training of military organizations;
- (6) Blueprinting and/or graphics service;
- (7) Bookbinding;
- (8) Building construction/contracting and related activities;
- (9) Building supply sales;
- (10) Bus passenger station;
- (11) Cabinet manufacturing, sales, repair, and/or installation;
- (12) Carwash and/or detailing facility;
- (13) Charter motor coach service;
- (14) Copy shop;
- (15) Dental laboratory;
- (16) Delivery and/or courier service;
- (17) Electronic sales and/or repair;
- (18) Emission testing facility (inside only);
- (19) Engineering firms;
- (20) Engraving;
- (21) Farmer's market;
- (22) Feed and/or fertilizer sales;
- (23) Firearm sales and/or gunsmith;
- (24) Flooring sales and/or installation;
- (25) Freezer locker service;
- (26) Freight express office;
- (27) Furniture store;
- (28) Glass sales;
- (29) Grading service;
- (30) Greenhouse;
- (31) Home furnishings and accessories;
- (32) Horse show and equine activity facilities;
- (33) Ice storage;

- (34) Insecticide sales and/or storage;
- (35) Janitorial service and/or supply;
- (36) Land development firms;
- (37) Land surveying service;
- (38) Landscaping service;
- (39) Light manufacturing, including the following:
 - a. Appliance and/or electronic device assembly plant, including the manufacturing of parts for appliances and/or electronic devices;
 - b. Assembly of products from previously prepared materials;
 - c. Bottling and/or canning plant;
 - d. Ceramic products, provided that kilns shall only be by gas and/or electricity;
 - e. Construction of signs, including painted signs;
 - f. Cooperage;
 - g. Ice manufacturing;
 - h. Laundry, cleaning and/or dyeing plants;
 - i. Light sheet metal products such as ventilating ducts and eaves;
 - j. Manufacturing of food, cosmetic and pharmaceutical products, but not including fish and meat products, sauerkraut, vinegar, yeast and rendering plants;
 - k. Machine/welding shop and related activities;
 - l. Other manufacturing, processing, packaging, or handling of a similar nature which shall not emit or produce more smoke, noise, odor, dust, vibration, or fumes than the uses listed herein;
 - m. Production and/or sales of commercial/industrial hardware, such as tools, fasteners, fittings, machine parts, etc.;
 - n. Tinsmith and/or roofing service;
 - o. Concrete, gravel and/or mulch production and/or distribution;
- (40) Locksmith;
- (41) Magazine publication and/or distribution;
- (42) Medical laboratory;
- (43) Manufactured home and/or building assembly and/or sales;
- (44) Newspaper publication and/or distribution;
- (45) Office equipment service and repair;
- (46) Parking garage/lot;
- (47) Pest control;
- (48) Petroleum bulk plant (storage);
- (49) Photostating;
- (50) Planing and/or saw mill;
- (51) Plant nursery, growing crops/garden and related sales;
- (52) Printing plant;
- (53) Radio studio;
- (54) Railroad freight station;

- (55) Railroad passenger station;
- (56) Rent-alls;
- (57) Restaurants (drive-in/drive-through prohibited);
- (58) Restaurant supply;
- (59) Rodeo/rodeo facilities;
- (60) Seed sales and/or storage;
- (61) Security system service;
- (62) Shell home display;
- (63) Solar farm;
- (64) Taxidermist;
- (65) Taxi service/limousine service/shuttle service/charter motor coach service;
- (66) Television/movie studio/media productions;
- (67) Tire sales;
- (68) Trade school;
- (69) Uniform services;
- (70) Utility trailer sales and/or rentals;
- (71) Warehousing and/or distribution;
- (72) Wholesaling;
- (73) Wrecker, towing, impoundment, and/or automotive recovery/transport; and
- (74) Vehicle/boat sales and repairs, paint and/or body shop, parts store including rebuilding of parts, parking lot or garage, upholstery shop.

(c) *Conditional uses.* The following conditional uses shall be allowed in the M-1 zoning district provided that all conditions specified in article V of this chapter are met:

- (1) Aircraft landing area;
- (2) Amphitheatre;
- (3) Animal hospital, kennel (commercial or noncommercial), and/or veterinary clinic;
- (4) Experimental labs;
- (5) Feed lot and/or commercial barn;
- (6) Home occupation;
- (7) Outdoor amusement facilities, rides, structures over 35 feet in height, including, but not limited to, bungee and parachute jumping;
- (8) Recycling facility;
- (9) Self-storage facility (external and/or internal access);
- (10) Shooting range, indoor;
- (11) Shooting range, outdoor;
- (12) Single-family residence and residential accessory structures and uses (see article III of this chapter);
- (13) Stadium, athletic; and
- (14) Wind farm.

(d) *Dimensional requirements.* The minimum dimensional requirements in the M-1 zoning district shall be as follows:

- (1) Lot area:
 - a. Where a central water distribution system is provided: 43,560 square feet

(one acre).

b. Where central sanitary sewage and central water distribution systems are provided: 21,780 square feet (one-half acre).

(2) Lot width: 125 feet.

(3) Front yard setback:

a. Major thoroughfare:

1. Arterial: 100 feet.

2. Collector: 80 feet.

b. Minor thoroughfare: 65 feet.

(4) Rear yard setback: 25 feet.

(5) Side yard setback: 25 feet.

(6) Buffer: If the rear or side yard abuts a residential or A-R zoning district a minimum buffer of 75 feet shall be provided adjacent to the lot line in addition to the required setback. The setback shall be measured from the buffer.

(7) Height limit: 50 feet.

(8) Lot coverage limit, including structure and parking area: 70 percent of total lot area.

(9) Screening dimensions for storage areas, loading docks and parking (see article III of this chapter and chapter 104).

(Code 1992, § 20-6-22; Ord. No. 2012-09, § 4, 5-24-2012; Ord. No. 2013-20, § 3, 11-14-2013; Ord. No. 2018-03, § 13, 9-22-2018; Ord. No. 2020-02, §§ 12, 13, 5-28-2020; Ord. No. 2021-05, § 2, 3-25-2021; Ord. No. 2021-09, § 5, 5-27-2021)

The current regulations governing cemeteries and crematoria are as follows:

Sec. 110-169. - Conditional use approval.

Conditional uses include certain uses which are allowed in a particular zoning district, provided that all conditions specified under this chapter are met. The zoning administrator shall issue a conditional use permit for each use listed below upon compliance with all specified conditions and approvals by the appropriate county officials.

(2) Conditional uses allowed.

k. Cemetery, human or pet. Allowed in A-R and C-H zoning districts. A human cemetery is also allowed in conjunction with a church or other place of worship.

1. Human cemetery.

- (i) The facility shall comply with all requirements of the state.
- (ii) Minimum lot area shall be ten acres.
- (iii) A crematorium or mausoleum/columbaria shall be allowed only in conjunction with a cemetery.
- (iv) A crematorium shall be set back 300 feet from all property lines.**
- (v) Allowed uses and/or structures incidental to a cemetery shall include a funeral establishment building/office (where funeral services may be provided), maintenance/storage building, pavilion, chapel, restroom facility and statues/monuments.
- (v) Grave sites shall meet the setbacks and buffers applicable to the underlying zoning district. A buffer shall not be required along the common boundary where the side or rear yard abuts property developed for the following Conditional uses in a residential or A-R zoning district as regulated in [sec. 110-169](#): cemetery, human or pet; child care facility; church and/or other place of worship; college and/or university; hospital; private school; or recreation centers owned by nonprofit organizations as so registered with the secretary of state office.
- (vi) Landscape areas shall be required and planted in accordance with [chapter 104](#).
- (vii) Graves for pets shall meet the requirements of subsection (2)k.2(ii), (iii) and (iv) of this section.

2. Pet cemetery.

- (i) Minimum lot area shall be five acres.
- (ii) The remains of only one pet shall be buried in a single grave site and shall not be stacked one above another.
- (iii) The remains shall be a minimum of three feet below the grade.
- (iv) Cemetery plots shall be of sufficient size to provide for a minimum one foot undisturbed area between graves.
- (v) The owner/operator shall maintain and post a copy of the cemetery rules

and regulations and a current burial plot diagram at all times.

(vi) A pet cemetery shall be maintained in perpetuity via deed restrictions.

(vii) Grave sites shall meet the setbacks and buffers applicable to the underlying zoning district. A buffer shall not be required along the common boundary where the side or rear yard abuts property developed for the following Conditional uses in a residential or A-R zoning district as regulated in [sec. 110-169](#): cemetery, human or pet; child care facility; church and/or other place of worship; college and/or university; hospital; private school; or recreation centers owned by nonprofit organizations as so registered with the secretary of state office.

(viii) Landscape areas shall be required and planted in accordance with [chapter 104](#).

BOARD MEMBERS

John Kruzan, Chairman
Danny England, Vice-Chairman
John H. Culbreth, Sr
Jim Oliver
Boris Thomas

STAFF

Deborah L. Bell, Planning and Zoning Director
Deborah Sims, Zoning Administrator
Maria Binns, Planning and Zoning Coordinator
E. Allison Ivey Cox, County Attorney

**AGENDA
FAYETTE COUNTY PLANNING COMMISSION MEETING
140 STONEWALL AVENUE WEST
June 5, 2025
7:00 pm**

***Please turn off or turn to mute all electronic devices during the
Planning Commission Meetings**

NEW BUSINESS

1. Call to Order. *Vice-Chairman Danny England called the June 5, 2025 meeting to order at 7:00 pm.*
2. Pledge of Allegiance. *Vice-Chairman Danny England led the Pledge of Allegiance.*
3. Approval of Agenda. *John Culbreth, Sr., made a motion to approve the agenda. Jim Oliver seconded the motion. The motion carried 4-0.*
4. Consideration of the Minutes of the meeting held on May 1, 2025. *Jim Oliver made a motion to approve the minutes of the meeting held on May 1, 2025. John Culbreth, Sr., seconded the motion. The motion carried 4-0.*
5. Plats
 - a. Final Plat of Arborvale – Phase II. *Jim Oliver made a motion to approve the Major Final Plat of Arborvale Phase II. John Culbreth, Sr., seconded the motion. The motion passed 4-0.*
 - b. Minor Final Plat of Chappell Acres. *Jim Oliver made a motion to approve the Minor Final Plat of Chappell Acres. John Culbreth, Sr., seconded the motion. The motion passed 4-0.*
 - c. Minor Final Plat of Rabai Acres. *Jim Oliver made a motion to approve the Minor Final Plat of Rabai Acres. John Culbreth, Sr., seconded the motion. The motion passed 4-0.*

- d. Minor Final Plat of Inman Estates. ***Jim Oliver made a motion to approve the Minor Final Plat of Inman Estates. John Culbreth, Sr., seconded the motion. The motion passed 4-0.***
- e. Minor Final Plat of Flat Creek Baptist Church. ***Jim Oliver made a motion to approve the Minor Final Plat of Flat Creek Baptist Church. John Culbreth, Sr., seconded the motion. The motion passed 4-0.***
- f. Minor Final Plat of Nolan Estates. ***John Culbreth, Sr., made a motion to approve the Minor Final Plat of Nolan Estates. Boris Thomas seconded the motion. The motion passed 4-0.***

PUBLIC HEARING

- 6. Consideration of Amendments to Chapter 110. Zoning Ordinance, regarding Article IV- District use requirements. - Sec. 110-146. – M-1 (Light Industrial District). Applicant requests to add Pet Crematory (animal remains only) as a conditional use. ***John Culbreth, Sr., made a motion to recommend the addition of pet crematory as a conditional use in M-1 Zoning. Boris Thomas seconded the motion. The motion carried 4-0.***

NEW BUSINESS

Discussion of 2027 Update for Fayette County Future Comprehensive Plan 2017 - 2040. ***Debbie Bell did a brief overview of the Fayette County Future Comprehensive Plan and asked the Planning Commission to begin reviewing the plan for any changes they would recommend.***

John Culbreth, Sr., made a motion to adjourn the meeting. Jim Oliver seconded the motion. The motion carried 4-0.

The meeting adjourned at 7:32 pm.

PLANNING COMMISSION

Consideration of Amendments to Chapter 110. Zoning Ordinance, regarding Article IV- District use requirements. - Sec. 110-146. – M-1 (Light Industrial District). Applicant requests to add Pet Crematory (animal remains only) as a conditional use.

 X Recommended for approval to the BOC **4-0**

 Recommended for denial to the BOC

 Tabled until _____

Per the Fayette County Planning Commission on this 5th day of June 2025.

JOHN J. KRUZAN, CHAIRMAN




DANNY ENGLAND, VICE CHAIRMAN



JOHN H. CULBRETH, SR.



JIM OLIVER




BORIS THOMAS


Remarks:

**TEXT AMENDMENT APPLICATION
TO AMEND THE TEXT OF THE ZONING ORDINANCE OF FAYETTE COUNTY, GA**

APPLICANT INFORMATION

Name OLisa Rainey
Address 180 County Line Ct.
City Fayetteville State GA Zip 30215
Phone 470-980-1919 Email info@peternalservices.com


Signature of Applicant Date 4/8/25


Signature of Notary Public Date 04/08/2025

ANTWANETTE WHITE
NOTARY PUBLIC
FAYETTE COUNTY
STATE OF GEORGIA
COMMISSION # W-00659938 EXP 06/27/2028

CURRENT TEXT PROVISION: (Please type and attach additional sheets if necessary) To amend
Article Article III, **Section(s)** Sec. 110-145 (M-1 Zoning District)

Crematory is not listed as a permitted or conditional use in the M-1 zoning district.

PROPOSED WORDING OF TEXT AMENDMENT: (Please type and attach additional sheets if necessary) To
amend Article Article III, **Section(s)** 110-145 (M-1 Zoning District)

Pet crematory (animal remains only), as a conditional use in the M-1 zoning district, provided that the
facility is fully enclosed, uses emission-reducing equipment such as afterburners, and complies with
applicable environmental and state regulations.

REASON FOR SEEKING AMENDMENT: (Please type and attach additional sheets if necessary)

There are no existing pet cremation providers in Fayette County, despite high demand for ethical pet aftercare.

A standalone pet crematory is distinct from a human facility and poses minimal traffic or environmental burden.

The proposed facility will meet all fire, health, and safety requirements, including afterburner and emissions compliance.

This business provides a compassionate service that many residents are currently forced to leave the county to obtain.

*******(THIS AREA TO BE COMPLETED BY STAFF)*******PETITION NUMBER: TA-0007-25☐ Application Insufficient due to lack of: _____

by Staff: _____ Date: _____

☒ Application and all required supporting documentation is Sufficient and Completeby Staff: Maria Bin Date: 04/14/25DATE OF PLANNING COMMISSION HEARING: June 5, 2025DATE OF COUNTY COMMISSIONERS HEARING: June 26, 2025Received from Olisa Rainey a ^{cc} check in the amount of \$ 250.00 for application filing fee, and \$ 0.00 for deposit on frame for public hearing sign(s).Date Paid: 04/14/2025Receipt Number: 023774MISCPZ-04-2025-089191

Zoning Compatibility Comparison for Pet-Only Cremation Use

This document outlines the zoning compatibility of the proposed pet-only cremation facility with existing permitted and conditional uses within Fayette County's M-1 Light Industrial zoning. It is intended to support the application for a text amendment to allow for pet crematories as a permitted or conditional use within M-1 zoning districts.

Overview of Proposed Pet Cremation Use

The proposed use involves the respectful, licensed cremation of pet remains using contained, low-emission equipment within an enclosed facility. Operations will occur intermittently throughout the day (not continuously), and the facility will include refrigeration for temporary holding, a small client reception area, and designated space for ash return and memorial products. All operations will comply with applicable state and EPA guidelines.

Comparable Permitted Uses in M-1 Zoning

The following permitted uses are comparable in scope, impact, and environmental footprint to the proposed pet cremation facility:

- - Emission Testing Facility (inside only)
- - Machine/Welding Shops
- - Light Manufacturing (e.g., ceramics with electric/gas kilns)
- - Laundry, Cleaning and Dye Plants
- - Pest Control Facilities
- - Medical Laboratory and Dental Lab
- - Janitorial Services and Supply Facilities

Low-Impact Operational Characteristics

Like the examples above, the proposed facility would operate indoors, with very limited foot traffic and minimal noise, odor, or smoke. The cremation process is digitally controlled, utilizes afterburners to reduce emissions, and releases filtered air through a vertical stack similar to approved manufacturing or testing operations.

Environmental and Community Safeguards

- - Use of modern equipment with afterburners and certified clean stack emissions.
- - Facility designed with setback and buffer considerations for adjacent residential or A-R zones.
- - Operations limited to business hours with minimal traffic or sound outside the building.

Request

We respectfully request that the Fayette County Planning and Zoning Department consider the inclusion of pet cremation facilities as a permitted or conditional use under M-1 zoning, recognizing its operational similarity to other light industrial uses already approved.

Additional Supporting Points for Zoning Approval

Environmental Responsibility

Peternal is committed to operating as an environmentally responsible business. The cremation equipment selected (Firelake models) includes afterburner technology to drastically reduce smoke and odor, ensuring minimal impact on the surrounding environment.

Public Benefit

By offering a compassionate and professional aftercare option for pets, Peternal fills a critical need for grieving families. This service enhances the emotional well-being of residents and adds a valuable layer to Fayette County's available services.

Economic Impact

As a local, veteran- and woman-owned business, Peternal will contribute to the local economy by creating jobs, generating tax revenue, and supporting local vendors for supplies and materials. Our commitment to sourcing locally-made memorabilia and working with area artisans further strengthens this impact.

Noise, Odor, and Traffic Mitigation

Unlike industrial manufacturing operations, Peternal's cremation process will produce minimal noise and emissions. Client visits will be by appointment, greatly reducing traffic and disruption to the surrounding area.

Consistency with M-1 Intent

Peternal's business aligns with the intended use of M-1 districts for light industrial activities that pose limited impacts on residential and commercial areas. Our proposed operations are clean, quiet, and well-contained.



TEXT AMENDMENT APPLICATION

FAYETTE COUNTY, GEORGIA

140 Stonewall Avenue West, Suite 202, Fayetteville, GA 30214
770-305-5421

TO AMEND THE TEXT OF THE ZONING ORDINANCE OF FAYETTE COUNTY, GEORGIA

A COMPLETE APPLICATION MUST BE SUBMITTED TO THE PLANNING AND ZONING DEPARTMENT BY 12:00 NOON ON THE TENTH (10th) DAY OF THE MONTH

HEARING SCHEDULE FOR 2025 APPLICATIONS

(Dates are subject to change with notice. If a hearing falls on a holiday, a new hearing date will be announced)

Deadline for application is by 12:00 noon on the tenth (10th) of the month. If the tenth day of the month is on a weekend or holiday, the application filing deadline is extended to the next business day. Text amendment requests require a total of two (2) public hearings: one by the Planning Commission (1st reading and recommendation vote on the 1st Thursday of the month) and another public hearing by the Board of Commissioners (2nd reading and final decision on the 4th Thursday of the month). Both public hearings are held at the Fayette County Administrative Complex at Stonewall (located at the southwest corner of Hwy 54 and GA 85 in downtown Fayetteville) on the first floor in the Public Meeting Room (near the park fountain). Planning commission hearings begin at 7:00 p.m.; and the Board of Commissioners hearings begin at 5:00 p.m.; unless otherwise noted.

APPLICATION FILING

DEADLINE (noon)

PLANNING COMMISSION

HEARING DATE (1st Thur.)

BOARD OF COMMISSIONERS

HEARING DATE (4th Thur.)

November 12, 2024
December 10, 2024
January 10, 2025
February 10, 2025
March 10, 2025
April 10, 2025
May 12, 2025
June 10, 2025
July 10, 2025
August 11, 2025
September 10, 2025
October 10, 2025
November 10, 2025
December 10, 2025

January 16, 2025*
February 6, 2025
March 6, 2025
April 3, 2025
May 1, 2025
June 5, 2025
July 17, 2025*
August 7, 2025
September 4, 2025
October 2, 2025
November 6, 2025
December 4, 2025
January 2, 2026
February 5, 2026

February 27, 2025*
February 27, 2025
March 27, 2025
April 22, 2025++
May 22, 2025
June 26, 2025
August 28, 2025
August 28, 2025
September 25, 2025
October 23, 2025
Dec. 11, 2025, **2:00 PM***
Jan. 22, 2026*
January 22, 2026
February 26, 2026

RECEIVED
APR 08/2025
BY: Email

++ BOC meeting is on Tuesday, April 22 due to the ACCG Conference.

*Holiday Schedule

**NOTICE OF PUBLIC HEARING
FOR AN AMENDMENT OF THE
FAYETTE COUNTY CODE OF
ORDINANCES, CHAPTER 110.**

ZONING ORDINANCE.

PUBLIC HEARING to be held before the Fayette County Planning Commission on June 5, 2025, at 7:00 P.M., and before the Fayette County Board of Commissioners on June 26, 2025, at 5:00 P.M., in the Fayette County Administrative Complex, 140 Stonewall Avenue West, Public Meeting Room, First Floor, Fayetteville, Georgia.

CONSIDERATION OF AMENDMENTS TO CHAPTER 110. ZONING ORDINANCE, REGARDING ARTICLE IV. - DISTRICT USE REQUIREMENTS. - SEC. 110-146.

- M-1 (Light Industrial District).
Applicant request to add Pet Crematory (animal remains only) as a conditional use.

A copy of the above is available in the office of the Fayette County Planning and Zoning Department, 140 Stonewall Avenue West, Suite 202, Fayetteville, Georgia.

This 8th day of May 2025.

Deborah Bell, Director
Planning and Zoning

05/14

From: [The Peternal Care Team](#)
To: [Deborah L Bell](#)
Cc: [Planning & Zoning](#)
Subject: Peternal Zoning Request – Legal Clarifications for Staff - June 26 Review
Date: Friday, June 6, 2025 10:21:50 AM

External Email Be cautious of sender, content, and links

Good Morning Debbie,

Thank you again for the opportunity to present my zoning request for *Peternal* at the recent Planning Commission hearing.

To support the upcoming staff and legal review ahead of the June 26 hearing, I'd like to respectfully submit the following clarifications and voluntary commitments:

Use-Specific Scope

- This request applies specifically to a **pet-only cremation facility**.
- Services will be limited to the **on-site cremation of companion animals**.
- I fully support the inclusion of language that explicitly excludes:
 - Human cremation
 - Funeral home operations
 - Waste disposal or incineration unrelated to pet aftercare

Environmental Responsibility

- The cremation unit is **EPA-compliant**, fully enclosed, and designed specifically for **low-emission, small-scale pet cremation**.
- Emissions are **comparable to light industrial uses**, such as automotive repair shops.
- **Remains handling**:
 - For **private cremations**, ashes will be returned to clients in biodegradable urns or sealed containers.
 - For **communal cremations**, ashes will **not be returned**. They will be respectfully collected and **transferred off-site to a licensed disposal provider or approved cremains processor**, in full compliance with state and local regulations.
 - Documentation of all communal remains transfers will be maintained as part of our standard operating procedure.
- No biological waste or ash will be discarded on-site, and we will follow **strict containment and handling protocols**.

Operational Scope

- The business will operate **by appointment only**; no walk-in traffic.
- Traffic will be **minimal**, averaging 1–2 scheduled client visits per day.
- The facility will generate **no detectable noise, smoke, or odor** beyond the property line.

Fixed Cremation Limit Consideration

- While I understand the interest in regulating impact, I respectfully request **not to be bound by a fixed daily cremation limit** at this early stage.
- The cremation unit itself **physically limits throughput**, and our service model is intentionally low-volume and appointment-based.
- To support oversight and community confidence, I am open to the following:
 - A **staff-defined operational review after 12 months of launch**;
 - Maintaining internal logs on cremation volume and willing to provide a general usage summary during the 12-month review, if requested and appropriate.
 - Collaborating on **reasonable thresholds** if any concerns arise during or after the review period.

These clarifications are offered in the spirit of transparency and partnership. I remain committed to operating Peternal as a **respectful, sustainable, and community-focused service** and look forward to continuing this process with your team.

Warm regards,

OLisa Rainey

Peternal Services

info@peternalservices.com

(470) 980-1919

COUNTY AGENDA REQUEST

Page 42 of 103

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Landis L. Brown, in the amount of \$1,161.39 for tax year 2024.

Background/History/Details:

When a taxpayer believes that an error has occurred, with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a refund under O.G.G.A. 48-5-380. This request is given to the Assessors' Office for review of the details. Appropriate recommendation(s) are then forwarded to the Board of Commissioners' for final consideration of said requests.

Request made by Landis L. Brown for residential property parcel 07-0806-004. On March 24, 2025, a request for a partial refund of taxes was received. The request was based on erroneous removal of the taxpayers homestead exemption. Taxpayer is eligible under the refund statute for a refund for tax year 2024.

Board of Assessors recommend approval.

What action are you seeking from the Board of Commissioners?

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Landis L. Brown, in the amount of \$1,161.39 for tax year 2024.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

MEMORANDUM

TO: Fayette County Board of Commissioners
FROM: Fayette County Board of Assessors
DATE: June 9, 2025
Re: Tax Refund Request – Brown

Mr. Landis L. Brown has requested a partial refund of taxes for tax year 2024 based on erroneous removal of his homestead exemption.

Mr. Brown submitted a request for refund of overpayment of his property taxes for 2024 on March 24, 2025. His homestead exemption was removed in error in 2023.

The provisions of the refund statute were designed to enable correction of an error or illegality that exists in the record of assessment and is discovered after the payment of taxes. In this case, the taxpayer's L1 exemption was removed in error. Assessors' Office staff has confirmed that the taxpayer is eligible for the exemption and the L1 exemption has been reinstated.

TOTAL REFUND RECOMMENDED: \$1,161.39 (2024)

COUNTY AGENDA REQUEST

Page 44 of 103

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Jennifer Burr, in the amount of \$2,466.68 for tax year(s) 2022, 2023, and 2024.

Background/History/Details:

When a taxpayer believes that an error has occurred, with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a refund under O.G.G.A. 48-5-380. This request is given to the Assessors' Office for review of the details. Appropriate recommendation(s) are then forwarded to the Board of Commissioners' for final consideration of said requests.

Request made by Jennifer Burr for residential property parcel 04-0801-010. On April 21, 2025, a request for a partial refund of taxes was received. The request was based on erroneous removal of the taxpayers homestead exemption. Taxpayer is eligible under the refund statute for a refund for tax year(s) 2022, 2023, and 2024.

Board of Assessors recommend approval.

What action are you seeking from the Board of Commissioners?

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Jennifer Burr, in the amount of \$2,466.68 for tax year(s) 2022, 2023, and 2024.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



MEMORANDUM

TO: Fayette County Board of Commissioners

FROM: Fayette County Board of Assessors

DATE: June 10, 2025

Re: Tax Refund Request – Burr

Ms. Jennifer Burr has requested a partial refund of taxes for tax years 2022, 2023, and 2024 based on erroneous removal of her homestead exemption.

Ms. Burr submitted a request for refund of overpayment of property taxes for 2022, 2023, and 2024 on April 21, 2025. Her homestead was removed when the property was transferred into her and her husband's name (name change due to marriage). The exemption was removed in error based on the transfer from a single owner to two owners with different last name.

The provisions of the refund statute were designed to enable correction of an error or illegality that exists in the record of assessment and is discovered after the payment of taxes. In this case, the taxpayer's homestead exemption was removed in error. Assessors' Office staff has confirmed that Ms. Burr is still entitled to the exemption and it has been reinstated.

TOTAL REFUND RECOMMENDED: \$847.71 (2024)

\$1,238.78 (2023)

\$380.19 (2022)

COUNTY AGENDA REQUEST

Page 46 of 103

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Barbara Edwards, in the amount of \$810.59 for tax year(s) 2022, 2023, and 2024.

Background/History/Details:

When a taxpayer believes that an error has occurred, with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a refund under O.G.G.A. 48-5-380. This request is given to the Assessors' Office for review of the details. Appropriate recommendation(s) are then forwarded to the Board of Commissioners' for final consideration of said requests.

Request made by Barbara Edwards for residential property parcel 05-1614-011. On April 21, 2025, a request for a partial refund of taxes was received. The request was based on a discrepancy in square footage. Taxpayer is eligible under the refund statute for a refund for tax year(s) 2022, 2023, and 2024.

Board of Assessors recommend approval.

What action are you seeking from the Board of Commissioners?

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Barbara Edwards, in the amount of \$810.59 for tax year(s) 2022, 2023, and 2024.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

MEMORANDUM

TO: Fayette County Board of Commissioners
FROM: Fayette County Board of Assessors
DATE: June 10, 2025
Re: Tax Refund Request – Edwards

Ms. Barbara Edwards has requested a partial refund of taxes for tax years 2022, 2023, and 2024 based on an error in square footage.

An error in square footage of Ms. Edwards' home was discovered. The error was corrected, and the resulting value difference for Ms. Edwards' property for 2022 was \$54,500; \$64,000 for 2023; and \$69,150 for 2024. This difference in value equates to the overpayment amount of \$810.59.

The provisions of the refund statute were designed to enable correction of an error or illegality that exists in the record of assessment and is discovered after the payment of taxes. In this case, an error existed in the square footage of the home. Assessors' Office staff has confirmed that the property valuation was based on the erroneous square footage and has corrected the error.

TOTAL REFUND RECOMMENDED:	\$ 245.03	(2022)
	\$ 286.46	(2023)
	\$ 279.10	(2024)

COUNTY AGENDA REQUEST

Page 48 of 103

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Terri Harper, in the amount of \$8,308.44 for tax year 2024.

Background/History/Details:

When a taxpayer believes that an error has occurred, with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a refund under O.G.G.A. 48-5-380. This request is given to the Assessors' Office for review of the details. Appropriate recommendation(s) are then forwarded to the Board of Commissioners' for final consideration of said requests.

Request made by Terri Harper for residential property parcel 07-23-056. On April 7, 2025, a request for a partial refund of taxes was received. The request was based on erroneous removal of the taxpayers homestead exemption. Taxpayer is eligible under the refund statute for a refund for tax year 2024.

Board of Assessors recommend approval.

What action are you seeking from the Board of Commissioners?

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Terri Harper, in the amount of \$8,308.44 for tax year 2024.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

MEMORANDUM

TO: Fayette County Board of Commissioners
FROM: Fayette County Board of Assessors
DATE: June 9, 2025
Re: Tax Refund Request – Harper

Ms. Terri Harper has requested a partial refund of taxes for tax year 2024 based on erroneous removal of her homestead exemption.

Ms. Harper submitted a request for refund of overpayment of property taxes for 2024 on April 7, 2025. The property belonging to her and her husband was transferred into a trust. The exemption was removed in error based on the transfer.

The provisions of the refund statute were designed to enable correction of an error or illegality that exists in the record of assessment and is discovered after the payment of taxes. In this case, the taxpayer's homestead exemption was removed in error. Assessors' Office staff has confirmed that the transfer into the trust did not negate eligibility for the exemption, and therefore, the exemption has been reinstated.

TOTAL REFUND RECOMMENDED: \$8,308.44 (2024)

COUNTY AGENDA REQUEST

Page 50 of 103

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Joy Hay, in the amount of \$1,679.06 for tax year 2024.

Background/History/Details:

When a taxpayer believes that an error has occurred, with respect to taxes paid to Fayette County on Real Estate and Personal Property tax bills, they have the right to request a refund under O.G.G.A. 48-5-380. This request is given to the Assessors' Office for review of the details. Appropriate recommendation(s) are then forwarded to the Board of Commissioners' for final consideration of said requests.

Request made by Joy Hay for residential property parcel 07-42-009. On February 28, 2025, a request for a partial refund of taxes was received. The request was based on erroneous removal of the taxpayers L3 homestead exemption. Taxpayer is eligible under the refund statute for a refund for tax year 2024.

Board of Assessors recommend approval.

What action are you seeking from the Board of Commissioners?

Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Joy Hay, in the amount of \$1,679.06 for tax year 2024.

If this item requires funding, please describe:

The funding required will be for those refund requests where the overpayment of taxes (voluntarily or involuntarily) was a direct result of property that had previously been erroneously assessed and taxes have already been collected from the taxpayer(s).

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:

MEMORANDUM

TO: Fayette County Board of Commissioners
FROM: Fayette County Board of Assessors
DATE: June 9, 2025
Re: Tax Refund Request – Young

Ms. Joy Hay has requested a partial refund of taxes for tax year 2024 based on erroneous removal of her father's L3 exemption.

Ms. Hay submitted a request for refund of overpayment of her father's property taxes for 2024 on February 28, 2025. Her father transferred the property into an irrevocable trust. The L3 exemption was removed in error based on the transfer.

The provisions of the refund statute were designed to enable correction of an error or illegality that exists in the record of assessment and is discovered after the payment of taxes. In this case, the taxpayer's L3 exemption was removed in error. Assessors' Office staff has confirmed that the transfer into the trust did not negate eligibility for the exemption, and therefore, the L3 exemption has been reinstated.

TOTAL REFUND RECOMMENDED: \$1,679.06 (2024)

BOARD OF COUNTY COMMISSIONERS

Lee Hearn, Chairman
 Edward Gibbons, Vice Chairman
 Eric K. Maxwell
 Charles D. Rousseau
 Charles W. Oddo

Consent #9

**FAYETTE COUNTY, GEORGIA**

Steve Rapson, County Administrator
 Dennis A. Davenport, County Attorney
 Tameca P. Smith, County Clerk
 Marlena Edwards, Chief Deputy County Clerk

140 Stonewall Avenue West
 Public Meeting Room
 Fayetteville, GA 30214

MINUTES

June 12, 2025
 5:00 p.m.

Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2nd and 4th Thursday of each month at 5:00 p.m.

OFFICIAL SESSION:**Call to Order**

Chairman Lee Hearn called the June 12, 2025 Board of Commissioners meeting to order at 5:01 p.m. A quorum of the Board was present.

Invocation and Pledge of Allegiance by Vice Chairman Edward Gibbons

Vice Chairman Edward Gibbons gave the Invocation and led the audience in the Pledge of Allegiance.

Acceptance of Agenda

Commissioner Oddo moved to approve the agenda as presented. Vice Chairman Gibbons seconded. The motion passed 5-0.

PROCLAMATION/RECOGNITION:**PUBLIC HEARING:**

- 1. First of two Public Hearings on Fayette County's proposed annual budget for Fiscal Year 2026 which begins on July 1, 2025 and ends June 30, 2026.**

Chief Financial Officer Sheryl Weinmann presented an overview of the proposed FY2026 Budget, she noted that the full budget presentation was held on May 22, 2025. This overview would include some of the slides outlined in the previous budget presentations as well as incorporating a few amendments that needed to be brought before the Board.

In review of the General Fund Balance financial projections, she stated that the projected total Fund Balance would be \$30.2M. Ms. Weinmann stated that this amount included the Capital Improvement Plan (CIP) for next year, Emergencies as well as the Stabilization Fund in the amount of \$20M. The positive impact for the General Fund was \$2.3M. She stated that these amounts were highlighted in the presentation because they had been updated from what was previously presented to the Board. The change was impacted by the following amendments being proposed, that would need the Board's approval. Ms. Weinmann presented the budget amendments. Budget Discussion #1 stating that the May 22nd Budget presentation included two ambulances funded through SPLOST. This was informational and should not be included in the vehicle transfer's amount. The actual vehicle transfer was \$1,216,138. Budget Discussion #2 involved the Pay and Compensation Study. As presented in proposed FY2026 budget were adjustments based upon the most recent Pay and Compensation Study involving Building & Grounds Maintenance, Fleet Maintenance, Road Department, and Solid Waste. She stated that to date, \$125,713 was included

in the budget for those payroll adjustments. Staff requested to increase that initial amount by \$69,154 to encompass all recommended changes which would total \$194,867. Budget Discussion #3 involved Animal Control staffing to abolish the existing Assistant Animal Control Director position and establish an Animal Control Field Operations Supervisor which would create a net savings of (\$19,109). Additionally, staff proposed to promote the Senior Animal Control Officer to Animal Control Customer Service Supervisor which would require an increase of \$6,213 and would total a net savings of \$12,896. These changes would create three supervisor positions within Animal Control in the Kennel, Field Operations, and Customer Service. These three supervisor positions would report to the Animal Control Director to more efficiently manage the needs of Animal Control. Budget Discussion #4 involved Cooperative Extension Merit. Staff proposed to increase the University of Georgia (UGA) Cooperative Extension contract to include a 3.83% proposed merit, including salary, FICA/Medicare, and Retirement. If included in the proposed FY2026 budget, this would require an increase of \$6,706 for Cooperative Extension personnel.

Commissioner Rousseau asked if this was a shared salary with UGA.

County Administrator stated yes this was a shared salary.

Ms. Weinmann stated that Budget Discussion #5 involved the Public Defender Merit. Staff was requesting to increase the Public Defender's contract to include 3.75% proposed merit, including salary, FICA/Medicare, and Retirement. If included in the proposed FY2026 budget, an increase of \$17,554 would be required for Fayette County's portion of Public Defender's expenses, including merit.

Mr. Rapson noted that this request involved the Griffin Judicial Circuit and that the proposed 3.75% merit; \$17,554, was not the bulk. The Public Defender was also using some of his fund balance to shore up the difference to get to the 3.75%. Mr. Rapson stated that none of the outlined amendments were included in the budget. The amendments were before the Board for consideration and a vote, either individually or collectively. The amendments require Board approval to have them incorporated into the FY2026 Budget and presented as such in the 2nd Public Hearing.

Commissioner Rousseau asked if there was an outline available of what the other jurisdictions/partners of the Griffin Judicial Circuit were paying.

Mr. Rapson stated that they would all mirror the 3.75% for the district, for the Public Defender. He noted that this was the amount the Public Defender was proposing.

Commissioner Rousseau asked if this was for the salary for a single individual or for all individuals.

Mr. Rapson stated that this requested 3.75% merit would affect all individuals.

Ms. Weinmann stated that the next item involved the Griffin Circuit Transition. This item would be presented at the upcoming June 26th public hearing. She stated that as of July 1, 2025, the accounting for the Griffin Judicial Circuit (GJC) would transition to an external audit firm. Fayette County would retain the management and tracking of the American Rescue Plan Act (ARPA) Judicial grant through the end of 2025. She noted that as of today, GJC were awaiting grant reimbursement from July and August 2024, as well as January 2025, totaling about \$625K. However, not all of those funds are Fayette County's funds. She continued that this transition would require modifications in the financial system as to where the employees in the GJC would be paid from for FY2026 and future. Fayette County would be responsible for paying 63% of the GJC budget. Of this 63%, 99% of those expenses were payroll related. This would mean that Fayette County would pay more than our allocated costs due to the GJC, which would require the GJC to reimburse Fayette County monthly for any expenses over the required allocation.

Commissioner Rousseau asked if this was easier for the County's finance department, specifically during an audit. He asked if this would create complications.

Ms. Weinmann to understand his concerns, ask if Commissioner Rousseau was asking about the grant management.

Commissioner Rousseau stated would this complicate reporting by having an outside firm handle the accounting functions.

Mr. Rapson stated that the management of the GJC budget was complex and was the being transition to the external auditing firm. However, management of the American Rescue Plan Act (ARPA) Judicial grant would continue to be managed via the County through the end of 2025.

Commissioner Oddo asked what the county's responsibility after the transition would be.

Mr. Rapson stated that once the transition was completed the County would just be one of the jurisdictions that paid their share for the GJC expenses. He noted that what makes it unique was that the County paid roughly 41% as part of the GJC allocation but we make up about 62% of the expenses because about 99% of those people were on Fayette County payroll.

Ms. Weinmann added that a portion of the allocation would have to be moved to the General Fund from the Griffin Judicial Circuit Fund. With this in mind, since the County would not be managing that fund balance any more, all of those expense, and the associated payroll for ten (10) employees, as well as the counties portion of the ARPA expenses, would be paid via the General Fund. The monthly reimbursements would be allocated back to the General Fund. Ms. Weinmann also noted that the County would be maintaining the Juvenile Judges grant of \$125K, because the county would be keeping the Juvenile Judges on County payroll.

Commissioner Rousseau asked if there had been any recent discussions of splitting the circuit.

Mr. Rapson stated that the conversation came up every few years, however he was not aware of conversations to do so this year.

Commissioner Maxwell highlighted a sentence on page 12 of the Budget amendments presentation, which outlined that "This means that Fayette County will pay more than our allocated costs due to the GJC, which will require the GJC to reimburse Fayette County monthly for any expenses over the required allocation". He noted that this entire process sounded complicated to him. He stated that his concern was that if they [GJC] made the transition there needed to be some controls and parameters in place to monitor funds. He noted that the reimbursement process created an additional layer of confusion which needed to be closely monitored and could become contentious.

Ms. Weinmann stated that she had sent out a lengthy email that outlined a step-by-step process as we entered this transition and what would be required from each agency. Included in that would be a budget adjustment that would be brought before the Board at the upcoming public hearing on June 26th. This Budget adjustment would be adding approximately \$973K worth of salary to the budget. The actual amount that should be paid was \$633K. There would be an initial reimbursement of \$125K for the Juvenile Judges, with the remaining balance being paid monthly at about \$18K.

Commissioner Maxwell stated that in theory this all worked but if this got out of balance what would happen, and that was his concern.

Mr. Rapson stated that there had been several cordial meetings with the Superior Court Judge, where similar concerns had been raised. He briefly outlined a plan that would monitor the expenses, payments, allocations, and reimbursements. Mr. Rapson noted that the County was in communication with the firm that was taking over the accounting functions. He stated that at the end of the day, the Superior Court Judge and the Griffin Judicial Circuit (GJC) decided who kept their books and currently all agencies involved were working well together during this transition. Mr. Rapson noted that staff was requesting a vote on the five previously discussed amendments. If approved, they would be incorporated into the budget. That budget would be presented to the Board on June 26, including a presentation of the Griffin Judicial Circuit (GJC) transition.

Commissioner Rousseau asked if there was administrative cost for the Griffin Judicial Circuit (GJC) bookkeeping. Mr. Rapson stated that the County charged \$2,500. That amount was going to be increased to \$5,000 prior to the decision to transition these services. He noted that the new firm was tentatively charging \$7,500, prior to gaining a complete understanding of the complexity of their accounting needs. They were still finalizing the fee amount. Mr. Rapson also noted that the other jurisdictions within the

Griffin Judicial Circuit (GJC) were unaware of this transition and were content with the County handling the books and expressed their concerns with this pending change.

Commissioner Oddo stated that we can discuss this transition at the next public hearing but essentially there was no other options for the County.

Mr. Rapson stated that there was always an option on when the transition would happen. He noted though that staff was working toward a July 1 transition date and had a plan in place to affect that.

Commissioner Oddo stated that he was referencing the transition entirely. The GJC decided they wanted their account handled externally, so there was nothing the County could do about that. He stated that the Board could not vote to not allow the transition.

Mr. Rapson stated, that was correct.

Commissioner Maxwell stated that the Superior Court Judges had a lot of leverage and if pushed, they could write a court order that would require this transition. He noted that it would not be prudent for the County to have a bad relationship with them, especially since we have a good working relationship now.

Vice Chairman Gibbons moved to approve amendments 1-5 as presented. Commissioner Oddo seconded. The motion passed 5-0.

Ms. Weinmann stated that revenues were above expenses. The relationship between population and staffing increased. Fayette County current population was 126,684.

Ms. Weinmann concluded the presentation with the following budget highlights:

- Millage Rate Remains at 3.763
- General Fund impact from maintenance & operations was positive
- Proposed Budget increases General Fund Balance \$2,444,211
- Funds Rolling 5 Year Capital Improvement Program of \$7,132,551
- Changes in Personnel levels protect the existing outstanding service delivery to citizens
- Budget continued to maintain the commitment to balance current year revenues with current year expenses
- Maintained Employee Benefits – Medical/Dental/Vision & Retirement
- County-Wide departmental cooperation continued to yield positive results

The second public hearing and budget adoption would be held Thursday, June 26, 2025 at 5:00 p.m.

Chairman Hearn extended a thank you to the Finance Department, expressing his appreciation for all they did in developing the annual Budget.

No one spoke in favor or opposition.

PUBLIC COMMENT:

Micheal Holt of Fayetteville expressed his concern and frustration with the Georgia Power sub-station project. He stated that he lived off New Hope Road directly next door to this project and noted that they started work at 7:00 a.m. and did not end until 8:00 p.m. six days a week. He expressed concerns regarding the noise and the decreased to his and his family's quality of life. Mr. Holt invited the Board to his property to witness what he had been going through over the last year. He asked the Board for assistance and advocacy in reaching out to Georgia Power for a real discussion.

Commissioner Rousseau advised Mr. Holt that he was willing to meet with him. He added that he would work with the County Administrator and the Marshal's Office to determine if there were any noise ordinance violation and would reach out to him with

that information. Commissioner Rousseau stated that he reached out to Georgia Power in an effort to have questions answered regarding similar citizen concerns.

Dean with Hopeful Baptist Church in support of the the Holt family expressed his frustration. He noted that he witnessed what the family was going through in dealing with Georgia Power and asked for Board assistance.

Barbara Edwards of Fayetteville stated that as a resident of Quail Hollow, off Hunters Glen, she wanted to express her concern regarding speeding on Hunters Glen. Ms. Edwards stated that children rode their bikes in the subdivision and asked the Board to consider placing speed bumps in that area to help deter speeders.

Chairman Hearn acknowledged Representative Debra Bazemore and thanked her for coming to the Board Meeting.

Commissioner Rousseau introduced Mr. Holt to Representative Bazemore, stating that she was the state representative for that area and always made herself available to citizens needing assistance.

CONSENT AGENDA:

Commissioner Oddo moved to approve the Consent Agenda. Vice Chairman Gibbons seconded. The motion passed 5-0.

2. **Approval of Board of Assessors' recommendation to approve a disposition of tax refund, as requested by Kristin Smith, in the additional amount of \$1,239.99 for tax year 2024.**
3. **Approval to designate Fire and Emergency Services vehicles, Asset #26864 (Fleet # 13305) and Asset #24605 (Fleet #23239) as surplus and authorize the sale at auction of these units.**
4. **Approval to reallocate \$56,585.17 from SPLOST project 17TAC Paved Roads, Gravel Roads, and Bridges to SPLOST project, 21TAC Fayette County Resurfacing FY2022 (GDOT PI 0017812), to fund Task Order #3 for materials testing under EXP U.S. Services #2036-Q contract.**
5. **Approval of May 9, 2025 Board of Commissioners Retreat Minutes.**
6. **Approval of May 22, 2025 Board of Commissioners Special Called Budget Presentation Minutes.**
7. **Approval of May 22, 2025 Board of Commissioners Meeting Minutes.**

OLD BUSINESS

NEW BUSINESS:

8. **Request to approve the Board of Elections Selection Committee's recommendation to appoint Morris Kelly to the Board of Elections to fill an unexpired term ending January 31, 2026, and the subsequent term beginning February 1, 2026 and expiring January 31, 2030, per County Policy 100.19; Board Appointment.**

Chairman Hearn stated that the Board of Elections had an opening due to a recent resignation. The Board of Elections Selection Committee had the pleasure of interviewing three amazing candidates. He stated that from the interviews, the Board of Elections Selection Committee's recommendation was to appoint Morris Kelly to the Board of Elections, to fill an unexpired term ending January 31, 2026, and to fill the subsequent term beginning February 1, 2026 and expiring January 31, 2030. Vice Chairman Gibbons stated that he felt Mr. Kelly would do a great job but also wanted to thank the other candidates that volunteered. He noted that it was often very difficult to get citizens to serve on the various Boards and Committees, so their willingness was appreciated.

Chairman Hearn gave a brief background about Mr. Kelly and noted that he was well respected and had lived in the community for many years.

Vice Chairman Gibbons moved to appoint Morris Kelly to the Board of Elections to fill an unexpired term ending January 31, 2026, and the subsequent term beginning February 1, 2026 and expiring January 31, 2030, per County Policy 100.19, Board Appointment. Chairman Hearn seconded.

Commissioner Rousseau echoed Vice Chairman Gibbons comments in expressing appreciation to the citizens who reached out with a willingness to serve the community, because it was a challenge to garner participation. He noted that typically he would philosophically have reservation for the extended appointment but was willing to take this leap of faith and approve this appointment.

Commissioner Oddo stated that he looked over the resumes of Mr. Kelly and thought he looked qualified. He was deferring to judgement of his colleagues and the Elections Director with this appointment. He stated that he wanted some assurance that Mr. Kelly understood the role of being on the Board of Elections.

Chairman Hearn stated that they had gone over the role of the position, and he understood.

Vice Chairman Gibbons moved to appoint Morris Kelly to the Board of Elections to fill an unexpired term ending January 31, 2026, and the subsequent term beginning February 1, 2026 and expiring January 31, 2030, per County Policy 100.19, Board Appointment. Chairman Hearn seconded. The motion passed 5-0.

9. Request to award FY 2026 Property & Casualty Insurance coverage, in the amount of \$898,766 to the Association of County Commissioners of Georgia (ACCG).

Commissioner Rousseau moved to approve to award FY 2026 Property & Casualty Insurance coverage, in the amount of \$898,766 to the Association of County Commissioners of Georgia (ACCG). Vice Chairman Gibbons seconded.

Ms. Weinmann provided a brief overview stating that FY2024 was the first year that Fayette County used ACCG as the Property & Casualty Insurance provider. By choosing ACCG, the county no longer required the services of our Broker of Record, Apex Insurance Services. The county was able to directly communicate with ACCG for any insurance needs or questions. ACCG offered benefits not offered by other providers, including a 5% premium savings following ACCG/IRMA safety processes after the first year. The County was now entering the third year with ACCG and the safety credit this year, was \$43,088.

Commissioner Rousseau moved to approve to award FY 2026 Property & Casualty Insurance coverage, in the amount of \$898,766 to the Association of County Commissioners of Georgia (ACCG). Vice Chairman Gibbons seconded. The motion passed 5-0.

10. Request to approve Fayette County's Safe Streets and Roads for All (SS4A) Planning Study (25TAA). This project is a discretionary grant program with the Federal Highway Administration (FHWA).

Paola Kimbell, Transportation Engineer, stated that this item was requesting approval of Fayette County's Safe Streets and Roads for All Safety Action Plan. She stated that this was a federal grant that Fayette County received last year, and it included an 80/20 split with the Federal Highway Administration (FHWA). Mrs. Kimbell stated that the Public Works consultant, Pond, would provide a brief Safe Streets and Roads for All Safety Action Plan presentation. She noted that the safety action plan was completed within a tight schedule of about 12 months via Pond, in coordination with the County project management team, just in time for the implementation grant application deadline due at the end of June 2025. She stated that they would be utilizing this safety action plan during the monthly Transportation Committee meetings.

Richard Fangmann with Pond and Company thanked the Board for their partnership and the opportunity to work with the County and cities on this project. He introduced Matt Flynn to present the Safe Streets and Roads for All Safety Action Plan overview.

Mr. Flynn provided the Board with a brief overview of the Safe Streets and Roads for All Safety Action Plan outlining major milestones of the project, project deliverables, project challenges and Federal Highway Administration (FHWA) requirements. He outlined the public engagement efforts via community feedback and comments and highlighted the safety analysis reviewing various types of crashes, injuries, and crash density throughout the county. Mr. Flynn concluded providing their Safety Improvement Projects and Programs recommendation highlighted three major projects; South Jeff Davis/Northbridge Road at Inman Road/County Line Road, Sandy Creek at Ellison Road, and Context Based Design Upgrades.

Commissioner Oddo asked if the recommended projects list were also SPLOST projects.

Mr. Rapson stated, yes.

Chairman Hearn noted that with these type grants its usually an 80/20 split, which helped County funds stretch a lot further by applying for the grants.

Vice Chairman Gibbons moved to approve Fayette County's Safe Streets and Roads for All (SS4A) Planning Study (25TAA). This project is a discretionary grant program with the Federal Highway Administration (FHWA). Commissioner Oddo seconded. The motion passed 5-0.

11. Request to submit Fayette County's Safe Streets and Roads for All (SS4A) project implementation grant application to the Federal Highway Administration (FHWA) for a total project amount up to \$12,000,000, and approval for the Chairman to sign the accompanying resolution.

Mrs. Kimbell stated that this item was seeking approval to submit the implementation grant application to the Federal Highway Administration (FHWA) for a total project amount up to \$12,000,000.

Commissioner Oddo asked about the wording for the funding split where it stated, "a local match of 20% or greater", was this a new way of wording it or could the split change/increase.

Mrs. Kimbell stated that it was her understanding that it would be 80/20 split.

Commissioner Oddo moved to approve to submit Fayette County's Safe Streets and Roads for All (SS4A) project implementation grant application to the Federal Highway Administration (FHWA) for a total project amount up to \$12,000,000, and approval for the Chairman to sign the accompanying resolution. Vice Chairman Gibbons seconded.

Commissioner Maxwell asked as a point of clarification what was being voted on.

Mrs. Kimball stated that this item was seeking approval to submit Fayette County's Safe Streets and Roads for All (SS4A) project implementation grant application to the Federal Highway Administration (FHWA) for a total project amount up to \$12,000,000, and approval for the Chairman to sign the accompanying resolution.

Mr. Rapson stated that this item was just approval to submit the application. As those projects were approved and appropriately bided out, they would be brought before the Board for approval.

Commissioner Oddo moved to approve to submit Fayette County's Safe Streets and Roads for All (SS4A) project implementation grant application to the Federal Highway Administration (FHWA) for a total project amount up to \$12,000,000, and approval for the Chairman to sign the accompanying resolution. Vice Chairman Gibbons seconded. The motion passed 5-0.

12. Request to approve Resolution 2025-05 for the acquisition of a 5.01-acre parcel located in Land District 5, Land Lot 129 of Fayette County (parcel number 04-24-002, 115 Waterfall Way) on the north side of State Highway 85 next to Whitewater Creek from Starr's Mill, LLC, in the amount of \$700,000.

Water System Director, Vanessa Tigert, stated that item was requesting approval of Resolution 2025-05 for the acquisition of a 5.01-acre parcel located in Land District 5, Land Lot 129 of Fayette County (parcel number 04-24-002, 115 Waterfall Way) on the north side of State Highway 85 next to Whitewater Creek from Starr's Mill, LLC. This facility would serve as the Starr's Mill Environmental Education Center approved in the 2023 SPLOST. Ms. Tigert stated that the center would showcase water system processes, conservation efforts and water partnerships along with artifacts via the Historical Society. Public restrooms and parking facilities would be constructed to serve all the county facilities in the surrounding area. Currently, the Water System rents port-o-potties for public use. This center would tentatively include an outdoor amphitheater styled area for outdoor education.

Commissioner Maxwell stated, as a point of clarification, that this approval was only for the acquisition of the property, in the future plans would be developed for the educational facility and presented before the Board for consideration and approval.

Vice Chairman Gibbons moved to approve Resolution 2025-05 for the acquisition of a 5.01-acre parcel located in Land District 5, Land Lot 129 of Fayette County (parcel number 04-24-002, 115 Waterfall Way) on the north side of State Highway 85 next to Whitewater Creek from Starr's Mill, LLC, in the amount of \$700,000. Commissioner Oddo seconded. The motion passed 5-0.

ADMINISTRATOR'S REPORTS:

Mr. Rapson stated, in response to public comment, that there would be a meeting on June 18, 2025, with Geogia Power to discuss various issues related to their projects in Fayette County. He noted that currently at the site, Mr. Holt mentioned there was a parking lot with a storage container that was permitted for electricity and primarily being used as a storage facility. Mr. Rapson stated that he was unaware of any plans related to a storage facility. Mr. Rapson stated in response to Ms. Edwards comments requesting speed bumps near Quail Hollow, that he had contacted the Sheriff's Office, and they would be going out to the area to conduct some speed analysis/checks. He noted that there was a policy for speed bumps/tables and would ensure Ms. Edwards received a copy.

Hot Projects

Mr. Rapson stated that he provided the Board the Hot Topics with updates to the Parks and Recreation Multi-Use Facility, Starrs Mill Tunnel, Coastline Bridge Improvements, Old Ivy Stormwater Replacement and the Water System AMI System.

ATTORNEY'S REPORTS:

Notice of Executive Session: County Dennis Davenport stated that there were six items for Executive Session. Two items involving threatened litigation, one item involving pending litigation, two items involving real estate acquisition and the review of the May 22, 2025 Executive Session Minutes.

COMMISSIONERS' REPORTS:

Commissioner Rousseau

Commissioner Rousseau stated that he would like to know if the County had any jurisdiction over the start and stop time of the Georgia Power work near the Holt residence.

Mr. Rapson stated that the Georgia Power representation would be addressing these concerns at the upcoming meeting and would make sure crews were not disrupting neighbors.

Commissioner Rousseau stated that he had requested a meeting with Georgia Power to get abreast of the work going on in the County and invited the Board to attend. Commissioner Rousseau extended a kudos and a huge thank you to the Sheriff's Department, the Marshal's Office, and the City of Fayetteville Police for their hard work and efforts in handling disturbances and traffic congestion from a party house in the Country Lake subdivision over the past few weeks. He proposed having staff review/evaluate including sanctions and increase penalty for individuals who repeatedly and intentional violate County Ordinance. Commissioner Rousseau extended an invitation to the community to the upcoming Juneteenth celebration that will take place on at the Old Courthouse lawn on June 19, 2025.

Commissioner Oddo

Commissioner Oddo stated that he was excited about the Parks and Recreation Multi-Use Facility and the progress happening on site. He extended a Happy Father's Day to all in attendance as Father's Day approached.

Vice Chairman Gibbons

Vice Chairman Gibbons stated that June 14th was the 250th anniversary of the United States Army and encouraged all in attendance to show their appreciation, thanking them for their service.

EXECUTIVE SESSION:

Two items involving threatened litigation, one item involving pending litigation, two items involving real estate acquisition and the review of the May 22, 2025 Executive Session Minutes. Commissioner Oddo moved to go into Executive Session. Vice Chairman Gibbons seconded. The motion passed 5-0.

The Board recessed into Executive Session at 6:16 p.m. and returned to Official Session at 6:36 p.m.

Return to Official Session and Approval to Sign the Executive Session Affidavit: Commissioner Oddo moved to return to Official Session and for the Chairman to sign the Executive Session Affidavit. Vice Chairman Gibbons seconded. The motion passed 5-0.

Sanitary Sewer Easement

Mr. Davenport stated that the County received a request from the Henry County Water Authority for a sanitary sewer easement across some mitigation property owned by the County in Henry County. He noted that this was somewhat of a modification of an easement they had before we purchased the property. He stated that since it had been overseen by the Army Corp of Engineers and checked off by Henry County and vetted by Fayette County staff, he was requesting the Board's consideration on this matter.

Commissioner Oddo moved to approve the sanitary sewer easement. Vice Chairman Gibbons seconded. The motion passed 5-0.

Approval of the May 22, 2025 Executive Session Minutes: Commissioner Oddo moved to approve May 22, 2025 Executive Session Minutes. Commissioner Rousseau seconded the motion. The motion passed 5-0.

ADJOURNMENT:

Commissioner Oddo moved to adjourn the June 12, 2025 Board of Commissioners meeting. Chairman Hearn seconded. The motion passed 5-0.

The June 12, 2025 Board of Commissioners meeting adjourned at 6:38 p.m.

Marlena Edwards, Deputy County Clerk

Lee Hearn, Chairman

COUNTY AGENDA REQUEST

Page 61 of 103

Department: 911 Communications

Presenter(s): Steve Rapson, County Administrator

Meeting Date: Thursday, June 26, 2025

Type of Request: New Business #10

Wording for the Agenda:

Request to renew Contract #1447-S, Renewal 4 for Carbyne, Inc. in the amount of \$285,500 to provide maintenance and support for continued operation of the 911 phone system for the period January 29, 2025 through January 28, 2026.

Background/History/Details:

Carbyne has been Fayette County's 911 phone system provider since 2020. The proposed contract renewal provides maintenance and support to ensure continued operation of the system. The contract provided for six (6) one-year renewal options.

The Carbyne contract runs from January 29 through January 28. The applicable period for this contract is January 29, 2025 through January 28, 2026. Staff is asking that the Board ratify this contract today. The payment of \$285,500 has been made covering the above mentioned period.

Fayette County 911 obtained Board of Commissioners approval to select Carbyne as the 911 phone vendor on May 24, 2018. The approved contract provided for the replacement of the 911 phone system. Administrative calls were moved to Carbyne on January 27, 2020, and 911 calls on June 27, 2020. Carbyne allows for enhanced location accuracy and real-time video. These features enable 911 Communications to continually provide enhanced services to the citizens in Fayette County.

What action are you seeking from the Board of Commissioners?

Approval to renew Contract #1447-S, Renewal 4 for Carbyne, Inc. in the amount of \$285,500 to provide maintenance and support for continued operation of the 911 phone system for the period January 29, 2025 through January 28, 2026.

If this item requires funding, please describe:

Funds for this contract period were paid from FY2025 funds through the period January 28, 2026.

Has this request been considered within the past two years? Yes

If so, when? December 14, 2023

Is Audio-Visual Equipment Required for this Request?* No

Backup Provided with Request? Yes

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance Yes

Reviewed by Legal No

Approved by Purchasing Yes

County Clerk's Approval Yes

Administrator's Approval

Staff Notes:

This contract is a calendar year based contract and staff will make efforts to convert to a fiscal year basis during its next renewal.



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *TLB*

From: Colette Cobb *CC*

Date: June 26, 2025

**Subject: Contract 1477-S: Carbyne Public Safety Ecosystem
Renewal 4**

Carbyne is a proprietary IP-based emergency communication platform that integrates into existing public safety infrastructure. It enables real-time video, instant indoor and outdoor location accuracy, call prioritization, and text-to-911. The contract has six one-year renewal options. This request is for the approval of the fourth renewal to provide maintenance and support to ensure continued operation of the system. This contract renewal is for the period January 29, 2025, through January 28, 2026.

911 Communications proposes to renew the contract with Carbyne, Inc. A Contract Performance Evaluation for previous work is attached (Attachment 1).

Specifics of the proposed contract renewal are as follows:

Contract Name	1477-S: Carbyne Public Safety Ecosystem	
Contractor	Carbyne, Inc.	
Annual Contract Amount	\$285,500.00	
Budget:		
Fund	215	911 Communications
Org Code	21530800	911 Communications
Object	522236	Software Maintenance
FY26 Budget Request	\$300,000.00	

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION					Page 1
1. Use this form to record contractor performance for any contract of \$50,000 or above. 2. The person who serves as project manager or account manager is the designated party to complete the evaluation. 3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.					
VENDOR INFORMATION			COMPLETE ALL APPLICABLE INFORMATION		
Company Name: Carbyne, Inc.			Contract Number: 1477-S		
Mailing Address: 150 West 30th Street			Contract Description or Title: Carbyne Public Safety Ecosystem		
City, St, Zip Code: New York, NY 10001			Contract Term (Dates) From: 6/7/2018 - Present		
Phone Number:			Task Order Number: n/a		
Cell Number: n/a			Other Reference: for award of 2569-S		
E-Mail Address: brett.wrenn@carbyne.com					
DEFINITIONS					
OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.					
EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.					
SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.					
UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements					
EVALUATIONS (Place "X" in appropriate box for each criterion.)					
Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products				X	
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		
EVALUATED BY					
Signature: <i>Katye Vogt</i>			Date of Evaluation: 03/28/25		
Print Name: Katye Vogt			Department/Division: 911 Communications		
Title: 911 Director			Telephone No: 770-320-6053		

[illegible][illegible]

COUNTY AGENDA REQUEST

Page 65 of 103

Department:

Presenter(s):

Meeting Date:

Type of Request:

Wording for the Agenda:

Request to approve Contract #2550-B: Water Treatment Chemicals for Brenntag Mid-South, Inc., Chemtrade Chemicals US LLC, and Southern States Chemicals, for a total not-to-exceed amount of \$579,681.74.

Background/History/Details:

Contract #2550-B: Water Treatment Chemicals

The Dycho Company - Copper Sulfate - \$3,437.50
Chemtrade Chemicals US LLC - Liquid Alum - \$369,798
Brenntag Mid-South, Inc. - Chlorine (Liquid) - \$144,586
Brenntag Mid-South, Inc. - Sodium Silica Fluoride - \$61,311.24
Brenntag Mid-South, Inc. - Sodium Hypochlorite - \$549

What action are you seeking from the Board of Commissioners?

Approval of Contract #2550-B: Water Treatment Chemicals for Brenntag Mid-South, Inc., Chemtrade Chemicals US LLC, and Southern States Chemicals, for a total not-to-exceed amount of \$579,681.74.

If this item requires funding, please describe:

Funding is included, pending Board of Commissioners' approval, in FY2026 Budget for \$6,719 in 50541017-531182, \$377,265 in 50543031-531182, and \$198,982 in 50543041-531182, totaling \$582,966.

Has this request been considered within the past two years?

If so, when?

Is Audio-Visual Equipment Required for this Request?*

Backup Provided with Request?

*** All audio-visual material must be submitted to the County Clerk's Office no later than 48 hours prior to the meeting. It is also your department's responsibility to ensure all third-party audio-visual material is submitted at least 48 hours in advance.**

Approved by Finance

Reviewed by Legal

Approved by Purchasing

County Clerk's Approval

Administrator's Approval

Staff Notes:



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess 

From: Colette Cobb 

Date: June 26, 2025

Subject: Contract #2550-B: Water Treatment Chemicals

The Purchasing Department issued Invitation to Bid #2550-B to secure suppliers to provide chemicals for the water treatment plants and Reservoir Management (Res. Mngt.). Notice of the opportunity was emailed to 57 companies. Another 239 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code 88515 (Algae and Microbe Control Chemicals, Copper Sulfate, etc.) 88538 (Chlorine, Liquefied), 88540 (Chlorinating and Oxidizing Agents), 88560 (Ferrous Sulfate and Ferrous Chloride), 88566 (Fluoride and Other Drinking Water Additives), 88578 (H Control Chemicals), 88589 (Stabilizers), and 88594 (Water Treatment Chemicals not otherwise classified). The offer was also advertised through Georgia Local Government Access Marketplace, and the Fayette County website.

Eleven (11) companies submitted bids (Attachment 1). Three were disqualified because they failed to submit the updated bid pricing sheet, which included updated estimates of quantities. These three companies did not offer the lowest unit prices.

The Water System recommends awarding to the lowest bidding companies for liquid chlorine, sodium silica fluoride, liquid alum, copper sulfate, sodium hypochlorite. 78% sulfuric acid did not receive any bids. Contractor Performance Evaluations are attached for Brenntag Mid-South, Inc., Chemtrade Chemicals US LLC, and Dycho Company (Attachment 2). The total award by vendor is shown on Attachment 3.

Specifics of the proposed contract are as follows:

Contract Name	#2550-B: Water Treatment Chemicals			
Contractor	Multiple (See attached award list Attachment 3)			
Type of Contract	Indefinite Delivery/Indefinite Quantity			
Not to Exceed Amount	\$579,681.74			
Budget:				
	Crosstown	S. Fayette	Res. Mngt.	Total
Org Code	50543031	50543041	50541017	
Object	531182	531182	531182	Chemicals
Contract Amount	\$377,263.52	\$198,980.72	\$3,437.50	\$579,681.74
Requested FY26 Budget	\$377,265.00	\$198,982.00	\$6,719.00	\$582,966.00

ITB #2550-B: Water Treatment Chemicals
Tally Sheet

Chemical	Unit Size	Estimated Annual Quantity	Specialty Chemical Company		JCI Jones Chemicals, Inc.		USALCO, LLC		Brenntag Mid-South, Inc.		Chemtrade Chemicals US LLC		Chemrite, Incorporated		The Dycho Company		Univar Solutions	
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Liquid Alum AWWA #B403-156	Dry Ton (Dton)	862	No bid		No bid		\$ 502.763.50		No bid		\$ 429.00	\$ 369,798.00	No bid		No bid		Nonresponsive	
Liquid Chlorine AWWA #301-18	2,000 lb. cylinder	83	No bid		\$ 153,643.00		No bid		\$ 1,742.00	\$ 144,686.00	No bid		No bid		Nonresponsive		No bid	
Sodium Silica Fluoride AWWA #B702-18	50 lb bag	876	\$55.65	\$75,023.40	No bid		No bid		\$ 69.99	\$ 61,311.24	No bid		No bid		Nonresponsive		Nonresponsive	
Sodium Hypochlorite AWWA #B300-18	15 gal drum	10	No bid		No bid		No bid		\$ 54.90	\$ 549.00	No bid		No bid		No bid		No bid	
78% Sulfuric Acid NSF	Ton	116	No bid		No bid		No bid		No bid		No bid		No bid		No bid		No bid	
Copper Sulfate AWWA #B602-17	50 lb bag	25	No bid		No bid		No bid		No bid		No bid		\$430 \$157.20 \$68,307.60 \$429 \$159.00 \$64,725.00		\$ 157.50	\$ 3,437.50	\$ 145.89	\$ 3,642.25
Exceptions:			Exception Note: 55.115 lb bag, 50 lb bags are no longer available from Prayon		No exceptions		No exceptions		No exceptions		No exceptions		No exceptions		No exceptions		No exceptions	

Red font indicates an error that has been corrected

Chemical	Unit Size	Estimated Annual Quantity	Southern State Chemical*		C&S Chemicals*		Industrial Chemicals*	
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Liquid Alum AWWA #B403-156	Dry Ton (Dton)	862	DISQUALIFIED					
Liquid Chlorine AWWA #301-18	2,000 lb. cylinder	83	DISQUALIFIED					
Sodium Silica Fluoride AWWA #B702-18	50 lb bag	876	DISQUALIFIED					
Sodium Hypochlorite AWWA #B300-18	15 gal drum	10	DISQUALIFIED					
78% Sulfuric Acid NSF	Ton	116	DISQUALIFIED					
Copper Sulfate AWWA #B602-17	50 lb bag	25	DISQUALIFIED					

*Disqualified due to not including updated pricing sheet

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

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VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Brenntag Mid-South, Inc.	Contract Number: 2077-B
Mailing Address: 3200 Moon Station Road	Contract Description or Title: Water Treatment Chemicals
City, St, Zip Code: Kennesaw, GA 30144	Contract Term (Dates) From: 7/1/2022-present
Phone Number: 770-429-1405	Task Order Number: N/A
Cell Number:	Other Reference: for award of 2550-B
E-Mail Address: DJAKULSKI@BRENNTAG.COM	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

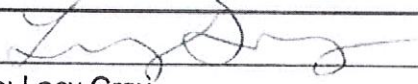
SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule		X			
10. Other (specify):					X
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature: 	Date of Evaluation: 6/12/2025
Print Name: Lacy Gray	Department/Division: Water System
Title: Plant Manager	Telephone No: 770-320-6081

CONTRACTOR PERFORMANCE EVALUATION

Explanation of Outstanding or Unsatisfactory Ratings

Page 2

Company Name:

Contract Number:

EXPLANATIONS / COMMENTS

1. Do not submit page 2 without page 1.
2. Use this page to explain evaluations of *Outstanding* or *Unsatisfactory*.
3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)

Purchasing Department Comments (e.g. did the vendor honor all offers; submit insurance, bonds & other documents in a timely manner; and provide additional information as requested?):

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

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VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Chemtrade Chemicals US LLC	Contract Number: 2077-B
Mailing Address: 90 E. Halsey Road, Suite 200	Contract Description or Title: Water Treatment Chemicals
City, St, Zip Code: Parsippany, NJ 07054	Contract Term (Dates) From: 7/1/2022-Present
Phone Number: 800-441-2659	Task Order Number: n/a
Cell Number: N/A	Other Reference: for award of 2550-B
E-Mail Address: bids@chemtradelogistics.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

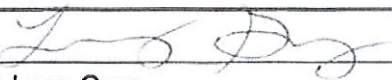
SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule		X			
10. Other (specify):					X
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature: 	Date of Evaluation: 6/12/2025
Print Name: Lacy Gray	Department/Division: Water System
Title: Plant Manager	Telephone No: 770-320-6081

[illegible]

Purchasing Department Comments (e.g. did the vendor honor all offers; submit insurance, bonds & other documents in a timely manner; and provide additional information as requested?):

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: The Dycho Company, Inc.	Contract Number: 1937-B
Mailing Address: 412 Meridian Street	Contract Description or Title: Water Treatment Chemicals
City, St, Zip Code: Niota, TN 37826	Contract Term (Dates) From: 7/1/2022-present
Phone Number: 423-568-2112	Task Order Number: N/A
Cell Number:	Other Reference: for award of 2550-B
E-Mail Address: rob@dycho.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products		X			
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: <i>Susan L. Lee</i>	Date of Evaluation: 6/12/2025
Print Name: Susan L. Lee	Department/Division: Water
Title: Production & Operations Manager	Telephone No: 770 320-6087

FY26 Award Amount by Vendor
ITB #2550-B: Water Treatment Chemicals

Chemical	Vendor	Total	Amount per Dept.		
			Crosstown	S. Fayette	Res. Mngt.
Liquid Chlorine AWWA #301-18	Brenntag	\$ 144,586.00	\$ 101,036.00	\$ 43,550.00	
Sodium Silica Fluoride AWWA #B702-18	Brenntag	\$ 61,311.24	\$ 34,855.02	\$ 26,456.22	
Liquid Alum. AWWA #B403-16	Chemtrade	\$ 369,798.00	\$ 241,098.00	\$ 128,700.00	
Copper Sulfate AWWA #B602 - 17	The Dyccho Company	\$ 3,437.50			\$ 3,437.50
Sodium Hypochlorite AWWA #B300-18	Brenntag	\$ 549.00	\$ 274.50	\$ 274.50	
78% Sulfuric Acid NSF	no award				
Total Contract Award		\$ 579,681.74	\$ 377,263.52	\$ 198,980.72	\$ 3,437.50

*Total includes Fuel Surcharge

FY26 Award List

Brenntag	\$ 206,446.24
Chemtrade	\$ 369,798.00
The Dyccho Company	\$ 3,437.50
Total Contract Award	\$ 579,681.74



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *TJ*

From: Sherry White *SW*

Date: March 13, 2025

**Subject: Contract #1431-P: Transportation Engineer of Record –
 Task Order #35: SR92/Hampton Rd Survey Database & Construction Documents Prep
 Change Order #2: Enlarged Footprint**

Croy Engineering, LLC was the county's Transportation Engineer of Record for the three-year period ending June 30, 2021. On January 8, 2020, Croy was awarded Task Order #30 to perform an Intersection Control Evaluation (ICE) analysis and update the concept plan for the SR 92 and Hampton Road roundabout. On February 20, 2020 the Board of Commissioners awarded Task Order #35, which was to prepare a survey database and construction documents. This project was identified in the 2004 SPLOST.

Change Order #1 requested changes based on conflicts with Atlanta Gas Light, revisions to the ICE analysis due to utility. Change Order #2 requests additional funds to modify the design and enlarge the overall footprint of the roundabout primarily along the westside as requested by the Georgia Department of Transportation (GDOT) (Attachment 1).

Specifics of the proposed Task Order are as follows:

Contract Name	#1431-P Transportation Engineer of Record
Contractor	Croy Engineering LLC
Task Order	#35: SR92/Hampton Rd Survey Data & Construction Docs
Org. Task Order #35 Amt	\$164,170.00
CO #1: Design Changes	52,200.00
CO #2: Enlarged Footprint	<u>60,600.00</u>
New Task Order Amount	\$276,970.00

Budget:

Fund	321	2004 SPLOST
Org Code	40220	Road SPLOST
Object	541210	Other Improvements
Project	R-21	SR92 South of McBride
Available	\$ 3,710,630.89 As of 3/13/2025	

Approved by: *[Signature]* Date: 3/18/25

Placed on Administrator's Report? Yes No

Placed on Agenda Dated: _____

Task Order

Contract Number: 1431-P

Task Order Number: #35 CO 2

Contract Name: Transportation Engineer of Record

Contractor: Croy Engineering

This Task Order is issued by Fayette County, Georgia in accordance with the above-named Contract and as described in the accompanying of the task(s).

Task Order Description:

To include: Task Order #35 - SR 92 at Hampton Road
Fayette County Project Number R-21
Change Order #2

Fayette County's Task Order Manager:

Name: Phil Mallon Phone: (770) 320-6009

Email: pmallon@fayettecountyga.gov

Task Orders Not-To-Exceed Price:

Task Order #35 CO 2

\$60,600

CONTRACTOR:

Signature: 

Print Name: Chris Rideout

Title: Program Manager

Date: 03-10-2025

FAYETTE COUNTY, GEORGIA:

Signature: 

Print Name: Steve Rapson

Title: County Administrator

Date: 3/18/2025

Scope of Work - Task Order #35 CO 2
SR 92 at Hampton Road - R-21
March 10, 2025



Proposal to Fayette County for Task Order #35 CO 2 SR 92 at Hampton Road

Submitted to:

Fayette County
Fayette County Georgia Administrative Complex
140 Stonewall Ave. West, Suite 203
Fayetteville, Georgia 30214

Phil Mallon
Email: pmallon@fayettecountyga.gov
Phone: (770) 320-6009

Submitted by:

Croy Engineering
200 Cobb Parkway North
Building 400, Suite 413
Marietta, Georgia 30062

Email: crideout@croyeng.com
Phone: (770) 971-5407

March 10, 2025



SR 92 at Hampton Road Improvements (Woolsey)

A. Introduction

Please refer to the original T.O. #35 for project description.

This Change Order requests additional funds to modify the design and enlarge the overall footprint of the roundabout primarily along the western side as requested by the Georgia Department of Transportation (GDOT). These changes include widening for the approaching southbound leg, pushing the outer bypass lane further outward, and widening and extending the transition length for the departing lanes of the roundabout. The majority of these latest design changes are to accommodate a wider "vein" island, non-mountable by large vehicle trailers, between the circulating and bypass lanes, which now exceeds GDOT's typical minimum design requirements. These changes were requested per the latest round of comments from the GDOT District Engineer and supplemental comments from the GDOT Roundabout and Alternative Intersection Design (RAID) office.

As the design of modern roundabouts has evolved so has GDOT's approach and standard design requirements for all new roundabouts on State Routes. This project's original geometric layout was designed in 2020, and now at the request of GDOT's district engineer, the design is being revised to be in-line with, and now exceed, the current editions of GDOT guidance documents. The newer GDOT guidance additionally requires expanded analysis documents. These documents have now been repeatedly revised as GDOT continues to request additional design changes that effect the overall performance of the roundabout.

The requested additional funds are to design and coordinate the necessary plan set changes as requested by the GDOT's district office; a necessary step to receive final permit approval for a project located along a state route. The additional efforts are broken down in the Scope of Work, Project Cost, Schedule and Assumptions as detailed below.



B. Scope of Work

Croy proposes the following additional items to the project.

Task 6. Design Modifications

- Project Design and Footprint Changes
 - 2-Dimensional layout design updates
 - Widening of roundabout footprint to include non-mountable median separating the roundabout circulating lane and southbound bypass lane
 - Extended length southbound departure and merging lanes
 - Including full lane width past gas station entrance
 - New roundabout analysis documents for Fayette County and GDOT District review.
- Upon GDOT approval the following updates will commence:
 - Typical sections
 - Updated 3D corridor modeling
 - Special grading plans
 - Cross section sheets
 - Storm network layout and profiles
 - Hydraulic network analysis as required by storm network changes
 - Revised signing and marking plans
 - Right-of-Way plan revisions
- Additional utility coordination and plan resubmittals
- Erosion control plan updates to present year and current design

Deliverables:

*Dimensional layout plans and updated roundabout analysis documents for review
 by GDOT District*

Revised Right of Way plan set (as required)

100% completed revised construction plan set

Exclusions:

- *Utility relocation design is not included.*
- *Modifications to the current, and previously approved signal design.*
- *Modifications to or re-analysis of the previously designed detention pond.*
- *Additional Survey efforts.*

Task 7. Additional Program Management

In support of the additional design changes, additional project management efforts will need to be conducted between Fayette County, GDOT and Croy.

Scope of Work - Task Order #35 CO 2
 SR 92 at Hampton Road - R-21
 March 10, 2025



C. Project Cost

An estimate for the Change Order request costs is provided in the following table. The cost is based on the current project status and best estimate of level of effort required to perform the necessary services and coordination for the project. The task(s) and fee(s) may be subject to change upon agreement between Fayette County and Croy.

SR 92 at Hampton Road		
Task #	Description	Cost
6	Design Modifications	\$48,390
7	Additional Program Management	\$12,210
Sub-Total		\$60,600
Total		\$60,600

D. Schedule

Croy anticipates these efforts to take approximately 15 weeks from when notice to proceed is received from the county. That includes 10 weeks for the redesign efforts included in this change order and 5 weeks for the staging plan design included in the separate task order. This estimated schedule excludes outside review and approval time necessary for the county and GDOT.

E. Assumptions

Croy assumes that the design modifications will not require changes to the mainline centerline alignments and profiles, major roadway functional changes (including signal plan revisions, or roundabout design modifications beyond what is describe herein) or relocation of the detention pond. Croy will notify the County after commencing additional efforts if there are major concerns that arise with completing these tasks.



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess 

From: Sherry White 

Date: April 22, 2025

**Subject: Contract #2036-Q Fayette County Resurfacing FY2022
Task Order 3: Materials Testing Services**

On April 26, 2023, the county entered a contract with EXP U.S. Services to provide work consist of Engineering and Design related services to complete the preliminary engineering and construction bidding through the develop of Plans, Specifications, and Estimates for GDOT PI No. 0017812.

The project is for resurfacing approximately 13 miles of roads within Fayette County (8.6 miles), Peachtree City (2.8 miles), Fayetteville (0.2 miles), and the Town of Tyrone (1.1 miles).

The primary purpose of this Task Order is for Materials Testing Services to ensure that all state and federal requirements associated with the construction and delivery of the project are satisfied by proper inspection, testing, documentation, record keeping, payment processing, and other items deemed necessary.

Specifics of the proposed Task Order are as follows:

Contract Name	#2036-Q Fayette County Resurfacing FY2022
Task Order	#3 Materials Testing Services
Contractor	EXP U.S. Services
Task Order NTE Amount	\$70,731.46

Budget:

Fund	322	2017 SPLOST
Org	40220	Road SPLOST
Object	541210	Other Improvement
Project	21TAC	FY22 Resurfacing
TO#3 Amt	\$14,146.29	
Budget	\$16,352.07	Available as of 4/23/25

Fund	326	GDOT GRANT
Org	40220	Road SPLOST
Object	541210	Other Improvement
Project	21TAC	FY22 Resurfacing
TO#3 Amount	\$56,585.17	
Budget	Refunded by GDOT Grant	

Approved by: _____



Date: _____

4/29/25

Placed on Administrator's Report? Yes No

Placed on Agenda Dated: _____

TASK ORDER 3

4/22/2025

PROJECT INFORMATION

PI #: 0017182

County: Fayette

TPRO Description: Fayette County Resurfacing Program – FY22

Reference: Fayette County RFQ #2036-Q

TASK ORDER DESCRIPTION

The work consists of Sampling and Testing Services for GDOT PI No. 0017812 – Fayette County Resurfacing Program FY 22 as described Fayette County's RFQ #2036-Q.

SCOPE OF SERVICES

The primary purpose of this Task Order is for Sampling and Testing Services to ensure that all state and federal requirements associated with the construction and delivery of the project are satisfied by proper inspection, testing, documentation, record keeping, payment processing, and other items deemed necessary.

This project consists of resurfacing approximately 11.94 miles of roads within Fayette County, Peachtree City, City of Fayetteville, and Town of Tyrone. We understand that a total of eight roadways were selected for resurfacing. The selected roadways are classified as Collector or above.

The selected roadways include:

1 Fayette County

- 85 Connector from SR 85 to Woods Road (3.6 Miles)
- New Hope Road from SR 92 to City Limit (3.4 Miles)
- Banks Road from City Limits to SR 54 (1.58 Miles)

City of Fayetteville

- Banks Road from SR 85 to County Line (0.16 Miles)

2 Peachtree City

- Kelly Drive from SR 74 to Planterra Way (0.61 Miles)
- McIntosh Trail from Peachtree Parkway to Robinson Road (0.96)
- Ebenezer Road from Robinson Road to City Limit (0.53 Miles)

3 Town of Tyrone

- ☐ Dogwood Trail from Senoia Road to Farr Road (1.10 miles)

Construction activities are anticipated for a total duration of 3 months.

TASK 3: Sampling and Testing Services (Resurfacing and FDR on Multiple Roadways - 8 locations / 7 roads)

EXP's subconsultant (Materials Manager & Engineers aka 2MNext) shall provide Sampling and Testing services in conformance with GDOT requirements, which are for construction contract administration and inspection for resurfacing and Full Depth Reclamation (FDR) on various roads within Fayette County and its municipalities.

A. General

1. The services shall consist of performing, to the satisfaction of Fayette County and municipalities, all sampling and testing services (to be performed by EXP's sub consultant 2MNext) necessary or incidental to accomplish the contract consistent with professional services.
2. It shall be the responsibility of the subconsultant to sample and test in conjunction with the construction contract such that the project is constructed in reasonable conformity with the plans, specifications, and special provisions for the construction contract, consistent with the scope of services provided by the subconsultant.
3. The subconsultant (2MNext) shall furnish all services and labor necessary to conduct and complete the services to accomplish the resulting contract, and shall furnish all materials, equipment, laptops, supplies, and incidentals other than those designated in writing as to be furnished by Fayette County necessary to perform the sampling and testing services, and check or test them prior to use under this contract.
4. All services shall be performed in accordance with the established standard procedures and practices of the Georgia Department of Transportation, and/or as directed by Fayette County or municipalities.
5. Since the services under this contract are to be paid in part with Federal and/or State funds, the services shall comply with all applicable Federal and State laws and regulations.
6. At the request of Fayette County, the subconsultant (2MNext) during the progress of the services shall furnish information or data relating to the services under the contract as may be required by Fayette County to enable it to carry out or to proceed with related phases of the project not covered by this contract, or which may be necessary to enable Fayette County to furnish information to the subconsultant upon which to proceed with further services.
7. Compliance with all the foregoing shall be within the purview of the contract and shall not constitute a basis for additional or extra compensation.

8. Material Managers and Engineers (2MNext) will conduct all sampling and testing per the GDOT OMAT requirements.

B. Services To Be Performed by The Sub Consultant

Materials Managers & Engineers, Inc. (2MNext) will provide sampling and testing services for Fayette County Federal FDR and Resurfacing project located in Fayette County, GA as indicated in attached detailed scope of services.

Scope for Materials Testing Services

2MNEXT will be providing material testing services for field and lab.

All testing will be conducted by trained and certified technicians in accordance with GDOT standards. Equipment will be calibrated and maintained by regulatory guidelines, and testing protocols will follow established QA procedures to ensure accuracy, repeatability, and defensibility of results.

The scope for material testing includes Sampling/testing of 12.5mm and 19mm Asphalt, and Cement Stabilized Reclaimed Base Course.

Field Material Testing

- Evaluate the maximum dry density from representative samples of compacted material, according to GDT 7, GDT 19 or GDT 67.
- Evaluate in-place density of finished courses according to GDT 20, GDT 21 or GDT 59.
- Obtain Asphalt Cores for 12.5mm and 19mm mix for nuclear gauge calibration.
- Perform Gradation Tests on Cement Stabilized Base Course.

Lab Material Testing

- Determine Asphalt Theoretical Maximum Density as per specification.
- Determine Asphalt Core Density for Gauge Calibration as per specification.
- Perform Asphalt Extraction/Gradation Testing, according to GDT 125.

Technicians will be onsite and earnestly in pursuit of work when contractor work begins and upon execution of this agreement. The Consultant shall provide at least one week's advance notice prior to the commencement of construction activities on the project. 2MNext cannot guarantee the availability of personnel if this advance notice is not provided.

Final documents shall be provided withing 60 days of execution.

Task Order Work Items and Listing

Deliverables

2MNEXT will provide the following deliverables:

- Daily field test reports for sub-base material and asphalt compaction, within 24 hours of the test.
- Laboratory test reports detailing results for specific gravity, asphalt content, gradation, and void analysis, within 48 hours of the test.
- Same Day Notifications for any out-of-specification findings.

Assumptions

- Job Mix Formulas (JMFs) for Full Depth Reclamation (FDR) and Asphalt Mixes will be provided by the contractor prior to the commencement of relevant testing activities.
- Qualified Products List (QPL) values for subbase materials, as required by GDOT specifications, will be supplied by the contractor for use in laboratory evaluation and acceptance testing.
- The Estimate was developed based on the contract documents dated 05.17.2024, and anticipated construction duration of 3 months.
- The following events may result in additional costs above the estimate stated herein:
 - o Extension of the construction schedule.
 - o Retesting material, if required
 - o Additional services requested outside the scope of services detailed herein.
- Normal working hours are between 8:00 am to 5:00 pm Monday through Friday. Overtime rates shall be applicable for services performed outside normal working hours, or on Saturdays, Sundays, or Holidays, and shall be billed at 1.5 times the standard hourly rate for technicians.
- The Consultant shall provide at least one week's advance notice prior to any anticipated construction activities. Once the project is underway, requests for scheduling field personnel shall be submitted at least 48 hours before the test.

PROFESSIONAL FEES:

EXP US Services, Inc. proposes to accomplish Task Order 3 by subconsultant (Materials Managers & Engineers – aka 2MNNext) for a not to exceed total fee of \$70,731.46. These fees are summarized in the attached Fee Estimate.

Work effort for sampling and testing services is based on the contractor completing project with in a 3-month timeframe. Should work exceed the estimated 3-month schedule, additional work hours will need to be required and negotiated for sampling and testing technicians to perform sampling and testing services of contractor work activities.

All work hours will be charged at standard rates and will not include any overtime rates.

The total fee is inclusive of labor, expenses, direct costs, and Fixed Fees. The Cost-Plus Fixed Fee amounts for the Prime and Sub-Consultants, together with all allowable incurred costs in performance of the scope of services is shown in the following cost summary table with breakdown by task and totals for each municipality.

COST ESTIMATE SUMMARY TABLE			
MUNICIPALITY	ROAD NAME	MILEAGE	TASK ORDER 3 COST ESTIMATE
Fayette County	SR 85 Conn	3.60	\$44,207.16
	New Hope Road	3.40	
	Banks Road	1.58	
City of Fayetteville	Banks Road	0.16	\$2,121.94
Peachtree City	Kelly Drive	0.61	\$13,792.63
	McIntosh Trail	0.96	
	Ebenezer Road	0.53	
Town of Tyrone	Dogwood Trail	1.10	\$10,609.72
		<i>(FDR only 0.45 mi)</i>	
Not to Exceed Total			\$70,731.46

If this fee and scope is acceptable, EXP subconsultant – Materials Managers & Engineers (2MNext) is available to begin work when construction contractor contract is executed. If you have any questions or would like us to discuss/modify the scope, please contact Ritchie Swindell, who will serve as the Project Manager. If you need any additional information, please feel free to contact Ritchie Swindell at (912) 682-2742.

SCHEDULE B

Rates for Additional Services



UNIT SCHEDULE OF FEES

ENGINEERING, TESTING, INSPECTION, PIO, AND MISCELLANEOUS SERVICES

MATERIALS MANAGERS AND ENGINEERS, INC. (2MNEXT)

I. RATES FOR ENGINEERING INSPECTION AND TESTING SERVICES

Item	Classification	Hourly Rate
A.	Staff Engineer	\$ 95.00
B.	Project Engineer	\$ 120.00
C.	Project Manager	\$ 135.00
D.	Project Principal	\$ 180.00
E.	Registered Engineer, P.E.	\$ 150.00
F.	Chief Engineer/ Senior Consultant, P.E.	\$ 190.00
G.	Environmental Scientist	\$ 105.00
H.	Principal Engineering Technician/Field Inspector	\$ 90.00
I.	Engineering Technician	\$ 75.00
J.	Special Inspector	\$ 95.00
K.	Construction Inspector / Roadway Testing Technician	\$ 120.00
L.	QA/QC Director	\$ 190.00
M.	Laboratory Manager	\$ 125.00
N.	Senior Laboratory Technician	\$ 80.00
O.	Public Information Officer	\$ 95.00
P.	Safety Officer	\$ 95.00
Q.	Certified Welding Inspector	\$ 125.00
R.	Principal Metals Technician	\$ 110.00
S.	Drafting	\$ 75.00
T.	Administrative Assistant/Clerical	\$ 65.00

II. OTHER DIRECT EXPENSES

Item	Classification	Unit Rate
A.	Company pickup / personal vehicle, daily rate, or trip rate	\$ 75.00
B.	Truck Charge, for on-call project assignments, per trip	\$ 130.00
C.	Subcontract items, special equipment or supplies permits, shipping charges, special printing, or other services not customarily provided by 2MNEXT	Direct Cost x 1.25
D.	Multiplier for Overtime charges for work required beyond a 40-hour week or on holidays	Hourly Rate x 1.50
E.	Per Diem – covers lodging and food, per person, per day	\$ 200.00
F.	Travel time for off-site testing and inspection will be charged at the rates per above as in section I, per person	



III. SUPPLEMENTAL LABORATORY AND FIELD SERVICES

A. SOILS

Item	Classification	Unit Rate
1.	Sieve Analysis with #200 Wash, ASTM D422	\$ 105.00
2.	Hydrometer with Sieve Analysis ASTM D422	\$ 175.00
3.	Standard Proctor Compaction ASTM D698	\$ 155.00
4.	Specific Gravity (T-100) ASTM D854	\$ 105.00
5.	#200 Wash ASTM D1140	\$ 85.00
6.	Modified Proctor Compaction (T-180) ASTM D1557	\$ 200.00
7.	CBR with Standard Effort ASTM D1883	\$ 500.00
8.	CBR With Modified Effort ASTM D1883	\$ 550.00
9.	Unconfined Compression with Strain Measurement ASTM D2166	\$ 270.00
10.	Unconfined Compression w/o Strain Measurement ASTM D2166	\$ 200.00
11.	Unit Weight (Undisturbed) ASTM D2156	\$ 85.00
12.	Moisture Content ASTM D2216	\$ 85.00
13.	Constant Head Permeability ASTM D2434	\$ 325.00
14.	Consolidation ASTM D2435	\$ 600.00
15.	Classification ASTM D2488	\$ 60.00
16.	Triaxial UU Compression ASTM D2850	\$ 525.00
17.	Organic Content ASTM D2974	\$ 120.00
18.	Direct Shear – Three Points ASTM D3080	\$ 450.00
19.	Resonant Column (Undisturbed) ASTM D4016	\$ 1,350.00
20.	Resonant Column (Remolded) ASTM D4015	\$ 1,400.00
21.	Atterberg Limits ASTM D4318	\$ 110.00
22.	Triaxial CU Compression w/o Pore Pressure ASTM D4757	\$ 700.00
23.	Triaxial CU Compression with Pore Pressure ASTM D4757	\$ 900.00
24.	pH of soils ASTM D4972	\$ 60.00
25.	Falling Head Permeability ASTM D5084	\$ 400.00
26.	Remold Sample	\$ 100.00
27.	Resilient Modulus	\$ 500.00



B. CONCRETE, AGGREGATE AND MASONRY

Item	Classification	Unit Rate
1.	Compressive Strength of Concrete Cylinders ASTM C39	\$ 25.00
2.	Organic Impurities of Fine Aggregate ASTM C40	\$ 65.00
3.	Compressive Strength of Concrete Cores ASTM C42	\$ 475.00
4.	Flexural Strength of Concrete Beams ASTM C78	\$ 100.00
5.	Soundness of Aggregate By Sodium/Magnesium Sulfate ASTM C88	\$ 325.00
6.	Specific Gravity & Absorption of Coarse Aggregates ASTM C127	\$ 130.00
7.	Specific Gravity & Absorption of Fine Aggregates ASTM C128	\$ 130.00
8.	LA Abrasion ASTM C131	\$ 320.00
9.	Sieve Analysis of Fine Aggregate ASTM C135	\$ 110.00
10.	Sieve Analysis of Coarse Aggregate ASTM C135	\$ 110.00
11.	Sieve Analysis of Fine and Coarse Aggregate ASTM C135	\$ 170.00
12.	Concrete Masonry Unit – Compressive Strength ASTM C140	\$ 275 (3)
13.	Physical Testing of Concrete ASTM C150	\$ 500.00
14.	Physical and Chemical Testing of Concrete ASTM C150	\$ 750.00
15.	Modulus of Elasticity by Compressometer ASTM C215	\$ 250.00
16.	Petrography Analysis of Concrete	\$ 2000.00
17.	Modulus of Elasticity of Concrete Using Strain Gauge ASTM C1018	\$ 250.00
18.	Shotcrete Panel Testing – 3 Cores ASTM C1140	\$ 350.00
19.	Split Tensile – per test	\$ 75.00
20.	Compressive Strength of Mortar or Grout Cubes	\$ 25.00
21.	Concrete coring, Senior Engineering Technician rate plus diamond bit charge, per inch drilled, per inch diameter	\$ 12.00

C. ASPHALT

Item	Classification	Unit Rate
1.	Extraction and gradation of surface or binder mix, per sample	\$ 300.00
2.	Marshall stability and flow, per each specimen	\$ 210.00
3.	Asphalt coring, Senior Engineering Technician rate plus diamond bit charge, per inch drilled per inch diameter	\$ 8.00
4.	Asphalt core test, for density and thickness measurement, per core	\$ 110.00



IV. MISCELLANEOUS SERVICES/SUPPLIES

Item	Classification	Unit Rate
1.	Radiographic Testing Includes Transportation, Darkroom Film Charges and Reporting, per hour	\$ 160.00
2.	Electrical Resistivity Meter, per day	\$ 125.00
3.	Cylinder Molds, 6"x12", per case	\$ 90.00
4.	Floor Flatness Profiling, per day	\$ 900.00
5.	Floor Flatness Profiler, per hour	\$ 100.00
6.	Floor Moisture Kit	\$ 125.00
7.	Furnish, Maintain Curing Box	At Cost
8.	Nuclear Moisture/Density Gauge, per day	\$ 60.00
9.	Pachometer, per day	\$ 150.00
10.	Portable Hardness Tester, per day	\$ 100.00
11.	Air Quality Monitoring Unit, Monthly Rental	\$ 1,850.00
12.	Air Quality Monitoring Unit Set Up Charge, each location	\$ 1,200.00
13.	Nuclear Density Gauge, per day	\$ 60.00
14.	Ultrasonic Plus Velocity Equipment, per day	\$ 125.00
15.	Windsor Probe System, per set of three, each	\$ 36.00
16.	Concrete Rebound Hammer, per day	\$ 25.00
17.	Torque Wrench/Skidmore Device, per day	\$ 95.00
18.	Truck Charge, per truck, full time project assignments, per day	\$ 75.00
19.	Stormwater Automatic Sampler with Rain gauge/Accessories	\$ 2,900.00
20.	Field Turbidity Meter Rental per month	\$ 100.00
21.	Certifications	At Cost
22.	Badges & Vehicle Permits	At Cost


- (1) NPDES storm water BMP preparation and monitoring service fees can be provided upon request.
- (2) All fees listed herein are to be utilized for services rendered between 1 January 2025 and 31 December 2025; after which a 5% escalation shall apply on an annual basis for each subsequent year.


Administrator's Report: C



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess 

From: Michelle A. Sampson 

Date: April 8, 2025

Subject: **Contract #2537-A: Kenwood & Kiwanis Park Court Resurfacing**

The Purchasing Department issued Request for Quotes #2537-A to resurface basketball, pickleball, and tennis courts at Kenwood and Kiwanis parks. Notice of the opportunity was emailed to 2 companies. Another 446 were contacted through the web-based Georgia Procurement Registry, who are registered under the following commodity codes:

- 90917 Athletic Facility Maintenance and Repair
- 91235 Construction, Tennis and Sports Court
- 91265 Maintenance and Repair, Tennis and Sport Court
- 93672 School Equipment Maintenance and Repair, Including Resurfacing Slate Blackboards
- 96118 Refinishing and Resurfacing Services, Concrete, Swimming Pools, Driveways, Patios, etc.
- 98877 Skating Rink and Ski Trail Maintenance and Repair, Including Resurfacing, Ice
- 98878 Skating Rink Maintenance and Repair, Including Resurfacing, Roller

The offer was also advertised through county website.

One (1) company submitted a quote for this request (Attachment 1).

The Parks and Recreation Department recommends award of the contract Southeastern Tennis Court. Southeastern Tennis Court submitted a quote of \$186,619.00 for the entire project. Parks and Recreation is recommending a partial award for the Kiwanis Park portion only in the amount of \$63,867.00 (Attachment 2). This company has contracted with the county in the past, so a contractor performance evaluation is attached (Attachment 3).

Specifics of the proposed contract are as follows:

Contract Name	#2537-A: Kenwood & Kiwanis Park Court Resurfacing
Contractor	Southeastern Tennis Courts
Not-to-exceed amount	\$63,867.00

Budget:

Fund	372	Capital
Org Code	37260110	Parks/Rec
Object	541210	Other Improvements
Project	256AH	Tennis & Basketball
Available	\$90,000.00	As of April 8, 2025

Approved by: _____



Date: _____


4/10/25

Administrator's Report: D



Purchasing Department
 140 Stonewall Avenue West, Ste 204
 Fayetteville, GA 30214
 Phone: 770-305-5420
 www.fayettecountyga.gov

To: Steve Rapson, County Administrator

From: Ted L. Burgess 

Date: May 7, 2025

Subject: Contract #2592-S: Fayette Senior Services Renovation – A&E Services

The 2023 SPLOST includes renovation and expansion of the Fayette County Senior Services Café and Meals on Wheels program areas. The firm of Jefferson Browne Gresham Architects, Inc. is recommended to provide architectural and engineering services for this project. They have provided a Scope of Services (Attachment 1) which includes the following:

• Predesign & programming	\$1,612.50✓
• Schematic design	12,900.00✓
• Design development	3,225.00✓
• Construction documents	11,287.50✓
• Construction admin. (limited)	3,225.00✓
• Engineering consultant allowances	33,708.80✓
• Construction phase services	<u>12,090.00✓</u>
Total	\$78,048.80

A Contractor Performance Evaluation is Attachment 2. Specific details of the proposed contract at-a-glance are as follows:

Contract Name	2592-S: Fayette Senior Services Renovation – A&E Services		
Proposed Contractor	Jefferson Browne Gresham Architects, Inc.		
Type of Contract	Professional service		
Contract Amount	\$78,048.80		
Budget:			
Fund	327	2023 SPLOST	
Org	32750520	Senior Center SPLOST	
Object	541210	Other Improvements	
Project	R23AC: Café	R23AD: Meals on Wheels	Total
Current Balance	\$825,000.00	\$250,000.00	\$1,075,000.00

Approved by: _____



Date: _____



April 24, 2025

Ted Burgess
Chief Procurement Officer
Fayette County, GA
P: (770) 305- 5393
E: tburgess@fayettecountyga.gov

Project Location: Fayette County Georgia

PROJECT SCOPE:

- Expansion and renovation of existing Fayette Senior Services Building.
- Programming based on owner representative provided project documentation sent via email on 3/24/2025
- Building Classification: Business, Type V-B, Sprinklered.
- Occupancy Classification: Assembly

SCOPE OF DESIGN SERVICES:

- Provide Sealed Architectural Permit / Construction Drawings.
- Provide Sealed Structural, Mechanical, and Electrical Engineering drawings.
- Prepare ADA compliance plans and details.
- Prepare Life Safety compliance plans and details.
- Prepare Fire Protection compliance plans and details.
- Prepare Architectural Conceptual Drawing for review and approval.
- Prepare Sealed Architectural Permit Drawings.
- Prepare Fire Marshal Submittal Package.
- Prepare Sealed Architectural Construction Drawings.
- Low Voltage systems will be designed by Owner's consultants.
- Owner to provide all equipment lists and specifications related to project.

JEFFERSON_

FAYETTE SENIOR SERVICES - RENOVATION/EXPANSION

TASK #1 - 01 PRE-DESIGN & PROGRAMMING

- A. Architectural Field Survey & Measured Drawings
- B. Initial Meeting. (Kick-off meeting).
- C. Prepare project requirements narrative.

TASK #2 - 02 SCHEMATIC DESIGN

- A. Develop Schematic Floor Plan for review and approval.
- B. Develop Schematic Elevation Plan options for review and approval.
- C. Receive Schematic Floor Plan Approval.
- D. Receive Schematic Elevation Approval.
- E. Due to the complexity of this phase of the work, an hourly allowance has been established for this scope of work. The design hours will be logged against the conceptual design budget. All under budget hours will be credited to the Owner. All over budget hours will be billed as additional services on a weekly basis. The completion of the Schematic design phase will be established upon the receipt of the signed and dated Schematic floor plan and exterior elevation approvals from the Owner.

TASK #3 - 03 DESIGN DEVELOPMENT

- A. Start this phase upon the approval of concept floor plan and exterior elevation.
- B. Our goal is to minimize the possibility of major modifications.
- C. The design team will work out a clear, coordinated description of the outlined aspects of the design, including architectural, mechanical, electrical, plumbing, fire protection, and structural engineering.
- D. Project outline specifications established on the plans only.
- E. Complete the Design Development approvals of the buildings systems.

TASK #4 - 04 CONSTRUCTION DOCUMENTS

- A. Upon approval of design development phase, prepare the construction documents.
- B. Prepare the architectural permit drawings.
- C. Prepare and coordinate the construction drawing sets.

TASK #5 - SS-3 CONSTRUCTION PHASE SERVICES - (limited to scope indicated below)

- A. Jefferson_ Architecture will provide:
 - 1- Interpreting the Contract Documents
 - 2- Shop Drawing Reviews - 6
 - 3- Site visits - 12
 - 4- Pay Application Reviews - 6
 - 5- Substantial Completion Reviews - 2
 - 6- Final Completion Review - 1
 - 7- OAC Meetings - 6

TASK #6 - CE-3 - CONSULTANT COORDINATION (s/mep)

- A. Jefferson_ Architecture will provide:
 - 1- Coordination of structural engineering
 - 2- Coordination of mechanical, plumbing, and electrical engineering.
 - 2- all permit(s) and application(s) fees paid by the Owner.

JEFFERSON_

FAYETTE SENIOR SERVICES – RENOVATION/EXPANSION

DELIVERABLES:

Project Drawings- Architectural

Architectural

- A001 Cover Sheet Index Codes
- A002 General Notes Appendix and Legends
- A003 Building Envelope Com Check
- A100 Life Safety Plan and Details
- A101 ADA Compliance Plans and Details
- A105 Floor Plan
- A107 Roof Plan
- A200 Floor Plan Details
- A300 Exterior Elevations
- A400 Sections
- A500 Building Envelope Details
- A600 Schedules- Window and Door
- A700 Entry Interior Elevations
- F-100 Fire Protection Details

Project Drawings- Engineer Consultants

Electrical Engineer

- E-1 Electrical Power
- E-2 Electrical Lighting
- E-3 Electrical Systems ComCheck
- E-4 Panelboard Schedules Diagrams

Mechanical Engineer

- M-1 HVAC Schedule Details
- M-2 HVAC Details & ComCheck
- M-3 HVAC Specification

Plumbing Engineer

- P-1 Plumbing Specifications
- P-2 Plumbing Details, Legends, and Schedules
- P-3 Plumbing Water Plan
- P-4 Plumbing Sanitary Plan

Structural Engineer

- S-1 Structural Specifications Design Loads
- S-2 Foundations and Foundation Details
- S-3 Connections and Connection Details

Exclusions (design services not provided)

- Acoustic Abatement Systems.
- Low Voltage System (I.T., Fire Alarm, Security System, Telephone, music/video, Cable).
- Renderings and Animations.
- Interior Design and FF&E Services.
- Civil Engineering, Landscape Plans, Retaining Walls, Geotechnical, Testing.

JEFFERSON_

FAYETTE SENIOR SERVICES - RENOVATION/EXPANSION

SCHEDULE OF FEES

Fee Bases: Stipulated Sum for Building Core & Shell

The fees are distributed as indicated below:

Architectural Fees

01 Pre-design & Programming	\$ 1,612.50
02 Schematic Design Allowance	\$ 12,900.00
03 Design Development	\$ 3,225.00
04 Construction Documents	\$ 11,287.50
05 Contract Administration (limited)	\$ 3,225.00
Architectural Fees Total	\$ 32,250.00

Project Consultant Fees

CE1- Mechanical, Electrical, Plumbing, Engineering Allowance	\$ 16,100.00✓
• Includes required MEP Field Survey	
CE2- Structural Engineering Allowance	\$ 12,650.00✓
• Includes required Structural Field Survey	
CE3- Consultant Coordination	\$ 4,958.80✓
Project Consultant Fees Total	\$ 33,708.80

Supplemental Services Fee(s)

SS-1 Civil Engineering Allowance	\$ NIC
SS-2 Civil Engineering Consultant Coordination	\$ NIC
SS-3 Construction Phase Services (See Task #5 Scope)	\$ 12,090.00
SS-3 Permitting Assistance (upon written request)	\$ Hourly upon request
SS-4 3D Renderings (upon written request)	\$ Hourly upon request
Project Additional Service(s) Fee Total	\$ 12,090.00

NOTES

- The Owner is responsible for all governmental agency fees associated with the project.
- All Consultant Budgets are allowances.
- JEFFERSON_ ARCHITECTURE will add 15% to additional required consultant(s) fees for coordination.

ADDITIONAL SERVICES

- Consultants: If requested, any additional Project consultants.
- Interior Design Quoted at time of services required or requested.
- FF&E Services: Quoted at time of services required or requested.
- State Licensing for Facility.

PAYMENT SCHEDULE

- Retainer - The initial retainer of \$8,000.00 will be credited to the final invoice.
- Progress Billing - Monthly invoicing based on design progress.

JEFFERSON_

FAYETTE SENIOR SERVICES - RENOVATION/EXPANSION

SCHEDULE OF HOURLY RATES

(Additional services upon written approval from Owner)

• Principal In Charge	\$190.00/hour
• Senior Project Manager	\$155.00/hour
• Project Architect	\$145.00/hour
• Project Manager	\$135.00/hour
• Architectural Designer 3	\$115.00/hour
• Architectural Designer 2	\$95.00/hour
• Architectural Designer 1	\$75.00/hour
• Interior Designer 2	\$115.00/hour
• Interior Designer 1	\$95.00/hour
• Graphics	\$75.00/hour
• Administrative/Clerical	\$57.00/hour

FEES OF ADDITIONAL WORK & SERVICES

Jefferson_ Architecture shall be reimbursed for expenses incurred in the interest of the project, plus an administrative fee of ten percent (10%).

- Plots
- Black / Blue line Reproductions
- Color Renderings and/or animations
- Modeling
- Fed Ex/Courier Deliveries

PROPOSAL ACCEPTED BY:

Client _____ Title _____ Date _____

By signing this Proposal, I agree that I have authority to sign on behalf of the paying party.

(Signature indicates acceptance of this proposal and Appendix A as the basis for standard AIA B105-2017 contract terms and agreements.)

We are ready to proceed upon signed approval.

Sincerely,

JL "JEFFERSON" BROWN, NCARB, AIA, LFA, ALA, LEED AP BD+C, CPBD,
JEFFERSON_ ARCHITECTURE
President

JEFFERSON_

FAYETTE SENIOR SERVICES - RENOVATION/EXPANSION

APPENDIX A- STANDARD TERMS AND CONDITIONS FOR PROFESSIONAL AND TECHNICAL SERVICES

ARTICLE 1. SCOPE OF SERVICES

JEFFERSON_ ARCHITECTURE, INC. (JEFFERSON_) will provide professional and technical services for the PROJECT in accordance with the terms and conditions which together with the authorized Scope of Services and Budget for the PROJECT constitutes the Agreement between the CLIENT and JEFFERSON_.

ARTICLE 2. CHANGES

The CLIENT and JEFFERSON_ may make additions or deletions to the Scope of Services by mutual WRITTEN agreement ONLY. These Terms and Conditions, with appropriate changes in JEFFERSON_'S compensation and Project Schedule, shall apply to all additions and deletions.

ARTICLE 3: CLIENT'S RESPONSIBILITIES

The CLIENT shall:

1. Provide all criteria and full information as to the requirements of the PROJECT including design, construction, or other objectives, standards or constraints which the CLIENT will require to be used.
2. Provide all available information pertinent to the PROJECT including previous reports and all data relative to design or construction to the PROJECT. Unless otherwise noted, JEFFERSON_ may rely on such information.
3. Provide all rights of access to the property or to enter upon public and private lands as required for JEFFERSON_ to perform its services under this agreement.
4. Examine all studies, reports, sketches, cost estimates, specifications, drawings, proposals, and other documents presented by JEFFERSON_ to the CLIENT, and promptly render any required decisions pertaining thereto.
5. Designate a person to act as the CLIENT'S representative with respect to the services to be rendered under this Agreement and identify their limits of authority.
6. Limited Liability: To the maximum extent permitted by law, the CLIENT agrees to limit JEFFERSON_'S liability for the CLIENT'S damages to the sum of \$ 10,000 or JEFFERSON_'S fee, whichever is less. This limitation shall apply regardless of the cause of the action or legal theory pled or asserted.
7. Retain all legal, equitable or economic interest or title to the project site or materials.
8. Warrant that it has full authority and sufficient funds available to take action contemplated with respect to the PROJECT.
9. Except for such permits or licenses as are required by JEFFERSON_ to conduct business or as may be expressly agreed by JEFFERSON_ to provide, obtain all permits, licenses or approvals required for the PROJECT.
10. Provide all available information on buried utilities, structures or piping located within the PROJECT site boundaries unless expressly agreed by JEFFERSON_ to provide. CLIENT will approve exploration or excavation locations to be free of obstacles. JEFFERSON_ shall have no liability for any damages resulting from subsequently encountering such obstacles at an approved location.

ARTICLE 4: PAYMENT

Payment of services rendered by JEFFERSON_ shall be in accordance with the following:

1. Invoices will be submitted by JEFFERSON_ monthly or at completion of the Scope of Services, whichever is first. Payment shall be made by the CLIENT within thirty (30) days of the date of invoice, unless notified by CLIENT in writing otherwise.
2. DELINQUENT ACCOUNTS due JEFFERSON_ under this agreement shall be subject to interest of one and one-half percent (1½%) per month commencing thirty (30) days after the date of invoice or the legal prevailing rate at the principal place of business of the architect, whichever is higher.
3. If the CLIENT does not pay the invoice within thirty (30) days of the date of invoice, JEFFERSON_ may suspend its services on the basis of non-performance on the part of the CLIENT.

ARTICLE 5: INSURANCE

JEFFERSON_ shall, during the performance of this Agreement, keep in force the following insurance subject to the conditions and limitations of the policies: (1) Worker's Compensation Insurance, including Employer's Liability Insurance for its employees; (2) Comprehensive General Liability Insurance; (3) Comprehensive Automobile Liability Insurance. General Liability Insurance shall include coverage for completed operations and contractual liability under this Agreement. JEFFERSON_ agrees to furnish the CLIENT, upon CLIENT'S request, insurance certificate(s) reflecting JEFFERSON_'S compliance with the requirements of this Article. The providing of insurance, as set forth in this Agreement, shall not be construed as JEFFERSON_'s assumption of any liability arising out of any act or omission of the CLIENT. If the CLIENT desires JEFFERSON_ to obtain greater limits or additional types of insurance, JEFFERSON_ shall endeavor to obtain such additional insurance for additional compensation.

JEFFERSON_

FAYETTE SENIOR SERVICES - RENOVATION/EXPANSION

ARTICLE 6: GENERAL CONSIDERATIONS

1. JEFFERSON_ will perform its services in a timely manner, and as defined in the proposal, but it is agreed that JEFFERSON_ cannot be responsible for delays occasioned by factors beyond its control, nor by factors which could not reasonably have been foreseen at the time the services were authorized.
2. JEFFERSON_ shall perform its services in accordance with generally accepted engineering and technical practices and standards measured at the time the services are performed and not according to later standards, and makes no other warranty, either expressed or implied, as a part of this Agreement.
3. All documents, including reports, drawings, or specifications prepared by JEFFERSON_ pursuant to this Agreement, are instruments of service in respect to this PROJECT. They are not intended or represented to be suitable for reuse by the CLIENT or others on extension of the PROJECT or on any other project. Any reuse without written verification or adaption by JEFFERSON_ for the specific purpose intended will be at the CLIENT'S sole risk and without liability or legal exposure to JEFFERSON_.
4. The Americans with Disabilities Act (ADA) requires the removal of architectural barriers in existing facilities where such removal is readily achievable and that new facilities must meet the accessibility and usability requirements of the ADA. The CLIENT acknowledges that the definition of "readily achievable" contained in the ADA is flexible and subject to interpretation on a case-by-case basis. The requirements of the ADA will therefore be subject to various and possibly contradictory interpretations. JEFFERSON_ will use reasonable professional efforts and judgment to interpret applicable ADA requirements and to advise the CLIENT as to the modifications to CLIENT'S facility that may be required to comply with the ADA. Such interpretations and advice will be based on what is known about ADA interpretations at the time this service is rendered. JEFFERSON_, however, cannot and does not warrant or guarantee that the CLIENT'S facility will fully comply with interpretations of ADA requirements by regulatory bodies or court decisions. New work will be designed to meet applicable standards up to 10' outside of entrance doors, but this scope of work does not include final certification of in-place compliance or site accessibility design services. Site ADA compliance reviews will not be studied or verified as part of this contract. Site ADA compliance by others as an additional consultant service.

ARTICLE 7: TERMINATION OF AGREEMENT

This Agreement may be terminated by either party with thirty (30) days written notice to the other party. If this Agreement is terminated, JEFFERSON_ shall be paid within thirty (30) days of the date of the final invoice for time and expenses in accordance with JEFFERSON_'s Standard Rates then in effect for the extent of services performed by JEFFERSON_ to the date of termination.

ARTICLE 8: SUCCESSOR AND ASSIGNS

1. The CLIENT and JEFFERSON_ each bind itself and its partners, successors, executors, administrators, assigns and legal representatives to the other party to this Agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party, in respect to all covenants, agreements and obligations of this Agreement.
2. Neither the CLIENT nor JEFFERSON_ shall assign, sublet, or transfer any rights under or interest in (including but without limitation, monies that may become due or monies that are due) this Agreement without written consent of the order and except to the extent that the effect of this limitation may be restricted by law. Nothing contained herein shall prevent JEFFERSON_ from employing such consultants or subcontractors as may be necessary.
3. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than the CLIENT or JEFFERSON_.


ARTICLE 9: EXTENT OF AGREEMENT

This Agreement represents the entire and integrated Agreement between the CLIENT and JEFFERSON_ and supersedes all prior negotiations, representations, or agreements, either written or oral, for this PROJECT.

ARTICLE 10: GOVERNING LAW

The terms of this Agreement shall be construed and interpreted under, and all respective rights and duties of the parties shall be governed by the laws of the State of Georgia. - End of Appendix A.

Attachment 2

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION					Page 1
1. Use this form to record contractor performance for any contract of \$50,000 or above. 2. The person who serves as project manager or account manager is the designated party to complete the evaluation. 3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.					
VENDOR INFORMATION			COMPLETE ALL APPLICABLE INFORMATION		
Company Name: Jefferson Browne Gresham Architects, Inc.			Contract Number: 1767-S		
Mailing Address: 150 Huddleston Road, Suite 1000			Contract Description or Title: Public Health Facility Architectural Services		
City, St, Zip Code: Peachtree City, GA 30269			Contract Term (Dates) From: 10/29/2020 To: Completion		
Phone Number: 770-632-9545			Task Order Number: NA		
Cell Number:			Other Reference: NA		
E-Mail Address: paul@jeffersonbrownearchitects.com					
DEFINITIONS					
OUTSTANDING - Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.					
EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.					
SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.					
UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements					
EVALUATIONS (Place "X" in appropriate box for each criterion.)					
Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule		X			
10. Other (specify):					
11. Overall evaluation of contractor performance		X			
EVALUATED BY					
Signature: 			Date of Evaluation: 3/22/2021		
Print Name: Ted L. Burgess			Department/Division: Purchasing		
Title: Director of Purchasing			Telephone No: 770-305-5393		