

**FAYETTE COUNTY BOARD OF ELECTIONS
AND VOTER REGISTRATION**

MINUTES

June 24, 2014 (JUNE)

Board Members Present: Chairman, Marilyn Watts
Darryl Hicks
Addison Lester

Staff Present: Tom Sawyer, Elections Supervisor
April Crosby, Elections Officer
Beverly Westmoreland, Elections Clerk

Others in Attendance: Tony Parrott

A. CALL TO ORDER

Chairman Watts called the meeting to order at approximately 5:00 p.m.

B. APPROVAL OF AGENDA

Chairman Watts called for approval of proposed agenda. Member Lester moved to approve the agenda; Member Hicks seconded the motion. **Motion carried.**

C. HEARING – DECEASED FAYETTE COUNTY VOTERS

Officer Crosby presented the list of deceased voters. After perusing the list of deceased voters by the Board, Member Lester moved to approve the list to be deleted from Fayette County voting records. Member Hicks seconded the motion. **Motion carried.**

D. HEARING – FELON FAYETTE COUNTY VOTERS

Officer Crosby presented the list of felons in Fayette County to be deleted from Fayette County voting records. Member Lester moved to approve this list; Member Hicks seconded. **Motion carried.**

Some discussion followed regarding the Board's approval of "moved out of state" voters being put on the agenda in the future. The consensus was this was unnecessary for the Board's approval and should not be put on the agenda.

E. OLD BUSINESS

1. APPROVAL OF THE FOLLOWING BOARD MINUTES: JUNE 3, 2014 (MAY)

Member Hicks made motion to approve the June 3, 2014 Board minutes; Member Lester seconded the motion. **Motion carried.**

F. NEW BUSINESS

2. APPROVAL OF POLL WORKERS – JULY 22, 2014

Supervisor Sawyer had previously emailed the list of poll workers to the Board Members. Supervisor Sawyer reminded the Board that we must have a manager and two assistants for each polling location. He further said most of the precincts will have just one clerk. The larger precincts will be considered for an extra clerk.

Chairman Watts asked for motion to approve the list of poll workers for the July 22, 2014 General Primary Runoff. Member Lester made motion to approve the list of poll workers slated for the July 22, 2014 Runoff Election. Member Hicks seconded the motion. **Motion carried.**

3. EASY FILE TRAINING – JUNE 27, 2014 10:00 A.M. – TO BE FUNDED IN NEW BUDGET YEAR

Supervisor Sawyer told the Board the Easy File software program is expected to be given approval by the Fayette County Board of Commissioners on Thursday evening, June 26, 2014. Training is planned for elected officials on Friday, June 27, 2014 at 10:00 a.m. in the Commissioners' meeting room. If approval is not given, the training will be cancelled.

Supervisor Sawyer said he had sent a reminder notice to elected officials regarding the financial disclosures that are due July 1, 2014 (which is 2013 financial information). The campaign contribution report has about a 4 or 5 day grace period after the filing due date, so they have until of July 7th to actually file that report.

4. REPORT FROM LUNCH AND LEARN WITH MANAGERS AND ASSISTANT MANAGERS

Supervisor Sawyer gave a report to the Board of how the "Lunch and Learn" meeting held on June 18, 2014 went with Precinct Managers and Assistant Managers. He went over various issues that were addressed and was able to emphasize areas that needed improvement. He thought it a very positive interaction between this group and a beneficial experience by all who attended.

Supervisor Sawyer told the Board there has been some issues with poll workers attending training and leaving early before the training is over. He is considering having the poll workers sign out as they are leaving in order to ensure they are staying the whole time. He also mentioned having a quiz after the training session in an effort to improve the knowledge of the poll workers. He is also planning to use the overhead projectors to improve training techniques.

5. GENERAL PRIMARY ELECTION RUNOFF

- **CANDIDATES TO RUNOFF – SAMPLE BALLOTS**
- **ADVANCED VOTING – RUNOFF:**

FAYETTE ELECTIONS OFFICE	JUNE 30, 2014
PEACHTREE CITY LIBRARY	JULY 14, 2014
TYRONE TOWN HALL	JULY 14, 2014
- **REASSIGN PRECINCT #11 TO VOTE AT PRECINCT #20 FOR RUNOFF**

Supervisor Sawyer discussed with the Board the sample ballots that he had passed out to the Board. He also went over the schedule for advance voting that begins in the elections office on June 30, 2014 and continues through July 18, 2014. Additionally, Peachtree City Library and the Tyrone Town Hall will have advance voting for one week beginning July 14, 2014 and continuing through July 18, 2014. There will be no Saturday voting for this runoff election and no voting on Monday, July 21, 2014. He further said he will start out having a minimal number of people to work for this advance voting.

There was brief discussion amongst the Board about why there is a runoff for School Board District #4 between Diane Basham and Jane Owens.

Supervisor Sawyer gave the Board an update about Precinct #11 being temporarily moved to the same location as Precinct #20 for the runoff on July 22, 2014. He said 1500 letters had been mailed to the registered voters in Precinct #11 notifying them of this temporary one time change and gave the Board a sample copy of the letter.

G. OTHER BUSINESS

There was none.

H. PUBLIC COMMENTS

There was none.

I. OTHER ITEMS FOR CONSIDERATION

At approximately 5:30, Chairman Watts asked Supervisor Sawyer if he still wanted to go into Executive Session. He indicated he would. Chairman Watts asked if there was a motion to close the meeting and go into Executive Session. Member Hicks made motion

that the Board close this portion of the meeting and go into Executive Session to discuss one personnel issue. Member Lester seconded. **Motion carried.**

The Board remained in Executive Session for approximately 20 minutes. Member Lester made motion to come out of Executive Session; Member Hicks seconded. **Motion carried.**

J. ADJOURNMENT

The Board came back into Open Session for the June 24, 2014 Board of Elections meeting. Chairman Watts asked if there were any public comments or other items for consideration. Since there were no public comments, nor any other business to discuss, Chairman Watts made motion to adjourn at approximately 5:50 p.m. **Motion carried.**

The next Board meeting (JULY) will be held July 22, 2014 at 5:00 p.m.