



Occupational Tax Certificate

Required Forms Checklist

140 Stonewall Avenue West, Suite 202, Fayetteville, GA 770-305-5421

Occupational Tax Certificate Required Home Forms Checklist

- Fayette County Home Occupation Occupational Tax Certificate Application
- Affidavit Verifying Status for County Public Benefit
- Private Employer Affidavit
- Private Employer Affidavit (Form B – less than 10 employees or C- more than 10 employees)
- Copy of your State of Georgia Professional/ Trade License (if applicable)
- Copy of Georgia Department of Agriculture License (if applicable)
- Copy of your Corporation Name/ Status (if applicable)
- Submit all completed forms on SAGES

Occupational Tax Certificate Required Commercial Forms Checklist

- Fayette County Occupational Tax Certificate Application
- Affidavit Verifying Status for County Public Benefit
- Private Employer Affidavit (Form B – less than 10 employees or C- more than 10 employees)
- A copy of your State of Georgia Professional/ Trade License (if applicable)
- A copy of Georgia Department of Agriculture License (if applicable)
- A copy of your Corporation Name/ Status (if applicable)
- Parking Allocation Form
- Zoning Compliance Form
- Submit all completed forms on SAGES

Occupational Tax Certificate Contacts

- Planning and Zoning 770-305-5421
- Environmental Health 770-305-5415
- Department of Building Safety (2 Approvals Needed) 770-305-5403
- Fire Marshal 770-305-5414
- Finance (Payment & Certificate) 770-305-5413