FOUNDATION SURVEY CHECKLIST
Effective January 25, 2021

A foundation survey will be required for every principle structure (single-family residence) after the foundation is poured. Framing cannot begin until the survey is submitted and approved by the Planning & Zoning Department and Environmental Management Department. Surveys should be uploaded into SAGES. Please visit https://www.sagesgov.com/fayettencounty-ga to set up an account.

Survey Must Include:

☐ PDF uploaded into Sages. Registered users need at least one (1) of the following to submit a foundation survey: 1). Building Permit Number 2). Address 3.) Parcel ID. Resubmittals should be uploaded to the same Project as the original Foundation Survey submittal.

☐ Depict the boundary of lot (meets and bounds) including setback (building) lines.

☐ Magnetic north arrow, graphic scale, legend, and date of survey.

☐ Identify and label the BFE (Base Flood Elevation) and the FFE (Finished Floor Elevation). A note is sufficient if there is floodplain adjacent.

☐ Provide a flood certification statement including September 26, 2008 FIRM panel number and delineate floodplain. Floodplain derived from other studies should also be noted. If there is FEMA floodplain on the property, a Finished Construction FEMA Elevation Certificate is required in addition to the foundation survey.

☐ Identify and delineate water bodies and watershed protection buffers and setbacks.

☐ Closure Data

☐ Show exact location and shape of the structure (to scale) with lines drawn to each property line from closest portion of structure with distance noted.

☐ District and Land Lot

☐ Label distance from edge of driveway to both property lines along the right-of-way

  • Existing or newly constructed driveways must include culvert size if applicable.
  • Proposed driveways should indicate proposed location and culvert size if applicable.

☐ Identify and delineate easements, including but not limited to utility, drainage, no access/access, and landscape easements

☐ Be signed and sealed by a registered land surveyor