



## Firefighter – Paramedic Fire & EMS

FIRE-EMS/15 - 773

### JOB SUMMARY

This position serves as the lead paramedic and leader of the medical team. This position is further responsible for various firefighting and customer service related activities.

### MAJOR DUTIES

1. Responds to emergency calls involving medical emergencies, all type fires, natural disasters, and hazmat incidents; responds to non-emergency service calls to assist the public; takes appropriate actions to minimize the loss of life and property.
2. Develops medical strategies and tactics and is responsible for the oversight and coordination of emergency medical care
3. Acts as a preceptor and mentor for other medical team members.
4. Ensures that the medical standard of care and departmental policies, procedures, medical protocols and standing orders are followed; provides input on new policies and medical protocols.
5. Ensures proper communication and documentation of the patient encounter.
6. Drives emergency vehicles to transport personnel to and from calls in a safe manner.
7. Performs search and rescue operations, extrication, evacuation, suppression, ventilation, salvage, and overhaul duties.
8. Operates pumps on fire apparatus and brush truck as certified; hand tools, fans, extrication tools, and light sets.
9. Maintains current EMS and fire certifications through certification classes, drills, and continuing education.
10. Inspects, tests, and cleans assigned vehicles and equipment. Firefighter reports any hazards or maintenance issues to Station Officer.
11. Inputs information in regards to incidents, patient care reports, apparatus reports, and training hours.
12. Participates in public Fire and EMS education programs; includes assisting with station tours, and standing by at public relations events.
13. Performs fire hydrant service by measuring water flow and pressures, cutting grass, cleaning, and painting.
14. Conducts pre-planning surveys of businesses to identify physical layout, hazards, and contact information prior to a fire incident.
15. Maintains station facilities and grounds by performing light and heavy general cleaning and maintenance.
16. Completes patient care records, billing information sheets, and incident reports
17. Provides paramedic level medical intervention; stabilizes injuries; administers appropriate drugs; utilizes advanced monitoring and diagnostic EMS equipment.
18. Assesses and transports patients to the closest most appropriate medical facilities.
19. Conducts daily and weekly inventory of all medical supplies and equipment assigned to medic units and fire apparatus.
20. Performs other related duties as assigned.

### KNOWLEDGE REQUIRED BY THE POSITION

1. Knowledge of the current principles, practices, and techniques of fire, EMS, EMA, and public safety agencies,
2. Knowledge of county government policies and procedures.
3. Knowledge of county geography, streets, roads, and buildings.
4. Knowledge of emergency medical protocols, procedures, emergency and non-emergency pharmaceuticals, and monitoring and diagnostic equipment.
5. Skill in the provision of paramedic level emergency medical care.
6. Skill in the operation of job related vehicles, equipment, and tools.
7. Skill in planning, directing, and supervising the work of subordinate personnel, limited to emergency medical calls.

## **SUPERVISORY CONTROLS**

The Fire Officer, Captain or Lieutenant, assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

## **GUIDELINES**

Guidelines include county policies and procedures; departmental policies and procedures; local, state, and federal laws; medical protocols and standing orders; NFPA standards; building and fire codes; and county ordinances. These guidelines require judgment, selection, and interpretation in application.

## **COMPLEXITY/SCOPE OF WORK**

- The work consists of varied firefighter and advanced emergency medical duties. Potentially life-threatening situations contribute to the complexity of the position.
- The purpose of this position is to participate in the operations of an assigned shift of station personnel in the provision of fire and emergency medical services. Success in this position contributes to the safety and well-being of county residents.

## **CONTACTS**

- Contacts are typically with co-workers, law enforcement personnel, health care professionals, representatives of other emergency response agencies, and members of the general public.
- Contacts are typically to give or exchange information, resolve problems and provide customer services.

## **PHYSICAL DEMANDS/ WORK ENVIRONMENT**

- The work is performed while intermittently sitting, standing, bending, crouching, climbing stairs, stooping all while dressed in work uniform or wearing PPE and could be carrying additional equipment. The employee occasionally lifts light and heavy objects including medical patients, climbs ladders up to 100+ feet in height, and uses tools or equipment requiring a high degree of dexterity.
- The work is typically performed in an office, fire station, outdoors, and at the scene of emergency incidents. The employee may be exposed to fire, smoke, noise, dust, dirt, grease, machinery with moving parts, contagious or infectious diseases or pathogens, irritating chemicals, and occasional hot, cold or inclement weather. The work requires the use of protective devices such as masks, goggles, gloves, and all protective clothing associated with Fire and EMS operations.

## **SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

This position has functional supervision over assigned personnel at incident scenes.

## **SPECIAL CERTIFICATIONS AND LICENSES**

- Possession of a valid State of Georgia driver's license (Class F) and a satisfactory Motor Vehicle Record (MVR) in compliance with County Safety and Loss Control Guidelines. Completion of the State of Georgia Department of Transportation Defensive Driving Course and/or Emergency Vehicle Operation Certification within twelve (12) months of employment.

## **ADA COMPLIANCE**

- Fayette County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

### **HIPAA COMPLIANCE**

- The Health Insurance Portability and Accountability Act of 1996, as amended, requires employees to protect the security of Protected Health Information (PHI) however it is obtained, handled, learned, heard or viewed in the course of their work.

### **DRUG AND ALCOHOL COMPLIANCE**

- In accordance of Fayette County's Substance Abuse Policy of 1996, as amended, all job applicants offered employment will undergo testing for the presence of illegal drugs and alcohol as a condition of employment. In the course of employment, employees are subject to random, reasonable suspicion, post-accident, and routine fitness for duty testing for illegal drugs and alcohol abuse. Employees are prohibited to work under the influence, to possess, to distribute, or to sell illegal drugs in the work place or abuse alcohol on the job. Confirmed positive is reason for denial of employment and/or termination.

### **MINIMUM QUALIFICATIONS**

- Knowledge and level of competency commonly associated with completion of specialized training in the field of Fire and EMS, in addition to basic skills typically associated with a high school education or GED.
- Ability to understand the basic principles relevant to the major duties of the position after completing entry level training.
- Possession of a valid driver's licenses issued by the State of Georgia for the type of vehicle or equipment operated.
- Ability to or meets current requirements set forth by the National Fire Protection Association as a Firefighter 2 and complies with the Georgia Firefighter Standards and Training Act.
- Possession of State of Ga. Paramedic license and possesses and maintains National Registry certification as a Paramedic. (Employee must be functioning as a Paramedic to meet the intent of the Paramedic job description in order to be eligible for promotion.)