

Fayette County Parks and Recreation Commission
Meeting Minutes

May 14, 2024

Present:

Charles McCollum – Recreation Commission Chair

Nick Kilburg- Recreation Commission Vice-Chair

Shirelle Hicks – Recreation Commissioner

Kynthia Gaines- Recreation Commissioner

Anita Godbee – Director, Parks and Recreation

Mary Catherine Domaleski – Program Coordinator, Parks and Recreation

- I. Call to order: 6:30

- II. Welcome, Invocation, and Pledge: Charles

- III. Public Comments: none

- IV. Minutes:
 - a. February 2024, motion to approve-Nick, second by Shirelle; Nick-all in favor, one abstain
 - b. March 2024, motion to approve-Nick, second by Shirelle; all in favor, one abstain

- V. Old Business
 - a. Recreation Commission Appointments and Vacancy Updates
 - i) Commission has filled one vacancy, Kynthia Gaines; the term expires in 2028.
 - ii) One additional vacancy is to be filled for a term that expires in 2028. Applications are due by June 7, 2024.

 - b. Multiuse Facility Update
 - i) Construction documents were received by the Parks department on May 13th; documents will be released to the Parks Commissioners soon and will be ready for discussion at next month's meeting,
 - ii) Parks departments intend on using an outside company for a peer review from an architectural and engineering perspective.
 - iii) Drawings will also be reviewed by the county's IT, Fire Marshal, and Buildings and Grounds departments as well.
 - iv) A copy of the rec center's layout will also be available at next month's meeting for a general review.

- v) Former Facility Update
 - (1) All of the services have been removed from the old security house and relocated to another building on site.
 - (2) Once all of the existing facilities have been relocated, Buildings and Grounds will do a final inspection for any additional items for salvage.
 - (3) Before demolition, the Fire Marshal will use the facility for a training exercise.
- c. Kiwanis Park Pickleball Court Update
 - i) The contract for the court has been awarded and work has commenced.
 - ii) One of the courts may overlap over the EMC fence line. Because of this, the total number of pickleball courts may be reduced from four to three.
 - iii) Sound barriers may be needed between the courts and the neighboring subdivision.

VI. New Business

- a. Elections
 - i) Charles reappointed as Recreation Commission Chair
 - ii) Nick reappointed as Recreation Commission Vice-Chair
 - iii) Kynthia appointed as Recreation Commission Secretary
- b. 2023 Youth Athletic Association Participation Numbers
 - i) Youth athletic participation numbers were presented to the Commission. Pre-COVID participation numbers were reflected in the 2019 tallies. Overall participation trending back towards these figures.
- c. Pavilion Reservation Limits
 - i) Ms. Godbee noted that there have been requests at the pavilion for reservations that host over 100 people. Reservations are typically booked for Saturdays and Sundays. Charles requested that it be investigated to see if there is a means to limit the number of reservations.
 - (1) Currently, the total number of parking spaces at each pavilion is as follows:
 - (a) Kiwanis: 179 regular, 8 ADA (187 total)
 - (b) McCurry: 99 regular, 5 ADA (104)
 - (c) McElroy: 40 regular, 2 ADA (42)
 - (d) Kenwood: 174
 - (i) North: 109 regular, 5 ADA (114)
 - (ii) South 60 regular
 - (e) Brooks: has an average reservation rate of once every three to four years
 - (f) Water reservoirs: limited to 50 cars per reservation
- d. Ordinance and County Policies
 - i) Ms. Godbee requested that several policies and procedures may be outdated (have not been updated since 2015) and should be reviewed for compliance with the most recent ordinances. These include:
 - (1) County Code (Municode) Chapter 18: Parks and Recreation

(2) Fayette County Policies and Procedures

- (a) 230.01: Operational Functions, Parks & Recreation – Facility Reservations
- (b) 230.03: Operational Functions, Parks & Recreation Registration
- (c) 230.05: Operational Functions, Parks & Recreation Refunds
- (d) 230.07: Parks & Recreation, Background Check

e. Park Evaluation

- i) Ms. Godbee noted that site visits for the evaluation of the parks' conditions will be scheduled for this summer and/or fall. She requested that if any commissioners visit the park, please note if any conditions need to be addressed (especially from a safety perspective).

VII. Staff Reports

a. Rowing Club update

- i) Because of some discrepancies in the bylaws, there were some delays in the row club's election process. However, the new board has now been appointed and will be voting on the new bylaws during their meeting on May 14th. New bylaws will stagger the terms for the board members. This coincides with the end of the spring season.

b. Board of Commissioners (BOC) Retreat

- i) The retreat is scheduled for Thursday, May 16th. Ms. Godbee will be providing an update on the new recreation facility.
- ii) Project highlights
 - (1) The new building layout includes two gyms, a weight room, offices, a multipurpose room, and a walking track.
 - (2) The project is currently in the construction design phase.
 - (3) Tentative project schedule (to be shared with the BOC at the treat)
 - (a) June 2024: final construction drawing review with all departments; existing building demolition.
 - (b) July 2024: project out for bid for potential contractors
 - (c) August 2024: bid opening
 - (d) September 2024: Board approval for construction contract
 - (e) October 2024: construction contract award
 - (f) November 2024: start construction
 - (g) Construction to take 18-24 months to complete
 - (4) Parks and Recreation will hire a project/construction management firm to oversee the project
 - (5) Project's estimate of probable cost (including Furnishings, Fixtures, & Equipment, and Contingency: \$22.5 million
 - (6) Potential value engineering options may need to be identified to reduce the budget. Potential options include installing the second gym in the future or removing the walking track.

c. Park Septic Plans

- i) Ms. Godbee noted that all of the parks are currently on septic systems and are at the end of their useful life. The County will need to start identifying the locations of and evaluating all of the existing systems.
- ii) Ms. Godbee also noted that the new recreation facility will be on the city's sewer system instead of septic.

VIII. Board Reports: none

IX. Adjournment: Motion – Kynthia, Second – Shirelle, all in favor 7:48 pm

Next Meeting – June 11, 2024, at 6:30 pm