



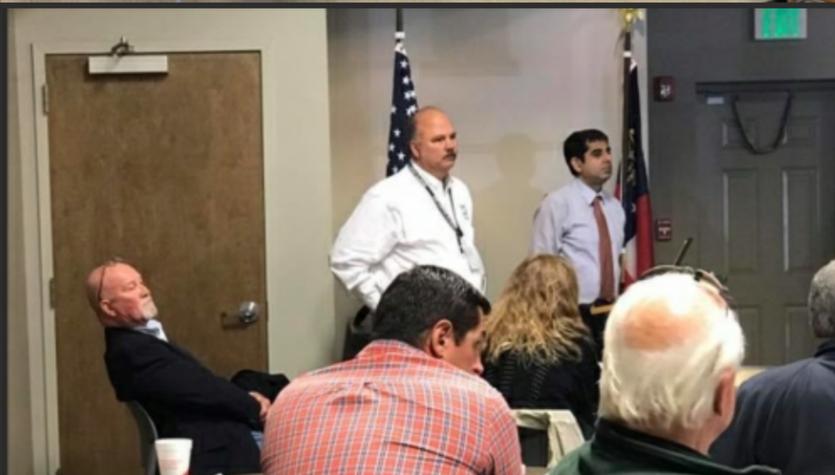
Director's Update



We would like to thank the HBA for hosting Phase II of SageGov software release overview for the local builder community. We were very pleased with the number in attendance as well as the feedback.

Out of the meeting we recognize the biggest desire of the builders, is to have a notification of inspector arrival. This will be a top priority after we complete our phase II implementation. If you are having any issues with the permitting process now or in the future, we are here to help and request that you bring it to our attention for resolution.

In several recent meetings it has been discussed to allow inspections to be approved with exception with pictures. We have implemented this inspection approval process effective immediately. If you get an approved with exception notification please email the inspector the photo/information noted on your inspection ticket. We have provided the email for all inspectors below in the inspection section. Email is also a great means of communicating with the inspectors.



The Department of Building Safety is offering One on One SagesGov training to all users. Please click the request training link below, complete the form and a representative from the DBS will contact you to schedule a date.

[CLICK HERE to sign up for One on One Sage Training:](#)

Staff News

[Jerry Bowles](#)

Congratulations to Jerry Bowles on passing your ICC - Residential Building Inspector Certification Exam. You are well on your way to being Residential Combination Certified. Way to go!



[Andrew Mathis](#)

Fayette County is wishing Andrew Mathis an inspector of 10 years with our Department the best of luck. Andrew relocated to the Georgia mountains to pursue a dream come true with his family.

We want to thank Andrew for his many years of service.

[Permit Counter News / Updates](#)

Our second computer system with printing and scanning capabilities is up and ready for use in our lobby. The counter staff is always here to assist you with anything you might need. Please keep in mind with high visitor volume in the lobby calls will be returned in the order they are received and as soon as possible.

Reminders:

- Don't forget to double check your affidavit dates confirming the contractor date and the notary date are the same.
- If you have a client with a newly purchased home you need to upload the security deed.
- If you are having issues with the IVR when requesting an inspection please remember to mute your phone as background noise will affect the call.

Important SagesGov Implementation Reminders



IMPORTANT REMINDER:
New SagesGov go live date is 12/18/17.

SagesGov will stop on 12/14/2017 at 5:00 pm for:
-Any Sages Submittal

ALL work in SagesGov will stop on 12/15/2017 at 2:00pm for:
- Inspections scheduling – CAP or IVR
- Any Fee Payment

Phase II moves all functions into the SagesGov system. This includes a new IVR system, Inspection system, Permitting system and Credit card processing system.

Interactive Voice Response (IVR) system with built in security:

Each user is required to generate a pin number to use with the New IVR system. This is done in your Sages user profile. If you forget your pin or you have an employee leave your company and you want to change your pin, you can generate another pin easily. The current IVR phone number and options will remain the same as you are currently are used to using with the existing system.

The screenshot shows the 'My Profile Page' with two tabs: 'My Profile' and 'My Licenses'. Under 'Change Profile Information', there are fields for First Name (John), Middle Name, Last Name (Smith), Phone ((404) 892-6184), Address, City, State (dropdown menu), and Zipcode. A 'Save' button is present. Below this is the 'Change Email' section, showing the email 'harishbk02@gmail.com' as verified. The 'IVR PIN' field is circled in red, showing the number '4373' and a 'Generate PIN' button. A red arrow points from the 'Save' button to the 'IVR PIN' field.

Inspections system:

- Your Sages project has an "Inspections Tab" at the top of the page where you will be able to see and schedule all your inspections.
 - The DBS Permit Technicians will no longer schedule daily inspections. Inspections will be dependency based and will not allow inspections to be scheduled out of order, when a Hold is preventing scheduling or when fees are due etc..
 - **Inspections will be limited to three inspections (3) per permit number per day.**
 - **Inspection cutoff time will move from 2pm to 4pm for next day inspections.**
 - **Inspections can only be schedule for one business day out.**
 - **Inspection status (pass or fail) will be automatically emailed to the email address on file for getting inspection status updates.**
 - Ability to schedule certain "Unlisted Inspections" (Inspections not on your inspection list) is available in the new system.
 - Ability to add informational notes to inspection tickets. **These notes are not intended to be used to schedule a certain time for the inspector but more for information like certain inspection details the inspector would need to complete the inspection.**
- "Pit Bull in Backyard"**
- Residential Certificates of Occupancy will be emailed to the Builder / Applicant.

Online Payments:

- Your Sages project has a "Fees Tab" at the top of the page where you will be able to see all current fees that are due and have the ability to pay any or all of them online through the payment portal. Payments will also continue to be accepted in our office as before.

E-Permits:

Certain permit types and work classes qualify as E-Permits. In order to apply for an E-Permit the user is required to pay online, all documents (Permit) and inspections will be transferred into the project for the permittee to print off and have onsite for inspection. These permit types are the types that do not require Plan Review. At the time of E-Permit submittal if the system detects a previous permit at the same address that was not completed or has expired the user will be directed to contact the DBS office or apply for the permit through the normal submittal methods.

- Parcel number searches will become available in the Sages system.

Changes to Home Screen



Fee Tab: Allows for Payment of Fees online.

Permit Tab: Allows for printing of Permit after it has been issued.

Inspection Tab: Allows for Scheduling of Inspections that have been added to the Permit.

Hold Tab: Allows for viewing of Holds and Hold Reasons

Certificate Tab: Allows for Printing of the CO after it has been issued.



Inspection Reminders / Updates



- Weepholes are required in brick and other masonry veneers. For brick, they are required immediately above flashing. Flashing is installed above windows, doors, and other places where required by code. Ensure the weepholes are installed above patios and porches. They can be spaced a maximum of 33". Other masonry veneers require weepholes per manufacturer's installation instructions.

-The New Swimming Pool and Spa Code was implemented Jan 1, 2017. This code applies to pools and spas permitted effective with the implementation. Three changes that are catching people off guard are the window alarms, thermal covers, and the rope and floats.

- All windows that provide access into the pool area and are less than 48" above the floor must have pool alarms. The alarms must be rated UL 2017, and the off buttons must be 54" above the floor.

- Thermal covers are required for all heated pools and spas.

- Rope anchor with floats are required for all residential pools that have a slope break. The anchors must be permanently attached 1' to the shallow side of the break. If the anchors are metal, they must be grounded. The rope must be detachable. The rope and floats are not required if the slope is constant without a slope break.

Inspector emails for those who wish to communicate with our inspectors by way of email:

- James Massey jmassey@fayettecountyga.gov

- Jerry Bowles jbowles@fayettecountyga.gov

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