



Seasonal Grounds Maintenance Worker

Building & Grounds

BG/10 - 640,647,648

JOB SUMMARY

The Grounds Maintenance Worker performs a variety of landscaping duties: mows grass; plants flowers and shrubs; weed eats around signs and fence lines; edges curb lines; clears leaves, tree limbs and other debris from park areas; spreads and hauls ground cover, dirt, or mulch; prunes trees and shrubs; weeds flower beds; aerates and spreads grass seed..., etc.

MAJOR DUTIES

1. Operates or uses various equipment, power tools, hand tools, and supplies in order to complete work assignments such as lawn mower, weed eater, blowers, tillers, wheel barrel, jack hammer, sledgehammer, saws, chippers, and other power or motorized equipment.
2. Picks up trash and debris at park facilities; cleans restrooms.
3. Performs general maintenance tasks necessary to keep machinery, equipment and tools in operable condition, which may include inspecting equipment, checking fluid levels, replacing fluids, greasing equipment, washing/cleaning equipment, and cleaning shop and work areas: monitors equipment operations to maintain efficiency and safety; and reports faulty equipment.
4. Must be available to work evenings, weekends, holidays, and overtime when required to meet operational goals.
5. Performs other related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION

1. Basic knowledge of the principles, methods, tools and equipment used in the repair and maintenance of parks, playgrounds, athletic fields, landscaped areas, and related equipment
2. Knowledge of potential hazards and applicable safety precautions necessary for the protection of the public and employees in a parks and recreation setting
3. Skill in interpersonal relations
4. Skill in oral and written communication

SUPERVISORY CONTROLS

The Grounds Maintenance Crew Leader assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the results.

ADA COMPLIANCE

- Fayette County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

HIPAA COMPLIANCE

- The Health Insurance Portability and Accountability Act of 1996, as amended, requires employees to protect the security of Protected Health Information (PHI) however it is obtained, handled, learned, heard or viewed in the course of their work.

DRUG AND ALCOHOL COMPLIANCE

- In accordance of Fayette County's Substance Abuse Policy of 1996, as amended, all job applicants offered employment will undergo testing for the presence of illegal drugs and alcohol as a condition of employment. In the course of employment, employees are subject to random, reasonable suspicion, post-accident, and routine fitness for duty testing for illegal drugs and alcohol abuse. Employees are prohibited to work under the influence, to possess, to distribute, or to sell illegal drugs in the workplace or abuse alcohol on the job. Confirmed positive is reason for denial of employment and/or termination.

MINIMUM QUALIFICATIONS

- Ability to read, write and perform basic mathematical calculations at a level commonly associated with the completion of high school or equivalent.
- No experience requirements.
- Possession of or ability to readily obtain a valid driver's licenses issued by the State of Georgia for the type of vehicle or equipment operated.

GUIDELINES

Guidelines include local, state, and federal laws, codes, rules, and regulations. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related grounds maintenance duties. Inclement weather contributes to the complexity of the position.
- The purpose of this position is to assist in grounds maintenance duties. Success in this position contributes to a safe and well-maintained work environment for county personnel.

CONTACTS

- Contacts are typically with co-workers and members of the general public.
- Contacts are typically to provide services and resolve problems.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while sitting, standing, walking, bending, crouching, or stooping. The employee frequently lifts light and heavy objects, climbs ladders, and uses tools or equipment requiring a high degree of dexterity.
- The work is typically performed in an office, stockroom, warehouse, or outdoors. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, irritating chemicals, and occasional cold or inclement weather.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

SPECIAL CERTIFICATIONS AND LICENSES

- Possession of a valid State of Georgia driver's license (Class C) and a satisfactory Motor Vehicle Record (MVR) in compliance with County Safety and Loss Control Guidelines.