

Fayette County 911 Director Bernard Brown, Fire Chief David Scarbrough, Assistant Fire Chief Tom Bartlett, Sheriff Major Brian Eubanks and the Board of Commissioners recognized staff members who played a role in the resuscitation of Mr. Lewis Harper who suffered a cardiac arrest on December 18, 2016. Mr. and Mrs. Harper were present. Mrs. Jane Harper was also recognized with the "Citizen Life Saving Award". Staff that was recognized included: 911 Operator Heather Brown, Battalion Chief Mark McCall, Lieutenant Harold Mathis, Fire Fighter EMT Joseph Beshers, Fire Fighter FAO Rudolph Wilson, Fire Fighter FAO Jeffery Ramsey, Fire Fighter EMT Richard Johnson, Deputy Sheriff Eric Richards and Deputy Sheriff Josh Aikin.

PUBLIC HEARING:

CONSENT AGENDA:

Commissioner Oddo moved to accept the Consent Agenda with the exception of items #6 and #9 to be removed for discussion. Vice Chairman Ognio seconded. The motion passed 5-0.

5. **Approval of staff recommendation to accept a settlement in the amount of \$1,027.00 for property damage resulting from a motor vehicle collision that occurred on October 26, 2016 and to execute property damage release claim #16-31-05812.**
6. **Approval of a Memorandum of Understanding (MOU) between the Georgia Department of Transportation (GDOT) and Fayette County for the right-of-way (ROW) acquisition phase of the Redwine Road Multi-Use Path Project (GDOT PI 0012624, ARC FA-352, County 5220B).**

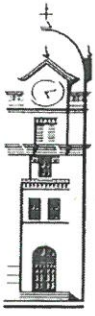
Commissioner Oddo asked County Administrator Steve Rapson to give clarification on this item. Mr. Rapson stated that the Memorandum of Understanding makes reference that this project would be included as a project on the 2017 Special Purpose Local Option Sales Tax (SPLOST) project list and that the local portion would be funded from the SPLOST. He stated that the memo was dated August 2016 and this project was approved in the transportation SPLOST and it was funded at the level that was reflected in the agreement.

Commissioner Oddo moved to approve the Memorandum of Understanding (MOU) between the Georgia Department of Transportation (GDOT) and Fayette County for the right-of-way (ROW) acquisition phase of the Redwine Road Multi-Use Path Project (GDOT PI 0012624, ARC FA-352, County 5220B). Commissioner Brown seconded. The motion passed 5-0.

7. **Approval of staff's recommendation to add River Park Phase II subdivision to Fayette County's Street Light Program.**
8. **Approval of staff's recommendation to award Contract #1221-P to CH2M Hill Engineers, Inc., to serve as Engineer of Record for the Water System for the period ending June 30, 2018, and with provisions for two one-year renewals, in amounts to be determined by each task order as assigned.**
9. **Approval of the January 26, 2017 Board of Commissioners Meeting Minutes.**

Commissioner Oddo made correction to the minutes on page 67 of the agenda package under his comments in the minutes, to add the words "a happy anniversary" to the end of his comment.

Commissioner Oddo moved to approve the January 26, 2017 Board of Commissioners Meeting Minutes as amended. Commissioner Brown seconded. The motion passed 5-0.



Fayette COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT
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To: Steve Rapson
From: Ted L. Burgess
Date: February 9, 2017
Subject: RFP#1221-P: Water System Engineer of Record

A requirement common to county and municipal water systems is the ongoing use of professional engineering services related to the treatment, storage, and distribution of water. The need can arise at any time during the year.

To go through a sealed bid or proposal process each time engineering services are needed would be cumbersome, and would delay work that impacts water quality or service. It is therefore customary for local governments to contract with a firm to serve as the "on-call engineer" or Engineer of Record.

An Engineer of Record could be issued Task Orders to perform work that includes, but is not limited to, the following examples:

1. Water quality studies and recommended improvements
2. Construction management and inspection
3. Modeling, data analysis and interpretation
4. Mapping and surveying
5. Environmental or other permits
6. Water shed monitoring and quality analysis
7. Chemical treatment process advice
8. Safe dams inspection and reporting

The Purchasing Department issued Request for Proposals (RFP) #1221-P to seek an Engineer of Record for a contract through June 30, 2018 with provisions for two 12-month extensions. The Department emailed notices to 28 qualified companies already established as vendors with the county. Invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace (www.glga.org), and Channel 23. An additional 720 vendors were notified through the Internet-based Georgia Procurement Registry.

Thirteen firms attended a mandatory pre-proposal conference that was held on November 18, 2016. Of this number, seven companies submitted bids (Attachment 1). Since the contract will specify that work is to be assigned on an as-needed basis, proposals do not include a lump sum cost. Instead, they show hourly and other charges.

The Evaluation Committee, composed of members from the Water System, Public Works, and Purchasing, scored the proposals using the evaluation criteria in the RFP. The criteria included (1) understanding and approach to addressing needs, the assigned project team, the firm's expertise and experience, and quality of the written proposal. There was a price component of the evaluation scores, which was based on the firms' proposed hourly fees.

The cost of these services will ultimately depend on the number and complexity of projects the county assigns to the Engineer of Record. Funds are budgeted in various accounts, depending on the nature of the expenditure. The Terms and Conditions of the contract include the stipulation that "the county reserves the right to competitively solicit other vendors for tasks or projects that are anticipated to cost \$200,000 or more, but which would otherwise fall within the Scope of Work specified in the contract."

Since CH2M was the previous Engineer of Record, the end-of-contract performance evaluation for that contract is attached (Attachment 2).

Specifics of the proposed contract are as follows:

Contract Name	1221-P: Water System Engineer of Record
Type of Contract	Competitively solicited, on-demand services
Vendor	CH2M
Contract Term:	
Initial Term	Terminates June 30, 2018
Renewal Terms	Two 12-month renewal terms
Not-to-Exceed Amount	Amounts established for each Task Order
Budget	Varies, depending on the project or task