## **Instructions for Filing an Appeal Online:**

Go to Website: Fayettecountyga.gov

Fayette Maps (left side)

GIS Mapping Web Site (middle of page)

Search (blue bar at top)

Type in Parcel (Property ID Number on Assessment Notice) or address

Enter / Search

This will bring you to your property.

Click on BLUE Button at top left "Appeal to Board of Assessors"

Start a new appeal – Insert Email Address, click Start

Choose All Grounds that apply – Value or Uniformity

The following ground for the appeal options – Taxability (or whatever you choose)

Enter

Start New Comparable Search

It will default to 3 miles, You can change if desired. After setting your parameters

Search

Select you comparables (you can select as many or little as you want)

Click on Select checked items for report (blue box)

Owners Assertion Value (how much you feel your home is worth)

Enter any comments, contact number and email

SAVE

Attach any supporting documents or skip this step

Sign

Approve and submit this appeal (blue box)

## YOU WILL RECEIVE A CONFIRMATION EMAIL IF SUBMITTED CORRECTLY

Please call our office @ 770-305-5402 with any questions.