



Transfer Station Maintenance Operator Solid Waste

RD/16-674

JOB SUMMARY

This position is responsible for assisting the Landfill Crew Leader with a variety of light and heavy equipment in the maintenance and operation of the County's post closure landfill, inert landfill, transfer station and related facilities.

MAJOR DUTIES

1. Assists with the daily maintenance operations of the post-closure landfills as required by Georgia Environmental Protection Division (EPD).
2. Ability to operate light equipment, including skid steer, commercial mowers, tractors, weed eaters, bush hogs and other equipment as needed.
3. Ability to operate heavy equipment including dozers, loaders, and excavators.
4. Assists with the coordination of staging of yard waste and mulch from County departments and the public.
5. Assists with the coordination with the transfer station contractor to dispose of animal waste in a timely manner.
6. Uses hand tools such as shovels and bush axe.
7. Applies herbicides and pesticides.
8. Assists in maintenance and installation of stormwater control structures.
9. Maintains assigned equipment and tools.
10. Assists in the construction, repair and maintenance of solid waste monitoring areas to standards required by the EPD.
11. Assists in litter cleanup in County right-of-way at the facility.
12. Assists in monitoring transfer station activities and reports unusual or unsafe conditions to supervisor.
13. Monitors transfer station activities and reports unusual activity to supervisor.
14. Performs other related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION

1. Knowledge of Fayette County policies, erosion and sediment control regulations
2. Knowledge of grounds maintenance procedures.
3. Skill in the operation of assigned equipment and hand tools.
4. Skill in interpersonal relations.
5. Skill in oral and written communication.

SUPERVISORY CONTROLS

The Landfill Crew Leader assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the results.

GUIDELINES

Guidelines include County policies and procedures, the Georgia Erosion and Sediment Control Manual, Georgia Solid Waste Management regulations, and applicable OSHA regulations. These guidelines are generally clear and specific but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related landfill operation duties. Heavy traffic and inclement weather contribute to the complexity of the position.
- The purpose of this position is to operate light equipment in the maintenance and operation of the county transfer station and related facilities. Success in this position provides a safe and well-maintained yard-waste

area for County residents and visitors.

CONTACTS

- Contacts are generally with the general public on a regular basis.
- Contacts are typically to give or exchange information; resolve problems; and provide customer service.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently standing, walking, bending, crouching, or stooping. The employee occasionally lifts light and heavy objects and uses tools or equipment requiring a high degree of dexterity.
- The work is typically performed outdoors. The employee is exposed to noise, dust, dirt, and grease, machinery with moving parts, and occasional cold or inclement weather. The work may require the use of protective devices such as masks, goggles, or gloves.
- This work location is at an operational solid waste transfer facility which will require working around odors and trash.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

SPECIAL CERTIFICATIONS AND LICENSES

- Possession of a valid State of Georgia driver's license (Class C) and a satisfactory Motor Vehicle Record (MVR) in compliance with County Safety and Loss Control Guidelines. Completion of the State of Georgia Department of Transportation Defensive Driving Course and/or Emergency Vehicle Operation Certification within twelve (12) months of employment.

ADA COMPLIANCE

- Fayette County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

HIPAA COMPLIANCE

- The Health Insurance Portability and Accountability Act of 1996, as amended, requires employees to protect the security of Protected Health Information (PHI) however it is obtained, handled, learned, heard or viewed in the course of their work.

DRUG AND ALCOHOL COMPLIANCE

- In accordance with Fayette County's Substance Abuse Policy of 1996, as amended, all job applicants offered employment will undergo testing for the presence of illegal drugs and alcohol as a condition of employment. In the course of employment, employees are subject to random, reasonable suspicion, post-accident, and routine fitness for duty testing for illegal drugs and alcohol abuse. Employees are prohibited to work under the influence, to possess, to distribute, or to sell illegal drugs in the workplace or abuse alcohol on the job. Confirmed positive is reason for denial of employment and/or termination.

MINIMUM QUALIFICATIONS

- Ability to read, write and perform basic mathematical calculations.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Ability to communicate with the general public when providing customer service.
- Possession of or ability to readily obtain a valid driver's licenses issued by the State of Georgia for the type of vehicle or equipment operated.