

**Fayette County Parks and Recreation Commission Annual President's  
Meeting  
January 14, 2020  
6:30pm at the Kiwanis Park Activities House**

Call to Order: 6:34pm by Charles McCollum

Invocation and Pledge: Charles McCollum

Welcome and Introductions:

Present:

Charles McCollum

Lisa Mahaffey

Nancy Holland

Mike Gumbinger

Bryan Thompson

**Associations Representing:**

Mark Tremblay Rowing

Dennis Parker- Rowing

Bryan McDermott- Soccer

John Ivey- Football

Jeremy Payne- Baseball

Bobby Crews- Baseball

Donnie Ellis- Softball

Michael Heinssen- Softball

Darby Holliman- Brooks

Anita Godbee, **Director of Parks and Recreation**

Minutes: Lisa Mahaffey made motion to table December minutes and Bryan Thompson 2nd the motion. Motion passed: 5-0.

Old Business: N/A

New Business:

- Reviewed Concussion Law (mandated by state), Code of Ethics. All Associations must go over these with coaches. Maintain training certificates for up to three years.
- Reminder about Mandatory Reporter Law
- Passed out Revised YAA Manual (e.g. Executive Board Member Residency, Board Member Requirement, Discipline Policy, Code of Conduct, Individual incident report form, etc.).

- Disciplinary Policy- All associations to develop and send to Anita by the end of January 2020.
- Code of Conduct- Each President must complete and have one on file from every coach.
- Board of Commissioners stressed it was important to have the following:
  1. Permission Slip
  2. Make parents aware adult presence will be in room
  3. Keep a signed copy on file
  4. Chaperone- Background Check and Code of Conduct signature and kept on file
- Went over Tournament and Special Request protocols. If a tournament is played and the Parks and Recreation Director is not aware of the tournament, all tournaments will be canceled for the rest of the year. Must be notified TWO weeks in advance and a co-sponsor event form must be filled out and turned in.
- Discussed Vendor Requirements for Concession Stand Guidelines:
  1. Outside vendor must fill out permit, pay fee and provide liability insurance and a background check will be completed. Must be done TWO weeks in advance.
  2. Make sure merchandise is not out of date.

Financial Accountability and Association Audit: Baseball was chosen.

Agenda, Minutes and Financial Report to be submitted at each Youth Association Board meeting.

- Grievance Procedures and Disciplinary Process: Document everything.
- First Aid Training: There are online courses available. Coaches and Board of Directors must take a class. Know how to use AED machines.
- Law Enforcement EMT/Paramedic Request: Give two week notice. Some Associations use trainers from CHOA Ortho or Sports Trainers who are doing Internships
- Semi Annual Meetings with Executive boards ( May: Basketball and Brooks, June: Football and Softball, July: Baseball and Soccer and August: Rowing).
- Economic Impacts and Economic Activity Tracking Reports: There is an APP to use to track tournaments and show economic activity in the community by sport.
- Program Overview, Accomplishments, Facility Needs, Budget Requests, Association's Board Members contact information and Not for Profit from each Association: Every association has submitted Program Overview except for one. Brian McDermott was names US Soccer SE Regional Youth US Soccer Volunteer of the Year. Congratulations Brian!
- Brooks: To review Parent Code of Conduct with parents. Meet with coaches and discuss Code of Conduct. Place Code of Conduct online. Make sure Social Media policy known to parents and make sure they understand the impact.

- Softball: Numbers are down. Made new signs and placed around the schools. Created Flyers, Christmas parade, Radio. PTC no longer plays with Brooks and Fayette.
- Rowing: 6th Season, up to 60 kids. Summer attendance goes down but the adult program has increased. Social media is working. Matt Miller rowed in the 2016 Olympics. He is the new board member. In 2019: 1st place Women's under 17 single, 2 girls won double, won men's quad. Working on 2nd scrimmage. School Scholarships to include: US Merchant Marine, UGA, GATECH and Embry -Riddle
- Soccer: AFC scholarships given from Kelly O'Hara. Program is going well.
- Football: Numbers are down a little. A new family-oriented program is being implemented.
- Baseball: Fundraiser/Auction was a success. Money raised went to Special Olympics for new uniforms. USSSA World Series. One team brought home a championship! New gates were installed. The FCBA Baseball Bash was as great turnout. There is new signage and logo. Upgrading concession stand, cooking equipment and registers. Went over new Code of Conduct, Social Media Polity and placed online.
- Disorderly Conduct: Call 770-461-HELP. Foul language is unacceptable. All parks are alcohol and tobacco free. This is a county ordinance.
- Public Comment: None
- Staff Reports: None
- Adjournment: Lisa Mahaffey made a motion to adjourn, Bryan Thompson 2nd the motion. Motion passed 5-0. Adjourned at 8:16pm.

Next Meeting - February 11, 2020 at 6:30pm