

# Fayette County Parks and Recreation Department

## Booth Rental Agreement – 19<sup>th</sup> Annual Community Spring Yard Sale

1. Vendor Agrees to abide by the latest rules. Booth vendors are NOT permitted to sell concessions (Food or Beverages), firearms, or titled vehicles such as; cars, trucks, motorcycles, or boats. Vendors must keep their immediate premises clear, sanitary, and orderly. Vendors are not allowed to use FCPRD trash barrels to discard boxes, unwanted or unsold items. FCPRD reserves the right to change or modify these rules without prior notice.
2. No rain date or refund due to inclement weather. Please plan accordingly. Applications will be handled on a first-come, first-served basis until full. Individuals mailing in their registration should contact the Recreation Department to confirm that their registration has been received and approved. Cancellations that occur after the applicant is accepted will be non-refundable. However, if we are given sufficient notice, a replacement may be found from the waitlist and a refund or credit may be given. Booth assignments will be emailed to registered vendors the week before the event.
3. The primary vendor registering for the booth space must be 18 years of age or older and is responsible for the items and assistant vendors within their booth space. Each vendor is limited to 4 parking spaces. However, subletting booth space (such as to avoid non-resident fees) is prohibited. **No “barking/hawking” is allowed. Furthermore, no vendor may roam around the event premises trying to sell their goods.**
4. The Fayette County Parks and Recreation Department reserves the right to reject or remove from the sale any items considered unsuitable. As the name states, **this event is a YARD SALE.** The primary use of each booth space should be for the sale of yard sale type items. For example, a booth with primarily promotional, commercial, and/or catalog-order materials does not constitute a yard sale booth. If in doubt, please consult the Event Coordinator before reserving a booth space. Booths found in violation will be closed down without refund.
5. **There will be no electricity provided for vendor booths.** We will supply an electrical outlet on the front porch for testing purposes only (such as to prove a radio works). No gas powered generators are allowed (Noise and fumes), but battery operated power systems (like jumpstarters) with outlets are permitted.
6. **Booth Setup:** Please enter from the entrance on Redwine Road for Vendor Check In. You may arrive no earlier than 6:00am to setup your booth space. Spaces will be clearly marked on the inside of each space. The early bird catches the worm, so expect shoppers to be here at or before 8:00am. All items for sale must be displayed within your booth space (not on curb, grass, or walkways). **A lantern/flashlight is recommended for setup,** due to sunrise/twilight.
7. Vendor agrees to have booth setup and ready for viewing by 8:00am on Saturday and will not leave before 3:00pm. A no-show or no-call cancellation (less than 48hrs prior notice), failure to have booth setup by 8:00am and/or early departure for this event will jeopardize future participation. The display area can be congested during booth setup. Please be courteous of other vendors and do not block their access to booths or park in their booth space. Please unload your items first, then move your vehicles to the designated Vendor Parking areas, and

then setup your booth space. **Do not setup your booth before moving your vehicle out of booth space.**

8. **No vehicle traffic (vendors or shoppers) will be allowed in the booth area between 7:50am and 3:00pm.** If you are late, you will need to park in the loading zone and carry your items to the booth space. Event staff and volunteers can assist you, when possible. A load/unload zone (for customer pick-ups) will be next to the Redwine Rd entrance. **Please tell shoppers to wait until (or return) at 3:00pm to pick up any heavy items sold. A 10 minute load/unload zone will be setup close to the booth area for shoppers to park, as needed.**
9. Vendors must provide their own display props such as tables, shelves, chairs, etc. Shade canopies are permitted, but they must be adequately secured with weights (no stakes). Items too heavy to carry must be displayed on a truck or trailer (prior approval required). However, the truck/trailer must remain in your booth space all day and may not leave the area until after 3:00pm. Vehicles may not be parked in your booth in place of a shade canopy.
10. Should you choose to donate any unsold items to the charity, you must have them packed in boxes, or bags and placed in the designated donation drop-off. Any items left after 3:30pm will be donated to the charity. A tax deductible receipt for your donation can be requested from the charity. **Vendors must sweep their booth space clean after Yard Sale.**
11. **This recreation program is designed strictly for the benefit and enjoyment of all involved with safety being the #1 priority. Therefore, to protect the interest of all, we reserve the right to deny participation to any participant who neglects their responsibilities to other participants with respect to safety, conduct violations, or any other problems which detract from the program.**