



## Lieutenant – Fire & EMS Training Fire & EMS

FIRE-EMS/12

### JOB SUMMARY

This position is responsible for assisting in the coordination of fire / EMS education programs, including initial cadet training and professional development and for assisting in assuring compliance with Georgia Fire Academy and Georgia Firefighter Standards and Training Council guidelines.

### MAJOR DUTIES

1. Assists with the development and presentation of educational programs for initial and continuing education for EMT-Basic, Advanced EMT, EMT-Paramedic.
2. Maintains, inventories, and supports EMS training equipment to ensure ready state.
3. Assists with the educational component of clinical treatment pathways for the autonomous practice of Paramedics.
4. Administers the Fire & EMS core competency program for all Firefighter/EMT, FAO/EMT and Firefighter/Paramedic personnel.
5. Trains the public and county personnel in emergency care and fire safety and prevention.
6. Assists with the maintenance and support of county-owned AEDs.
7. Performs duties as Incident Safety Officer, Accountability Officer, or task supervisor on emergency medical and fire scenes.
8. Performs duties as Firefighter or Paramedic as required.
9. Performs other related duties as assigned.

### KNOWLEDGE REQUIRED BY THE POSITION

1. Knowledge of modern firefighting procedures and techniques
2. Knowledge of advanced emergency medical and life support procedures, techniques and equipment.
3. Knowledge firefighter training standards and requirements.
4. Knowledge of management and supervisory principles and practices.
5. Skill in the development and implementation of training programs.
6. Knowledge of the geography of Fayette County and surrounding areas, including hydrant locations, the layout and location of public utilities, and potentially hazardous materials and substances.
7. Knowledge of departmental records systems, communications equipment, computer applications, and reporting procedures.
8. Skill in supervising demonstrating / evaluating firefighting and medical assessment / treatment duties and the use of related equipment.
9. Skill in supervising and participating in the response to emergency scenes.
10. Skill in the operation of job related vehicles, equipment, and tools.
11. Skill in understanding and following oral or written policies, procedures, and instructions.
12. Skill in preparing and presenting accurate and reliable reports containing findings and recommendations.
13. Skill in operating a personal computer using standard or customized software applications appropriate to assigned tasks.

### SUPERVISORY CONTROLS

The Captain – Fire & EMS Training assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures and the nature and propriety of the final results.

### GUIDELINES

Guidelines include federal and state laws, approved medical protocols/treatment pathways, state rules and regulations for ambulance services, county policy and procedures, and equipment operating instructions. These guidelines require judgment, selection, and interpretation in application.

## COMPLEXITY/SCOPE OF WORK

- The work consists of varied administrative and training duties. The variety of tasks to be performed contributes to the complexity of the position.
- The purpose of this position is to assist in coordinating the department's training programs. Success in this position contributes to well-trained department personnel.

## CONTACTS

- Contacts are typically with co-workers, representatives from state government, contractors, business leaders, and members of the general public.
- Contacts are typically to give or exchange information, resolve problems, provide services and motivate and influence persons.

## PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is performed while intermittently sitting, standing, bending, crouching, climbing stairs, stooping all while dressed in work uniform or wearing PPE and could be carrying additional equipment. The employee occasionally lifts light and heavy objects including medical patients, climbs ladders up to 100+ feet in height, and uses tools or equipment requiring a high degree of dexterity.
- The work is typically performed in an office, stockroom, outdoors, and at the scene of emergency incidents. The employee may be exposed to fire, smoke, noise, dust, dirt, grease, machinery with moving parts, contagious or infectious diseases or pathogens, irritating chemicals, and occasional hot, cold or inclement weather. The work requires the use of protective devices such as masks, goggles, gloves, and all protective clothing associated with Fire and EMS operations.

## SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Evaluation of Recruit Personnel

## SPECIAL CERTIFICATIONS AND LICENSES

- Possession of a valid State of Georgia driver's license (Class F) and a satisfactory Motor Vehicle Record (MVR) in compliance with County Safety and Loss Control Guidelines. Completion of the State of Georgia Department of Transportation Defensive Driving Course and/or Emergency Vehicle Operation Certification within twelve (12) months of employment

## ADA COMPLIANCE

- Fayette County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

## HIPAA COMPLIANCE

- The Health Insurance Portability and Accountability Act of 1996, as amended, requires employees to protect the security of Protected Health Information (PHI) however it is obtained, handled, learned, heard or viewed in the course of their work.

## DRUG AND ALCOHOL COMPLIANCE

- In accordance of Fayette County's Substance Abuse Policy of 1996, as amended, all job applicants offered employment will undergo testing for the presence of illegal drugs and alcohol as a condition of employment. In the course of employment, employees are subject to random, reasonable suspicion, post-accident, and routine fitness for duty testing for illegal drugs and alcohol abuse. Employees are prohibited to work under the influence, to possess, to distribute, or to sell illegal drugs in the work place or abuse alcohol on the job. Confirmed positive is reason for denial of employment and/or termination.

## MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work. An Associate's degree from an accredited college in the field of Fire Science, EMS Technology, or other related course of study is preferred.
- Experience sufficient to thoroughly understand the work of subordinate positions to be able to answer questions and resolve problems, and a minimum of five years' experience with a recognized career fire department with a minimum of 9 stations that provides transport EMS. Two years' experience with Fayette County Fire & EMS can run concurrent for internal candidates.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Meet current requirements set forth by the National Professional Qualifications System as a Firefighter 2, and meet the firefighter certification requirements as required by Georgia Firefighter Standards and Training Council. Meets NPQ requirements for Fire Instructor 1, Pumper Operator, Aerial Operator, Fire Officer 1, and Incident Safety Officer and obtain NIMS 300 within 2 years.
- Possession of State of Ga. Paramedic license and possession and maintenance of National Registry certification as a Paramedic. (If the employee is in an Paramedic classification they must be actively functioning as a Paramedic with Fayette Co. to be eligible for promotion.)
- Ability to attain Ga Level 2 EMS Instructor within 12 months of employment.