

The Fayette County Board of Health met on Tuesday, May 8, 2001 at 7:30 a.m. in the public meeting room in the Fayette County Administrative Complex, 140 Stonewall Avenue, Fayetteville, Georgia.

Board of Health Members Present: Dr. John DeCotis (exited at 8:10 a.m.)
Thomas Bowman
Carol Fritz
Lynette Peterson
Lyn Redwood
Dr. Michael Strain
A.G. VanLandingham

Staff Members Present: Laurie Cook
Merle Crowe
Rick Fehr
Cynthia Grant
Rodney Hilley
Wanda Scarborough
Dennis Davenport, Attorney

Dr. Strain called the meeting to order at 7:35 a.m.

APPROVAL OF MINUTES:

On motion made by Carol Fritz, seconded by Lynette Peterson to approve the Board of Health Minutes for March 13, 2001. The motion carried unanimously.

UPDATE ON LAKE EDITH:

Environmental Health County Manager Rick Fehr remarked that he had a conversation with Commissioner VanLandingham yesterday, and that Mr.. VanLandingham was able to get approval for the County Marshal's Office to transport samples that were going to be collected over a period of time to the University of Georgia. He said the management team had also looked to the Health Department's budget to pay for this sampling. He said it was felt that the Health Department's budget could pay for it. Commissioner VanLandingham indicated that if there were difficulties with payment, then the County would consider compensating the Health Department for this expense. He said he was in the process of ordering the special containers that were needed for the samples.

Lyn Redwood remarked that no response had been received from EPA regarding the letter that the Board had sent, since the last Board of Health meeting. She asked Mr. Fehr for an update on that issue and also for the results of the sampling that had been done approximately a month or two ago.

Mr. Fehr replied that he was still not aware of any communication from the EPA. He said Ms. Laurie Cook of the District had tried to reach Mr. Summerville.

Chairman Strain interjected that Mr. Summerville had sent copies of samples from January and February. He asked Mr. Fehr if he had also received these copies.

Laurie Cook recalled Mr. Fehr receiving copies of that information. She said Mr. Summerville and she had exchanged voice mail, but that she had not personally spoken with him.

Chairman Strain said he had spoken to Mr. Summerville about some of the changes after the Board of Health meeting in March. He said he had asked Mr. Summerville to provide Mr. Fehr with results of the samples taken in January and February. He asked Mr. Fehr if he had those results.

Mr. Fehr responded that results indicated that the facility was in compliance at the time the sampling was done. He said this was a scheduled sampling.

Chairman Strain remarked that Mr. Summerville had not indicated either way if this was a scheduled or unscheduled sampling. He said Mr. Summerville said that he would be willing to come and talk to the Board about this situation.

Ms. Redwood asked Mr. Fehr to share the results of the recent sampling with the Board.

Mr. Fehr responded that samples had been sent to the University of Georgia. He said he had asked that these samples be tested for both fecal chloroform and e-coli. He said unfortunately for some reason that he has not been able to determine, instead of doing a fecal chloroform, the University of Georgia did a total chloroform test as well as the e-coli testing. He said the results were all within the State of Georgia's standards for both total chloroform and e-coli.

Ms. Redwood remarked that there was quite a difference from the report that she had seen from the upstream sampling to the downstream sampling in terms of the e-coli. She asked if this report was available to Board members.

Mr. Fehr responded that he could certainly make this report available to the Board.

Ms. Redwood remarked that there had been a downstream sampling and an upstream sampling and there was a significant difference between e-coli counts from upstream and downstream. She said she would still like to see the Health Department proceed with arranging some type of meeting with the EPD, the EPA, the Board of Health and residents of Marnell Mobile Home park who are complaining of health concerns relating to the system.

Mr. Fehr asked if the Board wanted to do this at the next scheduled Board of Health meeting or would the Board like a special called meeting.

Chairman Strain felt this would need to be an evening meeting. He said there would need to be at least a four week lead time to notify everyone about the meeting.

Mrs. Fritz remarked that it was her thought that the Board should wait until the results of the samples were received. She felt there needed to be a meeting with residents of the Marnell Mobile Home Park. She said Mr. VanLandingham told the Board that some residents were saying how their laundry ended up smelling like sewage. She felt there was something very wrong going on here. She felt that although the Board might not have jurisdiction over this situation, the Board needed to help these folks as much as possible. She felt the meeting should be held after the results were received.

Mr. Fehr remarked that after the first results were received he could report that information to the Board members, and then Chairman Strain could determine what evening the Board would like to hold the meeting.

Ms. Redwood said she was concerned that this situation had gone on for so long. She felt that there were obvious violations that needed to be addressed. She said she hoped the sampling was done as expediently as possible so that the Board could get this issue resolved.

Mr. Fehr responded that everything was in place to do that.

Mr. VanLandingham questioned the sampling that would be sent to the University of Georgia. He asked when the containers would be in.

Mr. Fehr responded that he believed they would be in later this week.

Mr. VanLandingham remarked that he had polled the Board of Commissioners individually and spoken with the County Administrator to get all of the arrangements made. He said the Board of Health would need to formally request that the Marshal's Office transport the samples to the University of Georgia.

Chairman Strain said the Board would then need to make a motion.

On motion made by A.G. VanLandingham, seconded by Lynette Peterson that the Fayette County Marshal's Office transport water samples from Marnell Mobile Home Park to the University of Georgia. The motion carried unanimously.

FISCAL YEAR 2001/2002 BUDGET APPROVED:

Chairman Strain remarked that Wanda Scarborough had reviewed the budget with the Board at the last meeting. He asked the Board if there were any questions.

Ms. Redwood said she was not sure that the Board would need a full recap unless the new Board of Health member needed a review.

Ms. Fritz asked if the Health Department was going to the County Commissioners to request an increase in funding.

Chairman Strain remarked that the County Commissioners wanted a number plugged in the budget and this had been done. He said the question was \$250,000 or \$270,000.

Wanda Scarborough remarked that the Health Department had requested \$265,085 from the county.

Ms. Fritz asked when the Board would know if this was approved or not approved.

Merle Crowe responded that she would inform the Board as soon as the County Commission notified her.

Mr. VanLandingham said the budget was still being put together and he would be meeting with Mr. Cofty this week to review what had already been done. He said it would be the end of June before the final vote on the budget.

Chairman Strain asked if the Board had any further questions on this item.

On motion made by Carol Fritz, seconded by Lynette Peterson to approve the 2001/2002 fiscal year budget as presented. The motion carried unanimously.

PHYSICAL HEALTH FEE INCREASE:

Cynthia Grant remarked that at the last Board meeting safety needles and safety devices for needle sticks were discussed, and how this would increase the cost of injections. She said staff had looked at increasing administration fees for injections to help cover this cost. She said Dr. Strain asked that staff review the total schedule of fees-for-services in the Health Department to determine if there needed to be an increase in any other fees or just the administration fee for injections. She said staff had looked at all of the different services at the Health Department. She said recommended actions were determined by looking at those fees, as well as what neighboring health departments were charging. She remarked that the Health Department was always careful not to charge Medicaid clients more than the general public was charged. She said she had not put all of the laboratory fees and every medication on the list; that this was a core list of fees and services available in the Health Department. She said that if the Health Department could increase its administration fee from \$10 to \$15 this would have quite an impact.

Ms. Grant remarked that the pneumonia vaccine administration fee had been increased a bit more than others because the Health Department was losing money on this vaccine. She said the vaccine cost \$9.79 per dose and comes in a multi-dose vial. She said they need to use a syringe and needle to draw it up and administer it. She said to administer the vaccine costs \$11.17, and the Health Department was only charging \$10.00 per dose. She said they used the formula of rounding up to the next \$5.00 and then adding the administration fee. She said this vaccine would then come to \$15.00. She said they did not want to go from \$10.00 to \$30.00 because they did not want to prohibit anybody from getting the shot. She said a lot of Health Departments do charge \$30.00 for a pneumonia shot.

Ms. Grant discussed the rabies pre-exposure immunization. She said she had not included the medication cost; the \$15.00 was just administration cost. She said the cost would be the administration fee plus the cost of the vaccine. She said many of the other vaccines were done through the *Vaccines for Children* program and as such are supplied to the children free of cost, so patients would only be charged \$15.00 for those. She said when staff gives these immunizations to adults in the travel clinic they are charged the cost of the vaccine plus the administration fee.

Ms. Grant discussed the Child Health category. She said changes were made to hearing and vision screening. She said both of these had been increased by \$2.00.

She said the cost of a hearing, vision and dental screen would be \$16.00, as opposed to \$12.00. She commented on the well-child complete assessment for non-Medicaid health checks. She said she would like to have a \$50.00 set fee rather than a sliding scale. She said there was a sliding scale for Medicaid, but non-Medicaid patients having a full child health check required approximately one hour and fifteen minutes per child. She said staff did not feel that \$50.00 would be too much for a non-Medicaid client. She commented on photo screening. She said this was different from the regular vision screening, that a specialized camera was used that requires very expensive film. She remarked that nurses had to be trained specifically for that device, and that there were two nurses in the Health Department who were so trained. She said these screenings were for children who were not able to sit and follow directions, children who do not respond well to verbal stimuli, or very young children. She said they had looked at what other health departments near Fayette County were charging, and most of those were charging \$30.00 for a photo screen. She said that was the reason this had risen to \$25.00. She said there were no changes in any of the other fees under Miscellaneous or Physical Exam.

Ms. Grant commented on laboratory services. She said the only change they felt should be made was in pregnancy testing. She remarked that most of the surrounding health departments were charging \$20.00 for pregnancy testing. She commented on cancer screening. She said the clinic visit had been changed from \$30.00 to \$50.00. She said this was the clinic visit for women who come in for a breast exam. She said the nurse usually does the breast exam, a physical and a pap smear if the patient needed one. She stated that if the client qualified for further breast testing, there was no charge at all. She said that if the client did not qualify then they would be charged for the visit.

Ms. Grant commented on clinic visit charges for sexually transmitted diseases. She said the cost had been changed from \$30.00 to \$50.00. She said that if the client came in as a contact to someone with a known case of sexually transmitted disease they were not charged; she said this was state mandated. She said if the person came in and was not sure if they were a contact to an active case, then they would be charged a fee for the exam. She said the health department did various lab tests on patients who come in for STD examinations: Chlamydia, Gonorrhea, Syphilis, etc., sending off four to five lab tests per patient.

Ms. Grant commented on the category for pregnancy test only. She said it looked like it had gone from \$16.00 to \$50.00 but it should be \$20.00. She said for each pack of birth control pills it was \$10.00 and this would not be changed. She commented that family planning visits were on a sliding scale. She said the Health Department had

been notified that last year there had been change in the reimbursement rate for Medicaid for family planning visits. She said this rate had doubled but the Health Department had not changed its charges. She said staff did not feel it was fair to those people who did not fall within the sliding scale to double the fee. She said this had been changed to a 50% increase of current fees, rather than doubling the fee. She said if the person financially qualifies, those fees slide according to income. She noted that the items listed under maternal health had not been changed, noting suggestions from what other health departments were charging and recommendations from the district.

Ms. Redwood said she had a question regarding a teenager coming into the Health Department requesting to be tested for a sexually transmitted disease. She asked what type of fee would they be charged.

Ms. Grant responded if the teenager was not employed the scale might slide to zero.

Ms. Redwood said that her concern was if the fee was \$30.00 to \$50.00 then teenagers might not be able to afford that and would not come in for the service. She asked if this was based on the teenager's income or their parents' income.

Ms. Grant replied that a lot of teenagers who come in for STD testing are confidential clients, and would not bring a parent with them. She said the Health Department could ask about a parent's income, but if the patient is confidential only what the teenager declared as their income would be used. She said if a parent accompanies the teen to the clinic then staff could ask the parent about their financial status; sometimes costs are prohibitive if the teen comes in with a parent. She said some teens would not come if they had to bring a parent. She said staff usually looks at the situation as it presents itself and tries not to scare teens away.

Mr. Bowman asked for the number of non-contact STD checks in the Health Department.

Ms. Grant responded there was a steady but not large number of them; that many of these were repeat clients who would come in every six months or so. She said this was based on lifestyle choices. She said that these patients choose not to change lifestyles but do choose to come in and be checked periodically. She said there was not a great number of them but there were some.

Chairman Strain asked Ms. Grant if she needed the Board to make a motion on these fees and Ms. Grant replied yes.

On motion made by Dr. DeCotis, seconded by Lyn Redwood to adopt the Fayette County Health Department fee structure as presented, discussion followed.

Chairman Strain asked how often the fee schedule was reviewed.

Ms. Grant responded that these were usually reviewed around budget time.

Dr. DeCotis felt this was a good balance between what it takes to be able to do this on the Health Department's part and also to be considerate of the patients as well. Mr. VanLandingham questioned the statement regarding the use of current year's funds. He asked if there had been a review earlier than budget time could this have been prevented.

Ms. Grant replied yes. She said this could be done.

Mr. VanLandingham said he would hate to see funding be insufficient and the money run out again before the next budget time. He said if the Board was made aware of this beforehand, something could be done more quickly.

Ms. Grant remarked that this year had been a little bit different in that there had been unexpected loss of employees. She said also the Health Department had not been able to give as much flu vaccine as it normally does, which had really impacted the amount of fees that were collected. She said some of the things were foreseeable and sometimes things come up which were not.

The motion carried unanimously.

WEST NILE VIRUS PRESENTATION:

Cynthia Grant remarked that the packet that Ms. Crowe had given the Board included several things, one of which was a research study that had been done by Susan Ayers and a group of other Emory University students. She stated that the other item was information from the CDC web site relating to the West Nile Virus. She said information had been sent to schools in the form of a parent letter, as well as released to the press a couple of weeks ago. She said that the week that she had sent this to the schools there was a television report on West Nile Virus. She said one of the fire chiefs in Peachtree City had gone to a conference on West Nile Virus at Stone Mountain and had presented some information to Dr. DeCotis, who said he would like to get this information out to parents. She said the information was pretty detailed and she had broken it down into readable and understandable material.

Ms. Grant said she was sure that everyone had heard about the cases of the West Nile Virus that were found in the New York area. She said that at this point in time there had been no cases of West Nile Virus found in Georgia. She remarked that the closest cases had been in North Carolina. She said West Nile Virus had been discovered in Uganda in 1937 and was commonly found in birds, humans and other vertebrates in Africa, Eastern Europe, West Asia and the Middle East. She said it was not known how long this virus had been here in the United States, but it was believed that it developed in the summer of 1999. She said this was a vector-borne virus carried by mosquitoes. She said infected mosquitoes then bite birds and those birds carry the virus. She said then the infected mosquitoes will bite humans as well as horses. She stated that the problem with the infection was that it can lead to encephalitis, which is swelling of the brain. She said this can become a very serious and very dangerous complication. She said that usually deaths are seen in people over the age of 50. She said that since the summer of 1999 there had been 79 human cases of West Nile Encephalitis reported. She said on the CDC handout there was a breakdown on the number of deaths in 1999 and 2000. She said most of the time when people are bitten they suffer flu-like symptoms. She stated those who progress on to encephalitis have deeper symptoms.

Ms. Grant said the points that the Health Department wanted to give to the public were that less than 1% of the people who were infected by mosquito bites would become severely ill. She said there was not person-to-person transmission. She said they had not even found an animal-to-human transmission or human-to-animal transmission. She said animals and humans simply get this virus by being bitten by infected mosquitoes. She said the Health Department wanted to tell people how to reduce their risk, which would be to avoid mosquitoes. She pointed out that dusk and dawn were the mosquitoes' feeding times. She said at those times people should wear long sleeves or have some type of insect repellent on before going outside. She said people should also be careful about applying repellent and that they should follow product directions. She said if the label says that the repellent is not appropriate for children then it should not be used on children. She said people should also make sure that there were no old tires lying around in the yard to collect water, because they provide places for mosquitoes to breed. She said she had reiterated at the end of the article that there were no cases found in the State of Georgia as of this date.

Ms. Grant remarked that the reason it was felt that the State of Georgia might expect to see West Nile Virus was because Georgia is in the middle of the migration path of birds. She said the state also has shoreline and swampland, which are great places for mosquitoes to breed. She felt that at some point in time the virus would be found

here in Georgia. She said there were surveillance efforts that had been going on since last year. She said there was a mosquito control program in Savannah, surveillance on humans in Valdosta, and that there was already testing of dead birds state-wide. She said there had been several people last summer who picked up dead birds and called the Environmental Health Department. She said these birds had been sent to the lab and were tested as normal.

Ms. Grant further remarked that since the article had gone out she had one person to call asking about a man who picked up a dead bird and threw it into the woods. She said the person asked if the man needed to come in for a checkup. She said she had probably only received about three calls on the virus since last summer. She said an emergency response system called DHEART was already in place in the State of Georgia. She said should an outbreak occur DHEART would provide a means to mobilize people to areas of need. She commented on vector control. She said to some degree this was an environmental health issue. She said right now in Fayette County if there was a problem with a vector control issue, people would be given assistance. She said the Environmental Health Staff could come out and suggest ways to deal with mosquitoes if there was a problem.

Ms. Grant asked the Board if there were any questions or concerns.

Carol Fritz remarked on the special congressional appropriation of \$2.9 million. She said she had seen in the newspaper where Gwinnett County had received \$90,000 to deal with the West Nile Virus. She asked if Fayette County should look into this and see if there were some grants to help with this issue.

Ms. Peterson asked what Gwinnett County would be doing with this money.

Ms. Fritz replied that she was not sure.

Ms. Redwood said she did not know if an outlay of expenses in the county could be justified right now, unless an active surveillance program or more educational efforts were set up. She asked Ms. Grant if the county had a need for this funding.

Ms. Grant replied that at this point in time she did not see where this money would go either. She said she would be interested to know where Gwinnett County was putting the money. She felt sure Gwinnett County would be willing to discuss this with the Health Department.

Thomas Bowman interjected that Chief Lohr from Peachtree City had attended the DeKalb County presentation on West Nile Virus. He said there had been a meeting on March 30th in Peachtree City, and that Robert Kurbes of Environmental Health had represented the county at that meeting. He said that up to this point in time they had taken somewhat of a lead on this issue. He said he had spoken to Chief Lohr last night and that they were right now in the process of drafting a letter. He said at this time the City Manager was planning to send this letter out to all of the municipalities in Fayette County. He said it related to awareness, and of getting everyone together on prevention, mosquito abatement and everything that can be done to reduce the likelihood of mosquitoes. He said Peachtree City was planning to send out the letter, but they would rather the Health Department take the lead. He said they would like the health department to send out the letter to county municipalities, and to do an informational meeting on what could be done for mosquito control early in the season.

Director of Environmental Health Rick Fehr remarked that in yesterday's mail he had received information which included a press release sample. He said the county would be looking at doing such a press release in the next day or two.

Mr. Bowman said he brought this up in case the Health Department wanted to take the lead on the issue of sending out the letter to county municipalities and heading up the meeting.

Ms. Grant asked if a meeting date had been set.

Mr. Bowman replied that he did not know if a date had been set. He said the letter was currently only in draft form. He said he had electronic copies if anyone wanted a copy.

Ms. Peterson felt it was a good idea to prepare a small article and send this to local newspapers and let them run it in the newspaper. She said that would be the best way for people to learn about West Nile Virus.

Ms. Grant pointed out that the article before the Board had appeared in *The Citizen* newspaper. She said she had spoken with Pete Nelms, EMA Director, who wanted to have an in-service on West Nile Virus for the Emergency Management Association. She said she had asked Susan Ayers, who had done the research, if she would present at that meeting and Ms. Ayers agreed. She said she did not have a date yet but would let the Board know.

Mr. Bowman suggested that all county municipalities be invited so that the Board could hear their concerns. He said the time line laid out by the CDC puts Fayette county in the prevention/education phase now. He said this is before the season gets in the mid and late summer and the virus possibly starts showing up.

Ms. Redwood felt this was a good idea but cautioned against creating too much of a scare with the public. She pointed out that there had only been 97 confirmed cases nationwide. She said that she was aware that the mortality rate was much higher in the elderly, but overall it was not high.

Ms. Grant remarked that overall there had been seven deaths out of 97 cases.

Ms. Redwood remarked that there were other diseases that also warrant a lot of surveillance and active education. She said she would be glad to take this information to Tyrone and present it at their next council meeting. She said there was a newsletter that goes out to all of the citizens and information could be included in that as well.

Ms. Redwood said she had noticed a green container out by the creek that had been placed there by the State or the County for some type of active surveillance of insects. She asked if there was some type of active surveillance going on right now in the state. She said this was a small green triangular box and it stated on it not to remove it. She said this was located at the creek.

Mr. Fehr replied that he was not aware of any agency in the county and this could be a State or a Federal effort.

Ms. Redwood said she would check the container and see if she could determine what agency it was.

Ms. Grant remarked that physical health had not been notified of any surveillance program going on either.

Mr. VanLandingham asked if there was any method available for mosquito control, such as spraying.

Ms. Peterson replied there was none.

Mr. Bowman said CDC presentations that he had seen were directed to homeowners and businesses to make them aware of stagnant water and what was or was not

acceptable. He said this would take care of the majority of mosquito breeding grounds. He said the next more expensive, but highly effective method was larvicide on stagnant water. He said the most expensive but least effective method was adulticide spraying. He said if this issue could be treated early in the game with good education and preventative measures, it was to be hoped that mosquitoes could be kept down so that big dollars would not have to be spent spraying.

Chairman Strain asked if the Board wanted to send the letter to certain people or schedule a meeting.

Mr. Bowman suggested the Health Department send out the letter to county municipalities, and do this in conjunction with the presentation, so that this could be done as an educational view.

Ms. Grant said that she would have to coordinate this with Mr. Nelms.

Chairman Strain said the draft letter was a very good one and this would be great direction to take.

Ms. Peterson remarked that if there was going to be a presentation then as many people as possible should be invited. She said all of the municipalities could attend Pete's presentation.

On motion made by Lyn Peterson, seconded by Carol Fritz to authorize the Health Department to draft a letter to go out to county municipalities regarding the West Nile Virus, and to do this in conjunction with a possible presentation for Pete Nelms of Emergency Services. The motion carried unanimously.

MCINTOSH TRAIL MH/Mr./SA SERVICES COMMUNITY SERVICE BOARD APPOINTMENT:

Merle Crowe remarked that Marcie Williams' term was up for reappointment to the McIntosh Trail Community Service Board. She asked for the Board's consideration in approving Ms. Williams' reappointment.

On motion made by Lyn Peterson, seconded by Carol Fritz to approve the reappointment of Marcie Williams to serve on the McIntosh Trail Community Service Board with her term commencing on July 1, 2001 and expiring on June 30, 2003. The motion carried unanimously.

ENVIRONMENTAL HEALTH MEETING ON MAY 18TH:

Rick Fehr remarked that once a year the District sponsors a training session for all environmentalists in the twelve-county health departments within the District. He said this year the session was scheduled for May 18th. He asked for the Board's consideration to allow the Environmental Health Department be closed on Friday, May 18, 2001.

Chairman Strain asked if anyone would be available via pager or cell phone in case of an emergency and Mr. Fehr responded yes.

On motion made by Carol Fritz, seconded by Lyn Redwood to approve the request made by Rick Fehr to allow the Environmental Health Department to be closed on Friday, May 18, 2001 so that staff can attend an environmental health training session. The motion carried unanimously.

STAFF REPORTS:

INTRODUCTION OF RODNEY HILLEY AS THE NEW STAFF MEMBER FOR DISTRICT IV: Rick Fehr and Laurie Cook introduced Rodney Hilley to fill the new State position.

Ms. Cook remarked that Mr. Hilley would be her assistant and said that he had over twenty years of experience in environmental health. She said Mr. Hilley had been with the District for approximately one month. She said she was thrilled to have him on staff and in her absence if the Board needed anything they should feel free to contact Rodney.

RICK FEHR: Mr. Fehr remarked on the Environmental Health Department's staffing situation. He said that Guy Walls, from the Lamar County Health Department and who is a previous staff member, would be rejoining the Department on May 16th.

Mr. Fehr said he would also be interviewing this morning in hopes of filling another vacant position. He said things looked like they were going to turn around.

DISTRICT RETREAT FOR ALL COUNTY MANAGERS: Merle Crowe remarked that the District had scheduled a retreat for all county managers to be held on June 4, 5 and 6, 2001 at Brass Town Bald. She stated that Cynthia Grant, Rick Fehr and she would be attending the retreat.

AREA WIDE INFECTIOUS DISEASE CONFERENCE: Cynthia Grant remarked that the Health Department had hosted the area-wide Infectious Disease Conference. She said the library was filled up last week with more than seventy staff members from

Board of Health Meeting
May 8, 2001
Page 15

Augusta, Albany and District IV. She said the Department would also be hosting a Financial Planning Seminar for the State Merit Program here on June 15th. She remarked that staff had been polled and many of the nurses had not previously attended this seminar. She said those people who had not attended would be going to this seminar. She said the seminar would be held in Room 212 of the Administrative Complex and staff would be available to the clinic at need.

There being no further business to come before the Board, Chairman Strain adjourned the meeting at 8:35 a.m.

Merle Crowe, Director of Administration
Prepared by: Karen Morley

Dr. Michael Strain, Chairman