

3. Approval of the April 25, 2017 Board of Commissioners Meeting Minutes.

OLD BUSINESS: None.

NEW BUSINESS:

4. Consideration staff's recommendation to submit applications to the Atlanta Regional Commission in response to their open solicitation for Transportation Improvement Program (TIP) projects and authorization for the Chairman to provide a letter of support for the projects.

Public Works Director Phil Mallon briefed the Board that the Atlanta Regional Commission (ARC) advertised the opportunity to enter new projects into the regional plan for transportation known as the Transportation Improvement Program (TIP). Mr. Mallon recommended submitting three projects for application. The first project was a City of Fayetteville application for additional funding for the pedestrian bridge over Highway 54 near the hospital. The County serves as the sponsor for this project. The second project was a federal aid resurfacing project that would also include the cities in the effort to receive stronger bids from contractors because of the larger project. The third project application would be a series of three studies. He stated that the first phase would be the corridor portion of State Route 279 for Georgia Department of Transportation (GDOT) to complete the improvements. He stated that the second phase would be the realignment of SR 279, Highway 85 and Corinth Road. The second study would be corridor along Tyrone Road and Sandy Creek Road and the third study would be for Banks Road. The other projects would still be funded through the SPLOST with local funds, but these projects would be funded through federal aid with any required match. Mr. Mallon requested an approval to submit the applications and the letter of support to be signed by the Chairman.

Commissioner Charles Oddo moved to approve the recommendation to submit applications to the Atlanta Regional Commission in response to their open solicitation for Transportation Improvement Program (TIP) projects and authorization for the Chairman to provide a letter of support for the projects. Commissioner Brown seconded. The motion passed 5-0.

Chairman Maxwell informed the audience that the Board agreed to move the Board of Commissioners meetings from 7:00 p.m. to 6:30 p.m. starting the first meeting on July 13, 2017.

5. Consideration of staff's recommendation to award RFP #1282-P, Comprehensive Transportation Plan (CTP) and Master Path Plan (MPP) to Jacobs Engineering Group for a lump sum amount of \$492,124.

Mr. Mallon briefed the Board that he was requesting that the Board award one contract to Jacobs Engineering. The scope of work would include two contracts, one with ARC and one with Georgia Department of Transportation (GDOT). One for an update of the County's Comprehensive Transportation Plan and the other to do a countywide Master Path Plan (MPP). The plan would identify maintenance needs, how to fund future needs, develop agreements with cities on how to permit and license the facility and to address issues such as pathway crossings, signage and striping. He stated that this plan had to be updated in order to submit projects for the TIP.

Commissioner Brown stated that he hoped the municipalities would work with the county on this project. He stated that the portion of GDOT right-of-way would link schools and shopping centers to the paths. He stated that hopeful GDOT would be amendable in terms of providing the right-of-way.

Commissioner Oddo moved to approve recommendation to award RFP #1282-P, Comprehensive Transportation Plan (CTP) and Master Path Plan (MPP) to Jacobs Engineering Group for a lump sum amount of \$492,124. Vice Chairman Ognio seconded.

Chairman Maxwell stated that he was not familiar with the Brooks Act. He stated that his understanding was that the Brooks Act was when the cost was not discussed, but that it was the qualifications of the vendor that was accessed.

Purchasing Director Ted Burgess explained that the Brooks Act. Mr. Burgess explained that the proposals are received in sealed envelopes, staff evaluates and ranks the proposals without opening the envelope for pricing, the price proposal was opened for the highest ranked proposal and if the price was fair and reasonable it was accepted. The price can be negotiated and if there was no agreement after negotiating, staff can move to the next highest ranked proposal and open that price envelope. All other prices remained sealed and sent back to the contractor.

Mr. Rapson stated that the Brooks Act required government to select engineer and architectural firms based on competency, qualification and experience rather than price.

Commissioner Oddo moved to approve recommendation to award RFP #1282-P, Comprehensive Transportation Plan (CTP) and Master Path Plan (MPP) to Jacobs Engineering Group for a lump sum amount of \$492,124. Vice Chairman Ognio seconded. The motion passed 5-0.

6. Consideration of the County Attorney's recommendation to deny the disposition of tax refunds, as requested by James Henry for tax year 2016 in the amount of \$2,814.11.

Assistant County Attorney Patrick Stough briefed the Board that Mr. Henry filed for homestead exemption in February 2017 and the exemption was granted and it would apply going forward. The refund request was tax year 2016 for the homestead exemption which would be a retroactive application. The recommendation was to deny because State law does not provide for retroactive application.

Vice Chairman Ognio moved to deny the disposition of tax refunds, as requested by James Henry for tax year 2016 in the amount of \$2,814.11. Commissioner Oddo seconded.

Commissioner Rousseau stated that he wanted the record to reflect that in the supporting document from the County Attorney the date stated "February 2007" and it should read "February 2017".

Vice Chairman Ognio moved to deny the disposition of tax refunds, as requested by James Henry for tax year 2016 in the amount of \$2,814.11. Commissioner Oddo seconded. The motion was amended to include the change of "February 2007" to "February 2017" in the supporting documents. The second was amended. The motion passed 5-0.

7. Consideration of the County Attorney's recommendation to approve the disposition of tax refunds, as requested by Eileen Kross for tax year 2016 in the amount of \$1,795.08.

Mr. Stough briefed the Board that when the property was quit claimed to Eileen Kross in 2012, the address in the County's records was updated incorrectly and as a result Ms. Kross did not receive any tax notices. After a few years the



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PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 101
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

To: Steve Rapson

From: Ted L. Burgess

Date: May 11, 2017

Subject: RFP #1282-P: Comprehensive Transportation & Master Path Plans

The Public Works Department is in the process of updating the county's Comprehensive Transportation Plan, and developing a Master Path Plan. The Purchasing Department issued Request for Proposals (RFP) #1282-P to contract with an engineering firm for this purpose. The Department emailed notices to 45 firms. A total of 783 traffic consulting, transportation consulting, and other engineering firms were contacted through the Georgia Procurement Registry. In compliance with federal funding requirements, an additional 12 small, minority-owned, or women-owned businesses were emailed notices. Invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace (www.glga.org), Channel 23, and the Greater Georgia Black Chamber of Commerce.

Four firms submitted proposals. An Evaluation Team reviewed, evaluated, and scored the proposals, following criteria spelled out in the Request for Proposals. The six-person Evaluation Team consisted of staff from Public Works, Environmental Management, Engineering, Purchasing, the county's Transportation Committee, and the City of Fayetteville. The highest-scoring proposal was Jacobs Engineering Group (Attachment 1).

Federal regulations require counties to follow the Brooks Act (Public Law 92-582) when soliciting for certain engineering services that will use Federal funds. It was determined that this project falls under the requirements of the Brooks Act. Therefore evaluations must be based on technical merit only, with no consideration for proposed prices. After evaluations are completed, the price envelope for the highest-scoring firm is unsealed. If a fair and reasonable price cannot be negotiated with this firm, the county must reject their proposal, and unseal the price proposal of the next-best scoring firm. Jacobs Engineering Group's price proposal is within budgeted funds, and considered fair and reasonable (Attachment 2). Jacobs Engineering has done work for the county before, and the Contractor Evaluation documents satisfaction with their work (Attachment 3).

Specifics of the proposed contract are as follows:

Contract Name 1282-P: Comprehensive Transportation & Master Path Plan
Vendor Jacobs Engineering Group, Inc.
Contract Term Approximately 13 months to delivery of final documents
Lump Sum Price:

<u>Project</u>	<u>Contract Price*</u>	<u>Budget</u>
6220K Transportation Study	\$312,387.00	\$312,500.00
6220J Path Study	<u>179,737.00</u>	<u>180,000.00</u>
Total	<u>\$492,124.00</u>	<u>\$492,500.00</u>

Budget Location:

Fund	375	Capital Improvement Program
Org.	37540220	Road Department
Object	521316	Technical Services

*While the total price of the contract will be \$492,124.00 up to 80% of this amount is subject to reimbursement by the Federal Highway Administration.

**PROPOSAL #1282-P: 2017 COMPREHENSIVE TRANSPORTATION & MASTER PATH PLANS
EVALUATION SCORES**

Summary

EVALUATION CRITERIA & SOME POINTS CONSIDERED	MAX POINTS	GRICE CONSULTING GROUP	IDS GLOBAL	JACOBS ENGINEERING GROUP INC.	POND & COMPANY
Project Understanding and Proposed Scope Consider things such as: <ul style="list-style-type: none"> - How consultant will meet goals & objectives; creativity & improvements. - Value delivered for the price. 1 <ul style="list-style-type: none"> - Innovative ideas. - Approach for public engagement. - Identification of appropriate tasks & milestones. - Identification of challenges to work around. - Strategy for stakeholder coordination. 	35	25.3	6.8	31.3	26.7
Knowledge of Fayette County Transportation Issues Consider things such as: <ul style="list-style-type: none"> - Knowledge & understanding of transportation issues in Fayette County. 2 <ul style="list-style-type: none"> - Discussion of how these issues are relevant to the studies. - Knowledge of the community, surrounding areas & jurisdictions. - Knowledge of regional projects, developments & initiatives. - Knowledge of applicable local, state, & federal funding opportunities & strategies. 	20	11.2	2.2	17.8	14.3
Project Team Experience Consider things such as: <ul style="list-style-type: none"> - Experience on similar projects, especial communities similar to Fayette County. 3 <ul style="list-style-type: none"> - Experience of proposed key staff. - Experience with innovative methods of public engagement. - Experience soliciting, designing & managing Federal Aid projects. - GDOT pre-qualifications / certifications. - Experience coordinating with multiple local governments. 	20	14.7	7.5	17.3	14.5
Quality of Written Proposal Consider things such as: <ul style="list-style-type: none"> - Effectiveness of communication. 4 <ul style="list-style-type: none"> - Relevance of the information provided. - Quality of the overall layout. 	15	9.8	5.0	12.7	10.8
Schedule Consider things such as: <ul style="list-style-type: none"> - Will all work be completed by June 30, 2018? 5 <ul style="list-style-type: none"> - How will the schedule be controlled? - What is the firm's success record with staying on schedule with similar projects? - How well did the firm identify critical path tasks, and how thorough were they? 	10	5.8	4.7	8.8	7.2
Total Score - Technical Merit	100	66.8	26.2	88.0	73.5