

## August 19, 2008 Library Board Meeting

**THE FAYETTE COUNTY LIBRARY BOARD** August 19, 2008 at 4:05 p.m. in the conference room of the Fayette County Public Library, 1821 Heritage Park Way, Fayetteville, Georgia.

**MEMBERS PRESENT:** Marie Washburn, Chairman  
Jeanette Ballard  
Dortha Stinson, Vice Chairman  
Jean White

**MEMBERS ABSENT:** Lisa Richardson  
Robert Butler  
Ellen Steinbach

**STAFF PRESENT:** Christeen Snell, Library Director  
Sharon Campbell, Secretary and Library Assistant

**GUESTS PRESENT:** Arlys Ferrell, President of the Friends of the Library

### **WELCOME AND CALL TO ORDER**

Chairman Marie Washburn called the meeting to order at 4:05 p.m. and confirmed that a quorum was present. Chairman Marie Washburn asked if there were any changes or additions to the August 19, 2008 agenda or the minutes of the June 17, 2008 meeting. Jeanette Ballard made the motion to approve the minutes of June 17, 2008 and was seconded by Dortha Stinson. The motion **PASSED** 3-0.

### **LIBRARY DIRECTOR'S REPORT**

See attached agenda.

Fayette on the Page was a huge success. The library is working on the 2009 program and would like a member from the Library Board to be represented. Dortha Stinson agreed.

There are currently two positions open at the Library, Public Service Librarian and part time Library Assistant.

The county will be introducing a new system for Employee Performance Appraisals. Each department head will be attending a training session September 3<sup>rd</sup> to the 5<sup>th</sup>. They will continue to use the old system for performances and appraisals until the new system goes into effect.

The Friends of the Library book sale is September 20<sup>th</sup>. They have a new web site at [www.ffcpl.org](http://www.ffcpl.org). The Friends of Georgia Libraries will hold their annual meeting this year at the Fayette County Public Library in November.

Rachel Parrot created a flyer about the process of placing items on hold and the State approved of it and will add it to library handouts.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

Dortha Stinson, Jean White and Jeanette Ballard terms end this December. Dortha Stinson sent her letter to Carol Chandler in July. She has not heard back from Carol. Marie suggested that Jeanette Ballard and Jean White send their letters now. If no one hears from Carol by the next meeting the board will contact her to get a time frame on how long to wait to get an answer.

Marie suggested that they come up with a procedure for filling vacate board positions and have Chris forward it to Carol Chandler for approval and then vote on it at the October meeting. Marie stated that board members should have their letter of intent to continue in current board position sent by August 31<sup>st</sup> of the ending term year.

### **ADJOURNMENT**

Chairman Marie Washburn asked if there was a motion to adjourn. Dortha Stinson made the motion to adjourn and it was seconded by Jean White. The motion **PASSED** 3-0. The meeting was adjourned at 4:40 p.m.

### **ATTEST:**

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Sharon Campbell  
Secretary